



METROPOLITAN AREA PLANNING COMMISSION

NOTICE OF MEETING

Notice is hereby given that the Enid-Garfield County Metropolitan Area Planning Commission will meet in regular session at 6:00 p.m. on the 21st day of November, 2016, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

METROPOLITAN AREA PLANNING COMMISSION REGULAR MEETING

- 1. CALL TO ORDER/ROLL CALL.
- 2. CONSIDER APPROVAL OF MINUTES OF THE REGULAR METROPOLITAN AREA PLANNING COMMISSION MEETING OF OCTOBER 17, 2016.
- 3. ADMINISTRATION.
 - 1. UPDATE THE PLANNING COMMISSION MEMBERS ON THE JANUARY AND FEBRUARY 2017 REGULAR METROPOLITAN AREA PLANNING COMMISSION MEETING DAYS.
 - 2. NONE.
- 4. ZONING.
 - 1. NONE.
- 5. USE BY REVIEW.
 - 1. CONSIDER A USE BY REVIEW FOR JEREMIAH HERRIAN, FORGOTTEN
 MINISTRIES TO UTILIZE LOTS 3 THROUGH 12, BLOCK 15, GARFIELD ADDITION AS A
 COMMUNITY GARDEN WHICH IS LOCATED AT THE NORTHWEST CORNER OF 4TH
 STREET AND MOORE AVENUE.

	۷.	MINISTRIES TO UTILIZE LOTS 3 THROUGH 12, BLOCK 15, GARFIELD ADDITION TO PLACE A 35 FOOT TALL CROSS IN THE COMMUNITY GARDEN WHICH IS LOCATED AT THE NORTHWEST CORNER OF 4TH STREET AND MOORE AVENUE.
	3.	NONE.
6.		PLATS.
	1.	NONE.
7.		SITE PLAN.
	1.	NONE.
8.		LOT SPLITS.
	1.	CONSIDER A LOT SPLIT FOR LOTS 20 AND 21, BLOCK 1, CHISHOLM ACRES LOCATED AT 7430 VENTRIS DRIVE.
	2.	NONE.
9.		TRAFFIC.
	1.	CONSIDER PLACEMENT OF STOP SIGNS AT APPOMATTOX STREET AND SHILOH AVENUE.
	2.	CONSIDER THE PLACEMENT OF EAST AND WEST BOUND STOP SIGNS AT WABASH AVENUE AND ADAMS STREET.
	3.	NONE.
10		EASEMENTS.
	1.	NONE.
11		VARIANCES.
	1.	CONSIDER A SIDEWALK VARIANCE FOR JEFF EATON LOCATED AT 1328 NORTH VAN BUREN, DESCRIBED AS LOT 1, BABES ADDITION.
	2.	NONE.
12		ADJOURN.

DRAFT

MINUTES OF REGULAR MEETING OF THE METROPOLITAN AREA PLANNING COMMISSION OF THE CITY OF ENID, OKLAHOMA, HELD ON THE 17TH DAY OF OCTOBER 2016

The Metropolitan Area Planning Commission of the City of Enid, County of Garfield, State of Oklahoma, met in regular meeting in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 6:00 P.M. on the 17th day of October 2016, pursuant to notice given by October 14, 2016 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 6:00 P.M. on the 14th day of October 2016.

Present: John Arend; Mark Arnold; Whitney Hall; Cody Haney; Marvin Kusik; Cole Ream; David

Vanhooser, City Commissioner Ex-Officio

Absent: Eddie Mack; Don Roberts; James Simunek, County Commissioner Ex-Officio

Also Jerald Gilbert, City Manager; Karla Ruther, Assistant City Planner

Present:

CALL TO ORDER/ROLL CALL.

CONSIDER APPROVAL OF MINUTES OF THE REGULAR METROPOLITAN AREA PLANNING COMMISSION MEETING OF SEPTEMBER 19, 2016.

Motion was made by John Arend, seconded by Cody Haney to approve the minutes of the September 19, 2016 regular meeting.

AYE: John Arend, Mark Arnold, Whitney Hall, Cody Haney, Marvin Kusik, Cole Ream Passed

ADMINISTRATION.

NONE.

ZONING.

CONSIDER A REZONING FOR LOTS 11 TO 15, BLOCK 9, FRISCO PLACE ADDITION LOCATED AT 1402 NORTH JACKSON FROM R-4 RESIDENTIAL DUPLEX OR TWO FAMILY DWELLING DISTRICT TO C-3 GENERAL COMMERCIAL DISTRICT.

