



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

BOARD OF COMMISSIONERS

NOTICE OF MEETINGS

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust will meet in regular session at 6:30 p.m. on the 6th day of July, 2017, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS REGULAR MEETING

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF JUNE 20, 2017.
5. AWARDS, PRESENTATIONS, PROCLAMATIONS, AND ORGANIZATIONAL BUSINESS.
 1. PRESENT PET AVAILABLE FOR ADOPTION AT THE CITY ANIMAL SHELTER.
 2. "FIGHTING HUNGER, FEEDING HOPE" PROCLAMATION.
 3. CONSIDER APPOINTMENTS TO THE PUBLIC ACCESS TELEVISION ADVISORY BOARD.
 4. RECEIVE UPDATE ON LEGISLATIVE SESSION AND EFFORTS—CURT ROGGOW, LEGISLATIVE CONSULTANT.

6. HEARINGS.

- 1. CONDUCT PUBLIC HEARING REGARDING THE PROPOSED AFTER SCHOOL PROGRAM AND THE FISCAL YEAR 2017-2018 ANNUAL ACTION PLAN TO CONSIDER \$394,152.00 ALLOCATIONS AS RECOMMENDED BY THE MAYOR AND COMMISSIONERS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.**

7. COMMUNITY DEVELOPMENT.

- 1. NONE.**

8. ADMINISTRATION.

- 1. CONSIDER AN AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE ROADWAY AND TRAIL IMPROVEMENT PROJECT ON CLEVELAND STREET, FROM NORTH OF CHESTNUT AVENUE TO THE BURLINGTON NORTHERN SANTA FE (BNSF) RAIL ROAD CROSSING, PROJECT NO. R-1311B, JP NO. 17020(07); AND AUTHORIZE PAYMENT OF THE LOCAL SHARE OF THE PROJECT IN THE AMOUNT OF \$786,244.00**
- 2. CONSIDER THE SALE OF SURPLUS PROPERTY DESCRIBED AS LOTS 5-8, BLOCK 24 AND 17' OF VACATED ALLEY AND LOTS 1-4, BLOCK 24, AND 13' VACATED STRIP NORTH OF LOT 1 & 17' VACATED ALLEY ON LOTS 1-4, JONESVILLE ADDITION IN THE AMOUNT OF \$80,000.00 AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS.**
- 3. CONSIDER A RESOLUTION AMENDING THE 2017-2018 GENERAL FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$85,000.00 TO INCREASE THE 2017-2018 APPROPRIATED AMOUNTS FOR THE GENERAL FUND LIBRARY DEPARTMENT.**
- 4. CONSIDER REVIEW AND APPROVAL OF DOWNTOWN ART PROJECT TO INCLUDE THE LOCATION AND THE FUNDING AMOUNT.**
- 5. APPROVE AND EXECUTE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF ENID AND THE AMERICAN FEDERATION OF STATE COUNTY AND MUNICIPAL EMPLOYEES LOCAL #1136.**

9. CONSENT.

- 1. AWARD CONTRACTS TO HRT SERVICE COMPANY, LLC, DRUMMOND, OKLAHOMA AND GOOD CHOICE CLEANING, LLC, ENID, OKLAHOMA, FOR MOWING AND CLEANING THE CITY OF ENID'S RIGHTS-OF-WAY THROUGH JUNE 30, 2018.**
- 2. AWARD PURCHASE OF READY MIX PORTLAND CEMENT CONCRETE TO ENID CONCRETE COMPANY, INC., ENID, OKLAHOMA THROUGH JUNE 30, 2018.**
- 3. AWARD THE PURCHASE OF CRUSHER RUN ROCK TO DOLESE BROTHERS COMPANY, OKLAHOMA CITY, OKLAHOMA, THROUGH JUNE 30, 2018.**

4. ACCEPT PUBLIC HIGHWAY EASEMENT FROM MARK LANG, PHILADELPHIA, MISSISSIPPI, FOR THE 66TH STREET INDUSTRIAL ACCESS IMPROVEMENT PROJECT, PROJECT NO. R-1701A, IN THE AMOUNT OF \$1,600.00.
5. ACCEPT SIDEWALK AND UTILITY EASEMENT FROM JOHN AND LINDSEY DOBRY, ENID, OKLAHOMA, FOR THE 2017 ADA COMPLIANCE PROJECT, PROJECT NO. M-1707, IN THE AMOUNT OF \$2,450.00.
6. APPROVE CHANGE ORDER NO. 1 WITH LUCKINBILL, INC., ENID, OKLAHOMA, FOR ADDING TWO REPLACEMENT MIXERS TO THE DIGESTER AERATION SYSTEM IMPROVEMENT PROJECT, PROJECT NO. S-1703A, IN THE AMOUNT OF \$93,019.71.
7. ACCEPT HIGHWAY EASEMENT FROM JERRY AND ANETA SCHMIDT, ENID, OKLAHOMA, FOR THE 66TH STREET INDUSTRIAL ACCESS IMPROVEMENT PROJECT, PROJECT NO. R-1701A, IN THE AMOUNT OF \$1,600.00.
8. APPROVAL OF CLAIMS IN THE AMOUNT OF \$3,750,432.76.
10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.
11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY REGULAR MEETING.
12. ENID MUNICIPAL AUTHORITY REGULAR MEETING.
 1. CONSIDER RENEWING THE LEASE AGREEMENT ON THE 2015 BOMAG COMPACTOR.
 2. CONSIDER RENEWING THE LEASE AGREEMENT ON THE 2016 JOHN DEERE DOZER.
 3. APPROVAL OF CLAIMS IN THE AMOUNT OF \$323,628.33.
13. ADJOURN TO CONVENE AS THE ENID PUBLIC TRANSPORTATION AUTHORITY.
14. TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.
15. ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.
 1. CONSIDER A RESOLUTION ACCEPTING CHANGES TO THE ENID PUBLIC TRANSPORTATION (EPTA) AMERICANS WITH DISABILITY ACT (ADA) POLICY TO ADHERE TO FEDERAL TRANSIT ADMINISTRATION REQUIREMENTS.
 2. APPROVAL OF CLAIMS IN THE AMOUNT OF \$13,313.29.
16. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.
17. PUBLIC COMMENTS.
18. ADJOURN.

City Commission Meeting

4.

Meeting Date: 07/06/2017

SUBJECT:

CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF JUNE 20, 2017.

Attachments

Minutes

MINUTES OF SPECIAL MEETING OF THE
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST,
TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST,
AND TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY, A PUBLIC TRUST
HELD ON THE 20TH DAY OF JUNE 2017

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust, met in special session at 5:00 P.M. on the 20th day of June 2017, in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, pursuant to notice given by forty-eight (48) hours in advance to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 19th day of June 2017.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Pro Tem Wilson called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson.

ABSENT: Commissioner Ezzell and Mayor Shewey.

Staff present were City Manager Jerald Gilbert, City Attorney Andrea Chism, City Clerk Alissa Lack, Chief Financial Officer Erin Crawford, Director of Engineering Services Christopher Gdanski, Public Utilities Director Louis Mintz, Planning Administrator Chris Bauer, Police Chief Brian O'Rourke, Director of Marketing and Public Relations Steve Kime, Human Resources Director Sonya Key, and Ex-Officio Colonel Darrell Judy.

Pastor Brad Mendenhall from World Harvest Church gave the Invocation, and Chief Brian O'Rourke led the Flag Salute.

Motion was made by Commissioner Janzen and seconded by Commissioner Waddell to approve the minutes of the special Commission meetings of May 4, 2017 and May 9, 2017 and the regular Commission meeting of June 6, 2017, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson.

NAY: None.

Animal Control Officer Gene Robertson presented a 3-month old female German Shepherd mix, available for adoption at the Enid Animal Shelter.

Ballots were taken as follows for six (6) appointments to the Public Arts Commission of Enid:

Megan Conrady	Commissioners Janzen, Norwood, Waddell and Pankonin
LynnDe Funk	Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson
Merlin Haines	Commissioners Norwood, Waddell and Mayor Pro Tem Wilson
Marcy Jarrett	Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson
Mike Klemme	Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson
Carolyn Poplin	Commissioners Janzen, Waddell, Pankonin and Mayor Pro Tem Wilson
Michael Shuck	Commissioners Janzen, Norwood, Pankonin and Mayor Pro Tem Wilson

Ms. Megan Conrady, Ms. Marcy Jarrett, Ms. Carolyn Poplin, and Mr. Michael Shuck were appointed, and Ms. LynnDe Funk and Mr. Mike Klemme were reappointed to the Public Arts Commission of Enid, said terms to expire March 1, 2020.

Chief Financial Officer Erin Crawford spoke regarding an appropriation to account for the Kaw Sales Tax Funds that were received during the current year.

Motion was made by Commissioner Janzen and seconded by Commissioner Pankonin to approve a resolution amending the 2016-2017 General Fund Budget by appropriating additional funds to increase in the 2016-2017 appropriated amounts for the General Fund Sales Tax Transfers Department, in the amount of \$2,084,315.00, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson.

NAY: None.

(Copy Resolution)

Chief Financial Officer (CFO) Erin Crawford spoke regarding the excess funds available to transfer for the City's share of the runway 17/35 extension at Woodring Regional Airport and transfer of those funds back to the Enid Municipal Authority.

There being no further discussion, motion was made by Commissioner Waddell to approve a resolution amending the 2016-2017 Airport Fund Budget by appropriating additional funds to increase in the 2016-2017 appropriated finds for the Airport Department, in the amount of \$100,000.00.

Motion was seconded by Commissioner Pankonin and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson.

NAY: None.

(Copy Resolution)

City Engineer Robert Hitt spoke regarding a proposed agreement with the Oklahoma Department of Transportation for improvements at the intersection of Cleveland Street and Chestnut Avenue. He stated that this agreement provided for improvements of the intersection and approaches, and storm drainage work associated with the project. It was noted that the utilities had been relocated and right-of-ways acquired. It was also noted that the projected dates to take bids would be in October or November of this year, and it was anticipated that construction would begin sometime after the completion of the Willow Road Project.

There being no further discussion, motion was made by Commissioner Pankonin to approve an agreement with the Oklahoma Department of Transportation (ODOT) for the roadway, traffic signals, and trail improvement project at the intersection of Cleveland Street and Chestnut Avenue, Project No. R-1311A, JP No. 17020(05); and authorize payment of the local share of the project in an amount of \$1,143,397.00.

Motion was seconded by Commissioner Waddell, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson.

NAY: None.

Mr. Hitt spoke regarding a variance to allow for an 8-inch water line extension for Warren Power & Machinery to serve their facilities. He noted that the company was looking at using the Capital Recovery Ordinance to allow them to recover the additional costs for future usage in that area. He also noted that it was determined that, although the ordinance requires a 10-inch water line, an 8-inch line would be adequate to serve the limited number of users in this area.

There being no further discussion, motion was made by Commissioner Waddell to approve a variance to allow for an 8-inch water line extension for Warren Power & Machinery, Inc. of Midland, Texas on North State Highway US 81, Project No. W-1713A.

Motion was seconded by Commissioner Norwood, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson.

NAY: None.

Police Chief Brian O'Rourke spoke regarding a Collective Bargaining Agreement between the City of Enid and Enid/Garfield County Fraternal Order of Police. He explained that after negotiations, very little had been changed in the contract itself. He noted that the contract had been in place since approximately 1999. He further explained that there had been a change made regarding uniforms, and the department is now setting up a program with Galls, an online police equipment supply company, to restrict the use of the budgeted \$300.00 to be applied only to purchase uniforms. It was noted that this would also provide for consistency in the uniforms purchased.

He also noted that the compensation plan was the only part of the agreement that was left intact. He explained that the pay plan was a thirteen step plan and some people had topped out, if they had been here for a long time, and some who were brand new would not get a step on the front side. He noted that the approximate total of the compensation package was around \$150,000.00. This would ensure that the officers with longevity were still moving upward.

He further noted that there had been changes in the way that the mandatory physical fitness program was scored to make the program more competitive and encourage more participation.

Following brief discussion, motion was made by Commission Janzen to approve and execute a Collective Bargaining Agreement between the City of Enid and the Enid/Garfield County fraternal Order of Police (FOP) Lodge #144.

Motion was seconded by Commissioner Pankonin, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson.

NAY: None.

Motion was made by Commissioner Janzen and seconded by Commissioner Pankonin to approve staff recommendations on the following Consent items as listed, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson.

NAY: None.

- (1) Approval to execute renewal of the 2016-2017 Auditing Services with RSM US LLP to complete financial statement preparation; the Independent Auditor's Report on the Financial Statement of the City of Enid, Oklahoma, and its related Authorities; complete the Single-Audit Compliance Audit; and the State Auditor and Inspector Form 2643, in the amount of \$94,500.00, and authorize the Mayor to execute all necessary contract documents, after review by the City Attorney;
- (2) Approval of contract award for Project No. M-1701A, Softball Fields at Crosslin Park, Phase 1 (Fence), to the only bidder, R & B Fence, Tulsa, Oklahoma, in the amount of \$53,895.00, and authorize the Mayor to execute all contract documents after review by the City Attorney;
- (3) Approval of contract award for Project No. M-1701B, Softball Fields at Crosslin Park, Phase I (Lighting), to the lowest responsible bidder, KC Electric Co., Enid, Oklahoma, in the amount of \$142,391.83, and authorize the Mayor to execute all contract documents after review by the City Attorney;
- (4) Approval of contract award for Project No. P-1601A, Trailhead – Don Haskins Park, to the lowest responsible bidder, Henson Construction Co., Enid, Oklahoma, in the amount of \$242,000.00, and authorize the Mayor to execute all contract documents after review by the City Attorney;
- (5) Acceptance of the following described Sidewalk and Utility Easement form Enid School District #57 of Garfield County, Oklahoma, a 25 by 30 foot triangle totaling 0.008 acres located on the southeast corner of East Maple Avenue and North 23rd Street, to enable the City of Enid to place accessible sidewalks in certain areas around Adams Elementary School and provide compliant accessible ramps, at no cost to the City;

(Copy Description)

- (6) Acceptance of an Oklahoma Department of Environmental Quality (ODEQ) permit to construct a sanitary sewer line for Spalding Gardens Addition, Block 4, for Project No. S-1711A;

- (7) Denial of tort claim submitted by Luke Ylitalo for alleged property damage in the amount of \$173.00;
- (8) Approval to execute a Notice of Termination of Contract between the City of Enid and HD Manning Development Enterprises, LLC;

and

- (9) Allowance of the following claims for payment as listed:

(List Claims)

Mayor Pro Tem Wilson recessed the meeting to convene as the Enid Municipal Authority.

- TRUSTEES OF THE ENID MUNICIPAL AUTHORITY -

PRESENT: Trustees Janzen, Norwood, Waddell, Pankonin, Chairman Pro Tem Wilson, Trust Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Secretary Alissa Lack.

ABSENT: Trustee Ezzell and Chairman Shewey.

Motion was made by Trustee Pankonin and seconded by Trustee Norwood to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Norwood, Waddell, Pankonin and Chairman Pro Tem Wilson.

NAY: None.

(List Claims)

Chairman Pro Tem Wilson adjourned the meeting to convene as the Enid Economic Development Authority.

- TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY -

PRESENT: Trustees Janzen, Norwood, Waddell, Pankonin, Chairman Pro Tem Wilson, Trust Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Secretary Alissa Lack.

ABSENT: Trustee Ezzell and Chairman Shewey.

City Manager Jerald Gilbert spoke regarding the Master Development Agreement with ENIDBWP, LLC, which was approved by the commission in February 2017. He explained that progress was being made, to the point that the thirty per cent (30%) preliminary plans were being presented at this meeting.

Engineer Chris Burdick, of Envirotech Engineering, presented a brief overview of the site plan, which included the hotel layout, general parking, and provisions for traffic flow. It was noted that the hotel brand had approved the thirty per cent (30%) plans, and the design plan was anticipated to be finalized by August.

Ms. Whitney Hall, of the Main Street Enid Design Committee, explained that their goal, as a committee was to look at the functionality of downtown, improve walkability and flow, and to make sure that the buildings that the city has are respected, while mixing the old and new styles. She noted that the Design Committee had met with the developers at the beginning of the project to make sure the design of the building flowed through with the rest of downtown and was a comfortable fit. She further noted that the developer had been very responsive in acknowledging design requests, and the committee supported acceptance of the design.

Ms. Kelly Tompkins, Director of Main Street Enid, expressed excitement for some of the founders of Main Street Enid, who were on the Design Committee and had been waiting decades for this hotel to happen. She also noted that they were fully onboard with the design presentation that they had seen. She explained that the addition of the hotel would provide for a “park once” experience, where people would be able to park and then walk anywhere they want in the downtown area.

Ms. Lisa Powell, of the Enid Regional Development Alliance, explained that they had been involved in working with Dr. Patel and his team, as well as Main Street Enid and the Design Committee. She also expressed support for the design of the hotel, and noted that they had met expectations and incorporated what was heard from the commission, and others in the past.

Attorney Cheryl Denney, of McAfee and Taft, spoke regarding incentives and the process for bringing Dr. Atul Patel's development group to the city of Enid. She also noted that the project was on track to close by the end of August 2017, which was the original goal.

Following brief discussion, motion was made by Trustee Janzen to approve preliminary plans and specifications for the downtown hotel per the Master Development Agreement.

Motion was seconded by Trustee Norwood, the vote was as follows:

AYE: Trustees Janzen, Norwood, Waddell, Pankonin and Chairman Pro Tem Wilson.

NAY: None.

Chairman Pro Tem Wilson adjourned the meeting to convene as the Enid Public Transportation Authority.

- TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY -

PRESENT: Trustees Janzen, Norwood, Waddell, Pankonin, Chairman Pro Tem Wilson, General Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Secretary Alissa Lack.

ABSENT: Trustee Janzen and Chairman Shewey.

CFO Erin Crawford spoke regarding a proposed contract with RSM US LLP, to complete the 2016-2017 Enid Public Transportation Authority Vehicle Revenue Mileage Audit. She noted that this comply with regulations from the State regarding grant funding for the Transportation Authority. She further noted that they are audited on the revenue miles on all of the vehicles, and all of the rides recorded

and that have been reported to the State. She explained that this was a stipulation for getting the grant funds. She recommended approval to award the contract.

Following brief discussion, Trustee Janzen made a motion for approval to award a contract with RSM US LLP, Oklahoma City, Oklahoma to complete the 2016-2017 Enid Public Transportation Authority Vehicle Revenue Mileage Audit in the amount of \$4,200.00.

Motion was seconded by Trustee Waddell, and the vote was as follows:

AYE: Trustees Janzen, Norwood, Waddell, Pankonin and Chairman Pro Tem Wilson.

NAY: None.

Motion was made by Trustee Waddell and seconded by Trustee Norwood to allow the following claims for payment, and the vote was as follows:

AYE: Trustees Janzen, Norwood, Waddell, Pankonin and Chairman Pro Tem Wilson.

NAY: None.

(List Claims)

Chairman Pro Tem Wilson adjourned the meeting to reconvene as the Enid City Commission.

- MAYOR AND BOARD OF COMMISSIONERS -

Motion was made by Commissioner Waddell and seconded by Commissioner Pankonin to convene into Executive Session pursuant to 25 O.S. §307(B)(4) to discuss a pending investigation, claim or action, and to reconvene into special session to take any necessary action, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson.

NAY: None.

The meeting convened into Executive Session at 5:48 P.M.

In Executive Session the Commission discussed a pending investigation, claim or action.

Motion was made by Commissioner Waddell and seconded by Commissioner Norwood to reconvene into special session, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson.

NAY: None.

The meeting reconvened into regular session at 6:54 P.M.

There being no further business to come before the Board at this time, motion was made by Commissioner Waddell and seconded by Commissioner Norwood that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Waddell, Pankonin and Mayor Pro Tem Wilson.

NAY: None.

The meeting adjourned at 6:54 P.M.

City Commission Meeting

5.3.

Meeting Date: 07/06/2017

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER APPOINTMENTS TO THE PUBLIC ACCESS TELEVISION ADVISORY BOARD.

BACKGROUND:

The City Clerk has advertised for vacancies to the above board. Three (3) vacancies to be filled by any interested citizen of the city of Enid. Ms. Allison Davis and Mr. Curtis Tucker are incumbents to this Board, and seek reappointment. Mr. Jack Quirk is an incumbent to this board, but does not seek reappointment. Another application was received from Mr. Dan Beach. If approved, the successful candidates will serve on the Board until June 30, 2020. Applications are attached for your consideration.

RECOMMENDATION:

Consider appointments.

PRESENTER:

Jerald Gilbert, City Manager

Attachments

Applications



CITY OF ENID
ADVISORY COMMISSION APPLICATION FORM

NAME DAN BEACH

HOME ADDRESS 1023.N. MADISON

MAILING ADDRESS " ENID, OK, 73701

HOME PHONE 580-233-8504 BUSINESS PHONE _____

COMMISSION WARD _____

ADVISORY COMMISSION PREFERENCE(S):

Television Advisory _____

RESIDENCE HISTORY: 1991-1994 1502 W. ELM
1994 to PRESENT 1023 N. MADISON

EDUCATIONAL BACKGROUND: GRAD. HS 1974
GRAD 3 YR BIBLE COLLEGE 1980
MID-AMERICA BIBLE BAPTIST COLLEGE

WORK HISTORY: factory MOSTLY WORK- FAILINGS,
DITCH WITCH, CENTRAL MACHINE.
Currently at Energy METER SYSTEMS in
HENNESSEY

CIVIC, COMMUNITY ACTIVITIES: _____

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

Our church produces 4 programs
for Enid TV, so we feel we have
a part in it.

REFERENCES: Carl Byrum 541-6382

Williams Greveling 775-232-4968
PETER SEEDER Meier 478-3466

OTHER COMMENTS: I have been cameraman

and editor for our church since the
Pegasys days.

RESUME ATTACHED: (YES) _____ (NO) _____

Dan Beach
SIGNATURE

4-27-17
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
alack@enid.org
FAX: 580-242-7760

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Allison McCune Davis
HOME ADDRESS 1302 Vinita Ave
MAILING ADDRESS 11
HOME PHONE 580-977-9453 BUSINESS PHONE —
COMMISSION WARD 2

ADVISORY COMMISSION PREFERENCE(S):

Citizens Public Access Television Advisory Board

RESIDENCE HISTORY: 1995 - Present ENID, OK
1987 - 1995 LOS ANGELES, CA
1979 - 1987 SAN ANTONIO, TX
1966 - 1979 ENID, OK

EDUCATIONAL BACKGROUND:

SEE ATTACHED RESUME *
BA DEGREE: TV/FILM PRODUCTION, TRINITY UNIV.

WORK HISTORY: SEE ATTACHED RESUME *

REGALYS EXECUTIVE DIRECTOR 1995-1998
PRODUCER/DIRECTOR LOS ANGELES ABC/PBS

CIVIC, COMMUNITY ACTIVITIES:

CHURCH, ROTARY,
LEADERSHIP GREATER ENID, CLASSICAL
CONVERSATIONS HOMESCHOOL GROUP, BIG
BROTHERS, BIG SISTERS, COMMUNITY PRODUCER

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE:

NONE


REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I have combined
experience of TV production on professional level in large
US cities, social media, Exec Dir of PEGASYS plus a heart
for Enid and its citizens and a desire to see
PEGASYS tapped for all of its potential, including
realizing the power of TV/video & the mass distribution
of it.

REFERENCES:

Molly Helm Clark McKeever
PENN CLINE Kyle Williams

OTHER COMMENTS: In addition, I am an idea
person and enjoy brainstorming and
thinking outside the box.

RESUME ATTACHED: (YES) X (NO) _____


SIGNATURE

1-28-14
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

Allison McCune Davis

1302 Vinita Ave • Enid, OK 73703

Phone/Text: 580-977-9453 • E-Mail: allisonmdavis@sbcglobal.net



TV/Video/Social Media Experience

Girl Returns Home.com Website – Writer/Designer/Programmer

2009-Present

Randomly post blog entries and videos (edited on a Mac with iMovie) on International Adoption, Homeschooling, Home Renovation, Large Family Management, Health, Faith, Marriage and Parenting.

PEGASYS, Enid, OK – Producer/Director/Editor

2002 & 2009

Community Producer of 2 TV series. The first aired solely on PEGASYS and the second aired on PEGASYS and was also uploaded to YouTube and several websites.

PEGASYS, Enid, OK – Executive Director

1995-1998

Increased Channels, Established New Logo, Brought in Classic Arts Showcase, Started Community Talk program and other things that were so long ago, it's hard to remember.

ABC-TV, Hollywood, CA – Senior Producer

1990-1995

Produced Computer Graphics for 8 major stations in Los Angeles, New York, Chicago, Houston, etc. Awarded LA Emmy for "Countdown to American Music Awards" show open 1994.

PBS-TV, Hollywood, CA – Producer/Director

1989-1990

26-show award-winning documentary educational series, "BY THE NUMBERS." Aired nationally on PBS. A series on business, money and math. Managed 20 person staff & crew. Finished within planned \$1.1 million budget.

The Post Group, Special Effects House, Hollywood, CA – Producer/Coordinator

1987-1989

Facility coordinator/Assisted on Optical Effects for STAR TREK – THE NEXT GENERATION and MAX HEADROOM. Assisted running facility of 175 employees.

Director of beta test site for first non-linear editing CMX 6000 for all LA studio and freelance editors.

Produced Post Group Demo & Education reels on special effects and computer graphics.

PBS-TV, San Antonio, TX – Producer/Director/Editor

1983-1987

Award-winning series of 8 documentaries on US Sunbelt Cities. Multiple segments and other programs for PBS. Various freelance productions for clients. Law, City of San Antonio, Medical.

Education

BA Degree in TV/Film Production, Trinity University, San Antonio, TX

1979-1983

Primary/Secondary Education, Taft, Emerson, Enid High School, Enid, OK

1967-1979

TV/Film/Video/Social Media/Other

1990-Present

Imovie, Final Cut Express Non-Linear Editing, Word Press.org website building, Avid Editing, HAL Digital Effects Compositing, UCLA Assistant Director Course - Feature Films, ADO Digital Effects, 24 Multitrack Audio. Pilot.

Personal

Returned to Enid in 1995 to marry Matthew Neill Davis, local attorney. Currently raising and homeschooling our 5 children aged 16, 12, 10, 7, 4. Adopted our 7 year old from Russia in 2007 and our 4 year old from Ethiopia in 2011. Active in Classical Conversations Homeschooling program. Active on various social media sites.

**CITY OF ENID
ADVISORY COMMISSION APPLICATION FORM**

NAME: John (*Jack*) Quirk

HOME ADDRESS: 8160 S Mitchell Rd, Hennessey, OK

MAILING ADDRESS: 222 E Maple Ave. Suite 600, Enid, OK 73701 (Business)

HOME PHONE BUSINESS PHONE: Office 580-234-0808 - Cell 580-554-6936

COMMISSION WARD: Tammy Wilson

ADVISORY COMMISSION PREFERENCE(S): PEGAYS Advisory Committee

RESIDENCE HISTORY: Business based in Enid since 1986 – 28 years

EDUCATIONAL BACKGROUND: Graduated Scituate R.I. High School 1975, Marketing URI 1976

WORK HISTORY: Founder/CEO KJ Productions 1986 to current, KOCO Channel 5 Enid Bureau Chief 1990 to 2010, Photojournalist/freelance for CNN, The Weather Channel, ABC News 1990 to current. Official Production Company for Discovery Channel, The Learning Channel, The History Channel 1995 to current. Original production company for Enid's KXOK established production standards for Cox Cable Network. Established the Hennessey High School media production department 2008-2010. Consulting for KOCO, The OKC Thunder, Schools and Churches of broadcast and production innovations, 2001 to Current.

CIVIC, COMMUNITY ACTIVITIES: National Press Photographer Association (NPPA), Texas Photographer Association (TPA), National Association of Broadcasters (NAB), Founding Board Member of Inspire Greater Enid.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: None

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): Broadcast TV has always been my life. I was born into the business; my dad was a photojournalist for NBC News for 30 years so I learned from a very young age how it worked. I never felt that PEG reached its full potential and have always wanted to offer my experience and background to bring it up to standards that would make Enid proud.

