



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

BOARD OF COMMISSIONERS

NOTICE OF MEETINGS

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust will meet in regular session at 6:30 p.m. on the 22nd day of February, 2018, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS REGULAR MEETING

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF FEBRUARY 6, 2018.
5. AWARDS, PRESENTATIONS, PROCLAMATIONS, AND ORGANIZATIONAL BUSINESS.
 1. PRESENT PET AVAILABLE FOR ADOPTION AT THE CITY ANIMAL SHELTER.
 2. CONSIDER APPOINTMENTS TO THE AVIATION ADVISORY BOARD, BOARD OF ADJUSTMENT, ENID JOINT RECREATION TRIAD, MEADOWLAKE GOLF COURSE ADVISORY BOARD, PARK BOARD, METROPOLITAN AREA PLANNING COMMISSION (MAPC), CONSTRUCTION BOARD OF ADJUSTMENT, AND PUBLIC ACCESS TELEVISION ADVISORY BOARD.
 3. CONSIDER APPOINTMENTS TO THE VANCE DEVELOPMENT AUTHORITY.

6. ADMINISTRATION.

- 1. CONSIDER A RESOLUTION AMENDING THE 2017-2018 STREET & ALLEY FUND BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$15,000.00 TO INCREASE THE 2017-2018 APPROPRIATED AMOUNTS FOR THE STREET & ALLEY DEPARTMENT; AMENDING THE 2017-2018 CAPITAL IMPROVEMENT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$45,000.00 TO INCREASE THE 2017-2018 APPROPRIATED AMOUNTS FOR THE CAPITAL IMPROVEMENT DEPARTMENT AND AMENDING THE 2017-2018 GENERAL FUND BUDGET BY REDUCING APPROPRIATIONS IN THE AMOUNT OF \$60,000.00 TO DECREASE THE 2017-2018 APPROPRIATED AMOUNTS FOR THE GENERAL FUND CAPITAL REPLACEMENT DEPARTMENT.**
- 2. CONSIDER AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014 TITLE 3, "BUSINESS AND LICENSE REGULATIONS", CHAPTER 7 "SECURITY COMPANIES AND ALARM SYSTEMS" TO AMEND SECTIONS 3-7-1, 3-7-2, 3-7-4 THROUGH 3-7-6, 3-7-8 THROUGH 3-7-13, AND 3-7-15 TO MODERNIZE STANDARDS AND REMOVE FIRE ALARMS; TITLE 5, "PUBLIC SAFETY", CHAPTER 4, "ENHANCED 911 EMERGENCY TELEPHONE SERVICE" TO REPEAL SECTION 5-4-3 "MISUSE OF 911 AND FALSE REPORTING OF EMERGENCY"; AND AMENDING CHAPTER 5 "GENERAL OFFENSES", ARTICLE F BY ADOPTING 5-5F-6 "MISUSE OF 911 SYSTEM"; ADOPTING 5-5F-7 "FALSE REPORTING OF AN EMERGENCY" TO INCLUDE ACTIVATION OF ALARM BY ANY MEANS; TITLE 9, CHAPTER 10, SECTION 9-10-1 "FIRE CODE ADOPTED"; SECTION 9-10-2 "AMENDMENTS TO FIRE CODE" TO INCLUDE A NEW DEFINITION FOR FALSE ALARMS AND PROVIDE PENALTY PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.**
- 3. EXECUTE CONTRACT BETWEEN WARREN POWER & MACHINERY, INC., MIDLAND, TEXAS, AND THE CITY OF ENID FOR CAPITAL RECOVERY OF WATER LINE EXTENSION, PROJECT W-1713A, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**
- 4. HEAR THE APPEAL ON BEHALF OF MR. VICTOR CARRILLO PURSUANT TO TITLE 9, CHAPTER 11, SECTION 9-11-2 OF THE ENID MUNICIPAL CODE, 2014, REGARDING THE CODE ADMINISTRATOR'S DETERMINATION THAT 2512 EAST CEDAR AVENUE HAS BECOME DILAPIDATED AND SHOULD BE REMOVED.**
- 5. CONSIDER THE VAN BUREN HIGHWAY 81 OVERPASS OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) DESIGN RECOMMENDED BY THE PUBLIC ARTS COMMISSION OF ENID (PACE).**

7. CONSENT.

- 1. ACCEPT PUBLIC ACCESS EASEMENTS FROM INDEPENDENT SCHOOL DISTRICT NO. 57, GARFIELD COUNTY, OKLAHOMA, FOR THE DEVELOPMENT AT 1002 SEQUOYAH DRIVE.**
- 2. ACCEPT THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) PERMIT TO CONSTRUCT 771 LINEAR FEET OF 8-INCH PVC SANITARY SEWER LINE AND ALL APPURTENANCES AT HARRISON COURT APARTMENTS TO SERVE THE CITY OF ENID, GARFIELD COUNTY, OKLAHOMA, PROJECT NO. S-1806A.**

3. APPROVAL OF CLAIMS IN THE AMOUNT OF \$3,664,266.19.
8. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.
9. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY REGULAR MEETING.
10. ENID MUNICIPAL AUTHORITY REGULAR MEETING.
 1. CONSIDER A RESOLUTION AUTHORIZING ENID MUNICIPAL AUTHORITY TRANSFERS, IN THE AMOUNT OF \$15,000.00 TO THE STREET & ALLEY FUND AND \$45,000.00 TO THE CAPITAL IMPROVEMENT FUND.
 2. CONSIDER A RESOLUTION INCREASING THE 2017-2018 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY (EMA) IN THE AMOUNT OF \$14,100,000.00.
 3. APPROVAL OF CLAIMS IN THE AMOUNT OF \$132,545.23.
11. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.
12. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.
13. ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.
 1. APPROVAL OF CLAIMS IN THE AMOUNT OF \$2,000.00.
14. ADJOURN TO CONVENE AS THE ENID PUBLIC TRANSPORTATION AUTHORITY.
15. TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.
16. ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.
 1. APPROVAL OF CLAIMS IN THE AMOUNT OF \$2,644.85.
17. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.
18. PUBLIC COMMENTS.
19. ADJOURN.

City Commission Meeting

4.

Meeting Date: 02/22/2018

SUBJECT:

CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF FEBRUARY 6, 2018.

Attachments

Minutes

MINUTES OF REGULAR MEETING OF THE
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST,
TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST,
AND TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY, A PUBLIC TRUST
HELD ON THE 6TH DAY OF FEBRUARY 2018

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust, met in regular session at 6:30 P.M. on the 6th day of February 2018, in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, pursuant to notice given by December 15, 2017 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 5th day of February 2018.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Norwood, Ezell, Waddell, Pankonin and Mayor Shewey.

ABSENT: Commissioner Wilson.

Staff present were City Manager Jerald Gilbert, City Attorney Carol Lahman, City Clerk Alissa Lack, Finance Manager Jennifer Smith, City Engineer Robert Hitt, Public Works Director Everett Glenn, Planning Administrator Chris Bauer, Police Captain Bryan Skaggs, Fire Chief Joe Jackson, Director of Marketing and Public Relations Steve Kime, Human Resources Director Sonya Key, and Ex-Officio Member Colonel Darrell Judy.

Pastor Randy Mitchell from First United Methodist Church gave the Invocation, and Colonel Darrell Judy led the Flag Salute.

Motion was made by Commissioner Pankonin and seconded by Commissioner Waddell to approve the minutes of the regular Commission meeting of January 18, 2018, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Ezzell, Waddell, Pankonin and Mayor Shewey.

NAY: None.

Animal Adoption Coordinator Charlet Ringwald presented “Minnie”, a 12-week-old female Pit/Lab/Collie mix available for adoption at the Enid Animal Shelter.

A legislative update was given by Mr. Curt Roggow, Legislative Consultant for the City of Enid. He noted that the legislature was back in regular session as of February 5, 2018 at noon, but that they been in either of two special sessions for several months.

Mr. Roggow explained that the Governor had given her State of the State address on February 5th, and a lot of emphasis was placed on the Step Up Oklahoma Program. This was the front-burner issue at the Capital, and was in response to the budget shortfall.

HB1033 (House Bill) was developed in special session number two, and could be expedited through special session. It was expected the HB1033 would be voted on in committee on Thursday, February 8th, and then would go to a vote on the house floor on the following Monday. The items being pushed on the Step Up bill were as follows:

- Cigarette Tax
- Oil and Gas Production Tax
- Renewables Generation Tax
- Motor Fuel Tax

- Cap Transferability/Cash Refundability for coal, wind, and railroad credits
- Gaming Modernization
- Simplification of Individual Income Tax

The Step Up group was also looking at reforms, such as the following:

- Increase Teacher Salaries
- Lower Supermajority Threshold
- Budget Stabilization
- Line-Item Budget
- Independent Budget Office
- Revenue Transparency
- Revision of Term Limits
- Increase Accountability for State Agencies
- Governor and Lieutenant Governor
- Supreme Court Reform
- County Government

This would create a \$749.7 million budget.

Mr. Roggow explained that he had never seen such a huge package presented at the beginning of session, and that this would be a monumental vote for this package.

Mr. Roggow spoke briefly regarding the 7% Initiative Petition that aimed to restore the Oil and Gas Gross Production Tax back to 7%. He explained that the Step Up Program would not kill the initiative, and that the group would continue to move forward.

It was noted that there were two bills that were important to Enid right now:

- Senate Bill (SB) 1294, presented by Senator Roland Pederson. This related to water and water rights. This was a request that was put together by the Northwest Water Committee. This would give the Water Board flexibility in the regulations. Tribes and other major groups were supportive of this issue.

- House Bill (HB) 1576, presented by Speaker Pro Tem Mike Schulz. This prohibited construction or operation of a wind energy facility where it would reasonably disrupt the operations of a military base. Leaders of the wind industry were happy with the direction that Mr. Mike Cooper was taking them on this issue, and Mr. Roggow didn't see any conflict.

In conclusion, Mr. Roggow highlighted some important dates that would be coming up, including Enid Day at the Capital, which would be held on February 27, 2018.

Motion was made by Commissioner Ezzell and seconded by Commissioner Norwood to approve staff recommendations, on the following consent items as listed, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Ezzell, Waddell, Pankonin and Mayor Shewey.

NAY: None.

- (1) Acceptance of the following described Public Highway Dedication Deed and Public Access Easement located at 5810 West Owen K. Garriott Road, from Atwoods Distributing, to allow for the site development of a truck parking facility, at no cost to the City;

(Copy Description)

- (2) Acceptance of the July 2017 City of Enid Special Sales Tax Oversight Committee Annual Report;
- (3) Approval of contracts awarded for mowing and cleaning of lots for the 2018 calendar year to the lowest responsible bidders, 4 Seasons Services, HRT Service Company, Alvarado's Quality Service, Gillham's Lawn Service, Deal Lawn Care, Gore Ground Workz and BCS Lawn & Tree Care; and authorize the Mayor to execute all contract documents after review by the City Attorney;
- (4) Award of purchase of one 2017 Mack Granite Tandem Axle Truck Chassis to Bruckner Truck Sales, Inc., Amarillo, Texas, in the amount of \$139,700.00; and award of purchase of one Godwin Dump Body with accessories to Southwest Trailers and Equipment, Oklahoma City, Oklahoma, in the amount of \$30,952.20;
- (5) Approval of Change Order No. 1 with Rick Lorenz Construction, Inc., for Project No. R-1702, 2017 Local Street Program, due to a reduction in the amount of 7" PC concrete pavement that require replacement, in the deduct amount of \$15,257.57;
- (6) Allowance of the following claims for payment as listed:

(List Claims)

Chairman Shewey adjourned the meeting to convene as the Enid Municipal Authority.

- TRUSTEES OF THE ENID MUNICIPAL AUTHORITY -

PRESENT: Trustees Janzen, Norwood, Ezzell, Waddell, Pankonin, Chairman Shewey, Trust Manager Jerald Gilbert, Trust Attorney Carol Lahman and Secretary Alissa Lack.

ABSENT: Trustee Wilson.

Motion was made by Trustee Pankonin and seconded by Trustee Waddell to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Norwood, Ezzell, Waddell, Pankonin and Chairman Shewey.

NAY: None.

(List Claims)

Chairman Shewey adjourned the meeting to convene as the Enid Economic Development Authority.

- TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY -

PRESENT: Trustees Janzen, Norwood, Ezzell, Waddell, Pankonin, Chairman Shewey, Trust Manager Jerald Gilbert, Trust Attorney Carol Lahman, and Secretary Alissa Lack.

ABSENT: Trustee Wilson.

Motion was made by Trustee Ezzell and seconded by Trustee Waddell to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Norwood, Ezzell, Waddell, Pankonin and Chairman Shewey.

NAY: None.

(List Claims)

Chairman Shewey adjourned the meeting to convene as the Enid Public Transportation Authority.

- TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY –

PRESENT: Trustees Janzen, Norwood, Ezzell, Waddell, Pankonin, Chairman Shewey, General Manager Jerald Gilbert, Trust Attorney Carol Lahman and Secretary Alissa Lack.

ABSENT: Trustee Wilson.

Motion was made by Trustee Ezzell and seconded by Trustee Pankonin to approve a resolution accepting changes to the Enid Public Transportation (EPTA) Americans with Disability Act (ADA) Policy to adhere to Federal Transit Administration requirements, and the vote was as follows:

AYE: Trustees Janzen, Norwood, Ezzell, Waddell, Pankonin and Chairman Shewey.

NAY: None.

Motion was made by Trustee Waddell and seconded by Trustee Pankonin to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Norwood, Ezzell, Waddell, Pankonin and Chairman Shewey.

NAY: None.

(List Claims)

Chairman Shewey adjourned the meeting to reconvene as the Enid City Commission.

- MAYOR AND BOARD OF COMMISSIONERS -

Motion was made by Commissioner Ezzell and seconded by Commissioner Waddell to convene into Executive Session pursuant to 25 O.S. §307(C)(10), economic development matters, to hear presentation by Rickey Hayes of Retail Attractions, LLC, Enid's retail consultant, because public disclosure could interfere with the development of economic development proposals and would violate the confidentiality of businesses, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Ezzell, Waddell, Pankonin and Mayor Shewey.

NAY: None.

The meeting convened into Executive Session at 6:56 p.m.

In Executive Session, a presentation was given by Mr. Rickey Hayes of Retail Attractions, regarding economic development.

Motion was made by Commissioner Ezzell and seconded by Commissioner Waddell to reconvene into regular session, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Ezzell, Waddell, Pankonin and Mayor Shewey.

NAY: None.

The meeting reconvened into regular session at 8:11 p.m.

There being no further business to come before the Board at this time, motion was made by Commissioner Ezzell and seconded by Commissioner Waddell that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Norwood, Ezzell, Waddell, Pankonin and Mayor Shewey.

NAY: None.

The meeting adjourned at 8:12 P.M.

City Commission Meeting

5.2.

Meeting Date: 02/22/2018

Submitted By: Alissa Lack, City Clerk

SUBJECT:

CONSIDER APPOINTMENTS TO THE AVIATION ADVISORY BOARD, BOARD OF ADJUSTMENT, ENID JOINT RECREATION TRIAD, MEADOWLAKE GOLF COURSE ADVISORY BOARD, PARK BOARD, METROPOLITAN AREA PLANNING COMMISSION (MAPC), CONSTRUCTION BOARD OF ADJUSTMENT, AND PUBLIC ACCESS TELEVISION ADVISORY BOARD.

BACKGROUND:

The City Clerk has advertised for vacancies to the above boards and commissions. The following appointments are to be considered:

BOARD OF ADJUSTMENT- Two vacancies to be filled by any interested resident of the city of Enid. Mr. Andrew Long and Mr. John Merz are incumbents. Mr. Long does not seek reappointment. Mr. Merz is term-limited. Applications have been submitted by Ms. Jessica Edwards, Mr. William Stittsworth, and Mr. Taylor Venus. The successful applicants will serve on the board until March 1, 2021. Applications and ballot are attached for consideration.

ENID JOINT RECREATION TRIAD- One vacancy to be filled. Mr. Bryan Skaggs was the incumbent to this seat, but has been appointed as a Corporate Representative. Applications have been received by Mr. Gary Cole, Mr. TJ Runser, and Mr. Bill Stittsworth. The successful candidate will serve until March 1, 2021. Applications and ballot are attached for consideration.

MEADOWLAKE GOLF COURSE ADVISORY BOARD- One (1) vacancy to be filled by a member of the Meadowlake Men's Golf Association. The incumbent is Mr. Michael Oaks. Mr. Oaks does not seek reappointment. Applications have been received from Mr. Kirk Gore and Mr. Bruce Lack. The successful candidate will serve on the board until March 1, 2021.

One (1) vacancy to be filled by a Meadowlake Golfer. Mr. Bob Adamson is the incumbent, and does not seek reappointment. Applications have been received by Mr. Jack "Pappy" Beam and Mr. Joe Jackson. The candidate not appointed as the Meadowlake Men's Association representative may also be considered for this position. The successful candidate will serve on the board until March 1, 2021.

Applications and ballots are attached for consideration.

AVIATION ADVISORY BOARD- Three vacancies to be filled by residents to be appointed by the City Manager and approved by the Mayor and Board of Commissioners. Mr. Robert Lines and Mr. Mark Keefer are incumbents. Mr. Lines seeks reappointment. Mr. Keefer is term-limited. One vacancy exists due to the passing of Lt. Col. David Chael. Applications have also been received by Mr. Mack Allison and Mr. Jack "Pappy" Beam. Two successful applicants will serve on the board until March 1, 2021, and one will fill a vacancy until March 1, 2019. Applications are attached for consideration.

PUBLIC ACCESS TELEVISION ADVISORY BOARD- Two vacancies exist due to the resignation of Mr. Jeff Hoopingarner and Mr. Dan Smith. Mr. Alexander Ford is the only applicant. If approved, he will serve on the board until June 30, 2019. Application is attached for consideration.

PARK BOARD- Three (3) vacancies to be fill by interested citizens of the city of Enid. Mr. Matt Davis, Mr. Shay Crawford, and Ms. Abbey Stallings are incumbents. Mr. Matt Davis and Ms. Stallings do not seek reappointment. Mr. Crawford is term limited. Applications have been received from Mr. Jerry Allen,

Mr. Jarrett Cowden, and Mr. Mark Keefer. If approved, Mr. Allen, Mr. Cowden, and Mr. Keefer will serve on the board until March 1, 2021. Applications are attached for consideration.

METROPOLITAN AREA PLANNING COMMISSION (MAPC) - Two vacancies to be filled by any interested citizen who have been a resident of Enid for at least three years prior to appointment. Mr. Mark Arnold and Mr. Cody Haney are incumbants. Mr. Arnold seeks reappointment. Mr. Haney does not. If approved, Mr. Arnold will serve on the commission through March 1, 2021. Application attached for consideration.

CONSTRUCTION BOARD OF ADJUSTMENT- Three applications have been received to fill vacancies on this board.

Mr. Raymond Barwick is an incumbent as a Licensed Electrical Contractor. If approved, he will serve through March 1, 2020.

Ms. Jessica Edwards is the only applicant to fill a vacancy for a building contractor or member from the building industry. Mr. Monty Gearhart is the incumbent, but is term limited. If approved, Ms. Edwards will serve a term through March 1, 2021.

Mr. Thomas Rowe is the only applicant to fill a vacancy for a registered design professional with structural engineering experience or building contractor. Mr. Ken Corbin is the incumbent, but is term limited. If approved, Mr. Rowe would serve a term through March 1, 2020.

Applications are attached for consideration.

RECOMMENDATION:

Consider appointments.

PRESENTER:

Jerald Gilbert, City Manager

Attachments

Bd of Adjustment

EJRT

Golf - Men's Association

Golf - Course Golfer

Aviation

Public Access Television Advisory

Park Board

MAPC

Const. Bd. of Adjustment

**BOARDS AND COMMISSIONS
FEBRUARY 22, 2018**

**BALLOT
BOARD OF ADJUSTMENT**

JESSICA EDWARDS

WILLIAM STITTSWORTH

TAYLOR VENUS

Vote for two (2) to fill vacancies.

