



City of Enid  
401 W. Owen K. Garriott Road  
Enid, Oklahoma 73701  
580-234-0400

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PARK BOARD

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NOTICE OF MEETING

Notice is hereby given that the Enid Park Board will meet in regular session at 1:30 p.m. on the 14th day of February, 2017, in the Lower Level Conference Room in the basement of the City Administration Building, located at 401 W. Owen K. Garriott Road, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

PARK BOARD

1. CALL TO ORDER/ROLL CALL.
2. CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF DECEMBER 13, 2016.
3. DISCUSS PARK MAINTENANCE AND IMPROVEMENTS AND MAKE ANY RECOMMENDATIONS.
  1. DISCUSS ANY OUTSTANDING PARK MAINTENANCE ISSUES.
  2. UPDATE ON TREES AND SHRUBS IN MEDIANS.
  3. RESTROOM PAINTING AND REPAIR UPDATE.
  4. UPDATE ON SUPPORT POSTS FOR SHELTERS AT GOVERNMENT SPRINGS SOUTH AND MEADOWLAKE PARKS.
  5. UPDATE ON PRE-EMERGENT WEED SPRAYING.
  6. DISCUSSION ON ATHLETIC SEASON PREPARATION.
  7. UPDATE ON POOL PREPARATIONS.

4. **DISCUSS AND TAKE NECESSARY ACTION ON PROPOSED CHANGES TO POOL FEE SCHEDULE.**
5. **DISCUSS FUTURE PARK BOARD AGENDAS.**
6. **PUBLIC COMMENTS.**
7. **ADJOURN.**

**Park Board Meeting**

**2.**

**Meeting Date:** 02/14/2017

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**SUBJECT:**

**CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF DECEMBER 13, 2016.**

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**Attachments**

Minutes

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MINUTES OF REGULAR MEETING OF  
THE PARK BOARD OF THE CITY OF ENID, OKLAHOMA,  
HELD ON THE 13TH DAY OF DECEMBER, 2016

The Park Board of the City of Enid, County of Garfield, State of Oklahoma, met in regular session in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 1:30 P.M. on the 13th day of December, 2016, pursuant to notice given to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 1:30 P.M. on the 12th day of December, 2016.

Present: Melissa Szymanski; Matthew Davis; Shay Crawford; Abbey Stallings; Carmen Ball; Donald John

Absent: Mary McDonald; Ben Ezzell

Also Present: Kevin Boehm, Parks and Recreation Director  
Ron Janzen, Ward 1 City Commissioner

**CALL TO ORDER/ROLL CALL.**

**CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF NOVEMBER 8, 2016.**

Motion was made by Melissa Szymanski, seconded by Abbey Stallings

AYE: Abbey Stallings, Carmen Ball, Donald John, Matthew Davis, Melissa Szymanski, Shay Crawford

Passed

**DISCUSS PARK MAINTENANCE AND IMPROVEMENTS AND MAKE ANY RECOMMENDATIONS.**

**HAYS ELEMENTARY BRIDGE DECKING REPLACEMENT UPDATE.**

Parks staff replaced decking on both pedestrian bridges by Hayes Elementary and brought the handrails up to current standards. The 4-5 pedestrian bridges around town will be put on a quarterly inspection list.

**PHILLIPS PARK SHELTER AND TREE UPDATE.**

One tree was removed that was on top of playground equipment. Three new trees were planted in place of the one removed. Parks staff is redoing the ceilings and repainting the shelters.

**DISCUSS MEDIAN MAINTENANCE PROGRAM.**

Kevin Boehm has been in contact with tree maintenance contractors for east and west of town. The contract was terminated in November due to lack of work and parks staff is working on this.

**DISCUSS PARK WINTERIZATION PROCEDURES.**

All restrooms have been closed for the winter with the exception of the soccer complex and at Cleveland Trail Head. All restrooms are to re-open in March.

**CROSSLIN PARK ATHLETIC FIELD AND TREE UPDATE.**

Parks staff has planted 10 trees around Crosslin park and is re-cutting fields, baselines and infield areas.

**CITY PARK PLAYGROUND MULCHING UPDATE.**

Every playground that has mulch has been re-filled to a level of compliance with safety standards.

