



City of Enid  
401 W. Owen K. Garriott Road  
Enid, Oklahoma 73701  
580-234-0400

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BOARD OF COMMISSIONERS

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NOTICE OF SPECIAL MEETINGS

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust will meet in regular session at 5:00 p.m. on the 4th day of April, 2017, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- SPECIAL AGENDA -

MAYOR AND BOARD OF COMMISSIONERS SPECIAL MEETING

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF MARCH 21, 2017.
5. AWARDS, PRESENTATIONS, PROCLAMATIONS, AND ORGANIZATIONAL BUSINESS.
  1. PRESENT PET AVAILABLE FOR ADOPTION AT THE CITY ANIMAL SHELTER.
  2. "AMBUCS VISIBILITY MONTH" PROCLAMATION.
  3. "NORTHWESTERN OKLAHOMA STATE UNIVERSITY-ENID DAY" PROCLAMATION.
  4. "AUTISM AWARENESS MONTH" PROCLAMATION.

6. HEARINGS.
  1. NONE.
7. COMMUNITY DEVELOPMENT.
  1. NONE.
8. ADMINISTRATION.
  1. CONSIDER A RESOLUTION AUTHORIZING THE ENID MUNICIPAL AUTHORITY (EMA) TO PURCHASE A LETTER OF CREDIT FOR THE PURPOSE OF LANDFILL FINANCIAL ASSURANCE AS REQUIRED BY THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY, IN THE AMOUNT OF \$25,562.82.
9. CONSENT.
  1. APPROVE CHANGE ORDER NO. 1 WITH BEVERAGES CONSTRUCTION, LLC, CRESCENT, OKLAHOMA, FOR THE CHEROKEE DETENTION PHASE 3, PROJECT NO. F-1701, IN THE AMOUNT OF \$21,000.00.
  2. ACCEPT PROJECT WITH BEVERAGES CONSTRUCTION LLC, CRESCENT, OKLAHOMA, FOR THE #4 WOODLANDS DRIVE DRAINAGE IMPROVEMENTS, PROJECT NO. F-0408A.
  3. ACCEPT ACCESS EASEMENT FROM MORNINGDEW, LLC, ENID, OKLAHOMA, FOR DEVELOPMENT AT 424 N. VAN BUREN.
  4. APPROVE AN AGREEMENT WITH TARGA PIPELINE MID-CONTINENT WESTOK, LLC, A DELAWARE LLC WITH A TULSA, OKLAHOMA ADDRESS, TO BORE PHILLIPS AVENUE AND INSTALL A NATURAL GAS PIPELINE WITHIN THE CITY OF ENID RIGHT-OF-WAY.
  5. AWARD A CONTRACT TO RICK LORENZ OF ENID, OKLAHOMA, IN THE AMOUNT OF \$121,360.72, FOR THE BOX CULVERT REPLACEMENT ON CHESTNUT AVE., WEST OF 66TH ST. FOR THE BASE BID, PROJECT NO. F-1708A, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.
  6. ACCEPT WATER (W-1606A) AND SEWER (S-1603A) FINAL IMPROVEMENTS TO SERVE FORESTRIDGE FIRST ADDITION BLOCKS 1-4.
  7. CONSIDERATION AND DENIAL OF TORT CLAIM OF DAVID BLACK.
  8. CONSIDERATION AND DENIAL OF TORT CLAIM OF PAUL PETTY.
  9. APPROVAL OF CLAIMS IN THE AMOUNT OF \$526,514.17.
10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.
11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY SPECIAL MEETING.

12. ENID MUNICIPAL AUTHORITY SPECIAL MEETING.
  1. WAIVE BIDDING REQUIREMENTS OF THE CITY OF ENID'S FINANCE PROCEDURES MANUAL AND AUTHORIZE THE SOLE SOURCE PURCHASE OF A C32 CATERPILLAR GENERATOR FROM WARREN CAT, OKLAHOMA CITY, OKLAHOMA, IN THE AMOUNT OF \$54,210.27.
  2. APPROVE PURCHASE OF A LETTER OF CREDIT WITH SECURITY NATIONAL BANK, ENID, OKLAHOMA FOR LANDFILL ASSURANCE AS REQUIRED BY THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY IN THE AMOUNT OF \$25,562.82.
  3. APPROVAL OF CLAIMS IN THE AMOUNT OF \$166,987.19.
13. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.
14. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY SPECIAL MEETING.
15. ENID ECONOMIC DEVELOPMENT AUTHORITY SPECIAL MEETING.
  1. CONSIDER AND APPROVE AN ECONOMIC DEVELOPMENT SERVICES CONTRACT FOR FISCAL YEAR 2015-2016 BETWEEN ENID ECONOMIC DEVELOPMENT AUTHORITY AND ENID REGIONAL DEVELOPMENT ALLIANCE, INC. (ERDA), IN THE AMOUNT OF \$600,000.00, AND AUTHORIZE THE CHAIRMAN TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.
  2. CONSIDER AND APPROVE AN ECONOMIC DEVELOPMENT SERVICES CONTRACT FOR FISCAL YEAR 2016-2017 BETWEEN ENID ECONOMIC DEVELOPMENT AUTHORITY AND ENID REGIONAL DEVELOPMENT ALLIANCE, INC. (ERDA), IN THE AMOUNT \$600,000.00, AND AUTHORIZE THE CHAIRMAN TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.
  3. APPROVAL OF CLAIMS IN THE AMOUNT OF \$6,000.00.
16. ADJOURN TO CONVENE AS THE ENID PUBLIC TRANSPORTATION AUTHORITY.
17. TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY SPECIAL MEETING.
18. ENID PUBLIC TRANSPORTATION AUTHORITY SPECIAL MEETING.
  1. APPROVAL OF CLAIMS IN THE AMOUNT OF 5,049.87.
19. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.
20. PUBLIC COMMENTS.
21. ADJOURN.

**City Commission Meeting**

**4.**

**Meeting Date:** 04/04/2017

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**SUBJECT:**

**CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF MARCH 21, 2017.**

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**Attachments**

Minutes

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MINUTES OF REGULAR MEETING OF THE  
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,  
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST,  
TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST,  
AND TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY, A PUBLIC TRUST  
HELD ON THE 21ST DAY OF MARCH 2017

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust, met in regular session at 6:30 P.M. on the 21st day of March 2017, in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, pursuant to notice given by December 15, 2016 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 20th day of March 2017.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Brownlee, Ezzell, Waddell, Wilson and Mayor Shewey.

ABSENT: Commissioner Pankonin.

Staff present were City Manager Jerald Gilbert, Assistant City Attorney William Gill, City Clerk Linda Parks, Director of Engineering Services Christopher Gdanski, Chief Financial Officer Erin Crawford, Public Works Director Billy McBride, Public Utilities Director Louis Mintz, Planning Administrator Chris Bauer, Director of Marketing and Public Relations Steve Kime, Human Resources Director Sonya Key and Ex-Officio Member Lt. Col. Ryan Aerni.

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Pastor Brad Mendenhall from World Harvest Church gave the Invocation, and Assistant City Attorney William Gill led the Flag Salute.

\*\*\*\*\*

Motion was made by Commissioner Janzen and seconded by Commissioner Ezzell to approve the minutes of the regular Commission meeting of March 7, 2017, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Waddell, Wilson and Mayor Shewey.

NAY: None.

\*\*\*\*\*

Animal Adoption Coordinator Charlet Ringwald presented “Cisco,” a three-month old male Lab, available for adoption at the Enid Animal Shelter.

\*\*\*\*\*

A Proclamation of Appreciation was read proclaiming the week of April 2-8, 2017 as “National Crime Victims’ Rights Week.”

\*\*\*\*\*

A Proclamation was read and presented proclaiming March 21, 2017 as “Linda Parks Day,” in recognition of her years of service with the City of Enid.

\*\*\*\*\*

Ballots were taken as follows for an appointment to the Police Civil Service Commission:

Reagan Allen	Commissioner Ezzell
Thomas Nichols	Commissioner Brownlee
R. Scott Northcutt	Commissioners Janzen, Wilson and Mayor Shewey
Dale Pazzo	Commissioner Waddell

Mr. R. Scott Northcutt was appointed to the Police Civil Service Commission, said term to expire April 19, 2022.

Ballots were taken as follows for three (3) appointments to the Board of Adjustment:

John Arend	Commissioners Janzen, Brownlee, Ezzell, Waddell and Wilson
T. Geoffrey Luke	Mayor Shewey
Michel Shuck	Commissioners Janzen, Brownlee, Ezzell, Waddell, Wilson and Mayor Shewey
Mike Stuber	Commissioners Janzen, Brownlee, Ezzell, Waddell, Wilson and Mayor Shewey

Mr. John Arend was appointed to the Board of Adjustment to fill an unexpired term to March 1, 2019, and Mr. Michael Shuck and Mr. Mike Stuber were appointed to serve to March 1, 2020.

\*\*\*\*\*

Motion was made by Commissioner Ezzell and seconded by Commissioner Janzen to approve the recommendation of City Manager Jerald Gilbert to reappoint Mr. John Martin to the Aviation Advisory Board to serve to March 1, 2020, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Waddell, Wilson and Mayor Shewey.

NAY: None.

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Motion was made by Commissioner Ezzell and seconded by Commissioner Janzen to approve the appointments of the following commissioners to various boards and commissions as listed, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Waddell, Wilson and Mayor Shewey.

NAY: None.

Metropolitan Area Planning Commission	Commissioner Jonathan Waddell
Park Board	Commissioner George Pankonin
Public Access Television Board	Commissioner Jonathan Waddell
Walk of Fame Committee	Commissioner George Pankonin
Enid Metropolitan Area Human Service Commission	Commissioner George Pankonin
Kaw Lake Sales Tax Oversight Committee	Commissioner Jonathan Waddell

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A hearing was held regarding the rezoning of property located one-third mile west of Oakwood Road on the south side of Purdue Avenue, from “A” Agriculture and “R-1” Residential Estate District to “R-2” Single-Family District. It was noted that the Metropolitan Area Planning Commission recommended approval of the rezoning with a vote of five in favor, and three against, at their meeting of February 27, 2017.

Planning Administrator Chris Bauer presented visuals of the proposed rezoning, and explained that the Envision Enid Comprehensive Plan land use classification for the property was “Agriculture and Open Space.” He went on to say that there was sewer to the site, water was available to the east of the Tara Estates Subdivision, and West Purdue Avenue from west of Oakwood Road was a minor arterial and currently unimproved. He stated that if approved, the rezoning would allow single-family development on the property.

Mr. Lance Windel, 600 South Washington, Ardmore, Oklahoma, developer of the site, addressed commissioners. He stated that because of his past success in selling homes in Enid, he wanted to continue and build 60 additional homes on the property, possibly in two phases similar to what he had done on the first original 16 acres.

Commissioner Janzen asked if Purdue west of Oakwood Road would be improved.

Mr. Bauer explained that the Envision Enid Comprehensive Plan did not show improvements to the traffic system in that area. He stated that an extensive transportation analysis had been conducted in conjunction with the Plan, and it also showed no improvements at the location. He added that the road would only be approved if the project was placed in the City’s budget.

Mr. Windel stated that the site was a good location, with the exception of the road. He stated that he would like for the City to pave the road, and look at cost-sharing the project. He went on to say that he was unable to budget the whole improvement, but he also understood that he should share some part of the cost. He also noted that he had budgeted a share of the road improvements, basically to the entrances.



Mr. Gilbert stated that he had participated in a call with Mr. Windel and the Enid Regional Development Alliance, and discussions were that Mr. Windel would have to pay at least half of the cost of the improvement. He stated that it would have to be a joint effort to pave the road, or the developer would have to do it alone. He also stated that the City would have to come up with half of the cost, which would be a challenge, but he was certainly open to that discussion.

Commissioner Waddell asked if there had been thoughts as to the traffic impact at the intersection of Oakwood Road and Purdue. Increasing the number of homes in that area would only make the traffic worse.

Director of Engineering Services Chris Gdanski responded, stating that there had not been an in-depth traffic study conducted at that intersection.

Mr. Marvin Main, 3818 Plantation Drive, addressed commissioners with concerns regarding drainage and water at the site. He stated that there were already problems with the drainage in the existing housing area when there were big rains, and he hoped there would be a better system planned in the new site to alleviate those problems. He went on to say that his biggest concern was the supply of water for the area. The ability to supply water for an additional 60 to 80 homes did not exist unless there was an increase in water supply.

Mr. Gdanski stated that his staff had received no calls regarding a critical water issue in the area. He stated that staff would check the valves in the area and rerun the models. However, he expected the water supply to be sufficient.

Mr. Gilbert stated that there had been complaints, but he thought they were in relation to a water sprinkler system and water pressure. He went on to say that it wasn't the desire of the developer or the City to have issues, and as the development moved forward, staff would work closely with the developer to resolve those issues.

There being no further comments, the hearing concluded.

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Motion was made by Commissioner Ezzell and seconded by Commissioner Janzen to approve the final plat of Blocks 1-5, Belle Crossing Second Addition, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Waddell, Wilson and Mayor Shewey.

NAY: None.

\*\*\*\*\*

Motion was made by Commissioner Janzen and seconded by Commissioner Wilson to adopt an ordinance rezoning property located one-third mile west of Oakwood Road on the south side of Purdue Avenue, from “A” Agriculture and “R-1” Residential Estate District to “R-2” Single Family District, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Wilson and Mayor Shewey.

NAY: Commissioner Waddell.

**ORDINANCE NO. 2017-03**

**AN ORDINANCE AMENDING TITLE 11 CHAPTER 2, SECTION 11-2-1 OF THE ENID MUNICIPAL CODE, 2014, BY CHANGING THE ZONING ON A CERTAIN PROPERTY AND DESCRIBING THE SAME, AMENDING THE ZONING MAP ACCORDINGLY.**

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Motion was made by Commissioner Ezzell and seconded by Commissioner Janzen to adopt an ordinance amending Section 1-11-4 in Chapter 11, Title 1 of the Enid Municipal Code, 2014, entitled “Municipal Judges,” to allow the Mayor to appoint an acting municipal judge in the event both municipal judges recused or were disqualified, and to allow for compensation of an acting municipal judge, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Waddell, Wilson and Mayor Shewey.

NAY: None.

**ORDINANCE NO. 2017-04**

**AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 1, ENTITLED “ADMINISTRATION,” CHAPTER 11, ENTITLED “MUNICIPAL COURT,” SECTION 1-11-4, ENTITLED “MUNICIPAL JUDGES,” TO ALLOW FOR THE MAYOR TO APPOINT AN**

**ACTING MUNICIPAL JUDGE IN THE EVENT BOTH MUNICIPAL JUDGES RECUSE OR ARE DISQUALIFIED. TO ALLOW FOR COMPENSATION OF AN ACTING MUNICIPAL JUDGE AT A REASONABLE HOURLY RATE; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.**

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Motion was made by Commissioner Janzen and seconded by Commissioner Ezzell to approve a resolution adopting the 2017 First Amendment to the City of Enid, Oklahoma Retirement Plan, and the vote was as follows:

AYE: Commissioners Janzen, Ezzell, Waddell, Wilson and Mayor Shewey.

NAY: Commissioner Brownlee.

(Copy Resolution)

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Motion was made by Commissioner Ezzell and seconded by Commissioner Waddell to approve staff recommendations on the following consent items as listed, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Waddell, Wilson and Mayor Shewey.

NAY: None.

- (1) Acceptance of work in Project No. R-1604A, South 42nd Street Intersection Improvements at U.S. Highway 412, as completed by the contractor, Rick Lorenz Construction, Inc.;
- (2) Approval of contract award for Project No. R-1701A, 66th Street Industrial Access Improvements, ODOT Project No. SAP-224B(043), J/P No. 32677(04), to the lowest responsible bidder, Duit Construction, Inc., Edmond, Oklahoma, in the amount of \$2,176,912.29; and authorize the Mayor to execute all contract documents after review by the City Attorney;
- (3) Approval of Water Lease Agreement with Jeremy and Jamie Brooks for 160 acres of water rights in the Southwest and Southeast Quarters of Section 27, Township 21 North, Range 10 West, Major County, located on the north boundary of the Ames and Drummond well field. NOTE: The agenda background regarding said lease stated in error that the lease was located in the Southeast Quarter of Section 16 and the Northwest Quarter of Section 3, Township 21 North, Range 9 West, Major County;
- (4) Approval of Change Order No. 1 with Structural Group, Inc. for Project W-1702A, 30-Inch PCCP Water Line Rehabilitation, which will add \$6,750.00 to the contract for labor and material to repair leaks encountered during the installation of fiber encasement, for a

total revised contract amount of \$145,550.00; and acceptance of said project as completed by the contractor;

- (5) Denial of tort claim submitted by Mr. Mark Morrison, Jr. for alleged property damage in the amount of \$19,000.00 due to raw sewer pumped into his residence at 713 Redbud Drive;

and

- (6) Allowance of the following claims for payment as listed:

(List Claims)

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Mayor Shewey recessed the meeting to convene as the Enid Municipal Authority.