CIRCLE & INITIAL

Janzen

Norwood

Ezzell

Waddell

Wilson

Pankonin

Mayor Shewey

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Jessica P. Edwards
HOME ADDRESS 1525 Tahlequah
MAILING ADDRESS same
HOME PHONE 580/237-1299 BUSINESS PHONE 580/233-8833
COMMISSION WARD 2

ADVISORY COMMISSION PREFERENCE(S):

Board of Adjustment

RESIDENCE HISTORY:

Lived in Enid since April 2005

EDUCATIONAL BACKGROUND:

degree in Architecture from Texas A&M University
in College Station, Texas

WORK HISTORY:

Texas Department of Licensing & Regulation
Edwards Custom Homes, Inc.

CIVIC, COMMUNITY ACTIVITIES:

Current member ADA Access
Board, sustaining member Junior Welfare
League, former member Arts Council, Enid
Symphony Auxiliary

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE:

current member ADA Access Board - ~~SEA~~ 2nd term
beginning March 2013

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

I have a desire and the time to serve the community on the Board of Adjustments. Please consider my volunteer service coupled with my professional experience with codes, construction, and design when reviewing this application.

REFERENCES:

Mayor Bill Shewey
Jimmy Stallings

Loni Long
Phil Edwards

OTHER COMMENTS: _____

Thank you for your time and consideration

RESUME ATTACHED: (YES) _____ (NO) X

Jessica P. Edwards
SIGNATURE

24 March 2017
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760



**CITY OF ENID
ADVISORY COMMISSION APPLICATION FORM**

NAME Taylor C. Venus

HOME ADDRESS 2200 Indian #4, Enid, OK, 73703

MAILING ADDRESS 202 W. Broadway, Enid, OK, 73701

HOME PHONE (580) 761-0364 **BUSINESS PHONE** (580) 234-5144

COMMISSION WARD 2

ADVISORY COMMISSION PREFERENCE(S):

Board of Adjustment

Special Sales Tax Oversight Committee

Historic Preservation Commission

Meadowlake Golf Course Advisory Board

RESIDENCE HISTORY: Above address (August 2016-Present); 908 Birch Dr., Norman, OK (June 2014-July 2016); 2920 Chautauqua Ave., Norman, OK 73072 (August 2012-May 2014); 1318 Garfield Ave, Norman, OK 73072 (May 2012-July 2012)

EDUCATIONAL BACKGROUND: See attached resume.

WORK HISTORY: See attached resume.

CIVIC, COMMUNITY ACTIVITIES: See attached resume.

Taylor C. Venus

2200 Indian #4, Enid, OK 73703

(580) 761-0364

tcv@mdpllc.com

EDUCATION

University of Oklahoma College of Law, Price College of Business

Norman, OK

Juris Doctor Candidate, Master of Business Administration

May 2016

Honors: Second Century Scholarship

Law Review: Oil & Gas, Natural Resources & Energy Journal: Articles Editor

Activities: Energy Resources Law Student Association: Vice President

Student Bar Association Class Representative, Phi Alpha Delta, Christian Legal Society,

Oklahoma State University

Stillwater, OK

Bachelor of Science, Economics, Bachelor of Science, Finance

May 2012

Honors: President's Honor Roll, Orange Cord Recipient

Activities: AS1111 Teaching Assistant, Pistol Pete (Oklahoma State Mascot)

Phi Gamma Delta: Secretary, Bedlam Run Director and Philanthropy Executive

Student Government Association: Senator and Sergeant of Arms

Into the Streets Director (2010 and 2011)

EXPERIENCE

Mitchell & DeClerck, PLLC

Enid, OK

Employee, Attorney

April 2016- April 2017, April 2017-Present

- Drafted pleadings, motions, and other litigation related documents
- Examined mineral and surface property interests for oil and gas companies, banks, and abstractors
- Appeared and participated in hearings and trials for various client matters

Oklahoma Corporation Commission

Oklahoma City, OK

Extern for Appellate Administrative Law Judge Patricia MacGuigan

November 2015 – April 2016

- Attended and summarized appellate hearing oral arguments
- Drafted Corporation Commission Orders

University of Oklahoma Foundation

Norman, OK

Law Clerk

February 2015 – May 2015, August 2015 – April 2016

- Communicated with donors, university personnel, and outside parties in regards to foundation assets
- Developed contracts and agreements for the transfer of donor assets

Noble Energy

Denver, CO

Land Administration Intern

May 2015 – July 2015

- Cooperated with internal and external parties for mineral ownership due diligence
- Calculated ownership and billing percentages for operated and non-operated wells

Land Service, Inc.

Oklahoma City, OK

Landman

July 2014 – February 2015

- Managed spreadsheets for several due diligence and curative projects
- Contacted mineral owners to resolve title defects associated with leasing

Bass Law Firm, P.C.

Oklahoma City, OK

Clerk

May 2014 – July 2014

- Analyzed and developed oil and gas contract agreements
- Investigated and examined land records to develop proper title history

Campus Crusade for Christ (CRU)

Orlando, FL

General Counsel Clerk

May 2013 – August 2013

- Researched issues in employment law, expatriation tax law, corporation law, and religious freedom law
- Developed policy revisions for all subsidiary corporation bylaws for Board of Director approval

ADDITIONAL INFORMATION

Service/Activities: Phi Gamma Delta House Corporation Director, Phi Gamma Delta House Corporation Treasurer
Main Street Enid Board Member, Main Street Enid Organization Committee Chair
Pistol Pete Alumni Mentorship Committee, Sojourn Enid Church Member, Oklahoma Bar Association Young Lawyers Member, Enid Young Professionals

2-20-14 YES

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME WILLIAM GREGORY STITTSWORTH

HOME ADDRESS 1314 WEST ELM ENID, OKLAHOMA 73703

MAILING ADDRESS 1314 WEST ELM ENID, OKLAHOMA 73703

HOME PHONE 580-237-1902 BUSINESS PHONE ~~580-237-5434~~ 233-9500

COMMISSION WARD _____

603-0183

ADVISORY COMMISSION PREFERENCE(S):

METROPOLITAN AREA PLANNING COMMISSION

ZONING BOARD OF ADJUSTMENT

ENID PUBLIC TRANSPORTATION AUTHORITY

RESIDENCE HISTORY: RESIDENT OF ENID SINCE 1990.

EDUCATIONAL BACKGROUND: HIGH SCHOOL GRADUATE (1984) ADA HIGH SCHOOL FUNERAL SERVICE EDUCATION, DALLAS INSTITUTE OF FUNERAL SERVICE (1988) EAST CENTRAL STATE UNIVERSITY (ADA) CENTRAL STATE UNIVERSITY (EDMOND) OKLAHOMA CITY UNIVERSITY (OKLAHOMA CITY)

WORK HISTORY: LICENSED FUNERAL DIRECTOR, EMBALMER AND LIFE INSURANCE AGENT, (BROWN-CUMMINGS 20 YEARS)

CIVIC, COMMUNITY ACTIVITIES: BRIGG'S EVENING LIONS CLUB; I.O.O.F., V.V.A., VOLUNTEER SANTA CLAUSE FOR AREA NURSING HOMES AND NORGE

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: FORMER MEMBER OF ZONING BOARD OF ADJUSTMENT WITH EXCELLENT ATTENDANCE RECORD AND PARTICIPATION.

2-9-09-10:33 AM

LP-16

1-11-10 YES

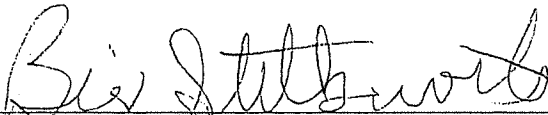
2-9-10-YES
2-15-11-YES
2-15-14-1M

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I HAVE ALWAYS
BELIEVED YOU ARE TO LEAD BY EXAMPLE. I ALWAYS TELL FAMILY AND FRIENDS
TO GET INVOLVED IN THEIR COMMUNITY AND DO THEIR PART TO MAKE THE COMMUNITY
THE BEST IT CAN BE. SERVICE TO OUR COMMUNITY IS IMPORTANT TO ALL.

REFERENCES:
MELANIE SANDERSON 233-3200 (CREDIT REFERENCE IF NEEDED)
JOHN RUS 237-1118

OTHER COMMENTS: THANK YOU FOR YOUR CONSIDERATION. TOGETHER, WE CAN
KEEP ENID A GREAT PLACE TO LIVE

RESUME ATTACHED: (YES) _____ (NO) XXXX


SIGNATURE

FEBRUARY 4, 2009
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
FAX: 580-242-7760

**BOARDS AND COMMISSIONS
FEBRUARY 22, 2018**

**BALLOT
ENID JOINT RECREATION TRIAD**

GARY COLE

TJ RUNSER

WILLIAM STITTSWORTH

Vote for one (1) to fill vacancy.

CIRCLE & INITIAL

Janzen

Norwood

Ezzell

Waddell

Wilson

Pankonin

Mayor Shewey



**CITY OF ENID
ADVISORY COMMISSION APPLICATION FORM**

NAME Gary Cole

HOME ADDRESS 2117 Monitor Enid, Oklahoma 73703

MAILING ADDRESS same

HOME PHONE (405) 361-7181 **BUSINESS PHONE** same

COMMISSION WARD 6

ADVISORY COMMISSION PREFERENCE(S):

Vance Development Authority Enid Joint Recreation Triad

RESIDENCE HISTORY: I have been a resident of Enid since 1977.

EDUCATIONAL BACKGROUND: Bachelor of Science in Business Administration and Masters in Business Administration from Emporia State University, Emporia, Kansas.

WORK HISTORY: Five years as a bank loan officer and Assistant Vice President. Two years as Assistant to the Comptroller for Champlin Petroleum. Fourteen years as Finance Director of the City of Enid, Oklahoma. Twenty three years as Finance Manager, Sales Manager and General Manager

in automotive dealership business. Currently retired.
CIVIC, COMMUNITY ACTIVITIES: Past President of Enid Lions Club. Past Treasurer of the Salvation Army. Past Enid Chamber of Commerce Ambassador. Past President of the Perry, Oklahoma Rotary Club.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: None

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): It would be a great honor to serve on the Vance Development Authority. I am extremely pro military and believe in a strong, well equipped and well trained military.

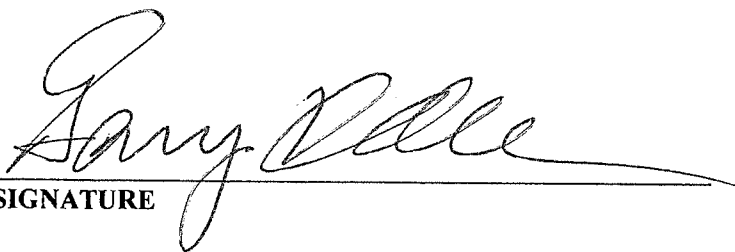
REFERENCES:

Dr. Richard Rivers-580-548-7239
Evans Chamber III 580-747-3637

Pat Blanton- 580-234-0197
Stan Stoner 580-541-5684

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) _____ (NO) X _____


SIGNATURE

5-15-17
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
FAX: 580-242-7760

JUNE 6TH 6:30PM



CITY OF ENID
ADVISORY COMMISSION APPLICATION FORM

NAME THADDEUS JOHN (TJ) RUNSER

HOME ADDRESS 4713 WHEATLAND

MAILING ADDRESS SAME

HOME PHONE 747-2387 BUSINESS PHONE 234-7007

COMMISSION WARD _____

ADVISORY COMMISSION PREFERENCE(S):

ESRT BOARD (BASEBALL)

RESIDENCE HISTORY: LIVED IN ENID WHOLE LIFE, EXCEPT 4 YEARS
LIVING IN STILLWATER FOR COLLEGE

EDUCATIONAL BACKGROUND: B.S. IN BUSINESS MANAGEMENT & ECONOMICS
FROM OKLAHOMA STATE UNIVERSITY

WORK HISTORY: OWNER OF TIGER PAWA AND JEWELRY

CIVIC, COMMUNITY ACTIVITIES: YOUTH BASEBALL COACH, YOUTH BASKETBALL COACH,
NJCAA WORLD SERIES HOST, HELP MY FIANCE WHO IS THE CURRENT
IOU COMMISSIONER.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

N/A

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I HAVE A PASSION FOR BASEBALL. ENJOY TEACHING YOUNG CHILDREN TO PLAY SPORTS THE CORRECT WAY. I WANT TO MAKE EJRT BASEBALL LIKE IT WAS WHEN I GREW UP. WANT TO HOST TOURNAMENTS THERE TO BRING IN TAX REVENUE TO OUR CITY

REFERENCES:

BILL MAYBERRY / PAUL ALLEN WADE PATTERSON
DAVE RIESEN SHAWN RAMSEY
CLIFF PORTER

OTHER COMMENTS: I AM VERY INVOLVED WITH THE BASEBALL EVENTS AT DAVID ALLEN.

RESUME ATTACHED: (YES) _____ (NO) _____

[Handwritten Signature]
SIGNATURE

5/3/17
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
alack@enid.org
FAX: 580-242-7760

2-20-14 YES
1-11-10 YES
2-9-10-YES
3-15-11-YES
2-15-14-JM

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME WILLIAM GREGORY STITTSWORTH

HOME ADDRESS 1314 WEST ELM ENID, OKLAHOMA 73703

MAILING ADDRESS 1314 WEST ELM ENID, OKLAHOMA 73703

HOME PHONE 580-237-1902 BUSINESS PHONE ~~580-237-5434~~ 233-9500

COMMISSION WARD _____ 603-0183

ADVISORY COMMISSION PREFERENCE(S):

METROPOLITAN AREA PLANNING COMMISSION

ZONING BOARD OF ADJUSTMENT

ENID PUBLIC TRANSPORTATION AUTHORITY

EJRT

RESIDENCE HISTORY: RESIDENT OF ENID SINCE 1990.

EDUCATIONAL BACKGROUND: HIGH SCHOOL GRADUATE (1984) ADA HIGH SCHOOL FUNERAL SERVICE EDUCATION, DALLAS INSTITUTE OF FUNERAL SERVICE (1988) EAST CENTRAL STATE UNIVERSITY (ADA) CENTRAL STATE UNIVERSITY (EDMOND) OKLAHOMA CITY UNIVERSITY (OKLAHOMA CITY)

WORK HISTORY: LICENSED FUNERAL DIRECTOR, EMBALMER AND LIFE INSURANCE AGENT, (BROWN-CUMMINGS 20 YEARS)

CIVIC, COMMUNITY ACTIVITIES: BRIGG'S EVENING LIONS CLUB; I.O.O.F., V.V.A., VOLUNTEER SANTA CLAUSE FOR AREA NURSING HOMES AND NORGE

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____
FORMER MEMBER OF ZONING BOARD OF ADJUSTMENT WITH EXCELLENT ATTENDANCE RECORD AND PARTICIPATION.

2-9-09-10:33 AM

LP-16

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I HAVE ALWAYS BELIEVED YOU ARE TO LEAD BY EXAMPLE. I ALWAYS TELL FAMILY AND FRIENDS TO GET INVOLVED IN THEIR COMMUNITY AND DO THEIR PART TO MAKE THE COMMUNITY THE BEST IT CAN BE. SERVICE TO OUR COMMUNITY IS IMPORTANT TO ALL.

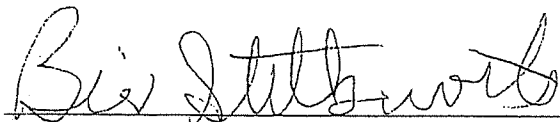
REFERENCES:

MELANIE SANDERSON 233-3200 (CREDIT REFERENCE IF NEEDED)

JOHN RUS 237-1118

OTHER COMMENTS: THANK YOU FOR YOUR CONSIDERATION. TOGETHER, WE CAN KEEP ENID A GREAT PLACE TO LIVE

RESUME ATTACHED: (YES) _____ (NO) XXXX


SIGNATURE

FEBRUARY 4, 2009
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
FAX: 580-242-7760

**BOARDS AND COMMISSIONS
FEBRUARY 22, 2018**

**BALLOT
GOLF ADVISORY BOARD
(MEMBER OF MEADOWLAKE MEN'S ASSOCIATION)**

KIRK GORE

BRUCE LACK

Vote for one (1) to fill vacancy.

CIRCLE & INITIAL

Janzen

Norwood

Ezzell

Waddell

Wilson

Pankonin

Mayor Shewey

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Bruce Luck
HOME ADDRESS 1805 E. LOCUST
MAILING ADDRESS same
HOME PHONE 580-977-4240 BUSINESS PHONE _____
COMMISSION WARD 4

ADVISORY COMMISSION PREFERENCE(S):

Golf

RESIDENCE HISTORY: Have been resident of
Enid since 1970

EDUCATIONAL BACKGROUND: 2 years College

WORK HISTORY: oilfield related 45 yrs.

CIVIC, COMMUNITY ACTIVITIES: EYI Board 7yrs.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____
None

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Kirk Gore

HOME ADDRESS 1021 Quail Ridge

MAILING ADDRESS 1021 Quail Ridge

HOME PHONE 580-231-1469 BUSINESS PHONE N/A

COMMISSION WARD 6

ADVISORY COMMISSION PREFERENCE(S):

~~At~~ Meadowlake Golf Course Advisory

RESIDENCE HISTORY: Lived in Enid for 12 years. Born and raised in Taloga, OK.

EDUCATIONAL BACKGROUND: Bachelor of Science - Environmental Safety from University of Central Oklahoma

WORK HISTORY: Small business owner (Gore Ground Workz and Clearwater Pool Services). Johnston Seed Company. AES Drilling Fluids. Advance Pierre Foods. BNSF

CIVIC, COMMUNITY ACTIVITIES: Meadowlake Men's League member. Pheasant Run Men's League member. Leadership Greater Enid class member.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: EX-officio ERDA board member - 6 months

3-6-17
Curren
Curren
11-20-17

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I am a member of meadowlake men's league and hold interest in the overall well be-ing and success of the course for Enid. I believe I bring a positive point of view and networking background from my businesses and leadership class. I'd like to think outside the box and see fresh ideas implemented into the course.

REFERENCES:

Michael League - Golf Course Sup. Jerald Gilbert - city manager
Mandy Mayberry - LGE President Joey Meibergen - Johnston Seed Co.

OTHER COMMENTS: While I am focused on serving the Golf Course board position, I am open to serving other open board positions if the need arises. I am committed to improving our community.

RESUME ATTACHED: (YES) X (NO) _____


SIGNATURE

2-22-17
DATE

Return application to:

City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

KIRK A. GORE

1021 Quail Ridge
Enid, OK 73703
Phone: (580) 231-1469

Strengths: Proactive, Self-starter, Efficient, Diligent, Loyal, Resourceful, Effective

SUMMARY

Professional career with 12+ years of extensive management experience including: 120+ personnel, logistics, process improvement, and inventory control. Possess strong sales and customer service skills. Working knowledge of safety acquired through previous work experience and Bachelors of Science in Environmental Safety.