Motion was made by Cole Ream, seconded by Whitney Hall to recommend the rezoning of 1402 North Jackson to the Mayor and Board of Commissioners.

AYE: John Arend, Mark Arnold, Whitney Hall, Cody Haney, Marvin Kusik, Cole Ream Passed

NONE.

USE BY REVIEW.
NONE.
PLATS.
NONE.
SITE PLAN.
NONE.
LOT SPLITS.
NONE.
TRAFFIC.
CONSIDER A REQUEST FOR STOP SIGNS FOR THE NORTH AND SOUTH BOUND FRAFFIC AT HOOVER AND OKLAHOMA.
Motion was made by Cole Ream, seconded by Mark Arnold to deny the installation of stop signs for the north and south bound traffic at Hoover and Oklahoma.
AYE: John Arend, Mark Arnold, Whitney Hall, Cody Haney, Marvin Kusik, Cole Ream Passed
NONE.
EASEMENTS.
NONE.
VARIANCES.
NONE.
ADJOURN.
Motion was made by John Arend, seconded by Whitney Hall to adjourn. The meeting adjourned at 6:06 PM.
AYE: John Arend, Mark Arnold, Whitney Hall, Cody Haney, Marvin Kusik, Cole Ream Passed

Meeting

Meeting Date: 11/21/2016

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

UPDATE THE PLANNING COMMISSION MEMBERS ON THE JANUARY AND FEBRUARY 2017 REGULAR METROPOLITAN AREA PLANNING COMMISSION MEETING DAYS.

BACKGROUND:

The Metropolitan Area Planning Commission meet on the third Monday of each month throughout the year. The third Monday in January is Martin Luther King Day and the third Monday in February is President's Day. These holidays, the offices are closed; therefore staff has moved the MAPC meeting days to the fourth Mondays in January and February.

RECOMMENDATION:

No action required.

PRESENTER:

Karla Ruther, Assistant City Planner.

Attachments

Jan & Feb 2017 2017 MAPC Meeting Dates

January 2017 (WUSA)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 New Year's Day	New Year's Day (observed)	3	4	5	6	7
8	9	10	11	12	13	14
15	16 Martin Luther King Day	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
3 www.calendarpedia.com						Data previole is a widhout on

© www.calendarpedia.com

February 2017 (WSA)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 Presidents' Day	21	22	23	24	25
26	27	28				Class province: to it without various!

SCHEDULE OF REGULAR MEETINGS METROPOLITAN AREA PLANNING COMMISSION

DATE	PLACE OF MEETING	TIME
January 23, 2017	Council Chambers	6:00 PM
February 27, 2017	Council Chambers	6:00 PM
March 20, 2017	Council Chambers	6:00 PM
April 17, 2017	Council Chambers	6:00 PM
May 15, 2017	Council Chambers	6:00 PM
June 19, 2017	Council Chambers	6:00 PM
July 17, 2017	Council Chambers	6:00 PM
August 21, 2017	Council Chambers	6:00 PM
September 18, 2017	Council Chambers	6:00 PM
October 16, 2017	Council Chambers	6:00 PM
November 20, 2017	Council Chambers	6:00 PM
December 18, 2017	Council Chambers	6:00 PM

All meetings will be held in the City Administration Building, 401 West Owen K. Garriott Road, Enid, Oklahoma, 73701.

Meeting

Meeting Date: 11/21/2016

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER A USE BY REVIEW FOR JEREMIAH HERRIAN, FORGOTTEN MINISTRIES TO UTILIZE LOTS 3 THROUGH 12, BLOCK 15, GARFIELD ADDITION AS A COMMUNITY GARDEN WHICH IS LOCATED AT THE NORTHWEST CORNER OF 4TH STREET AND MOORE AVENUE.

BACKGROUND:

The property located at Lots 3 through 12, Block 15, Garfield Addition is zoned R-3 Residential Mobile Home Neighborhood District.

Forgotten Ministries plans to use the property as a community garden for educational purposes, food supply for the low income community and support for ministries. The proposed garden will not adversely affect the surrounding neighborhood. Utilities and drainage will be provided in accordance with City of Enid standards. There will be no additional traffic or noxious odors.