- TRUSTEES OF THE ENID MUNICIPAL AUTHORITY -

PRESENT: Trustees Janzen, Brownlee, Ezzell, Waddell, Wilson, Chairman Shewey, Trust Manager Jerald Gilbert, Assistant Trust Attorney William Gill and Secretary Linda Parks.

ABSENT: Trustee Pankonin.

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Motion was made by Trustee Waddell and seconded by Trustee Ezzell to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Waddell, Wilson and Chairman Shewey.

NAY: None.

(List Claims)

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Chairman Shewey adjourned the meeting to convene as the Enid Economic Development Authority.

- TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY –

PRESENT: Trustees Janzen, Brownlee, Ezzell, Waddell, Wilson, Chairman Shewey, General Manager Jerald Gilbert, Assistant Trust Attorney William Gill and Secretary Linda Parks.

ABSENT: Trustee Pankonin.

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Motion was made by Trustee Ezzell and seconded by Trustee Waddell to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Waddell, Wilson and Chairman Shewey.

NAY: None.

(List Claims)

\*\*\*\*\*

Chairman Shewey adjourned the meeting to convene as the Enid Public Transportation Authority.

- TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY –

PRESENT: Trustees Janzen, Brownlee, Ezzell, Waddell, Wilson, Chairman Shewey, General Manager Jerald Gilbert, Assistant Trust Attorney William Gill and Secretary Linda Parks.

ABSENT: Trustee Pankonin.

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Motion was made by Trustee Wilson and seconded by Trustee Ezzell to approve a resolution authorizing the filing of an application with the Oklahoma Department of Transportation, Transit Programs Division, for a grant under 49 U.S.C. Section 5311, Non-Urbanized Area Formula Program, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Waddell, Wilson and Chairman Shewey.

NAY: None.

(Copy Resolution)

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Motion was made by Trustee Wilson and seconded by Trustee Ezzell to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Waddell, Wilson and Chairman Shewey.

NAY: None.

(List Claims)

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Chairman Shewey adjourned the meeting to reconvene as the Enid City Commission.

- MAYOR AND BOARD OF COMMISSIONERS -

Mr. Byrin Carr, 2604 East Randolph, addressed commissioners regarding an alleged decision to not allow him to clean peoples' properties in Enid, and his continuing issues with the Enid Police Department and the District Attorney's Office. He also spoke regarding his efforts to construct a food waste recycling plant, and asked that the City's grant writer be allowed to write a food waste grant to fund the project.

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Ms. Diane Levesque, 1324 West Oak, addressed commissioners. She spoke on discussions by commissioners regarding Charter changes, and her opposition to remove term limits for commissioners, stating it was a matter of accountability. She also addressed the decision by commissioners to amend the City's retirement plan. She referred to her own retirement package, and spoke regarding pre-taxed dollars that would reduce social security benefits. Ms. Leveque stated that she had looked into Mr. Carr's situation, and agreed that he was being railroaded. She had attended one of his court sessions, after which

time she had filed complaints with the Bar Association, and the ACLU, as well as an amicus brief, arguing a better case than his representative did. She advised those concerned not to gang up on Mr. Carr, who, in her view, was doing a good job of trying to rehabilitate his life.

\*\*\*\*\*

There being no further business to come before the Board at this time, motion was made by Commissioner Ezzell and seconded by Commissioner Wilson that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Waddell, Wilson and Mayor Shewey.

NAY: None.

The meeting adjourned at 7:35 P.M.

**City Commission Meeting**

8.1.

**Meeting Date:** 04/04/2017

**Submitted By:** Erin Crawford, Chief Financial Officer

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**SUBJECT:**

**CONSIDER A RESOLUTION AUTHORIZING THE ENID MUNICIPAL AUTHORITY (EMA) TO PURCHASE A LETTER OF CREDIT FOR THE PURPOSE OF LANDFILL FINANCIAL ASSURANCE AS REQUIRED BY THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY, IN THE AMOUNT OF \$25,562.82.**

**BACKGROUND:**

This is a companion to item 12.1. The Oklahoma Department of Environmental Quality (ODEQ) requires all landfill sites to comply with all ODEQ regulations, including annual submittal of closure & post-closure plans and associated cost estimates. The cost estimates require Enid Municipal Authority's landfill, under solid waste permit 3524006 to have a financial assurance mechanism in place. The mechanism secures funding to complete the required ODEQ closing and monitoring processes when the landfill site has reach capacity.

The current ODEQ approved post closure estimate is \$3,745,045.02 and the post-closure maintenance cost estimate is \$1,367,518.03. The total amount of \$5,112,563.05 is required to be covered with financial assurance. Staff has reviewed all available financial assurance mechanisms and deemed the letter of credit to be the most viable and lowest cost option at a rate of \$25,562.82 to assure the \$5,112,563.05 cost estimate.

**RECOMMENDATION:**

Discuss and take necessary action.

**PRESENTER:**

Erin Crawford, Chief Financial Officer

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**Attachments**

Resolution

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## RESOLUTION

A RESOLUTION APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE ENID MUNICIPAL AUTHORITY (THE "AUTHORITY") ISSUING ITS LETTER OF CREDIT IN THE AMOUNT OF \$5,112,563.05 FOR THE PURPOSE OF FINANCIAL ASSURANCE ON SOLID WASTE PERMIT 3524006 (THE "NOTE"); PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE NOTE INDENTURE AUTHORIZING THE ISSUANCE OF SAID NOTE; WAIVING COMPETITIVE BIDDING WITH RESPECT TO THE SALE OF SAID NOTE AND APPROVING THE PROCEEDINGS OF THE AUTHORITY PERTAINING TO THE SALE OF SAID NOTE; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA:

SECTION 1. INDEBTEDNESS AUTHORIZED. The Enid Municipal Authority (the "Authority") is hereby authorized to incur an indebtedness by the issuance of its Letter of Credit, in the amount of \$5,112,563.05 (the "Note"), according to the terms and conditions of a Note Indenture by and among the Authority, Security National Bank, as Issuer of the Note, provided that said Note shall never constitute a debt of the City.

SECTION 2. ORGANIZATIONAL DOCUMENT SUBJECT TO NOTE INDENTURE. The organizational document creating the Authority, is hereby made subject to the terms of the Note Indenture authorizing the issuance and securing the payment of the Note as more fully described in Section 1 hereof.

SECTION 3. WAIVING COMPETITIVE BIDDING; APPROVAL OF SALE PROCEEDINGS. The waiving of competitive bidding for the purchase of the Note by the Authority to Security National Bank is hereby approved.

SECTION 4. AUTHORIZING EXECUTION. The Mayor or Vice Mayor and City Clerk or Deputy City Clerk of the City representing the City at the closing of the above-referenced note

issue are hereby authorized to approve and make any changes to the documents approved by this Resolution, for and on behalf of the City, the execution and delivery of such documents being conclusive as to the approval of any changes contained therein by the City; and to execute and deliver on behalf of the City any and all certifications and documentation necessary or attendant to the delivery of the Note, as directed by Bond Counsel.

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PASSED AND APPROVED THIS 4<sup>TH</sup> DAY OF APRIL, 2017.

ENID MUNICIPAL AUTHORITY

By: \_\_\_\_\_  
Mayor

(SEAL)

ATTEST:

By: \_\_\_\_\_  
City Clerk

**City Commission Meeting**

9.1.

**Meeting Date:** 04/04/2017

**Submitted By:** Jenna Hillyard, Executive Assitant

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**SUBJECT:**

**APPROVE CHANGE ORDER NO. 1 WITH BEVERAGES CONSTRUCTION, LLC, CRESCENT, OKLAHOMA, FOR THE CHEROKEE DETENTION PHASE 3, PROJECT NO. F-1701, IN THE AMOUNT OF \$21,000.00.**

**BACKGROUND:**

The Cherokee Detention project excavates a stormwater detention facility in the area north of W. Owen K. Garriott Road between Garland Road and Oakwood Road in the City of Enid.

This change order will cover the additional cost of transporting up to 7,000 CY of soil to the new softball complex at Crosslin Park at \$3.00/yard for a total of \$21,000.00. Funding for the change order will be covered by the softball complex project.

Revised contract amount is \$184,468.00.

**RECOMMENDATION:**

Approve Change Order No. 1.

**PRESENTER:**

Robert Hitt, PE, City Engineer

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**Fiscal Impact**

**Budgeted Y/N:** Y

**Amount:** \$21,000.00

**Funding Source:**

Capital Improvement Fund

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**City Commission Meeting**

9.2.

**Meeting Date:** 04/04/2017

**Submitted By:** Jenna Hillyard, Executive Assitant

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**SUBJECT:**

**ACCEPT PROJECT WITH BEVERAGES CONSTRUCTION LLC, CRESCENT, OKLAHOMA, FOR THE #4 WOODLANDS DRIVE DRAINAGE IMPROVEMENTS, PROJECT NO. F-0408A.**

**BACKGROUND:**

The work of placing approximately 200 foot of 18" HDPE pipe and a berm along the west side of lot No. 4 in Woodlands Addition has been completed. The lot was subject to flooding for upstream properties and the improvement catches the upstream flow and carries it around the residents on lot number 4. In addition, the improvement provides protection from stormwater backing up from the Willow Road drainage system.

The final contract amount is \$51,932.00.

**RECOMMENDATION:**

Accept project.

**PRESENTER:**

Robert Hitt, PE, City Engineer

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**Fiscal Impact**

**Budgeted Y/N:** Y

**Amount:** \$51,932.00

**Funding Source:**

Storm Water Fund

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**City Commission Meeting**

**9.3.**

**Meeting Date:** 04/04/2017

**Submitted By:** Jenna Hillyard, Executive Assitant

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**SUBJECT:**

**ACCEPT ACCESS EASEMENT FROM MORNINGDEW, LLC, ENID, OKLAHOMA, FOR DEVELOPMENT AT 424 N. VAN BUREN.**

**BACKGROUND:**

The improvement of a service station at 424 N. Van Buren required the placement of an ADA compliant sidewalk for public use. Obstructions at the northeast corner of the site placed the new sidewalk off of the existing right-of-way.

This item accepts an access easement for the sidewalk. The easement is provided at no cost to the City of Enid.

**RECOMMENDATION:**

Accept access easement.

**PRESENTER:**

Robert Hitt, PE, City Engineer

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**City Commission Meeting**

**9.4.**

**Meeting Date:** 04/04/2017

**Submitted By:** Jenna Hillyard, Executive Assitant

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**SUBJECT:**

**APPROVE AN AGREEMENT WITH TARGA PIPELINE MID-CONTINENT WESTOK, LLC, A DELAWARE LLC WITH A TULSA, OKLAHOMA ADDRESS, TO BORE PHILLIPS AVENUE AND INSTALL A NATURAL GAS PIPELINE WITHIN THE CITY OF ENID RIGHT-OF-WAY.**

**BACKGROUND:**

Targa Pipeline Mid-Continent WestOK, LLC has made an application to lay, maintain, and operate a natural gas pipeline within a City of Enid right-of-way.

This pipeline will be installed by boring Phillips Avenue 2,408 feet west of the northeast corner of Section 30-T23N-R5W (78<sup>th</sup> Street) and installing an eight (8) inch carrier pipe in a twelve (12) inch casing.

Upon approval of the agreement, the contractor for this project will be issued a permit to begin work.

**RECOMMENDATION:**

Approve agreement.

**PRESENTER:**

Robert Hitt, PE, City Engineer

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**City Commission Meeting**

9.5.

**Meeting Date:** 04/04/2017

**Submitted By:** Jenna Hillyard, Executive Assitant

**SUBJECT:**

**AWARD A CONTRACT TO RICK LORENZ OF ENID, OKLAHOMA, IN THE AMOUNT OF \$121,360.72, FOR THE BOX CULVERT REPLACEMENT ON CHESTNUT AVE., WEST OF 66TH ST. FOR THE BASE BID, PROJECT NO. F-1708A, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**

**BACKGROUND:**

The work bid consists of the replacement of a deteriorating 8.5'x6.5' steel and concrete deck bridge on Chestnut Ave., west of 66th Street. The bridge replacement is necessary to allow for the use of Chestnut Avenue for truck traffic as a detour route during the reconstruction of 66th Street.

Bids have been requested on a base bid of replacement with a cast in place 10'x6.5' reinforced concrete box. In order to allow the contractor to meet the limited time of construction on this project, alternate bids were taken with the following options:

- Three (3) 60" x 28' corrugated galvanized metal pipe culverts
- Three (3) 60" X 28' reinforced concrete pipe culverts
- Three (3) 60" X 28' HDPE culverts.

Five (5) bids were received, shown low to high:

	<b>Base Bid 1</b>	<b>Base Bid 2</b>	<b>Base Bid 2/Alt 1</b>	<b>Base Bid 2/Alt 2</b>
Rick Lorenz Construction	\$121,360.72	\$90,977.93	\$104,878.25	\$94,117.85
Parathon Construction LLC	\$134,631.50	\$268,975.00	\$277,375.00	\$277,375.00
Cimarron Construction Company	\$159,412.50	\$142,999.00	\$157,195.00	\$150,055.00
MTZ Construction, Inc.	\$200,535.00	\$222,955.00	\$285,955.00	\$0.00
Meridian Contracting, Inc.	\$293,383.00	\$245,798.00	\$254,618.00	\$256,634.00

Based on the competitive bid for construction of the reinforced concrete box, the long life, and the ability to expand, it is recommended to award the lowest, responsible bid for the base bid to Rick Lorenz Construction in the amount of \$121,360.72, with a contract time to complete all work by July 15, 2017.

**RECOMMENDATION:**

Award contract.

**PRESENTER:**

Robert Hitt, PE, City Engineer

**Fiscal Impact**

**Budgeted Y/N:** Y



**Amount:** \$121,360.72

**Funding Source:**  
Capital Improvement Fund

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**Attachments**

Canvass of Bids

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FROM: Ashley Keim  
DATE: April 4, 2017

PAGE 1 OF 1

CANVASS OF BIDS  
for  
**BOX CULVERT REPLACEMENT ON CHESTNUT AVE., WEST OF 66<sup>TH</sup> ST.**  
Project Number F-1708A

<u>FIRM NAME AND ADDRESS</u>	<u>PRODUCT/SERVICE BID</u>	<u>PRICE</u>
Rick Lorenz Construction Inc. 4502 N 4th Enid, OK 73701	Base Bid #1	\$ 121,360.72
	Base Bid #2	\$ 90,977.93
	Base Bid #2 + Alt #1	\$ 104,878.25
	Base Bid #2 + Alt #2	\$ 94,117.85

Bid meets or exceeds all major specifications:  X  YES   NO  
Bid meets or exceeds all minor specifications:  X  YES   NO

DEVIATIONS: **Met the Specifications.**

Parathon Construction LLC PO Box 1287 Edmond, OK 73083	Base Bid #1	\$ 134,631.50
	Base Bid #2	\$ 268,975.00
	Base Bid #2 + Alt #1	\$ 277,375.00
	Base Bid #2 + Alt #2	\$ 277,375.00

Bid meets or exceeds all major specifications:  X  YES   NO  
Bid meets or exceeds all minor specifications:  X  YES   NO

DEVIATIONS: **Met the Specifications.**

MTZ Construction, Inc. 3545 SW 37 <sup>th</sup> St. Oklahoma City, OK 73119	Base Bid #1	\$ 200,535.00
	Base Bid #2	\$ 222,955.00
	Base Bid #2 + Alt #1	\$ 285,955.00
	Base Bid #2 + Alt #2	\$ 0.00

Bid meets or exceeds all major specifications:   YES  X  NO  
Bid meets or exceeds all minor specifications:   YES  X  NO

DEVIATIONS: **Does not meet the Specifications.**

Meridian Contracting, Inc. 17500 S. Sooner Rd. Norman, OK 73071	Base Bid #1	\$ 293,383.00
	Base Bid #2	\$ 245,798.00
	Base Bid #2 + Alt #1	\$ 254,618.00
	Base Bid #2 + Alt #2	\$ 256,634.00

Bid meets or exceeds all major specifications:  X  YES   NO  
Bid meets or exceeds all minor specifications:  X  YES   NO

DEVIATIONS: **Met the Specifications.**

Cimarron Construction Company 7409 Nw 85 <sup>th</sup> Street Oklahoma City, OK 73132	Base Bid #1	\$ 159,412.50
	Base Bid #2	\$ 142,999.00
	Base Bid #2 + Alt #1	\$ 157,195.00
	Base Bid #2 + Alt #2	\$ 150,055.00

Bid meets or exceeds all major specifications:  X  YES   NO  
Bid meets or exceeds all minor specifications:  X  YES   NO

DEVIATIONS: **Met the Specifications.**

RECOMMENDATION: Award contract to Rick Lorenz Construction Inc, for the Base Bid #1 in the amount of \$121,360.72.

**City Commission Meeting**

9.6.

**Meeting Date:** 04/04/2017

**Submitted By:** Jenna Hillyard, Executive Assitant

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**SUBJECT:**

**ACCEPT WATER (W-1606A) AND SEWER (S-1603A) FINAL IMPROVEMENTS TO SERVE FORESTRIDGE FIRST ADDITION BLOCKS 1-4.**

**BACKGROUND:**

The contractor has completed the construction of water and sewer lines for Forestridge Subdivision at no direct cost to the City. Engineering staff inspected the work and found it to be in compliance with City of Enid standard specifications and "As-Built" drawings have been received.