REFERENCES:

Steve Ray, Suddenlink Rep, Stillwater, OK (405) 377-7816 - Steven.Ray@suddenlink.com
Kyle Hamm, Chief Photographer KOCO 5 News, OKC (405) 478-6623 - khamm@hearst.com
Kyle Williams, Williams Broadcasting, Enid, OK (580)-234-4230 - kwilliams@kofm.com
Robert Hedrick, Director of Broadcast, The Verizon Center, Washington, DC - (917) 828-1345 - hedricro@firomactal.com
Dr Cheryl Evans, President Northern Ok College, (580) 628-6201
James Strate, Superintendent Autry Tech, Enid, OK (580-242-2750

OTHER COMMENTS:

None

RESUME ATTACHED: (YES) (NO) NO

SIGNATURE



DATE: 1/28/2014

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org - FAX: 580-242-7760

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Curtis D. Tucker

HOME ADDRESS 1925 Indian Dr., Enid, OK 73703

MAILING ADDRESS P. O. Box 52, Enid, OK 73702

HOME PHONE 237-6975 BUSINESS PHONE 977-9947

COMMISSION WARD 2

ADVISORY COMMISSION PREFERENCE(S):

Citizens Public Access Television Advisory Board

RESIDENCE HISTORY: Attended grades 1-12 in Enid. Moved away in 1981 for a few years, returned to Enid in 1989, have been a resident ever since.

EDUCATIONAL BACKGROUND: 1981 Enid High graduate. 1983 Associate of Arts degree from NOC - Tonkawa. 1986 Bachelor of Graphic Advertising Design from UCO - Edmond. 1 year in the School of Ecommerce at NWOSU - Alva.

WORK HISTORY: Director of Advertising at Evans Drug from 1989-2003. Self employed owner of Shaggy Duck Media & Design & Enid Buzz from 2002 - present.

CIVIC, COMMUNITY ACTIVITIES: Currently on the Executive Board of Directors for the YMCA, President of Inspire Greater Enid and 2014 Honorary Commander with Vance, AFB. Past President on the Board of Directors for Cimarron Montessori.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: Served one year on the Save Vance Marketing Committee and one year on the Membership and Marketing Committee at the YMCA prior to joining the board.

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

To lend my knowledge in marketing, social media and Internet technologies to help
PEGASYS programming reach a wider audience. Also to investigate the possibility of
creating a training facility for students to learn and use modern technologies to create
and use public programming.

REFERENCES:

Mike Klemme
April Danahy

Frank Baker
Wess Gray

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) _____ (NO) X



SIGNATURE

2/2/2014
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

City Commission Meeting

6.1.

Meeting Date: 07/06/2017

Submitted By: Stephanie Carr, Grants Administrator

SUBJECT:

CONDUCT PUBLIC HEARING REGARDING THE PROPOSED AFTER SCHOOL PROGRAM AND THE FISCAL YEAR 2017-2018 ANNUAL ACTION PLAN TO CONSIDER \$394,152.00 ALLOCATIONS AS RECOMMENDED BY THE MAYOR AND COMMISSIONERS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.

BACKGROUND:

The City of Enid, as an Entitlement City for the receipt of CDBG funds, is required to submit an annual action plan for expenditure of funds to the Department of Housing and Urban Development (HUD). The amount of CDBG funds available to the City of Enid is determined by a formula administered by HUD.

Fiscal year 2017 funding allocation amount has been determined by HUD in the amount of \$394,152.00. The City is obligated to repay the Section 108 loan and administration cost to oversee all projects. The purpose of this public hearing is to receive comments from interested citizens regarding the plan and to hear from local organizations interested in applying for the After School Youth Program funding.

RECOMMENDATION:

Conduct hearing.

PRESENTER:

Stephanie Carr, Director of CDBG

City Commission Meeting

8.1.

Meeting Date: 07/06/2017

Submitted By: Audrey Randall, Executive Assistant

SUBJECT:

CONSIDER AN AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE ROADWAY AND TRAIL IMPROVEMENT PROJECT ON CLEVELAND STREET, FROM NORTH OF CHESTNUT AVENUE TO THE BURLINGTON NORTHERN SANTA FE (BNSF) RAIL ROAD CROSSING, PROJECT NO. R-1311B, JP NO. 17020(07); AND AUTHORIZE PAYMENT OF THE LOCAL SHARE OF THE PROJECT IN THE AMOUNT OF \$786,244.00

BACKGROUND:

In cooperation with ODOT, Cleveland Street will be improved from North of Chestnut Avenue to the BNSF railroad crossing. These improvements will provide four (4) through lanes, a ten (10) foot trail on the west side of the road, and a six (6) foot sidewalk on the east side of the road. The agreement requires the City to make a payment as follows, for the local share of the project:

Federal Share:	\$1,000,000.00
Local Share:	\$786,244.00
Total Project Cost:	\$1,786,244.00

Upon approval of the agreement, the City of Enid will provide the payment of the local share of the project and ODOT will advertise the project for bids.

RECOMMENDATION:

Approve Agreement and authorize payment to ODOT.

PRESENTER:

Robert Hitt, P.E., City Engineer

Fiscal Impact

Budgeted Y/N: Y

Amount: \$786,244.00

Funding Source:

Capital Improvement Fund

Attachments

Agreement

CONSTRUCTION FUNDING AGREEMENT
BETWEEN
THE CITY OF ENID
AND
THE OKLAHOMA DEPARTMENT OF TRANSPORTATION
FOR CONSTRUCTION SERVICES INVOLVING
STREET IMPROVEMENTS AT CLEVELAND STREET BEG AT CHESTNUT & EXTEND
NORTH TO THE SOUTHERN RAILROAD RIGHT-OF-WAY LINE
CONSTRUCTION JP# 17020(07)

This Project Agreement (“Agreement”) is made by and between the Oklahoma Department of Transportation, hereinafter referred to as the “Department,” and the City of ENID, hereinafter referred to as the “SPONSOR,” which may be referred to collectively as the “Parties,” for the following intents and purposes and subject to the following terms and conditions, to witness:

Project Type	Div	County	JP No	Project No.	Work Type	Description	Fiscal Year	Let Month	Federal Amt.	Total Amt.
CITY STREET	4	GARFIELD	17020(07)	STP - 224B (053) UR	GRADE, DRAIN & SURFACE	ENID: CLEVELAND STREET BEG AT CHESTNUT & EXTEND NORTH TO THE SOUTHERN RAILROAD ROW LINE	2018	Oct-17	\$1,000,000	\$1,786,244

WITNESSETH

WHEREAS, the Department is charged under the laws of the State of Oklahoma with construction and maintenance of State Highways; and,

WHEREAS, the Department is, by terms of agreements with the Federal Highway Administration, responsible for the management and construction of certain federally funded projects within the corporate limits of cities within the State of Oklahoma; and,

WHEREAS, the SPONSOR has been identified as the beneficiary and sub-recipient of such federally funded project; and,

WHEREAS, receipt of the benefits of this project will require that the SPONSOR assume certain financial responsibilities; and,

WHEREAS, the SPONSOR is a municipal corporation created and existing under the constitution and laws of the State of Oklahoma; and,

WHEREAS, the laws and constitution of the State of Oklahoma impose financial restrictions on the SPONSOR and its ability to ensure financial obligations; and,

WHEREAS, the Parties hereto recognize those financial limitations and agree that the financial obligations assumed by the SPONSOR, by the terms of this Agreement, are enforceable only to the extent as may be allowed by law or as may be determined by a court of competent jurisdiction; and,

WHEREAS, it is understood that, by virtue of the Article 10, Section 26 of the Oklahoma Constitution, the payment of SPONSOR funds in the future will be limited to appropriations and available funds in the then current SPONSOR fiscal year.

NOW THEREFORE, subject to the limitations hereinbefore described, the Department and the SPONSOR do agree as follows:

1. The SPONSOR requested that certain street improvements be approved by the Oklahoma Transportation Commission, as were previously programmed by the SPONSOR and **described as follows**:

Project Type	Div	County	JP No	Project No.	Work Type	Description	Fiscal Year	Let Month	Federal Amt.	Total Amt.
CITY STREET	4	GARFIELD	17020(07)	STP - 224B (053) UR	GRADE, DRAIN & SURFACE	ENID: CLEVELAND STREET BEG AT CHESTNUT & EXTEND NORTH TO THE SOUTHERN RAILROAD ROW LINE	2018	Oct-17	\$1,000,000	\$1,786,244

2. The SPONSOR shall prepare, or cause to be prepared, plans for construction of this federal-aid project and agrees that all construction shall be in conformance with the furnished plans, which are incorporated with and made part of this Agreement.
3. The SPONSOR agrees that the furnished plans at the time of bidding, are at a minimum, in compliance with the current Oklahoma Department of Transportation Standard Specifications for Highway Construction.
4.
 - A. The SPONSOR shall be responsible for furnishing all right-of-way for this federal-aid project in compliance with all applicable laws, federal regulations, and guidelines established by the USDOT's FHWA's Office of Real Estate Services, including 42 USC, Chapter 61 (The Uniform Act) and 49 CFR Part 24, (Uniform Relocation Assistance and Real Property Acquisition For Federal and Federally Assisted Programs), as well as applicable State Statutes, Oklahoma Administrative Codes, and Department Policy; free and clear of all obstructions and encroachments; and that the SPONSOR shall, at its sole expense, maintain the project after construction.
 - B. The SPONSOR shall keep all permanent right-of-way shown on said plans free from any encroachment and take timely action to effect the removal of any encroachments upon notification by the Department, including all necessary legal action when required.
 - C. The SPONSOR shall acquire all right-of-way, if any, be responsible for the total costs for removing and relocating outdoor advertising signs and for the

relocation assistance payments to persons displaced by reason of the acquisition of right-of-way and be responsible for the removal or relocation of all utility lines on public or private rights-of-way to accommodate the construction of this project, and comply with these additional requirements:

1. Transmit copies of the instruments, including all deeds and easements, to the Department prior to the advertisement of bids for construction.
 2. Comply with the provisions of 42 U.S.C.A. § 4601-4655 and 23 U.S.C.A. § 323 (as amended) and, further comply with 49 C.F.R. Part 24 in the acquisition of all necessary right-of-way and relocation of all displacees.
 3. Convey title to the State of Oklahoma on all tracts of land acquired in the name of the SPONSOR if the project is located on the State Highway System.
- D. If the acquisition of right-of-way for this project causes the displacement of any person, business or non-profit organization, the SPONSOR will provide and be responsible for the Relocation Assistance Program and for all cost associated with the relocation assistance payments. The Department will supply a list of approved service providers qualified to administer the Relocation Assistance Program. The SPONSOR agrees to employ a service provider from the approved list and comply with all applicable rules, regulations, statutes, policies and procedures of both the United States and the State of Oklahoma. Before any relocation assistance payments are made, (if applicable), all files with parcels requiring relocation shall be audited by the Department. The Department shall be notified in writing within seven (7) days of the date of the offer to the property owner on any parcel which will require relocation assistance. Written notifications of offers to acquire shall be addressed to Project Manager, Right-of-Way Division, Oklahoma Department of Transportation, 200 N. E. 21st Street, Oklahoma SPONSOR, Oklahoma 73105.
5. The SPONSOR agrees to the location of the subject project and agrees to adopt the final plans for said project as the official plans of the SPONSOR for the streets, boulevards, arterial highways and/or other improvements contained therein; and further, the SPONSOR affirmatively states that it has or shall fully and completely examine the plans and shall hereby warrant to the Department, the SPONSOR's complete satisfaction with these plans and the fitness of the plans to construct aforesaid project.
 6. A. The SPONSOR certifies that the project design plans shall comply, and the Disabilities Act (ADA) of 1990 (42 U.S.C. §§ 12101 – 12213), 49 CFR Parts 27, 37 and 38 and 28 CFR parts 35 and 36. The SPONSOR shall be exclusively responsible for integrated ADA compliance planning for all SPONSOR streets, sidewalks and other facilities provided for public administration, use and accommodation, which is required of recipients

and sub-recipients by 49 CFR § 27.11. State highways continued through corporate limits of the SPONSOR shall be included in the SPONSOR's comprehensive compliance plans.

- B. The SPONSOR agrees to comply with the **The Americans with Disabilities Act Non-Discrimination Clause** which is incorporated into this agreement as the attached ADA Exhibit.
7. The Parties hereto agree to comply with all applicable laws and regulations meeting Environmental Protection Agency (EPA) requirements for pollution prevention, including discharges from storm water runoff on this project. The Department shall require the contractor who may be awarded the project to meet all Oklahoma Department of Environmental Quality (ODEQ) requirements for storm water runoff on this project. It is agreed that the project plans and specifications, required schedules for accomplishing the temporary and permanent erosion control work, the Storm Water Management Plan (SWMP) sheet and appropriate U.S. Geological Survey (USGS) topographic map contained in the plans constitute the SWMP for the project described previously in this document. Further, if required, the Department shall require the contractor to file a Notice of Intent (NOI) for storm water discharges associated with construction activity under the Oklahoma Pollutant Discharges Elimination System (OPDES) General Permit with ODEQ, which authorizes the storm water discharges associated with construction activity from the construction site, and to develop, if required, a Storm Water Pollution Prevention Plan (SWPPP).
8. The SPONSOR agrees that prior to the Department's advertising of the project for bids (as to that part of the project lying within the present corporate limits) it will:
- A. Grant to the Department and its contractors, the right-of-entry to all existing streets, alleys, and SPONSOR owned property when required, and other rights-of-way shown on said plans.
- B. Remove at its own expense, or cause the removal of, all encroachments on existing streets as shown on said plans, including all signs, buildings, porches, awnings, porticos, fences, gasoline pumps and islands, and any other such private installations.
- C. The SPONSOR shall further remove or remediate any existing environmental contamination of soil and water from any source, known or unknown. The SPONSOR's responsibility for environmental cleanup will be a continuing responsibility to remediate any and all known and unknown environmental damage throughout the duration of this contract with the Department in compliance with State and federal regulations.
- D. To prohibit parking on that portion of the project within the corporate limits of the SPONSOR, except as may be indicated in the plans or hereafter approved by agreement with the Department. The SPONSOR further agrees not to

install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the Federal Highway Administration and Manual on Uniform Traffic Control Devices (MUTCD).

- E. Comply with the Department's standards for construction of driveway entrances from private property to the highway, in accordance with the Department's manual entitled "Policy on Driveway Regulation for Oklahoma Highways", Rev. 5/96, 69 O.S. (2001) § 1210.
 - F. Maintain all right of way acquired for the construction of this project, as shown on said plans, in a manner consistent with applicable statutes, codes, ordinances and regulations of the Department and the State of Oklahoma.
 - G. The SPONSOR shall have the authority pursuant to 69 O.S. 2001 § 1001 and 69 O.S. 2001 § 1004 to sell any lands, or interest therein, which were acquired for highway purposes as long as such sale is conducted in accordance with the above cited statutes. Prior written approval by the Chief, Right-of-Way Division for the Department shall be required before any sale is made.
9. The SPONSOR further agrees and warrants to the Department that, subsequent to the construction of said project, the SPONSOR will:
- A. Erect, maintain and operate traffic control devices, including signals, signs and pavement markings only in accordance with 47 O.S. 2011 §§ 15-104- 15-106, and subject to agreement of the Department:
 - 1) In the event that any traffic signal installed hereunder is no longer needed for the purposes designated herein, then the traffic signal installed hereunder shall not be removed by the SPONSOR to any other point other than that which is approved by the Department prior to such removal.
 - 2) In the event there is no mutually agreed location for the reinstallation, the SPONSOR will assume complete ownership of the equipment following removal if the installation is ten (10) years old or older. If the installation is less than ten (10) years old and:
 - a) In the event SPONSOR desires total ownership of the equipment, the SPONSOR shall reimburse the Department the original federal funding percentage share for the original equipment cost only, amortized for a ten (10) year service life, interest ignored, and assuming straight line depreciation.
 - b) In the event the SPONSOR does not desire total ownership of the equipment, the SPONSOR shall sell the equipment at public auction to the highest bidder. The SPONSOR shall reimburse the

Department the original federal funding percentage share of the proceeds of such sale.

- B. Subject to agreement with the Department, regulate and control traffic on said project, including but not limited to, the speed of vehicles, parking, stopping and turns only in accordance with 47 O.S. 2011 §§ 15-104- 15-106, and to make no changes in the provisions thereof without the approval of the Department. It shall be the responsibility of the SPONSOR to notify the Department of any changes necessary to ensure safety to the traveling public.
- C. Maintain all drainage systems and facilities constructed, installed, modified or repaired in conjunction with this project or as may be otherwise necessary to ensure proper drainage for road surfaces constructed under the terms of this Agreement.
- D. Maintain all curbs and driveways abutting road surfaces constructed under the terms of this Agreement and all sidewalks adjacent thereto.
- E. Maintain all right-of-way areas adjacent to road surfaces, including erosion control and period mowing of vegetation, in a manner consistent with applicable codes, ordinances and regulations.
- F. Make ample provision annually for proper maintenance of items heretofore delineated as the responsibility of the SPONSOR, including the provision of competent personnel and adequate equipment, and specifically, to provide all required special maintenance of the project during the critical period immediately following constructions.
- G. Keep all permanent right-of-way shown on said plans free from any encroachment and take immediate action to effect the removal of any encroachments upon notification by the Department.
- H. For any portion of the project encompassed under this agreement that is part of the State Highway System, the SPONSOR shall maintain all that part of said project within the corporate limits of the SPONSOR between the gutter lines and the right-of- way lines, and if no gutter exists, between the shoulder lines and the right-of-way lines, including storm sewers, all underground facilities, curbs and mowing, all in accordance with 69 O.S. Supp. 1994 §901 and all other applicable law.
- I. On limited access highways where county roads or SPONSOR streets extend over or under the highway or public roads are constructed on state rights-of-way but there is no immediate ingress and egress from the highway, responsibility shall be as follows:

- (1) The public roads as defined in OAC 730:35-1-2 shall be maintained by the SPONSOR or county and shall be included in their roadway mileage inventory.
 - (2) Where county roads or SPONSOR streets extend over the highway, the roadway, approaches and bridge surfaces, including the deck, shall be maintained by the SPONSOR or county. The approach guardrail, bridge structure, and highest clearance posting on the structure shall be maintained by the Department.
 - (3) Where county roads or SPONSOR streets extend under the highway, the roadway approaches and advance signing shall be maintained by the SPONSOR or county. The Department shall maintain the approach guardrail, bridge structure and surface, and the height clearance posting on the structure.
10. The SPONSOR further agrees and warrants to the Department concerning any sign and highway facility lighting included as part of this project:
- A. The SPONSOR will, upon notice from the Department Engineer, provide at its own expense all required electrical energy necessary for all preliminary and operational tests of the highway lighting facilities.
 - B. Upon completion of the construction of said project, the SPONSOR will be responsible for the maintenance and cost of operation of these highway lighting facilities, including all appurtenances thereto and including the sign lighting facilities.
 - C. It is specifically understood and agreed that the highway lighting and sign lighting facilities specified hereunder shall be continuously operated during the hours of darkness, between sunset and sunrise, and shall not be altered, removed or be allowed to cease operation without the mutual written consent of the Department and the SPONSOR.
 - D. The SPONSOR agrees to provide, on a periodic schedule, an inspection, cleaning and re-lamping maintenance program to assure the maximum efficiency of the highway lighting facilities.
 - E. In the event that the highway lighting facilities installed hereunder are no longer needed for the purposes designated herein, then the highway lighting facilities installed hereunder shall not be removed by the SPONSOR to any point other than which is approved by the Department prior to such removal.
 - F. In the event there is no mutually agreed location for reinstallation, the SPONSOR will assume complete ownership of the equipment following

removal if the installation is twenty (20) years old or older. If the installation is less than twenty years old and:

- 1) In the event the SPONSOR desires total ownership of the equipment, the SPONSOR shall reimburse the Department the original federal funding percentage share of the original equipment costs only, amortized for a twenty (20) year service life, interest ignored, and assuming straight line depreciation.
 - 2) In the event the SPONSOR does not desire total ownership of the equipment, the SPONSOR shall sell the equipment at public auction to the highest bidder. The SPONSOR shall reimburse the Department the original federal funding percentage share of the proceeds of such sale.
11. The SPONSOR agrees, affirms and warrants to the Department that the SPONSOR will be responsible, during the period of construction, for any repairs or maintenance to the approved detour route or any other street which may be required as a result of additional traffic.
 12. The SPONSOR agrees to comply with Title VI of the Civil Rights Act of 1964, 78 O.S. § 252.42, 42 U.S.C. §§ 200d et seq., and all requirements imposed by or pursuant to 49 CFR, Part 21, "Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964."
 13. The SPONSOR agrees that it will, by resolution, duly authorize the execution of this Agreement by the proper officials and attach copies of such resolution to this Agreement.
 14. To the extent permitted by the *Oklahoma Governmental Tort Claims Act*, Title 51 Oklahoma Statutes, Sections 151 *et seq.* and by Oklahoma Constitution Article 10, section 26 and as otherwise permitted by law, the SPONSOR shall indemnify and save harmless the Department, its officers and employees, and shall process and defend at its own expense all claims, demands, or suits whether in law or equity brought against the SPONSOR or the Department arising from the SPONSOR's execution, performance, or failure to perform, and provisions of this agreement or alleged negligence in the location, design, construction, operation, or maintenance of a portion of the SPONSOR Street System within the corporate limits of the SPONSOR. Provided, nothing herein shall require the SPONSOR to reimburse the Department for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Department. When any alleged act, omission, negligence, or misconduct may be subject to the limitations, exemptions, or defenses which may be raised under the *Oklahoma Governmental Tort Claims Act*, 51 O.S. § 151 et seq., all such limitations, exemptions, and defenses shall be available to and may be asserted by SPONSOR. No liability shall attach to the Department except as expressly provided herein.

15. Based on an estimated total construction cost including construction inspection cost of One-Million-Seven-Hundred-Eighty-Six-Thousand-Two-Hundred-Ninety-Four-Dollars (\$1,786,244.00), it is agreed the project referenced above will be financed as follows:
- Federal STP funds shall be used to finance a capped amount of the federally participating construction costs of One-Million-Dollars (\$1,000,000.00).
 - SPONSOR funds provided by the SPONSOR shall be provided to finance the balance of the eligible participating project construction costs, estimated at Seven-Hundred-Eighty-Six-Thousand-Two-Hundred-Forty-Four-Dollars (\$786,244.00). The SPONSOR shall also provide 100% of any federally non-participating costs, estimated at Zero-Dollars (\$0.00). Total SPONSOR funds are currently estimated at Seven-Hundred-Eighty-Six-Thousand-Two-Hundred-Forty-Four-Dollars (\$786,244.00). The estimated SPONSOR funds shall be placed on deposit with the DEPARTMENT upon execution of this agreement and receipt of the Department's invoice, prior to advertising the project for bid.
16. A. It is understood by the SPONSOR and the Department that the funding participation stipulated herein may be altered due to bid prices, construction supervision costs and federally non-participating costs incurred during construction.
- B. The DEPARTMENT, using its own forces or the services of others, will supervise and inspect all work performed by the construction contractor and will provide such engineering, inspection and testing services as may be required to ensure that the construction of the project is accomplished in accordance with the approved PS&E. Actual supervision and inspection costs shall be charged to the project and financed as described in PARAGRAPH 15 of this agreement.
- C. The SPONSOR will be responsible for payment of estimated local funding prior to advertising the project for bid. Upon final acceptance of this project, the amount of federal funds and the amount previously deposited by the SPONSOR will be deducted from the total cost and a refund will be made by the Department to the SPONSOR or additional funding will be requested from the SPONSOR. The SPONSOR agrees to make arrangements for payment of any Department invoice within 45 days of receipt.
17. It is understood by the SPONSOR that only those DEPARTMENT administered funding sources specified in Paragraph 15 of this agreement shall be made available for the financing of this project. All other costs are the responsibility of the SPONSOR. No STATE funds are allocated to this project.
18. Upon approval of this Agreement and the plans, specifications and estimates by the SPONSOR, Department and the Federal Highway Administration, if applicable, the

Department shall agree to advertise and let the contract for this project in the usual and customary legal manner. It is agreed that the project herein described is proposed to be financed as previously set forth, and that this Agreement, all plans, specifications, estimates of costs, acceptance of work, payments and procedures in general hereunder are subject in all things at all times to all federal laws, regulations, orders and approvals as may be applicable hereto.

19. The Department agrees to construct said project in strict accordance with the plans furnished and approved by the SPONSOR, provided that upon consultation with and agreement by the SPONSOR, the Department shall have the right to make such changes in the plans and specifications as are necessary for the proper construction of the project. The Department shall provide competent supervision at all times that the work is in progress. The SPONSOR shall have inspectors on the project site as the SPONSOR determines necessary to ensure construction of the project to the satisfaction of the SPONSOR and shall have representatives available for consultation with the Department representatives to cooperate fully to the end of obtaining work strictly in accordance with the SPONSOR's approved plans and specifications.
20. The SPONSOR agrees that it will intervene as a party defendant in all actions where a contractor may allege delay due to failure of the SPONSOR to accomplish timely utility relocations, site conditions which are not represented on the plans or plan errors which impact on project constructability, whether in the District Court or in an alternative dispute resolution forum, will defend all such actions and will pay all damages relating to delay as may be assessed by such court or alternative dispute resolution forum against the SPONSOR for its adjudged failure.
21. Failure by the SPONSOR to fulfill its responsibilities under this Agreement will disqualify the SPONSOR from future participation in any Federal-aid project. Federal funds are to be withheld until such time as the deficiencies in regulations have been corrected or the improvements to be constructed under this Agreement are brought to a satisfactory condition of maintenance.
22. It is further specifically agreed between the SPONSOR and the Department that the project will be built in accordance with the plans and specifications, and upon final acceptance by the SPONSOR and the Department of this project, the SPONSOR does hereby accept full, complete and total responsibility for maintenance of this project as provided in this Agreement. The SPONSOR does not waive any rights against any contractor(s) with respects to defects, hidden or otherwise, in materials or workmanship. The SPONSOR does not, pursuant to this provision or any other provision in this Agreement, waive its sovereign immunity or any exemption from, exception to or limitation of liability as provided in the Governmental Tort Claims Act.
23. The Secretary of the Department may terminate this Agreement in whole or, from time to time, in part whenever:

- A. The requisite federal funding becomes unavailable through failure of appropriation or otherwise.
- B. The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.
- C. The contractor is prevented from proceeding with the work by reason of a preliminary, special or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.
- D. The Secretary determines that such termination is in the best interest of the State.

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IN WITNESS WHEREOF, the Deputy Director of the Department of Transportation, pursuant to authority vested in him by the State Transportation Commission, has hereunto subscribed his name as Deputy Director of the Department of Transportation and the SPONSOR has executed same pursuant to authority prescribed by law for the SPONSOR.

The SPONSOR, on this ____ of _____, 20__, and the Department on the ____ day of _____, 20__.

The City of Enid,
an Oklahoma Municipal Corporation

Mayor

(SEAL)

ATTEST:

APPROVED AS TO FORM AND LEGALITY

City Clerk

City Attorney

STATE OF OKLAHOMA
DEPARTMENT OF TRANSPORTATION

Recommended for Approval

Local Government Division Manager

Director of Capital Programs

APPROVED AS TO FORM
AND LEGALITY

APPROVED

General Counsel

Deputy Director

City Commission Meeting

8.2.

Meeting Date: 07/06/2017

Submitted By: Alissa Lack, City Clerk

SUBJECT:

CONSIDER THE SALE OF SURPLUS PROPERTY DESCRIBED AS LOTS 5-8, BLOCK 24 AND 17' OF VACATED ALLEY AND LOTS 1-4, BLOCK 24, AND 13' VACATED STRIP NORTH OF LOT 1 & 17' VACATED ALLEY ON LOTS 1-4, JONESVILLE ADDITION IN THE AMOUNT OF \$80,000.00 AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS.

BACKGROUND:

Bids were solicited and opened on June 21, 2017 for the sale of the surplus property described as Lots 5-8, Block 24 and 17' of vacated alley and Lots 1-4, Block 24, and 13' vacated strip north of Lot 1 & 17' vacated alley on Lots 1-4, Jonesville Addition.

One bid was received from Triangle Insurance Company, Inc., Enid, Oklahoma, in the amount of \$80,000.00.

RECOMMENDATION:

Approve the sale of surplus property located in Jonesville Addition in the amount of \$80,000.00, which meets the minimum threshold of more than 90% of the appraised value of \$81,498.00.

PRESENTER:

Jerald Gilbert, City Manager

Attachments

Bid Tabulation

BIDS OPENED JUN 21, 2017

SURPLUS PROPERTY - 312 & 318 NORTH GRAND AVENUE

Triangle Insurance Company, Inc.
205 West Maple Avenue, Suite 103
Enid, OK 73701

\$80,000.00

City Commission Meeting

8.3.

Meeting Date: 07/06/2017

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

CONSIDER A RESOLUTION AMENDING THE 2017-2018 GENERAL FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$85,000.00 TO INCREASE THE 2017-2018 APPROPRIATED AMOUNTS FOR THE GENERAL FUND LIBRARY DEPARTMENT.

BACKGROUND:

In May 2017, the Enid Public Library was notified of an \$85,000.00 donation by the Children's Reading Charitable Trust of Ada, Oklahoma. The donation will allow for books, programs, and furnishings to improve the book collection and services for children. The funds were not in the approved 2017-2018 budget document, and an appropriation is necessary to expend the funds by May 26, 2018 as stipulated by the award letter attached.