RECOMMENDATION:

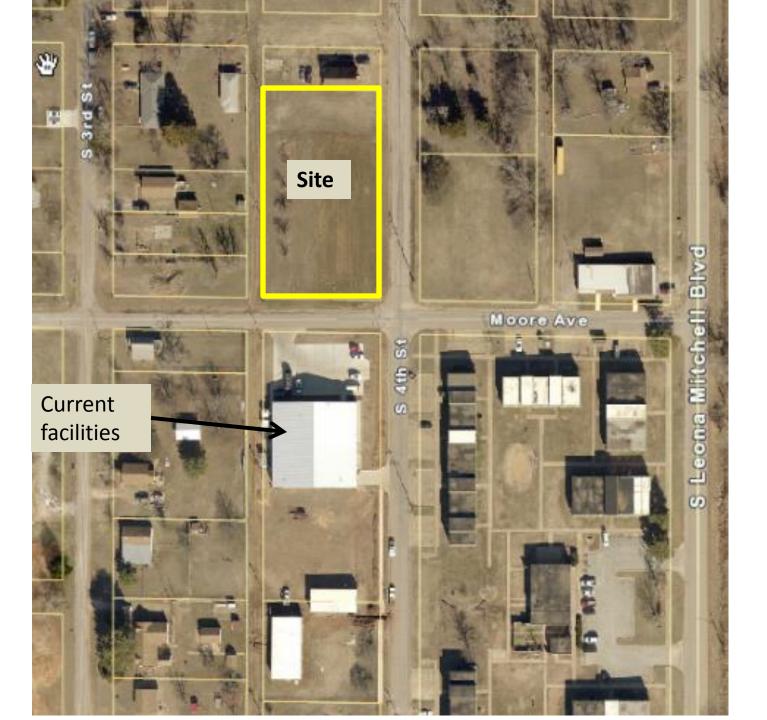
Consider approval for the Use by Review.

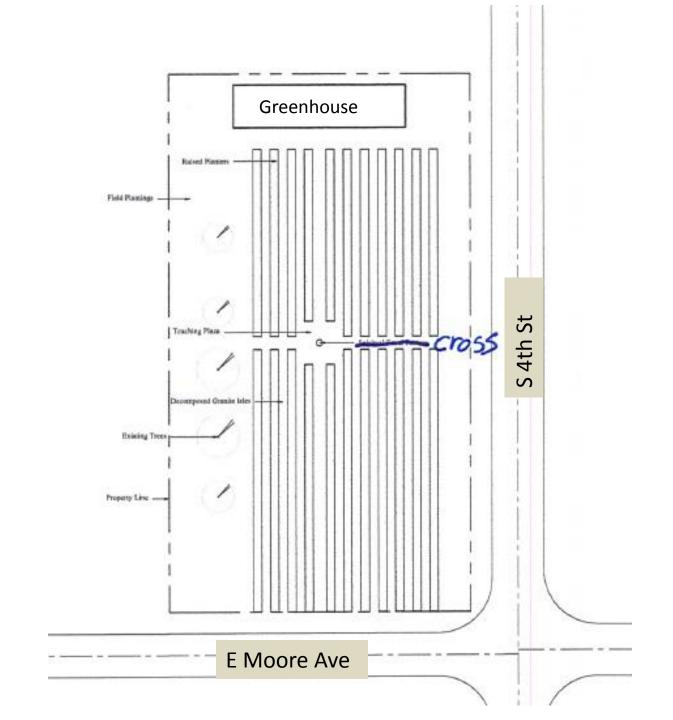
PRESENTER:

Chris Bauer, Planning Administrator.

Attachments

Location map





Meeting

Meeting Date: 11/21/2016

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER A USE BY REVIEW FOR JEREMIAH HERRIAN, FORGOTTEN MINISTRIES TO UTILIZE LOTS 3 THROUGH 12, BLOCK 15, GARFIELD ADDITION TO PLACE A 35 FOOT TALL CROSS IN THE COMMUNITY GARDEN WHICH IS LOCATED AT THE NORTHWEST CORNER OF 4TH STREET AND MOORE AVENUE.

BACKGROUND:

The property located at Lots 3 through 12, Block 15, Garfield Addition is zoned R-3 Residential Mobile Home Neighborhood District.

Forgotten Ministries plans to place a 35 foot tall cross in the middle of the community garden to be a beacon of hope and designating the community garden. The proposed cross will not adversely affect the surrounding neighborhood. Utilities and drainage will be provided in accordance with City of Enid standards. There will be no additional traffic or noxious odors.

RECOMMENDATION:

Consider approval for the Use by Review.