RELEVANT EXPERIENCE

Johnston Seed Company – Sod Production and Sales Manager **June 2016 – January 2017**

- Newly developed position with a focus on the sales and production of exclusively produced Riviera Bermudagrass
- Responsible for the sales, growing, mowing, cutting, delivery, and installation of sod products to customers
- Manage and grow current client relationships
- Identify potential customers and develop strategic plan to expand the market

AES Drilling Fluids – Warehouse Manager **April 2013 – June 2016**

- Responsible for \$5 Million of inventory and assets
- Developed and implemented process improvement ideas to increase cost savings and improve overall bottom line
- Managed warehouse personnel, including: recruitment, supervision, scheduling work, development, training and coaching, performance evaluation, and disciplinary actions
- Provided and managed logistics of product transportation to and from well site locations
- Ensured that all personnel adhere to safety, hazmat, DOT, and all other company procedures, programs, policies, and applicable laws
- Managed the resolution of all customer complaints, questions, or inquiries to the warehouse
- Determined appropriate work procedures to expedite and ensure efficient workflow
- Provided clear communication with purchasing to maintain inventory for 20+ rigs being serviced

AdvancePierre Foods – Production Superintendent **August 2009 – March 2013**

- Directly supervised 120 plant operation employees
- Ensured all Production Coaches and plant employees followed company policies and applicable laws
- Responsibilities included: set up daily schedules for Production Coaches; conducted maintenance down time paperwork; mediated cross-departmental communication (Food Safety, Warehouse, Accounting, HR); inspected equipment on a daily basis; utilized company's database of inventory daily; wrote disciplinary action paperwork as needed

Burlington Northern Santa Fe Company – Conductor: BNSF **April 2008 – August 2009**

- Coordinated train movement authority with engineer and dispatcher and verified that authority was not exceeded
- Communicated and coordinated with other operations: Yardmasters, Trainmasters, Dispatchers, service personnel
- Alert to wayside signals, position of switches, and conditions affecting the safe movement of the train
- Mechanical inspection of the rolling stock
- Assisted Engineer in testing the train air brakes
- Signaled the Engineer to start moving and when and where to stop
- Kept a record of the journey including track warrants
- Maintained safety standards. while following rules and regulations

Advance Food Company – Superintendent

July 2004 – April 2008

- **Superintendent** (November 2007 – April 2008)
 - Directly supervised all second shift plant employees and operations
 - Ensured all Production Coaches and plant employees followed company policies and applicable laws
 - Responsibilities included: set up daily schedules for Production Coaches; conducted maintenance down time paperwork; mediated cross-departmental communication (Food Safety, Warehouse, Accounting, HR); inspected equipment on a daily basis; utilized company's database of inventory daily; wrote disciplinary action paperwork as needed; implemented process improvement procedures; conducted nightly audits and recaps of daily events
- **Production Coach** (February 2005 – November 2007)
 - Directly supervised up to 40 production employees
 - Carried our supervisory responsibilities
 - Responsibilities included: interviewed, hired, and trained employees; planned, assigned, and directed work; appraised performance; rewarded and disciplined employees; addressed complaints and resolved conflicts
 - Monitored and lead the process improvement team
- **Safety Coordinator** (July 2004 – February 2005)
 - Ensured that 2 facilities were compliant with company and OSHA regulations
 - Conducted weekly safety meetings with production staff
 - Coordinated all safety training such as Hazmat, Lock-out Tag-out, Ergonomics
 - Assisted medical staff with personnel issues and compliance

Excel Corporation (Cargill Inc.) – Regulatory Safety Manager

March 2003 – February 2004

- Assisted with coordination and training of the Hazmat team
- Assisted in occupational benefits management and co-management ergonomic program
- Managed all regulatory issues, monitored and maintained all safety training
- Facilitated committees for standardization of all safety programs
- Conducted weekly safety meetings with supervisors and new hires

EDUCATION

University of Central Oklahoma – Bachelor of Science – Environmental Safety

December 2002

Captain, UCO Baseball Team

INVOLVEMENT AND ACHIEVEMENTS

- Leadership Greater Enid, Class XXVI member (2016)
- Enid Regional Development Alliance, Ex-Officio Board Member (2016)
- AES "Shining Star" Award, selected companywide employee of the year (2014)
- Monetary donations to support local baseball programs
- Kansas City Royals Organization, Gulf Coast League, Rookie Baseball (Summer 2002)

**BOARDS AND COMMISSIONS
FEBRUARY 22, 2018**

**BALLOT
GOLF ADVISORY BOARD
(MEADOWLAKE GOLFER)**

JACK BEAM	<input type="checkbox"/>	KIRK GORE	<input type="checkbox"/>
JOE JACKSON	<input type="checkbox"/>	BRUCE LACK	<input type="checkbox"/>

Vote for one (1) to fill vacancy.

CIRCLE & INITIAL

Janzen
Norwood
Ezell
Waddell
Wilson
Pankonin
Mayor Shewey



**CITY OF ENID
ADVISORY COMMISSION APPLICATION FORM**

NAME Jack "Pappy" Beam
 HOME ADDRESS 2559 Homestead Enid, OK 73703
 MAILING ADDRESS SAME AS ABOVE
 HOME PHONE 580 554-5666 ^{CELL} 580 554-5666 ^{wif's} BUSINESS PHONE 580 554-5667
 EMAIL ADDRESS pappy12243 @ SUDDENLINK.NET
 COMMISSION WARD 6

ADVISORY COMMISSION PREFERENCE(S):
MEADOW LAKE GOLF COURSE ADVISORY BD

RESIDENCE HISTORY: 22 YRS ENID, 3 YRS LUBBOCK TX, 3 YR TUCSON AZ,
3 YRS SOUTH CAROLINA, 3 YRS ALEXANDRIA LA, 5 YRS GERMANY,
5 YRS ALEXANDRIA LA, 2 YRS VIETNAM, 1 YR VANCE AFB

EDUCATIONAL BACKGROUND: BS SECONDARY EDUC. HISTORY & P. EDUC.
MONTANA ST. UNIVERSITY, MS EDUC. COUNSELING &
ADMINISTRATION, BOSTON UNIVERSITY

WORK HISTORY: 22 YRS AIR FORCE PILOT,
15 YRS SITE MANAGER / LEAR SIEGLER INC.
VANCE AFB, ENID

CIVIC, COMMUNITY ACTIVITIES: ROTARY, MOOSE, ELKS, AMBUCS
AIR FORCE ASSOC., DARDALIONS, DISABLED AMERICAN VETS.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

N/A

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

EXPERIENCE PLAYING GOLF AT ALL THREE ENID GOLF COURSES, WOULD LIKE MEADOW LAKE TO KEEP ITS GOOD REPUTATION & INCREASE IN VALUE!

REFERENCES:

DON JOHNSON
BOB DENSE

DAW OTHRESORGE
GEORGE PARKINON

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) X (NO) _____

Greg E. Beam III
SIGNATURE

7 FEB 2018
DATE

Return application to:

City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
alack@enid.org
FAX: 580-242-7760

Jack Edward Beam, III
 2559 Homestead Road
 - - - - - 2713
 - - - - - 300 233
 Home: 580 242-0256
 Mobile: 580 554-5666
 Email: jack.beam.ctr@vance.af.mil

WORK EXPERIENCE

**Lear Siegler
Services Inc.-**

URS

Vance AFB, OK US

10/1995 to Present

Salary: 100,000 Per Year

Hours per week: 40 plus

Site Manager

Manager for 88 people in the flight simulator and academic programs for the T-1, T-6, T-38, and Introduction Fighter Fundamentals (IFF) aircraft. Provide pilot training for the Undergraduate Flying Training. Responsible for site's safety, security and International Standards Organization (ISO) programs. Qualified academic instructor for Surface Attack Course in the IFF syllabus.

Served as a rated pilot. Performed duties as an airplane pilot, instructor pilot, and supervisor of instructor pilots over a 43-year period in the United States Air Force, and as an Undergraduate Flying Training contractor for the USAF. Possess in-depth knowledge of several aircraft systems and operating procedures including the T-37, T-38, T-1A and A-10. Understand and able to apply the principles of aerodynamics, flying fundamentals, aircraft instrumentation, ground and in-flight emergency procedures during daily flying operations as a pilot and instructor pilot in the above aircraft. Highly experienced in flight operations using instrument and visual flight rules. Extensive knowledge of training aircraft and their operations, characteristics and limitations in the aircraft flight simulator. One of select group of simulator instructors for the T-1A, and continue to use this knowledge to teach pilot trainees and make program improvements.

Excellent ability to plan, organize, and direct the functions of a staff composed of a variety of skill levels and experience. The many positions as supervisor and manager in the military and civilian communities attest to this.

Expert in communicating clearly and effectively both orally and in writing. Have authored several training lesson plans and syllabi for the T-1A program; also responsible to supervise the work of other Subject Matter Experts (SME's). Have taught numerous academic lessons to both large and small groups of student pilots as a lead academic instructor in the replacement training units.

Broad knowledge of the methods, practices, and programs used in curriculum development, instructional techniques, and training resources. Developed and authored training lessons and syllabi for the A-10 program. Served as subject matter expert for several T-1A aircraft systems.

Comprehensive knowledge of safety, security, personnel management, and Equal Employment Opportunities (EEO) regulations, practices, and procedures. Experienced in

all aspects of these areas as Site Manager.

Highly skilled in demonstrating flying procedures and maneuvers in aircraft simulators, as well as using the simulator computer-based systems and programs. Twenty one years of instructing all facets of pilot training in the A-10, T-1A, and T-38 simulator to meet desired learning objectives. Skilled in using sophisticated training management systems like Training Integrated Management System and the Portable Flight Planning System to accomplish required training objectives.
(Contact Supervisor: Yes)

Boeing

Aerospace

Reese AFB, Texas US

1/1990 to 9/1995

Salary: 60,000 Per Year

Hours per week: 40

T-1 Simulator Instructor Pilot

As an instructor pilot (IP) was able to understand and able to apply the principles of aerodynamics, flying fundamentals, aircraft instrumentation and each simulator training sortie. Additionally, applied my over 30 years of flying experience as a pilot and IP to teach and evaluated Undergraduate Flying Training trainees on ground and in-flight emergency procedures in the T-1A simulator. Highly experienced in flight operations using instrument and visual flight rules. Extensive knowledge of training aircraft and their operations, characteristics and limitations in the aircraft flight simulator. Part of the initial cadre of simulator instructors for the T-1A; have continued to use this knowledge to teach pilot training and make program improvements for the past 15 years.

Used broad knowledge of the methods, practices, and programs of curriculum development to author training lessons and syllabi for the T-1A program. Helped instructors to develop effective instructional techniques using all available training resources. Served as the subject matter expert for T-1A aircraft systems including engines, fuel, electrical, and avionics.

When UFT trainee had problems with maneuvers, taught them proper flying procedures and demonstrated maneuvers in the simulator. Used simulator computer-based systems and programs to accomplish desired learning objectives. Used 21 years of experience instructing all facets of UFT in the A-10, T-1 and T-38 simulator to meet desired learning objectives.

Expert in communicating clearly and effectively both orally and in writing. Have authored several training lesson plans and syllabi for the T-1A program; also responsible to supervise the work of other SMEs. Have taught numerous academic lessons to both large and small groups of students classes as a T-1A academic instructor for Boeing.

Excellent ability to plan, organize, and direct the functions of a staff composed of a variety of skill levels and experience. The many positions as supervisor and manager in the military and civilian communities attest to this.

Worked with T-1A course and curriculum developers to ensure quality academic courseware was developed for the classroom. Monitor and evaluate academic instructors to help improve the instructional techniques used in the classroom. I routinely worked other than normal duty hours in support of the flying or training missions. I used computer software programs to track student training progress and monitor various flight operations. Use the simulator to evaluate each student's knowledge of ground and flight emergency procedures in the T-1A simulator. Use the simulator capabilities to enhance the trainee's abilities in the instrument phase of flight. In the T-1 aircraft, I conducted special research studies and analysis to evaluate the quality of instruction. Used my over 40 years of flying experience to interpret the results. The results were used to make recommendations for quality improvements.

Department of

the Air Force

England, AFB, LA US

2/1980 to 8/1984

Salary: 47,000 Per Year

Hours per week: 48

Squadron Operations Officer

As 75th Fighter Squadron Operations Officer, I planned, organized directed the training and mission accomplishments for 21 A-10 aircraft and 31 tactical fighter pilots daily. As a supervisor, I am knowledgeable of and enforced Equal Employment Opportunity practices and regulations. As a former squadron operations officer and supervisor, I

have detailed working knowledge of safety and security practices and regulations. I have used available resources and computer software to plan, schedule and monitor approximately 50 aircraft operational missions daily in the A-10 aircraft. I was qualified and flew over 900 hours as an instructor pilot (IP) in a variety of aircraft. As an IP, continually demonstrated a high degree of knowledge of aircraft systems and operating procedures. Administered check rides to pilots in training and evaluated their flying skills and knowledge of ground and flight emergency procedures. On instrument and navigational sorties, both in the aircraft and simulator, I evaluated the trainee's knowledge plus application of instrument and visual flight rules. When student pilots had problems with maneuvers, I demonstrated the various flying maneuvers. Additionally, suggested techniques to make sure they could meet desired learning objectives. Used clear and concise oral and written communications to ensure Undergraduate Flying Training student pilots understood the key points needed to accomplish the various task and maneuvers. Scheduled and provided guidance for the management and planning of A-10 simulator usage on a daily basis.

EDUCATION

Air War College-Seminar

Maxwell AFB, AL United States

Professional - 8/1984

Boston University

Boston, MA United States

Master's Degree - 8/1980

Major: Counseling

Minor: Administration

3.6 out of 4.0

Description:

Cum Laude

Air Command & Staff College-Correspondence

Maxwell AFB, AL United States

Professional - 8/1979

Squadron Officers School

Maxwell AFB, AL United States

Professional - 5/1974

Montana State University

Billings, MT United States

Bachelor's Degree - 6/1965

Major: Social Studies

Minor: Physical Education

2.75 out of 4.0

JOB RELATED TRAINING

T-37 Simulator Training Course- November 1995
 T-1 Simulator Training Course- 1990
 A-10 Combat Crew Training Course- January 1980
 USAFSOF Aircrew Instructor Training Course- 1972
 A-37 Instructor Pilot Course- May 1970
 A-37 Combat Training Course- January 1969
 C-47 Combat Training Course- November 1967
 USAF Undergraduate pilot Training- July 1966

FLIGHT TIME SUMMARY: (Hours)

Total USAF Flight time:..... 3383

Pilot -in-command:1931

Instructor time:.....905

Combat Time.....1129

Simulator Time.....3000 (most in the T-1, T-37)
TOTAL SIMULATOR AND USAF Flight time: Over 6300 hours.
Over 20 years experience in simulator operations.

AFFILIATIONS Daedalians - Life Member

PROFESSIONAL PUBLICATIONS Air Force Association- Life Member

ADDITIONAL INFORMATION

1. Have a working knowledge of Microsoft Word, Excel and Power Point.
2. Use Training Integrated Management System (TIMS) on a daily basis to track student training progress.
3. Familiar with the principles and practices used in the Portable Flight Plan System (PFPS).

REFERENCES

Scott Ogle	Lear Siegler Services Inc. (URS)	UFT Program Manager
Phone Number:	210-652-7248	
Email:	scott.ogle@randolphe.af.mil	
Reference Type:	Professional	

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Doc Jackson

HOME ADDRESS 2606 Wagon Trail Enid 73703

MAILING ADDRESS 2606 Wagon Trail Enid 73703

HOME PHONE 580-541-1011 BUSINESS PHONE 580-234-0541

COMMISSION WARD 6

ADVISORY COMMISSION PREFERENCE(S):

GOLF ADVISORY BOARD

RESIDENCE HISTORY: Enid Resident Since 1982

EDUCATIONAL BACKGROUND: Graduate Yukon High School 1978

Central State University, Edmond, OK 1979-1980

WORK HISTORY: Enid Fire Department - 23 1/2 Years

CIVIC, COMMUNITY ACTIVITIES: Member St. Gregory's Catholic Church

American Red Cross Board Member, Leadership Enid

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

Wagon Trail, OK
continue to serve

4/1/12

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

Avid Golfer, Member at Meadowlake
Interested in improvements and growth of membership at
Meadowlake

REFERENCES:

Philip Clanton
Bob Sumner

Jerry Allen
JERARD GUBERT

OTHER COMMENTS: I would appreciate your consideration for
appointment to this advisory commission.

RESUME ATTACHED: (YES) _____ (NO) X


SIGNATURE

2-18-2011
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
FAX: 580-242-7760

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Bruce Lusk
HOME ADDRESS 1805 E. LOCUST
MAILING ADDRESS same
HOME PHONE 580-977-4240 BUSINESS PHONE _____
COMMISSION WARD 4

ADVISORY COMMISSION PREFERENCE(S):

Golf

RESIDENCE HISTORY: Have been resident of
Enid since 1970

EDUCATIONAL BACKGROUND: 2 years College

WORK HISTORY: oilfield related 45 yrs.

CIVIC, COMMUNITY ACTIVITIES: EYF Board 7yrs.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____
None

(N)

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

Play Golf
Member of Meadowlake
Will work hard to improve course

REFERENCES:

Bob Adamson *Ron Janzen*
Cody Lack

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) _____ (NO) _____

Bruce Lack

SIGNATURE

DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

2-6-17 current for
Carmichael for
11/10/18

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Kirk Gore

HOME ADDRESS 1021 Quail Ridge

MAILING ADDRESS 1021 Quail Ridge

HOME PHONE 580-231-1469 BUSINESS PHONE N/A

COMMISSION WARD 6

ADVISORY COMMISSION PREFERENCE(S):

~~6~~ Meadowlake Golf Course Advisory

RESIDENCE HISTORY: Lived in Enid for 12 years. Born and raised in Taloga, OK.

EDUCATIONAL BACKGROUND: Bachelor of Science - Environmental Safety from University of Central Oklahoma

WORK HISTORY: Small business owner (Gore Ground Workz and Clearwater Pool Services). Johnston Seed Company. AES Drilling Fluids. Advance Pierre Foods. BNSF

CIVIC, COMMUNITY ACTIVITIES: Meadowlake Men's League member. Pheasant Run Men's League member. Leadership Greater Enid class member.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE:

EX-officio ERDA board member - 6 months


REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I am a member of meadowlake men's League and hold interest in the overall well be-ing and success of the course for Enid. I believe I bring a positive point of view and networking background from my businesses and leadership class. I'd like to think outside the box and see fresh ideas implemented into the course.

REFERENCES:

Michael League - Golf Course Sup. Jerald Gilbert - city manager
Mandy Mayberry - LGE President Joey Meibergen - Johnston Seed Co.

OTHER COMMENTS: While I am focused on serving the Golf Course board position, I am open to serving other open board positions if the need arises. I am committed to improving our community.

RESUME ATTACHED: (YES) X (NO) _____


SIGNATURE

2-22-17
DATE

Return application to:

City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

KIRK A. GORE

1021 Quail Ridge
Enid, OK 73703
Phone: (580) 231-1469

Strengths: Proactive, Self-starter, Efficient, Diligent, Loyal, Resourceful, Effective

SUMMARY

Professional career with 12+ years of extensive management experience including: 120+ personnel, logistics, process improvement, and inventory control. Possess strong sales and customer service skills. Working knowledge of safety acquired through previous work experience and Bachelors of Science in Environmental Safety.