RECOMMENDATION:

Approve resolution.

PRESENTER:

Erin Crawford, Chief Financial Officer

Fiscal Impact

Budgeted Y/N: N

Amount: \$85,000.00

Funding Source:

Children's Reading Charitable Trust Donation

Attachments

Award Letter

Resolution

**Children's Reading Charitable Trust
P.O. Box 1482
Ada, OK 74820**

May 11, 2017

Jenny Regier
Enid Public Library
120 West Maine
Enid, OK 73701-5606

Dear Ms. Regier:

Your library has been approved to receive a grant of \$85,000.00 for books, materials, and furnishings.

The grant is for one year, and the funds are to be used during the period from May 26, 2017 through May 26, 2018. An account of how the funds were spent should be sent to the Trust at the end of the funded year. You might include photographs to go with your report, but invoices will not be necessary. The source of the funding is to remain anonymous.

I am happy that we were able to fund your proposal for books, programs, and furnishings to improve your collection and services for children. If you have any questions, do not hesitate to contact me at the above address or at 580-399-0901.

Best wishes,


Jennifer Greenstreet
Grant Assistant

RESOLUTION

A RESOLUTION AMENDING THE 2017-2018 GENERAL FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$85,000.00 TO INCREASE THE 2017-2018 APPROPRIATED AMOUNTS FOR THE GENERAL FUND LIBRARY DEPARTMENT.

WHEREAS, in May 2017 the Enid Public Library was notified of a donation from the Children's Charitable Trust for the purpose of funding the children's book collection, programming and furnishings; and

WHEREAS, the appropriated amounts for the 2017-2018 General Fund Library Department in the General Fund must be increased by an additional \$85,000.00 to allow expenditure of the donated funds; and

WHEREAS, the donation was collected during the 2016-2017 fiscal year and is available to appropriate from the fund balance of the General Fund;

AND NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA, THAT THE CITY OF ENID 2017-2018 BUDGET BE AMENDED TO INCREASE THE APPROPRIATIONS FOR THE GENERAL FUND LIBRARY DEPARTMENT:

FUND 10 GENERAL FUND	
Library Department	\$85,000.00

Adopted this 6th day of July 2017.

Mayor

(Seal)

ATTEST:

City Clerk

City Commission Meeting

8.4.

Meeting Date: 07/06/2017

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER REVIEW AND APPROVAL OF DOWNTOWN ART PROJECT TO INCLUDE THE LOCATION AND THE FUNDING AMOUNT.

BACKGROUND:

Romy Owens, an artist with local ties, and Adam Lanham, an architect from Tulsa, have conceived and been working on a downtown art project to be located in the green space south of the Convention Hall south parking lot. They have met with City staff to discuss site plan requirements and submitted a site plan to the City on June 26, 2017. They have a meeting planned with the Public Arts Commission of Enid (PACE) on July 5, 2017. They have begun fund raising for this project and have asked for funding from the City Commission through PACE. The tentative budget for their project is one hundred thousand (\$100,000.00) dollars. They have received private donations and a five thousand dollar (\$5,000.00) grant from the Enid Arts Council.

RECOMMENDATION:

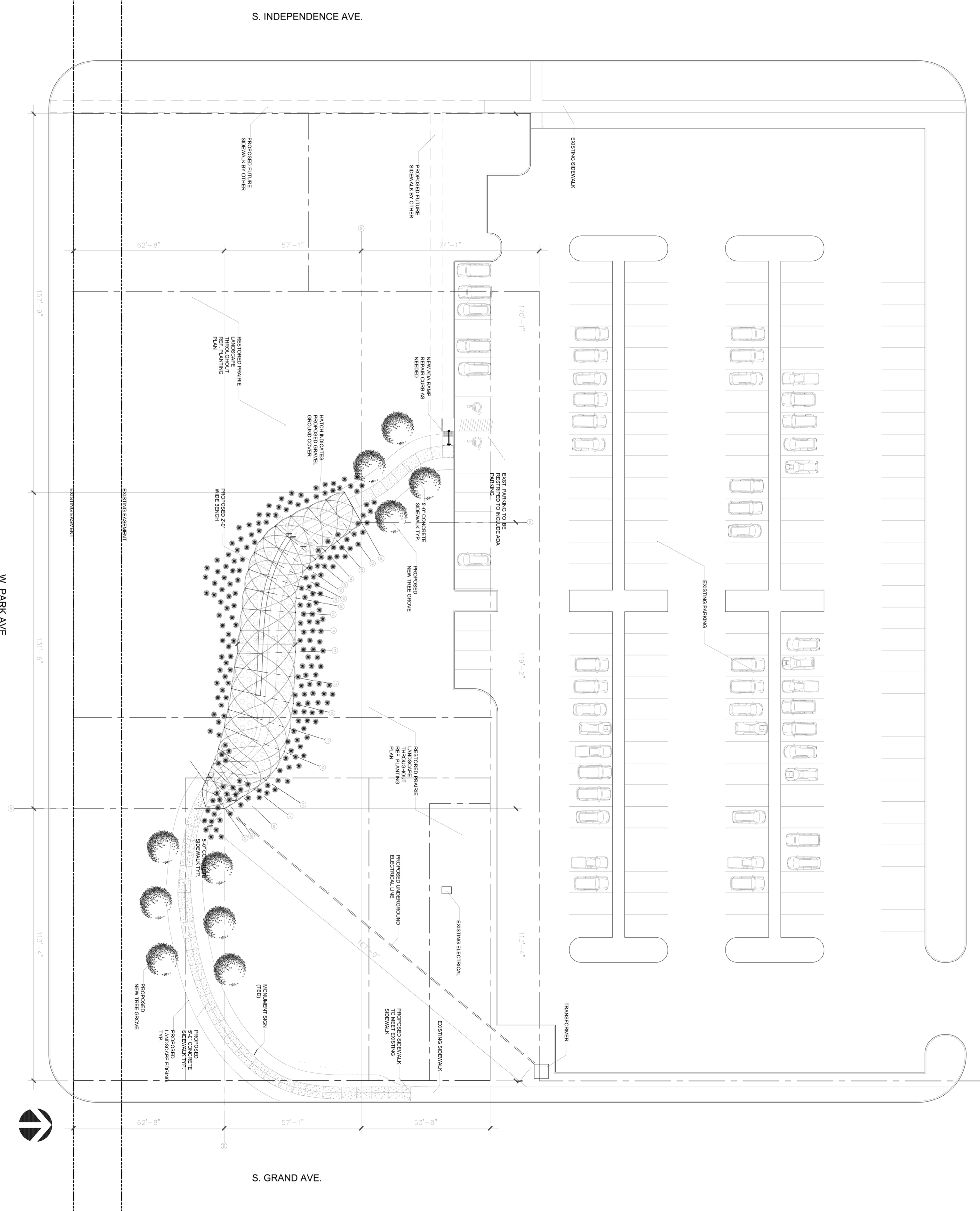
Review project.

PRESENTER:

Romy Owens, Artist
Chairperson, Public Arts Commission of Enid

Attachments

Site Plan



S. INDEPENDENCE AVE.

S. GRAND AVE.

W. PARK AVE.



PROJECT DRAWINGS UNDER HER WING WAS THE UNIVERSE

artist information: TOMMY OWENS

adam lannan

DATE	PROJECT BY	DATE	REVISION
17002	1-20-00	101	PRELIMINARY
(A)			

City Commission Meeting

8.5.

Meeting Date: 07/06/2017

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

APPROVE AND EXECUTE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF ENID AND THE AMERICAN FEDERATION OF STATE COUNTY AND MUNICIPAL EMPLOYEES LOCAL #1136.

BACKGROUND:

The City Manager and his selected team began negotiating with the AFSCME Union in February, 2017. After months of negotiating, the parties have finalized a one-year collective bargaining agreement which is effective through June 30, 2018.

RECOMMENDATION:

Approve and execute agreement.

PRESENTER:

Will H. Gill IV, Assistant City Attorney

Attachments

AFSCME Agreement

COLLECTIVE BARGAINING
AGREEMENT

BETWEEN

THE CITY OF ENID, OKLAHOMA,
AN OKLAHOMA MUNICIPAL
CORPORATION

AND

AMERICAN FEDERATION OF
STATE, COUNTY AND MUNICIPAL
EMPLOYEES (AFSCME)
LOCAL #1136

FISCAL YEAR
2017-2018

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ARTICLE 1

PURPOSE OF AGREEMENT

It is the intent and purpose of this Agreement, entered into by and between the City of Enid, Oklahoma, an Oklahoma Municipal Corporation, hereinafter referred to as the “City” and American Federation of State, County and Municipal Employees (AFSCME), Local #1136, hereinafter referred to as the Union, to promote orderly, harmonious and constructive employment relations between the employer and its employees, to increase the efficiency of local City Government and to ensure the health and safety of the residents of the City of Enid.

ARTICLE 2

RECOGNITION

The City recognizes the Union, for the term of this Agreement, as the exclusive bargaining agent for the employees in the unit as determined by the City Charter and City Ordinances.

ARTICLE 3

SUCCESSORS AND ASSIGNS

This Agreement shall be binding upon the successors and assigns of the parties hereto during the term of this Agreement.

ARTICLE 4

WAIVER CLAUSE

The City and the Union, for the duration of this Agreement, each voluntarily and unqualifiedly, waive the right, and each agree that the other shall not be obligated, to further bargain collectively with respect to any subject or matter referred to or covered by this Agreement, or with respect to any subject or matter not specifically referred to or covered by this Agreement, even though such subjects or matters may not have been with the knowledge or contemplation of either or both parties at the time they negotiated and executed this Agreement.

ARTICLE 5
SAVINGS CLAUSE

Section 1. If any clause of this Agreement, or the application thereof to any person or circumstances, is held invalid by a court of competent jurisdiction, the invalidity shall not affect other provisions or applications of this Agreement, which can be given effect without the invalid provisions or applications, and to this end, the provisions of the Agreement are severable. The parties agree to immediately negotiate concerning substitute language for the invalidated language in the Agreement.

Section 2. It is understood that this Agreement cannot be altered in any manner, save by the complete written concurrence of the parties subscribing hereto.

Section 3. Any appendices to this Agreement shall become a part of this Agreement as if specifically set forth herein.

Section 4. All time limits set forth in this Agreement may be extended or reduced by the written consent of both parties, but if not so extended or reduced, shall be strictly observed.

ARTICLE 6
NON-DISCRIMINATION

Section 1. The City shall not discriminate against any unit member covered by this Agreement on the basis of race, color, creed, religion, gender, veteran or military status, national origin or a disability/handicap. Nor shall the City discriminate against any unit member for membership in or lack of membership in the Union, or activities on behalf of the Union or lack of activities on behalf of the Union

Section 2. The parties recognize that certain anti-discrimination laws may require the City to take actions to accommodate unit members in certain instances. The Union agrees to cooperate with the City in any duty the City may have to accommodate a unit member due to the requirements of an anti-discrimination law

ARTICLE 7
COPIES OF AGREEMENT

The City agrees to post this Agreement on the City network, accessible to all employees.

ARTICLE 8

BULLETIN BOARDS

Section 1. The City agrees to provide reasonable space at all work sites for a bulletin board for the posting of notices. The bulletin boards are agreed to by both parties as to the size, type and location as designated in Appendix One. The parties may mutually agree to add or modify the list of locations as needed.

Section 2. It is understood that there shall be no material posted of a derogatory, libelous or inflammatory nature toward the City, its employees, its citizens or others.

Section 3. It shall be the Union's responsibility to maintain the Union material posted on the bulletin boards, ensuring that the material posted is in conformity with this section. Further, it is the Union's responsibility to ensure the removal of outdated material and that the posting of material is limited only to the bulletin board.

ARTICLE 9

TERM OF AGREEMENT

Section 1. The City and the Union, by these presents, reduced to writing the collective bargaining agreement resulting from the negotiations entered into by the City and the Union.

Section 2. Changes in working conditions or practices governed by this Agreement shall be effective July 1, ~~2017~~ ~~2016~~, or upon the date that this Agreement is ratified by the bargaining unit, approved by the Enid City Commission and executed by the parties, whichever is later. This Agreement shall remain effective through June 30, ~~2018~~ ~~2017~~.

ARTICLE 10

COST OF LIVING INCREASE

Section 1. For Fiscal Year ~~2017-2018~~~~2016-2017~~, the City and Union agree that there will be no cost of living adjustment. ~~agrees to apply a Twenty Five Cent (\$.25) increase to each current non-probationary employee's base hourly wage effective July 1, 2016, or at the next pay period after this Agreement becomes effective, whichever is later. Additionally, the City agrees to apply a Twenty Five Cent (\$.25) increase to each current probationary employee's base hourly wage effective the day after the employee successfully completes probation.~~

ARTICLE 11

MANAGEMENT RIGHTS

Section 1. Nothing herein contained shall be construed or interpreted so as to infringe upon or remove the prerogatives of the City to operate and manage affairs in all respects in accordance with its responsibilities and power of authority, nor shall the right to collective bargaining extend to such matters.

Section 2. The employer retains all the rights of management, such as those found in the City of Enid Code, the Charter of the City of Enid, and the Personnel Manual, including, but not limited to:

- A. To hire, direct, promote and take disciplinary action against employees;
- B. To assign and determine working hours, including overtime and to allocate and assign work to employees;
- C. To determine the table of organization, including the right to organize and reorganize the organization, to determine job classifications, to determine the number of employees to be employed;
- D. To maintain the efficiency, safety, health and property protection of government operations;
- E. To determine the methods, means, procedures, locations and personnel by which such operations are to be conducted; and
- F. To introduce new or different methods or operations for the City or change, eliminate or alter any existing methods or operations;
- G. To determine the amount of supervision necessary;
- H. To determine and control the budget;
- I. To increase, reduce, change, modify or alter the composition and size of the work force, including, but not limited to, the right to relieve employees from duties due to lack of work, lack of funds or any other reason;
- J. To take whatever actions are necessary to carry out the mission of the City in situations of emergency.

Section 3. These rights shall apply to all supplemental, implementing, subsidiary, or informal agreements between the employer and the labor organization.

Section 4. The City, at its sole discretion, reserves the right to reward individual employees for performance and/or critical skills. This shall include, but shall not be limited to, performance incentives, bonuses and additional hourly compensation. Nothing in this Agreement shall be construed as prohibiting the City from rewarding and recognizing employees on an individual basis.

ARTICLE 12

WORK RULES

Section 1. The City may, in its discretion, adopt, modify and enforce reasonable written work rules applicable to employees in the bargaining unit, provided such work rules are not inconsistent with any provisions of this Agreement or inconsistent with law. Employees may be disciplined for violation of any written work rules. Any verbal directives that are intended to be work rules shall be issued in writing within two (2) weeks of such direction.

Section 2. All provisions of the City Personnel Manual not in conflict with this Agreement shall apply to all employees covered by this Agreement.

ARTICLE 13

EMPLOYEE ORIENTATION

AFSCME may provide an informational packet to be given to new employees during the initial new hire orientation. All discussions with new employees regarding AFSCME membership may occur on breaks or unpaid time for all employees.

ARTICLE 14

LABOR/MANAGEMENT COMMITTEE

Section 1. The City and the Union agree to meet quarterly or as needed. A Labor/Management Committee shall be formed for such meetings and shall be comprised of the City Manager, or his/her designee, the Union President, or his/her designee and representatives of Management and the Union. The Committee shall meet at a time mutually agreeable to Committee members. Meetings may be called by either side.

Section 2. The Committee is intended to encourage more communication between the parties. The Committee may discuss any matters relating to the operations of City Government, including how the sides may work together for the productive maximum productivity for their tax dollars, and any other issues that may affect the parties, except pending grievances.

Section 3. The Committee does not have the authority to restrict, limit or impair any management rights of the City, or the authority to amend, alter or negotiate provisions of this Agreement.

ARTICLE 15

VACANCIES AND PROMOTIONAL OPPORTUNITIES

Section 1. Vacancies and Promotional Opportunities

A. Vacant positions covered by this Agreement shall be posted for a minimum of seven (7) calendar days prior to filling the position, or a minimum of five (5) calendar days for those positions posted internally only. If a similar opening has been posted in the last ninety (90) days and there remains an adequate applicant pool, it will not be necessary to post the position, provided the position is filled from the existing applicant pool for that position or a similar position.

B. Employees covered by this Agreement may apply for posted positions. Any employee may apply in writing for such vacancy only during the posting period. Seniority may be a consideration as to which candidate shall be hired to fill such job opening; however, qualifications for the job opening, not seniority, shall control. The City may hire an applicant from outside the City workforce when the person is the best qualified for the job.

C. The qualifications necessary for a particular vacancy and the determination of comparative qualifications of the various candidates shall be determined by the City. Qualifications can include, but are not limited to: job-related experiences, training, certifications, licenses, performance and evaluations.

D. Employees selected for promotional interview will be required to take the same pre-employment skills testing as external applicants and may not advance if sufficient skills and employment eligibility cannot be demonstrated.

E. Current employees who are promoted to a higher-level position shall receive a four percent (4%) increase to the base salary or the entry-level amount of the pay-range of the new position, whichever is greater.

Section 2. Transfers to positions requiring the same or lower skill level within the same department will not require additional testing if the employee being transferred has applicable testing results on file in the Human Resources Department that were satisfactorily completed within the previous eighteen (18) months, unless such testing is needed to determine the best qualified internal applicant. Any other transfer may require an employee to take the same pre-employment skills testing as external applicants, and the employee shall be informed of any portion failed.

ARTICLE 16

SENIORITY

Seniority shall mean the length of continuous service with the City, except for promotions and reductions in force. In these circumstances, seniority shall mean the length of service with the City, exclusive of years served in the Fire or Police Civil Service systems. For purposes of determining continuous service, lapses in employment of less than a year or lapses caused by a layoff and a subsequent rehire during the recall period will not be considered a break in service.

ARTICLE 17

PROBATIONARY PERIODS

Section 1. The probationary period is considered an integral part of the selection process for regular employment and shall be utilized to closely observe the employee's work, to secure the most effective adjustment of a new or promoted employee to his or her position, and to allow for termination of any employee whose performance does not meet the required work standards.

Section 2. Initial Probation

A. The normal probationary period of regular full time employees in their initial hire is one (1) year. The probationary period shall begin immediately upon appointment. If at the end of this period the Department Head has questions regarding the employee's fitness for his position he may request an extension of the probationary period for an additional period not to exceed an additional six (6) months. Extension of the probationary period shall be in writing and be subject to approval of the Human Resources Director. The maximum duration of the probation shall be eighteen (18) months. However, any continuous lapse in attendance longer than three weeks shall extend the probationary period for an equal amount of days.

B. Employees serving their initial probation do not have seniority. Upon successfully completing probation, an employee acquires seniority and it shall be retroactive to the first day of continuous service with the City.

Section 3. Promotional Probation. An employee promoted to a new position shall serve a probationary period of six months, during which time his fitness for the new position shall be evaluated. Failure to successfully complete the probationary period may result in termination; but the City at its discretion will try to place the employee in an open position if available. The time period for a promotional probation may be extended for an additional three months at the Department Head's discretion, unless the position has licensing or certification requirements, in such case probation may be extended to provide for the full amount of time to obtain appropriate licensing or certification.

Section 4. Transfers. Promotional probation does not apply to lateral transfers or transfers to a lower pay range, whether the transfer is as a result of the employee requesting the transfer, or

the city making a transfer when a position is eliminated or as a temporary measure where a complaint is being investigated.

Section 5. This Article supersedes Section 500 of the City's Personnel Manual.

ARTICLE 18

HOURS WORKED

Section 1. Full Time Employees. Full time employees will typically have a workweek of forty (40) hours, consisting of five (5) eight (8) hour days per week with two (2) days off. Some operations, such as residential waste collection or airport operations, may necessitate that employees be assigned to work ten (10) hours per day, four (4) days per week. The City may vary the typical work schedule and/or work days as it determines is appropriate for operational or efficiency reasons, provided the City gives two (2) weeks advance notice to employees, except in exigent circumstances. The specific hours of work of each day for each department shall be determined by the City.

Section 2. Meal Periods and Breaks. Employees who work eight (8) hours or more in a day will be permitted up to a one (1) hour, unpaid meal period at a time determined appropriate by management, and, when schedules allow, two (2) paid breaks of twenty (20) minutes each; one (1) in the first half of the work day and one (1) in the second half of the work day. Breaks and lunch hours may not be combined to allow for extended time from job duties without consent of the supervisor.

Section 3. The workweek shall be each sequence of seven (7) consecutive calendar days from 12:00 a.m. Monday to the following Sunday at 11:59pm.

Section 4. It is the policy of the City not to use split shifts as a typical work schedule. Split shifts will only be utilized in exigent circumstances for short periods of time and must be specifically authorized by the City Manager.

Section 5. In the event the City Manager determines that inclement weather or hazardous conditions require closure of facilities, hourly employees designated to continue working shall be compensated at the regular rate of pay. Those employees who were working, but allowed to leave early, must utilize paid or unpaid leave for the remainder of their regularly scheduled work hours. Employees who do not report to work must utilize paid or unpaid leave for their regularly scheduled work hours.

Section 6. This Article supersedes Section 904 of the City's Personnel Manual.

ARTICLE 19

DRUG AND ALCOHOL TESTING

The parties agree to follow the drug and alcohol testing procedures as outlined in the City of Enid Personnel Manual.

ARTICLE 20

DISCIPLINE

Section 1. **Progressive discipline may be used in matters wherein corrective behavior can be expected and where more serious discipline is not warranted.** Prior to discipline being imposed, the supervisor imposing the discipline will have a meeting with the employee to discuss the issue and obtain the employee's statement. If after such meeting, the supervisor determines that documented counseling or written reprimand is the only action that is needed, it may be completed at this meeting on a form prescribed by the City of Enid.

Section 2. If the supervisor is considering more serious discipline, the employee will be advised and a time to resume the meeting will be determined. At this follow-up meeting, the employee will be advised of the discipline imposed and will receive a written statement regarding the discipline taken.

Section 3. Appeals:

- A. Non-loss of pay discipline Appeal for non-probationary employees. In the event that a documented counseling or written reprimand is imposed, and the employee believes it is unjust because the employee did not commit the offense or that the penalty is inappropriate, the employee may appeal the discipline to the City Manager by notifying the Human Resources Department, in writing, within 5 calendar days of being notified of the discipline imposed. The appeal shall be presented on the form provided by the City of Enid. The appeal will consist of a review of the written material presented and may, or may not, include interviews of the employee and/or witnesses. The City Manager's decision shall be final.
- B. Loss of pay discipline Appeal for non-probationary employees. In the event of a loss of pay discipline (suspension without pay, a demotion or discharge); the employee will be provided an opportunity for a hearing to appeal the discipline decision to the City Manager. The imposition of the discipline will be stayed during the appeal to the City Manager. The City Manager, or his designee, and the Human Resources Director will meet with the employee and the department head, and/or administrative staff person within ten (10) calendar days. This will be an opportunity for the employee to present any evidence or witness testimony that supports the appeal. Within five (5) business days from the date of the hearing, the City Manager will issue his findings which may reverse, modify or uphold the discipline decision. The City Manager's decision shall be final.

C. Probationary employees. The initial discipline shall be final and no right for appeal exists.

Section 4. Grievance:

A. Employees may grieve only discipline that results dismissal or in a reduction in base pay of greater than four percent (4%).

B. Procedure:

1. Within five (5) days of the date of final discipline, request arbitration by delivering to the City Attorney a written request for arbitration. Said written request shall name an interest arbitrator who will serve on behalf of the grievant. The interest arbitrator shall be an attorney or a person trained and certified as a mediator or arbitrator.
2. The City Attorney shall, within seven (7) days of receipt of the request for arbitration, respond in writing to the grievant with the name of an interest arbitrator who will serve on behalf of the City. The interest arbitrator shall be an attorney or a person trained and certified as a mediator or arbitrator.
3. Within seven (7) days of receipt of the name of the City's interest arbitrator, the interest arbitrators shall agree on an impartial arbitrator and set a date for an arbitration hearing.

C. Arbitration Hearing:

1. The arbitration hearing shall be informal. Each party shall have the right to examine all witnesses, be represented by counsel, present evidence and arguments and submit briefs.
2. The Board shall have the right to apply or not to apply the rules of evidence as recognized by law; exclude irrelevant, incompetent, immaterial and repetitious evidence, and be the final authority as to the admissibility of evidence.
3. The Board's authority shall be limited to the interpretation and application of this Agreement. The Board shall have no jurisdiction to establish provisions of a new Agreement or variation of the present Agreement, or to arbitrate away, in whole or in part, any provisions or amendments thereof. Nor shall the Board have the authority to substitute its discretion in areas in which the City retains discretion under this Agreement.
4. The Board shall only consider the specific issue or issues submitted to it by the parties and shall have no authority to make any decision on any issue not so submitted.

5. The cost of the impartial arbitrator shall be borne by the losing party. The grievant's interest arbitrator shall be borne solely by the grievant. The cost of the City's interest arbitrator shall be borne solely by the City.
6. Either party may request a transcript. The party so requesting the transcript shall pay for it. If both parties desire a transcript, the parties shall each pay one-half (1/2) of the cost of the transcript.
7. The Board's decision shall be binding on the grievant. The Board's decision shall be binding on the City unless the Board exceeds the specific authority granted herein. Should an appeal by the City be necessary, it shall be filed in the Garfield County District Court.

Section 5. An employee may have a Union Steward present at each step in the disciplinary process.

ARTICLE 21

GRIEVANCE PROCEDURE

Section 1. Disputes between the City and the Union or an employee concerning the interpretation or application of any provision of this Agreement, employment terms and conditions, related personnel matters, including questions of arbitrability and other personnel actions (except disciplinary actions covered by Article 20) shall be adjusted as set forth in this article. Grievances may be filed only after attempts to resolve the dispute have been exhausted. Grievances should be settled at the lowest step of the process possible.

Section 2. No matter shall be entertained as a grievance unless it is submitted within thirty (30) calendar days after the alleged violation of the Agreement occurs or becomes known, or should have been known to the employee. The employee may have a Union representative present, if so desired, at each step of this process.

Section 3. Steps in the Grievance Procedure:

- A. Step One: An employee shall discuss a grievance with his or her first direct line supervisor who is management/confidential. The matter shall be documented on a form prescribed by the City. The supervisor shall provide a written response to the employee within seven (7) days. If the grievance is not answered by the supervisor within seven (7) days or the grievance is unresolved, the employee should proceed to Step Two.
- B. Step Two: The employee should file a written grievance with the Department Head within five (5) days of the unsuccessful resolution in Step One on a form prescribed by the City. The Department Head, or designee, shall make a written response to the employee within seven (7) days. If the grievance is not answered by the Department Head, or designee, within seven (7) days or the employee feels that the grievance is

unresolved, the employee should proceed to Step Three. Settlement of grievances prior to Step Three shall not change the policy of the City without the express written consent of the City Manager.

- C. Step Three: The employee should file a written grievance with the City Manager within five (5) days of the unsuccessful resolution in Step Two on a form prescribed by the City. The City Manager, or designee, shall make a written response to the employee within seven (7) days. If the grievance is not answered by the City Manager, or designee, within seven (7) days or the employee feels that the grievance is unresolved, the employee should proceed to Step Four.
- D. Step Four: The grievance shall be considered resolved unless the employee, within five (5) days of the unsuccessful resolution in Step Three, requests arbitration.
 - 1. Requests for arbitration shall be made by delivering to the City Attorney a written request for arbitration. Said written request shall name an interest arbitrator who will serve on behalf of the grievant. The interest arbitrator shall be an attorney or a person trained and certified as a mediator or arbitrator.
 - 2. The City Attorney shall, within seven (7) days of receipt of the request for arbitration, respond in writing to the grievant with the name of an interest arbitrator who will serve on behalf of the City. The interest arbitrator shall be an attorney or a person trained and certified as a mediator or arbitrator.
 - 3. Within seven (7) days of receipt of the name of the City's interest arbitrator, the interest arbitrators shall agree on an impartial arbitrator and set a date for an arbitration hearing.
- E. In computing any period of time prescribed herein, the day of the act or event from which the designated period of time begins shall not be included. The last day of the period so computed shall be included, unless it falls on a Saturday, Sunday or designated City holiday, in which even the period shall continue until noon on the next day which is not one of the aforementioned days.

Section 4. Arbitration Hearing:

- A. The arbitration hearing shall be informal. Each party shall have the right to examine all witnesses, be represented by counsel, present evidence and arguments and submit briefs.
- B. The Board shall have the right to apply or not to apply the rules of evidence as recognized by law; exclude irrelevant, incompetent, immaterial and repetitious evidence, and be the final authority as to the admissibility of evidence.
- C. The Board's authority shall be limited to the interpretation and application of this Agreement. The Board shall have no jurisdiction to establish provisions of a new Agreement or variation of the present Agreement, or to arbitrate away, in whole or in

part, any provisions or amendments thereof. Nor shall the Board have the authority to substitute its discretion in areas in which the City retains discretion under this Agreement.