Upon acceptance the developer has a one-year warrant obligation.

**RECOMMENDATION:**

Accept project.

**PRESENTER:**

Robert Hitt, PE, City Engineer

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**City Commission Meeting**

9.7.

**Meeting Date:** 04/04/2017

**Submitted By:** Korina Crawford, Executive Assistant

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**SUBJECT:**

**CONSIDERATION AND DENIAL OF TORT CLAIM OF DAVID BLACK.**

**BACKGROUND:**

On or about January 30, 2017, David Black submitted a tort claim for damages in the amount of seven hundred fifty-seven dollars and seventy-five cents (\$757.75). The claim alleged that the Enid Police Department caused various damages to his residence located at 1831 E. Maine Avenue. The claim states that the police officers kicked in the front door, hit the front door with a sledge hammer and knocked the air conditioner out of the bedroom window of his residence. The City forwarded that claim to its insurer Oklahoma Municipal Assurance Group (OMAG), which opened an investigation of the claim. The Enid Police Department responded to a 911 call from the claimant's brother. Based on the 911 call, and after receiving no response from the occupants inside residence, the officers on scene believed a medical emergency existed. They attempted to gain entry into the residence resulting in the damages stated in this tort claim. This was done so they could check the well-being of Mr. Black. OMAG found no liability on the City's part and recommended that the City deny the claim.

**RECOMMENDATION:**

Deny tort claim.

**PRESENTER:**

William H. Gill, Assistant City Attorney

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**City Commission Meeting**

**9.8.**

**Meeting Date:** 04/04/2017

**Submitted By:** Korina Crawford, Executive Assistant

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**SUBJECT:**

**CONSIDERATION AND DENIAL OF TORT CLAIM OF PAUL PETTY.**

**BACKGROUND:**

On or about February 16, 2017, Paul Petty submitted a tort claim for a plumber bill in the amount of one hundred twenty dollars and sixty-three cents (\$123.63). The claim alleged that there was a sewer back up at his residence located at 1014 Quail Trail on February 10, 2016 and that it was repaired by a plumber on February 12, 2016. The claim also alleged that a City employee called on February 13, 2016 let him know it was on the City's side. The City forwarded that claim to its insurer, Oklahoma Municipal Assurance Group (OMAG), which opened an investigation of the claim. OMAG found no liability on the City's part and recommends that the City deny the claim.

**RECOMMENDATION:**

Deny tort claim.

**PRESENTER:**

William H. Gill, Assistant City Attorney

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**City Commission Meeting**

**9.9.**

**Meeting Date:** 04/04/2017

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**SUBJECT:**

**APPROVAL OF CLAIMS IN THE AMOUNT OF \$526,514.17.**

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**Attachments**

Claimslist

JP Morgan Claimslist

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## PURCHASE ORDER CLAIMS LIST

4/4/2017

FUND 10    DEPT 000 - N.A.

01-01472	STAPLES ADVANTAGE	PO0140804	PAPER/TISSUE/FOLDERS/ST	\$403.25
01-03661	RK BLACK, INC.	PO0140774	MONTHLY SERVICE 3/17	\$60.85
01-04656	CENTERPOINT ENERGY SERVICES, INC.	PO0140825	MONTHLY SERVICE 2/17	\$2,603.06
01-04687	EARNHEART OIL, INC.	PO0140757	DIESEL/ST	\$11,877.96
01-04687	EARNHEART OIL, INC.	PO0140759	UNLEADED/ST	\$12,318.74
01-15125	OK GAS & ELECTRIC	PO0140703	MONTHLY SERVICE 3/17	\$35,900.22
01-15125	OK GAS & ELECTRIC	PO0140775	MONTHLY SERVICE 3/17	\$859.89
01-15127	OK NATURAL GAS	PO0140704	MONTHLY SERVICE 2/17	\$1,112.53
01-15127	OK NATURAL GAS	PO0140791	MONTHLY SERVICE 3/17	\$211.47
01-15127	OK NATURAL GAS	PO0140817	MONTHLY SERVICE 3/17	\$1,966.16
01-15127	OK NATURAL GAS	PO0140831	MONTHLY SERVICE 3/17	\$97.21
01-19047	AT & T	PO0140815	MONTHLY SERVICE 3/17	\$2,722.28
			<u>N.A. TOTAL</u>	<u>\$70,133.62</u>

FUND 10    DEPT 100 - ADM. SERVICES

01-01195	NORTHWEST TROPHY & AWARDS, LLC	PO0140783	DISK PRINT/PLATE	\$7.00
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$1,010.92
01-05097	CENTRAL NATIONAL BANK CENTER	PO0140830	DECADES REWIND TICKETS (20)	\$540.00
01-05097	CENTRAL NATIONAL BANK CENTER	PO0140830	CATERING/MLK EVENT	\$1,962.46
01-16145	PETTY CASH	PO0140876	REIMB/TRAVEL/J GILBERT	\$105.50
01-16145	PETTY CASH	PO0140876	REIMB/TRAVEL/ARBOR DAY/S CARR	\$104.00
01-16145	PETTY CASH	PO0140878	REIMB/MEAL (2)/DEPT MEETING	\$20.00
			<u>ADM. SERVICES TOTAL</u>	<u>\$3,749.88</u>

FUND 10    DEPT 110 - HUMAN RESOURCES

01-05017	ENID TYPEWRITER CO., INC.	PO0140875	PRINTS	\$51.37
01-18022	RUSCO PLASTICS	PO0140930	RETIREMENT PLAQUE	\$32.95
			<u>HUMAN RESOURCES TOTAL</u>	<u>\$84.32</u>

FUND 10    DEPT 120 - LEGAL SVCS.

01-03701	TYLER TECHNOLOGIES, INC.	PO0140897	SUBSCRIPTION FEES 1/17	\$2,494.93
01-03902	MCGIVERN & GILLIARD A PROFESSIONAL	PO0140768	WC/ATTORNEY FEES	\$248.60
01-03921	EXPRESS SCRIPTS, INC.	PO0140766	WC/MEDICAL	\$1,241.68
01-03921	EXPRESS SCRIPTS, INC.	PO0140784	WC/MEDICAL	\$1,395.30
01-03921	EXPRESS SCRIPTS, INC.	PO0140873	WC/MEDICAL	\$186.85
01-04020	PAIN MANAGEMENT OF TULSA	PO0140771	WC/MEDICAL	\$88.74
01-05117	CENTRALINK CARE MGMT	PO0140872	WC/MEDICAL	\$100.00
01-33380	OPFER, DAVID	PO0140694	WC/MEDICAL	\$317.36
01-33380	OPFER, DAVID	PO0140787	WC/MEDICAL	\$317.36
			<u>LEGAL SVCS. TOTAL</u>	<u>\$6,390.82</u>

FUND 10    DEPT 140 - SAFETY

01-01227	AUTRY VO-TECH CENTER	PO0140932	SAFETY TRAINING 3/17	\$80.00
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$918.76
			<u>SAFETY TOTAL</u>	<u>\$998.76</u>

FUND 10    DEPT 150 - PR/MARKETING

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$1,780.77
			<u>PR/MARKETING TOTAL</u>	<u>\$1,780.77</u>

FUND 10 DEPT 200 - GENERAL GOVERNMENT

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$2,847.37
01-16004	PDQ PRINTING	PO0140828	BUSINESS CARDS/B SHEWEY	\$45.00
01-16145	PETTY CASH	PO0140876	REIMB/TRAVEL/G PANKONIN	\$105.50
01-16145	PETTY CASH	PO0140877	REIMB/FILING FEES	\$16.00
01-36830	MAIN STREET ENID, INC.	PO0135965	LOCAL PROGRAM FUNDING 3/17	\$6,250.00
01-58150	MCAFFEE & TAFT	PO0140898	PROFESSIONAL SERVICE	\$3,414.00
			<u>GENERAL GOVERNMENT TOTAL</u>	<u>\$12,677.87</u>

FUND 10 DEPT 210 - ACCOUNTING

01-01472	STAPLES ADVANTAGE	PO0140780	BATTERIES (12)	\$36.57
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$30.76
01-16004	PDQ PRINTING	PO0140779	PAYROLL ENVELOPES	\$85.00
01-79890	HAWKINS DELAFIELD WOOD	PO0140756	FINAL 1987A ARBITRAGE REPORT	\$3,500.00
			<u>ACCOUNTING TOTAL</u>	<u>\$3,652.33</u>

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

01-01768	AT&T INTERNET SERVICES, INC.	PO0140763	INTERNET SERVICE 3/17	\$1,062.00
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$353.29
			<u>INFORMATION TECHNOLOGY TOTAL</u>	<u>\$1,415.29</u>

FUND 10 DEPT 300 - COMMUNITY DEVELOPMENT

01-16145	PETTY CASH	PO0140878	REIMB/TRAVEL/OML/K RUTHER	\$127.33
			<u>COMMUNITY DEVELOPMENT TOTAL</u>	<u>\$127.33</u>

FUND 10 DEPT 350 - CODE ENFORCEMENT

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$1,334.06
01-16145	PETTY CASH	PO0140877	REIMB/FILING FEES	\$65.00
			<u>CODE ENFORCEMENT TOTAL</u>	<u>\$1,399.06</u>

FUND 10 DEPT 400 - ENGINEERING

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$183.45
			<u>ENGINEERING TOTAL</u>	<u>\$183.45</u>

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$995.28
01-08018	HOTSY OF OKLAHOMA, INC.	PO0140834	PUMP REPAIR	\$265.42
01-16145	PETTY CASH	PO0140880	REIMB/MEAL (6)/DEPT MEETING	\$16.30
			<u>PUBLIC WORKS MGMT TOTAL</u>	<u>\$1,277.00</u>

FUND 10 DEPT 710 - FLEET MAINTENANCE

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$740.59
01-03000	CARTER PAINT CO.	PO0140849	LINERS	\$113.95
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0140854	ANNUAL FIRE EXT INSPECTION (20)	\$473.20
01-05023	G&K SERVICES	PO0140735	UNIFORM RENTALS (15)	\$81.28
01-05194	MOTOR INFORMATION SYSTEMS	PO0140862	MOTOR SOFTWARE 3/17	\$100.00
01-08018	HOTSY OF OKLAHOMA, INC.	PO0140834	PUMP REPAIR	\$265.42
01-13017	MUNN SUPPLY, INC.	PO0140736	CYLINDER RENTAL	\$57.96
01-13218	MYERS TIRE SUPPLY, INC.	PO0140865	VALVES/ADAPTERS	\$158.18
01-16145	PETTY CASH	PO0140877	REIMB/V1004 TAG	\$11.50
01-19004	SHERWIN-WILLIAMS CO., INC.	PO0140844	PAINT ROLLER COVERS/LINERS	\$10.85



01-30830	LOCKE SUPPLY, INC.	PO0140859	PIPE	\$36.72
01-35300	UNIFIRST, INC.	PO0140737	SHOP TOWEL SERVICE	\$224.62
			<u>FLEET MAINTENANCE TOTAL</u>	<u>\$2,274.27</u>

FUND 10 DEPT 730 - PARKS & RECREATION

01-00046	AUTOMATION DIRECT, INC.	PO0140926	AC DRIVE/PUMP	\$2,438.50
01-01423	EWING IRRIGATION PRODUCTS, INC.	PO0140524	INFIELD MIX (25 TONS)	\$3,253.53
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$4,939.33
01-02382	WINFIELD SOLUTIONS, LLC	PO0140922	DYE	\$724.80
01-02539	BWI COMPANIES, INC.	PO0140902	MOUND CLAY	\$1,137.06
01-02855	FRIESEN DESIGN, INC.	PO0140837	LOGO DESIGN/LAYOUT	\$250.00
01-03000	CARTER PAINT CO.	PO0140904	PAINT	\$269.05
01-04080	THE BROYHILL MANUFACTURING COMPANY	PO0140927	V500 BRAKE REPAIR/BEARING KIT	\$1,388.79
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0140854	V503 FIRE EXT REFILL	\$35.00
01-05023	G&K SERVICES	PO0140847	UNIFORM RENTALS (14)	\$63.37
01-08018	HOTSY OF OKLAHOMA, INC.	PO0140834	PUMP REPAIR	\$265.42
01-09006	INDUSTRIAL MATERIAL CORP.	PO0140866	DOOR FRAME/DOOR/HARDWARE	\$657.70
01-19004	SHERWIN-WILLIAMS CO., INC.	PO0140844	PAINT	\$214.69
01-35300	UNIFIRST, INC.	PO0140848	SHOP TOWEL SERVICE	\$54.00
01-37340	PROFESSIONAL TREE CARE	PO0140924	TREE REMOVAL/PHILLIPS PARK	\$1,150.00
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0140919	ROPE	\$4.50
01-80246	ATWOODS	PO0140929	BOOTS/J BAILEY	\$99.99
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0140836	NAILS	\$12.99
			<u>PARKS &amp; RECREATION TOTAL</u>	<u>\$16,958.72</u>

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT.

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$1,379.44
01-02053	BAKERS ALTERNATOR-STARTER, INC.	PO0140852	V192 STARTER SOLENOID	\$59.83
01-02243	BB MACHINE & SUPPLY, INC.	PO0140861	V572/V571 BLADES (12)	\$770.48
01-02382	WINFIELD SOLUTIONS, LLC	PO0140855	DYE	\$724.80
01-02515	ENID EYE OPTICAL, INC.	PO0140715	SAFETY GLASSES/R FREE	\$127.00
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0140710	V162 THERMOSTAT	\$42.86
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0140925	V162 INSERTS	\$1,853.80
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0140710	V934 BLADE	\$175.64
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0140742	V181 PLUG KIT	\$81.62
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0140863	V181 FITTING	\$40.73
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0140863	V178 IDLER	\$884.19
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0140863	V940 GASKET	\$171.10
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0140916	V940 WIPERS/PEDAL	\$348.09
01-03430	GARFIELD GLASS	PO0140850	V157 GLASS	\$147.39
01-05023	G&K SERVICES	PO0140734	UNIFORM RENTALS (17)	\$79.70
01-05270	ZALOUDEK, FW & SONS	PO0140740	V541 TENSION IDLER	\$15.46
01-05270	ZALOUDEK, FW & SONS	PO0140744	V167/V190/V191/V541 BELTS/BLADES	\$703.74
01-05270	ZALOUDEK, FW & SONS	PO0140920	V550 RADIATOR	\$588.78
01-08018	HOTSY OF OKLAHOMA, INC.	PO0140834	PUMP REPAIR	\$265.42
01-11060	KIRBY-SMITH OKLAHOMA	PO0140754	V171 DRUM	\$1,434.36
01-13017	MUNN SUPPLY, INC.	PO0140736	CYLINDER RENTAL	\$16.10
01-15132	O'REILLY AUTO PARTS, INC.	PO0140732	TOGGLE SWITCHES (3)/LUBE	\$38.27
01-15132	O'REILLY AUTO PARTS, INC.	PO0140851	V192 SWITCHES (2)	\$46.38
01-16145	PETTY CASH	PO0140879	REIMB/CDL RENEWAL/M WELLS	\$77.50
01-16145	PETTY CASH	PO0140880	REIMB/CDL RENEWAL/R FREE	\$51.50
01-76250	LOGAN COUNTY ASPHALT COMPANY	PO0140760	PROLINE COLD PATCH	\$1,624.50
01-80153	KINNUNEN, INC.	PO0140743	CHEMICAL SUITS (23)	\$73.60
01-80246	ATWOODS	PO0140730	ANTI-FREEZE/BRAKE CLEANER	\$112.80
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0140856	SPRING/BOLTS	\$7.16
			<u>STRMWTR &amp; ROADWAY MAINT. TOTAL</u>	<u>\$11,942.24</u>

FUND 10    DEPT 750 - TECHNICAL SERVICES

01-00092	CONSTRUCTION INDUSTRIES BOARD	PO0140728	MECHANIC/PLUMBING LICENSE/T BUCKLEY	\$150.00
01-00878	BROWN'S SHOE FIT COMPANY	PO0140719	BOOTS/K KIRKPATRICK	\$94.50
01-00878	BROWN'S SHOE FIT COMPANY	PO0140719	BOOTS/M AGUILAR	\$125.00
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$7,876.27
01-08018	HOTSY OF OKLAHOMA, INC.	PO0140834	PUMP REPAIR	\$265.42
01-16145	PETTY CASH	PO0140879	REIMB/CDL RENEWAL/T SCHULTZ	\$51.50
01-80246	ATWOODS	PO0140716	BOOTS/D BREEZE	\$99.94
			<u>TECHNICAL SERVICES TOTAL</u>	<u>\$8,662.63</u>