RELEVANT EXPERIENCE

Johnston Seed Company – Sod Production and Sales Manager June 2016 – January 2017

- Newly developed position with a focus on the sales and production of exclusively produced Riviera Bermudagrass
- Responsible for the sales, growing, mowing, cutting, delivery, and installation of sod products to customers
- Manage and grow current client relationships
- Identify potential customers and develop strategic plan to expand the market

AES Drilling Fluids – Warehouse Manager April 2013 – June 2016

- Responsible for \$5 Million of inventory and assets
- Developed and implemented process improvement ideas to increase cost savings and improve overall bottom line
- Managed warehouse personnel, including: recruitment, supervision, scheduling work, development, training and coaching, performance evaluation, and disciplinary actions
- Provided and managed logistics of product transportation to and from well site locations
- Ensured that all personnel adhere to safety, hazmat, DOT, and all other company procedures, programs, policies, and applicable laws
- Managed the resolution of all customer complaints, questions, or inquiries to the warehouse
- Determined appropriate work procedures to expedite and ensure efficient workflow
- Provided clear communication with purchasing to maintain inventory for 20+ rigs being serviced

AdvancePierre Foods – Production Superintendent August 2009 – March 2013

- Directly supervised 120 plant operation employees
- Ensured all Production Coaches and plant employees followed company policies and applicable laws
- Responsibilities included: set up daily schedules for Production Coaches; conducted maintenance down time paperwork; mediated cross-departmental communication (Food Safety, Warehouse, Accounting, HR); inspected equipment on a daily basis; utilized company's database of inventory daily; wrote disciplinary action paperwork as needed

Burlington Northern Santa Fe Company – Conductor: BNSF April 2008 – August 2009

- Coordinated train movement authority with engineer and dispatcher and verified that authority was not exceeded
- Communicated and coordinated with other operations: Yardmasters, Trainmasters, Dispatchers, service personnel
- Alert to wayside signals, position of switches, and conditions affecting the safe movement of the train
- Mechanical inspection of the rolling stock
- Assisted Engineer in testing the train air brakes
- Signaled the Engineer to start moving and when and where to stop
- Kept a record of the journey including track warrants
- Maintained safety standards. while following rules and regulations

Experience Continued on Page 2

Advance Food Company – Superintendent

July 2004 – April 2008

- **Superintendent** (November 2007 – April 2008)
 - Directly supervised all second shift plant employees and operations
 - Ensured all Production Coaches and plant employees followed company policies and applicable laws
 - Responsibilities included: set up daily schedules for Production Coaches; conducted maintenance down time paperwork; mediated cross-departmental communication (Food Safety, Warehouse, Accounting, HR); inspected equipment on a daily basis; utilized company's database of inventory daily; wrote disciplinary action paperwork as needed; implemented process improvement procedures; conducted nightly audits and recaps of daily events
- **Production Coach** (February 2005 – November 2007)
 - Directly supervised up to 40 production employees
 - Carried our supervisory responsibilities
 - Responsibilities included: interviewed, hired, and trained employees; planned, assigned, and directed work; appraised performance; rewarded and disciplined employees; addressed complaints and resolved conflicts
 - Monitored and lead the process improvement team
- **Safety Coordinator** (July 2004 – February 2005)
 - Ensured that 2 facilities were compliant with company and OSHA regulations
 - Conducted weekly safety meetings with production staff
 - Coordinated all safety training such as Hazmat, Lock-out Tag-out, Ergonomics
 - Assisted medical staff with personnel issues and compliance

Excel Corporation (Cargill Inc.) – Regulatory Safety Manager

March 2003 – February 2004

- Assisted with coordination and training of the Hazmat team
- Assisted in occupational benefits management and co-management ergonomic program
- Managed all regulatory issues, monitored and maintained all safety training
- Facilitated committees for standardization of all safety programs
- Conducted weekly safety meetings with supervisors and new hires

EDUCATION

University of Central Oklahoma – Bachelor of Science – Environmental Safety
Captain, UCO Baseball Team

December 2002

INVOLVEMENT AND ACHIEVEMENTS

- Leadership Greater Enid, Class XXVI member (2016)
- Enid Regional Development Alliance, Ex-Officio Board Member (2016)
- AES "Shining Star" Award, selected companywide employee of the year (2014)
- Monetary donations to support local baseball programs
- Kansas City Royals Organization, Gulf Coast League, Rookie Baseball (Summer 2002)

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME MACK ALLISON

HOME ADDRESS 3206 DAVIS CT ENID 73703

MAILING ADDRESS _____

HOME PHONE 234-0466 ^{CELL} BUSINESS PHONE 747-5879

COMMISSION WARD _____

ADVISORY COMMISSION PREFERENCE(S):

AIRPORT

RESIDENCE HISTORY: 1970-1975 LUBBOCK, TEXAS

1975-1983 ALTUS, OK

1983-PRES ENID, OK

EDUCATIONAL BACKGROUND: TEXAS TECH B.S. 1972

WORK HISTORY: 1975-2006 CORPORATE PILOT UNITED SUPERMARKETS

2006-2015 CORPORATE PILOT GROENLUNDKE TRANSPORT

CIVIC, COMMUNITY ACTIVITIES: _____

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

ALTUS, OK AIRPORT BOARD 6 YEARS

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

PRACTICAL KNOWLEDGE OF AIRPORT OPERATIONS

REFERENCES:

DR. ROY CAMP

GREG HODGEN

GARY ROGERS

DAN HEATH

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) _____ (NO) ✓

J. M. Allison

SIGNATURE

2-24-2017

DATE

Return application to:

City Clerk
401 W. Owen K. Garriott Road
Enid, OK 73701
lparks@enid.org
FAX: 580-242-7760

or:

PO Box 1768
Enid, OK 73702



CITY OF ENID
ADVISORY COMMISSION APPLICATION FORM

NAME JACK "PAPPY" BEAM

HOME ADDRESS 2559 HOMESTEAD ENID, OK 73703

MAILING ADDRESS SAME AS ABOVE

HOME PHONE ^{CELL} 580 554-5666 BUSINESS PHONE ^{wife's} 580 554-5667

EMAIL ADDRESS PAPPYLIZ243 @ SUDDENLINK.NET

COMMISSION WARD 6

ADVISORY COMMISSION PREFERENCE(S):

AVIATION ADVISORY BD.

RESIDENCE HISTORY: 22 YRS ENID, 3 YRS LUBBOCK TX, 3 YR TUCSON AZ.
3 YRS SOUTH CAROLINA, 3 YRS ALEXANDRIA LA, 5 YRS GERMANY,
5 YRS ALEXANDRIA LA, 2 YRS VIETNAM, 1 YR VANCE AFB

EDUCATIONAL BACKGROUND: BS SECONDARY EDUC. HISTORY & P. EDUC.
MONTANA ST. UNIVERSITY, MS EDUC. COUNSELING &
ADMINISTRATION, BOSTON UNIVERSITY

WORK HISTORY: 22 YRS AIR FORCE PILOT,
15 YRS SITE MANAGER / LEAR SINGLER INC.
VANCE AFB, ENID

CIVIC, COMMUNITY ACTIVITIES: ROTARY, MOOSE, ELKS, AMBUCS
AIR FORCE ASSOC., DARDALIONS, DISABLED AMERICAN VETS.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

N/A

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

1. FLYING EXPERIENCE, WORKING ALL PHASES OF FLYING, AND WORKING WITH ALL KINDS OF FOLKS

REFERENCES:

Don Johnson

Bob DENSE

DAN OHNEBORG

George PANKONIN

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) (NO) _____

Greg E. Beam III
SIGNATURE

7 Feb 2018
DATE

Return application to:

City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
alack@enid.org
FAX: 580-242-7760

Jack Edward Beam, III
 2559 Homestead Road
 - - - - - 2713
 .. A. 580 235 ..
 Home: 580 242-0256
 Mobile: 580 554-5666
 Email: jack.beam.ctr@vance.af.mil

**WORK
EXPERIENCE**

**Lear Siegler
Services Inc.-
URS
Vance AFB, OK US**

10/1995 to Present

**Salary: 100,000 Per Year
Hours per week: 40 plus**

Site Manager

Manager for 88 people in the flight simulator and academic programs for the T-1, T-6, T-38, and Introduction Fighter Fundamentals (IFF) aircraft. Provide pilot training for the Undergraduate Flying Training. Responsible for site's safety, security and International Standards Organization (ISO) programs. Qualified academic instructor for Surface Attack Course in the IFF syllabus.

Served as a rated pilot. Performed duties as an airplane pilot, instructor pilot, and supervisor of instructor pilots over a 43-year period in the United States Air Force, and as an Undergraduate Flying Training contractor for the USAF. Possess in-depth knowledge of several aircraft systems and operating procedures including the T-37, T-38, T-1A and A-10. Understand and able to apply the principles of aerodynamics, flying fundamentals, aircraft instrumentation, ground and in-flight emergency procedures during daily flying operations as a pilot and instructor pilot in the above aircraft. Highly experienced in flight operations using instrument and visual flight rules. Extensive knowledge of training aircraft and their operations, characteristics and limitations in the aircraft flight simulator. One of select group of simulator instructors for the T-1A, and continue to use this knowledge to teach pilot trainees and make program improvements.

Excellent ability to plan, organize, and direct the functions of a staff composed of a variety of skill levels and experience. The many positions as supervisor and manager in the military and civilian communities attest to this.

Expert in communicating clearly and effectively both orally and in writing. Have authored several training lesson plans and syllabi for the T-1A program; also responsible to supervise the work of other Subject Matter Experts (SME's). Have taught numerous academic lessons to both large and small groups of student pilots as a lead academic instructor in the replacement training units.

Broad knowledge of the methods, practices, and programs used in curriculum development, instructional techniques, and training resources. Developed and authored training lessons and syllabi for the A-10 program. Served as subject matter expert for several T-1A aircraft systems.

Comprehensive knowledge of safety, security, personnel management, and Equal Employment Opportunities (EEO) regulations, practices, and procedures. Experienced in

all aspects of these areas as Site Manager.

Highly skilled in demonstrating flying procedures and maneuvers in aircraft simulators, as well as using the simulator computer-based systems and programs. Twenty one years of instructing all facets of pilot training in the A-10, T-1A, and T-38 simulator to meet desired learning objectives. Skilled in using sophisticated training management systems like Training Integrated Management System and the Portable Flight Planning System to accomplish required training objectives.
(Contact Supervisor: Yes)

Boeing

Aerospace

Reese AFB, Texas US

1/1990 to 9/1995

Salary: 60,000 Per Year

Hours per week: 40

T-1 Simulator Instructor Pilot

As an instructor pilot (IP) was able to understand and able to apply the principles of aerodynamics, flying fundamentals, aircraft instrumentation and each simulator training sortie. Additionally, applied my over 30 years of flying experience as a pilot and IP to teach and evaluated Undergraduate Flying Training trainees on ground and in-flight emergency procedures in the T-1A simulator. Highly experienced in flight operations using instrument and visual flight rules. Extensive knowledge of training aircraft and their operations, characteristics and limitations in the aircraft flight simulator. Part of the initial cadre of simulator instructors for the T-1A; have continued to use this knowledge to teach pilot training and make program improvements for the past 15 years.

Used broad knowledge of the methods, practices, and programs of curriculum development to author training lessons and syllabi for the T-1A program. Helped instructors to develop effective instructional techniques using all available training resources. Served as the subject matter expert for T-1A aircraft systems including engines, fuel, electrical, and avionics.

When UFT trainee had problems with maneuvers, taught them proper flying procedures and demonstrated maneuvers in the simulator. Used simulator computer-based systems and programs to accomplish desired learning objectives. Used 21 years of experience instructing all facets of UFT in the A-10, T-1 and T-38 simulator to meet desired learning objectives.

Expert in communicating clearly and effectively both orally and in writing. Have authored several training lesson plans and syllabi for the T-1A program; also responsible to supervise the work of other SMEs. Have taught numerous academic lessons to both large and small groups of students classes as a T-1A academic instructor for Boeing.

Excellent ability to plan, organize, and direct the functions of a staff composed of a variety of skill levels and experience. The many positions as supervisor and manager in the military and civilian communities attest to this.

Worked with T-1A course and curriculum developers to ensure quality academic courseware was developed for the classroom. Monitor and evaluate academic instructors to help improve the instructional techniques used in the classroom. I routinely worked other than normal duty hours in support of the flying or training missions. I used computer software programs to track student training progress and monitor various flight operations. Use the simulator to evaluate each student's knowledge of ground and flight emergency procedures in the T-1A simulator. Use the simulator capabilities to enhance the trainee's abilities in the instrument phase of flight. In the T-1 aircraft, I conducted special research studies and analysis to evaluate the quality of instruction. Used my over 40 years of flying experience to interpret the results. The results were used to make recommendations for quality improvements.

Department of

the Air Force

England, AFB, LA US

2/1980 to 8/1984

Salary: 47,000 Per Year

Hours per week: 48

Squadron Operations Officer

As 75th Fighter Squadron Operations Officer, I planned, organized directed the training and mission accomplishments for 21 A-10 aircraft and 31 tactical fighter pilots daily. As a supervisor, I am knowledgeable of and enforced Equal Employment Opportunity practices and regulations. As a former squadron operations officer and supervisor, I

have detailed working knowledge of safety and security practices and regulations. I have used available resources and computer software to plan, schedule and monitor approximately 50 aircraft operational missions daily in the A-10 aircraft. I was qualified and flew over 900 hours as an instructor pilot (IP) in a variety of aircraft. As an IP, continually demonstrated a high degree of knowledge of aircraft systems and operating procedures. Administered check rides to pilots in training and evaluated their flying skills and knowledge of ground and flight emergency procedures. On instrument and navigational sorties, both in the aircraft and simulator, I evaluated the trainee's knowledge plus application of instrument and visual flight rules. When student pilots had problems with maneuvers, I demonstrated the various flying maneuvers. Additionally, suggested techniques to make sure they could meet desired learning objectives. Used clear and concise oral and written communications to ensure Undergraduate Flying Training student pilots understood the key points needed to accomplish the various task and maneuvers. Scheduled and provided guidance for the management and planning of A-10 simulator usage on a daily basis.

EDUCATION

Air War College-Seminar

Maxwell AFB, AL United States
Professional - 8/1984

Boston University

Boston, MA United States
Master's Degree - 8/1980
Major: Counseling
Minor: Administration
3.6 out of 4.0
Description:
Cum Laude

Air Command & Staff College-Correspondence

Maxwell AFB, AL United States
Professional - 8/1979

Squadron Officers School

Maxwell AFB, AL United States
Professional - 5/1974

Montana State University

Billings, MT United States
Bachelor's Degree - 6/1965
Major: Social Studies
Minor: Physical Education
2.75 out of 4.0

JOB RELATED TRAINING

T-37 Simulator Training Course- November 1995
T-1 Simulator Training Course- 1990
A-10 Combat Crew Training Course- January 1980
USAFSOF Aircrew Instructor Training Course- 1972
A-37 Instructor Pilot Course- May 1970
A-37 Combat Training Course- January 1969
C-47 Combat Training Course- November 1967
USAF Undergraduate pilot Training- July 1966

FLIGHT TIME SUMMARY: (Hours)
Total USAF Flight time:..... 3383
Pilot -in-command:1931
Instructor time:.....905
Combat Time.....1129

Simulator Time.....3000 (most in the T-1, T-37)
TOTAL SIMULATOR AND USAF Flight time: Over 6300 hours.
Over 20 years experience in simulator operations.

AFFILIATIONS Daedalians - Life Member

PROFESSIONAL PUBLICATIONS Air Force Association- Life Member

ADDITIONAL INFORMATION

1. Have a working knowledge of Microsoft Word, Excel and Power Point.
2. Use Training Integrated Management System (TIMS) on a daily basis to track student training progress.
3. Familiar with the principles and practices used in the Portable Flight Plan System (PFPS).

REFERENCES

Scott Ogle	Lear Siegler Services Inc. (URS)	UFT Program Manager
Phone Number:	210-652-7248	
Email:	scott.ogle@randolphe.af.mil	
Reference Type:	Professional	

YES 2-23-15

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME COL ROBERT J. LINES USAF RETD

HOME ADDRESS 2417 SHERWOOD DR.

MAILING ADDRESS ENID OK 73703-1525

HOME PHONE 580-233-4237 BUSINESS PHONE N/A

COMMISSION WARD 6

ADVISORY COMMISSION PREFERENCE(S):

WOODRING AIRPORT ADVISORY BOARD

RESIDENCE HISTORY: LIVED IN ENID SINCE JAN 1983.

EDUCATIONAL BACKGROUND: BS POLITICAL SCIENCE

UNIV. OF NEBRASKA 1967

WORK HISTORY: Pilot USAF OCT 1952 - 1 DEC 1982

(C)

DIVISION MANAGER NORTHROP CORP

VANCE AFB - 1985-1994

CIVIC, COMMUNITY ACTIVITIES: Currently Police Board Service

Commissioner Pine City Commissioner - Ward 6

Two Terms VDA - Two Terms Airport Advisory Board.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

Airport Advisory Board - Two Terms -

late 1990's to early 2000

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

Previous Experience - Owned Two

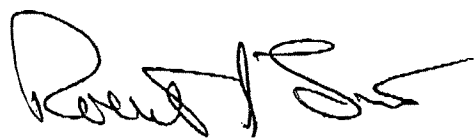
Aircraft / Hangared and flown out of Woodring

Interested in developing Woodring and increasing

Traffic at Airport

LERRIE CURTIS

ERIC BENSON





**CITY OF ENID
ADVISORY COMMISSION APPLICATION FORM**

NAME Alexander S Ford

HOME ADDRESS 2402 Indian Dr

MAILING ADDRESS Same as Above

HOME PHONE 4053260356 **BUSINESS PHONE** _____

EMAIL ADDRESS alex@alexsteeleford.com

COMMISSION WARD 1

ADVISORY COMMISSION PREFERENCE(S):

Public Access Television Advisory Board _____

RESIDENCE HISTORY: Have lived in Enid since 2007

EDUCATIONAL BACKGROUND: Bachelor's degree In Gen Ed from Northwestern Enid in 2013

Most of my hours were in Film & Video at OKCCC and Mass Comm at UCO

WORK HISTORY: Director of IT at CDOT Communications

CIVIC, COMMUNITY ACTIVITIES: _____

Volunteer at World Harvest Church in the Media department overseeing the Video/streaming area since 2011.

Volunteer at Life Church from 1998-2005 in the Media Department focused in the Video area.

and repair single and multimode fiber optic campus networks (fusion splicing), work with Microsoft Office 365, and Microsoft office versions 2010, 2013 and 2016. Knowledge of linux shell. Use STIGS to harden network, servers, and computers

Fleet (Added to IT duties in March of 2017): Manage a fleet of 150+ pieces of equipment, manage the disposition of who gets what equipment, Work with mechanics (internal and external) to get equipment fixed, Interface with dealers for warranty work, inspect trucks for roadworthiness.

Supervisor: Chad Hefty (5802345969)

Okay to contact this Supervisor: Yes

AdvancePierre Foods

301 W Broadway Ave

Enid, OK 73701

04/2011 - 01/2012

Salary: 13.00 USD

Title: Utilities Maintenance

Duties, Accomplishments and Related Skills: Work on forklifts, motorized pallet jacks, motorized lift platforms, R717 refrigeration system, boilers, hot water heaters, HVAC systems, RMUA, MUA, plumbing, and electrical.