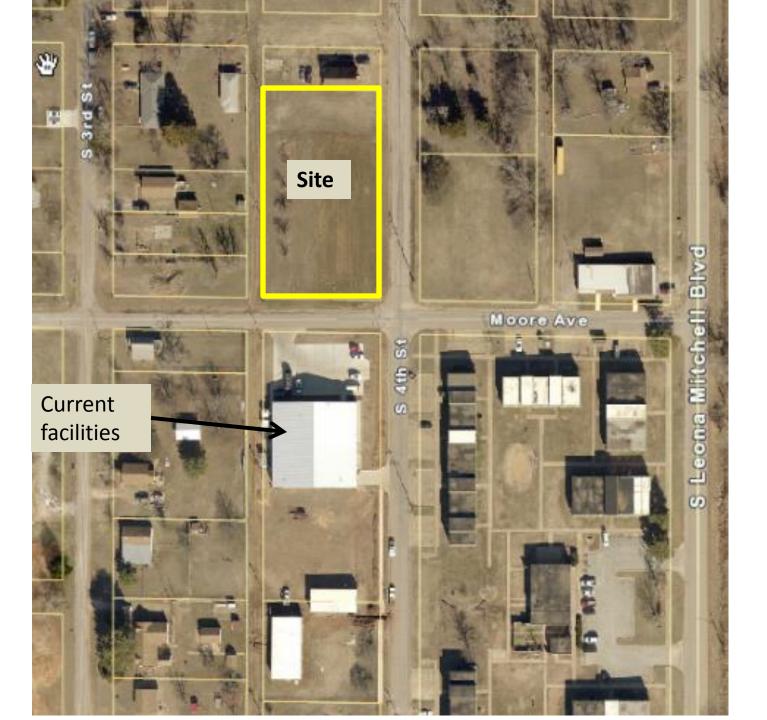
PRESENTER:

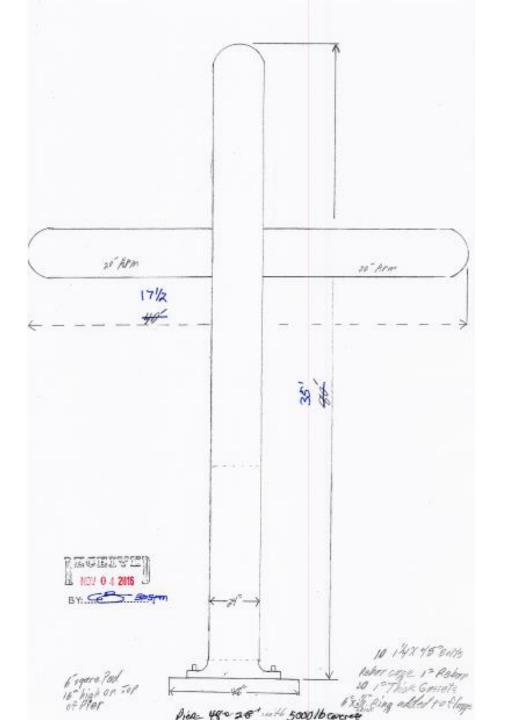
Chris Bauer, Planning Administrator.

Attachments

Location map and cross

5. 2.





Meeting

Meeting Date: 11/21/2016

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER A LOT SPLIT FOR LOTS 20 AND 21, BLOCK 1, CHISHOLM ACRES LOCATED AT 7430 VENTRIS DRIVE.

BACKGROUND:

The property is located at 7430 Ventris Drive in Garfield County. The property is zoned A-2 Suburban District according to the Garfield County Zoning map. The applicant wants to split two (2) acres from Lot 21 to be transferred to Lot 20.

Water and sewer will be private and access will be from Ventris Drive.

State statues require approval of the local Planning Commission prior to the subdivision of any tract of land which, when subdivided contains an area of 10 acres or less.

RECOMMENDATION:

Consider the lot split.

PRESENTER:

Chris Bauer, Planning Administrator.

