



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

PARK BOARD

NOTICE OF MEETING

Notice is hereby given that the Enid Park Board will meet in regular session at 1:30 p.m. on the 14th day of March, 2017, in Lower Level Conference Room in the basement of the City Administration Building, located at 401 W. Owen K. Garriott Road, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

PARK BOARD

1. CALL TO ORDER/ROLL CALL.
2. CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF FEBRUARY 14, 2017.
3. DISCUSS PARK MAINTENANCE AND IMPROVEMENTS AND MAKE ANY RECOMMENDATIONS.
 1. DISCUSS ANY OUTSTANDING PARK MAINTENANCE ISSUES.
 2. UPDATE ON RECENT PAINTING PROJECTS.
 3. DISCUSS ATHLETIC FIELD RENOVATIONS.
 4. UPDATE ON MEDIAN WORK.
 5. TREE REMOVAL UPDATE.
 6. STUMP GRINDING UPDATE.
 7. UPDATE ON DOWNTOWN CLEANUP EFFORTS.
 8. POOL MAINTENANCE UPDATE.

4. PUBLIC COMMENTS.

5. ADJOURN.

Park Board Meeting

2.

Meeting Date: 03/14/2017

SUBJECT:

CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF FEBRUARY 14, 2017.

Attachments

Minutes

MINUTES OF REGULAR MEETING OF
THE PARK BOARD OF THE CITY OF ENID, OKLAHOMA,
HELD ON THE 14TH DAY OF FEBRUARY, 2017

The Park Board of the City of Enid, County of Garfield, State of Oklahoma, met in regular meeting in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 6:00 P.M. on the 14th day of February, 2017, pursuant to notice given by the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 6:00 P.M. on the 13th day of February, 2017.

Present: Mary McDonald; Matthew Davis; Carmen Ball; Donald John; Rodney Timm

Absent: Melissa Szymanski; Shay Crawford; Abbey Stallings

Also Present: Ron Janzen, City Commissioner
Kevin Boehm, Parks and Recreation Director

CALL TO ORDER/ROLL CALL.

CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF DECEMBER 13, 2016.

Motion was made by Donald John, seconded by Carmen Ball

AYE: Carmen Ball, Donald John, Mary McDonald, Matthew Davis, Rodney Timm
Passed

DISCUSS PARK MAINTENANCE AND IMPROVEMENTS AND MAKE ANY RECOMMENDATIONS.

DISCUSS ANY OUTSTANDING PARK MAINTENANCE ISSUES.

UPDATE ON TREES AND SHRUBS IN MEDIANS.

Trees and Shrubs have been trimmed and replaced where needed.

RESTROOM PAINTING AND REPAIR UPDATE.

Park restroom facilities have been painted and repairs have been made as needed.

UPDATE ON SUPPORT POSTS FOR SHELTERS AT GOVERNMENT SPRINGS SOUTH AND MEADOWLAKE PARKS.

Parks staff has added additional poles to the shelters at Government Springs South and Meadowlake Parks in order to add stability and longevity to the structures. The structures are unique and need to be made to last as long as possible. Replacing these structures would be an estimated \$40-50,000 each.

UPDATE ON PRE-EMERGENT WEED SPRAYING.

Parks staff has begun the yearly pre-emergent weed spraying of all parks. In order to spray, there must be 10 mph winds or less. Park crews will be spraying from light until dark when winds are low, until every park has been completed. Matt Davis asked if they would be spraying for sand burs at Crosslin Park. Kevin Boehm discussed the procedures concerning the spraying of sand burs at Crosslin and Government Springs Parks.

DISCUSSION ON ATHLETIC SEASON PREPARATION.

Soccer season will begin on March 4th, baseball will begin at the end of March, official softball season will begin April 17th however there will be a tournament in March. The baselines have been re-cut at Crosslin Park and a second infield rake has been purchased in preparation for the upcoming season. CDBG funds are available to be spent in Government Springs South fields with plans to install an irrigation system in the football field. Work will also be done on the Government Springs softball fields.

UPDATE ON POOL PREPARATIONS.

Job has been posted for an assistant event coordinator/pool operator. Parks Department has been authorized to purchase new chlorinators. Staff is moving to a computer controlled system and new ADA stairs and a lift are being added to become compliant with current standards.

DISCUSS AND TAKE NECESSARY ACTION ON PROPOSED CHANGES TO POOL FEE SCHEDULE.

Motion was made by Carmen Ball, seconded by Mary McDonald

Kevin Boehm discussed the current ordinance fee schedule, stating that the primary goal of this ordinance is to provide low cost recreational activity for the community. Mr. Boehm believes that there are issues concerning consistency with the family passes. There is no definition as to what a "family member" is on the family pass. The current ordinance limits the use of a family pass to 6 members. Staff proposed that it is changed to a individual plus pass with rates of \$40 per individual and an additional \$25 for each additional pass holder. Mr. Boehm also mentioned that there will be a photo ID given to each individual holding any type of pass. Carmen Ball made the motion to set the fees at \$30 for the first individual and \$20 for each additional person to replace the existing family pass fees.

Mr. Boehm stated that the current party rental fee for the pool is \$135 which is reasonable for most birthday parties, however does not cover expenses when the group is larger. Staff recommendation is to raise the pool rental fee to \$150 for a two hour time for 50 people. Renters can pay an additional \$50 for additional 50 people to attend. Carmen Ball made the motion to set the pool rental fees at \$150 for the first 50 people and \$50 for each additional 50 attendees.

AYE: Carmen Ball, Donald John, Mary McDonald, Matthew Davis, Rodney Timm
Passed

DISCUSS FUTURE PARK BOARD AGENDAS.

Kevin Boehm has opened the floor to Park Board members to discuss what they would like to see improved in Enid's parks. Matt recommended this be brought back at a later date to discuss before the budget is approved.

PUBLIC COMMENTS.

City Commissioner, Ron Janzen spoke in the Public Comments to request that Courtney Tennial, Special Events Coordinator, be introduced to the Park Board Members at a future meeting, as he has done so much to help Enid's parks.

ADJOURN.

Motion was made by Rodney Timm, seconded by Carmen Ball

Meeting was adjourned at 2:22 PM.

AYE: Carmen Ball, Donald John, Mary McDonald, Matthew Davis, Rodney Timm

Passed