Supervisor: Rusty Long (1.800.969.2747)

Okay to contact this Supervisor: Yes

TPI Staffing Services

320 W Maple Ave

Enid, OK 73701

01/2011 - 04/2011

Salary: 13.00 USD Per Hour

Title: Temporary help at AdvancePierre Food in the utilities maintenance department

Duties, Accomplishments and Related Skills: Clean roof of grease, help with utility maintenance task (change light bulbs out, fix plumbing issues), Repair forklift and motorized pallet jacks

Education: Northwestern Oklahoma State University Bachelor's Degree 05/2013

Relevant Coursework, Licenses and Certifications:

Programing classes in Visual basic, PHP, HTML and Cisco ios

References:

H Steele Ford 4053260356 blusteele@yahoo.com

Kevin Sullivan Safety coordinator 5805413127 kevin.sullivan@patriotsolutions-usa.com

Alexander Steele Ford

2402 Indian Dr
Enid, OK 73703
Mobile: 1-405-326-0356
Email: alex@alexsteeleford.com

Availability:

Job Type: Permanent Work

Schedule: Full-Time

Work Experience:

CDOT Communications

2813 N Van Buren

Enid, OK 73703

07/2017 - Present

Salary: 30.00 USD Per Hour

Title: IT Manager

Duties, Accomplishments and Related Skills: Troubleshoot cabling issues, install and manage servers, switches, routers, and patch panels for internal use and clients. Administer Windows Server 2016 domain with remote users, work with Microsoft Windows versions XP, Vista, 7, 8, 8.1, and 10, manage GPOs, Manage Cisco, Cisco Meraki, Fortinet, and Ubiquiti switches, access points and security appliances, create a monitoring network with Nagios core on linux, install and terminate CAT5e, CAT6 and CAT6A, plan, install, terminate, test, and repair single and multimode fiber optic campus networks (fusion splicing), work with Microsoft Office 365, and Microsoft office versions 2010, 2013 and 2016. Knowledge of linux shell. Use STIGS to harden network, servers, and computers

Supervisor: Larry Day (580.242.2368)

Okay to contact this Supervisor: Contact me first

Patriot Solutions

2500 S Purdue

Oklahoma City, OK 73128

01/2013 - 06/2017

Salary: 50,000.00 USD Per Year

Title: Fleet/IT Manager

Duties, Accomplishments and Related Skills:

IT:

Administer a windows 2008r2 to 2012r2 domain with remote users, work with microsoft windows versions XP, Vista, 7, 8, 8.1, and 10, manage GPOs, Manage Cisco, Cisco Meraki, and Sonicwall switches, access points and security appliances, create a monitoring network with Nagios core on linux, install and terminate CAT5e, CAT6 and CAT6A, install, terminate, test,



CITY OF ENID
ADVISORY COMMISSION APPLICATION FORM

NAME Jerome L. Allen Jerry

HOME ADDRESS 614 Deer Run Enid OK

MAILING ADDRESS _____

HOME PHONE 5805541536 BUSINESS PHONE 5802335456

EMAIL ADDRESS allenstfinancialenid@gmail.com

COMMISSION WARD 1

ADVISORY COMMISSION PREFERENCE(S):
Park Board

RESIDENCE HISTORY: 60yrs

EDUCATIONAL BACKGROUND: _____

WORK HISTORY: lots

CIVIC, COMMUNITY ACTIVITIES: City Commission
1994 to 1999

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____
Prk Board for a few yrs

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____
it appears the Prk Brd
needs help

REFERENCES: _____
Gerald Gilbert Ron Janzen

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) _____ (NO) X

J. Allen
SIGNATURE

2-16-18
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
alack@enid.org
FAX: 580-242-7760



**CITY OF ENID
ADVISORY COMMISSION APPLICATION FORM**

NAME JARRETT COWDEN

HOME ADDRESS 3112 Redbird

MAILING ADDRESS SAME

HOME PHONE 505-670-3355 BUSINESS PHONE _____

EMAIL ADDRESS jarrettcowden@hotmail.com

COMMISSION WARD _____

ADVISORY COMMISSION PREFERENCE(S):

Parks

RESIDENCE HISTORY: moved to Enid in August from
Santa Fe NM.

EDUCATIONAL BACKGROUND: B.S., MBA - Okla State

WORK HISTORY: Exxon, Ditch Witch, Vermeer Mfg
Two Rivers Marketing, Ingersoll Rand,
Earth Tool Company

CIVIC, COMMUNITY ACTIVITIES: Perry OK - Pres of YMCA,
Library Board. Santa Fe - Board of
Directors of May Center for Learning

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

5 yrs in Pasa, Santa Fe

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

interested in involvement in planning
& management of parks, trails

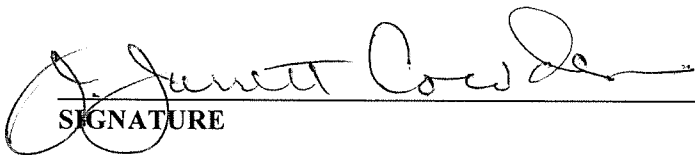
REFERENCES:

John Scott, atty
Gene Anderson

Matt Davis
Dr. Mike Rickman

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) _____ (NO) X


SIGNATURE

2/13/18
DATE

Return application to:

City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
alack@enid.org
FAX: 580-242-7760

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Mark Keefer

HOME ADDRESS 2913 West Pine Ave

MAILING ADDRESS 2913 West Pine Ave

HOME PHONE (580) 747-2860 BUSINESS PHONE n/a

COMMISSION WARD 5

ADVISORY COMMISSION PREFERENCE(S):

Parks Board

Aviation Advisory Board

Vance Development Authority

RESIDENCE HISTORY: Lived in Enid close to 40 years

Current residence 7.5 years

Previous residence 7.5 years (1830 Pawnee, Enid, OK)

EDUCATIONAL BACKGROUND: Northern Oklahoma College, A.A. Social Science

4.00 GPA; 2009 Honors Graduate; 2008-2009 Outstanding Scholar Graduate

WORK HISTORY: Current: n/a (disabled)

Lowe's Home Improvement, Zone Manager

The Alternative, Owner

CIVIC, COMMUNITY ACTIVITIES: _____

Route 60 Sentinel, 7 years. Community website devoted to disseminate news and information.

Assist with Youth Baseball Team as I can (sons team)

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

Special Sales Tax (1 term), Parks Board (1 term), Enid Television Board (1 term)

Vance Development Authority (currently in 1st term),

Aviation Board (currently in second term)

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

I have, as we all should, a desire to give back to my community in whatever way I can.
Community advisory boards are a great way for the City and the commission
to get an idea of what the pulse of the community is and its a great way for a citizen
to stay involved and keep up to date on his or her government.

REFERENCES:

Dan Ohnesorge (580-234-5476)

Tammy Wilson (580-402-6732)

Jake Henderson (580-231-1540)


Matthew Davis (580-977-9452)

OTHER COMMENTS: _____

I look forward to continuing to serve my community in the years to come.

RESUME ATTACHED: (YES) X (NO) _____

SIGNATURE



DATE

2-21-17

Return application to:

City Clerk

401 W. Owen K. Garriott Road or:

PO Box 1768

Enid, OK 73701

Enid, OK 73702

lparks@enid.org

FAX: 580-242-7760

MARK KEEFER

EDUCATION:

AA, Social Science,
Northern Oklahoma College
Selected Outstanding Scholar 2009
GPA 4.00

EXPERIENCE:

1996-2001, Lowe's Home Improvement

1996-1997 Shipping & Vendor Liaison

1997-1998 Receiving Manager

1998-2000 Zone Manager

Managed multiple departments including receiving, shipping, store delivery including driver supervision, head of vendor liaisons, maintained accuracy and supply flow of \$30+ million of inventory, was a key carrying member of management, and was daily responsible for about 30+ employees who reported directly to him. Annual inventory numbers were amongst the best in the store's history at the time and he was personally recognized by regional loss prevention for having the least amount of mishandled merchandise in the region.

1999-2000, The Alternative

Owner

The Alternative was a sports card and sports memorabilia store that was owned and operated in Enid, Oklahoma. Duties included all facets of running a successful business. In late 2000, the store was shut down despite having moderate success to pursue a position with Floyd Keefer & Associates

1994-1996, Service Merchandise Inc.

1994-1995 Warehouse Attendant

1995-1996 Head Warehouse Receiver/Assistant Warehouse Manager

Immediately upon graduation from high school, was offered this critical position in the business. Key duties were inventory control and accurate and efficient accounting of all shipping and receiving. In addition, as assistant warehouse manager, Mark was routinely in charge of about 6 employees

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Mark T. Arnold

HOME ADDRESS 612 Wheat Capital Rd., Enid, OK 73701

MAILING ADDRESS 612 Wheat Capital Rd., Enid, OK 73701

HOME PHONE 580-233-8555 BUSINESS PHONE 580-233-0225

COMMISSION WARD 02

ADVISORY COMMISSION PREFERENCE(S):

Metropolitan Area Planning Commission

RESIDENCE HISTORY: I have been a resided at 612 Wheat Capital for the last 8 years and have lived in the Enid area my entire life

EDUCATIONAL BACKGROUND: Waukomis High School
Trade School- Plumbers & Pipefitters Local 344- Apprenticeship Program

WORK HISTORY: I have owned and operated Northwest Plumbing & Mechanical Inc. since 1998

CIVIC, COMMUNITY ACTIVITIES: Have been an active member of Oakwood Christian Church since 1999. I have helped in many areas of the church, including: aided in youth, planning committees, Sunday school facilitator, overseeing multiple projects and have been a Deacon for the last 3 years. We are also involved in fostering children.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____
I have been a member of the Construction Board of Adjustment and Appeals since 2009

C

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I have a strong desire to be active in the community and I enjoy being involved in all aspects of construction. I also have 4 children and 2 foster children and I would like to help imake Enid the best city it can possibly be.

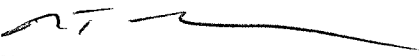
REFERENCES:

Ernie Currier
Don Rose

Paul Allen
James Simunek

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) _____ (NO) no



SIGNATURE

2-6-2015

DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Raymond Joe Barwick
HOME ADDRESS ~~Bx 243~~ 26249544 Road 714 Wches Enid
MAILING ADDRESS Bx 243 Ringwood OK 73768
HOME PHONE 5805422847 BUSINESS PHONE ←
COMMISSION WARD ~~Electrician~~ Electrician

ADVISORY COMMISSION PREFERENCE(S):

Electrical

RESIDENCE HISTORY: In Enid since 1968
EHS graduate 1982 Work for Enid
Public Schools 18 yrs

EDUCATIONAL BACKGROUND: Adams Elements Longfellow
Jr High EHS (1982)

WORK HISTORY: KC Electric Enid Public
Schools

CIVIC, COMMUNITY ACTIVITIES: Red Cross
Church ESPO

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

• Help improve The City of
Enid

REFERENCES:

Kevin Classen
Ken Garrison

Bart Wien
Mary Feightner

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) _____ (NO) X

Royce LaBarack
SIGNATURE

8-28-14
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
FAX: 580-242-7760

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Jessica P. Edwards

HOME ADDRESS 1525 Tahlequah

MAILING ADDRESS same

HOME PHONE 580/237-1299 BUSINESS PHONE 580/233-8833

COMMISSION WARD 2

ADVISORY COMMISSION PREFERENCE(S):

Board of Adjustment

Construction Bd of Adjustment

RESIDENCE HISTORY:

Lived in Enid since April 2005

EDUCATIONAL BACKGROUND:

degree in Architecture from Texas A&M University
in College Station, Texas

WORK HISTORY:

Texas Department of Licensing & Regulation
Edwards Custom Homes, Inc.

CIVIC, COMMUNITY ACTIVITIES:

Current member ADA Access
Board, sustaining member Junior Welfare
League, former member Arts Council, Enid
Symphony Auxiliary

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE:

Current member ADA Access Board - ~~SEA~~ 2nd term
beginning March 2013

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

I have a desire and the time to serve the
community on the Board of Adjustments. Please
consider my volunteerservice coupled with my
professional experience with codes, construction, and
design when reviewing this application.

REFERENCES:

Mayor Bill Shewey

Lon Long

Jimmy Stallings

Phil Edwards

OTHER COMMENTS: _____

Thank you for your time and consideration

RESUME ATTACHED: (YES) _____ (NO) X

Jessica P. Edwards
SIGNATURE

24 March 2017
DATE

Return application to:

City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760



**CITY OF ENID
ADVISORY COMMISSION APPLICATION FORM**

NAME Thomas Rowe

HOME ADDRESS 18 Woodlands Dr, Enid, OK 73703

MAILING ADDRESS _____

HOME PHONE 805-729-0096 (cell) **BUSINESS PHONE** 580-297-6719

EMAIL ADDRESS Tom.Rowe@stantec.com

COMMISSION WARD 6

ADVISORY COMMISSION PREFERENCE(S):
Construction Board of Adjustment and Appeals

RESIDENCE HISTORY: Resided in Enid from 2/1993 until 7/2002. Moved back to Enid on 6/2014 and resided at 1601 W. Maine for one year. Moved to current residence on 6/2015.

EDUCATIONAL BACKGROUND: A.S. CAD/Drafting - Santa Barbara City College - 1988
B.S Civil Engineering - California Polytechnic San Luis Obsipo -1992
M.S. Civil Engineer - Oklahoma State University - 2000

WORK HISTORY: See attached resume for work history

CIVIC, COMMUNITY ACTIVITIES: Currently a Middle School coach for Enid Public Schools, 7th grade football, wrestling and golf. Previous Enid Noon Ambuc member (1999-2002). Current member of the Elks. Active blood donor for OBI. See resume for additional activities.

(N)

Thomas O. Rowe, P.E.

18 Woodlands Dr | Enid | Oklahoma | 73703 | C: (805) 729-0096 | Tom.Rowe@stantec.com

SKILLS SUMMARY

Over 27 years of professional experience leading individuals and organizations to achieve their desired goals and objectives. Experienced in evaluating each individual's unique talents and abilities to develop a comprehensive group through team building activities. A lifelong Learner with a high level of curiosity of how things work, while developing improvements to increase the quality of life everyone. Possess a Servant Leadership attitude which provides the ability to work side by side with any member of the team to complete the task at hand.

STRENGTHS SUMMARY

<i>Belief</i> - Strong sense of core values	<i>Leaner</i> – Great desire to learn and improve
<i>Achiever</i> – Great stamina to work hard	<i>Ideation</i> – Fascinated by ideas
<i>Responsibility</i> – Take psychological ownership or assignments	<i>Strategic</i> – Ability to determine alternate ways to proceed
<i>Command</i> – Have presence and ability to take control	<i>Focus</i> – Takes direction and follows through with the assignment
<i>Connectedness</i> – Ability to find links between things	<i>Developer</i> – Cultivates the potential in others

QUALIFICATIONS

MANAGEMENT

Team leader from early youth carried through professional career. Led team members as a Team Capitan in sports activities and Supervisor in professional organizations. Has a high level of understanding, technology and management to accomplish goals as a group.

INTERPERSONAL SKILLS

Communicate with team members on a daily basis using verbal and non-verbal skills to develop and maintain a working environment that is respectful and appreciative of individuals and their diverse backgrounds.

Active participant in professional associations in order to maintain professional relationships with others outside the local office. The participation builds and maintains relationships with other consultants, agencies and regulators (Army Corps of Engineers) and public officials.

TECHNICAL ABILITY

Holds a Professional Engineering License in Oklahoma and California, as well as, a graduate degree in Civil Engineering with an emphasis in Water Resources. Prepared and managed studies using hydraulic calculations for flood control systems, channels, scour and sediment transport.

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PROFESSIONAL EXPERIENCE

Teacher/Coach/Substitute Teacher/Volunteer *Aug 2014 to present*
Enid Public Schools
500 South Independence, Enid, OK 73701
Supervisors: Dudley Darrow and Steve Hayes *P: 580-366-8300*

Duties and Accomplishments

- Enid High School instructor from 8/2014 until 5/2017. Certified teacher in mathematics and taught instructional material in the areas of Algebra, Geometry and Math of Finance.
- Coach for a variety of sports. Presently 7th Grade Football, HS/MS Wrestling and MS Golf. Works well with student athletes and parents to support a positive environment for the them. Personal goal is to encourage student athletes to reach beyond their expectations and achieve with excellence.
- Presently provides substitute teaching to support math teachers at the High School and Middle School levels. Enjoys building relationships with students both in the academics and sports, to provide additional support as may be required.

Principal/Senior Civil Engineer *Aug 2003 to present*
Stantec Consulting Services, Inc.
210 East Enos Drive, Suite A, Santa Maria, CA 93454
Supervisor: Brianna Daniels, Market Leader *P: 805-963-9532*

Duties and Accomplishments

- Current assignment is a technical mentor/advisor and designer of civil engineering projects. Works remotely from Enid, OK to perform the majority of work assignments.
- Former Manager of branch office with a team sizing ranging from 8 to 25 members. Primary responsibility for Quality Control and maintaining work backlog for team. Office maintained an average annual revenue of \$2.5 million with a 25% profitability.
- Former Director of the Information Technology and member of the Board of Directors to support nearly 100 team members of the organization. Responsibilities included maintaining hardware systems and evaluating software programs to improve the operability of the organization, but more importantly the individual team members.
- Implemented policies and procedures, and actively involved in the mentoring of Junior and Assistant level engineers.

Thomas O. Rowe, P.E.

18 Woodlands Dr | Enid | Oklahoma | 73703 | C: (805) 729-0096 | Tom.Rowe@stantec.com

Public Works Director/City Engineer

Jul 2002 to Aug 2003

City of Solvang

1644 Oak Street, Solvang, CA 93463

Supervisor: Marlene Demery, City Manager

P: 805-688-5575

Duties and Accomplishments

- Implemented policies for the development of the first “in-house” engineering division, for a city population of approximately 5,500. Issued permits for grading and development activities, encroachments within the public right-of-way.
- Attended City Council and Planning Commission meetings to represent the Public Works Department. Directed a staff of 20 in the operation/maintenance of city facilities, wastewater treatment plant, water production system, city parks, roads, and parking lots.
- Prepared reports and developed plans for city infrastructure improvement projects, including public restroom facilities, roof replacement projects and remodeling of city offices.

Principal Engineer/Owner

Apr 1999 to Jul 2002

Rowe Porterfield, LLC and Rowe Engineering, LLC

1104 West Poplar Avenue, Enid, OK 73703

Supervisor: N/A Owner

P: 805-729-0096

Duties and Accomplishments

- Responsible for plan development and implementation for capital improvement projects for various clients, including local municipalities, and land developers.
- Incorporated several engineering software programs to assist in the design development process. Such programs include, but are not limited to, AutoCAD Land Development R2, Civil Design, HEC-RAS, HEC-HMS, Cybernet, PCSWMM-GIS, Speclink+, HEC-1 and HEC-2.
- Prepared design plan and specifications for a 10-million gallon peak overflow sanitary sewer equalization basin. The facility was designed using the PCSWMM-GIS package to determine the downstream effect from direct inflow of a 25-year storm and surcharges of the system. Two diversion structures will allow for flow from 36-inch and 30-inch pipes to be routed to the holding basin by remote telemetry. The basin will also be drained remotely, and coordinated with using flow meters contained within the sanitary sewer system.
- Prepared preliminary construction plans for the reconstruction of 1.5 miles of two-lane county road into a four-lane arterial. Preliminary plans were prepared to be used in final development, in which funding would be secured by the Oklahoma Department of Transportation in association with the City of Enid.

Thomas O. Rowe, P.E.

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Adjunct Instructor

Jan 2002 to May 2002

*Embry Riddle Aeronautical University
Distance Learning, Vance AFB, OK
Supervisor: Rebecca Schlecht*

P: 580-213-7230

Duties and Accomplishments

- Instructor for "Exploration in Physics" course at the distance learning center located at Vance Air Force Base. Course is condensed into 9 week program with classes meeting once a week for four hours at a time.
- Prepare course syllabus, daily lesson plans, quizzes and final exams.
- Provide assistance to students in understanding the basic fundamentals of physics, including but not limited to, Newton's Laws, Ohm's Law, discuss theories of light, waves, motion, electricity, forces and sound.

Engineering Manager

Jan 1998 to Apr 1999

*Summit Environmental Services, LLC
114 East Broadway, Suite 701
Supervisor: Wesley Hill*

P: N/A Business Defunct

Duties and Accomplishments

- Responsible for the development of a civil engineering department to develop a municipal engineering division. Perform work in accordance with adopted codes, ordinances and statutes
- Performed soil-testing activities associated with environmental, and structural analysis.
- Performed Risk Assessments using the Oklahoma Risk Based Corrective Action Model on several contaminated sites throughout Oklahoma.
- Designed stormwater retention facility with accompanying pump station. Used HEC-HMS and HEC-RAS software to determine water surface profiles leading into and out of the facility.
- Prepared construction plans for a 30-acre residential development, including, drainage study, paving, site grading, water and sewer improvement plans.

Thomas O. Rowe, P.E.