FUND 10    DEPT 900 - LIBRARY

01-00085	PITNEY BOWES	PO0140724	INK CARTRIDGE (2)	\$122.38
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$1,117.19
01-03590	SKINNER AUDIO SERVICES	PO0140725	SOUND SYSTEM RENTAL	\$95.00
01-05274	BASICS PLUS, INC	PO0140785	REIMB/BOOKS (28)	\$365.00
01-05276	NEUROHR, KAREN	PO0140798	LTAIO PRESENTATION	\$173.00
01-57310	PURCHASE POWER	PO0140788	QTRLY POSTAGE RENEWAL 1/17-3/17	\$3,000.00
			<u>LIBRARY TOTAL</u>	<u>\$4,872.57</u>

FUND 10    DEPT 955 - CAPITAL ASSETS & PROJECTS

01-80153	KINNUNEN, INC.	PO0140751	GOLF CART	\$6,153.00
			<u>CAPITAL ASSETS &amp; PROJECTS TOTAL</u>	<u>\$6,153.00</u>

FUND 12    DEPT 125 - SPECIAL PROJECT

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$629.66
			<u>SPECIAL PROJECT TOTAL</u>	<u>\$629.66</u>

FUND 14    DEPT 145 - HEALTH FUND

01-00878	BROWN'S SHOE FIT COMPANY	PO0140931	WELLNESS DOLLARS (33)	\$2,970.00
01-01869	DEARBORN LIFE INSURANCE CO.	PO0140936	INSURANCE PREMIUM 4/17	\$2,824.51
01-02623	SHOE SHOW, INC.	PO0140935	WELLNESS DOLLARS (146)	\$12,675.48
01-04111	HOLMES MURPHY & ASSOCIATES, INC	PO0140899	BENEFIT CONSULTING 1/17-3/17	\$10,000.00
01-05103	SA BENEFIT SERVICES, LLC	PO0140939	STOP LOSS FEES 4/17	\$19,222.58
01-25008	YMCA	PO0140874	WELLNESS DOLLARS (7)	\$700.00
01-78180	BLUE CROSS BLUE SHIELD OK	PO0140832	VENDOR FEES 12/16	\$1,136.10
			<u>HEALTH FUND TOTAL</u>	<u>\$49,528.67</u>

FUND 20    DEPT 205 - AIRPORT

01-01338	J & P SUPPLY, INC.	PO0140723	LINERS	\$63.34
01-01338	J & P SUPPLY, INC.	PO0140778	DEGREASER	\$22.73
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$160.78
01-03022	CULLIGAN OF ENID	PO0140944	SOLAR SALT (4)	\$32.00
01-04684	OROSCO, NANCY	PO0140814	TERMINAL CLEANING 3/17	\$187.50
01-16145	PETTY CASH	PO0140876	REIMB/TRAVEL/D OHNESORGE	\$99.51
01-23076	WING AERO PRODUCTS, INC.	PO0140943	CHARTS/SECTIONALS	\$23.71
01-35900	INSELMAN ELECTRIC CO	PO0140896	FLOOD LIGHTS (2)	\$3,368.83
01-50210	LOWE'S HOME CENTERS, INC.	PO0140745	FLOOD LIGHTS (2)	\$17.45
			<u>AIRPORT TOTAL</u>	<u>\$3,975.85</u>

FUND 22    DEPT 000 - GOLF STOCK

01-05230	POPE DISTRIBUTING CO, INC.	PO0140764	BEER/ST	\$480.80
01-05240	ACUSHNET COMPANY	PO0140797	PRO SHOP/ST	\$205.77
01-05240	ACUSHNET COMPANY	PO0140797	PRO SHOP/ST	\$1,465.58
01-05240	ACUSHNET COMPANY	PO0140827	PRO SHOP/ST	\$1,486.64
01-05240	ACUSHNET COMPANY	PO0140940	PRO SHOP/ST	\$2,735.76
01-05240	ACUSHNET COMPANY	PO0140938	PRO SHOP/ST	\$137.13
01-05240	ACUSHNET COMPANY	PO0140941	PRO SHOP/ST	\$818.52
01-05240	ACUSHNET COMPANY	PO0140942	PRO SHOP/ST	\$259.91
01-05241	CALLAWAY GOLF SALES CO	PO0140795	PRO SHOP/ST	\$525.15
01-05241	CALLAWAY GOLF SALES CO	PO0140826	PRO SHOP/ST	\$1,738.35
01-05275	H2 GOLF, LLC	PO0140790	PRO SHOP/ST	\$312.95
01-05528	ANHEUSER-BUSCH, LLC.	PO0140786	BEER/ST	\$456.00
01-05528	ANHEUSER-BUSCH, LLC.	PO0140695	BEER/ST	\$558.20
01-07022	GREAT PLAINS COCA-COLA	PO0140796	SNACKBAR/ST	\$623.09
01-13145	MID-AMERICA WHOLESale, INC.	PO0140782	SNACKBAR/ST	\$262.67
			<u>GOLF STOCK TOTAL</u>	<u>\$12,066.52</u>

FUND 22    DEPT 225 - GOLF

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$874.95
01-03399	INNOVATIVE TURF SUPPLY	PO0140833	FERTILIZER/DYE	\$2,353.75
01-03479	TRUE TURF	PO0140911	AERIFICATION TINES (90)	\$860.23
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0140912	ANNUAL FIRE EXT INSPECT (25)	\$977.20
01-05160	VGM FINANCIAL SERVICES	PO0137556	GREENS MOWER LEASE 3/17-4/17	\$1,381.20
01-05160	VGM FINANCIAL SERVICES	PO0137557	UTILITY TRUCK LEASE 3/17-4/17	\$731.90
01-13145	MID-AMERICA WHOLESale, INC.	PO0140714	FRY GREASE/GLOVES	\$26.65
01-13145	MID-AMERICA WHOLESale, INC.	PO0140782	SNACKBAR SUPPLIES	\$59.62
01-50210	LOWE'S HOME CENTERS, INC.	PO0140792	SAW BLADES (5)	\$18.99
01-80179	JESCO PRODUCTS, INC.	PO0140794	FLAGS/CADDIES (6)/HANDLES (5)	\$1,454.90
01-80312	DAN CORNFORTH LOCK & SAFE	PO0140707	SERVICE CALL/LOCK REPAIR	\$61.50
			<u>GOLF TOTAL</u>	<u>\$8,800.89</u>

FUND 30    DEPT 305 - STREET & ALLEY

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$2,090.10
01-04033	DOLESE BROTHERS CO., INC.	PO0140709	R-1708 CRUSHER RUN/SCREENINGS	\$531.58
01-04033	DOLESE BROTHERS CO., INC.	PO0140789	R-1708 CEMENT	\$267.00
01-05005	ENID CONCRETE CO., INC.	PO0140708	R-1708 CONCRETE	\$2,059.00
01-05005	ENID CONCRETE CO., INC.	PO0140781	R-1708 CONCRETE	\$4,319.25
01-15156	OK DEPT. OF TRANSPORTATION	PO0140720	R-1607A RIGHT OF WAY	\$3,353.40
			<u>STREET &amp; ALLEY TOTAL</u>	<u>\$12,620.33</u>

FUND 31    DEPT 230 - UTILITY BILLING

01-00793	ONESOURCE MANAGED SERVICES	PO0140761	PRINTER MAINTENANCE 3/17	\$236.98
01-01472	STAPLES ADVANTAGE	PO0140801	INK CARTRIDGE/PHONE CASE	\$336.90
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$208.95
01-04116	DOWNTOWN THREADS	PO0140722	LOGO SHIRTS (2)/S MORRIS	\$67.08
01-15007	OK MUNICIPAL LEAGUE, INC.	PO0140777	ANNUAL MEMBERSHIP DUES/S MORRIS	\$100.00
01-20097	TOPS & STRIPES, INC.	PO0140921	V376 LEDS (4)	\$750.00
			<u>UTILITY BILLING TOTAL</u>	<u>\$1,699.91</u>

FUND 31    DEPT 760 - SOLID WASTE SERVICES

01-00103	WARREN CAT, INC.	PO0140914	V185 CIRCUIT	\$73.25
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$30.95
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$2,263.56
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$52.06

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$769.40
01-02021	B'S QUALITY DOOR, INC.	PO0140711	OVERHEAD DOOR REPAIR/HINGES (3)	\$114.60
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0140916	RENTAL LOADER TEST KITS	\$51.51
01-03921	EXPRESS SCRIPTS, INC.	PO0140766	WC/MEDICAL	\$407.86
01-03921	EXPRESS SCRIPTS, INC.	PO0140766	WC/MEDICAL	\$271.40
01-03921	EXPRESS SCRIPTS, INC.	PO0140766	WC/MEDICAL	\$18.18
01-04018	OKLAHOMA SPINE & BRAIN INSTITUTE	PO0140770	WC/MEDICAL	\$88.74
01-04023	NEUROSCIENCE SPECIALISTS, PC	PO0140769	WC/MEDICAL	\$201.65
01-04560	DOCUGUARD	PO0138317	RECYCLING SVC RENEWAL 3/17	\$3,608.69
01-04594	CERTEX USA, INC.	PO0140915	V210 WIRE ROPE	\$408.08
01-04943	JACK E MARSHALL, MD. LLC	PO0140767	WC/MEDICAL	\$515.46
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0140808	ANNUAL FIRE EXT INSPECTIONS (2)	\$38.70
01-04979	SHEPHERD ENGINEERING DESIGN CO	PO0140905	PROFESSIONAL SERVICE	\$630.00
01-05021	CORMACK HYDRAULICS, INC.	PO0140741	V240 CYLINDER SEAL	\$335.26
01-05021	CORMACK HYDRAULICS, INC.	PO0140907	V235 CYLINDER REBUILD	\$263.28
01-05023	G&K SERVICES	PO0140713	UNIFORM RENTALS (19)	\$86.81
01-05023	G&K SERVICES	PO0140734	UNIFORM RENTALS (7)	\$86.96
01-05207	EMPIRE FINANCIAL, LLC	PO0139550	TRASH TRUCK LEASE 4/17	\$9,466.89
01-08018	HOTSY OF OKLAHOMA, INC.	PO0140834	PUMP REPAIR	\$265.42
01-13017	MUNN SUPPLY, INC.	PO0140729	CYLINDER RENTAL	\$25.76
01-16145	PETTY CASH	PO0140879	REIMB/CDL RENEWAL/D CROSS	\$52.79
01-16145	PETTY CASH	PO0140880	REIMB/V252 TOLLS	\$20.00
01-19001	STANLEY'S WRECKER SERVICE	PO0140903	V214 TOW	\$450.00
01-61010	B-K PROPANE, INC.	PO0140733	PROPANE	\$778.82
01-80246	ATWOODS	PO0140730	BALL MOUNT/WELDING ROD	\$59.96
			<b>SOLID WASTE SERVICES TOTAL</b>	<b>\$21,436.04</b>

FUND 31    DEPT 785 - PUBLIC UTILITIES MGMT

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$306.46
01-03512	PACE ANALYTICAL SERVICES, INC.	PO0140731	SAMPLE ANALYSIS	\$46.00
01-03512	PACE ANALYTICAL SERVICES, INC.	PO0140906	SAMPLE ANALYSIS	\$46.00
01-04853	MINTZ, LOUIS	PO0140945	REIMB/TRAVEL/KAW LAKE PROJECT	\$337.58
01-08018	HOTSY OF OKLAHOMA, INC.	PO0140834	PUMP REPAIR	\$265.42
01-16145	PETTY CASH	PO0140878	TRAVEL/WATER SUMMIT/CLD/L MINTZ	\$304.95
			<b>PUBLIC UTILITIES MGMT TOTAL</b>	<b>\$1,306.41</b>

FUND 31    DEPT 790 - WATER PRODUCTION

01-00781	INTERSTATE ALL BATTERY CENTER, INC	PO0140928	BATTERIES (24)	\$17.90
01-01178	ACCURATE, INC.	PO0140816	SAMPLE ANALYSIS	\$577.50
01-01178	ACCURATE, INC.	PO0140820	SAMPLE ANALYSIS	\$290.00
01-01178	ACCURATE, INC.	PO0140822	SAMPLE ANALYSIS	\$577.50
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$248.85
01-01954	PUMPS OF OKLAHOMA, INC.	PO0140835	PUMPS (3)	\$2,397.00
01-05023	G&K SERVICES	PO0140799	UNIFORM RENTALS (10)	\$46.69
01-06001	FARMERS ELEVATOR CO.	PO0140813	OIL/REGULATOR/FITTINGS	\$2,333.31
01-08018	HOTSY OF OKLAHOMA, INC.	PO0140834	PUMP REPAIR	\$265.42
01-13017	MUNN SUPPLY, INC.	PO0140818	CYLINDER RENTAL	\$19.32
01-19004	SHERWIN-WILLIAMS CO., INC.	PO0140811	PAINT	\$32.25
01-19047	AT & T	PO0140909	MONTHLY SERVICE 3/17	\$403.58
01-38030	DAL SECURITY, INC.	PO0140819	MONTHLY MONITORING 4/17	\$50.00
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0140812	FILTER	\$6.78
01-79980	PIONEER BUSINESS SOLUTION	PO0140800	MONTHLY SERVICE 3/17	\$250.51
01-80246	ATWOODS	PO0140810	CHAINSAW CHAIN/CASES (2)/OIL	\$191.94
01-80246	ATWOODS	PO0140923	SAW BLADE/BRUSH	\$44.98
			<b>WATER PRODUCTION TOTAL</b>	<b>\$7,753.53</b>

FUND 31    DEPT 795 - WATER RECLAMATION SERVICES

01-00917	HD SUPPLY WATERWORKS	PO0140020	BRASS FITTINGS	\$2,938.60
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$77.54
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0140742	V345 FAN	\$425.50
01-04033	DOLESE BROTHERS CO., INC.	PO0140739	ROCK	\$362.38
01-04033	DOLESE BROTHERS CO., INC.	PO0140802	ROCK	\$247.32
01-04033	DOLESE BROTHERS CO., INC.	PO0140807	ROCK	\$239.92
01-04033	DOLESE BROTHERS CO., INC.	PO0140908	ROCK	\$667.53
01-04429	STOVER & ASSOCIATES, INC	PO0140712	SHIPPING FEES	\$9.71
01-05005	ENID CONCRETE CO., INC.	PO0140806	CONCRETE	\$215.50
01-05023	G&K SERVICES	PO0140734	UNIFORM RENTALS (14)	\$64.53
01-08018	HOTSY OF OKLAHOMA, INC.	PO0140834	PUMP REPAIR	\$265.42
01-13017	MUNN SUPPLY, INC.	PO0140729	CYLINDER RENTAL	\$45.08
01-13017	MUNN SUPPLY, INC.	PO0140736	CYLINDER RENTAL	\$8.40
01-14004	NORTHCUTT CHEVROLET, INC.	PO0140913	V656 CAP	\$47.78
01-15083	OK CONTRACTORS SUPPLY	PO0140803	PVC PIPE	\$360.00
01-16145	PETTY CASH	PO0140880	REIMB/CDL RENEWAL/A SEPULVEDA	\$74.50
			<u>WATER RECLAMATION SERVICES TOTAL</u>	<u>\$6,049.71</u>

FUND 31    DEPT 799 - WASTEWATER PLANT MGMT

01-01178	ACCURATE, INC.	PO0140881	PHOSPHORUS/AMMONIA TESTS	\$2,997.59
01-04429	STOVER & ASSOCIATES, INC	PO0136891	PLANT MGMT SERVICES 3/17	\$105,264.21
01-13089	MERRIFIELD OFFICE SUPPLY	PO0140805	LEGAL PADS/MARKERS/PENS	\$44.11
01-59250	USA BLUEBOOK	PO0140809	JARS (24)	\$178.68
			<u>WASTEWATER PLANT MGMT TOTAL</u>	<u>\$108,484.59</u>

FUND 31    DEPT 956 - EMA CAPITAL REPLACEMENT

01-19165	STEVENS FORD, INC.	PO0140365	2016 FORD TRANSIT CONNECT	\$20,257.00
			<u>EMA CAPITAL REPLACEMENT TOTAL</u>	<u>\$20,257.00</u>

FUND 32    DEPT 325 - E.E.D.A.

01-02687	RETAIL ATTRACTIONS, LLC	PO0136054	CONSULTING SERVICES 3/17	\$6,000.00
			<u>E.E.D.A. TOTAL</u>	<u>\$6,000.00</u>

FUND 33    DEPT 335 - V.D.A.