- D. The Board shall only consider the specific issue or issues submitted to it by the parties and shall have no authority to make any decision on any issue not so submitted.
- E. The cost of the impartial arbitrator shall be borne by the losing party. The grievant's interest arbitrator shall be borne solely by the grievant. The cost of the City's interest arbitrator shall be borne solely by the City.
- F. Either party may request a transcript. The party so requesting the transcript shall pay for it. If both parties desire a transcript, the parties shall each pay one-half (1/2) of the cost of the transcript.
- G. The Board's decision shall be binding on the grievant. The Board's decision shall be binding on the City unless the Board exceeds the specific authority granted herein. Should an appeal by the City be necessary, it shall be filed in the Garfield County District Court.

ARTICLE 22

PAYROLL DEDUCTIONS

Section 1. The City agrees to deduct regular monthly Union dues from earned wages of those employees who are in the Union. The deduction shall be made bi-weekly from each interested employee's paycheck in a uniform amount certified to be current by the Treasurer of the Union. A direct deposit will be made into an account designated by the Union no later than fifteen (15) calendar days after the deduction is made. Members of the Union desiring payroll deduction of Union dues shall individually sign an authorization card, provided by the Union, on the form attached as an Appendix to this Agreement, authorizing the stated monthly dues deduction be made. The City will retain the original authorization card. The payroll deduction shall be revocable by the employee upon notifying the City and the Union in writing.

Section 2. In the event of an increase in Union dues, the Union will give the City thirty (30) days notice in order to allow the City to make the proper changes in its accounting records. No deductions will be made when the salary, less all other deductions, to be paid an employee is not sufficient to cover the amount to be deducted.

Section 3. All deductions will be for the month in which they are taken. All deductions refundable at the time of termination or resignation will be refunded by the Union. The City shall not be responsible for errors. In the case of an error or improper deduction by the City, a proper adjustment of the same will be made by the Union with the employee affected.

Section 4. The Union shall indemnify, defend and hold the City harmless against any and all claims, demands or charges made and against any and all suits instituted against the City related to payroll deductions on behalf of the Union or unit members.

ARTICLE 23

LEAVE TIME

Section 1. Injury Leave:

- A. The parties agree to follow the injury leave procedure outlined in the City of Enid Personnel Manual.
- B. An employee may supplement Temporary Total Disability (TTD) payments with injury leave up to the amount of his or her base pay.

Section 2. Jury or Witness Leave:

- A. Employees shall be given time off with pay when performing jury duty or when required, via a subpoena, to serve as a witness in a court of law. For any day the employee is released early, he or she shall report back to work within a reasonable period of time.
- B. Employees involved in court on a personal case may be granted leave, but the time off shall be charged as accrued vacation or personal leave time.
- C. Employees shall immediately inform their supervisor of any requirement to serve on a jury or any subpoena they receive.
- D. This Section supersedes Section 607 of the City's Personnel Manual.

Section 3. Military Leave:

- A. In the event that any of the City's full-time employee reservists or members of the National Guard receive orders to duty in the Armed Forces, the procedures below will apply. Provided, however, that if any of the following provisions are inconsistent with any law, the law shall supersede.
- B. When ordered by proper authority to service, an employee will be placed on leave of absence with no loss of seniority.
- C. Entitlement:
 - 1. An employee is entitled to leave with pay of three hundred (300) hours per Federal Fiscal Year (October 1 through September 30). Any military leave

previously granted to the employee in the current Fiscal Year will count toward the maximum of three hundred (300) hours.

2. If an employee is to be off for more than three hundred (300) hours, he or she may request usage of vacation or other exchange time for that time which he or she is not paid. However, use of sick leave is not authorized for military leaves of absence.
- D. As with any leave of absence, vacation and sick leave accruals will stop after an employee has been on leave without pay for a majority of the pay period. To use the City's enhanced military benefit, all paperwork and orders shall be submitted before the scheduled leave.
- E. Upon return to duty, the employee shall receive all benefits due as defined by this Agreement and as required by State and Federal law.
- F. This Section supersedes Section 608 of the City's Personnel Manual.

Section 4. Personal Leave:

- A. When it is necessary to take care of personal or business activities during the normal work schedule, full-time employees may request, in writing, personal leave. Personal leave may be taken in increments of one (1) or more hours and may not exceed sixteen (16) hours per Fiscal Year, except for those employees regularly scheduled to work ten (10) hours or longer pursuant to their job descriptions, who will receive twenty (20) hours of personal leave per Fiscal Year. Personal days must be used within the Fiscal Year and may not be carried over to the next Fiscal Year.
- B. Personal Leave must be approved by the Department Head and is subject to the needs of the department.
- C. Pay in lieu of personal leave will not be granted. Personal time can only be used by the employee and cannot be donated.
- D. This Section supersedes Section 610 of the City's Personnel Manual.

Section 5. Sick Leave:

A. Sick Leave Defined:

1. Sick leave shall be granted to regular employees only when unable to perform their duties due to personal sickness or injury or for medical, optical or dental appointments. Employees shall notify their supervisor before the beginning of their work schedule of their need to use sick leave. Any such sick leave granted for medical, optical or dental appointment shall not exceed that accrual time

necessary for the examination or treatment and reasonable travel time as determined by the Department Head.

2. One hundred and sixty (160) hours of an employee's personal accrued sick leave may be used in a Fiscal Year for the sickness or injury of a member of the employee's immediate family. Immediate family means wife, husband, child, parent or any relative residing with or dependent upon said employee.
- B. Sick Leave Accrual. Regular full-time employees shall accrue sick leave at the rate of twelve (12) workdays or ninety-six (96) hours with pay per year of service or 3.70 hours per pay period.
1. Sick leave may not be used by an employee injured in the course of employment with another employer.
 2. Sick leave may not be converted to vacation or donated to another employee.
 3. Employees absent from work for leave without pay for over a majority of a given pay period shall not accrue sick leave for such period.
 4. The Department Head may require a doctor's certificate before approving sick leave or Family Sick Leave over three (3) consecutive days, or for any amount of time if the Department Head has reason to believe the employee is misusing paid sick leave.
 5. Employees absent from work for more than thirty (30) calendar days for illness or injury, whether work or no-work related, will be required to successfully complete a return to duty physical before returning to duty in a position that requires physical testing.
 6. Absences for a fraction or part of a day that are chargeable to sick leave in accordance with these provisions shall be charged proportionally, except as covered by injury leave, in which case they will be charged in increments of not less than one (1) full hour.
 7. The maximum accrual of sick leave is seven hundred and twenty (720) hours.
 8. Any employee who is laid off, granted leave of absence without pay, retires or resigns employment and is rehired or reinstated within one (1) year shall have sick leave accrual reinstated upon his or her return, except for retirees who were paid for sick leave accruals at the time of resignation. Military leave will be the only exception to the one-year rule.
 9. Illness or injury occurring while an employee is on vacation shall not be charged as sick leave, but shall remain as vacation.

10. Full time regular employees who have accrued ninety (90) days or seven hundred and twenty (720) hours of sick leave may be eligible for an annual sick leave payback not to exceed Fifty Dollars (\$50.00) per day for up to twelve (12) sick leave days per year. The sick leave buy back benefit shall only be paid for sick leave days accrued and not taken during the Fiscal Year.
 11. When termination of employment occurs for reasons other than retirement, no payment for sick leave will be made.
- C. Family Medical Leave. Family Medical Leave is also available to unit members as outlined in the City's Personnel Manual, section 606.
- D. This Section supersedes Section 604 of the City's Personnel Manual.

Section 6. Union Business Leave:

- A. The Union is granted three hundred (300) hours of paid Union business leave each Fiscal Year. This leave may be used to participate in collective bargaining sessions, to attend conferences, conventions or training, or to investigate, prepare for or present grievances or a defense for disciplinary matters to include arbitrations.
- B. Only one (1) employee per City department may receive this leave to attend a particular conference, convention or training. Written requests for leave to attend conferences, conventions or training shall be made in writing to the Department Head at least five (5) calendar days in advance for approval. Other requests for leave shall be made with as much notice as possible.
- C. All Union business shall be conducted at a time and a location to cause the least possible interference with the work assignment of the stewards and/or the other employees. Management may deny Union Business Leave if in the discretion of management, such leave would interfere with work operations.
- D. A Union staff representative may have access to City buildings for the purpose of attending meetings with City management.
- E. The Union may designate up to twelve (12) Union Stewards. A department is limited to one (1) steward unless the department has more than fifteen (15) unit members in it. A written list of the Union Stewards shall be furnished to the City immediately after their designation. The Union shall notify the City promptly of any changes to the stewards list.
- F. The Union will designate up to five (5) unit members to serve as its negotiating team. The City will pay the designated employees as if the time spent in negotiations was work for the first six (6) sessions of negotiation without deducting the hours from Union business leave. After the first six (6) sessions, if negotiations are not complete, the team may use Union business leave or other available leave, such as personal or vacation

leave, or if necessary, the City will negotiate in the evenings to accommodate the Union's negotiating team. Union business leave is not considered hours worked.

Section 7. Vacations:

- A. Vacation leave is intended to provide each employee with a paid vacation each year. Such leave should be planned and requested in the City's timekeeping system as far in advance as practical in order to allow the Department Head to plan for operations of the department. In case of conflicting requests, the Department shall decide, in writing, which employee shall be granted vacation on basis of seniority, length of time since last vacation, when the request was made, the employee's work record and other family concerns. When compelling reasons are presented, Department Heads may allow vacation leave to be taken in increments of one (1) or more hours.
- B. Vacation leave shall be granted on the basis of the number of regularly scheduled hours in the standard workweek or duty week to which the employee is assigned at the time of his or her vacation.
- C. Accrual. Maximum accrual shall be two (2) years of accrued vacation. Full time employees with:
 - 1. One (1) to four (4) years of continuous service with the City will accrue vacation at a rate of 3.39 hours per pay period;
 - 2. Five (5) to nine (9) years of continuous service with the City will accrue vacation at a rate of 4.0 hours per pay period;
 - 3. Ten (10) to fourteen (14) years of continuous service with the City will accrue vacation at a rate of 5.23 hours per pay period;
 - 4. Fifteen (15) or more years of continuous service with the City will accrue vacation at a rate of 6.46 hours per pay period.
- D. Employees completing six (6) consecutive months of employment may request vacation leave up to the amount of vacation accrued at that time. Employees who terminate after completion of six (6) months of employment shall be compensated for accrued vacation leave.
- E. Employees are not paid for vacations not taken except at the time of termination with the City.
- F. Vacation time should normally be taken within one (1) year of accrual. The maximum accrual is the amount earned in two (2) years. No further accruals may accrue until an employee's vacation accrual is reduced below the maximum accrual unless a vacation request that was made in writing at least two (2) weeks in advance is denied by the

supervisor. Employees will not accrue vacation while on leave of absence without pay if they are off the majority of any given pay period.

- G. An employee may donate per Fiscal Year a maximum of eighty (80) hours or half of his or her accrued vacation leave, whichever is less, to another employee who does not have sufficient accrued leaves to provide for an extended illness or a family emergency.
- H. Employees should not be on call or subject to call out during their vacations or period of time between their last day of work before their vacation begins and the first scheduled day of work after the vacation ends.
- I. This Section supersedes Section 603 of the City's Personnel Manual.

Section 8. Voting Leave:

- A. Any employee eligible and registered to vote in any election held within this State, or any primary election held in preparation for such election, shall, on the day of such election, be entitled to leave from duty at such time that would allow two (2) hours of open polling. This section shall not apply to a voter on the day of election if there are two (2) consecutive hours while the polls are open in which he or she is not on duty. The duly authorized Department Head may specify any two (2) hours between the time of opening and closing of the polls during which an employee may be granted voting leave.
- B. Employees may be required to show a current registration card to the Department Head prior to release for voting purposes and no employee who is ineligible to participate in a given election shall be granted time off with pay for voting.

ARTICLE 24
HOLIDAYS

Section 1. The following are declared holidays for all regular full-time employees, except for personnel employed on continuous operations and except as provided herein:

- 1. New Years Day (January 1)
- 2. Dr. Martin Luther King Day (third Monday in January)
- 3. President's Day (third Monday in February)
- 4. Memorial Day (the last Monday in May)
- 5. Independence Day (July 4)
- 6. Labor Day (first Monday in September)
- 7. Veteran's Day (November 11)
- 8. Thanksgiving Day (fourth Thursday in November)
- 9. Friday after Thanksgiving Day
- 10. Christmas Eve (December 24)
- 11. Christmas Day (December 25)

Section 2. If a non-exempt employee is required to work an authorized holiday, the employee shall receive pay at his overtime rate for the time worked and, in addition, will receive pay for the holiday at straight time, or another day off with pay at the Department Head's discretion. Nothing prevents an employee from mutually agreeing to exchange the holiday with another day in the work period.

Section 3. When a holiday falls on an employee's regularly schedule day off, the employee will receive another day off with pay or be paid an additional normal day's pay in lieu of time off.

Section 4. The City shall determine the date of a holiday observation when a holiday falls on a weekend and will notify employees well in advance of the holiday's observation.

Section 5. Any employee absent without authorized leave on the day preceding and/or the day following a holiday shall not receive regular compensation for the holiday and may be disciplined.

Section 6. Holiday pay will not be paid to employees who are on leave without pay for disciplinary reasons. The day of a holiday will count as one of the days of the suspension. Holiday pay will not be paid to employees who are on leave without pay for the full pay period in which the holiday occurs.

Section 7. If a holiday falls within an employee's vacation time, it will be paid as a holiday, not as vacation time.

Section 8. The City reserves the right to require an employee to work on a holiday as necessary to meet the scheduling requirements of the department. If an employee has been scheduled to work on a holiday and fails to report for work, the employee will be ineligible for holiday pay and may be subject to disciplinary action unless the absence has been excused or authorized by the Department Head in the event of illness or bereavement. In such latter case, the employee must use the applicable sick or bereavement leave, but is ineligible for holiday or vacation leave.

ARTICLE 25

UNIFORMS

Section 1. The City reserves the right to determine what uniforms will be worn and the manner in which uniforms will be provided.

Section 2. The City shall provide to employees who are required to wear uniforms, clean and presentable work shirts and jeans or trousers. Additionally, at the discretion of the supervisor, a jacket and/or insulated coveralls may be provided as needed. New jackets or coveralls will not

be issued until the employee's previous jacket or coveralls are returned to the City or the actual cost of the jacket or coveralls is paid by the employee.

Section 3. The City shall provide safety boots to employees who are required to wear them. The City reserves the right to determine which boots will be worn and the manner in which the boots will be provided. Safety equipment which deteriorates beyond acceptable appearance and function may be replaced at the discretion of the Department Head.

Section 4. The City shall provide safety prescription glasses for employees who have three months of continuous service with the City and hold a position identified as requiring eye protection by the Safety Coordinator. Lenses and frames will be provided no more than once in a twelve month period from a vendor of the City's choice. The frames will be of a style and cost approved in advance by the City of Enid or the allowed cost may be applied to a frame of the employee's choosing, provided it meets and displays the ANSI Z87 standard. Once purchased by the City of Enid, use of prescription safety eyewear is considered mandatory PPE while on duty. Lenses or frames that are broken or damaged in the scope of employment must be reported and returned to the supervisor immediately and may be replaced under this agreement. Misplaced or lost prescription safety glasses must be replaced by the employee at the employee's expense.

Section 5. All employees are required to report to work with these uniforms and/or work clothing in a clean and neat condition. Clothing items provided by the City which are damaged during non-work hours or lost by the employee shall be replaced at the employee's expense at the City's cost per item. An employee may be subject to discipline should he or she fail to maintain an appropriate work wardrobe.

Section 6. All shirts, caps, jackets, identification badges and other clothing items with the City of Enid name and/or logo shall remain the property of the City of Enid and are only to be used in conjunction with authorized work activities. Upon separation, the employee must return these items. The City of Enid is authorized by this Agreement to deduct the City's cost per item not returned from the employee's final paycheck.

ARTICLE 26

401K

The parties agree that it is in the best interest of the City and the Union to continue to offer a 401K plan. Employees may contribute, at their own risk, amounts allowed by law.

ARTICLE 27

TUITION SCHOLARSHIPS

The parties agree to follow the Tuition Scholarship procedures as outlined in the City of Enid Personnel Manual.

ARTICLE 28

INSURANCE

Section 1. Health insurance, including any dental coverage, will be provided by the City to the extent practical. The City retains the right to determine the health insurance coverage, including dental coverage, offered by the employees, and revise such coverage and premium amounts in the interests of the City as a whole. In the event that the City desire to modify, alter or change health insurance plans or benefits, coverage or premiums under the health insurance plan offered to employees at any time during the Fiscal Year, the Union may elect to reopen negotiations on this Article only.

Section 2. Employees who participate in the City's health insurance are entitled to participate in the City's wellness program.

Section 3. At the time of enrollment for health care, any member of the bargaining unit may opt out of the City's health insurance plan if that member can show proof of major medical coverage on a spouse's group plan. Once the member has opted out, that member can only opt in during the subsequent enrollment period for health care the following year unless that member can establish a loss of coverage through a life circumstance as defined in the City's health insurance plan or other applicable regulations.

Section 4. This Article supersedes Section 514(A) of the City's Personnel Manual.

ARTICLE 29

COMPENSATION

Section 1.

A. For Fiscal Year 2017-2018, the City agrees to adopt an AFSCME pay plan, attached in Appendix Two, where each current employee drops into the plan at the first step in the same pay range, without a reduction, then each eligible employee will be moved up one step, excluding any interim pay, effective July 10, 2017, subject to appropriation by the Enid City Commission.

———1. Exceptions

- a. Employees who are “maxed out” of the pay plan and currently receiving an hourly wage at or above the maximum range for that job classification will continue to be paid at the same hourly rate.
 - b. Probationary employees who are hired after December 31, 2016, will not advance in the pay plan on the July 10, 2017, step date, but will remain in step one. Probationary employees hired prior to December 31, 2016, will advance to step 2 of the pay plan on the July 10, 2017, step date.
- B. The City expressly reserves all management rights listed in Article 11 of this agreement including, but not limited to, the right to determine job classifications, the right to determine placement and/or movement within the pay plan, and the right to modify salary ranges within the pay plan, without reducing any employee’s current compensation, except and otherwise provided for in this Agreement

Section 21. Longevity:

- A. The City agrees to continue longevity pay to employees as reflected in the City Personnel Manual. Longevity shall be calculated based on years of continuous service with the City of Enid as of June 1 and December 1 of each Fiscal Year. The amounts listed in the Personnel Manual are the total amounts of longevity pay for the Fiscal Year.
- B. Longevity pay will be paid in two (2) installments; with one half of the annual payment to be made in December and one half of the annual payment to be made in June of each fiscal year.
- C. An employee shall be required to work fifteen (15) days during his or her last month in order for that month to be included in the pro-rated calculation.
- D. For purposes of determining continuous services, lapses in employment of less than one (1) year or lapses caused by a layoff and a subsequent rehire during the recall period will not be considered a break in service.

Section 32. Overtime:

- ~~A. All employees must record all hours worked to enable compliance with the Fair Labor Standards Act (FLSA).~~
- B. The Department Head shall approve all overtime prior to the time it is worked. Non-exempt employees shall not be allowed to answer emails, make phone calls or perform any overtime work without prior approval of the Department Head. Working overtime without prior authority shall be subject to discipline. This Section is not intended to prohibit incidental work-related contact between supervisors and employees.

- C. Overtime shall mean all time worked in excess of forty (40) hours in a designated work week, as required by the FLSA. All regular overtime compensation shall be made at the rate of one and one-half times the regular hourly rate as required by the FLSA or this agreement.
- D. Overtime compensation shall not be paid more than once for the same hours worked under any provision of this Agreement, state or federal law.

Section 4.3. Shift Differential:

- A. For those departments who regularly staff twenty-four (24) hour coverage daily, the following shift differential pay rates will apply to actual hours worked by those employees assigned the applicable schedule in the timekeeping system:

1 st Shift	Regular hourly rate only
2 nd Shift	Regular hourly rate + 25 cents per hour
3 rd Shift	Regular hourly rate + 40 cents per hour

or, in the case of 12 hour shifts:

1 st Shift	Regular hourly rate only (6:30 a.m. to 6:30 p.m.)
2 nd Shift	Regular hourly rate + 40 cents per hour (6:30 p.m. to 6:30 a.m.)

- B. Regularly scheduled shifts shall mean those employees who are budgeted within that department and are assigned to work a specified shift. Shift differential shall not apply to employees regularly assigned other job duties who volunteer to work extra hours or duties.
- C. This Section supersedes Section 805 of the City’s Personnel Manual.

Section 5.4. Standby Pay:

- A. All employees eligible for overtime shall be paid One Dollar (\$1.00) per hour while they are on standby and available for work at the request of the Department Head.
- B. Employees who are on standby shall be provided with a cell phone. They are free to conduct personal business subject to being able to respond to an emergency within thirty (30) minutes. Employees on call must not be in violation of the City of Enid Drug and Alcohol Testing Policies.
- C. Employees who are called into work while standby and any additional employees necessary for such emergency, whether they be on standby or not, shall receive a minimum of two (2) hours pay to handle the call. Only one (1) two (2) hour minimum will be paid even if other call-outs occur within the two (2) hour minimum time. The total hours of stand-by pay shall be reduced by any minimum time and/or actual work time paid.

- D. If an employee is required to be on standby on an authorized holiday, he/she shall receive twenty-four (24) hours of on-call pay minus time worked.

Section 65. Temporary Upgrade Pay

A. The City may temporarily place an employee in a different job to allow for the orderly performance of City services.

B. If the temporary placement exceeds fifteen (15) calendar days in duration, the position is higher in the municipal pay plan, and the employee will perform all functions of the position, the employee will receive temporary upgrade pay beginning on the sixteenth (16th) calendar day of the assignment in the following circumstances:

1. A position is vacant and the time required for the hiring process is such that the position needs to be temporarily filled; or
2. A position is temporarily vacant because the employee who fills the position is on extended or on a light duty assignment.

C. The selection of the employee for temporary placement shall be made at the discretion of the City. The City will not rotate employees in and out of a temporary assignment in order to avoid the payment of temporary upgrade pay.

D. The temporary upgrade in pay shall equate to a four percent (4%) adjustment in pay or the entry-level salary for the vacant position, whichever is greater, for the duration of the temporary assignment.

E. The employee temporarily placed in a different job shall, during the duration of the temporary assignment, have the FLSA classification (exempt or non-exempt) of the position filled.

F. This Section supersedes Section 802.4 of the City Personnel Manual.

APPENDIX ONE (1)
BULLETIN BOARD LOCATIONS

Section 1. The City agrees to provide bulletin boards at the following locations:

- A. Administration Building in the lower level kitchen on the South wall.
- B. Police Station in break/snack room on the North wall.
- C. Service Center break room.
- D. Airport.
- E. Animal Control.

Section 2. The Union may place notices on existing bulletin boards at the following locations:

- A. Fire Department.
- B. EPTA.
- C. Airport.
- D. Parks and Recreation.
- E. Technical Services/Traffic Control.
- F. Landfill.
- G. Golf Course (boards in men's and women's rooms).
- H. Water Plant #1.
- I. Service Station.
- J. Library (staff bulletin board).
- K. Woodshop.
- L. Roadway Maintenance/Stormwater.
- M. Water Reclamation Services.

Section 3. These bulletin boards may be used to inform employees concerning Union issues, progress of negotiations or other union matters.

This Collective Bargaining Agreement is executed this ____ day of _____, 2017, by the City of Enid and on the ____ day of _____, 2017, by the American Federation of State, County and Municipal Employees (AFSCME) Local #1136.

The City of Enid, Oklahoma,
an Oklahoma Municipal Corporation

William E. Shewey, Mayor

(SEAL)

ATTEST:

Alissa Lack, City Clerk

Approved as to Form and Legality:

Andrea L. Chism, City Attorney

American Federation of State, County and
Municipal Employees Local #1136

Signature of President

Printed Name

ATTEST:

Signature of Secretary

Printed Name

City Commission Meeting

9.1.

Meeting Date: 07/06/2017

Submitted By: Courtney O'Brien, Executive Assistance

SUBJECT:

AWARD CONTRACTS TO HRT SERVICE COMPANY, LLC, DRUMMOND, OKLAHOMA AND GOOD CHOICE CLEANING, LLC, ENID, OKLAHOMA, FOR MOWING AND CLEANING THE CITY OF ENID'S RIGHTS-OF-WAY THROUGH JUNE 30, 2018.

BACKGROUND:

Bids were opened on June 14, 2017 for mowing and cleaning the City of Enid's approaches to the entrances of Enid. The entrances include:

- Unit 1 - South Van Buren at Southgate Road south to the city limits
- Unit 2 - West Garriott Road - Garland west to Imo Road
- Unit 3 - East Garriott Road - 30th Street to 78th Street
- Unit 4 - North Van Buren - Purdue Avenue to Carrier Road
- Unit 5 - Southgate Road west of Van Buren to Cleveland Road; Gott Road from Southgate to entrance of Vance AFB

Bids were submitted as follows, based on cost per unit per mowing:

	Good Choice Cleaning, LLC.	Colton Manning	Patterson Mowing	HRT Service Company, LLC	Jantz Mowing
Unit #1	\$2,200.00	No Bid	\$1,950.00	\$1,800.00	No Bid
Unit #2	\$1,300.00	\$1,250.00	No Bid	\$850.00	\$1,399.00
Unit #3	\$3,200.00	\$3,300.00	No Bid	\$2,800.00	\$3,199.00
Unit #4	\$1,350.00	No Bid	No Bid	\$1,600.00	\$1,599.00
Unit #5	\$500.00	\$625.00	\$650.00	\$550.00	No Bid

It is Public Works staffs recommendation to award contracts to the lowest, responsive bidders as follows:

- Unit 1 - HRT Service Company, LLC. - \$1,800.00
- Unit 2 - HRT Service Company, LLC - \$850.00
- Unit 3 - HRT Service Company, LLC - \$2,800.00
- Unit 4 - Good Choice Cleaning, LLC. - \$1,350.00
- Unit 5 - Good Choice Cleaning, LLC. - \$500.00

RECOMMENDATION:

Award contracts to HRT Service Company, LLC and Good Choice Cleaning, LLC.

PRESENTER:

Billy McBride, Public Works Director

Fiscal Impact

Budgeted Y/N: Y
Amount: \$70,000.00
Funding Source:
 General Fund

Attachments

Bid Tabulation

BIDS OPENED JUNE 14, 2017

MOWING AND CLEANING RIGHTS OF WAY FOR FISCAL YEAR 2017-2018

HRT Service Company, LLC	Per Unit #1	\$1,800.00
3 Hills Drive	Per Unit #2	\$850.00
Drummond, OK 73735	Per Unit #3	\$2,800.00
	Per Unit #4	\$1,600.00
	Per Unit #5	\$550.00
Colton Manning	Per Unit #1	No Bid
CLM Mowing	Per Unit #2	\$1,250.00
2549 Everitt Drive	Per Unit #3	\$3,300.00
Enid, OK 73703	Per Unit #4	No Bid
	Per Unit #5	\$625.00
Deal Lawn Care	Per Unit #1	No Bid
2805 West Randolph	Per Unit #2	\$1,500.00
Enid, OK 73703	Per Unit #3	No Bid
	Per Unit #4	\$1,600.00
	Per Unit #5	\$750.00
Jantz Mowing	Per Unit #1	No Bid
11805 West Southgate Road	Per Unit #2	\$1,399.00
P.O. Box 81	Per Unit #3	\$3,199.00
Enid, OK 73702	Per Unit #4	\$1,599.00
	Per Unit #5	No Bid
Good Choice Cleaning	Per Unit #1	\$2,200.00
1618 West Broadway Avenue	Per Unit #2	\$1,300.00
Enid, OK 73703	Per Unit #3	\$3,200.00
	Per Unit #4	\$1,350.00
	Per Unit #5	\$500.00
Patterson Mowing	Per Unit #1	\$1,950.00
2807 Robin Ridge	Per Unit #2	No Bid
Enid, OK 73703	Per Unit #3	No Bid
	Per Unit #4	No Bid
	Per Unit #5	\$650.00

City Commission Meeting

9.2.

Meeting Date: 07/06/2017

Submitted By: Courtney O'Brien, Executive Assistance

SUBJECT:

AWARD PURCHASE OF READY MIX PORTLAND CEMENT CONCRETE TO ENID CONCRETE COMPANY, INC., ENID, OKLAHOMA THROUGH JUNE 30, 2018.