18 Woodlands Dr | Enid | Oklahoma | 73703 | C: (805) 729-0096 | Tom.Rowe@stantec.com

Director of Public Utilities

Sept 1996 to Jan 1998

City of Enid Oklahoma

401 West Owen K. Garriott Road

Supervisor: Jim Ferree, City Manager

P: 580-234-0400

Duties and Accomplishments

- Directed five divisions (Water Production, Water Pollution Control, Landfill, Utility Maintenance and Environmental Compliance) with a total workforce of 65 members.
- Oversaw operation and maintenance of the sanitary sewer system consisting of 235 miles of pipe ranging in size from six inches to thirty-six inches, with a 6.5 MGD (average flow) activated sludge treatment plant with a peak capacity of 21.0 MGD.
- Oversaw operation and maintenance of the water system comprised of 284 miles of distribution ranging in size from two inches to 24 inches. An average daily usage of 6.8 MG with a peak capacity of 18.0 MGD, from two distribution plants, and four wells fields consisting of 150 water wells.
- Oversaw operation of a Subtitle "D" landfill facility with geosynthetic liners and leachate collection system, with an annual intake of 67,200 tons of refuse. Facility has a current life of 27 years, with a 3-acre subcell expansion occurring every 2.5 years.
- Directed the City of Enid G.I.S. development project, to incorporate infrastructure maintenance records, and land development.

Civil Engineer

May 1994 to Sept 1996

City of Enid Oklahoma

401 West Owen K. Garriott Road

Supervisor: Robert Hitt, City Engineer

P: 580-234-0400

Duties and Accomplishments

- Provided project plan development in the area of Capital Improvement consisting of 35 projects on an annual basis.
- Supervised work activities in the areas of engineering design and development for one survey crew, two engineering technicians, and two engineering assistants.
- Performed hydraulic models on the sanitary sewer and water system, outlined activities for the City of Enid basemap project.
- Prepared drainage studies and plans development using the HEC-1 and HEC-2 computer software program.

Thomas O. Rowe, P.E.

18 Woodlands Dr | Enid | Oklahoma | 73703 | C: (805) 729-0096 | Tom.Rowe@stantec.com

Project Engineer

Jan 1993 to May 1994

Envirotech Services, Inc.

2500 North Eleventh Street

Supervisor: Rob Stallings

P: 580-234-8780

Duties and Accomplishments

- Computer Hydraulic modeling for the City of Enid Sanitary Sewer System, using EPA SWMM 4.2X program to evaluate main interceptor line capacities, and overflow for the 1-, 10-, 25-, 100-Yr. Rainfall events.
- Design of and permit acquisition for an Industrial Total Retention treatment facility used to handle the industrial waste products from an iodine processing plant in Woodward, Oklahoma.
- Design of and permit acquisition for a water improvement project including one well renovation, one new well development, and 100,000-gallon standpipe for the Town of Fairmont, Oklahoma.

EDUCATION

Master of Science, Civil Engineering – 2000

Oklahoma State University - Stillwater, OK

Bachelor of Science, Civil Engineering - 1992

California Polytechnic State University - San Luis Obispo, CA

Associate of Science, CAD/Drafting – 1988

Santa Barbara City College - Santa Barbara, CA

AWARDS

2014 American Council of Engineering Companies California, Channel Coast Branch

National Engineers Week Award Banquet

Two 4MG Tanks at Vandenberg AFB, CA

2011 American Council of Engineering Companies California

Engineering Excellence Merit Award;

Water and Stormwater Category | Amargosa Creek Underground Conveyance

2009 American Public Works Association, Central Coast Chapter Project of The Year

Hydro-Pneumatic Zone Expansion, South Bay Well Upgrade, Booster Pump Station

Upgrade (Contract 9)

2009 American Public Works Association, Central Coast Chapter

Distinguished Professional of the Year

Thomas O. Rowe, P.E.

18 Woodlands Dr | Enid | Oklahoma | 73703 | C: (805) 729-0096 | Tom.Rowe@stantec.com

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers

San Luis Branch Officer, 2012-2014
Member, Since 1992

American Council of Engineering Companies

San Luis Chapter Officer, 2008-2011
California State Director, 2009-2011

Oklahoma Society of Professional Engineers

President-Elect, 2001-2002
VP of Administration, 2000-2001
NW Chapter President, 1996-1997
Awards Committee Member, 2002

National Society of Professional Engineers

SW Region Council Member, 2001-2002
SW Region Young Engr. Rep, 2001-2002

Oklahoma Engineering Foundation

Regional Scholarship Coord., 1996-2002
State Scholarship Comm., 1998-2002

American Water Works Association

Member, Since 2008

PUBLICATIONS

“An Application of the Storm Water Management Model (SWMM) and EXTRAN Module for Sanitary Sewer Analysis”

Presented: 1993 Runoff Quantity and Quality Modeling Conference
November 8-9, 1993; Reno, Nevada

“Modeling of Water Quality in a Rural Water Distribution System”

Presented: ASCE EWRI 2002 Conference on Water Resources Planning and Management
May 19-21, 2002; Roanoke, VA

City Commission Meeting

5.3.

Meeting Date: 02/22/2018

Submitted By: Alissa Lack, City Clerk

SUBJECT:

CONSIDER APPOINTMENTS TO THE VANCE DEVELOPMENT AUTHORITY.

BACKGROUND:

The terms of four (4) representatives will expire on March 1, 2018. Mayor Shewey has recommended reappointment of the following individuals and the position represented:

Mr. Jon Blankenship, Greater Enid Chamber of Commerce
Mr. Brent Kisling, Enid Regional Development Alliance
Mr. Jim Henderson, Licensed Realtor
Ms. Krista Roberts, Hospital Administrator

If approved, Mr. Blankenship, Mr. Kisling, Mr. Henderson, and Ms. Roberts will serve on the Authority through March 1, 2022.

RECOMMENDATION:

Consider appointments.

PRESENTER:

Jerald Gilbert, City Manager

City Commission Meeting

6.1.

Meeting Date: 02/22/2018

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

CONSIDER A RESOLUTION AMENDING THE 2017-2018 STREET & ALLEY FUND BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$15,000.00 TO INCREASE THE 2017-2018 APPROPRIATED AMOUNTS FOR THE STREET & ALLEY DEPARTMENT; AMENDING THE 2017-2018 CAPITAL IMPROVEMENT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$45,000.00 TO INCREASE THE 2017-2018 APPROPRIATED AMOUNTS FOR THE CAPITAL IMPROVEMENT DEPARTMENT AND AMENDING THE 2017-2018 GENERAL FUND BUDGET BY REDUCING APPROPRIATIONS IN THE AMOUNT OF \$60,000.00 TO DECREASE THE 2017-2018 APPROPRIATED AMOUNTS FOR THE GENERAL FUND CAPITAL REPLACEMENT DEPARTMENT.

BACKGROUND:

This is a companion item to 10.1. The funding will address the following projects:

Project	Fund	Amount
Sidewalk repairs - South Grand	Street & Alley	\$15,000.00
Don Haskins ADA improvements	Capital Improvement Fund	\$10,000.00
Crosslin ballfield irrigation supplies	Capital Improvement Fund	\$5,000.00
Oakwood & La Mesa walkway & ramps	Capital Improvement Fund	\$30,000.00
Total		\$60,000.00

RECOMMENDATION:

Approve resolution.

PRESENTER:

Erin Crawford, Chief Financial Officer

Attachments

Resolution

RESOLUTION

A RESOLUTION AMENDING THE 2017-2018 STREET & ALLEY FUND BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$15,000.00 TO INCREASE THE 2017-2018 APPROPRIATED AMOUNTS FOR THE STREET & ALLEY DEPARTMENT; AMENDING THE 2017-2018 CAPITAL IMPROVEMENT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$45,000.00 TO INCREASE THE 2017-2018 APPROPRIATED AMOUNTS FOR THE CAPITAL IMPROVEMENT DEPARTMENT AND AMENDING THE 2017-2018 GENERAL FUND BUDGET BY REDUCING APPROPRIATIONS IN THE AMOUNT OF \$60,000.00 TO DECREASE THE 2017-2018 APPROPRIATED AMOUNTS FOR THE GENERAL FUND CAPITAL REPLACEMENT DEPARTMENT.

WHEREAS, the appropriated amounts for the 2017-2018 Capital Replacement Department in the General Fund must be decreased by \$60,000.00; and

WHEREAS, the appropriated amounts for the 2017-2018 Street & Alley Department in the Street & Alley Fund must be increased by an additional \$15,000.00 to provide funding to complete sidewalk repairs at the 200 block of South Grand; and

WHEREAS, the appropriated amounts for the 2017-2018 Capital Improvement Department in the Capital Improvement Fund must be increased by an additional \$45,000.00 to provide funding necessary for ADA improvements at Don Haskins park with trail extension from Broadway to Cherokee, necessary irrigation parts for construction of the new Crosslin ballpark fields AND construction of walkways and ramps at Oakwood and La Mesa Drive; and

WHEREAS, funds will be transferred from the Enid Municipal Authority to provide the necessary funding;

AND NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA, THAT THE CITY OF ENID 2017-2018 BUDGET BE AMENDED TO DECREASE THE APPROPRIATIONS FOR THE GENERAL FUND CAPITAL REPLACEMENT DEPARTMENT; INCREASE THE APPROPRIATIONS FOR THE STREET & ALLEY FUND DEPARTMENT AND INCREASE THE APPROPRIATIONS FOR THE CAPITAL IMPROVEMENT FUND DEPARTMENT:

FUND 10 GENERAL FUND	
Revenues	(\$60,000.00)
Capital Replacement Department	(\$60,000.00)
FUND 30 STREET & ALLEY FUND	
Revenues	\$15,000.00
Street & Alley Department	\$15,000.00
FUND 40 CAPITAL IMPROVEMENT FUND	

Revenues	\$45,000.00
Capital Improvement Department	\$45,000.00

Adopted this 22nd day of February 2018.

Mayor

(Seal)

ATTEST:

City Clerk

Meeting Date: 02/22/2018

Submitted By: Korina Crawford, Executive Assistant

SUBJECT:

CONSIDER AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014 TITLE 3, "BUSINESS AND LICENSE REGULATIONS", CHAPTER 7 "SECURITY COMPANIES AND ALARM SYSTEMS" TO AMEND SECTIONS 3-7-1, 3-7-2, 3-7-4 THROUGH 3-7-6, 3-7-8 THROUGH 3-7-13, AND 3-7-15 TO MODERNIZE STANDARDS AND REMOVE FIRE ALARMS; TITLE 5, "PUBLIC SAFETY", CHAPTER 4, "ENHANCED 911 EMERGENCY TELEPHONE SERVICE" TO REPEAL SECTION 5-4-3 "MISUSE OF 911 AND FALSE REPORTING OF EMERGENCY"; AND AMENDING CHAPTER 5 "GENERAL OFFENSES", ARTICLE F BY ADOPTING 5-5F-6 "MISUSE OF 911 SYSTEM"; ADOPTING 5-5F-7 "FALSE REPORTING OF AN EMERGENCY" TO INCLUDE ACTIVATION OF ALARM BY ANY MEANS; TITLE 9, CHAPTER 10, SECTION 9-10-1 "FIRE CODE ADOPTED"; SECTION 9-10-2 "AMENDMENTS TO FIRE CODE" TO INCLUDE A NEW DEFINITION FOR FALSE ALARMS AND PROVIDE PENALTY PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

BACKGROUND:

At the request of the Fire Department, the municipal code sections about alarms were reviewed and revised. This ordinance removes fire alarms from Title 3, Chapter 7 that covers security systems and includes them in Title 9, Chapter 10 under the International Fire Code. Additionally, the ordinance provides that both false reporting of an emergency by any means and intentional misuse of the 911 system carry a \$500 fine. The activation of an alarm through mechanical failure, malfunction or negligent maintenance carries a \$100 fine after the first alarm in a calendar year and goes up by \$100 for each violation in a calendar year thereafter, capping the increase at \$500. This ordinance was reviewed by the Commission at the February 6, 2018 Study Session.

RECOMMENDATION:

Approve ordinance.

PRESENTER:

Carol Lahman, City Attorney

Attachments

False Alarms Ordinance

ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014 TITLE 3, "BUSINESS AND LICENSE REGULATIONS", CHAPTER 7 "SECURITY COMPANIES AND ALARM SYSTEMS" TO AMEND SECTIONS 3-7-1, 3-7-2, 3-7-4 THROUGH 3-7-6, 3-7-8 THROUGH 3-7-13, AND 3-7-15 TO MODERNIZE STANDARDS AND REMOVE FIRE ALARMS; TITLE 5, "PUBLIC SAFETY", CHAPTER 4, "ENHANCED 911 EMERGENCY TELEPHONE SERVICE" TO REPEAL SECTION 5-4-3 "MISUSE OF 911 AND FALSE REPORTING OF EMERGENCY"; AND AMENDING CHAPTER 5 "GENERAL OFFENSES", ARTICLE F BY ADOPTING 5-5F-6 "MISUSE OF 911 SYSTEM"; ADOPTING 5-5F-7 "FALSE REPORTING OF AN EMERGENCY" TO INCLUDE ACTIVATION OF ALARM BY ANY MEANS; TITLE 9, CHAPTER 10, SECTION 9-10-1 "FIRE CODE ADOPTED"; SECTION 9-10-2 "AMENDMENTS TO FIRE CODE" TO INCLUDE A NEW DEFINITION FOR FALSE ALARMS AND PROVIDE PENALTY PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA:

Section 1: That Title 3, Chapter 7, Sections 3-7-1, and 3-7-2, Sections 3-7-4 through 3-7-6, sections 3-7-8 through 3-7-13, and Section 3-7-15 are amended to read as follows:

3-7-1: Purpose:

While recognizing the value of effective alarm systems in deterring crime ~~and preventing fire losses~~ and while encouraging the use of such alarm systems, it is the purpose of this chapter to require minimum standards for alarm systems and services and to license users thereof to improve system effectiveness and to reduce, insofar as possible, the misuse of emergency public service. This Chapter does not apply to fire alarms.¹ (1994 Code § 27-1)

3-7-2: DEFINITIONS:

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

ALARM BUSINESS: Any person or firm engaging in the business of installing, assisting in the installation, servicing, maintaining, repairing, replacing, moving, or removing alarm systems in the city, and duly licensed by the state.

ALARM SYSTEM: Any mechanism, equipment or device which is designed to detect ~~the~~

¹ Fire Alarms are covered under Title 9, Chapter 10 of this Code.

~~presence of a fire,~~ or an unauthorized entry or activity in any building or on any property, or to direct attention to a ~~fire~~, robbery, burglary, or other emergency in progress, and which is designed to signal the above occurrences either by a local or audible alarm which is visible or perceptible outside the building or property or by a silent or remote alarm, directly or indirectly (by or through a third party), to the police ~~or fire~~ department. The following exclusions are not considered alarm systems within the meaning of this definition:

- A. Devices which only activate alarms that are audible, visible or perceptible inside the protected premises.
- B. Alarm devices affixed to motor vehicles.
- C. Alarm devices installed on a temporary basis by the police ~~or fire~~ department.
- D. Alarm devices installed in or on premises owned or leased by the city.

ANSWERING SERVICE: A telephone answering service providing, among its services, the receiving, on a continuous basis through trained employees, of emergency signals from alarm systems and the subsequent relaying of said messages to the police ~~or fire~~ department on a person to person basis.

APPLICANT: Any person who has requested or is requesting an owner or user permit to install, operate or maintain an alarm system at a particular location.

AUTOMATIC DIALING DEVICE: An alarm system which automatically sends over regular telephone lines, by direct connection or otherwise, any type of communication or message indicating the existence of an emergency situation that the alarm system is designed to detect.

CENTRAL STATION: An office to which alarm systems are connected, where operators supervise the circuits, and where guards and/or servicemen are maintained continuously to investigate signals. ~~For purposes of fire alarms, informational relay systems shall be in compliance with the national fire prevention association (hereinafter "NFPA") standards as set forth in NFPA 71, central station signaling systems; NFPA 72A, local protective signaling systems; NFPA 72B, auxiliary protective signaling systems; or NFPA 72C, remote station protective signaling systems.~~

DIRECT LINE: A telephone line leading directly from a central station to the police ~~or fire~~ department, where such line is used only to report emergency signals on a person to person basis.

EMERGENCY: The existence of a fire, the commission or attempted commission of a robbery, burglary or other criminal action.

EMPLOYEE: Any person who is employed by an alarm business and who installs, services, maintains, repairs or replaces alarm systems in the city.

ENHANCED 9-1-1 SYSTEM: An emergency phone system which is designed to receive emergency phone calls by dialing the three (3) digit number 9-1-1. The system places the person requesting emergency service in touch with fire, police and ambulance services by dialing a single number.

FALSE ALARM: The activation of an alarm system through mechanical failure, malfunction, the negligence of the alarm business operator or his employees or agents, or the negligence of the owner, user or lessee of an alarm or his employees or agents, or which otherwise elicits a response by a law enforcement agency ~~or the fire department~~ when a situation requiring such response does not in fact exist. Such terminology does not include, for example, alarms activated by utility line mishaps, tornados, earthquakes, or other violent conditions of nature, or other conditions clearly beyond the control of the alarm manufacturer, installer, owner or user. ~~See also section 3-7-6 of this chapter for intentional activation of alarm where no emergency exists.~~

MODIFIED CENTRAL STATION: An office to which alarm systems are connected, where operators supervise the circuits but where guards are not maintained to investigate alarm signals.

PERMITTEE: Any person to whom an alarm system owner or user permit is issued.

TRUNK LINE: A telephone line leading into the police ~~or fire~~ department and having the primary purpose of handling emergency signals or messages on a person to person basis originating through a central station, modified central station or answering service. (Ord. 2007-31, 11-6-2007)

3-7-4: OWNER OR USER PERMIT:

A. Permit Required, Displayed; Application; Fee:

1. Owner Or User Permit Required: No person shall install, connect, operate, maintain or engage another person to install, operate, connect or maintain, an alarm system at a particular location without first obtaining an alarm system permit from the city. Nor shall any person owning or using an alarm system at the time of the adoption of this chapter fail to obtain the required permit within the time provided in this chapter. Such permit shall be maintained on the premises with the alarm system and shall be visible from the exterior and shall be located on or immediately adjacent to the front or main entrance of the premises.
2. Application: The application shall set forth the full name, address and telephone number of both the owner or lessee on whose premises the system will be installed, operated, connected or maintained and the name of the person or state licensed alarm system business installing, maintaining or servicing the system, as well as the type (~~fire~~, burglar, etc.) of system to be installed, operated or maintained. Such application shall also contain such additional information as the chief of police ~~or fire chief~~ shall reasonably deem necessary for the evaluation and proper processing of the application.

3. Fee: A person required to obtain an alarm system permit shall pay to the city a yearly nonrefundable application fee established by section 2-6B-5 of this code. Previous suspensions or revocations of the permit will be considered as well as any unpaid false alarm public safety fees before approving the application.
- B. Suspension, Revocation Or Denial: In addition to any penalties which may be imposed for the violation of certain provisions of this chapter, the city may, pursuant to the provisions of this section, suspend or revoke an owner or user permit on any of the following grounds:
1. Fraud or willful and knowing misrepresentation or false statement made in an application for a permit.
 2. Failure to correct any deficiencies in equipment or operation within seven (7) days after receipt of notice of same from the chief of police ~~or fire chief~~.
 3. Failure to comply with any order or notice issued by the chief of police ~~or fire chief~~ after the permittee's rights to hearing and appeal have been exhausted, or failure to comply with the standards imposed by this chapter within seven (7) days after notice or order from the chief of police. ~~or fire chief~~.
 4. Failure to comply with the regulations and requirements of this chapter or as otherwise established in this code.
- C. Excessive False Alarms: An excessive number of false alarms shall be deemed to be more than four (4) false alarms within any one year period.
- D. Notice: If an excessive number of false alarms occur at any alarm location, the police department ~~or fire department~~ shall give written notice to the alarm system permittee and to the alarm business responsible for maintaining and servicing the systems, as shown on the permit and application, to take corrective action within seven (7) calendar days to prevent future false alarms.
- E. Suspension After Notice: If the corrective action is not accomplished and communicated in writing to the department giving notice within seven (7) days by the permittee or the alarm business, written notice of suspension of the alarm system permit shall be served upon the permittee by the police ~~or fire department~~ by certified mail, return receipt requested. Such suspension requires the permittee to immediately remove or disconnect the alarm system.
- F. Reinstatement: After an alarm permit has been suspended, the permit shall not be reinstated until the permittee submits a written request to the department suspending the permit, accompanied by a statement that corrective action has taken place. The department acting hereunder shall charge the permittee a reinstatement fee as established by section 2-6B-5 of this code.