01-00223	COOPER, MICHAEL G.	PO0136199	CONSULTING SERVICE	\$10,000.00
01-00332	TRAVEL ENTERPRISE, INC.	PO0140824	AIRFARE/M COOPER	\$307.94
			<u>V.D.A. TOTAL</u>	<u>\$10,307.94</u>

FUND 40    DEPT 405 - CAPITAL IMPROVEMENT

01-02482	TETRA TECH, INC.	PO0116804	G-1302B PROF MGMT SVCS/CANOLA	\$1,437.05
01-12007	LUCKINBILL, INC.	PO0137724	W-1406B WATERLINE RELOCATION	\$60,515.00
			<u>CAPITAL IMPROVEMENT TOTAL</u>	<u>\$61,952.05</u>

FUND 42    DEPT 425 - SANITARY SEWER FUND

01-12007	LUCKINBILL, INC.	PO0135425	S-1609A 2016 SEWER REPAIR	\$31,533.54
01-39700	GARFIELD CO. LEGAL NEWS	PO0140706	S-1705A PUBLICATION	\$1,239.66
			<u>SANITARY SEWER FUND TOTAL</u>	<u>\$32,773.20</u>

FUND 43    DEPT 435 - STORMWATER FUND

01-05050	ENVIROTECH	PO0140755	F-1603B PROFESSIONAL SERVICE	\$5,940.00
01-05081	BEVERAGES CONSTRUCTION, LLC.	PO0139546	F-1701A PROFESSIONAL SERVICE	\$26,695.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0140706	F-1708A PUBLICATION	\$310.60
<b>STORMWATER FUND TOTAL</b>				<b>\$32,945.60</b>

FUND 50    DEPT 505 - 911

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$41.00
01-13089	MERRIFIELD OFFICE SUPPLY	PO0140842	PAPER	\$159.95
01-66190	AT&T	PO0140901	MONTHLY SERVICE 3/17	\$1,098.85
<b>911 TOTAL</b>				<b>\$1,299.80</b>

FUND 51    DEPT 515 - POLICE

01-00605	SPECIAL OPS UNIFORMS, INC.	PO0140900	UNIFORMS (6)	\$3,150.10
01-01472	STAPLES ADVANTAGE	PO0140726	LABELS/CORRECTION TAPE/POST-ITS	\$113.87
01-01472	STAPLES ADVANTAGE	PO0140727	COPY PAPER/INK CARTRIDGE	\$357.89
01-01472	STAPLES ADVANTAGE	PO0140839	INK CARTRIDGE	\$64.98
01-01780	B & B LAWN CARE	PO0140843	LAWN CARE 3/17	\$240.00
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$2,291.74
01-01943	JOHNSTON SEED COMPANY, INC.	PO0140846	HERBICIDE	\$148.50
01-02243	BB MACHINE & SUPPLY, INC.	PO0140918	V9515 SEAL	\$6.54
01-03828	TODAY'S ROOFING, INC.	PO0140864	ROOF REPAIR	\$600.00
01-04013	STILLWATER MEDICAL CENTER AUTHORIT	PO0140772	WC/MEDICAL/A MORRIS	\$26.33
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTO	PO0140845	LAMPS (72)	\$162.00
01-04563	XPRESS WELLNESS, LLC	PO0140773	WC/MEDICAL/S VARNEY	\$252.42
01-04654	LG HOME IMPROVEMENT, LLC.	PO0140871	FLOAT EXPANSION JOINT	\$250.00
01-04792	EMERGENCY SERVICES OF OKLAHOMA, PC	PO0140765	WC/MEDICAL/W TUTTLE	\$111.36
01-04997	WOLFCOM ENTERPRISES	PO0140857	BODYCAM ACCESSORIES	\$252.99
01-05005	ENID CONCRETE CO., INC.	PO0140841	CONCRETE	\$281.25
01-05270	ZALOUDEK, FW & SONS	PO0140920	V9515 MOWER BLADES (2)	\$43.52
01-13016	MANN'S RENTAL	PO0140870	CONCRETE FLOAT RENTAL	\$10.00
01-13089	MERRIFIELD OFFICE SUPPLY	PO0140858	DESK/CD SLEEVES	\$509.14
01-46560	GROOM CLOSET	PO0140840	K9 DOG FOOD	\$106.56
01-48610	STITCHES AHEAD, INC.	PO0140910	ANIMAL CONTROL CAPS (6)/BADGES (6)	\$72.00
01-50210	LOWE'S HOME CENTERS, INC.	PO0140868	LUMBER/REBAR/DETERGENT	\$95.35
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0140919	V9515 BLADES (3)/PULLEY	\$176.55
<b>POLICE TOTAL</b>				<b>\$9,323.09</b>

FUND 60    DEPT 605 - CONFERENCE CENTER

01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$331.00
01-03438	ENID CONVENTION & VISITORS BUREAU	PO0140823	4TH QTR FUNDING	\$86,653.03
01-04656	CENTERPOINT ENERGY SERVICES, INC.	PO0140825	MONTHLY SERVICE 2/17	\$1,041.22
01-15127	OK NATURAL GAS	PO0140705	MONTHLY SERVICE 2/17	\$819.66
01-15127	OK NATURAL GAS	PO0140791	MONTHLY SERVICE 3/17	\$37.50
01-80045	CHISHOLM TRAIL EXPO CENTER	PO0140933	HOTEL TAX 2/17	\$28,765.10
<b>CONFERENCE CENTER TOTAL</b>				<b>\$117,647.51</b>

FUND 65    DEPT 655 - FIRE

01-00838	SUMMIT TRUCK GROUP OF OKLAHOMA	PO0140887	V1042 CLAMPS	\$73.53
01-01338	J & P SUPPLY, INC.	PO0140892	TOWELS/CLEANER/TISSUE	\$273.03
01-01783	JP MORGAN CHASE	PO0140895	CHASE PAYMENT	\$3,133.98
01-02363	CONRAD FIRE EQUIP., INC.	PO0140889	SWITCH	\$31.11
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0140893	COPIER MAINTENANCE 3/17	\$37.61
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0140891	FIRE EXT INSPECTION	\$50.40
01-15020	OK FIRE CHIEFS ASSOC	PO0140597	CHIEFS CONF REGIST/B BURKHART	\$125.00
01-19235	SOUTHWEST TRUCK PARTS, INC.	PO0140888	V1042 CLAMPS	\$59.83
01-56880	CHIEF SUPPLY	PO0140890	STEADY CHARGE PLUGS (4)	\$100.49

01-59100	OSU FIRE SERVICE TRAINING	PO0140894	LEADERSHIP CLASS (3)	\$225.00
			<u>FIRE TOTAL</u>	<u>\$4,109.98</u>

FUND 99    DEPT 995 - EPTA

01-05273	JUSTIN'S AUTOMOTIVE	PO0140776	V8568 TRANSMISSION/LABOR	\$4,661.55
01-16145	PETTY CASH	PO0140879	REIMB/CDL RENEWAL/G EZELL	\$41.50
01-19001	STANLEY'S WRECKER SERVICE	PO0140853	V8568 TOW	\$75.00
01-19047	AT & T	PO0140758	MONTHLY SERVICE 3/17	\$271.82
			<u>EPTA TOTAL</u>	<u>\$5,049.87</u>

FUND 70    DEPT 705 - CDBG

70-01783	JP MORGANCHASE COMMERCIAL CARD	PO0140917	CHASE PAYMENT	\$263.90
70-03132	CDSA	PO0131896	B-15 (409) EMERGENCY REPAIRS	\$13,768.56
			<u>CDBG TOTAL</u>	<u>\$14,032.46</u>

COMBINED BREAKDOWN OF TOTALS

EMA	\$166,987.19
EEDA	\$6,000.00
EPTA	\$5,049.87
REMAINING FUNDS	\$526,514.17
 TOTAL CLAIMS	 \$704,551.23

**FUND 10****DEPT 100 - ADMINISTRATIVE SERVICES**

AT&T*PREMIER EBIL	PO0140895	IPAD DATA PLAN 3/17	138.80
HOBBY-LOBBY #0008	PO0140895	VELCRO	21.76
LOCKE SUPPLY - ENID	PO0140895	CLOSET SPUD/GREASE/HANDLE REPAIR KIT	50.94
LOCKE SUPPLY WHC ENID	PO0140895	FREON	116.00
PDQ PRINTING	PO0140895	BUSINESS CARDS/M HONIGSBERG	85.00
PILOT 00005066	PO0140895	DIESEL/MOWING CITY PROPERTY	10.25
SQ *SQ *KLINE SIGN L.L	PO0140895	VOICE STORM SIREN PLACEMENT	625.00
STAPLES 00106633	PO0140895	PROCLAMATION FOLDERS	25.17
WWW.NEWEGG.COM	PO0140895	(CREDIT) CONVERTER REFUND	(62.00)

<b>ADMINISTRATIVE SERVICES TOTAL</b>	<b>1,010.92</b>
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**FUND 10****DEPT 140 - SAFETY**

AT&T*BILL PAYMENT	PO0140895	IPAD DATA PLAN 2/17	30.76
INT*IN *RAPID DETECT,	PO0140895	DRUG SCREENING SUPPLIES	789.00
OKLAHOMA SAFETY CO	PO0140895	OSHA TRAINING/L ANGUIANO	99.00

<b>SAFETY TOTAL</b>	<b>918.76</b>
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**FUND 10****DEPT 150 - PR/MARKETING**

AMERICAN 00121199079621	PO0140895	AIRFARE/3CMA CONF/D SILAS	407.60
AT&T*PREMIER EBIL	PO0140895	IPAD DATA PLAN 3/17	27.01
CDW GOVT #HFS3214	PO0140895	SSD DRIVE/EDITING WORKSTATION	476.16
PAYPAL *3CMA	PO0140895	3CMA REGISTRATION/D SILAS	870.00

<b>PR/MARKETING TOTAL</b>	<b>1,780.77</b>
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**FUND 10****DEPT 200 - GENERAL GOVERNMENT**

ADC	PO0140895	DCNS CONF REGISTRATION/B SHEWEY	595.00
AMERICAN 00179543300576	PO0140895	AIRFARE/DC TRIP/T WILSON	333.80
AMERICAN 00179543300580	PO0140895	AIRFARE/DC TRIP/T WILSON	333.80
DELTA 00623774857473	PO0140895	AIRFARE/DC TRIP/G PANKONIN	565.60
DELTA 00679543300553	PO0140895	AIRFARE/DC TRIP/T WILSON	275.80
DELTA 00679543300564	PO0140895	AIRFARE/DC TRIP/T WILSON	275.80
HOBBY-LOBBY #0008	PO0140895	COMMISSIONER PHOTO FRAMING	76.00
JUMBO FOODS	PO0140895	COFFEE/SODA/BOTTLED WATER	78.57
PANEVINO	PO0140895	MEAL/COMMISSION MEETING	313.00

<b>GENERAL GOVERNMENT TOTAL</b>	<b>2,847.37</b>
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**FUND 10****DEPT 210 - ACCOUNTING**

AT&T*PREMIER EBIL	PO0140895	IPAD DATA PLAN 3/17	30.76
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<b>ACCOUNTING TOTAL</b>	<b>30.76</b>
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**FUND 10****DEPT 250 - INFORMATION TECHNOLOGY**

AMAZON MKTPLACE PMTS	PO0140895	SURGE PROTECTOR/VIDEO CONVERTER	70.04
AT&T*PREMIER EBIL	PO0140895	IPAD DATA PLAN 3/17	23.26
WWW.NEWEGG.COM	PO0140895	LED LIGHTING	259.99

<b>INFORMATION TECHNOLOGY TOTAL</b>	<b>353.29</b>
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**FUND 10****DEPT 350 - CODE ENFORCEMENT**

AMAZON MKTPLACE PMTS	PO0140895	MAGNIFYING GLASS/MAGNIFIER LAMP	54.11
AT&T*PREMIER EBIL	PO0140895	MONTHLY SERVICE 3/17	115.05
ENIDHOMEBUI	PO0140895	HOMESHOW BOOTH FEE	300.00
INT'L CODE COUNCIL	PO0140895	RES BLDG INSPECTOR ACADEMY/P AMSTEAD	500.00
INT'L CODE COUNCIL INC	PO0140895	NEC 2017 BOOK/HANDBOOK	289.90
PP*OMIA	PO0140895	ELECTRICAL CEU CLASS/D COLQUITT	75.00

<b>CODE ENFORCEMENT TOTAL</b>	<b>1,334.06</b>
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**FUND 10****DEPT 400 - ENGINEERING**

AMAZON MKTPLACE PMTS	PO0140895	HDMI CABLES	18.50
HOMEWOOD SUITES ARLING	PO0140895	LODGING/KAW PROJECT/M KATTA	164.95

<b>ENGINEERING TOTAL</b>	<b>183.45</b>
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**FUND 10****DEPT 700 - PUBLIC WORKS MGMT**

2000 CED	PO0140895	OUTDOOR LIGHTS	68.30
AMAZON MKTPLACE PMTS	PO0140895	IPAD CASE	79.95
AT&T K008 9969	PO0140895	IPAD	629.99
LOCKE SUPPLY - ENID	PO0140895	CLOSET REPAIR KIT/URINAL REPAIR KIT	47.95
MERRIFIELD OFFICE & SC	PO0140895	PLANNER/TAB DIVIDERS	14.10
PARADISE DONUTS	PO0140895	MEAL (6)/SUPERVISOR MEETING	33.00
STAPLES 00106633	PO0140895	INK CARTRIDGE	121.99

**PUBLIC WORKS MGMT TOTAL** 995.28

**FUND 10****DEPT 710 - FLEET MGMT**

FOUR J'S TIRE SERV	PO0140895	V618 TIRES (2)	716.60
STAPLES 00106633	PO0140895	CAT5 CABLE/IPAD CHARGER	23.99

**FLEET MGMT TOTAL** 740.59

**FUND 10****DEPT 730 - PARKS & RECREATION**

10-S TENNIS SUPPLY	PO0140895	WINDSCREENS (2)/TENNIS NETS (2)	863.42
2000 CED	PO0140895	ELECTRICAL (REBUILDING POOL ELECTRIC ROOM)	885.51
2000 CED	PO0140895	ELECTRICAL PARTS	423.75
AMAZON MKTPLACE PMTS	PO0140895	MARKING FLAGS (1000)/TIRE INFLATOR/PRESSURE GAUGE	109.45
AMAZON.COM	PO0140895	GATOR BAGS (20)	492.80
ATWOOD 01 ENID	PO0140895	WASP SPRAY/TRASH BAGS	45.94
BSN*SPORT SUPPLY GROUP	PO0140895	POLY FENCE CAP/INSTALLATION TOOL	578.65
FASTENAL COMPANY01	PO0140895	BOLTS/WING NUTS	4.53
HOOD FILTERS	PO0140895	EXHAUST FAN	250.00
JACKS SMALL ENGINES &	PO0140895	BLADE/THROTTLE	135.42
KINNUNEN SALES AND REN	PO0140895	NITRILE GLOVES (21 BOXES)/SPRAY PRIMER/PAINT	306.62
LOWES #00205*	PO0140895	BLADES/WATERSEAL/SANDPAPER/BROOMS/TRAY LINERS	282.76
SPRINKLERWAREHOUSE.	PO0140895	IRRIGATION SOLENOID	69.20
TRADE MARK SIGNS INC	PO0140895	LIFEGUARD BANNERS (3)	432.00
WAL-MART #0499	PO0140895	SPRAY PRIMER/PAINT	59.28

**PARKS & RECREATION TOTAL** 4,939.33

**FUND 10****DEPT 740 - STRMWTR & ROADWAY MAINT**

FOUR J'S TIRE SERV	PO0140895	V514 TIRES (3)	909.00
SOUTHERN TIRE MART	PO0140895	V939 TIRES (2)	360.00
WAKO LLC	PO0140895	V581 SPRAY WAND	110.44

**STRMWTR & ROADWAY MAINT TOTAL** 1,379.44

**FUND 10****DEPT 750 - TECHNICAL SERVICES**

2000 CED	PO0140895	ELECTRICAL DROP CORD SUPPLIES	49.40
AMAZON MKTPLACE PMTS	PO0140895	TOOL SET/DISPOSABLE GLOVES/COOLER/RADIO CABLE	520.39
AT&T*BILL PAYMENT	PO0140895	IPAD DATA PLAN 3/17	213.36
CARTER PAINT COMPANY	PO0140895	PAINT	46.64
CHEM CAN BUILDING & CO	PO0140895	PORTABLE TOILET RENTAL 3/17	82.00
DOWNTOWN THREADS	PO0140895	COE HATS (12)	119.40
ENID IRON & METAL CO	PO0140895	FLAT IRON	23.00
ENID WINNELSON CO	PO0140895	VACUUM BREAKERS/WASHERS/FAUCET	194.75
FASTENAL COMPANY01	PO0140895	SELF TAPPING SCREWS	11.78
GRIMSLEY'S, INC.	PO0140895	TRASH BAGS/SPRAY FOAM/PAPER TOWELS/TISSUE	238.64
HOTSY OF OKLAHOMA	PO0140895	QUICK DISCONNECTS/O-RINGS	18.46
HUGHES LUMBER COMPANY	PO0140895	CONCRETE	12.24
INDUSTRIAL MATERIALS	PO0140895	DRAWER SLIDES/CAM LOCK/KEYS	26.91
INTUIT *IN *APS FIRECO	PO0140895	FIRE EXTINGUISHER INSPECTIONS	35.00
JACK'S OUTDOOR POWER E	PO0140895	BOMAG REPAIR/AIR FILTER	88.00
JACKSON BOILER & TAN	PO0140895	BOILER LIGHT KIT	132.42
JP SUPPLY-WALKER VACUU	PO0140895	STAINLESS STEEL CLEANER	91.56
JP SUPPLY-WALKER VACUU	PO0140895	TRASH LINERS	25.44
KINNUNEN SALES AND REN	PO0140895	DIAMOND BLADE/PAINT MIXING DRILL/SAW BLADE	856.19
LAMPTON WELDING SUP EN	PO0140895	FIRE BLANKET	36.76
LIBERTY MECHANICAL COR	PO0140895	ONLINE CEU COURSE PLUMBING/T BUCKLEY	47.00
LIBERTY MECHANICAL COR	PO0140895	ONLINE CEU TRAINING MECHANICAL/T BUCKLEY	47.00