BACKGROUND:

The City of Enid recently solicited bids for Ready Mix Portland Cement Concrete. Specifications provided that the City would purchase this product from the two lowest responsible vendors to ensure that one vendor was readily available as needed. One bid meeting all specifications was received from Enid Concrete Company, Inc, of Enid, Oklahoma. The bid is valid until June 30, 2018.

RECOMMENDATION:

Award the purchase of Ready Mix Portland Cement Concrete to Enid Concrete Company through June 30, 2018.

PRESENTER:

Billy McBride, Public Works Director

Attachments

Enid Concrete Bid

**PROPOSAL FOR
READY MIX PORTLAND CEMENT CONCRETE
FOR THE CITY OF ENID, OKLAHOMA**

TO: MAYOR AND BOARD OF COMMISSIONERS
CITY OF ENID, OKLAHOMA

We, the undersigned, do hereby propose to furnish F.O.B. to the City of Enid, Oklahoma, with Oklahoma State, local and Federal Tax excluded. Bidder must submit a mixed design for approval with his bid or already have an approved mix design on file with the City of Enid at the following price to-wit: (SEE ATTACHMENT FOR MIX DESIGN AND PROPORTIONING)

**READY MIX PORTLAND CEMENT CONCRETE
BID THROUGH JUNE 30, 2018**

<u>UNIT</u>	<u>ITEM</u>	<u>PER UNIT COST</u>
C.Y.	3000 P.S.I. Ready Mix Portland Cement Concrete	\$ <u>96.⁷⁵</u>
C.Y.	3000 P.S.I. Ready Mix Portland Cement Concrete with fiber mesh	\$ <u>101.²⁵</u>
C.Y.	3500 P.S.I. Ready Mix Portland Cement Concrete	\$ <u>102.⁵⁰</u>
C.Y.	3500 P.S.I. Ready Mix Portland Cement Concrete with fiber mesh	\$ <u>107.⁰⁰</u>
C.Y.	3500 P.S.I. High Early Strength Ready Mix Portland Cement Concrete	\$ <u>105.⁵⁰</u>
C.Y.	3500 P.S.I. High Early Strength Ready Mix Portland Cement Concrete With fiber mesh	\$ <u>110.⁰⁰</u>
C.Y.	Flowable Fill	\$ <u>86.⁰⁰</u>
C.Y.	3500 P.S.I. 3/8 Chips Ready Mix PCC	\$ <u>103.⁷⁵</u>
C.Y.	3500 P.S.I. 3/8 Chips Ready Mix PCC with fiber mesh	\$ <u>108.²⁵</u>
C.Y.	6000 P.S.I. Cement Concrete	\$ <u>120.⁰⁰</u>
C.Y.	6000 P.S.I. Cement Concrete with fiber mesh	\$ <u>124.⁵⁰</u>
C.Y.	6000 P.S.I. Cement Concrete with accelerator	\$ <u>129.⁵⁰</u>
C.Y.	6000 P.S.I. Cement Concrete with accelerator with fiber mesh	\$ <u>134.⁰⁰</u>
C.Y.	2800 P.S.I. Cement Concrete mix in 12 hours	\$ <u>N/A</u>
LB.	Red Cement Color	\$ <u>N/A</u>

Delivery charge of \$ 50.⁰⁰ for less than 2 C.Y and \$ 20.⁰⁰ for each Stop in excess of one.

*THE CITY WILL PURCHASE FROM THE TWO LOWEST RESPONSIBLE VENDORS AS NEEDED.

**THE CITY RESERVES THE RIGHT TO PURCHASE QUANTITIES PERIODICALLY AS NEEDED DURING THE LIFE OF THIS CONTRACT.

***CONTRACTOR SHALL BE REQUIRED, UPON TWO (2) BUSINESS DAYS' NOTICE, TO DELIVER PRODUCT TO THE WORKSITE. IF CONTRACTOR SHALL FAIL OR REFUSE TO TIMELY DELIVER PRODUCT, THE DELIVERY MAY BE CANCELLED AT THE CITY OF ENID'S SOLE DISCRETION WITHOUT PENALTY FOR SUCH CANCELLATION.

APPROXIMATE DELIVERY TIME (WEEKS) As Scheduled

BIDDER: COMPANY NAME Enid Concrete Co. Inc.

STREET ADDRESS 621 W. Birch

MAILING ADDRESS P.O. Box 1344

CITY, STATE & ZIP CODE Enid, Okla. 73702

TELEPHONE NUMBER 580-237-7766

SIGNED BY NAME (Type or Print) Kent Reim

TITLE Area Manager

SIGNATURE Kent Reim

SPECIFICATIONS: READY MIX PORTLAND CEMENT CONCRETE

BIDDER WILL STATE APPROXIMATE DELIVERY TIME (OF MATERIAL):

BIDDER'S STATEMENT: As always, providing Quality service
to our customers is very important. Delivery
times should be scheduled with our dispatch
office. It is recommended to place a
"will call" order several days in advance. Thanks

DEALER: Enid Concrete Co. Inc.

SIGNATURE: Kent Reim

TELEPHONE NUMBER: 580-237-7766 DATE: June 1, 2017



BUSINESS RELATIONSHIP AFFIDAVIT

To Accompany Contractor's Bid

STATE OF Oklahoma)
) ss:
COUNTY OF Garfield)

Kent Reim (Contractor's Authorized Agent), of lawful age, being first duly sworn upon his/her oath, states:

- 1. I am the duly authorized agent of Enid Concrete Co. Inc. (Bidder's Company Name), the bidder submitting the attached competitive bid (the "bid").
- 2. My position in the above named company is Area Manager.
- 3. Affiant further states the nature of any partnership, joint venture, or other business relationship presently in effect, or which existed within one (1) year prior to the date of this Affidavit, with the architect, engineer, or other party to the project is as follows:

None

(if none, so state)

- 4. Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this Affidavit between any official or director of the architectural or engineering firm or any other party to the project is as follows:

None

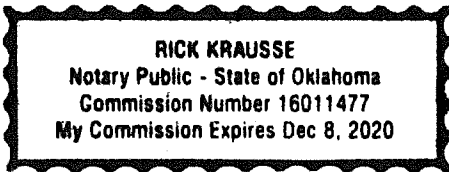
(if none, so state)

5. Affiant further states that the names of all persons who have any such business relationship and the positions they hold with their respective companies or firms are as follows:

None

(if none, so state)

Further, Affiant saith not.



Kent Reim
Signature of Authorized Agent

Area Manager
Title (printed)

Subscribed and sworn to before me this 1st day of June, 2017.

(SEAL)

My commission expires:

12-8-2020

[Signature]
Notary Public



NON-COLLUSION AFFIDAVIT

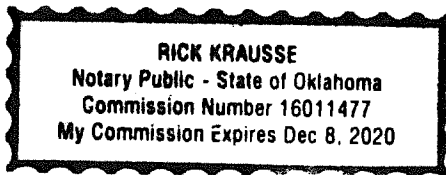
To Accompany Contractor's Bid

STATE OF Oklahoma)
COUNTY OF Garfield) ss:

Kent Reim (Contractor's Authorized Agent), of lawful age, being first duly sworn upon his/her oath, states:

- 1. I am the duly authorized agent of Enid Concrete Co. Inc. (Bidder's Company Name), the bidder submitting the attached competitive bid (the "bid")...
2. I am fully aware of the facts and circumstances surrounding the making of the bid and have been personally and directly involved in the proceedings leading to the submission of such bid;
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party to: Any collusion among bidders to restrain the freedom of competition by agreement to bid at a fixed price or to refrain from bidding; Any collusion with any municipal official or employee as to quantity, quality, or price in the bid or contemplated contract, or as to any other terms of such bid or contemplated contract; nor any discussions between bidders and nay municipal official or employee concerning the exchange of money or other thing of value for special consideration in the award of the contemplated contract.

Further, Affiant saith not.



Kent Reim
Signature of Authorized Agent
Area Manager
Title (printed)

Subscribed and sworn to before me this 1st day of June, 2017.

(SEAL)

My commission expires:

12-8-2020

Rick Krausse
Notary Public

**SPECIFICATIONS
FOR
READY MIX PORTLAND CEMENT CONCRETE
FOR
THE CITY OF ENID, OKLAHOMA**

INSTRUCTIONS TO BIDDERS AND GENERAL CONDITIONS:

Sealed bids will be received by the City of Enid, Oklahoma, a Municipal Corporation, at the office of the City Clerk of said City, located in the Dr. Martin Luther King, Jr. Municipal Complex, 401 West Owen K. Garriott Road, P. O. Box 1768, Enid, Oklahoma, 73702 until **10:00 A.M. Local Time on the 14th day of June, 2017**, for furnishing:

READY MIX PORTLAND CEMENT CONCRETE

Said bids will be publicly opened and read aloud at **10:10 A.M. on the 14th day of June, 2017** in the office of the City Clerk. All bids will remain on file in the office of the City Clerk.

At a later date, the Mayor and Board of Commissioners will meet to award the contract. All bids must be in accordance with the specifications on file in the office of the City Clerk, which are made a part thereof.

Bids received after the final time set for receipt of bids will not be considered and will be returned unopened.

No bid may be withdrawn after the scheduled closing time for receipt of bids for at least 60 days.

Specifications may be procured or examined without charge in the City Clerk's Office.

The City of Enid reserves the right to reject any and all bids and to waive informalities. Should the bidder be unable to meet or exceed the stated specifications, the bidder may submit a bid which best meets the City's specifications. The City may, at its option, award a contract to the bidder whose bid best satisfies the requirements contained within the specifications as determined by the City Commission.

Each bidder shall submit a bid on the enclosed form and attach complete description with his bid. Bid price shall be F.O.B. Enid, Oklahoma, with Oklahoma State, local and Federal tax included.

A completed and executed Business Relationships Affidavit and Non-Collision Affidavit shall accompany the sealed proposal of each bidder or bid may be rejected.

Should more than one proposal be submitted for the same receipt date, whether on the same item or different items, each proposal shall be enclosed in a separate envelope with proposal or bid sheet on top.

Bid envelope shall be plainly marked on the outside as follows:

READY MIX PORTLAND CEMENT CONCRETE

“ATTACHMENT”

MIX DESIGN AND PROPORTIONING

Bidder must submit a mix design for approval meeting the water/cement ratio and air content requirements of Section 701 of the ODOT Standards (current version).

<u>Item</u>	<u>Min. Cement Content*</u>	<u>Water/Cement Ratio</u>	<u>Air Content</u>
3000 PSI	470 lbs.	.48	6+/-1.5
3500 PSI	564 lbs.	.48	6+/-1.5
3500 PSI (H.E.S.)	611 lbs.	.44	6.5+/-1.5

*Cement Substitution: Cement substitution shall be made on a one to one basis by weight using flyash meeting the requirements of Section 702 of the ODOT Standards (current version) for up to 15% (20% from April through October).

A slump specification is not included. Mix designs shall include a note indicating range of slump that can be ordered for each mix without violating the above specifications.

City Commission Meeting

9.3.

Meeting Date: 07/06/2017

Submitted By: Courtney O'Brien, Executive Assistance

SUBJECT:

AWARD THE PURCHASE OF CRUSHER RUN ROCK TO DOLESE BROTHERS COMPANY, OKLAHOMA CITY, OKLAHOMA, THROUGH JUNE 30, 2018.

BACKGROUND:

The City of Enid recently solicited bids for Crusher Run Rock. The bid proposal solicited prices on various sizes of crusher run rock through June 30, 2018. Dolese Brothers Company was the only vendor that responded.

RECOMMENDATION:

Award the purchase of crusher run rock to Dolese Brothers Company through June 30, 2018.

PRESENTER:

Billy McBride, Public Works Director

Attachments

Crusher Run Rock Bid

**SPECIFICATIONS
FOR
CRUSHER RUN ROCK
FOR
THE CITY OF ENID, OKLAHOMA**

INSTRUCTIONS TO BIDDERS AND GENERAL CONDITIONS:

Sealed bids will be received by the City of Enid, Oklahoma, a Municipal Corporation, at the office of the City Clerk of said City, located in the Dr. Martin Luther King, Jr. Municipal Complex, 401 West Owen K. Garriott Road, P. O. Box 1768, Enid, Oklahoma, 73702 until 10:00 A.M. Local Time on the 14th day of June, 2017, for furnishing:

CRUSHER RUN ROCK

Said bids will be publicly opened and read aloud at 10:10 A.M. on the 14th day of June, 2017, in the office of the City Clerk. All bids will remain on file in the office of the City Clerk.

At a later date, the Mayor and Board of Commissioners will meet to award the contract. All bids must be in accordance with the specifications on file in the office of the City Clerk, which are made a part thereof.

Bids received after the final time set for receipt of bids will not be considered and will be returned unopened.

No bid may be withdrawn after the scheduled closing time for receipt of bids for at least 60 days.

Specifications may be procured or examined without charge in the City Clerk's Office.

The City of Enid reserves the right to reject any and all bids and to waive informalities. Should the bidder be unable to meet or exceed the stated specifications, the bidder may submit a bid which best meets the City's specifications. The City may, at its option, award a contract to the bidder whose bid best satisfies the requirements contained within the specifications as determined by the City Commission.

Each bidder shall submit a bid on the enclosed form and attach complete description with his bid. Bid price shall be F.O.B. Enid, Oklahoma, with Oklahoma State, local and Federal tax included.

A completed and executed Business Relationships Affidavit and Non-Collision Affidavit shall accompany the sealed proposal of each bidder or bid may be rejected.

Should more than one proposal be submitted for the same receipt date, whether on the same item or different items, each proposal shall be enclosed in a separate envelope with proposal or bid sheet on top.


Bid envelope shall be plainly marked on the outside as follows:

CRUSHER RUN ROCK

SPECIFICATIONS: CRUSHER RUN ROCK

BIDDER'S STATEMENT: _____

DEALER: Dolese Bros. Co.

SIGNATURE: 

Jared D. Ryker General Sales Manager

TELEPHONE NUMBER: 405-297-8223 DATE: 9 June 2017

PROPOSAL
FOR
CRUSHER RUN ROCK
THE CITY OF ENID, OKLAHOMA

TO: MAYOR AND BOARD OF COMMISSIONERS
CITY OF ENID, OKLAHOMA

We, the undersigned, do hereby propose to furnish F.O.B. to the City of Enid, Oklahoma, with Oklahoma State, Local and Federal Tax excluded, in compliance with the City of Enid Standard Specifications for Street and Alley Construction adopted 9/81, at the following price to-wit:

CRUSHER RUN ROCK
BID THROUGH JUNE 30, ~~XXXX~~ 2018

<u>UNIT</u>	<u>ITEM</u>	<u>PER UNIT PICKUP</u> FOB Enid Stone Yard	<u>PER UNIT DELIVERY</u> FOB Dover Sand Plant
TON	3/4" CLEAN ROCK/#1 COVER	\$ 23.06	\$
TON	1" CLEAN ROCK/#67 COVER	\$ 22.39	\$
TON	1 1/2" CLEAN ROCK/#57 COVER	\$ 21.56	\$
TON	3/4" CRUSHER RUN ROCK	\$ NB	\$
TON	1" CRUSHER RUN ROCK	\$ NB	\$
TON	1 1/2" CRUSHER RUN ROCK	\$ 19.56	\$
TON	3/8" SCREENINGS/#6	\$ 18.71	\$
TON	RINSED 3/8" SHOT	\$ NB	\$
TON	CONCRETE SAND	\$ 17.33	\$9.90 Per Ton FOB Dover
TON	WASHED 3/8"/#2 COVER	\$ NB	\$
TON	4" Surge Rock	\$ 21.50	\$

**THE CITY RESERVES THE RIGHT TO PURCHASE QUANTITIES PERIODICALLY AS NEEDED DURING THE LIFE OF THIS CONTRACT.

BIDDER: COMPANY NAME Dolese Bros. Co.

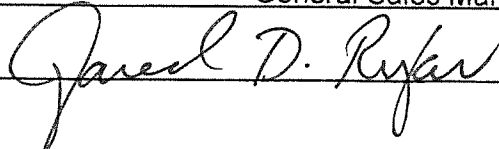
STREET ADDRESS 20 NW 13th Street

MAILING ADDRESS PO Box 677

CITY, STATE & ZIP CODE Oklahoma City OK 73101-0677

SIGNED BY: NAME (Type or Print) Jared D. Ryker

TITLE General Sales Manager

SIGNATURE 



BUSINESS RELATIONSHIP AFFIDAVIT

To Accompany Contractor's Bid

STATE OF OKLAHOMA)
) ss:
COUNTY OF OKLAHOMA)

Jared D. Ryker (Contractor's Authorized Agent), of lawful age, being first duly sworn upon his/her oath, states:

- 1. I am the duly authorized agent of DOLESE BROS. CO. (Bidder's Company Name), the bidder submitting the attached competitive bid (the "bid").
2. My position in the above named company is General Sales Manager.
3. Affiant further states the nature of any partnership, joint venture, or other business relationship presently in effect, or which existed within one (1) year prior to the date of this Affidavit, with the architect, engineer, or other party to the project is as follows:

None
(if none, so state)

- 4. Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this Affidavit between any official or director of the architectural or engineering firm or any other party to the project is as follows:

None
(if none, so state)

5. Affiant further states that the names of all persons who have any such business relationship and the positions they hold with their respective companies or firms are as follows:

None

(if none, so state)

Further, Affiant saith not.

DOLESE BROS. CO.

Jared D. Ryker
Signature of Authorized Agent Jared D. Ryker

General Sales Manager
Title (printed)

Subscribed and sworn to before me this 9th day of June, 2017.

(SEAL)

My commission expires:

24 April 2021

Antoinette Haines
Notary Public





NON-COLLUSION AFFIDAVIT

To Accompany Contractor's Bid

STATE OF OKLAHOMA)

) ss:

COUNTY OF OKLAHOMA)

Jared D. Ryker (Contractor's Authorized Agent), of lawful age, being first duly sworn upon his/her oath, states:

- 1. I am the duly authorized agent of Dolese Bros. Co. (Bidder's Company Name), the bidder submitting the attached competitive bid (the "bid"), for the purpose of certifying the facts pertaining to the existence or nonexistence of collusion among bidders or between bidders and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the award of any contract associated with the bid attached to this document;
2. I am fully aware of the facts and circumstances surrounding the making of the bid and have been personally and directly involved in the proceedings leading to the submission of such bid;
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party to: Any collusion among bidders to restrain the freedom of competition by agreement to bid at a fixed price or to refrain from bidding; Any collusion with any municipal official or employee as to quantity, quality, or price in the bid or contemplated contract, or as to any other terms of such bid or contemplated contract; nor any discussions between bidders and nay municipal official or employee concerning the exchange of money or other thing of value for special consideration in the award of the contemplated contract.

Further, Affiant saith not.

Jared D. Ryker (Handwritten Signature)

Signature of Authorized Agent Jared D. Ryker

General Sales Manager

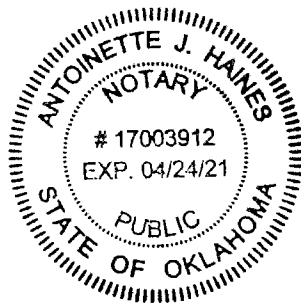
Title (printed)

Subscribed and sworn to before me this 9th day of June, 2017.

(SEAL)

My commission expires:

24 April 2021



Antoinette Haines (Handwritten Signature)
Notary Public

City Commission Meeting

9.4.

Meeting Date: 07/06/2017

Submitted By: Audrey Randall, Executive Assistant

SUBJECT:

ACCEPT PUBLIC HIGHWAY EASEMENT FROM MARK LANG, PHILADELPHIA, MISSISSIPPI, FOR THE 66TH STREET INDUSTRIAL ACCESS IMPROVEMENT PROJECT, PROJECT NO. R-1701A, IN THE AMOUNT OF \$1,600.00.

BACKGROUND:

This public highway easement will provide additional right-of-way to allow for grading, drainage and surface improvements during the project. The acquisition covers a 35' by 35' triangle on the southwest corner of the 66th Street and Chestnut Avenue intersection.

RECOMMENDATION:

Accept easement and authorize payment.

PRESENTER:

Robert Hitt, PE, City Engineer

Fiscal Impact

Budgeted Y/N: Y

Amount: \$1,600.00

Funding Source:

Capital Improvement Fund

City Commission Meeting

9.5.

Meeting Date: 07/06/2017

Submitted By: Audrey Randall, Executive Assistant

SUBJECT:

ACCEPT SIDEWALK AND UTILITY EASEMENT FROM JOHN AND LINDSEY DOBRY, ENID, OKLAHOMA, FOR THE 2017 ADA COMPLIANCE PROJECT, PROJECT NO. M-1707, IN THE AMOUNT OF \$2,450.00.

BACKGROUND:

This easement will enable the City of Enid to place accessible sidewalk in certain areas around the Adams School and provide compliant access ramps. The acquisition covers a 25' by 25' triangle totaling 0.008 acres on the southeast corner of East Maple Avenue and North 21st Street.

RECOMMENDATION:

Accept easement and approve payment.

PRESENTER:

Robert Hitt, PE, City Engineer

Fiscal Impact

Budgeted Y/N: Y
Amount: \$2,450.00
Funding Source:
Capital Improvement Fund

City Commission Meeting

9.6.

Meeting Date: 07/06/2017

Submitted By: Audrey Randall, Executive Assistant

SUBJECT:

APPROVE CHANGE ORDER NO. 1 WITH LUCKINBILL, INC., ENID, OKLAHOMA, FOR ADDING TWO REPLACEMENT MIXERS TO THE DIGESTER AERATION SYSTEM IMPROVEMENT PROJECT, PROJECT NO. S-1703A, IN THE AMOUNT OF \$93,019.71.

BACKGROUND:

This base project improves the efficiency of the digester aeration system used for sludge processing. The project will replace three out of service blowers at the older treatment plant. This Change Order replaces two floating mixers in the digesters that are needed to maintain proper mixing, aeration and meet operating standards and will upgrade the power supply to blowers. The mixers were bid as an alternate in the base bid and were deferred until funding was available.

This replacement is necessary to maintain effective operations in accordance with ODEQ requirements.

The revised contract amount will be \$259,819.71.

RECOMMENDATION:

Approve Change Order #1.

PRESENTER:

Robert Hitt, P.E., City Engineer

Fiscal Impact

Budgeted Y/N: Y

Amount: \$93,019.71

Funding Source:

Capital Improvement Fund

City Commission Meeting

9.7.

Meeting Date: 07/06/2017

Submitted By: Audrey Randall, Executive Assistant

SUBJECT:

ACCEPT HIGHWAY EASEMENT FROM JERRY AND ANETA SCHMIDT, ENID, OKLAHOMA, FOR THE 66TH STREET INDUSTRIAL ACCESS IMPROVEMENT PROJECT, PROJECT NO. R-1701A, IN THE AMOUNT OF \$1,600.00.

BACKGROUND:

This easement will enable the City of Enid to construct improvements on 66th Street from US 412 to Willow Road for industrial use. This right-of-way is needed to allow for grading, drainage and surface improvements during the project. The acquired easement consists of a 35' by 35' foot triangle totaling 0.014 acres off the southwest corner of Willow Road and 66th Street.

RECOMMENDATION:

Accept easement and approve payment.

PRESENTER:

Robert Hitt, PE, City Engineer

Fiscal Impact

Budgeted Y/N: Y

Amount: \$1,600.00

Funding Source:

Capital Improvement Fund

City Commission Meeting

9.8.

Meeting Date: 07/06/2017

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$3,750,432.76.

Attachments

Claimslist

JP Morgan Claimslist

PURCHASE ORDER CLAIMS LIST

7/6/2017

FUND 10 DEPT 000 - N.A.

01-01472	STAPLES ADVANTAGE	PO0142511	PAPER/SHARPIES/TOISSUE/BATTERIES/ST	\$129.20
01-01768	AT&T INTERNET SERVICES, INC.	PO0140702	MONTHLY SERVICE 6/17	\$1,062.00
01-03255	TRI-COUNTY VET, LLC	PO0142548	REIMB/SPAY/NEUTER	\$95.00
01-03661	RK BLACK, INC.	PO0142554	MONTHLY SERVICE 6/17	\$68.40
01-04656	CENTERPOINT ENERGY SERVICES, INC.	PO0142555	MONTHLY SERVICE 5/17	\$874.82
01-04687	EARNHEART OIL, INC.	PO0142751	UNLEADED FUEL/ST	\$9,028.23
01-05041	ENID PET HOSPITAL	PO0142507	REIMB/SPAY/NEUTER	\$115.00
01-05331	LANDRETH, TONY	PO0142476	REFUND/TAX INTERCEPT	\$15.69
01-08123	HOLDINGS FOOD STORE, INC.	PO0142760	DIESEL/ST	\$11,340.93
01-15125	OK GAS & ELECTRIC	PO0142549	MONTHLY SERVICE 6/17	\$35,708.75
01-15125	OK GAS & ELECTRIC	PO0142721	MONTHLY SERVICE 6/17	\$2,438.82
01-15127	OK NATURAL GAS	PO0142546	MONTHLY SERVICE 5/17	\$577.03
01-15127	OK NATURAL GAS	PO0142553	MONTHLY SERVICE 5/17	\$652.84
01-15127	OK NATURAL GAS	PO0142557	MONTHLY SERVICE 6/17	\$652.95
01-19047	AT & T	PO0142720	MONTHLY SERVICE 6/17	\$2,660.84
01-30420	OLSON ANIMAL HOSPITAL, INC.	PO0142510	REIMB/SPAY/NEUTER	\$435.00
01-33090	CAT CLINIC, INC.	PO0142506	REIMB/SPAY/NEUTER	\$65.00
01-53300	ANIMAL CARE OF ENID, INC.	PO0142749	REIMB/SPAY/NEUTER	\$970.00
N.A. TOTAL				\$66,890.50

FUND 10 DEPT 100 - ADM. SERVICES

01-01472	STAPLES ADVANTAGE	PO0142752	COMMISSIONER FOLDER	\$45.00
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$522.69
01-05097	CENTRAL NATIONAL BANK CENTER	PO0142718	OAK RIDGE BOYS TICKET	\$35.00
01-05097	CENTRAL NATIONAL BANK CENTER	PO0142753	RODNEY CARRINGTON TICKETS (30)	\$1,425.00
01-06067	FEDERAL EXPRESS CORP.	PO0142716	SHIPPING FEES	\$27.13
ADM. SERVICES TOTAL				\$2,054.82

FUND 10 DEPT 110 - HUMAN RESOURCES

01-01227	AUTRY VO-TECH CENTER	PO0142703	HR TRAINING 6/17	\$107.50
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$1,236.27
01-05017	ENID TYPEWRITER CO., INC.	PO0142702	PRINTS/INK CARTRIDGES (3)	\$495.91
01-05019	EXENCIAL WEALTH ADVISORS, LLC	PO0142744	2ND QTR 2017 401K CONSULT FEES	\$8,245.03
HUMAN RESOURCES TOTAL				\$10,084.71

FUND 10 DEPT 120 - LEGAL SVCS.

