



The City of Enid
Application for Sidewalk Repair Partnership Program

Applicant Name _____ Contact Name _____
Mailing Address _____ City _____ State _____ Zip _____
Daytime Phone _____ FAX # _____ Email _____
Address and Location of Proposed Sidewalk _____
Nature and Size of Damaged Area _____

OBJECTIVE: The primary objective of the Sidewalk Repair Partnership Program is to provide property owners an economical and efficient means of obtaining functional sidewalk repairs; therefore, assisting with the positive resolution of sidewalk maintenance code enforcement actions, or possible future actions. The City of Enid will manage the design and construction necessary to repair qualifying sidewalks and track all expenses. Qualified residential property owners may partner with the City for sidewalk repairs or reconstruction activities by providing 50% of the total cost. The remaining balance will be paid by the City of Enid, resulting in a 50/50 matching program.

ALL WORK IS SUBJECT TO AVAILABILITY OF MATCHING FUNDS.

CRITERIA FOR QUALIFICATIONS (All projects must meet the following criteria)

- Property must be located within the corporate limits of the City of Enid.
Property shall have been developed with sidewalks, or the properties on either side have or have been developed with sidewalks.
Property owner(s) shall agree to all terms and conditions.
Property owner(s) shall provide matching funds prior to construction, or agree to assessment.
Deterioration and pedestrian hazards shall be equal to or greater than 1" uplifts.
Differential settlement shall be equal to or greater than 1".
Cracking shall be equal to or greater than 1 1/2" separations.
Sidewalks with missing or substantially cracked sections incapable of bridging typical pedestrian traffic shall qualify for replacement.
City of Enid shall identify and recommend maintenance options including; materials, tree remediation, grinding, partial repairs and/or full replacement.
Only sidewalks that service the public will qualify. Entranceway walks that connect the parallel sidewalk to the street shall not qualify.

SPECIFICATIONS AND CONDITIONS

- Prior to repair or replacement, the City shall approve sidewalk project location and applications.
Sidewalks shall be repaired or replaced according to City of Enid standard specifications with required Permit.
Partial repairs may be conducted, i.e. sectional replacements and other limited scope repair activities.
If necessary, property owners will be responsible for identifying and re-locating sprinkler systems, removing any encroachment on the right-of-way, and cutting tree roots that are damaging the sidewalk.
Property owners shall be responsible for maintaining sidewalks after completion.
City of Enid shall be responsible for construction activities and all related finish work.
Matching funds shall be deposited with the City Clerk prior to construction.

Signed: _____ Date: _____

Mail completed application to: The Engineering Dept. OR Fax to: (580) 234-8946
P.O. Box 1768
Enid, OK 73702

PLEASE DO NOT WRITE IN THIS SPACE

(For Use by The City of Enid)

Application Received On: _____ ID No. _____

Inspection done by: _____ Title: _____ Date: _____

Location of Sidewalk: _____

Project Limits: _____

Lineal Feet of Sidewalk: _____

Photographs taken: YES NO

Project Scope: _____

Number of 1" Faults (Uplifts/Settlement): _____

Major Areas of 1 1/2" Gaps: _____

Substantially Cracked Sections: _____

Tree Root Issues: _____

Notes: _____

Reccomendation: _____

Meets Criteria: YES NO

Total Cost Estimate for this repair: \$ _____
(See Attached Estimates/Includes Permit Fee)

Approved for Repair by The City of Enid:

_____ Title _____ Date: _____

Matching Fund Requested \$ _____

- Monies Deposited with the City Clerk on: _____
(Date)
- Property Owner chooses to have this cost assessed against the property to be paid back as provided for by the State as a sidewalk assessment/or as lien.

Applicant Approved of Scope and Matching Fund:

_____ Date: _____
(Applicant Signature)

Estimated Date to Begin Construction: _____

Final Inspection done by:

_____ Title: _____ Date: _____

The City of Enid
Sidewalk Repair Partnership Program
Application Process

APPLICATION: Acceptance is contingent upon the availability of matching funds and priority will be given to applications on the basis of the condition of the sidewalk, the need, and the scope of the project. Work that will result in a general improvement to pedestrian access, rather than provide only a localized benefit will be given priority. Landowners are encouraged to consider making an area wide application where appropriate.

QUALIFICATIONS: To qualify¹, the property must be located within City limits and have or have been developed with sidewalks, or the properties on either side of the subject property have or have been developed with sidewalks.

INSPECTION OF SITE: The City will inspect location sites to determine qualifications, condition, and limits of the project.

ESTIMATE OF COSTS: The City will work-up a cost estimate for the sidewalk repair, and provide the property owner(s) with this estimate, prior to owners agreeing to proceed.

APPROVAL: Final determination for approval of the project will be made by the City of Enid after completion of the application process, based on funds available, the condition of the sidewalk and priority of need.

AGREEMENT: When a property owner agrees to the estimate and conditions of the repair, an Agreement shall be signed, outlining the amount of matching funds for the project and ensuring that these funds are deposited with the City, or an agreement is made to have the cost assessed against the property to be paid back as provided for by the state as a sidewalk assessment/or as lien.

SCHEDULE OF WORK: The work will then be scheduled to begin within a reasonable length of time, contingent on the season and availability of the construction crews.

FINAL INSPECTION: The City will schedule a final inspection of the work with the property owner before recommending final acceptance of the work.

¹ See Criteria for Qualifications on Application.