LOWES #00205*	PO0140895	TAPE MEASURES/BLADES/PULLSAW/RESPIRATOR	294.64
MCMASTER-CARR	PO0140895	BUSHINGS	24.16
MID AMERICA FOOD DISTR	PO0140895	BOTTLED WATER (PALLET)	341.88
MUNN SUPPLY	PO0140895	MIXED GAS	61.30
OREILLY AUTO #0188	PO0140895	PUMP OIL	4.29
PMSI-EDMUND	PO0140895	GLASS BEADS/STRIPING PAINT/PLASTIC SHEETS	3,222.80
SHERWIN WILLIAMS 70718	PO0140895	AIRLESS PAINTING HOSE (2)/PAINT REPAIR KIT/GUARD	313.98
STAPLES 00106633	PO0140895	MONITOR/BATTERIES/INVISIBLE SHIELD	114.46
STUART C IRBY	PO0140895	BREAKERS (6)	168.90
WW STARR LUMBER ENID	PO0140895	SAW BLADE/DANISH OIL	57.02
ZEE MEDICAL SERVICE	PO0140895	FIRST AID CABINET	356.50

**TECHNICAL SERVICES TOTAL** 7,876.27

**FUND 10**

**DEPT 900 - LIBRARY**

AMAZON MKTPLACE PMTS	PO0140895	GLOVES/PROGRAM SUPPLIES	134.93
AMAZON VIDEO ON DEMAND	PO0140895	PROGRAM SUPPLIES	7.98
AMAZONPRIME MEMBERSHIP	PO0140895	PRIME MEMBERSHIP	99.00
KATYS PANTRY	PO0140895	MEAL (15)/LIBRARY BOARD	121.55
MIDWEST TAPE LLC	PO0140895	DVD (13)	324.27
NAPOLIS ITALIAN RE	PO0140895	MEAL (3)/EMPLOYEE APPRECIATION	44.26
OKLA 00 OF 00	PO0140895	OLA CONFERENCE/K BOARDMAN	160.00
PAYPAL *MOUNTAINPLA	PO0140895	MPLA ASSOCIATION DUES/J REGIER	32.50
PAYPAL *ROYLCO	PO0140895	PROGRAM SUPPLIES	125.74
STAPLES 00106633	PO0140895	POST IT/PAPER/PAPER CLIPS	46.96
TEACHERSPAYTEACHERS.CO	PO0140895	PROGRAM SUPPLIES	20.00

**LIBRARY TOTAL** 1,117.19

**FUND 12**

**DEPT 125 - SPECIAL PROJECT**

VET MED TEACHINGHOSPIT	PO0140895	VETERINARY FEE/ANAKIN	629.66
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**SPECIAL PROJECT TOTAL** 629.66

**FUND 20**

**DEPT 205 - AIRPORT**

AMAZON MKTPLACE PMTS	PO0140895	INK CARTRIDGE/LIGHT BULBS	43.48
JAMIE'S BARNSTORMERS	PO0140895	MEAL (7)/PROJECT MEETING	76.93
JUMBO II LLC	PO0140895	PILOT SNACKS	40.37

**AIRPORT TOTAL** 160.78

**FUND 22**

**DEPT 225 - GOLF**

FLAMING AUTOMOTIVE	PO0140895	JACK/AIR TANK/SOCKET	267.64
GREENHOUSE MEGASTO	PO0140895	TREE POTS	323.47
HIBU INC. - WEST	PO0140895	ADVERTISING	39.00
LOWES #00205*	PO0140895	FITTINGS	11.53
SAVE A LOT #24925	PO0140895	SNACKBAR/PRODUCE/CLEANER	41.42
STAPLES 00106633	PO0140895	INK CARTRIDGE	31.99
SUDDENLINK-NAT'L SITE	PO0140895	MONTHLY INTERNET SERVICE 3/17	159.90

**GOLF TOTAL** 874.95

**FUND 30**

**DEPT 305 - STREET & ALLEY**

ENID CONCRETE CO INC	PO0140895	R-1708 CONCRETE	1,049.76
HUGHES LUMBER COMPANY	PO0140895	R-1708 CONCRETE ANCHORS	20.32
HUGHES LUMBER COMPANY	PO0140895	R-1708 MARKING PAINT	8.50
KINNUNEN SALES AND REN	PO0140895	R-1708 SEALANT/CRACK REPAIR	720.36
SHERWIN WILLIAMS 70718	PO0140895	R-1708 PAINT	39.42
WW STARR LUMBER ENID	PO0140895	R-1708 LUMBER/NUTS/BOLTS/STAKES	251.74

**STREET & ALLEY TOTAL** 2,090.10

**FUND 31**

**DEPT 230 - UTILITY SERVICES**

CARCOVERUSA,	PO0140895	V376 DASH COVER	49.99
INT*IN *ROCKY HUDSON	PO0140895	V376 WINDOW TINT	140.00
LORA'S RESTAURANT &STO	PO0140895	MEAL (2)/CE TRAINING	18.96

**UTILITY SERVICES TOTAL** 208.95

**FUND 31**

**DEPT 760 - SOLID WASTE**

AMAZON MKTPLACE PMTS	PO0140895	DRIVING LIGHTS WIRING HARNESS/LIGHT BARS	108.97
AMAZON.COM	PO0140895	TRASH BAGS/TISSUE	192.77
AMZ*GRIDCONNECT	PO0140895	INDOOR INTERCOM SYSTEM	367.96
BABBITTS ONLINE	PO0140895	V537 LEVER	52.06
CDW GOVT #HFH1655	PO0140895	CARD READER BACKPLATE/GATE OPERATOR	24.52
FOUR J'S TIRE SERV	PO0140895	V218 TIRES (2)	859.56
LAMPTON WELDING SUP EN	PO0140895	WELDING ROD	35.38
SOUTHERN TIRE MART	PO0140895	V245 TIRES (2)	490.00
SOUTHERN TIRE MART	PO0140895	V517 TIRES (4)	914.00
WM SUPERCENTER #4390	PO0140895	BOTTLED WATER	39.80
WM SUPERCENTER #499	PO0140895	SCALE HOUSE TAPE/PUSH PINS/SPRAY PAINT	30.95

<b>SOLID WASTE TOTAL</b>	<b>3,115.97</b>
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**FUND 31****DEPT 785 - PUBLIC UTILITIES MGMT**

ACE HDWE	PO0140895	OFFICE KEY	1.39
AMAZON MKTPLACE PMTS	PO0140895	IPAD CASE	24.99
HOMEWOOD SUITES ARLING	PO0140895	LODGING/KAW PROJECT/L MINTZ	139.00
MERRIFIELD OFFICE & SC	PO0140895	PLANNER/TAB DIVIDERS	14.10
STAPLES 00106633	PO0140895	INK CARTRIDGE	126.98

<b>PUBLIC UTILITIES MGMT TOTAL</b>	<b>306.46</b>
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**FUND 31****DEPT 790 - WATER PRODUCTION**

AMAZON.COM	PO0140895	UNIVERSAL POWER SUPPLY	109.85
HOMEWOOD SUITES ARLING	PO0140895	LODGING/KAW PROJECT/B BOYD	139.00

<b>WATER PRODUCTION TOTAL</b>	<b>248.85</b>
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**FUND 31****DEPT 795 - WATER RECLAMATION SVS**

2000 CED	PO0140895	OUTDOOR LIGHTS	68.29
ALBRIGHT STEEL WIRE EN	PO0140895	REBAR	9.25

<b>WATER RECLAMATION SVS TOTAL</b>	<b>77.54</b>
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**FUND 50****DEPT 505 - 911**

FAMILY DOLLAR #2065	PO0140895	CLEANING SUPPLIES	41.00
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<b>911 TOTAL</b>	<b>41.00</b>
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**FUND 51****DEPT 515 - POLICE**

AMAZON MKTPLACE PMTS	PO0140895	SECURITY CAMERAS (3)/MICROPHONES (3)INTERVIEW ROOMS	91.71
APPLEBEES NEIG98299993	PO0140895	MEAL (8)/CLEET TRAINING	134.66
BUGGIES UNLIMITED	PO0140895	REARVIEW MIRROR/GOLF CART	29.98
CHILI'S ADA	PO0140895	MEAL (6)/CLEET TRAINING	79.03
DOWNTOWN THREADS	PO0140895	UNIFORM PATCHES/EMBROIDERY	210.00
FOUR J'S TIRE SERV	PO0140895	V2035 TIRES (4)	532.24
FOUR J'S TIRE SERV	PO0140895	V2035 TIRES (4)	516.00
FOUR J'S TIRE SERV	PO0140895	V2061 TIRES (2)	222.80
MURPHY6578ATWALMART	PO0140895	V2090 FUEL/CLEET TRAINING	44.08
PAPA GJORGJO NORTH	PO0140895	MEAL (6)/CLEET TRAINING	123.75
PHILLIPS 66 - CTS 545	PO0140895	V2185 FUEL/CLEET TRAINING	41.50
PHILLIPS 66 - CTS 545	PO0140895	V96 FUEL/CLEET TRAINING	43.00
PIGSKIN'S BBQ	PO0140895	MEAL/CLEET TRAINING/B PRITCHETT	13.49
RIB CRIB 58	PO0140895	MEAL/CLEET TRAINING/B PRITCHETT	7.99
SAN REMOS PIZZARIA	PO0140895	MEAL (7)/CLEET TRAINING	51.96
SANTA FE CATTLE COMPAN	PO0140895	MEAL (6)/CLEET TRAINING	95.18
TACO BELL #33283	PO0140895	MEAL (6)/CLEET TRAINING	54.37

<b>POLICE TOTAL</b>	<b>2,291.74</b>
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**FUND 60****DEPT 605 - EECCH**

SHI INTERNATIONAL CORP	PO0140895	MS OFFICE LICENSE	331.00
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<b>EECCH TOTAL</b>	<b>331.00</b>
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**FUND 65****DEPT 655 - FIRE**

AGRIMART	PO0140895	V1026 FOAM TANK	66.66
AMAZON MKTPLACE PMTS	PO0140895	EXAM GLOVES (10 BOXES)/SURGE PROTECTOR	90.40

DELTA 00679927658244	PO0140895	AIRFARE/FIRE ACADEMY/M SCHATZ	641.60
EMT & FIRE TRAINING IN	PO0140895	EMT REFRESHER COURSE/C BAKER	249.00
EMT & FIRE TRAINING IN	PO0140895	ONLINE EMT COURSE/C BAKER	249.00
FAMILY DOLLAR #2065	PO0140895	SPONGES/BLEACH/PAINT BRUSHES	67.50
GRAY MANUFACTURING CO	PO0140895	TRUCK JACK	1,152.00
JUMBO II LLC	PO0140895	LIGHTER FLUID	11.03
LOWES #00205*	PO0140895	CONTRACTOR HOSE/DOORBELL/SCREWS	95.63
LOWES #00205*	PO0140895	V1034 HARDWARE	27.59
SEARS HHO INC 1382	PO0140895	SCBA MASK BAG	4.99
SOUTHERN UNIFORM & EQU	PO0140895	BADGES (2)	210.50
STAPLES 00106633	PO0140895	INK CARTRIDGE/LABELS/NOTEPAD/BINDING RINGS	131.83
THE UPS STORE 5063	PO0140895	SHIPPING FEES	13.35
TIMOTHY HUGHES RARE &	PO0140895	NEWSPAPER/DOCUMENT	43.00
UNITED LINEN	PO0140895	KITCHEN/SHOP TOWELS	35.29
WAL-MART #0499	PO0140895	CHARCOAL (4)/PAN/LIGHTER	44.61

<b>FIRE TOTAL</b>	<b>3,133.98</b>
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**FUND 70****DEPT 705 - CDBG**

5GUYS 1437 QSR	PO0140917	MEAL/ENVIRONMENT TRAINING/S CARR	13.72
ALONTI CAFE & CATERING	PO0140917	MEAL (3)/ENVIRONMENT TRAINING/S CARR	16.93
BAILEY'S BARBEQUE	PO0140917	MEAL/ENVIRONMENT TRAINING/S CARR	7.00
CATTLEMENS FORT WORTH	PO0140917	MEAL/ENVIRONMENT TRAINING/S CARR	48.48
CHEESECAKE FORT WORTH	PO0140917	MEAL/ENVIRONMENT TRAINING/S CARR	54.59
CHEVRON 0301946	PO0140917	V635 FUEL/ENVIRONMENT TRAINING/S CARR	37.08
FORT WORTH HILTON FB	PO0140917	MEAL (3)/ENVIRONMENT TRAINING/S CARR	24.63
FW SAUCER #4	PO0140917	MEAL/ENVIRONMENT TRAINING/S CARR	27.74
LOVE S COUNTRY00002188	PO0140917	MEAL/ENVIRONMENT TRAINING/S CARR	11.27
PHILLIPS 66 - ONCUE EX	PO0140917	V635 FUEL/ENVIRONMENT TRAINING/S CARR	22.46

<b>CDBG TOTAL</b>	<b>263.90</b>
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<b>JP MORGANCHASE CLAIMS LIST TOTAL</b>	<b>\$ 39,282.36</b>
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**City Commission Meeting**

12.1.

**Meeting Date:** 04/04/2017

**Submitted By:** Courtney O'Brien, Executive Assistance

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**SUBJECT:**

**WAIVE BIDDING REQUIREMENTS OF THE CITY OF ENID'S FINANCE PROCEDURES MANUAL AND AUTHORIZE THE SOLE SOURCE PURCHASE OF A C32 CATERPILLAR GENERATOR FROM WARREN CAT, OKLAHOMA CITY, OKLAHOMA, IN THE AMOUNT OF \$54,210.27.**

**BACKGROUND:**

The Public Utilities Department is requesting consent to purchase a replacement generator for the former back-up generator at the old wastewater treatment plant at 4400 Market St. Enid, Oklahoma by having the bidding requirements waived as set forth by the City of Enid's Finance Procedures Manual to allow a sole source purchase of a C32 Caterpillar Generator from Warren Cat in the amount of \$54,210.27.

The backup generator we are proposing to replace fits onto an engine that operates the headworks at the old wastewater treatment plant when the power goes down. This generator's sole purpose is to produce a backup power source required by ODEQ. We are proposing to replace this non-working generator as a sole source purchase due to the fact that the only generator that can fit onto the engine of this mechanism can only be purchased from Warren CAT.

Additionally, the City of Enid has a pending claim with OMAG regarding the total loss of the currently non-working generator. Per OMAG, they have received a preliminary report from their engineer who advised that the cause of the damage is undetermined at this time. OMAG will be unable to give a definitive answer on the cause until the unit has been removed and taken apart.

**RECOMMENDATION:**

Waive bidding requirements and authorize purchase order.

**PRESENTER:**

Louis Mintz, Public Utilities Director

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**Fiscal Impact**

**Budgeted Y/N:** N

**Amount:** \$54,210.27

**Funding Source:**

Enid Municipal Authority

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**Attachments**

Quote

Email from OMAG

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**CITY OF ENID**  
**ATTN ACCOUNTS PAYABLE 1500 W POPLAR AVE PO BOX 1768 ENID**  
**ESTIMATE**

<b>CUSTOMER NO.</b>	<b>QUOTE NO.</b>	<b>DATE</b>	<b>CONTACT</b>
9977275	52567	2/14/2017	KIM LETTEER
<b>PHONE NO.</b>	<b>FAX NO.</b>	<b>EMAIL</b>	
580 616 7305		kletteer@enid.org	
<b>MODEL</b>	<b>MAKE</b>	<b>SERIAL NO.</b>	
C32	CATERPILLAR	JSJ00859	
<b>UNIT NO.</b>	<b>WO NO.</b>	<b>P.O. NO.</b>	

**SEGMENT: 01** REPLACE WITH NEW GENERATOR (511 1404)  
 NOTES:  
 Warren CAT appreciates the opportunity to quote the below generator replacement with new unit.

This quote is to remove and install generator. City of Enid is providing the crane and crane operator.

This quote is to unbolt generator enclosure City will lift off. Unbolt and unwire generator. City of Enid will crane the generator out of place and crane in the new unit Warren CAT will install new unit and hook up City of Enid will lift generator enclosure back in place and Warren CAT will reinstall bolts and wiring. Warren CAT will load bank unit for two hours for testing.

There maybe more damage that is not seen. We will let The City of Enid know if we find more stuff we need.