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$642.42
01-03902	MCGIVERN & GILLIARD A PROFESSIONAL	PO0142508	WC/ATTORNEY FEES	\$110.00
01-03921	EXPRESS SCRIPTS, INC.	PO0142485	WC/MEDICAL	\$317.36
01-03921	EXPRESS SCRIPTS, INC.	PO0142671	WC/MEDICAL	\$548.05
01-03921	EXPRESS SCRIPTS, INC.	PO0142733	WC/MEDICAL	\$1,206.39
01-04255	CV CASE MANAGEMENT SERVICES, LLC.	PO0142483	WC/MEDICAL	\$622.62
01-04618	ARENS, EDWARD C/O LOBAUGH LAW FIRM	PO0142668	WC/TRAVEL REIMB	\$119.62
01-05266	FIRSTCHOICE HEALTHCARE, P.C.	PO0142486	WC/MEDICAL	\$377.08
01-05331	LANDRETH, TONY	PO0142476	REFUND/TAX INTERCEPT	\$496.85
01-16145	PETTY CASH	PO0142771	REIMB/OK BAR ASSOC DUES/W GILL	\$152.50
01-16145	PETTY CASH	PO0142775	REIMB/TRAVEL/OWRB CONF/W GILL	\$108.04
01-33380	OPFER, DAVID	PO0142468	WC/MEDICAL	\$317.36
01-33380	OPFER, DAVID	PO0142596	WC/MEDICAL	\$317.36
LEGAL SVCS. TOTAL				\$5,335.65

FUND 10 DEPT 140 - SAFETY

01-01227	AUTRY VO-TECH CENTER	PO0142524	SAFETY TRAINING 5/17-6/17	\$500.00
01-01227	AUTRY VO-TECH CENTER	PO0142643	SAFETY TRAINING 6/17	\$150.00
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$615.33
01-32760	INTEGRIS BASS OCCUP. MEDICINE	PO0142527	PULMONARY FUNCTION TESTS (5)	\$590.00
01-79230	BLR INC	PO0142689	ANNUAL ONLINE SAFETY RENEWAL	\$1,295.00
SAFETY TOTAL				\$3,150.33

FUND 10 DEPT 150 - PR/MARKETING

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$35.00
01-02511	SILAS SR., DERRICK	PO0142574	REIMB/TRAVEL/NAGC CONF	\$709.16
01-04116	DOWNTOWN THREADS	PO0142581	COE LOGO SHIRTS (6)	\$167.14
PR/MARKETING TOTAL				\$911.30

FUND 10 DEPT 200 - GENERAL GOVERNMENT

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$514.78
01-05097	CENTRAL NATIONAL BANK CENTER	PO0142730	CATERING/STATE OF THE CITY	\$827.10
01-05145	ENID METRO AR HM SER COMM	PO0136937	LOCAL PROGRAM FUNDING 6/17	\$20,923.99
01-05334	TIGER PAWN EMPORIUM	PO0142560	TORT CLAIM	\$80.00
01-05342	PANKONIN, GEORGE	PO0142777	REIMB/TRAVEL/AFA CONF	\$352.06
01-07085	GREATER ENID CHAMBER OF COMMERCE	PO0142490	ANNUAL COMM DEV BANQUET (12)	\$525.00
01-15007	OK MUNICIPAL LEAGUE, INC.	PO0142778	OML REGISTRATION FEE/D NORWOOD	\$85.00
01-16145	PETTY CASH	PO0142771	REIMB/FILING FEES	\$19.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0142569	PUBLICATIONS	\$518.05
01-39700	GARFIELD CO. LEGAL NEWS	PO0142644	PUBLICATIONS	\$55.55
GENERAL GOVERNMENT TOTAL				\$23,900.53

FUND 10 DEPT 210 - ACCOUNTING

01-01472	STAPLES ADVANTAGE	PO0142511	PEN REFILLS	\$29.88
01-01472	STAPLES ADVANTAGE	PO0142752	BINDERS (24)	\$54.98
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$30.76
ACCOUNTING TOTAL				\$115.62

FUND 10 DEPT 220 - RECORDS & RECEIPTS

01-16145	PETTY CASH	PO0142771	REIMB/DRAWER SHORTAGE	\$0.48
RECORDS & RECEIPTS TOTAL				\$0.48

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$543.19
01-03047	RF-IP, INC.	PO0142180	READER REPLACEMENT	\$1,046.75
01-58431	CDW GOVERNMENT, INC.	PO0142477	SYMANTEC ENDPOINT PROTECTION	\$3,767.50
INFORMATION TECHNOLOGY TOTAL				\$5,357.44

FUND 10 DEPT 300 - COMMUNITY DEVELOPMENT

01-16145	PETTY CASH	PO0142772	REIMB/MEAL/MAPC MTG	\$82.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0142644	PUBLICATIONS	\$344.65
COMMUNITY DEVELOPMENT TOTAL				\$426.65

FUND 10 DEPT 350 - CODE ENFORCEMENT

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$1,432.41
01-02639	RON'S MOWING SERVICE	PO0142536	MOW/1213 W THOMPSON	\$70.00
01-02639	RON'S MOWING SERVICE	PO0142536	MOW/426 S BUCHANAN	\$150.00
01-04732	DEAL LAWN CARE	PO0142552	MOW/1030 N DAVIS	\$75.00
01-04732	DEAL LAWN CARE	PO0142552	MOW/1420 W MAPLE	\$150.00
01-04732	DEAL LAWN CARE	PO0142552	MOW/1610 E OKLAHOMA	\$75.00
01-04732	DEAL LAWN CARE	PO0142552	MOW/1220 W OAK	\$75.00
01-04732	DEAL LAWN CARE	PO0142552	MOW/218 E YORK	\$75.00
01-04732	DEAL LAWN CARE	PO0142552	MOW/2512 E CEDAR	\$75.00
01-04732	DEAL LAWN CARE	PO0142552	MOW/1225 E MAPLE	\$250.00
01-04732	DEAL LAWN CARE	PO0142552	MOW/415 N JOHNSON	\$75.00
01-04732	DEAL LAWN CARE	PO0142552	MOW/1837 E ASH	\$75.00
01-04732	DEAL LAWN CARE	PO0142552	MOW/1209 E MAINE	\$75.00

01-04732	DEAL LAWN CARE	PO0142552	MOW/716 E CHESTNUT	\$75.00
01-04766	CLM MOWING	PO0142534	MOW/454 E WABASH	\$60.00
01-04766	CLM MOWING	PO0142534	MOW/329 S 20TH	\$60.00
01-04766	CLM MOWING	PO0142534	MOW/1309 SUGGETT	\$60.00
01-04766	CLM MOWING	PO0142589	MOW/2411 E OAK	\$150.00
01-04766	CLM MOWING	PO0142589	MOW/816 E CHEROKEE	\$60.00
01-04766	CLM MOWING	PO0142589	MOW/2614 N MONROE	\$60.00
01-04766	CLM MOWING	PO0142589	MOW/418 W MULBERRY	\$70.00
01-05295	GORE, KIRK A	PO0142550	MOW/1125 N 11TH STREET	\$65.00
01-05295	GORE, KIRK A	PO0142550	MOW/1011 N JEFFERSON	\$65.00
01-05295	GORE, KIRK A	PO0142550	MOW/342 E COTTONWOOD	\$65.00
01-05295	GORE, KIRK A	PO0142550	MOW/2604 N QUINCY	\$120.00
01-05295	GORE, KIRK A	PO0142550	MOW/701 W MULBERRY	\$65.00
01-05295	GORE, KIRK A	PO0142550	MOW/106 W ASH	\$65.00
01-05295	GORE, KIRK A	PO0142642	MOW/2409 E EUCALYPTUS	\$65.00
01-16145	PETTY CASH	PO0142770	REIMB/FILING FEES	\$214.00
01-48610	STITCHES AHEAD, INC.	PO0142532	COE LOGO SHIRTS (8)	\$224.50
01-80177	ALVARADO'S QUALITY MOWING	PO0142561	MOW/1415 E OKLAHOMA	\$134.00
CODE ENFORCEMENT TOTAL				\$4,329.91

FUND 10 DEPT 400 - ENGINEERING

01-01472	STAPLES ADVANTAGE	PO0142511	CHAIR MAT	\$27.99
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$5,183.75
01-02116	MESHEK & ASSOCIATES, PLC	PO0132002	G-1601A PROFESSIONAL SERVICE	\$12,363.82
01-02116	MESHEK & ASSOCIATES, PLC	PO0136207	G-1701A VIEWER UPDATE/GIS HOST	\$1,800.10
01-02116	MESHEK & ASSOCIATES, PLC	PO0142782	G-1701A PROFESSIONAL SERVICE	\$1,311.45
01-02456	PRO PRESENTERS, LLC	PO0141627	AUDIO/VIDEO SYSTEM	\$8,608.82
01-16145	PETTY CASH	PO0142775	REIMB/TRAVEL/KAW LAKE/C GDANSKI	\$108.07
01-16145	PETTY CASH	PO0142775	REIMB/TRAVEL/AWWA CONF/M KATTA	\$66.66
ENGINEERING TOTAL				\$29,470.66

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$519.56
PUBLIC WORKS MGMT TOTAL				\$519.56

FUND 10 DEPT 710 - FLEET MAINTENANCE

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$38.74
01-05023	G&K SERVICES	PO0142657	UNIFORM RENTALS (24)	\$113.31
01-13017	MUNN SUPPLY, INC.	PO0142547	CYLINDER RENTAL	\$48.30
01-13017	MUNN SUPPLY, INC.	PO0142699	CYLINDER RENTAL	\$14.27
01-35300	UNIFIRST, INC.	PO0142501	SHOP TOWEL SERVICE	\$162.86
01-35300	UNIFIRST, INC.	PO0142656	SHOP TOWEL SERVICE	\$325.72
01-80343	FENTRESS OIL COMPANY, INC.	PO0142700	TANK PUMP	\$503.85
FLEET MAINTENANCE TOTAL				\$1,207.05

FUND 10 DEPT 730 - PARKS & RECREATION

01-01338	J & P SUPPLY, INC.	PO0142682	TISSUE/SOAP DISPENSERS (5)	\$147.08
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$9,854.26
01-02243	BB MACHINE & SUPPLY, INC.	PO0142625	TANK FITTINGS	\$65.98
01-02243	BB MACHINE & SUPPLY, INC.	PO0142641	HOSE/CLAMPS/COUPLER/FITTINGS	\$544.52
01-02915	POWER PLAY, LLC	PO0142684	WATER DOME	\$887.00
01-03006	A1 SECURITY CAMERAS	PO0141982	CAMERAS (7)	\$2,104.00
01-03088	MOST DEPENDABLE FOUNTAINS, INC.	PO0142495	VALVE ASSEMBLY REPLACEMENT/CROSSLIN	\$264.00
01-04080	THE BROYHILL MANUFACTURING COMPANY	PO0142610	V500 SPROCKET/FREIGHT	\$18.75
01-04847	W.W. STARR LUMBER CO., INC.	PO0142493	LUMBER/BOLTS	\$281.80
01-04847	W.W. STARR LUMBER CO., INC.	PO0142649	LUMBER/HOOKS	\$613.66
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0142747	ANNUAL FIRE EXT INSPECTIONS (43)	\$1,029.60
01-05023	G&K SERVICES	PO0142480	UNIFORM RENTALS (14)	\$90.56
01-05023	G&K SERVICES	PO0142629	UNIFORM RENTALS (15)	\$172.36
01-05023	G&K SERVICES	PO0142676	UNIFORM RENTALS (29)	\$164.44
01-05026	LESLIE'S SWIMMING POOL SUPPLIES	PO0142680	CHLORINE TEST KIT	\$73.00

01-05270	ZALOUDEK, FW & SONS	PO0142494	V575 BLADE CUP	\$4.95
01-05270	ZALOUDEK, FW & SONS	PO0142494	V166/V546 FRONT FORKS/FITTINGS	\$411.32
01-05293	CIVICPLUS	PO0142617	SOFTWARE FEES 3/17	\$100.00
01-05309	CHEM-CAN BUILDING & CONSTRUCTION S	PO0142627	PORTABLE TOILET RENTAL 5/17-6/17	\$889.00
01-05309	CHEM-CAN BUILDING & CONSTRUCTION S	PO0142706	PORTABLE TOILET RENTAL 7/17	\$160.00
01-13017	MUNN SUPPLY, INC.	PO0142648	CYLINDER RENTAL	\$64.00
01-13223	M&M SUPPLY COMPANY	PO0142709	PAINT	\$94.36
01-30830	LOCKE SUPPLY, INC.	PO0142537	IRRIGATION LINE DRAIN/KELLET	\$2.75
01-30830	LOCKE SUPPLY, INC.	PO0142616	TANK VALVE/FITTINGS	\$54.71
01-30830	LOCKE SUPPLY, INC.	PO0142669	LED LIGHTS (2)/PRIMER/GLUE/DRAIN	\$364.41
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0142567	EDGER BLADES/WEED TRIMMER LINE	\$310.13
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0142567	V508/V509 BLADES/BOLTS	\$8.70
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0142636	WEED TRIMMER LINE	\$69.98
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0142636	V508 CAP/HITCH PIN	\$11.09
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0142658	V509 TRANS RESERVOIR/HITCH PIN	\$75.16
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0142658	EDGER BLADES (50)/TRIMMER LINE	\$227.62
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0142665	TRIMMER/EDGER	\$979.95
01-59360	FASTENAL COMPANY	PO0142683	BOLTS	\$24.94
01-80153	KINNUNEN, INC.	PO0142705	GLOVES (24)	\$177.12
01-80215	PROFESSIONAL TURF PRODUCTS, INC.	PO0142685	V511 FILTERS	\$98.37
01-80215	PROFESSIONAL TURF PRODUCTS, INC.	PO0142746	V511 MOWER BLADES (2)/BELTS (8)	\$1,244.29
01-80246	ATWOODS	PO0142505	TRASH BAGS/GREASE GUN/FITTINGS	\$101.25
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0142525	PAINT BRUSHES (6)/TOILET PLUNGER	\$30.99
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0142633	CLAMPS/ADAPTERS/SEALANT	\$14.34
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0142678	PAINT/IRRIGATION FITTINGS	\$20.52
PARKS & RECREATION TOTAL				\$21,850.96

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT.

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$1,739.15
01-02017	A. W. BRUEGGEMANN CO., INC.	PO0142654	V583 BOLTS	\$7.68
01-02021	B'S QUALITY DOOR, INC.	PO0142768	OVERHEAD DOOR REPLACEMENT	\$2,250.00
01-02243	BB MACHINE & SUPPLY, INC.	PO0142530	V574/BEARING	\$116.88
01-02515	ENID EYE OPTICAL, INC.	PO0142599	SAFETY GLASSES/J MARSH	\$102.00
01-02623	SHOE SHOW, INC.	PO0142724	BOOTS/M BOSWELL	\$125.00
01-03000	CARTER PAINT CO.	PO0142521	V129/BED LINERS	\$186.54
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0142660	V181 FREON	\$99.25
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0142741	V181 SENSOR	\$1,040.43
01-04115	DITCH WITCH OF OKLAHOMA	PO0142701	V170 PINS/BUSHINGS/FITTINGS	\$95.10
01-04207	FOUR J'S TIRE SERVICE, LLC	PO0142470	V572 TIRES (4)	\$1,836.50
01-04209	PATTERSON MOWING	PO0135963	MOW/CLEAN/RIGHT OF WAY	\$5,850.00
01-04847	W.W. STARR LUMBER CO., INC.	PO0142573	STORM DRAIN REPAIR	\$15.56
01-05005	ENID CONCRETE CO., INC.	PO0142626	CONCRETE	\$1,083.50
01-05005	ENID CONCRETE CO., INC.	PO0142719	CONCRETE	\$214.00
01-05114	HRT SERVICE COMPANY, LLC.	PO0136326	MOW/RIGHT OF WAY	\$1,600.00
01-05270	ZALOUDEK, FW & SONS	PO0142579	V550 SPINDLE FORK ASSEMBLY	\$74.99
01-05270	ZALOUDEK, FW & SONS	PO0142653	V546 CLUTCH COIL CONNECTOR	\$43.29
01-13017	MUNN SUPPLY, INC.	PO0142547	V181/TORCH TIPS	\$59.84
01-13017	MUNN SUPPLY, INC.	PO0142547	CYLINDER RENTAL	\$17.83
01-15132	O'REILLY AUTO PARTS, INC.	PO0142630	V105/V106/V502 TAG LIGHT BULBS	\$5.92
01-15132	O'REILLY AUTO PARTS, INC.	PO0142630	V570 ANTIFREEZE	\$38.97
01-15132	O'REILLY AUTO PARTS, INC.	PO0142672	V504 WIPER BLADES	\$15.34
01-18063	DUB ROSS COMPANY, INC.	PO0142538	CULVERT INSTALLATION	\$522.00
01-33210	P & K EQUIPMENT, INC.	PO0142531	V585 BEARINGS	\$21.94
01-33210	P & K EQUIPMENT, INC.	PO0142540	MOWER SPARE PARTS	\$287.16
01-33210	P & K EQUIPMENT, INC.	PO0142580	V570 OIL FILTERS (2)	\$124.55
01-33210	P & K EQUIPMENT, INC.	PO0142614	V585 SEALS (2)	\$50.30
01-33210	P & K EQUIPMENT, INC.	PO0142659	V572 EXHAUST PIPE	\$151.92
01-33210	P & K EQUIPMENT, INC.	PO0142659	V582 BEARING	\$264.93
01-40180	WAY OUT WEST	PO0142727	BOOTS/S BURT	\$125.00
01-50210	LOWE'S HOME CENTERS, INC.	PO0142479	OIL	\$13.29
01-56300	TRUCK PRO, INC.	PO0142615	V139 LED LIGHT	\$142.18
01-80153	KINNUNEN, INC.	PO0142571	HARD HATS (4)/GATORADE (4)	\$110.04
01-80153	KINNUNEN, INC.	PO0142623	SAFETY VESTS (12)	\$68.64
01-80246	ATWOODS	PO0142505	TRASH BAGS/GREASE/WATER JUGS (4)	\$211.44
01-80246	ATWOODS	PO0142632	TRASH BAGS	\$38.97
STRMWTR & ROADWAY MAINT. TOTAL				\$18,750.13

FUND 10 DEPT 750 - TECHNICAL SERVICES

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$4,601.87
01-04033	DOLESE BROTHERS CO., INC.	PO0142774	CRUSHER RUN/SAND	\$287.30
01-04131	UNITED RENTALS (NORTH AMERICA), IN	PO0142758	LIFT RENTAL 5/24/17-6/21/17	\$2,394.54
01-04707	PAVING MAINTENANCE SUPPLY	PO0142759	THERMOPLASTIC	\$1,600.00
01-04847	W.W. STARR LUMBER CO., INC.	PO0142649	STAPLES/HAMMER	\$34.85
01-05005	ENID CONCRETE CO., INC.	PO0142762	CONCRETE	\$2,990.25
01-05023	G&K SERVICES	PO0142480	UNIFORM RENTALS (18)	\$117.68
01-05023	G&K SERVICES	PO0142578	UNIFORM RENTALS (126)	\$675.56
01-05023	G&K SERVICES	PO0142598	UNIFORM RENTALS (19)	\$115.38
01-05023	G&K SERVICES	PO0142655	UNIFORM RENTALS (18)	\$92.98
01-05332	PARTSMASTER	PO0142559	V605 STEP BIT INDEX	\$286.55
01-05332	PARTSMASTER	PO0142691	CUTTING DISK/DRILL BITS (4)	\$1,073.41
01-05340	EFFICIENT BUILDING AUTOMATION CORP	PO0142767	HVAC SOFTWARE	\$1,218.00
01-16008	PINKLEY SALES CO.	PO0142597	SIGNAL MODULE/ETHERNET CABLE	\$890.52
01-16008	PINKLEY SALES CO.	PO0142690	TRAFFIC CAMERAS (2)/SIGNAL CABLE	\$4,650.00
01-80153	KINNUNEN, INC.	PO0142779	GENERATOR	\$939.00
TECHNICAL SERVICES TOTAL				\$21,967.89

FUND 10 DEPT 900 - LIBRARY

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$4,618.10
01-05305	RENNER, RICHARD	PO0141833	2017 SRP PERFORMANCE	\$350.00
01-55120	QUILL CORPORATION, INC.	PO0142586	STORAGE BAGS/FORKS/SPOONS	\$145.96
LIBRARY TOTAL				\$5,114.06

FUND 10 DEPT 950 - SALES TAX TRANSFER

01-03060	CENTRAL NATIONAL BANK	PO0142472	EMA SALES TAX TRANSFER 6/17	\$697,775.18
01-19099	SECURITY NATIONAL BANK	PO0142474	SCHOOL SALES TAX TRANSFER 6/17	\$89,435.11
01-19099	SECURITY NATIONAL BANK	PO0142475	EMA KAW SALES TAX TRANSFER 6/17	\$523,331.39
01-77520	BANK OF OKLAHOMA	PO0142473	SCHOOL BOND TAX TRANSFER 6/17	\$85,008.69
SALES TAX TRANSFER TOTAL				\$1,395,550.37

FUND 10 DEPT 955 - CAPITAL ASSETS & PROJECTS

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$568.63
01-05220	INTERWORKS, INC.	PO0142714	SAN TRAINING/INSTALL/CONFIG	\$3,574.00
01-05303	S & S COATING, LLC	PO0141828	M-1713A SIGN POWDER COATING	\$1,800.00
CAPITAL ASSETS & PROJECTS TOTAL				\$5,942.63

FUND 12 DEPT 125 - SPECIAL PROJECT

01-08060	HENSON CONSTRUCTION CO., INC.	PO0139552	M-1711 BATHROOM PROJECT	\$5,520.60
SPECIAL PROJECT TOTAL				\$5,520.60

FUND 14 DEPT 145 - HEALTH FUND

01-04111	HOLMES MURPHY & ASSOCIATES, INC	PO0142750	BENEFIT CONSULTING 4/17-6/17	\$10,000.00
01-25008	YMCA	PO0142704	WELLNESS DOLLARS	\$70.00
HEALTH FUND TOTAL				\$10,070.00

FUND 20 DEPT 205 - AIRPORT

01-00540	SIMONS PETROLEUM, LLC	PO0142500	UNLEADED FUEL	\$970.76
01-01338	J & P SUPPLY, INC.	PO0142612	TOWELS	\$77.34
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$785.04
01-04563	XPRESS WELLNESS, LLC	PO0142488	WC/MEDICAL	\$284.24
01-04684	OROSCO, NANCY	PO0142499	JANITORIAL SERVICE 6/17	\$187.50
01-04694	SPRING-GREEN LAWN CARE	PO0142556	WEED CONTROL 5/17-6/17	\$129.90
01-05189	DBT TRANSPORTATION SERVICES, LLC	PO0142496	AWOS MAINT/SERVICE 6/17	\$668.36

01-35300	UNIFIRST, INC.	PO0142520	MAT/MOPS/AIR FRESHENER/WIPES	\$116.91
01-80343	FENTRESS OIL COMPANY, INC.	PO0142492	OIL/ST	\$372.50
01-80343	FENTRESS OIL COMPANY, INC.	PO0142611	OIL/ST	\$574.33
AIRPORT TOTAL				\$4,166.88

FUND 22 DEPT 000 - GOLF STOCK

01-05230	POPE DISTRIBUTING CO, INC.	PO0142631	BEER/ST	\$442.80
01-05230	POPE DISTRIBUTING CO, INC.	PO0142764	BEER/ST	\$538.50
01-05230	POPE DISTRIBUTING CO, INC.	PO0142755	BEER/ST	\$19.20
01-05275	H2 GOLF, LLC	PO0142637	PRO SHOP/ST	\$112.87
01-05528	ANHEUSER-BUSCH, LLC	PO0142469	BEER/ST	\$694.00
01-05528	ANHEUSER-BUSCH, LLC	PO0142595	BEER/ST	\$395.90
01-07022	GREAT PLAINS COCA-COLA	PO0142638	SNACKBAR/ST	\$673.71
01-07022	GREAT PLAINS COCA-COLA	PO0142639	SNACKBAR/ST	\$54.36
01-13145	MID-AMERICA WHOLESAL, INC.	PO0142635	SNACKBAR/ST	\$119.85
01-13145	MID-AMERICA WHOLESAL, INC.	PO0142756	SNACKBAR/ST	\$240.67
GOLF STOCK TOTAL				\$3,291.86

FUND 22 DEPT 225 - GOLF

01-01338	J & P SUPPLY, INC.	PO0142618	CLEANER/AEROSOL/DEODORIZER	\$153.74
01-01338	J & P SUPPLY, INC.	PO0142624	AEROSOL/DEODORIZER	\$63.47
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$1,851.80
01-02259	ENID OVERHEAD DOOR	PO0142523	GARAGE DOOR INSTALLATION	\$825.00
01-03749	ASSOCIATED SUPPLY COMPANY	PO0142619	INK CARTRIDGES (28)	\$520.52
01-04926	HAMPEL OIL DISTRIBUTORS, INC.	PO0142745	UNLEADED FUEL	\$435.56
01-04926	HAMPEL OIL DISTRIBUTORS, INC.	PO0142745	DIESEL	\$565.50
01-05309	CHEM-CAN BUILDING & CONSTRUCTION S	PO0142728	PORTABLE TOILET RENTAL 7/17	\$75.00
01-05341	JENLAR PRODUCTS, INC.	PO0142773	DEGREASER	\$289.06
01-12041	LUBER BROS., INC.	PO0142621	LEASED MOWER BELTS (4)	\$191.90
01-13017	MUNN SUPPLY, INC.	PO0142648	CYLINDER RENTAL	\$7.14
01-13145	MID-AMERICA WHOLESAL, INC.	PO0142635	SNACKBAR SUPPLIES	\$23.48
01-13145	MID-AMERICA WHOLESAL, INC.	PO0142756	SNACKBAR SUPPLIES	\$25.03
01-38030	DAL SECURITY, INC.	PO0142622	MONTHLY MONITORING 4/17	\$78.00
01-38030	DAL SECURITY, INC.	PO0142628	MONTHLY MONITORING 6/17	\$78.00
01-65460	ACTSHON PEST CONTROL	PO0142620	PEST CONTROL 6/17	\$75.00
GOLF TOTAL				\$5,258.20

FUND 30 DEPT 305 - STREET & ALLEY

01-00158	C-P INTEGRATED SERVICES INC.	PO0135139	R-1605A ROAD RECONSTRUCTION	\$8,308.65
01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0142575	R-1708 TENSION BARS (2)	\$5.02
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$224.00
01-04033	DOLESE BROTHERS CO., INC.	PO0142774	R-1708 CONCRETE	\$523.19
01-04033	DOLESE BROTHERS CO., INC.	PO0142776	CRUSHER RUN	\$37,479.69
01-04530	BRUEGGEMANN HOLTZEN ENGINEERING, P	PO0142781	M-1708A PROFESSIONAL SERVICE	\$2,725.00
01-05005	ENID CONCRETE CO., INC.	PO0142522	R-1708 CONCRETE	\$802.95
STREET & ALLEY TOTAL				\$50,068.50

FUND 31 DEPT 230 - UTILITY BILLING

01-00793	ONESOURCE MANAGED SERVICES	PO0142502	COPIER USAGE 6/17	\$276.97
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$12.86
01-05134	ENID NEWS & EAGLE	PO0142526	ANNUAL SUBSCRIPTION 7/17-7/18	\$251.88
UTILITY BILLING TOTAL				\$541.71

FUND 31 DEPT 315 - E.M.A.