Attachments

Ventris location map Ventris survey





AENLBIR 30 M.ZI.00.00S M_L1,00.00S .08Z9T 171.80 2, O'C'RE' EZW,L' 09، 8/1 FENCE CORNER IS 3.3° SOUTH. LILLE O LAND THE STATE OF STAT ORIGINAL LOT LINE BETWEEN LOT 20 AND LOT 21. Lots 20 & 21, Block 1, Chisholm Acres THE SOUTH 2 FEET OF LOT 21 TO BE TRANSFERRED TO OWNER OF LOT 20. Title to this parcel should not be transferred unless either attached to Lot 20 or reviewed and approved by MAPC. BOUNDARY SURVEY MAP for Lot-Split GARFIELD COUNTY, OKLAHOMA FENCE CORNER IS 1.9 SOUTH. (641.26'-meos.) SOTIB (642.48'-meas.) N89'59'25"W - 641.21 S89'59'09"E - 642.42" FENCE CORNER IS 2.6' SOUTH. SOUTH OF NEW BOUNDARY LINE. V89'59'54"W - 641.90' <u>ე</u> 20 2 HOVEN-WIRE FENCE CORNER IS 3.4" EAST AND 2.5" SOUTH OF NEW BOUNDARY CORNER. WOYEN-WIRE FENCE: -CORNER IS 2.3" EAST OF LOT CORNER. WOVEN-WIRE FENCE CORNER IS 2.8' EAST OF LOT CORNER. (171,71°-meas.) (.209m-'49.781) 171,80 167.80 M,Zt,11.00N M., 47, 71.00N BARBED-WIRE FIELD BARBED-WIRE FIELD BARBED-WIRE FIELD BARBED-WIRE FIELD FENCE IS 2.1° EAST. Lot 21, Block 1, Chisholm Acres, except Lot 20, and the South Two (2) feet of Lot -NORTH PARCEL AFTER TRANSFER--SOUTH PARCEL AFTER TRANSFER-LAND DESCRIPTIONS South Two (2) feet of Lot 21, Block 1, -FOR TRANSFER TO LOT 20-

the South Two (2) feet thereof

Chisholm Acres.

21, Block 1, Chisholm Acres

 $B/L \sim D$ enotes Building Setback Line Unless otherwise noted hereon all monuments established by this survey have a minimum positional occuracy of 0.10 feet. Denotes 3/8" iron pin set with yellow plastic cap stamped CA 828, unless POSITIONAL ACCURACY $U/E \sim D$ enotes Utility Easement otherwise noted hereon.

Denotes existing monument found in place (3/8" Iron pin), unless noted otherwise hereon.

∂

δ

N90'00'00"W ALONG THE SOUTH LINE OF THE SE/4) (RELATIVE TO THE PLAT BEARING OF

20 25

SCALE: 1" = 100"

NOTICE:

Only the R/W Easements and authorized and or shown on the client after the job was the recorded plat of record are shown hereon. Building Lines furnished by

FILE NO. \20160152\22317

1610 N. Imo Rd., Enid, Oklahoma 73703 Ph. 580-233-0572, Fax S80-233-0583 E-mail "p@rp-us.com" C.A. No. 828, Expiration Date: June 30, 2017 PROFESSIONAL LAND SURVEYING SERVICES PORTERFIELD SURVEYING, INC. SHEET 1 OF 1 1 (SA)

Wall William Market

land shown hereon, which meets or exceeds the Oklahoma adopted by the Oklahoma State Board of Registration for

Professional Engineers and Land Surveyors on July 25, Minimum Standards for the Practice of Land Surveys

To the best of my knowledge, information and belief, a

SURVEYOR'S OPINION

prudent survey was made under my supervision of the

DATE OF SURVEY: NOV. 1, 2016 DATE SIGNED: NOV. 2, 2016 FIELD BOOK 75, PAGE 69

Revision date Scope

CLIENT: William Brown

DANNY R. TURNER R.L.S. NO. 1248

Meeting

Meeting Date: 11/21/2016

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER PLACEMENT OF STOP SIGNS AT APPOMATTOX STREET AND SHILOH AVENUE.

BACKGROUND:

The request from John Parton, a resident in the neighborhood, was for the placement of stop signs at Appomattox and Shiloh in the Country Club West Subdivision.

Traffic Control conducted a traffic count at the intersection from November 3 to November 10 for a total of 168 hours. Shiloh had a total of 1680 vehicles for an average of 240 vehicles per day, Appomattox had a total of 1006 vehicles for an average of 143.7 vehicles per day. Traffic Control does not recommend stop signs at this intersection.

The Police Department reported no accidents at this intersection from January 2015 to November 7, 2016. A speed survey was conducted with 372 total vehicles averaging 72 vehicles a day. The average speed was 23 MPH. The Police Department does not recommend stop signs at this intersection.

RECOMMENDATION:

Make a recommendation to the Mayor and Board of Commissioners concerning the placement of stop signs.

PRESENTER:

Chris Bauer, Planning Administrator.

Attachments

Location map





Meeting

Meeting Date: 11/21/2016

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER THE PLACEMENT OF EAST AND WEST BOUND STOP SIGNS AT WABASH AVENUE AND ADAMS STREET.