**Parts**

Part Number	Description	Qty	Unit Price	Ext Price
2089066	ELEMENT AS-S	2	217.04	434.08
2262779	PRI ELEMENT	2	234.31	468.62
2341645	CONTROL AS	1	1,356.80	1,356.80
3167372	HARNESS AS	1	575.67	575.67
3180668	HOSE	1	150.20	150.20
3617113	HARNESS AS	1	52.90	52.90
GENERATOR	Generator	1	38,968.00	38,968.00
<b>Total Estimated Parts:</b>				<b>42,006.27</b>

**Labor**

Item Number	Description	Qty	Unit Price	Ext Price
SJI-**-**-**	Remove and install	60.00	142.0000	8,520.00

TVR-**-**-**	TRAVEL LABOR	8.00	55.5000	444.00
			<b>Total Estimated Labor:</b>	8,964.00

**Misc**

Item Number	Description	Qty	Unit Price	Ext Price
PDM-1*-**-**	PER DIEM two guys	8	175.00	1,400.00
TVL-**-**-**	VEHICLE MILEAGE	500	2.68	1,340.00
MSC-**-**-**	ENG STND JB MISC wire bolts shims kit	1	500.00	500.00
			<b>Total Estimated Misc:</b>	3,240.00

**Segment 01 Total:** 54,210.27

**Total Segments:** 54,210.27

**Sub Total (before taxes)**

54,210.27

## Courtney O'Brien

---

**From:** Brad Doublehead <bdoublehead@omag.org>  
**Sent:** Friday, March 17, 2017 11:40 AM  
**To:** Courtney O'Brien  
**Subject:** [EXTERNAL SENDER] FW: City of Enid Generator; OMAG Claim No 203058

**Brad Doublehead**  
Senior Claims Adjuster  
bdoublehead@omag.org

Oklahoma Municipal Assurance Group  
3650 S. Boulevard St.  
Edmond, OK 73013  
Phone: (405) 657-1404  
Fax: (405) 657-1401

[OMAG Web Site](#)

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**From:** Brad Doublehead  
**Sent:** Friday, March 17, 2017 11:31 AM  
**To:** 'co'brien@enid.org' <co'brien@enid.org>  
**Subject:** City of Enid Generator; OMAG Claim No 203058

Courtney,

Per the conversation I had with you and Louis this morning, we will not be able to confirm coverage for this loss at this time. We have received a preliminary report from our engineer who advised us that the cause of the damage is undetermined at this time and he will be unable to give us a definitive answer on the cause until the unit has been removed and taken apart.

Once this has been done I ask that the City contact me and let me know as soon as possible so we can have our engineer come back up there for a secondary inspection, after which we will be able to make a coverage decision.

If you or Louis have any additional questions please do not hesitate to let me know.

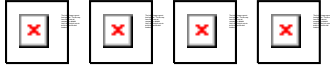
Sincerely,

**Brad Doublehead**  
Senior Claims Adjuster  
[bdoublehead@omag.org](mailto:bdoublehead@omag.org)



Oklahoma Municipal Assurance Group  
3650 S. Boulevard St.  
Edmond, OK 73013  
Phone: (405) 657-1404  
Fax: (405) 657-1401  
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**City Commission Meeting**

12.2.

**Meeting Date:** 04/04/2017

**Submitted By:** Erin Crawford, Chief Financial Officer

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**SUBJECT:**

**APPROVE PURCHASE OF A LETTER OF CREDIT WITH SECURITY NATIONAL BANK, ENID, OKLAHOMA FOR LANDFILL ASSURANCE AS REQUIRED BY THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY IN THE AMOUNT OF \$25,562.82.**

**BACKGROUND:**

This is a companion to item 8.1. The Oklahoma Department of Environmental Quality (ODEQ) requires all landfill sites to comply with all ODEQ regulations, including annual submittal of closure & post-closure plans and associated cost estimates. The cost estimates require Enid Municipal Authority's landfill, under solid waste permit 3524006 to have a financial assurance mechanism in place. The mechanism secures funding to complete the required ODEQ closing and monitoring processes when the landfill site has reach capacity.

The current ODEQ approved post closure estimate is \$3,745,045.02 and the post-closure maintenance cost estimate is \$1,367,518.03. The total amount of \$5,112,563.05 is required to be covered with financial assurance. Staff has reviewed all available financial assurance mechanisms and deemed the letter of credit to be the most viable and lowest cost option at a rate of \$25,562.82 to assure the \$5,112,563.05 cost estimate.

**RECOMMENDATION:**

Approve purchase of a letter of credit with Security National Bank in the amount of \$25,562.82.

**PRESENTER:**

Erin Crawford, Chief Financial Officer

---

**Fiscal Impact**

**Budgeted Y/N:** N

**Amount:** \$25,562.82

**Funding Source:**

Enid Municipal Authority

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**Attachments**

ODEQ Closure Approval Letter

Security National Bank Offer Letter

---

Hailes



SCOTT A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

March 10, 2017

**CERTIFIED MAIL RETURN RECEIPT REQUESTED**

Mr. Barry Brummit  
City of Enid Municipal Landfill  
1500 W. Poplar  
Enid, OK 73703

Subject: Updated Closure and Post-Closure Cost Estimates  
City of Enid Municipal Landfill  
Garfield County  
Solid Waste Permit No.: 3524006

Dear Mr. Brummit:

On February 13, 2017, the Department of Environmental Quality (DEQ) received, by email, the Updated Closure and Post-Closure Cost Estimates (Estimates) for the City of Enid Municipal Landfill. On July 22, 2016, DEQ approved a closure cost estimate of \$3,577,914.41 and a post-closure maintenance cost estimate of \$1,348,362.45 to include newly constructed Cells 9A, 9B, 10A and 10B.

The current Estimates include both the 1.32% adjustment for inflation and the unit cost update required by Oklahoma Administrative Code 252:515-27-4(a). DEQ approves the closure cost estimate of \$3,745,045.02 and the post-closure maintenance cost estimate of \$1,367,518.03. Please update the financial assurance mechanism for the new approved costs as soon as possible.

Should you have any questions or require additional information, please contact Ms. Cindy Hailes of my staff at (405) 702-5114.

Sincerely,

A handwritten signature in black ink that reads "Hillary Young". The signature is written in a cursive, flowing style.

Hillary Young, P. E.  
Chief Engineer  
Land Protection Division

HY/ckh

cc: Jeff A. Shepherd, P.E., Shepherd Engineering Design Co., Inc.

File Copy: Permit No. 3524006





**SECURITY  
NATIONAL BANK**

Box 1272, Enid, OK 73702

(580) 234-5151

SNBee-Line (580) 237-6233

[www.snbenid.com](http://www.snbenid.com)

March 30, 2017

Erin Crawford, CFO  
City of Enid  
P.O. Box 1768  
Enid, OK 73702

Re: EMA Landfill Assurance

Dear Erin,

Thank you very much for your inquiry to Security National Bank, concerning a letter of credit for EMA Landfill Assurance. The City is a valued customer of SNB, and we always look forward to any opportunity to offer you our services.

We were able to approve the request for the letter of credit in the amount of \$5,112,563.05. Just as in 2016, we are able to offer you a fee that we believe is under the normal market rates. That fee will be \$25,562.82, or ½ of 1 percent of the commitment.

Thank you again for offering us the opportunity to be of service.

Sincerely,

Ernie Currier  
Sr. Vice President

**City Commission Meeting**

**12.3.**

**Meeting Date:** 04/04/2017

---

**SUBJECT:**

**APPROVAL OF CLAIMS IN THE AMOUNT OF \$166,987.19.**

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**Attachments**

Claimslist

JP Morgan Claimslist

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**City Commission Meeting**

15.1.

**Meeting Date:** 04/04/2017

**Submitted By:** Courtney O'Brien, Executive Assistance

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**SUBJECT:**

**CONSIDER AND APPROVE AN ECONOMIC DEVELOPMENT SERVICES CONTRACT FOR FISCAL YEAR 2015-2016 BETWEEN ENID ECONOMIC DEVELOPMENT AUTHORITY AND ENID REGIONAL DEVELOPMENT ALLIANCE, INC. (ERDA), IN THE AMOUNT OF \$600,000.00, AND AUTHORIZE THE CHAIRMAN TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**

**BACKGROUND:**

The purpose of this contract is for ERDA to promote the economic development by, including, but not limited to, advertising Enid to potential new industries, attracting new industries to Enid, retaining existing jobs, creating additional jobs by the expansion of existing industry, and providing such capital improvements that may be required to locate such new industry or to retain or expand existing industry. ERDA shall use its good faith and best efforts to fulfill the following work, goals, and priorities. Such scope of work includes the following objectives:

- a. Develop and implement a mission statement, goals, and program of work for the comprehensive economic development for Enid.
- b. Attract new jobs with an emphasis on higher paying jobs.
- c. Facilitate expansion and job growth in existing businesses.
- d. Develop, package, and recommend performance based on local incentives to enhance the creation of new jobs (shell buildings, low interest financing, job credits, tax inducements, etc.)
- e. Raise per capita income and median household income in Enid and Garfield County.
- f. Achieve a population growth rate above the average of that of the state of Oklahoma.

This contract shall be effective from the 1st day of July 2015, through the 30th day of June, 2016.

**RECOMMENDATION:**

Approve contract and allow the Chairman to execute after review by the City Attorney.

**PRESENTER:**

William H. Gill IV, Assistant City Attorney

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**Fiscal Impact**

**Budgeted Y/N:** Y

**Amount:** 600,000.00

**Funding Source:**  
Enid Economic Development Authority

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**Attachments**

Proposed Contract

**CONTRACT FOR ECONOMIC DEVELOPMENT SERVICES BETWEEN  
ENID ECONOMIC DEVELOPMENT AUTHORITY AND  
ENID REGIONAL DEVELOPMENT ALLIANCE, INC.**

This Contract is made and entered into by and between Enid Economic Development Authority, a Public Trust, hereinafter called "EEDA", and Enid Regional Development Alliance, Inc., an Oklahoma Non-Profit Corporation, hereinafter called "Alliance."

**WITNESSETH**

**WHEREAS**, EEDA intends and desires to contract with the Alliance to promote the economic development of the City of Enid, Oklahoma (hereinafter "Enid"); and,

**WHEREAS**, EEDA desires to contract with Alliance to increase the revenue of Enid and its inhabitants and to provide employment for them by attracting, developing, retaining, and encouraging business, industry, and quality job creation; therefore, both economic development and this contract serve a public purpose, which is to promote the general health, safety, and welfare of the citizens of Enid; and,

**WHEREAS**, EEDA makes this contract for the additional purpose of continuing a long-term relationship with Alliance, and promoting continuity and stability for economic development programs within Enid; and,

**WHEREAS**, the Trustees of the EEDA deem this contract and the services to be performed hereunder to be unique as a professional services contract; and,

**WHEREAS**, This contract and EEDA's investment commitment are made with the parties anticipating similar investment from the other members of the Alliance in cooperation to accomplish the purpose hereinbefore stated and economic development for Garfield County in general; and,

**WHEREAS**, Alliance is a non-profit corporation, comprised of public and private members, with a mission to assure the economic prosperity of the Enid region.

**NOW, THEREFORE**, in consideration of the mutual promises, covenants, and conditions herein stated and in consideration of the mutual benefits, which will accrue to the parties, the receipt and sufficiency of which is acknowledged by the parties, the parties agree as follows:

1. **Engagement of Alliance**. EEDA hereby engages Alliance for Alliance to perform certain economic development services for the benefit of Enid and EEDA. Alliance accepts such engagement pursuant to the terms and conditions set forth herein.
2. **Scope of Engagement**. The purpose of this contract is for Alliance to promote the economic development of Enid by, including, but not limited to, advertising Enid to potential new industries, attracting new industries to Enid, retaining existing jobs, creating additional jobs by the expansion of existing industry, and providing such capital

improvements that may be required to locate such new industry or to retain or expand existing industry. Alliance shall use its good faith and best efforts to fulfill the following work, goals, and priorities. Such scope of work includes the following objectives:

- a. Develop and implement a mission statement, goals, and program of work for comprehensive economic development for Enid.
  - b. Attract new jobs with an emphasis on higher paying jobs.
  - c. Facilitate expansion and job growth in existing businesses.
  - d. Develop, package, and recommend performance based local incentives to enhance the creation of new jobs (shell buildings, low interest financing, job credits, tax inducements, etc.).
  - e. Raise per capita income and median household income in Enid and Garfield County.
  - f. Achieve a population growth rate above the average of that of the state of Oklahoma.
3. **Term.** This contract shall be effective from the 1st day of July, 2015, through the 30th day of June, 2016.
  4. **Budget.** In order to be considered for future fiscal year funding, on or before April 30, 2016, Alliance shall submit a budget to EEDA's Trust Manager for the following July 1st through June 30th fiscal year.
  5. **Compensation.** Alliance will be compensated in the amount of six hundred thousand dollars (\$600,000.00) to provide economic development services as described in Paragraph 2 to be paid in four (4) equal quarterly installments. Alliance shall invoice EEDA quarter and such invoices shall generally be paid within thirty (30) days.
  6. **Independent Contractor Status of Alliance.** Alliance is a separate, legal entity subject to direction and control by its board of directors, and the parties make this contract accordingly. All persons working for Alliance under this contract shall be employees of Alliance and shall not be considered employees of EEDA. The hiring, discharge, supervision, and management of the employees of Alliance who provide services under this contract, including, but not limited to, the determination from time to time of the qualifications of such Alliance employees who are required to perform the duties of Alliance, and the establishment, revision, and administration of wage scales, rates of compensation, conditions of employment, and job and position descriptions with respect to all such employees of Alliance hereunder shall be within the sole direction of Alliance.
  7. **Non-Discrimination.** The parties covenant (1) that no person shall be excluded from participation in, denied the benefit of, or otherwise subjected to discrimination under the



- terms of this contract on the ground of race, color, age, sex, handicap, or national origin; and (2) that, in carrying out the terms and conditions of this contract, no person shall be subjected to discrimination on the grounds of race, color, age, sex, handicap, or national origin.
8. **Authority.** Neither by this agreement, nor by its membership in Alliance does EEDA delegate any authority to Alliance to make decisions for EEDA. Alliance's powers and purpose by virtue hereof are fact finding, informational, recommendatory, or advisory with no decision-making authority in relation to EEDA. EEDA maintains its autonomy to operate and accomplish its purpose and objectives as prescribed in its founding documents. Alliance has no authority to obligate EEDA or any of its funds but only has the use and support of its investment commitment paid as provided herein for economic development services.
  9. **Compliance with Laws.** Alliance shall conduct its business under the terms of this contract in such a manner that it does not violate federal, state, or local laws or regulations applicable to the conduct of its operations under the terms of this contract.
  10. **Default.** Under this contract, default occurs when either party fails to keep, observe, or perform any material agreement, term, or provision of this contract to be kept, observed, or performed by it and such conduct continues for a period of thirty (30) days after written notice thereof by the other party.
  11. **Termination, Remedies Upon Default.**
    - a. Upon default and in addition to any other remedies available to it on account of such event of default, either party may terminate this contract without further notice.
    - b. A default by Alliance shall result in the requirement to return funds to the EEDA and/or disqualification from future funding.
    - c. No right or remedy herein conferred upon or reserved to either of the parties is intended to be exclusive of any other right or remedy, and each and every right and remedy shall be cumulative to any other right or remedy given hereunder or now or hereafter legally existing upon default. The failure of either party to insist upon the strict observance or performance of any of the provisions of this contract or to exercise any right or remedy provided in this contract shall not impair any such right or remedy nor be construed as a waiver or relinquishment thereof with respect to subsequent defaults. Every right and remedy given by this contract to the parties may be exercised from time to time and as often as may be deemed expedient by the parties.
  12. **Venue.** Any action or proceeding seeking to enforce any provision of, or based on any right arising out of, this contract may be brought against any of the parties in the courts of the State of Oklahoma, County of Garfield, or, if it has or can acquire jurisdiction, in the

United States District Court for the Western District of Oklahoma, and each of the parties consents to the jurisdiction of such courts (and of the appropriate appellate courts) in any such action or proceeding and waives any objection to venue laid therein.

13. **Interpretation of Law.** This contract shall be deemed to have been made in the State of Oklahoma and shall be construed and interpreted in accordance with the laws of the State of Oklahoma.

14. **Notices.** Whenever notice is required to be given in writing, such notice shall be hand-delivered or mailed by certified mail, return receipt requested, and directed to the respective parties at the following addresses:

EEDA:  
Attn: Trust Manager  
P. O. Box 1768  
Enid, Oklahoma 73702

Alliance:  
Attn: Brent Kisling  
2020 Willow Run, STE 135  
Enid, Oklahoma 73703

or at such other address as a party shall specify by like notice to the other party hereto. Notice shall be effective on the date of delivery.

15. **Assignment.** Neither party shall assign this contract or any interest herein without the express, written consent of the other party.

16. **Indemnification and Hold Harmless.** Alliance shall defend, indemnify and hold harmless the EEDA and any and all officers, agents and employees of the EEDA, against all damages, including but not limited to, any loss, liability, expense, suit, or claim for injury to persons or damages to property arising out of the activities of Alliance, its employees and agents under or in connection with this contract, whether or not any act or omission complained of is authorized, allowed or prohibited by Contractor and all reasonable expenses together with all damages and penalties thereto. Expenses shall include, without limitation, all out-of-pocket expenses, attorney's fees, witness fees, and discovery costs.

17. **Construction.** Captions and other headings contained in this contract are for reference and identification purposes only and do not alter, modify, amend, limit, or restrict the contractual obligations of the parties.