01-02891	BANK OF OKLAHOMA, N.A.	PO0142695	2003 SCHOOL NOTE TRUSTEE FEE	\$2,500.00
E.M.A. TOTAL				\$2,500.00

FUND 31 DEPT 760 - SOLID WASTE SERVICES

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$2,316.19
01-02243	BB MACHINE & SUPPLY, INC.	PO0142544	V265 HOSE/STEMS	\$146.02
01-02243	BB MACHINE & SUPPLY, INC.	PO0142641	V265 FITTINGS	\$10.58
01-02243	BB MACHINE & SUPPLY, INC.	PO0142661	V250 TRANSMISSION HOSE	\$199.99
01-02243	BB MACHINE & SUPPLY, INC.	PO0142661	V265 ELBOW/FITTINGS	\$13.04
01-03022	CULLIGAN OF ENID	PO0142503	BOTTLED WATER	\$45.50
01-03022	CULLIGAN OF ENID	PO0142503	WATER COOLER RENTAL 5/16-6/17	\$17.00
01-03110	VERMEER GREAT PLAINS	PO0142541	V250 GRINDER REPAIR	\$194.27
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0142564	V265 RELAY	\$25.92
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0142708	V265 COMPRESSOR/FITTINGS	\$959.44
01-03921	EXPRESS SCRIPTS, INC.	PO0142671	WC/MEDICAL	\$697.84
01-04033	DOLESE BROTHERS CO., INC.	PO0142738	CRUSHER RUN	\$2,415.28
01-04038	OK DEPT OF ENVIRONMENTAL QUALITY	PO0142498	ANNUAL OPERATOR LICENSE/J ROSSON	\$46.00
01-04060	SCS AQUATERRA	PO0140721	PASSIVE VENT INSTALLATION	\$17,000.00
01-04207	FOUR J'S TIRE SERVICE, LLC	PO0142470	V211 TIRES (4)	\$1,547.44
01-04560	DOCUGUARD	PO0138317	RECYCLING SERVICE RENEW 6/17	\$4,259.38
01-05021	CORMACK HYDRAULICS, INC.	PO0142710	V208 CYLINDER SEAL	\$287.25
01-05023	G&K SERVICES	PO0142480	UNIFORM RENTALS (70)	\$373.58
01-05066	BRUCKNER TRUCK SALES, INC.	PO0142509	V212 RADIATOR HOSE	\$25.38
01-05207	EMPIRE FINANCIAL, LLC	PO0139550	TRASH TRUCK LEASES 1701101	\$9,466.89
01-05270	ZALOUDEK, FW & SONS	PO0142653	V196 SWITCH	\$19.49
01-05309	CHEM-CAN BUILDING & CONSTRUCTION S	PO0142558	PROFESSIONAL SERVICE	\$160.00
01-13017	MUNN SUPPLY, INC.	PO0142542	CYLINDER RENTAL	\$28.53
01-13089	MERRIFIELD OFFICE SUPPLY	PO0142662	THERMAL ROLLS	\$81.96
01-80246	ATWOODS	PO0142505	TRIMMER	\$199.99
01-80246	ATWOODS	PO0142505	BOOTS/T HALL	\$124.99
01-80246	ATWOODS	PO0142722	BOOTS/J BURDG	\$99.99
01-80246	ATWOODS	PO0142722	BOOTS/C POWELL	\$119.99
01-80343	FENTRESS OIL COMPANY, INC.	PO0142491	OIL	\$1,840.46
01-80343	FENTRESS OIL COMPANY, INC.	PO0142757	OIL	\$1,220.88
SOLID WASTE SERVICES TOTAL				\$43,943.27

FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$402.36
01-03512	PACE ANALYTICAL SERVICES, INC.	PO0142504	SAMPLE ANALYSIS	\$604.00
PUBLIC UTILITIES MGMT TOTAL				\$1,006.36

FUND 31 DEPT 790 - WATER PRODUCTION

01-00781	INTERSTATE ALL BATTERY CENTER, INC	PO0142697	BATTERIES (2)	\$28.50
01-01178	ACCURATE, INC.	PO0142577	SAMPLE ANALYSIS	\$1,445.00
01-01755	CENTRAL STATES ORTHOPEDIC SPECIALI	PO0142482	WC/MEDICAL	\$298.23
01-01759	LILLIE, GARY	PO0142737	WATER ROYALTIES 12/31/16-6/26/17	\$4,209.47
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$1,673.00
01-02243	BB MACHINE & SUPPLY, INC.	PO0142533	BLADES/BOLTS/NUTS	\$378.54
01-02607	PATRICIA STURGEON REV. TRUST	PO0142686	WATER ROYALTIES 12/31/16-6/26/17	\$915.82
01-03271	CENTRAL NAT'L BANK	PO0142732	CIMARRON TERRACE WATER	\$112,279.25
01-03591	OBERLENDER, HAL	PO0142736	WATER ROYALTIES 12/31/16-6/26/17	\$5,234.10
01-04038	OK DEPT OF ENVIRONMENTAL QUALITY	PO0142498	ANNUAL OPERATOR LICENSES (10)	\$828.00
01-04188	DEWALD, BRENDA L & SCOTT E	PO0142739	WATER ROYALTIES 12/31/16-6/26/17	\$4,836.57
01-04402	DEHAAS, DARYL L	PO0142780	WATER ROYALTIES 12/31/16-6/26/17	\$11,747.88
01-04403	DEHAAS, JUSTIN	PO0142742	WATER ROYALTIES 12/31/16-6/26/17	\$3,048.80
01-04754	DIAGNOSTIC IMAGING ASSOCIATES, INC	PO0142484	WC/MEDICAL	\$122.57
01-05023	G&K SERVICES	PO0142657	UNIFORM RENTALS (10)	\$46.69
01-05080	BROOKS, JEREMY	PO0142740	WATER ROYALTIES 12/31/16-6/26/17	\$1,887.50
01-13017	MUNN SUPPLY, INC.	PO0142547	CYLINDER RENTAL	\$21.40
01-30830	LOCKE SUPPLY, INC.	PO0142669	LED STRIP	\$145.00
01-38030	DAL SECURITY, INC.	PO0142696	MONTHLY MONITORING 6/17	\$50.00
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0142658	TRIMMER THROTTLE TRIGGER	\$43.82
01-79090	ST MARYS REGIONAL MEDICAL CENTER	PO0142487	WC/MEDICAL	\$592.47
01-79980	PIONEER BUSINESS SOLUTION	PO0142590	MONTHLY SERVICE 6/17	\$26.61
01-79980	PIONEER BUSINESS SOLUTION	PO0142663	MONTHLY SERVICE 7/17	\$118.69
01-80258	BRENNTAG SOUTHWEST, INC.	PO0135945	CHLORINE GAS	\$3,497.60
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0142576	PLUNGER	\$6.59
WATER PRODUCTION TOTAL				\$153,482.10

FUND 31 DEPT 795 - WATER RECLAMATION SERVICES

01-00447	FRONTIER EQUIP. SALES, LLC	PO0142712	FLOW METER	\$1,590.50
01-00917	HD SUPPLY WATERWORKS	PO0142664	EPOXY (5)	\$149.95
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$4,746.70
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0142741	V345 RUBBER TRACKS	\$2,192.58
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0142708	V339 LATCH	\$65.83
01-04033	DOLESE BROTHERS CO., INC.	PO0142489	ROCK	\$359.58
01-04033	DOLESE BROTHERS CO., INC.	PO0142651	ROCK	\$172.09
01-04847	W.W. STARR LUMBER CO., INC.	PO0142649	SCREWS	\$25.54
01-05005	ENID CONCRETE CO., INC.	PO0142543	CONCRETE REPAIR	\$415.32
01-05005	ENID CONCRETE CO., INC.	PO0142652	CONCRETE	\$455.63
01-05005	ENID CONCRETE CO., INC.	PO0142667	CONCRETE	\$353.13
01-05023	G&K SERVICES	PO0142480	UNIFORM RENTALS (26)	\$119.66
01-08022	HUGHES LUMBER CO., LLC	PO0142582	LUMBER/STAKES/SCREWS	\$59.68
01-08022	HUGHES LUMBER CO., LLC	PO0142566	LUMBER	\$34.60
01-13017	MUNN SUPPLY, INC.	PO0142547	CYLINDER RENTAL	\$49.92
01-13017	MUNN SUPPLY, INC.	PO0142648	CYLINDER RENTAL	\$9.30
01-15083	OK CONTRACTORS SUPPLY	PO0142481	FLANGES/BUSHINGS/FITTINGS	\$166.00
01-15083	OK CONTRACTORS SUPPLY	PO0142545	GATE VALVE	\$220.00
01-15083	OK CONTRACTORS SUPPLY	PO0142666	CORP STOPS (12)	\$480.00
01-19001	STANLEY'S WRECKER SERVICE	PO0142640	V371 TOW	\$50.00
01-30360	FEDERAL CORPORATION, INC.	PO0142539	SOLENOID VALVE	\$143.93
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0142567	FILLER CAP/BAR OIL	\$11.20
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0142658	TRIMMER FILTERS/PLUGS/OIL	\$121.96
01-76250	LOGAN COUNTY ASPHALT COMPANY	PO0142761	PROLINE PATCH	\$1,669.85
01-80153	KINNUNEN, INC.	PO0142650	DRILL BIT	\$34.53
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0142525	POST HOLE DIGGER	\$12.99
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0142678	CONCRETE SEALANT	\$53.69
WATER RECLAMATION SERVICES TOTAL				\$13,764.16

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$904.93
01-02141	BIO-AQUATIC TESTING, INC.	PO0142497	SAMPLE ANALYSIS	\$1,980.00
01-04429	STOVER & ASSOCIATES, INC	PO0136891	PLANT MGMT SERVICES 6/17	\$105,458.25
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0142525	BOLTS/SCREWS	\$47.55
WASTEWATER PLANT MGMT TOTAL				\$108,390.73

FUND 33 DEPT 335 - V.D.A.

01-00223	COOPER, MICHAEL G.	PO0136199	CONSULTING SERVICE	\$10,000.00
01-00223	COOPER, MICHAEL G.	PO0142694	REIMB/PHONE SERVICE 5/17	\$86.99
01-00223	COOPER, MICHAEL G.	PO0142694	REIMB/TRAVEL/DEFENSE SUMMIT	\$1,580.17
01-00332	TRAVEL ENTERPRISE, INC.	PO0142769	AIRFARE/WASH DC/M COOPER	\$456.96
V.D.A. TOTAL				\$12,124.12

FUND 40 DEPT 405 - CAPITAL IMPROVEMENT

01-00158	C-P INTEGRATED SERVICES INC.	PO0135139	R-1603C ROAD RECONSTRUCTION	\$2,348.37
01-03882	JVIDEN'S LAND SURVEY CO.,INC	PO0142754	M-1508 LANDFILL STAKING	\$5,155.00
01-04530	BRUEGGEMANN HOLTZEN ENGINEERING, P	PO0132785	M-1603A PROFESSIONAL SERVICE	\$19,500.00
01-12007	LUCKINBILL, INC.	PO0137724	W-1406B WATERLINE RELOCATION	\$315,660.00
01-12007	LUCKINBILL, INC.	PO0141554	W-1406E STREET IMPROVEMENT	\$61,300.00
01-15156	OK DEPT. OF TRANSPORTATION	PO0142518	R-1311A INTERSECTION CLVD/CHNT	\$1,143,397.00
01-60230	RICK LORENZ CONSTRUCTION	PO0137448	M-1702A TRAIL IMPROVEMENT	\$5,700.00
01-60230	RICK LORENZ CONSTRUCTION	PO0140526	M-1604 SRSD143 SAFE ROUTES	\$7,189.51
CAPITAL IMPROVEMENT TOTAL				\$1,560,249.88

FUND 42 DEPT 425 - SANITARY SEWER FUND

01-12007	LUCKINBILL, INC.	PO0141353	S-1703 DIGESTER IMPROVEMENT	\$147,250.00
SANITARY SEWER FUND TOTAL				\$147,250.00

FUND 43 DEPT 435 - STORMWATER FUND

01-04530	BRUEGGEMANN HOLTZEN ENGINEERING, P	PO0140701	F-1708A PROFESSIONAL SERVICE	\$1,381.25
01-05081	BEVERAGES CONSTRUCTION, LLC.	PO0139546	F-1701A PROFESSIONAL SERVICE	\$23,930.50
01-60230	RICK LORENZ CONSTRUCTION	PO0141299	F-1708A CULVERT REPLACEMENT	\$61,188.14
STORMWATER FUND TOTAL				\$86,499.89

FUND 44 DEPT 445 - WATER CAP. IMPROVEMENT FUND

01-03707	DOERNER, SAUNDERS, DANIEL & ANDERS	PO0142693	W-1304A WATER RIGHTS	\$1,454.55
WATER CAP. IMPROVEMENT FUND TOTAL				\$1,454.55

FUND 50 DEPT 505 - 911

01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$341.00
01-66190	AT&T	PO0142748	MONTHLY SERVICE 6/17	\$1,135.57
911 TOTAL				\$1,476.57

FUND 51 DEPT 515 - POLICE

01-01472	STAPLES ADVANTAGE	PO0142752	INK CARTRIDGES/BATTERIES/FOLDER	\$564.46
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$2,334.25
01-03000	CARTER PAINT CO.	PO0142521	V2035 PARTS	\$131.37
01-03000	CARTER PAINT CO.	PO0142521	V2023 BED LINERS/PAINT/REDUCER	\$518.85
01-03000	CARTER PAINT CO.	PO0142698	V2031 PAINT	\$23.00
01-03430	GARFIELD GLASS	PO0142551	V2031 WINDSHEILD	\$218.63
01-03569	GRIMSLEY'S, INC.	PO0142674	TOWELS/LINERS/TISSUE/SOAP	\$374.32
01-03921	EXPRESS SCRIPTS, INC.	PO0142670	WC/MEDICAL/L ANDREWS	\$8.21
01-04563	XPRESS WELLNESS, LLC	PO0142488	WC/MEDICAL/J FREE	\$385.33
01-04974	LEAGUE MOBILE VET SERVICE	PO0142529	REIMB/EXAMS/VACCINATIONS	\$35.00
01-05012	ENID WINNELSON COMPANY, INC.	PO0142725	PLUMBING FITTINGS	\$11.18
01-13089	MERRIFIELD OFFICE SUPPLY	PO0142679	ENVELOPES/LEDGERS/LABELS	\$148.11
01-16004	PDQ PRINTING	PO0142681	TIMECARDS	\$188.00
01-16145	PETTY CASH	PO0142771	REIMB/NOTARY FEES (2)	\$20.00
01-16145	PETTY CASH	PO0142772	REIMB/PARKING/OKC TRIAL/T ROSE	\$8.00
01-30420	OLSON ANIMAL HOSPITAL, INC.	PO0142510	REIMB/EXAMS/VACCINATIONS	\$492.00
01-32760	INTEGRIS BASS OCCUP. MEDICINE	PO0142675	VACCINES (3)	\$235.00
01-46560	GROOM CLOSET	PO0142673	K9 DOG FOOD	\$106.56
01-50210	LOWE'S HOME CENTERS, INC.	PO0142726	PLIERS/RINGS	\$13.94
01-53300	ANIMAL CARE OF ENID, INC.	PO0142749	REIMB/EXAMS/VACCINATIONS	\$540.00
01-65460	ACTSHON PEST CONTROL	PO0142677	PEST CONTROL 6/17	\$90.00
POLICE TOTAL				\$6,446.21

FUND 60 DEPT 605 - E.E.C.C.H.

01-04656	CENTERPOINT ENERGY SERVICES, INC.	PO0142555	MONTHLY SERVICE 5/17	\$613.72
01-15127	OK NATURAL GAS	PO0142557	MONTHLY SERVICE 6/17	\$18.81
01-80045	CHISHOLM TRAIL EXPO CENTER	PO0142723	HOTEL TAX 5/17	\$48,872.06
E.E.C.C.H. TOTAL				\$49,504.59

FUND 65 DEPT 655 - FIRE

01-00781	INTERSTATE ALL BATTERY CENTER, INC	PO0142763	GENERATOR BATTERY	\$90.95
01-00781	INTERSTATE ALL BATTERY CENTER, INC	PO0142763	V1029 BATTERIES (4)	\$419.80
01-00838	SUMMIT TRUCK GROUP OF OKLAHOMA	PO0142591	V1031/V1034 FILTERS (8)	\$88.51
01-00838	SUMMIT TRUCK GROUP OF OKLAHOMA	PO0142591	V1042/V1043 ELEMENT/HOSE	\$175.49
01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0142601	ROUND METAL	\$2.85
01-01227	AUTRY VO-TECH CENTER	PO0142592	PULMONARY FUNCTION TESTING (3)	\$505.00
01-01338	J & P SUPPLY, INC.	PO0142605	TOWELS/SOAP/LINERS/CLEANER	\$656.52
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$3,485.11
01-02123	BRADFORD INDUSTRIAL SUPPLY CORP.	PO0142604	AIR FILTERS	\$19.39
01-03545	OK STATE DEPT OF HEALTH	PO0142609	ANNUAL EMT LICENSE/J SHAW	\$22.50

01-04030	WELDON PARTS, INC.	PO0142565	V1034 BRAKES/KIT PIN	\$430.30
01-04030	WELDON PARTS, INC.	PO0142715	V1034 ROTOR	\$654.98
01-04207	FOUR J'S TIRE SERVICE, LLC	PO0142570	V1031 TIRE	\$527.58
01-04318	THE CANVAS SHOP, LLC	PO0142572	VELCRO STRAPS	\$280.50
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0142717	COPIER USAGE 6/17	\$62.86
01-04916	RF RESULTS, LLC	PO0142692	ANNUAL TOWER MAINT/INSPECTION	\$1,068.75
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0142602	FIRE EXT INSPECTION/RECHARGE	\$52.20
01-05067	ENID GLASSWORKS, INC.	PO0142766	V1034 WINDSHIELD INSTALL	\$100.00
01-05337	COACH GLASS	PO0142634	V1034 WINDSHIELD	\$605.00
01-13089	MERRIFIELD OFFICE SUPPLY	PO0142606	INK CARTRIDGE	\$73.43
01-15132	O'REILLY AUTO PARTS, INC.	PO0142588	V1029/V1034/V1042 FILTERS	\$596.48
01-15132	O'REILLY AUTO PARTS, INC.	PO0142588	SPLICES/TIES/LUGS	\$100.47
01-15132	O'REILLY AUTO PARTS, INC.	PO0142765	OIL/GLOVES/THERMOMETER	\$90.93
01-16145	PETTY CASH	PO0142772	REIMB/MEAL/OSFA CONV/S BARTLEY	\$8.99
01-19235	SOUTHWEST TRUCK PARTS, INC.	PO0142568	V1029 POWER STEERING ELEMENT	\$39.27
01-19235	SOUTHWEST TRUCK PARTS, INC.	PO0142713	V1034 HUB SEAL	\$41.39
01-20106	T & W TIRE, INC.	PO0142735	V1031 TIRES (4)	\$1,677.52
01-31260	BRUEGGEMANN ENGINEERING	PO0142584	V1031 SHOCK BOLTS/NUTS	\$59.44
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0142734	V1029 RESCUE SAW	\$1,149.00
01-59100	OSU FIRE SERVICE TRAINING	PO0142594	AED CARDS (39)/INSPECTOR TRAINING (2)	\$495.00
01-79980	PIONEER BUSINESS SOLUTION	PO0142607	MONTHLY SERVICE 6/17	\$33.04
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0142593	LIGHT BULBS/FILTERS/LUBE	\$36.44
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0142593	V1023 GAS CAN/SPIGOT/TERMINALS	\$36.54
FIRE TOTAL				\$13,686.23

FUND 80 DEPT 805 - SINKING FUND

01-07037	GARFIELD COUNTY COURT CLERK	PO0142517	2017 SINKING FUND JUDGMENT	\$170,433.43
SINKING FUND TOTAL				\$170,433.43

FUND 99 DEPT 995 - EPTA

01-00612	PHYSICIANS GROUP, LLC	PO0142731	WC/MEDICAL	\$5,766.08
01-00906	JOHN VANCE MOTORS, INC	PO0142645	V8572 ENGINE REPAIR	\$250.80
01-01227	AUTRY VO-TECH CENTER	PO0142643	SAFETY TRAINING 6/17	\$200.00
01-01338	J & P SUPPLY, INC.	PO0142583	TOWELS	\$29.66
01-01783	JP MORGAN CHASE	PO0142688	CHASE PAYMENT	\$1,801.72
01-01800	COMMUNITY HOSPITAL, LLC	PO0142729	WC/MEDICAL	\$4,440.57
01-02964	4R KIDS FOUNDATION, INC.	PO0142647	SHREDDING 6/17	\$10.00
01-05249	PETTIBONE, DONNA R	PO0142467	WC/MILEAGE REIMB	\$66.34
01-05335	YEICH, STEPHEN M, MD	PO0142563	WC/MEDICAL	\$372.64
01-19047	AT & T	PO0142562	MONTHLY SERVICE 6/17	\$285.48
01-65460	ACTSHON PEST CONTROL	PO0142585	PEST CONTROL 6/17	\$90.00
EPTA TOTAL				\$13,313.29

COMBINED BREAKDOWN OF TOTALS

EMA	\$323,628.33
EEDA	\$0.00
EPTA	\$13,313.29
REMAINING FUNDS	\$3,750,432.76
TOTAL CLAIMS	\$4,087,374.38

PURCHASING CARD CLAIMS LIST

7-6-17

FUND 10 DEPT 100 - ADMINISTRATIVE SERVICES

AMERICAN SIGNAL CORP	PO0142688	STORM SIREN REPAIR	337.76
AT&T*PREMIER EBIL	PO0142688	IPAD DATA PLAN 6/17	184.93
ADMINISTRATIVE SERVICES TOTAL			522.69

FUND 10 DEPT 110 - HUMAN RESOURCES

754 ENID NEWS & EAGLE	PO0142688	ANNUAL NEWSPAPER SUBSCRIPTION	107.94
DOWNTOWN THREADS	PO0142688	LOGO JACKET/B MURPHY	36.74
NBF*NATL BIZ FURNITURE	PO0142688	DESK	863.62
STAPLES 00106633	PO0142688	OFFICE CHAIR	227.97
HUMAN RESOURCES TOTAL			1,236.27

FUND 10 DEPT 120 - LEGAL SERVICES

OFFICE DEPOT #1079	PO0142688	INK CARTRIDGES (2)/ENVELOPES/COFFEE/SEALER	642.42
LEGAL SERVICES TOTAL			642.42

FUND 10 DEPT 140 - SAFETY

AT&T*BILL PAYMENT	PO0142688	IPAD DATA PLAN 5/17	30.76
KINNUNEN SALES AND REN	PO0142688	STOP/SLOW TRAFFIC PADDLES/COOLING BANDANAS	88.83
STAPLES 00106633	PO0142688	INK CARTRIDGE/COFFEE/LAMINATING POUCHES	495.74
SAFETY TOTAL			615.33

FUND 10 DEPT 150 - PR/MARKETING

AT&T*PREMIER EBIL	PO0142688	IPAD DATA PLAN 6/17	27.01
POPEYE'S #10542 QPS	PO0142688	MEAL/NAGC CONF/D SILAS	7.99
PR/MARKETING TOTAL			35.00

FUND 10 DEPT 200 - GENERAL GOVERNMENT

FRANCIS TUTTLE CAFE	PO0142688	MEAL (2)/OML TRAINING	9.50
HILTON INTERNATIONALS	PO0142688	LODGING/ADC CONF/B SHEWEY	31.43
JUMBO FOODS	PO0142688	BOTTLED WATER/COFFEE/TEA/SODA	103.25
NAPOLIS ITALIAN RE	PO0142688	MEAL/COMMISSION MEETING	353.54
SPL*TAXICHARGE - WASH	PO0142688	TRANSPORTATION/ADC CONF/B SHEWEY	17.06
GENERAL GOVERNMENT TOTAL			514.78

FUND 10 DEPT 210 - ACCOUNTING

AT&T*PREMIER EBIL	PO0142688	IPAD DATA PLAN 6/17	30.76
ACCOUNTING TOTAL			30.76

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

AT&T*PREMIER EBIL	PO0142688	IPAD DATA PLAN 6/17	23.26
COLOR ID	PO0142688	ID CARDS	302.00
LOWES #00205*	PO0142688	LUMINESCENT FIBERGLASS RODS	32.98
WEB*NETWORKSOLUTIONS	PO0142688	EMAIL SSL CERTIFICATE RENEWAL	184.95
INFORMATION TECHNOLOGY TOTAL			543.19

FUND 10 DEPT 350 - CODE ENFORCEMENT

AT&T*PREMIER EBIL	PO0142688	TABLET PLAN 6/17	115.05
DOLLAR TREE	PO0142688	SUNSCREEN	7.00
FOUR J'S TIRE SERV	PO0142688	V373 TIRES (2)	185.88
INT'L CODE COUNCIL INC	PO0142688	ICC BOOKS (3)	134.63
LOWES #00205*	PO0142688	DROP MASK RESPIRATORS (5)	199.85
MERRIFIELD OFFICE & SC	PO0142688	DESKS (2)	790.00
CODE ENFORCEMENT TOTAL			1,432.41

PURCHASING CARD CLAIMS LIST

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FUND 10 DEPT 400 - ENGINEERING

AMER SOC CIVIL ENGINEE	PO0142688	ASCE CONF REGISTRATION/C GDANSKI	620.00
AMERICAN 0010283941597	PO0142688	LUGGAGE/2017 AWWA CONF/M KATTA	50.00
AMERICAN 00121343623936	PO0142688	AIRFARE (3)/WTP VISIT	1,135.28
ARAMARK PA CONV CTR CO	PO0142688	MEAL/2017 AWWA CONF/M KATTA	5.50
AU BON PAIN Q50	PO0142688	MEAL/2017 AWWA CONF/M KATTA	13.20
COTPA PARKING-SKI DATA	PO0142688	PARKING/ASCE CONF/C GDANSKI	8.00
GIORGIO ON PINE	PO0142688	MEAL/2017 AWWA CONF/M KATTA	29.25
HAMPTON INNS	PO0142688	LODGING/2017 AWWA CONF/M KATTA	1,671.51
JET ROCK	PO0142688	MEAL/2017 AWWA CONF/M KATTA	16.85
LIBERTY BELL AIRPORT S	PO0142688	MEAL/2017 AWWA CONF/M KATTA	11.00
LOLITA	PO0142688	MEAL/2017 AWWA CONF/M KATTA	20.36
SHI INTERNATIONAL CORP	PO0142688	MS OFFICE LICENSES (2)	678.00
SOUTHWES 5268535020667	PO0142688	AIRFARE/ASCE CONF/C GDANSKI	452.96
TAXI SVC LONG ISLAND C	PO0142688	TAXI/2017 AWWA CONF/M KATTA	30.05
UNITED 01623530153000	PO0142688	AIRFARE (3)/WTP VISIT	428.40
VERTS MAR	PO0142688	MEAL/2017 AWWA CONF/M KATTA	13.39
ENGINEERING TOTAL			5,183.75

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

AT&T*BILL PAYMENT	PO0142688	IPAD DATA PLAN 6/17	54.78
KINNUNEN SALES AND REN	PO0142688	SELF LEVELING CAULK/RUBBER GLOVES	276.09
PARADISE DONUTS	PO0142688	MEAL (7)/SUPERVISOR MEETING	20.38
SLEEP INN	PO0142688	LODGING/ASSE SAFETY CONF/B MCBRIDE	150.85
STAPLES 00106633	PO0142688	TAPE	6.49
WM SUPERCENTER #4390	PO0142688	EMPLOYEE ERROR/REIMB VIA CHECK	10.97
PUBLIC WORKS MGMT TOTAL			519.56

FUND 10 DEPT 710 - FLEET MGMT

AT&T*BILL PAYMENT	PO0142688	IPAD DATA PLAN 6/17	30.76
WM SUPERCENTER #4390	PO0142688	COFFEE	7.98
FLEET MGMT TOTAL			38.74

FUND 10 DEPT 730 - PARKS & RECREATION

2000 CED	PO0142688	RECEPTACLES (4)	72.90
ACADEMY SPORTS #271	PO0142688	LIFEJACKETS (10)/WHISTLE (20)	269.70
AMAZON MKTPLACE PMTS	PO0142688	WATER BAGS (20)/SUNGLASSES (30)/WHISTLES (11)	1,661.94
AMAZON.COM	PO0142688	BIRD WIRE/METER/WALKIE TALKIES (3)	344.90
AMAZON.COM	PO0142688	V129 FIRE HOSE/HYDRANT FITTINGS	196.30
AT&T*BILL PAYMENT	PO0142688	IPAD DATA PLAN 6/17	115.54
ATWOOD 01 ENID	PO0142688	POOL CONCESSIONS	187.06
ATWOOD 01 ENID	PO0142688	TRASH BAGS/PAINT ROLLERS/MURATIC ACID	393.41
CHANCE RIDES MFG INC	PO0142688	FERRIS WHEEL PARTS	2,371.60
ENID IRON & METAL CO	PO0142688	STAINLESS STEAL SHEET	20.00
FOUR J'S TIRE SERV	PO0142688	V521 TIRES (2)	196.40
FOUR J'S TIRE SERV	PO0142688	V534 TIRES (4)	357.48
FOUR J'S TIRE SERV	PO0142688	V544 TIRES (2)	132.68
HOTSY OF OKLAHOMA	PO0142688	V176 ORING/COUPLER	4.58
JACKS SMALL ENGINES &	PO0142688	SOD CUTTER PARTS	57.20
KINNUNEN SALES AND REN	PO0142688	V129 HOSE/FITTINGS	108.15
LESLIES POOLMART #909	PO0142688	POOL PUMP BABY POOL	979.99
LOCKE SUPPLY WE ENID	PO0142688	LED LIGHTS	139.80
LOWES #00205*	PO0142688	(CREDIT) RETURN ATTIC DOORS	(132.45)
MUNN SUPPLY	PO0142688	ELECTRODES	11.69
PP*RAINBOWSUZS	PO0142688	COMMUNITY CULTURAL CELEBRATION LOGO	150.00

PURCHASING CARD CLAIMS LIST

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RECREATION SUPPLY COMP	PO0142688	LINE FLOATS (20)	244.00
SAMS CLUB #4731	PO0142688	POOL CONCESSIONS	867.04
STAPLES 00106633	PO0142688	PRINTER/STRIP CORD/PAPER	147.19
THE MOWER SHOP INC	PO0142688	V558 MOWER WHEEL PARTS	40.31
WAL-MART #0499	PO0142688	POOL CONCESSIONS	694.44
WM SUPERCENTER #4390	PO0142688	MEAL/EMP APPRECIATION	92.09
WM SUPERCENTER #499	PO0142688	POOL CONCESSIONS	130.32
PARKS & RECREATION TOTAL			9,854.26

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT

2000 CED	PO0142688	LED FLOOD LIGHTS (4)/FITTINGS	1,377.44
ALBRIGHT STEEL WIRE EN	PO0142688	DRAIN BOX PINS	17.50
AT&T*BILL PAYMENT	PO0142688	IPAD DATA PLAN 6/17	54.78
FOUR J'S TIRE SERV	PO0142688	V585 TUBES	102.56
HUGHES LUMBER COMPANY	PO0142688	SIDING	25.30
JOHNSTON SEED COMPANY	PO0142688	GRASS SEED	19.70
LOWES #00205*	PO0142688	TAPCONS	21.82
WM SUPERCENTER #499	PO0142688	WATER JUGS	56.43
WW STARR LUMBER ENID	PO0142688	SCREWS	63.62
STRMWTR & ROADWAY MAINT TOTAL			1,739.15