- G. Appeals: It shall be unlawful for any person to operate or maintain or fail to remove or disconnect his alarm system while his alarm system permit is suspended or after it has been revoked. Any person aggrieved by the action of the police ~~or fire~~ department in ordering the suspension or revocation of a permit under this section, and requiring the disconnection or removal of the alarm system, may appeal such action to the mayor and board of commissioners. (Ord. 2004-47, 12-21-2004)

3-7-5: ADMINISTRATION AND ENFORCEMENT; INSPECTION:

- A. Administration: The provisions of this chapter shall be administered and enforced by the chief of police ~~and the fire chief~~. The chiefs, or ~~their~~ his designee, ~~are~~ is authorized to make inspections of ~~fire and other~~ emergency alarm systems and of the premises where said device or system is located, or as otherwise provided herein.
- B. Inspection: Any inspection of an alarm location or premises shall be the same as provided in this code. (Ord. 2004-47, 12-21-2004)

3-7-6: FALSE ALARMS:

- A. It shall be unlawful for anyone to utilize an alarm in such a manner that false alarms occur.
- B. ~~"False alarm" means the activation of an alarm system through mechanical failure, malfunction, negligence, or otherwise, which elicits a response by a public agency when an emergency does not exist. A false alarm does not include alarm activations as a result of earthquakes, tornados, or other conditions clearly beyond the control of the alarm manufacturer, installer, owner, or user. A warning citation should issue for the first false alarm in a calendar year that is responded to by either the police or fire department. The second false alarm in a calendar year shall be punishable by a fine of one hundred dollars (\$100.00). The third false alarm in a calendar year shall be punishable by a fine of two hundred dollars (\$200.00). Fourth and subsequent false alarms in a calendar year shall be punishable by a fine of five hundred dollars (\$500.00). (Ord. 2012-20, 9-6-2012)~~

3-7-8: EMERGENCY NOTIFICATION; MAINTENANCE OF RECORDS:

- A. Display Of Permit: Every person maintaining an audible ~~fire~~, burglary, robbery or other emergency alarm system, other than fire alarms, shall make readily visible, either on, or immediately adjacent to, the front or main entrance of the building housing the alarm, the permit assigned to that particular alarm system.
- B. Records: The alarm business shall maintain records of at least two (2) personnel who are designated to respond in case of emergencies.
- C. Designated Personnel: Upon proper notification of any emergency condition, the owner's or user's designated personnel, which may by agreement be assumed by the alarm business, shall proceed immediately to the location of the activated alarm and render all

necessary service and assistance to restore the alarm to normal condition. (1994 Code § 27-9)

3-7-9: EMERGENCY CALL RECORDS:

Alarm businesses who request police ~~or fire~~ department response to alarm signals shall maintain a record of all such emergency calls stating the time, date, location of the alarm and the department called. The records shall indicate the cause of the alarm, and if the alarm is not caused by ~~fire~~, burglary, robbery, or other emergency, the records shall state corrective action taken to prevent the recurrence of the alarm. This record shall be current and shall be made available for inspection by the chief of police ~~and fire chief~~, or ~~their~~ his designated representatives, at any time during normal business hours. (1994 Code § 27-10)

3-7-10: MINIMAL SYSTEM REQUIREMENTS:

- A. Automatic Discontinuance Of Alarm: ~~Fire~~, Burglary, robbery or other emergency alarm systems, other than fire alarms, which use a local audible or visual alarm device to attract the attention of the public shall be equipped so as to automatically discontinue the alarm within thirty (30) minutes, unless the system is maintained by an alarm business with twenty four (24) hour service employees who can respond within thirty (30) minutes after notification.
- B. Uninterruptable Power Supply: Every alarm system shall have an uninterruptable power supply which will sustain the operation of the alarm system for a minimum period of four (4) hours.
- ~~C. Compliance With Standards: All alarm systems and fire detection systems must also comply with NFPA 71, central station signaling systems; NFPA 72A, local protective signaling systems; NFPA 72B, auxiliary protective signaling systems; or NFPA 72C, remote station protective signaling systems, adopted hereby and incorporated herein by reference. If any inconsistency or conflict exists between this code and the aforementioned NFPA provisions, the more strict standard shall apply. (1994 Code § 27-11)~~

3-7-11: OPERATIONAL DEFECTS REMEDIED:

- A. Sensory Mechanisms: The sensory mechanisms used in connection with the ~~fire~~, robbery, burglary or other emergency alarm systems shall be adjusted to suppress false alarms so that the device will not be actuated by impulses due to ~~transient pressure changes in water pipes~~, short flashes of light, wind noises such as the rattling or vibrating of doors or windows, vehicular noise adjacent to the installation, or other forces unrelated to genuine alarms. (Ord. 2004-47, 12-21-2004)

3-7-12: NOTIFICATION OF TESTS:

Alarm businesses and permittees shall notify the police dispatcher at police communications ~~and shall notify the fire marshal or the fire department dispatcher~~ prior to any service, test, repair, maintenance, adjustment, alteration or installation of any alarm system which would directly or indirectly result in an emergency services response. Any alarm received after such notification while the system is out of service shall not constitute a false alarm. Alarm businesses and permittees shall notify the police ~~and fire~~ departments when said system is back in service. (1994 Code § 27-13)

3-7-13: AUTOMATIC DIALING DEVICES; PRERECORDED MESSAGES:

- A. Automatic Dialing Required: Automatic dialing devices with prerecorded or programmed messages shall be programmed or coded to dial the phone number designated by the police ~~and fire~~ departments, and to dial a third party whose name appears on the permit application.
- B. Information In Message: The prerecorded or programmed message shall contain the following information:
1. The address and phone number at the location where the emergency exists.
 2. The permit number issued and assigned by the city to this system.
 3. The type of emergency the system is designed to detect; for example, ~~a fire~~, a break in while the premises is unattended, or a life threatening situation.
- C. Length Of Message: The prerecorded or programmed message shall not last longer than twenty five (25) seconds and shall not be repeated more than twice, and if repeated shall have a ten (10) second pause between the repeated message. In no case shall said messages or recordings transmit said information for a period longer than sixty (60) seconds.
- D. Issuance Of Phone Number: It shall be unlawful for any person to program an automatic dialing device to any telephone line which when activated dials the digits 9-1-1. When their permit is issued, the permittee shall be given a phone number designated by police ~~and fire~~ departments for use by alarm systems with automatic dialing devices.
- E. Unlawful To Disconnect Or Reprogram Device: It shall be unlawful for a permittee to fail to disconnect or reprogram an automatic dialing device which is programmed to dial the digits 9-1-1.
- F. Violation: A violation of subsection D or E of this section shall be punishable by a fine not to exceed two hundred dollars (\$200.00), plus costs. ~~as a class B offense, plus court costs, and an assessment for the resulting costs of any dispatching of emergency personnel and equipment for each such offense.~~ (1994 Code § 27-14)

3-7-15: CHANGE OF INFORMATION REQUIRED ON PERMIT APPLICATION:

- A. Notice To City Of Change: Whenever a change occurs relating to the written information required on the permit application, listing requirements, or other documents filed with the city, the applicant or permittee shall give written notice of said change to the police and fire departments within ten (10) days thereof.
- B. Change Of Location: Any changes of ownership at a location formerly or currently utilizing an alarm system shall be construed as a new installation and shall require the necessary permit and fees.
- C. Alteration Of Existing System: The replacing, modifying or altering of an existing permitted system shall not constitute a new installation. Such replacement shall be subject to the existing permit. However, any change of permit or license information caused by such action shall be given in writing to the police department within ten (10) days.
- D. Confidential Information: The information required by this chapter shall be maintained as confidential and shall only be used for law enforcement purposes and statistical studies in which information on individuals could not be discovered. Any unauthorized disclosure is punishable as provided in this chapter. (1994 Code § 27-16)

Section 2: That Title 5, Chapter 4, Sections 5-4-3 of the Enid Municipal Code, 2014 is repealed.

~~5-4-3: MISUSE OF 911 AND FALSE REPORTING OF AN EMERGENCY:~~

- ~~A. Public Agency Defined: "Public agency" means any city, town, county, municipal corporation, public district, public trust, public authority or any other entity, public or private, located within this state which provides, has authority to provide, or is licensed to provide firefighting, law enforcement, ambulance, emergency medical or other emergency services.~~
- ~~B. Misuse Of 911 And False Reporting Of An Emergency; Fines¹:~~
 - ~~1. Misuse Of 911: No person shall use the 911 system for any purpose other than to report an emergency. The offense of misuse of 911 shall be punishable by a fine not to exceed two hundred dollars (\$200.00) plus costs.~~
 - ~~2. False Reporting Of An Emergency: No person shall knowingly call the number 911 or contact a public agency to report an emergency when no such emergency exists. The offense of false reporting of an emergency shall be punishable by a fine not to exceed five hundred dollars (\$500.00) plus costs. (Ord. 2013 43, 11-19-2013)~~

Section 3: That Title 5, Chapter 5, Article F, of the Enid Municipal Code, 2014 is amended to adopt Sections 5-5F-6 and 5-5F-7 to read as follows:

5-5F-6: MISUSE OF 911 SYSTEM:

- A. No person shall use the 911 emergency telephone system for any purpose other than to report an emergency.
- B. Violation of this section shall be punishable by a fine not to exceed five hundred dollars (\$500.00) plus costs.

5-5F-7: FALSE REPORTING OF AN EMERGENCY:

- A. No person shall contact a public agency to report an emergency when no such emergency exists.
- B. No person shall cause the activation by any means of an alarm, the purpose of which to communicate or indicate a specific emergency situation, when no emergency exists.
- C. Public Agency Defined: "Public agency" means any city, town, county, municipal corporation, public district, public trust, public authority or any other entity, public or private, located within this state which provides, has authority to provide, or is licensed to provide firefighting, law enforcement, ambulance, emergency medical or other emergency services.
- D. Violation of this section shall be punishable by a fine not to exceed five hundred dollars (\$500.00) plus costs.

Section 4: That Title 9, Chapter 10, Section 9-10-1 and Section 9-10-2 of the Enid Municipal Code, 2014 are amended to read as follows:

9-10-1: FIRE CODE ADOPTED:

- A. Adoption: Pursuant to 59 Oklahoma Statutes section 1000.23, the city of Enid hereby adopts that certain technical code known as the international fire code (IFC), 2015 edition, including appendix chapters B through D and H through J, as published by the International Code Council, for the purpose of regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and the collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said fire code are hereby referred to, adopted, and made a part hereof, as if fully set out in this chapter, with the additions, insertions, deletions and changes, if any, prescribed in section 9-10-2 of this chapter.

1. Where such code conflicts with other adopted codes, the more restrictive shall apply.
2. Three (3) copies of said adopted code have been and are now on file in the office of the city clerk.

~~B. Violation: No person shall violate any of the provisions of this chapter or of the publication adopted by or amended in this chapter. A violation, shall be punishable by a fine of one hundred dollars (\$100.00), unless the person has previously been convicted of a violation of one of the technical codes within the last three (3) years, then a violation shall be punishable by a fine of up to two hundred dollars (\$200.00); or unless the person has previously been convicted of a violation of one of the technical codes twice or more within three (3) years, then a violation shall be punishable by a fine of up to five hundred dollars (\$500.00). (Ord. 2015-42, 11-17-2015)~~

9-10-2: AMENDMENTS TO FIRE CODE:

All amendments and modifications to the international fire code (IFC), 2015 edition, as adopted by the Oklahoma uniform building commission, are hereby adopted by the city of Enid and incorporated as fully as if set out at length herein. Additional amendments are as follows:

Chapter 1, SCOPE AND ADMINISTRATION is hereby amended to provide these changes in the following respects:

Section 101.1. Title

This section is amended to insert the city of Enid in the blank.

Section 105.1.1 Permits Required.

This section is amended to read as follows:

A property owner or owner's authorized agent who intends to conduct an operation or business, or install or modify systems and equipment regulated by this code, or to cause any such work to be performed , shall first make application to ~~Permits required by this code shall be obtained from~~ the fire marshal. The permit fee shall be paid as required at the time of filing application in the amounts provided for in title 2, chapter 6, article F of the Enid municipal code.

Section 105.1.1.1 Triple Fees Authorized.

This section is created to read as follows:

All fees are tripled if work is started prior to the issuance of any permit. Existing equipment change outs shall be allowed ~~permitted~~ to start prior to inspection and issuance of permit. The

assessment and/or payment of triple fees shall in no way prevent further penalty, such as suspension or revocation of a license for excessive repetition of violations.

Section 107.5 Rendering Equipment Inoperable

This section is amended to read as follows:

Portable or fixed fire-extinguishing systems or devices, and fire-warning systems, shall not be rendered inoperable or inaccessible, except as necessary during emergencies, maintenance, repairs, alterations, drills or prescribed testing. Violation of this section shall be punishable by a fine not to exceed five hundred dollars (\$500.00) plus costs.

Section 107.7 False Fire Alarms

This section is created to read as follows:

It shall be unlawful for anyone to utilize a fire alarm in such a manner that false alarms occur. A warning citation should issue for the first false alarm responded to by the fire department. The second false alarm within a twelve month period shall be punishable by a fine of one hundred dollars (\$100.00). The third false alarm within a twelve month period shall be punishable by a fine of two hundred dollars (\$200.00). Fourth and subsequent false alarms within a twelve month period shall be punishable by a fine of five hundred dollars (\$500.00).

Section 108.1 Board Of Appeals Established

This section is hereby amended to read as follows:

Appeals shall be made to the construction board of appeals in the same manner as provided in the building code.

Sections 108.2 and 108.3 are removed.

Section 109.3 Notice of Violation

This section is amended to read as follows:

The fire chief, the fire marshal and the assistant fire marshal shall have the authority to issue citations to and/or file a complaint on persons who violate any provision of title 9, chapter 10, of the Enid municipal code, this code, or any of the other technical codes adopted by the city of Enid.

Section 109.4 Violation Penalties

This section is amended to read as follows:

Any person who shall violate any provision of this code, or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do any other work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of an offense ~~misdemeanor~~, punishable by a fine of one hundred dollars (\$100.00), unless the person has previously been convicted of a violation of one of the technical codes within the last three (3) years, then a violation shall be punishable by a fine of up to two hundred dollars (\$200.00); or unless the person has previously been convicted of a violation of one of the technical codes twice or more within three (3) years, then a violation shall be punishable by a fine of up to five hundred dollars (\$500.00); unless the section provides a specific penalty.

Section 111.4. Failure to Comply

This section is amended to insert \$100.00 in the first blank and to insert \$500.00 in the second blank.

Chapter 2, DEFINITIONS, is hereby amended to replace the existing definition for False Alarm with the following one:

FALSE ALARM. The activation of an alarm system through mechanical failure, malfunction, negligence or otherwise, that causes ~~The willful and knowing initiation or transmission of a signal, message or other~~ notification of an event of fire when no danger exists. It does not include alarms activated by tornados, earthquakes, or other violent conditions of nature, or other conditions clearly beyond the control of the alarm manufacturer, installer, owner or user.

Chapter 5, FIRE SERVICE FEATURES, is hereby amended in the following respects:

Section 506.3 Required For Certain Structures is hereby created to read as follows: The following structures shall be equipped with a key box at or near the main entrance or at such other location as may be required by the fire chief or his designee:

- a. Commercial buildings;
- b. Industrial buildings;
- c. Schools and universities;
- d. Governmental buildings; and
- e. Multi-family residences that have restricted access through locked gates or locked doors that have a common corridor for access to the living units.

Section 506.3.1 Installation Prior To Issuance Of Occupancy Permit is hereby created to read as follows: All newly constructed structures which require a key box, as outlined in section 506.3, shall have the key box installed and operational prior to the issuance of an occupancy permit. No

occupancy permit, whether temporary or permanent, shall be issued until the required key box is installed and operational.

Section 506.3.2 Authority Of Fire Chief is hereby created to read as follows: The fire chief or his designee shall designate the type of key box system to be implemented with the city of Enid and shall have the authority to require all structures to use the designated system. Additionally, the fire chief or his designee shall be authorized to implement the rules and regulations for use of the key box system.

Section 506.3.3 Keeping Key In Key Box is hereby created to read as follows: The owner or operator of any structure required to have a key box shall, at all times, keep a key in the key box that will allow the fire department to access the structure.

Section 506.3.4 Effect Of Authority is hereby created to read as follows: This chapter does not obviate the authority under the applicable fire prevention code to require a key box system where access has been a problem.

Section 506.3.5 Violation shall be created to read as follows: A violation of this chapter shall be a misdemeanor, punishable by a fine of five hundred dollars (\$500.00).

Chapter 9, FIRE PROTECTION SYSTEM is hereby amended in the following respects:

Section 907.1.4 Assignment Of Responsibility

This section is hereby created to read as follows:

- a. Any person, partnership, corporation or organization owning and/or operating a building or structure used as a hospital, church, theater, hotel, motel, apartment house, residential rental property, rooming house, dormitory, rest home, nursing home, day nursery, convalescent home, auditorium, or childcare institution, shall install in such building or structure a smoke ~~detector~~ alarm or alarms ~~detectors~~ in accordance with the international fire code and international property maintenance code as adopted by the City of Enid.
- b. Any person, partnership, corporation or organization who is a lessor of a residential property shall explain to the lessee or tenant the method of testing the smoke alarm ~~detector~~ to ensure that it is in working order. The responsibility for checking the smoke ~~detector~~ to determine whether such alarm ~~detector~~ is in working order is with the tenant or lessee leasing or renting a one- or two-family dwelling, including an apartment in each apartment house, and not with the person, partnership, corporation or organization who is a lessor of the residential rental property to the lessee or tenant.
- c. All owners of single-family dwellings or duplexes shall install smoke alarms ~~detectors~~ as required by the international fire code and international property maintenance code as adopted by the City of Enid.

Chapter 57, FLAMMABLE AND COMBUSTIBLE LIQUIDS is hereby amended in the following respects:

Section 5704.2.9.6.1 Locations Where Above-Ground Tanks Are Prohibited.

Insert residential.

Section 5706.2.4.4 Locations Where Above-Ground Tanks Are Prohibited.

Insert residential.

Chapter 58, FLAMMABLE GASES AND FLAMMABLE CRYOGENIC FLUIDS, is hereby amended in the following respects:

Section 5806.2 Limitations.

Insert residential.

Chapter 61, LIQUEFIED PETROLEUM GASES, is hereby amended in the following respects:

Section 6104.2 Maximum Capacity Within Established Limits.

This section shall read as follows:

~~Insert commercial, industrial and agricultural.~~ The storage of liquefied petroleum gas in commercial, industrial, or agriculturally zoned property shall not exceed the aggregate capacity of 2,000 gallons (7570 L). Storage shall not be allowed within residential zones.

(Ord. 2015-42, 11-17-2015)

Section 5: Repealer. Section 5-4-3 is hereby repealed and all ordinances or parts thereof, which are inconsistent with this ordinance, are hereby repealed.

Section 6: Savings Clause. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceedings now pending in any court, or any rights acquired or liability incurred, nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section 7: Severability. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall, for any reason, be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the City Commission of the City of Enid that this section of the Enid Municipal Code would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part not been included.

Section 8: Codification. This ordinance shall be codified as Title 3, Chapter 7, Sections 3-7-1, 3-7-2, 3-7-4 through 3-7-6, 3-7-8 through 3-7-13, 3-7-15; and Title 5, Chapter 5, Article F, Sections 5-5F-6 and 5-5F-7; Title 9, Chapter 10, Sections 9-10-1 and 7-10-2 of the Enid Municipal Code, 2014.

PASSED AND APPROVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, on this __ day of February, 2018.