18. **Integration and Amendments.** This contract constitutes the entire agreement between the parties and may not be amended, altered, modified or changed in any way except in writing signed by all parties to this contract and which specifically references this contract. There are no other agreements, representations or warranties, whether oral or written, regarding the subject matter of this contract. No course of dealings involving the parties hereto and no usage of trade shall be relevant or admissible to interpret, supplement, explain or in any way vary any of the terms expressly set forth in this Agreement. Any amendment to this contract shall be attached to this contract and all of

- the terms in this contract not addressed in the amendment shall remain in full force and effect.
19. **Binding Effect.** This contract binds the parties and any successors and assigns of the parties.
  20. **Severability.** If any one or more of the sections, sentences, clauses, or parts be held invalid for any reason, the invalidity of such section, sentence, clause, or part shall not affect nor prejudice the applicability and validity of any other provision of this contract.
  21. **Counterparts.** This Contract may be executed in any number of counterparts, and when each party has signed and delivered to the other at least one such counterpart, each counterpart shall be deemed an original, and when taken together with other signed counterparts, shall constitute one agreement; provided, however, this contract shall not be binding upon the parties hereto until signed by all of the parties.
  22. **Third Party Beneficiaries.** Nothing in this contract, expressed or implied, is intended to confer upon any person other than the parties hereto and their respective assigns, any rights or remedies under or by reason of this Agreement, except as provided expressly herein.
  23. **Good Faith and Best Efforts.** City and Contractor agree to perform obligations under this Contract in good faith and to use their respective best efforts to ensure that the each perform in a timely manner.
  24. **Identity Theft Prevention.** Alliance, for itself, successors, assigns, and subcontractors agree to familiarize themselves with 16 CFR § 681, Identity Theft Rules and 24 Okla. Stat. § 161 et seq., the Security Breach Notification Act. Alliance agrees to meet or exceed the guidelines set out in those laws, including, but not limited to, its policies and procedures regarding training of personnel, use of any personal information obtained, and reporting of "Red Flag" events.
  25. **Governmental Tort Claims Act.** By entering into this Agreement, EEDA and its "employees," as defined by the Governmental Tort Claims Act, 51 Okla. Stat. § 151 et seq., do not waive sovereign immunity, any defenses, or any limitations of liability as may be provided for by law. No provision of this Agreement modifies and/or waives any provision of the Local Government Tort Claims Act.
  26. **Employment Verification.** The EEDA requires all contractors to verify that employees working pursuant to contracts with the EEDA are legally authorized to work in the United States. Alliance agrees to verify and document the employment eligibility of all employees who may perform services pursuant to this Contract. Alliance also agrees to require all subcontractors who perform services under this Contract to verify and document the employment eligibility of all employees who may perform services pursuant to this Contract.

IN WITNESS WHEREOF, the parties hereto have executed this contract the day and year last written below.

Date Signed: \_\_\_\_\_

"EEDA"  
Enid Economic Development Authority,  
a Public Trust

\_\_\_\_\_  
William E. Shewey, Trust Chair

(SEAL)

ATTEST:


\_\_\_\_\_  
Linda Parks, Secretary

Approved as to form and legality:

\_\_\_\_\_  
Andrea L. Chisari, City Attorney

Date Signed: \_\_\_\_\_

"ALLIANCE"  
Enid Regional Development Alliance, Inc.  
an Oklahoma Non-Profit Corporation

  
\_\_\_\_\_  
Brent Kisling, Executive Director

WITNESS:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name and Title

**Meeting Date:** 04/04/2017

**Submitted By:** Courtney O'Brien, Executive Assistance

---

**SUBJECT:**

**CONSIDER AND APPROVE AN ECONOMIC DEVELOPMENT SERVICES CONTRACT FOR FISCAL YEAR 2016-2017 BETWEEN ENID ECONOMIC DEVELOPMENT AUTHORITY AND ENID REGIONAL DEVELOPMENT ALLIANCE, INC. (ERDA), IN THE AMOUNT \$600,000.00, AND AUTHORIZE THE CHAIRMAN TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**

**BACKGROUND:**

The purpose of this contract is for ERDA to promote the economic development by, including, but not limited to, advertising Enid to potential new industries, attracting new industries to Enid, retaining existing jobs, creating additional jobs by the expansion of existing industry, and providing such capital improvements that may be required to locate such new industry or to retain or expand existing industry. ERDA shall use its good faith and best efforts to fulfill the following work, goals, and priorities. Such scope of work includes the following objectives:

- a. Develop and implement a mission statement, goals, and program of work for the comprehensive economic development for Enid.
- b. Attract new jobs with an emphasis on higher paying jobs.
- c. Facilitate expansion and job growth in existing businesses.
- d. Develop, package, and recommend performance based on local incentives to enhance the creation of new jobs (shell buildings, low interest financing, job credits, tax inducements, etc.)
- e. Raise per capita income and median household income in Enid and Garfield County.
- f. Achieve a population growth rate above the average of that of the state of Oklahoma.

This contract shall be effective from the 1st day of July 2016, through the 30th day of June, 2017.

**RECOMMENDATION:**

Approve contract with ERDA and authorize the Chairman to execute all contract documents after review by City Attorney.

**PRESENTER:**

William H. Gill IV, Assistant City Attorney

---

**Fiscal Impact**

**Budgeted Y/N:** Y

**Amount:** 600,000.00

**Funding Source:**  
Enid Economic Development Authority

---

**Attachments**



**CONTRACT FOR ECONOMIC DEVELOPMENT SERVICES BETWEEN  
ENID ECONOMIC DEVELOPMENT AUTHORITY AND  
ENID REGIONAL DEVELOPMENT ALLIANCE, INC.**

This Contract is made and entered into by and between Enid Economic Development Authority, a Public Trust, hereinafter called "EEDA", and Enid Regional Development Alliance, Inc., an Oklahoma Non-Profit Corporation, hereinafter called "Alliance."

WITNESSETH

**WHEREAS**, EEDA intends and desires to contract with the Alliance to promote the economic development of the City of Enid, Oklahoma (hereinafter "Enid"); and,

**WHEREAS**, EEDA desires to contract with Alliance to increase the revenue of Enid and its inhabitants and to provide employment for them by attracting, developing, retaining, and encouraging business, industry, and quality job creation; therefore, both economic development and this contract serve a public purpose, which is to promote the general health, safety, and welfare of the citizens of Enid; and,

**WHEREAS**, EEDA makes this contract for the additional purpose of continuing a long-term relationship with Alliance, and promoting continuity and stability for economic development programs within Enid; and,

**WHEREAS**, the Trustees of the EEDA deem this contract and the services to be performed hereunder to be unique as a professional services contract; and,

**WHEREAS**, This contract and EEDA's investment commitment are made with the parties anticipating similar investment from the other members of the Alliance in cooperation to accomplish the purpose hereinbefore stated and economic development for Garfield County in general; and,

**WHEREAS**, Alliance is a non-profit corporation, comprised of public and private members, with a mission to assure the economic prosperity of the Enid region.

**NOW, THEREFORE**, in consideration of the mutual promises, covenants, and conditions herein stated and in consideration of the mutual benefits, which will accrue to the parties, the receipt and sufficiency of which is acknowledged by the parties, the parties agree as follows:

1. **Engagement of Alliance.** EEDA hereby engages Alliance for Alliance to perform certain economic development services for the benefit of Enid and EEDA. Alliance accepts such engagement pursuant to the terms and conditions set forth herein.
2. **Scope of Engagement.** The purpose of this contract is for Alliance to promote the economic development of Enid by, including, but not limited to, advertising Enid to potential new industries, attracting new industries to Enid, retaining existing jobs, creating additional jobs by the expansion of existing industry, and providing such capital

improvements that may be required to locate such new industry or to retain or expand existing industry. Alliance shall use its good faith and best efforts to fulfill the following work, goals, and priorities. Such scope of work includes the following objectives:

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  - b. Attract new jobs with an emphasis on higher paying jobs.
  - c. Facilitate expansion and job growth in existing businesses.
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  - e. Raise per capita income and median household income in Enid and Garfield County.
  - f. Achieve a population growth rate above the average of that of the state of Oklahoma.
3. **Term.** This contract shall be effective from the 1st day of July, 2016, through the 30th day of June, 2017.
  4. **Budget.** In order to be considered for future fiscal year funding, on or before April 30, 2017, Alliance shall submit a budget to EEDA's Trust Manager for the following July 1st through June 30th fiscal year.
  5. **Compensation.** Alliance will be compensated in the amount of six hundred thousand dollars (\$600,000.00) to provide economic development services as described in Paragraph 2 to be paid in four (4) equal quarterly installments. Alliance shall invoice EEDA quarter and such invoices shall generally be paid within thirty (30) days.
  6. **Independent Contractor Status of Alliance.** Alliance is a separate, legal entity subject to direction and control by its board of directors, and the parties make this contract accordingly. All persons working for Alliance under this contract shall be employees of Alliance and shall not be considered employees of EEDA. The hiring, discharge, supervision, and management of the employees of Alliance who provide services under this contract, including, but not limited to, the determination from time to time of the qualifications of such Alliance employees who are required to perform the duties of Alliance, and the establishment, revision, and administration of wage scales, rates of compensation, conditions of employment, and job and position descriptions with respect to all such employees of Alliance hereunder shall be within the sole direction of Alliance.
  7. **Non-Discrimination.** The parties covenant (1) that no person shall be excluded from participation in, denied the benefit of, or otherwise subjected to discrimination under the



terms of this contract on the ground of race, color, age, sex, handicap, or national origin; and (2) that, in carrying out the terms and conditions of this contract, no person shall be subjected to discrimination on the grounds of race, color, age, sex, handicap, or national origin.

8. **Authority.** Neither by this agreement, nor by its membership in Alliance does EEDA delegate any authority to Alliance to make decisions for EEDA. Alliance's powers and purpose by virtue hereof are fact finding, informational, recommendatory, or advisory with no decision-making authority in relation to EEDA. EEDA maintains its autonomy to operate and accomplish its purpose and objectives as prescribed in its founding documents. Alliance has no authority to obligate EEDA or any of its funds but only has the use and support of its investment commitment paid as provided herein for economic development services.
9. **Compliance with Laws.** Alliance shall conduct its business under the terms of this contract in such a manner that it does not violate federal, state, or local laws or regulations applicable to the conduct of its operations under the terms of this contract.
10. **Default.** Under this contract, default occurs when either party fails to keep, observe, or perform any material agreement, term, or provision of this contract to be kept, observed, or performed by it and such conduct continues for a period of thirty (30) days after written notice thereof by the other party.
11. **Termination, Remedies Upon Default.**
  - a. Upon default and in addition to any other remedies available to it on account of such event of default, either party may terminate this contract without further notice.
  - b. A default by Alliance shall result in the requirement to return funds to the EEDA and/or disqualification from future funding.
  - c. No right or remedy herein conferred upon or reserved to either of the parties is intended to be exclusive of any other right or remedy, and each and every right and remedy shall be cumulative to any other right or remedy given hereunder or now or hereafter legally existing upon default. The failure of either party to insist upon the strict observance or performance of any of the provisions of this contract or to exercise any right or remedy provided in this contract shall not impair any such right or remedy nor be construed as a waiver or relinquishment thereof with respect to subsequent defaults. Every right and remedy given by this contract to the parties may be exercised from time to time and as often as may be deemed expedient by the parties.
12. **Venue.** Any action or proceeding seeking to enforce any provision of, or based on any right arising out of, this contract may be brought against any of the parties in the courts of the State of Oklahoma, County of Garfield, or, if it has or can acquire jurisdiction, in the

United States District Court for the Western District of Oklahoma, and each of the parties consents to the jurisdiction of such courts (and of the appropriate appellate courts) in any such action or proceeding and waives any objection to venue laid therein.

13. **Interpretation of Law.** This contract shall be deemed to have been made in the State of Oklahoma and shall be construed and interpreted in accordance with the laws of the State of Oklahoma.

14. **Notices.** Whenever notice is required to be given in writing, such notice shall be hand-delivered or mailed by certified mail, return receipt requested, and directed to the respective parties at the following addresses:

EEDA:  
Attn: Trust Manager  
P. O. Box 1768  
Enid, Oklahoma 73702

Alliance:  
Attn: Brent Kisling  
2020 Willow Run, STE 135  
Enid, Oklahoma 73703

or at such other address as a party shall specify by like notice to the other party hereto. Notice shall be effective on the date of delivery.

15. **Assignment.** Neither party shall assign this contract or any interest herein without the express, written consent of the other party.

16. **Indemnification and Hold Harmless.** Alliance shall defend, indemnify and hold harmless the EEDA and any and all officers, agents and employees of the EEDA, against all damages, including but not limited to, any loss, liability, expense, suit, or claim for injury to persons or damages to property arising out of the activities of Alliance, its employees and agents under or in connection with this contract, whether or not any act or omission complained of is authorized, allowed or prohibited by Contractor and all reasonable expenses together with all damages and penalties thereto. Expenses shall include, without limitation, all out-of-pocket expenses, attorney's fees, witness fees, and discovery costs.

17. **Construction.** Captions and other headings contained in this contract are for reference and identification purposes only and do not alter, modify, amend, limit, or restrict the contractual obligations of the parties.

18. **Integration and Amendments.** This contract constitutes the entire agreement between the parties and may not be amended, altered, modified or changed in any way except in writing signed by all parties to this contract and which specifically references this contract. There are no other agreements, representations or warranties, whether oral or written, regarding the subject matter of this contract. No course of dealings involving the parties hereto and no usage of trade shall be relevant or admissible to interpret, supplement, explain or in any way vary any of the terms expressly set forth in this Agreement. Any amendment to this contract shall be attached to this contract and all of

- the terms in this contract not addressed in the amendment shall remain in full force and effect.
19. **Binding Effect.** This contract binds the parties and any successors and assigns of the parties.
  20. **Severability.** If any one or more of the sections, sentences, clauses, or parts be held invalid for any reason, the invalidity of such section, sentence, clause, or part shall not affect nor prejudice the applicability and validity of any other provision of this contract.
  21. **Counterparts.** This Contract may be executed in any number of counterparts, and when each party has signed and delivered to the other at least one such counterpart, each counterpart shall be deemed an original, and when taken together with other signed counterparts, shall constitute one agreement; provided, however, this contract shall not be binding upon the parties hereto until signed by all of the parties.
  22. **Third Party Beneficiaries.** Nothing in this contract, expressed or implied, is intended to confer upon any person other than the parties hereto and their respective assigns, any rights or remedies under or by reason of this Agreement, except as provided expressly herein.
  23. **Good Faith and Best Efforts.** City and Contractor agree to perform obligations under this Contract in good faith and to use their respective best efforts to ensure that the each perform in a timely manner.
  24. **Identity Theft Prevention.** Alliance, for itself, successors, assigns, and subcontractors agree to familiarize themselves with 16 CFR § 681, Identity Theft Rules and 24 Okla. Stat. § 161 et seq., the Security Breach Notification Act. Alliance agrees to meet or exceed the guidelines set out in those laws, including, but not limited to, its policies and procedures regarding training of personnel, use of any personal information obtained, and reporting of “Red Flag” events.
  25. **Governmental Tort Claims Act.** By entering into this Agreement, EEDA and its “employees,” as defined by the Governmental Tort Claims Act, 51 Okla. Stat. § 151 et seq., do not waive sovereign immunity, any defenses, or any limitations of liability as may be provided for by law. No provision of this Agreement modifies and/or waives any provision of the Local Government Tort Claims Act.
  26. **Employment Verification.** The EEDA requires all contractors to verify that employees working pursuant to contracts with the EEDA are legally authorized to work in the United States. Alliance agrees to verify and document the employment eligibility of all employees who may perform services pursuant to this Contract. Alliance also agrees to require all subcontractors who perform services under this Contract to verify and document the employment eligibility of all employees who may perform services pursuant to this Contract.

**IN WITNESS WHEREOF**, the parties hereto have executed this contract the day and year last written below.

Date Signed: \_\_\_\_\_

"EEDA"  
Enid Economic Development Authority,  
a Public Trust

\_\_\_\_\_  
William E. Shewey, Trust Chair

(SEAL)

ATTEST:

\_\_\_\_\_  
Linda Parks, Secretary

Approved as to form and legality:

\_\_\_\_\_  
Andrea L. Chism, City Attorney

Date Signed: \_\_\_\_\_

"ALLIANCE"  
Enid Regional Development Alliance, Inc.  
an Oklahoma Non-Profit Corporation

  
\_\_\_\_\_  
Brent Kisling, Executive Director

WITNESS:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name and Title

**City Commission Meeting**

**15.3.**

**Meeting Date:** 04/04/2017

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**SUBJECT:**

**APPROVAL OF CLAIMS IN THE AMOUNT OF \$6,000.00.**

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**Attachments**

Claimslist

JP Morgan Claimslist

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**City Commission Meeting**

**18.1.**

**Meeting Date:** 04/04/2017

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**SUBJECT:**

**APPROVAL OF CLAIMS IN THE AMOUNT OF 5,049.87.**

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**Attachments**

Claimslist

JP Morgan Claimslist

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