FUND 10 DEPT 750 - TECHNICAL SERVICES

2000 CED	PO0142688	BREAKER PANEL/BREAKERS/NUTS/CONDUIT	485.11
ACE HDWE	PO0142688	RIVETS	13.58
AIR DELIGHTS INC	PO0142688	AUTOMATIC FLUSHERS	1,669.79
ALBRIGHT STEEL WIRE EN	PO0142688	RATCHET STRAPS	14.18
AMAZON MKTPLACE PMTS	PO0142688	(CREDIT) RETURN CURTAINS	(11.22)
AT&T*BILL PAYMENT	PO0142688	IPAD DATA PLAN 6/17	213.36
ATWOOD 01 ENID	PO0142688	LATCH HOOK	14.98
CENEX FARMERS 07053606	PO0142688	PROPANE CYLINDER/PROPANE	342.72
DEPT OF ENV QUALITY	PO0142688	LICENSE RENEWAL (3)	230.00
DOLLAR GENERAL #11591	PO0142688	BLEACH	11.35
EL VAQUERO	PO0142688	MEAL/WATER LICENSE CLASS/L LARUE	20.46
ENID WINNELSON CO	PO0142688	PVC/CAP/GLUE/GLEANER	29.03
FASTENAL COMPANY01	PO0142688	HOLESAW KIT	141.76
GRIMSLEY'S, INC.	PO0142688	TOILET PAPER/TOWELS/TRASH LINERS	414.94
KINNUNEN SALES AND REN	PO0142688	WATER COOLER/GATORADE	132.00
KTA - TRANSA TEMP -QPS	PO0142688	TOLL/PARTS PICKUP	4.50
LOCKE SUPPLY WE ENID	PO0142688	OUT BOX/WASHER/KNOCK CAPS	17.11
LOWES #00205*	PO0142688	CAULKING GUN	27.73
OK DEPT OF LABOR	PO0142688	BOILER INSPECTOR	25.00
OREILLY AUTO #0188	PO0142688	WD-40	11.58
RAMSEYS WHAT EVER	PO0142688	ROPE	87.00
SHERWIN WILLIAMS 70718	PO0142688	PAINT	9.18
SQ *A W BRUEGGEMANN	PO0142688	FERRIS WHEEL CLUTCH/PUNCH SET	114.21
STUART C IRBY	PO0142688	LED LIGHTS	354.19
US PATRIOT- WEB ORDERS	PO0142688	SAFETY WORK BOOTS/D SMITH	197.99
WW STARR LUMBER ENID	PO0142688	METAL BLADES	31.34
TECHNICAL SERVICES TOTAL			4,601.87

FUND 10 DEPT 900 - LIBRARY

030 BRAUMS STORE	PO0142688	PROGRAM SUPPLIES	6.85
ACE HDWE	PO0142688	PROGRAM SUPPLIES	10.52
ALDI 75012	PO0142688	PROGRAM SUPPLIES	13.74
AMAZON MKTPLACE PMTS	PO0142688	IPOD/PAPER/LAMINATE (3)/PENCILS/TAPE/COFFEE	2,183.85
AMAZON.COM	PO0142688	CUPS/HOSE REEL/MOUSE	211.21
AMAZON.COM	PO0142688	PROGRAM SUPPLIES	181.00

PURCHASING CARD CLAIMS LIST

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AMER LIB ASSOC-IMIS	PO0142688	ALA DUES/K BOARDMAN	227.00
CAPSTONE	PO0142688	BOOKS (19)	380.30
DEMCO INC	PO0142688	BOOK SUPPORTS (45)	236.77
DEMCO INC	PO0142688	VOLUNTEER SHIRTS/SRP	72.75
DOLLAR TREE	PO0142688	PROGRAM SUPPLIES	7.00
ERINCONDREN.COM	PO0142688	PLANNER	79.95
HOBBY-LOBBY #0008	PO0142688	BOOK/TRACING PAPER/CARBON PAPER	18.57
LOWES #00205*	PO0142688	SEALER/TILE/GLUE	65.57
MOOD PANDORA	PO0142688	MUSIC AMPLIFIER/SERVICE SET UP	118.01
PAYPAL *REPAIRPARTS	PO0142688	IPAD MINI REPLACEMENT SCREEN	28.96
QUALITY LOGO PRODUCTS	PO0142688	LOGO MUGS (72)	205.19
SQU*SQ *KLINE SIGN L.L	PO0142688	ROPE/CLIPS	70.60
STAPLES DIRECT	PO0142688	FIRST AID SUPPLIES	251.11
STAPLES DIRECT	PO0142688	PENCIL SHARPENER/CARD STOCK	81.18
WALGREENS #5531	PO0142688	PROGRAM SUPPLIES	9.36
WM SUPERCENTER #499	PO0142688	PROGRAM SUPPLIES	158.61
LIBRARY TOTAL			4,618.10

FUND 10 DEPT 955 - CAPITAL ASSETS & PROJECTS

ALBRIGHT STEEL WIRE EN	PO0142688	M-1713A TUBING	22.63
SIGNWAREHOUSE.COM	PO0142688	M-1713A INK CARTRIDGE	546.00
CAPITAL ASSETS & PROJECTS TOTAL			568.63

FUND 20 DEPT 205 - AIRPORT

BB MACHINE & SUPPLY IN	PO0142688	BEARINGS	44.80
F.W. ZALOUDEK CO.	PO0142688	MOWER BLADES	233.71
LOWES #00205*	PO0142688	CARPET CLEANER RENTAL	56.98
P AND K EQUIPMENT ENID	PO0142688	V829 BLADES/OIL/AIR FILTER	336.55
PDQ PRINTING	PO0142688	AIRPORT BROCHURES	78.00
SPORTY'S CAT 800548464	PO0142688	SPOT LANDING PRIZE	35.00
AIRPORT TOTAL			785.04

FUND 22 DEPT 225 - GOLF

BRADFORD INDUSTRIAL SP	PO0142688	COMPRESSOR/LIQUID/SUCTION DRIERS	111.57
ENID NEW HOLLAND	PO0142688	FILTER	13.03
FLAMING AUTO SUPPLY	PO0142688	OIL FILTER/HAND CLEANER	47.96
HIBU INC. -DEPOSIT	PO0142688	ADVERTISING	235.76
JACK'S OUTDOOR POWER E	PO0142688	EDGER/WEEDEATER/BLOWER	1,048.17
JUMBO FOODS	PO0142688	SNACKBAR SUPPLIES	33.58
M. E. MILLER TIRE CO.	PO0142688	TIRE REFUND	(35.00)
MUNN SUPPLY	PO0142688	NITROGEN	33.40
NORTHWEST TROPHY & AWA	PO0142688	NAMEPLATES	48.00
OREILLY AUTO #0188	PO0142688	SHOP SUPPLIES	28.06
STAPLES 00106633	PO0142688	PRINTER/INK CARTRIDGE	268.96
WAL-MART #4390	PO0142688	SNACKBAR SUPPLIES	9.11
WM SUPERCENTER #4390	PO0142688	SNACKBAR SUPPLIES	9.20
GOLF TOTAL			1,851.80

FUND 30 DEPT 305 - STREET & ALLEY

CHEM CAN BUILDING & CO	PO0142688	R-1708 PORTABLE TOILET RENTAL	164.00
MANNS RENTAL	PO0142688	R-1708 ROTO TILLER RENTAL	60.00
STREET & ALLEY TOTAL			224.00

FUND 31 DEPT 230 - UTILITY SERVICES

WAL-MART #4390	PO0142688	DEODORIZER	12.86
UTILITY SERVICES TOTAL			12.86

PURCHASING CARD CLAIMS LIST

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FUND 31 DEPT 760 - SOLID WASTE

ALBRIGHT STEEL WIRE EN	PO0142688	FLAT METAL	12.66
AMAZON.COM	PO0142688	GREASE GUN	645.74
AT&T*BILL PAYMENT	PO0142688	IPAD DATA PLAN 6/17	423.95
ENID IRON & METAL CO	PO0142688	SHEET METAL/PIPE	103.85
FOUR J'S TIRE SERV	PO0142688	V224 TIRE	235.00
FOUR J'S TIRE SERV	PO0142688	V229 TIRES (4)	630.00
SCHIEBER S DONUTS & DE	PO0142688	MEAL (14)/SAFETY MEETING	22.50
WAL-MART #0499	PO0142688	STICKY NOTES/MOUSE PAD	23.92
WM SUPERCENTER #4390	PO0142688	BOTTLED WATER	214.97
WW STARR LUMBER ENID	PO0142688	CAULK	3.60
SOLID WASTE TOTAL			2,316.19

FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

AT&T*BILL PAYMENT	PO0142688	IPAD DATA PLAN 6/17	74.78
INT*IN *RED SHELF TOO	PO0142688	EMP APPRECIATION/FLOWER ARRANGEMENT	34.25
KINNUNEN SALES AND REN	PO0142688	RUBBER GLOVES/MOP HEADS	116.97
STAPLES 00106633	PO0142688	INK CARTRIDGE (4)/MOUSE	166.96
UPS (800) 811-1648	PO0142688	SHIPPING FEES	9.40
PUBLIC UTILITIES MGMT TOTAL			402.36

FUND 31 DEPT 790 - WATER PRODUCTION

AT&T*BILL PAYMENT	PO0142688	IPAD DATA PLAN 6/17	54.78
ENID WINNELSON CO	PO0142688	PVC FITTINGS	251.76
FOUR J'S TIRE SERV	PO0142688	V312 TIRES (4)	729.80
LOCKE SUPPLY WE ENID	PO0142688	LIGHT FIXTURES	537.24
STEVENS FORD	PO0142688	V320 AIR FILTER	39.17
STEVENS FORD	PO0142688	V321 AIR FILTER	39.17
STUART C IRBY	PO0142688	CABINET HOLE SEALS	21.08
WATER PRODUCTION TOTAL			1,673.00

FUND 31 DEPT 795 - WATER RECLAMATION SVS

THE UPS STORE 5063	PO0142688	SHIPPING FEES	6.06
ENID WINNELSON CO	PO0142688	PIPE/VALVES	400.01
DEPT OF ENV QUALITY	PO0142688	ODEQ RENEWAL LICENSES (7)	736.00
KATOM RESTA	PO0142688	ICE MACHINE PO0141628	3,238.65
MUNN SUPPLY	PO0142688	CARBON DIOXIDE	28.66
STUART C IRBY	PO0142688	MOTOR CONTACTOR/BLOCK	160.10
THE UPS STORE 5063	PO0142688	SHIPPING FEES	177.22
WATER RECLAMATION SVS TOTAL			4,746.70

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

EFECTOR INC	PO0142688	PRESS PROXIMITY SENSORS	298.55
LOWES #01549*	PO0142688	STUDS/PLYWOOD/SIDING/TYVEK/CAULK	606.38
WASTEWATER PLANT MGMT TOTAL			904.93

FUND 50 DEPT 505 - 911

SHI INTERNATIONAL CORP	PO0142688	OFFICE PRO PLUS SOFTWARE	341.00
911 TOTAL			341.00

FUND 51 DEPT 515 - POLICE

FOUR J'S TIRE SERV	PO0142688	V2019 TIRES (3)	334.20
FOUR J'S TIRE SERV	PO0142688	V2021 TIRES (4)	432.76
FOUR J'S TIRE SERV	PO0142688	V2040 TIRES (2)	222.80
FOUR J'S TIRE SERV	PO0142688	V2041 TIRES (2)	50.00
FOUR J'S TIRE SERV	PO0142688	V2042 TIRES (4)	445.60
FOUR J'S TIRE SERV	PO0142688	V2053 TIRES (2)	258.00
FOUR J'S TIRE SERV	PO0142688	V2094 TIRES (2)	277.04

PURCHASING CARD CLAIMS LIST

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FOUR J'S TIRE SERV	PO0142688	V2118 TIRES (2)	239.20
SAVE A LOT #24925	PO0142688	BOTTLED WATER/SODA	68.00
USPS PO 3928270415	PO0142688	SHIPPING FEES 515	6.65
		POLICE TOTAL	2,334.25

FUND 65 DEPT 655 - FIRE

AMAZON MKTPLACE PMTS	PO0142688	SAFETY GLASSES (12)	20.31
BRADFORD INDUSTRIAL SP	PO0142688	COMPRESSOR/BUBBLES/LIQUID & SUCTION DRY	807.15
CANDLEWOOD SUITES BART	PO0142688	LODGING (2)/OSFA CONF	426.73
CSTK OF OKC	PO0142688	V1043 HOSE ASSEMBLY	136.80
DMI* DELL HLTHCR/PTR	PO0142688	DESKTOP COMPUTER	707.20
FAMILY DOLLAR #2065	PO0142688	BOTTLED WATER	40.20
FRANK & LOLA'S NEIGHBO	PO0142688	MEAL/OSFA CONF/S BARTLEY	36.38
HOLIDAY INN EXPRESS TU	PO0142688	LODGING (2)/OSFA CONF	457.45
LOWES #00205*	PO0142688	SPRINKLER HEADS (2)/COUPLINGS/CAPS	55.98
MCDONALD'S F28296	PO0142688	MEAL/OSFA CONF/S BARTLEY	6.19
MUNN SUPPLY	PO0142688	NITROGEN	20.30
MURPHY'S STEAK HOUSE	PO0142688	MEAL/OSFA CONF/T DOWERS	14.96
PAYPAL *ZORO.COM	PO0142688	STEPLADDER	553.89
SENR SALSA MEXICA	PO0142688	MEAL (4)/OSFA CONF	48.17
STAPLES 00106633	PO0142688	INK CARTRIDGE	37.99
TACO BELL #26911	PO0142688	MEAL/OSFA CONF/C MANTZ	6.99
TALLGRASS PRAIRIE TABL	PO0142688	MEAL/OSFA CONF/S BARTLEY	22.50
UNITED LINEN	PO0142688	KITCHEN/SHOP TOWELS	36.68
UPS (800) 811-1648	PO0142688	SHIPPING FEES	9.40
WM SUPERCENTER #499	PO0142688	VOICE RECORDER	39.84
		FIRE TOTAL	3,485.11

FUND 99 DEPT 995 - EPTA

ACC CLIMATE CONTROL	PO0142688	V8570 CONDENSER	470.12
FOUR J'S TIRE SERV	PO0142688	V8563 TIRES (4)	774.52
FOUR J'S TIRE SERV	PO0142688	V8574 TIRES (4)	337.82
LOWES #00205*	PO0142688	SAFETY GLASSES/VESTS	69.80
USPS PO 3928270415	PO0142688	SHIPPING FEES	6.65
WAL-MART #0499	PO0142688	CLEANER/WIPES/AUTO CLEANER	142.81
		EPTA TOTAL	1,801.72

JP MORGANCHASE CLAIMS LIST TOTAL **\$ 53,575.87**

City Commission Meeting

12.1.

Meeting Date: 07/06/2017

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

CONSIDER RENEWING THE LEASE AGREEMENT ON THE 2015 BOMAG COMPACTOR.

BACKGROUND:

In 2015, the Enid Municipal Authority entered into an agreement with Yellowhouse Machinery, Co., to lease a 2015 Bomag compactor. Yellowhouse Machinery, Co. assigned the lease to Community National Bank of Okarche, Oklahoma. The lease must be renewed annually, and will be effective through June 2018.

RECOMMENDATION:

Execute renewal of lease.

PRESENTER:

Erin Crawford, Chief Financial Officer

Fiscal Impact

Budgeted Y/N: Y

Amount: \$94,880.04

Funding Source:

Enid Municipal Authority.

Attachments

Compactor Renewal

COMMUNITY NATIONAL BANK

P.O. BOX 545
653 N. Main / HIGHWAY 81
(405) 263-7491
OKARCHE, OKLAHOMA 73762

P.O. BOX 619
101 N. MAIN
(580) 227-4426
FAIRVIEW, OKLAHOMA 73737

NOTICE EXERCISING OPTION TO RENEW LEASE

Community National Bank of Okarche
Attn: David Craig
P.O. Box 545
Okarche, OK 73762

RE: Lease Purchase Agreement
2015 Bomag Compactor
Loan #6473500

Please be advised that the undersigned, as Lessee under a Lease Purchase Agreement Contract for property known as **2015 Bomag Compactor Serial #101570021022** dated **December 17, 2015**, does hereby exercise the option to extend the term of said Lease for a period commencing on **July 1, 2017** and terminating on **June 30, 2018**.

It is further provided, that all other terms of the Lease shall continue during this extended term as set forth herein.

Signed under the seal this _____ day of _____, 2017.

Yours very truly,
Lessee:
Enid Municipal Authority
P.O. Box 1768
Enid, OK 73702

William Shewey Major & Chairman

Jerald Gilbert City Manager

Andrea Chism City Attorney

ATTEST: _____
Alissa Lack, City Clerk

City Commission Meeting

12.2.

Meeting Date: 07/06/2017

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

CONSIDER RENEWING THE LEASE AGREEMENT ON THE 2016 JOHN DEERE DOZER.

BACKGROUND:

In 2015, the Enid Municipal Authority entered into an agreement with Yellowhouse Machinery, Co., to lease a John Deere dozer. Yellowhouse Machinery, Co. assigned the lease to Community National Bank of Okarche, Oklahoma. The lease must be renewed annually, and will be effective through June 2018.

RECOMMENDATION:

Execute renewal of lease.

PRESENTER:

Erin Crawford, Chief Financial Officer

Fiscal Impact

Budgeted Y/N: Y

Amount: \$78,103.80

Funding Source:

Enid Municipal Authority

Attachments

Dozer Renewal

COMMUNITY NATIONAL BANK

P.O. BOX 545
853 N. Main / HIGHWAY 81
(405) 283-7491
OKARCHE, OKLAHOMA 73762

P.O. BOX 619
101 N. MAIN
(580) 227-4426
FAIRVIEW, OKLAHOMA 73737

NOTICE EXERCISING OPTION TO RENEW LEASE

Community National Bank of Okarche
Attn: David Craig
P.O. Box 545
Okarche, OK 73762

RE: Lease Purchase Agreement
2015 John Deere 850K Dozer
Loan #6472700

Please be advised that the undersigned, as Lessee under a Lease Purchase Agreement Contract for property known as **2015 John Deere 850K Dozer Serial #T0850KXKFF287780** dated **December 17, 2015**, does hereby exercise the option to extend the term of said Lease for a period commencing on **July 1, 2017** and terminating on **June 30, 2018**.

It is further provided, that all other terms of the Lease shall continue during this extended term as set forth herein.

Signed under the seal this _____ day of _____, 2017.

Yours very truly,
Lessee:
Enid Municipal Authority
P.O. Box 1768
Enid, OK 73702

William Shewey Mayor & Chairman

Jerald Gilbert City Manager

Andrea Chism City Attorney

ATTEST: _____
Alissa Lack, City Clerk

City Commission Meeting

12.3.

Meeting Date: 07/06/2017

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$323,628.33.

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

15.1.

Meeting Date: 07/06/2017

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER A RESOLUTION ACCEPTING CHANGES TO THE ENID PUBLIC TRANSPORTATION (EPTA) AMERICANS WITH DISABILITY ACT (ADA) POLICY TO ADHERE TO FEDERAL TRANSIT ADMINISTRATION REQUIREMENTS.

BACKGROUND:

The Oklahoma Department of Transportation's (ODOT) Public Transit management has suggested changes to update the EPTA ADA policy. This policy was accepted in 2013 by the EPTA Board of Directors. During ODOT's EPTA 2016 Triennial Subrecipient Oversight Assessment, recommendations were made by ODOT to update the EPTA ADA policy so that it was compliant with FTA regulations.

RECOMMENDATION:

Accept changes to the EPTA ADA policy so that it will be in compliance with FTA.

PRESENTER:

Mary Beth Williams, EPTA General Manager

Attachments

Resolution
ADA Policy

AUTHORIZING RESOLUTION

_____-2017

A RESOLUTION ADOPTING THE ENID PUBLIC TRANSPORTATION AUTHORITIES REVISED AMERICANS WITH DISABILITIES ACT POLICY TO REVISE THE CITY'S CURRENT POLICY TO COINCIDE WITH BOTH FEDERAL LAW AND FEDERAL TRANSIT AUTHORITY REGULATIONS.

WHEREAS, the Enid Public Transportation Authority (EPTA) provides public transportation guided by all provisions of the Americans With Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973 and US Department of Transportation (DOT) implementation regulation found at 49 C.F.R. Parts 27, 37 and 38 as amended; and

WHEREAS, Enid Public Transportation Authority participates in the Federal Transit Administration (FTA) transportation consortium and the FTA has provided compliance policies to use in ADA policies consistent with state and federal law; and

WHEREAS, Enid Public Transportation Authority is revising its ADA Policy to reflect changes in its operating system to a demand-response service which does not offer a fixed route or complementary paratransit service.

NOW THEREFORE BE IT RESOLVED by the EPTA Board of Trustees that the July 6, 2017, That the Americans with Disabilities Act Policy will be in immediate force and effect and will supersede all previous versions of this policy.

APPROVED AND EXECUTED this 6th day of July, 2017.

Enid Public Transportation Authority

William E. Shewey, Chairman

(SEAL)

ATTEST:

Alissa Lack, Secretary

Approved as to Form and Legality:

Andrea Chism, City Attorney

**Americans with Disabilities Act
Policy**

For

Enid Public Transportation Authority

Accepted Date: _____

Revised: _____

Revised: _____

I. Goal

It is the goal of Enid Public Transportation Authority (EPTA), through its demand-response rural public transit service, is to design, implement and maintain an efficient and effective transportation system for all its customers, including persons with disabilities. The EPTA works to ensure nondiscriminatory transportation in support of the Federal Transit Administration's mission to enhance the social and economic quality of life for all Americans.

II. Policy

It is the policy of EPTA to abide by all provisions of the Americans With Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973, and US Department of Transportation (DOT) 49 C.F.R. Parts 27, 37, and 38 implementation recommendation as amended, in the delivery of transit services that are open to the public and prohibits discrimination on the basis of disability and sets specific requirements that transit agencies must follow.

III. ADA Requirements

Equivalent Service

EPTA provides demand-response rural public transportation and provides equivalent service to individuals with disabilities that are consistent with DOT's ADA 49 C.F.R. Part 37.77. This transportation is provided in the most integrated setting appropriate to the needs of the individual and will be equivalent to the service provided other individuals with respect to:

Response time;

Fares;

Geographic area of service;

Hours and days of service;

Restrictions or priorities based on trip purpose;

Availability of information and reservations capability;

Any constraints on capacity or availability;

General Service Requirements

a. Training

EPTA ensures that personnel are trained as proficiently, as appropriate to their duties, so that they operate vehicles and equipment safely and properly while assisting and treating individuals with disabilities who use the service in a respectful and courteous way, giving appropriate attention to the differences among individuals with disabilities.

b. Service Animals

EPTA shall permit service animals to accompany individuals with disabilities in vehicles and facilities. Under the Americans with Disabilities Act of 1990, a service animal is defined as *“any guide dog, signal dog, or other animal that is individually trained to do work or perform tasks for an individual with a disability, including, but not limited to, alerting individuals with impaired hearing to intruders or sounds, providing minimal protection or rescue work, pulling a wheelchair, or fetching dropped items. 49CFR37.3*

Control of the service animal is the responsibility of the animals’ partner. Any service animal that is out of control will not be transported. If an animal’s behavior creates a hazard or direct threat, the accountability for damages or injuries shall remain with the person responsible for the service animal.

Service animals should sit or lie on the floor. Animals are not permitted to occupy a passenger seat or to block the passenger aisle.

c. Transporting of Wheelchairs

EPTA will accommodate mobility devices. Three or more wheeled devices, that are usable indoors, designed or modified for and used by individuals with mobility impairments, whether operated manually or powered, will be accommodated as long as the lift can accommodate the size and weight of the wheelchair, its user, and there is space for the wheelchair on the vehicle. Mobility devices will not be transported if they are inconsistent with legitimate safety requirements, as specified in the EPTA Policies and Procedures.

d. Wheelchair Securement

Section 38.23(d) of the DOT’s ADA regulation requires all ADA compliant vehicles to have a two-part securement system: One to secure the mobility aids, such as wheelchairs or other devices, and another to secure the individual. For each wheelchair or mobility aid securement device provided, a passenger seat

belt and shoulder harness, complying with all applicable provisions of Title 49 Part 571, shall also be provided for use by wheelchair or mobility aid users. Such seat belts and shoulder harnesses shall not be used in lieu of a device, which secures the wheelchair or mobility aid itself.

The securement system shall limit the movement of an occupied wheelchair or mobility aid to no more than 2 inches in any direction under normal vehicle operating conditions. 49CFR 38(d)(5)

It is recommended that power chairs and scooters be turned to the “OFF” position once on the lift platform and while the lift is in operation.

All wheelchairs and mobility aids must be secured to the floor of the vehicle using the securement equipment.

e. Lift Deployment

Passengers will be permitted to use a lift or ramp to board or disembark from a vehicle at any designated stop, unless the lift or ramp cannot be deployed, the lift or ramp will be damaged if it is deployed, or temporary conditions preclude the safe use of the stop by all passengers. Standees should stand in the center of the platform facing the direction of travel. If capable, the passenger should hold both handrails when on the platform.

f. Portable Oxygen Use

Individuals with disabilities who use portable oxygen devices are allowed to travel with respirators and properly secured portable oxygen supplies. Oxygen supplies must not obstruct the aisle. EPTA drivers are trained to assist those specific passengers.

g. Priority Seating for Passengers

Upon request from a boarding passenger with disabilities or a senior, drivers shall ask - but not require - non-disabled and non-senior passengers to vacate priority seating they are occupying at the front of the bus to these passengers. Drivers are not required to enforce the priority seating designation beyond making such a request.

h. Reserved Seating for Mobility Devices

Mobility device securement areas on buses are reserved. Passengers using common mobility aids shall be boarded if the securement areas are not otherwise occupied by a mobility device, regardless of the number of passengers on the

bus. Drivers are required to ask passengers sitting in the securement areas to move to other available seats or to stand.

IV. Passenger Responsibilities

- a. All passengers must be able to sit in a bus seat or wheelchair in order to be transported.
- b. All passengers on the vehicle are required to wear seat belts in accordance with EPTA Policies and Procedures and applicable laws of the State of Oklahoma.
- c. EPTA will deny service to any individual who engages in violent or illegal conduct.
- d. If a passenger's physical condition or conduct is hazardous, or their behavior is seriously disruptive and/or a direct threat to others, service will be denied in accordance with the EPTA Policies and Procedures.
- e. The passenger will be notified of his/her right to appeal the denial of service and EPTA will hear the appeal as soon as reasonably possible.

V. Driver Responsibilities

- a. Drivers are responsible for loading and unloading passengers.
- b. Drivers are not permitted to enter a passenger's home under any circumstance.
- c. Drivers are not permitted to maneuver a wheelchair up or down more than one step. This rule is provided for the safety of the passenger and the driver. This rule does not obligate a driver to maneuver a wheelchair up or down a step or curb.
- d. Drivers are not permitted to lift passengers.
- e. Drivers will help passengers take lightweight items off the vehicle and set them on the curb. If additional assistance is required, this assistance may be rendered on a case-by-case basis.
- f. Drivers will allow passengers with disabilities time to board and disembark the vehicle safely.
- g. Drivers will announce stops as needed for individuals with a visual impairment or other disability that cannot identify the proper vehicle or route.

VI. Personal Care Attendants and Companions

EPTA does not require the use of a Personal Care Attendant for any passenger. If a PCA accompanies a passenger, the PCA will be treated as any other passenger and will ride at the normal fare.

VII. Effective Communication

- a. EPTA is committed to providing information about its services, policies and procedures to the public in accessible formats for persons with disabilities.
- b. EPTA provides TTY through the City of Enid at 711 so that persons with hearing or speech impairments may communicate with and receive information from city staff regarding EPTA services.

VIII. Public Involvement

EPTA will provide on-going mechanisms in accessible formats to involve the public in decisions regarding its accessible services, proposed service changes, proposed fare increases, policies and procedures, and other similar topics.

IX. Complaint Process

EPTA is committed to providing safe, reliable, and accessible transportation options for the community. Individuals wishing to file a complaint and/or obtain a copy of the EPTA policies may contact EPTA at (580) 233 -7433 or come in person to our office located at 1502 W. Poplar in Enid, Oklahoma.

X. Office Hours

EPTA’s office is located at 1502 W. Poplar in Enid, Oklahoma. Punch-cards can be bought, and customer complaint forms, EPTA Policies, and other information can be picked up in person at the office.

Office hours are:

Monday through Friday	8:00am to 5:00pm
Saturday and Sunday	CLOSED

Transportation hours are:

Monday through Saturday	6:00am to 7:00pm
Sunday	CLOSED

City Commission Meeting

15.2.

Meeting Date: 07/06/2017

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$13,313.29.

Attachments

Claimslist

JP Morgan Claimslist