**REVIEW PLAYGROUND AUDITS OF LIONS PARK AND HOOVER PARK.**

Kevin Boehm is working to develop a playground maintenance standard policy and performing an audit of all equipment in city parks.

**CITY CHRISTMAS DECORATIONS UPDATE.**

All Christmas lights were up by Enid Lights Up the Plains with the exception of the tree outside the CNB Center.

**DISCUSS RECENT SPECIAL EVENTS.**

Wrapping up special events for the year. There will be a special events report at an upcoming meeting.

**DISCUSS ANY OUTSTANDING PARK MAINTENANCE ISSUES.**

Carmen Ball asked about the trees on the North side of the tennis courts at Crosslin Park. Kevin Boehm said parks staff is taking out all mulberry trees, but leaving the cedar trees in place.

**DISCUSS SKATE PARK RENOVATIONS AND PLANS.**

There will be a community meeting to gain community input regarding the skate park.

**DISCUSS POTENTIAL LIONS PARK RENOVATION PLANS.**

Kevin Boehm said that Lion's Park needs improvements and asked the board members what they would like to see happen. Shay Crawford suggested that the ball field be used for T-ball only and added that a basketball court would be a nice addition to Lion's Park. Matt Davis suggested getting rid of the ball field all together and adding a shelter and basketball court in it's place. Carmen Ball suggested that staff hold a community meeting to get community input. Mr. Boehm mentioned that he would be looking into the 2017-18 budget for some funding.

**DISCUSS MEMORIAL TREE AND BENCH PROGRAM.**

The goal of the program is to make memorials uniform and appealing around town. Parks and Legal staff worked together to word the ordinance for this project.

**DISCUSS 2017 PARK BOARD SCHEDULE.**

Discussed 2017 Park Board schedule and it was the general consensus to move future meeting to the Lower Level Conference Room.

**PUBLIC COMMENTS.**

**ADJOURN.**

Chairman, Matt Davis adjourned the meeting at 2:15 P.M.

**Park Board Meeting**

**4.**

**Meeting Date:** 02/14/2017

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**SUBJECT:**

**DISCUSS AND TAKE NECESSARY ACTION ON PROPOSED CHANGES TO POOL FEE SCHEDULE.**

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**Attachments**

Ordinance

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the park board, the fee required by this section may be waived by the city manager. (Ord. 2005-07, 4-19-2005)

## 2-6C-9: CHAMPLIN POOL, ADMISSION FEES:

A. Champlin Pool: The following fees shall be charged for the use of Champlin Pool:

1. Champlin Pool Daily Admission Fee:

Adults		\$3.00
Children 6 to 14 years of age		3.00
Children under age 6		Free

2. Swimming Pool Passes: A pass for the swimming season covers one person and shall be good at Champlin Pool for the year in which it was issued.

Individual		\$ 40.00
Family		80.00

B. Rental Fees:

Champlin Pool		135.00
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C. Lessons And Water Safety:

Lessons and water safety		20.00
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D. Rules And Regulations:



1. The city manager is hereby authorized and directed to establish, promulgate and enforce rules and regulations which will govern the rental of Champlin Pool, subject to approval by the mayor and board of commissioners.
  2. The park board may recommend changes to these rules and regulations, subject to approval by the city manager and adoption by the mayor and board of commissioners.
- E. Waiver Of Fees: Upon the recommendation of the park board or the parks and recreation supervisor, the fees required in this section may be waived by the city manager. (Ord. 2016-8, 4-19-2016)

## **ARTICLE D. PUBLIC SAFETY AND EMERGENCY SERVICES**

### **2-6D-1: FIRE CALLS OUTSIDE CITY:**

- A. Contracts: The fee required in section [5-2-2](#) of this code shall be two hundred fifty dollars (\$250.00) per hour per piece of equipment.
- B. Fire Department Response: The fee required in section [5-2-3](#) of this code shall be two hundred fifty dollars (\$250.00) per hour per piece of equipment. (1994 Code §§ 11.5-27, 11.5-28)

### **2-6D-2: ANIMAL IMPOUNDMENT:**

- A. Livestock Impoundment Fees: The fees provided in section [5-7-3](#) of this code shall be as follows:

Domesticated fowl, other small animals and reptiles	\$5.00 for each animal, plus \$5.00 each day the animal is impounded
Goat, sheep or pig	\$25.00 for each animal, plus \$10.00 each day the animal is impounded