BACKGROUND:

The request from John Parton, a resident in the area was for the placement of stop signs at east and west bound Wabash and Adams.

Traffic Control conducted a traffic count from November 3 to November 10 for a total of 168 hours. Wabash had a total of 7696 vehicles traveled for an average of 1099 per day. There was no restricted view at the intersection. Adams had a total of 4278 vehicles traveled for an average of 611 per day. The recommendation was not to place stop signs.

The Police Department reported no accidents from January 2016 to November 7, 2016. The average speed registered was 25 MPH. The Police Department does not recommend additional stop signs at this location.

RECOMMENDATION:

Make a recommendation to the Mayor and Board of Commissioners concerning the placement of stop signs.

PRESENTER:

Chris Bauer, Planning Administrator.

Attachments

Location map

9. 2.









Meeting

Meeting Date: 11/21/2016

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER A SIDEWALK VARIANCE FOR JEFF EATON LOCATED AT 1328 NORTH VAN BUREN, DESCRIBED AS LOT 1, BABES ADDITION.

BACKGROUND:

Jeff Eaton applied for approval of a site plan to erect a new business building at 1328 North Van Buren. Section 10-6-1 B. requires new development as defined in Section 10-6-1 A., to provide sidewalks that parallel abutting streets. The definition of development includes site planning. Mr. Eaton plans to construct the sidewalk along the Van Buren access road and West Poplar. He is asking for a variance along Polk Street.

RECOMMENDATION:

Consider the sidewalk variance.

PRESENTER:

Chris Bauer, Planning Administrator.

Attachments

Petition, reasons & site plan



Planning & Zoning Department
Chris Bauer, Planning Administrator

<u>cbauer@enid.org</u>

580-616-7217

PO Box 1768, 401 West Garriott
Enid OK 73702

VARIANCE PETITION

(Due 20 days prior to Metropolitan Area Planning Commission meeting date)

Location: 1330 N. Van Buren	(street address):
Legal description: Lot 1 Bates Addition to the City of Evil	•
	-
Current zoning of property:C - 3	
Variance Request: See Attachment	
Section: 10-6-1: B. Sidewalks Required per Ordinance 2016-3	
Reasons for desiring approval of the Variance are as follows: (additional pages may be added)	
See Attachment.	

I, or we, have attached a site plan of the proposed construction.

I, or We, hereby petition the Metropolitan Area Planning Commission and Mayor and Board of Commissioners for a variance to the following provision(s) of the City of Enid Ordinance, Section 12-1-8.

The Planning Commission may recommend a variance from the title when, in its opinion, undue hardship any result from strict compliance. In recommending any variance, the Planning Commission shall prescribe only conditions that it deems necessary to, or desirable for, the public interest. In making its findings, as required herein below, the Planning Commission shall take into account the nature of proposed land use and the existing use of land in the vicinity, the number of persons to reside or work in the property subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. No variance shall be granted unless the Planning Commission finds:

- 1. That there are special circumstances or conditions affecting said property such that the strict application of the provisions of this title would deprive the applicant of the reasonable use of his land.
- 2. That the variance is necessary for the preservation and enjoyment of a substantial property right of the petitioner.
- 3. That the granting of the variance will not be detrimental to the public welfare or injurious to other property in the territory in which said property is situated.
- 4. That the modifications have been requested in writing by the subdivider stating the reasons for each modification and that the variance is approved by a three-fourths (3/4) vote of the regular membership of the Planning Commission.

	2016.
Applicant's signature:	Telephone: 580 - 911 - 455 7
Printed Name: JEFF EATON	Email: Jett @ Teff Eaton. com
Address: 324 N. Van Buren	`
Date of Hearing set for the 21 day of Vovember	<u>, 2016</u> .

Abadan LLC 324 N Van Buren Enid, OK 73703

Metropolitan Area Planning Commission, Mr. Mayor, and Board of Commissioners:

We are asking for a sidewalk variance on our new building location at 1330 N Van Buren/ Lot 1 babes' addition. We have purchased the entire 4 acres of land, and have immediate plans to build an insurance office at the corner of Van Buren and Poplar. Our architects and builder are drawing in sidewalks on the Van Buren Access road (most visible and useable to the public) and Poplar Street to the north. We are requesting variance on the western property line of Polk Street. Polk Street is very industrial and a sidewalk will serve no purpose due to the type of businesses located around the property and the absence of sidewalks on any adjoining property.

Site plan attached.

Thank you for reviewing this variance petition

Sincerely,

Jeff and Stephanie Eaton