CITY OF ENID, OKLAHOMA

William E. Shewey, Mayor

(SEAL)

ATTEST

Alissa Lack, City Clerk

Approved as to Form and Legality:

Carol Lahman, City Attorney

Meeting Date: 02/22/2018

Submitted By: Danielle Eichelberger, Executive Assistant

SUBJECT:

EXECUTE CONTRACT BETWEEN WARREN POWER & MACHINERY, INC., MIDLAND, TEXAS, AND THE CITY OF ENID FOR CAPITAL RECOVERY OF WATER LINE EXTENSION, PROJECT W-1713A, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.

BACKGROUND:

On August 1, 2017, an application by Warren Power & Machinery, Inc. of Midland, Texas, was approved for extending approximately 2,400 feet of water line along US Highway 81 to serve the property at 5702 N. US Highway 81 under the ordinance that provides for recovery of certain capital improvement cost. The provisions of the ordinance allow for the developer to recover a proportional share of the allowable capital improvement cost from post development users of the water system at the time of their connection.

The water line extension has been completed and the allowable recovery cost has been calculated at \$143,852.30. This is the cost of the improvement less cost covered by ERDA and less the developer's cost share. This contract sets out that future users of the water system will pay their proportional share based on \$542.43 per acre of site, and \$4,230.95 per Water Capacity Unit. Water Capacity Unit is based on meter size and one (1) one inch meter is set at one (1) Water Capacity Unit.

Approval of this contract shall set the Capital Recovery Fee for future users of the water system and confirm the procedure for making pay back to the developer of fees collected less five per cent (5%) retained by the City for administrative cost.

RECOMMENDATION:

Execute contract with Warren Power & Machinery, Inc. for capital recovery on water line extension Project No. W-1713A, and authorize the Mayor to execute all contract documents after review by the City Attorney.

PRESENTER:

Robert Hitt, PE, City Engineer

Attachments

Contract

**COST RECOVERY CONTRACT BETWEEN WARREN CAT AND THE CITY OF ENID
FOR CAPITAL RECOVERY OF WATER LINE EXTENSION INVESTMENT**

This Contract is made and entered into this ___ day of February, 2018, by and between the City of Enid, an Oklahoma Municipal Corporation, hereinafter referred to as the “City”, and Warren Power & Machinery, Inc., hereinafter referred to as “Developer.”

WITNESSETH:

WHEREAS, Chapter 4 of the Title 10 of the Enid Municipal Code 2014 provides that a developer that has an application approved for capital recovery and constructs the increased capacity capital improvement shall receive distribution of capital recovery sums, consistent with the provisions of Chapter 4, from the City when post-improvement developers pay the applicable increased capacity fee (ICF) to the City.

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions herein stated and in consideration of the mutual benefits which will accrue to each of the parties hereto, the receipt and sufficiency of which considerations are hereby acknowledged by the parties, it is agreed by and between the parties as follows:

1. Developer has made an increased capacity capital improvement for the City’s water system consisting of extending approximately 2,247 feet of water line system along State Highway US 81, in the southwest quarter of Section 19, 23N, 6W in Garfield County, Oklahoma, known as Project W-1713A pursuant to Enid Municipal Code 2014, Title 10, Chapter 4 “CAPITAL IMPROVEMENT AND RECOVERY”.
2. Once the City formally accepts the water line, the City shall have exclusive ownership, control and operation, including the right to make all such connections and cross connections, and use of the improvement as it may deem necessary for the proper management and utilization of the improvement as an integrated part of the City’s infrastructure.
3. The allowable recovery cost (ARC) for Project W-1713A is \$143,852.30 which covers all the costs for development, pursuant to Enid Municipal Code 2014, §10-4-4(C)(1), of Project W-1713A, paid by Developer (not including the cost of improvements covered by ERDA), less Developer’s proportional cost, pursuant to Enid Municipal Code 2014, §10-4-4(C)(2).
4. The area of impact (AI) includes 153 acres, of which 20.4 acres are Developer’s and accordingly are not subject to pay back. Therefore, the area of impact used to calculate the post developers’ payment shall be 132.6 acres pursuant to Enid Municipal Code 2014, §10-4-7(C).
5. For the limited purpose of proportioning the increased capacity fee (ICF) for payment by post-improvement developers, the water capacity for Project W-1713A is set at 18 one inch (1”) water meter connections or 18 units. Developer has used one unit, leaving 17 water capacity units. Accordingly, under

§10-4-7 of Enid Municipal Code 2014, the increased capacity fee (ICF), for the base year, is for acres receiving benefit, \$ 542.43 per acre; and, for meter connections \$ 4,230.95 per water capacity unit.

8. The City will provide notice to Developer when the fees collected for Project W-1713A exceed one thousand dollars.

9. Once Developer files a claim for payment, the City shall pay the Developer the fee, less the City's five percent (5%) for administration.

10. Fees not claimed by Developer within one year of the date of the City's second notice of fees shall become the property of the City and later claims for payment shall be null and void for the fees covered by the notice.

11. The City is only obligated to Developer for the payment of fees collected during the term of the agreement.

12. Term. This contract shall be effective from the date Project W-1713A is accepted by the City and shall run until the entire allowable recovery cost has been collected but in no event longer than twenty years.

13. Notices. Whenever a notice is required to be given in writing and under the terms of this Contract, or any extension hereunder, such notice shall either be hand-delivered or mailed by certified mail, return receipt requested, and directed to the respective parties at the following addresses:

If to the City:

City Manager
Post Office Box 1768
401 West Owen K. Garriott
Enid, Oklahoma 73702

If to Developer:

Post Office Box 60758
Midland, Texas 79711-0758
Attn: Anthony D. Folger

Notice of changes of addresses may be given as provided under this paragraph and any such notice shall be deemed to have been given on the date delivered.

14. Assignment. Neither party shall assign this Contract or any interest herein without the express, written consent of the other party.

15. Binding Effect. This contract binds the parties and any successors and assigns of the parties.

IN WITNESS WHEREOF, the parties hereto have executed this contract the day and year

last written below.

Date: _____

Warren Power & Machinery, Inc.

Signature

Anthony D. Folger, Vice President of Finance

Printed Name and Title

ATTEST:

(SEAL)

Date: _____

“City”

The City of Enid,
an Oklahoma Municipal Corporation

William E. Shewey, Mayor

ATTEST:

(SEAL)

Alissa Lack, City Clerk

APPROVED AS TO FORM AND LEGALITY:

City Attorney

City Commission Meeting

6.4.

Meeting Date: 02/22/2018

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

HEAR THE APPEAL ON BEHALF OF MR. VICTOR CARRILLO PURSUANT TO TITLE 9, CHAPTER 11, SECTION 9-11-2 OF THE ENID MUNICIPAL CODE, 2014, REGARDING THE CODE ADMINISTRATOR'S DETERMINATION THAT 2512 EAST CEDAR AVENUE HAS BECOME DILAPIDATED AND SHOULD BE REMOVED.

BACKGROUND:

For purposes of appeal the Mayor and Board of Commissioner should hear from Mr. Carillo and Code Administrator, Angela Rasmuson. The property in question is residential and the applicable definition of dilapidated building is a structure which, through neglect or injury, lacks necessary repairs or otherwise is in a state of decay or partial ruin, is unfit for human occupancy due to the lack of necessary repairs and is considered uninhabitable or is a hazard to the health, safety, and welfare of the general public pursuant to 11 O.S. S22-112. The commission may determine the property is dilapidated and should be torn down and removed or give Mr. Carillo a specified time to make necessary repairs.

RECOMMENDATION:

Consider appeal and render decision.

PRESENTER:

Angela Rasmuson, Code Official

Attachments

Minutes/Appeal

To The Mayor and Board of Comisioners

The reason why I could attend
the meeting in January 9th at 9:00am

Was because I was in another
Country on a Community Mission
in places where there is no
Signal and our plans were to

be able to reach you.

I have always been in all meetings
except this one.

I have always had the intencions
to fix the house and put it
under the City's Code.

All I need is a permit from
you to do it.



I hope you understand the
importance of this house
is to me and my Family

Thank you!!
Victor Carrillo

Victor Carrillo
132. S. Cleveland
Enid OK 73703
580 603 2523

To: City of Enid

5-23-87

My Plans for the house on Cedar
are to fix foundation, siding, roofing
and to do foundation I need 3 months
to do siding 2 months, and to do
Roofing 2 months its a total of 6
months starting today.

Victor D. Carrillo

DILAPIDATED MINUTES



Meeting called to order: 9:00 AM

Date: 05/02/2017

Property in question: 2512 E Cedar Ave

CITY OF ENID
P.O. Box 1768
Enid, Oklahoma 73702-1768
PH (580) 234-0400
www.enid.org

Persons present at hearing:

Owner did not appear; Angela Rasmuson, Code Official; Kelci Kelley, Property Inspector

Decision: Table

Findings: The Owner, Carlos Carillo, called code official Angela Rasmuson at approximately 9:05 am, stating he could not make the hearing. The code official told him that we would be scheduling another hearing to allow him time to appear. This house is in a state of deterioration and dilapidation. The property owner must appear at the next hearing to speak on behalf of the property on why it should not be demolished. A property maintenance report detailing the deficiencies of this property will be attached to the copy of dilapidated minutes that are mailed to the property owner.

The next hearing has been scheduled for May 23, 2017 at 9:00 AM.

Meeting adjourned: 9:25 A.M.

cc: Carlos Carillo
202 S. Coolidge St
Enid, OK 73703-5105

DILAPIDATED MINUTES



Meeting called to order: 9:00 AM

Date: 5/23/2017

Property in question: 2512 E Cedar Ave.

CITY OF ENID
P.O. Box 1768
Enid, Oklahoma 73702-1768
PH (580) 234-0400
www.enid.org

Persons present at hearing:

Victor Carillo, property owner's cousin; Angela Rasmuson, Code Official, Kelci Kelley, Property Inspector;

Decision: Table

Findings: Victor Carillo appeared at the hearing to discuss this property. Victor Carillo stated he is the owner of this property, however all the county records state this property belongs to Carlos Carillo. The Code Official told Mr. Carillo that she believed the house needed to be demolished. Mr. Carillo stated that he wanted to be able to repair the property, and that some repairs have been made on the inside about five years ago. Mr. Carillo agreed to let the Code Assistant, Stan Locke, go inspect the property with him on May 23, 2017. The meeting was adjourned to allow the inspection and reconvened at approximately 10:15 am. After the inspection was completed, it was decided that there needs to be a licensed pest control report brought to the next hearing, as well as an itemized, detailed plan of action for repairs. This plan of action needs to have completion dates of all actions that will be taken place. Mr. Carillo was informed that there will need to be permits obtained for the scope of work that is necessary for this property to be brought into compliance.

The next hearing has been scheduled for June 6, 2016 at 9:00 AM.

Meeting adjourned: 10:30 A.M.

cc: Carlos Carillo

202 S. Coolidge St.

Enid, OK 73703-5105

City Commission Meeting

6.5.

Meeting Date: 02/22/2018

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER THE VAN BUREN HIGHWAY 81 OVERPASS OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) DESIGN RECOMMENDED BY THE PUBLIC ARTS COMMISSION OF ENID (PACE).

BACKGROUND:

PACE recommended this design at the February 14, 2018 meeting.

RECOMMENDATION:

Consider design.

PRESENTER:

Michael Shuck, PACE Board Member
Angela Rasmuson, PACE Staff Liaison

Attachments

Picture 1

Picture 2





City Commission Meeting

7.1.

Meeting Date: 02/22/2018

Submitted By: Danielle Eichelberger, Executive Assistant

SUBJECT:

ACCEPT PUBLIC ACCESS EASEMENTS FROM INDEPENDENT SCHOOL DISTRICT NO. 57, GARFIELD COUNTY, OKLAHOMA, FOR THE DEVELOPMENT AT 1002 SEQUOYAH DRIVE.

BACKGROUND:

This item accepts a twelve and a half (12.5') foot Public Access Easement along Ramona Drive and a twelve and one tenth (12.1') foot Public Access Easement along Seneca Avenue to allow for the site development of Taft Elementary School Additions at 1002 Sequoyah Drive. These easements are provided at no cost to the City of Enid and provides for public access to sidewalks that extends of the existing R/W and were a requirement of the site plan.

RECOMMENDATION:

Accept Public Access Easements.

PRESENTER:

Robert Hitt, PE, City Engineer

City Commission Meeting

7.2.

Meeting Date: 02/22/2018

Submitted By: Danielle Eichelberger, Executive Assistant

SUBJECT:

ACCEPT THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) PERMIT TO CONSTRUCT 771 LINEAR FEET OF 8-INCH PVC SANITARY SEWER LINE AND ALL APPURTENANCES AT HARRISON COURT APARTMENTS TO SERVE THE CITY OF ENID, GARFIELD COUNTY, OKLAHOMA, PROJECT NO. S-1806A.

BACKGROUND:

ODEQ approved a permit to construct 771 linear feet of 8-inch PVC sanitary sewer line and all appurtenances to serve the City of Enid, Garfield County, Oklahoma. The purpose of the project is to extend the sewer line to serve the Harrison Court Apartments development.

Upon acceptance of Permit No. SL000024180021 by the Commission, it will be recorded as a permanent record.

RECOMMENDATION:

Accept ODEQ Permit.

PRESENTER:

Murali Katta, Project Engineer

City Commission Meeting

7.3.

Meeting Date: 02/22/2018

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$3,664,266.19.

Attachments

Claimslist

JP Morgan Claimslist

PURCHASE ORDER CLAIMS LIST

2/22/2018

FUND 10 DEPT 000 - N.A.

01-02082	AT&T MOBILITY	PO0146737	MONTHLY SERVICE 1/18	\$4,908.73
01-03030	OKLAHOMA UNIFORM BUILDING CODE COMM	PO0146797	OUBCC 1/18	\$940.00
01-03661	RK BLACK, INC.	PO0146721	MONTHLY SERVICE 2/18	\$125.43
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0146915	MONTHLY SERVICE 1/18	\$846.45
01-15125	OK GAS & ELECTRIC	PO0146726	MONTHLY SERVICE 1/18	\$359.46
01-15125	OK GAS & ELECTRIC	PO0146727	MONTHLY SERVICE 1/18	\$400.51
01-15125	OK GAS & ELECTRIC	PO0146740	MONTHLY SERVICE 1/18	\$88,495.43
01-15125	OK GAS & ELECTRIC	PO0146741	MONTHLY SERVICE 1/18	\$3,013.83
01-15125	OK GAS & ELECTRIC	PO0146918	MONTHLY SERVICE 1/18	\$797.89
01-15125	OK GAS & ELECTRIC	PO0146925	MONTHLY SERVICE 1/18	\$8,992.35
01-16010	PIONEER TELEPHONE CO., INC.	PO0146723	MONTHLY SERVICE 2/18	\$319.39
01-67400	WESTEL	PO0146853	MONTHLY SERVICE 1/18	\$15.45
01-80343	FENTRESS OIL COMPANY, INC.	PO0146859	OIL/ST	\$876.53
			N.A. TOTAL	\$110,091.45

FUND 10 DEPT 100 - ADM. SERVICES

01-00677	OK MUNICIPAL SERVICES CORP.	PO0146938	GRANT FINDER LICENSE	\$50.00
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$2,137.42
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0146736	JANITORIAL SERVICE 1/18	\$1,382.56
01-16145	PETTY CASH	PO0146962	REIMB/TRAVEL/OK DEPT TOURISM/S CARR	\$109.00
01-16145	PETTY CASH	PO0146962	REIMB/TRAVEL/CITY MGR CONF/J GILBERT	\$204.83
			ADM. SERVICES TOTAL	\$3,883.81

FUND 10 DEPT 110 - HUMAN RESOURCES

01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$548.04
01-03053	NORTHWEST SHREDDERS, LLC	PO0146955	SECURITY CONSOLE 1/18	\$20.00
01-03053	NORTHWEST SHREDDERS, LLC	PO0146955	ON SITE SHREDDING	\$60.00
01-05019	EXENCIAL WEALTH ADVISORS, LLC	PO0146945	401 K CONSULT FEES 10/17-12/17	\$8,715.91
01-16004	PDQ PRINTING	PO0146816	EMPLOYEE BROCHURES (40)	\$33.00
			HUMAN RESOURCES TOTAL	\$9,376.95

FUND 10 DEPT 120 - LEGAL SVCS.

01-03022	CULLIGAN OF ENID	PO0146881	WATER COOLER RENTAL 1/18	\$19.50
01-03053	NORTHWEST SHREDDERS, LLC	PO0146955	SECURITY CONSOLE 1/18	\$80.00
01-03053	NORTHWEST SHREDDERS, LLC	PO0146955	ON SITE SHREDDING	\$300.00
01-03309	JACQUE BRAWNER DEAN LAW, PLLC	PO0146855	WC/ATTORNEY FEES	\$154.00
01-03838	JDi DATA, CORPORATION	PO0146895	2018 JDI SOFTWARE SUPPORT RENEWAL	\$16,500.00
01-03902	MCGIVERN & GILLIARD A PROFESSIONAL	PO0146856	WC/ATTORNEY FEES	\$928.19
01-03921	EXPRESS SCRIPTS, INC.	PO0146771	WC/MEDICAL	\$214.42
01-03921	EXPRESS SCRIPTS, INC.	PO0146946	WC/MEDICAL	\$1,371.36
01-04020	PAIN MANAGEMENT OF TULSA	PO0146764	WC/MEDICAL	\$88.74
01-04563	XPRESS WELLNESS, LLC	PO0146769	WC/MEDICAL	\$342.42
01-05117	CENTRALINK CARE MGMT	PO0146854	WC/MEDICAL	\$100.00
01-05266	FIRSTCHOICE HEALTHCARE, P.C.	PO0146773	WC/MEDICAL	\$666.08
01-05285	THERAPY INNOVATIONS	PO0146774	WC/MEDICAL	\$241.74
01-05410	EFFEL MEDICAL, LLC	PO0146897	WC/MEDICAL	\$1,244.30
01-33380	OPFER, DAVID	PO0146713	WC/MEDICAL	\$317.36
01-33380	OPFER, DAVID	PO0146796	WC/MEDICAL	\$317.36
			LEGAL SVCS. TOTAL	\$22,885.47

FUND 10 DEPT 140 - SAFETY

01-01163	ADVANCED WATER SOLUTIONS	PO0146716	WATER COOLER RENTAL 2/18	\$6.30
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$297.88
			SAFETY TOTAL	\$304.18

FUND 10 DEPT 150 - PR/MARKETING

01-01163	ADVANCED WATER SOLUTIONS	PO0146799	WATER COOLER RENTAL 2/18	\$8.50
01-01586	DISH NETWORK	PO0146733	MONTHLY SERVICE 2/18	\$75.02
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$364.69
01-02421	SUDDENLINK	PO0146732	MONTHLY SERVICE 2/18	\$355.54
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0146736	JANITORIAL SERVICE 1/18	\$70.00
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0146787	COPIER USAGE 2/18	\$25.00
01-16004	PDQ PRINTING	PO0146791	NOTECARDS/ENVELOPES	\$95.00
01-16004	PDQ PRINTING	PO0146837	AWARD DOCUMENTS (5)	\$150.00
01-16145	PETTY CASH	PO0146961	REIMB/BROADCAST EQUIPMENT/A WELLS	\$21.90
PR/MARKETING TOTAL				\$1,165.65

FUND 10 DEPT 200 - GENERAL GOVERNMENT

01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$1,112.77
01-01783	JP MORGAN CHASE	PO0146908	CHASE PAYMENT	\$18.00
01-02656	ROGGOW CONSULTING	PO0143911	CONSULTING SERVICE 2/18	\$4,000.00
01-03902	MCGIVERN & GILLIARD A PROFESSIONAL	PO0146856	PROFESSIONAL LEGAL SERVICE	\$220.00
01-05134	ENID NEWS & EAGLE	PO0146862	PUBLICATIONS	\$69.65
01-16145	PETTY CASH	PO0146956	REIMB/FILING FEES	\$92.00
01-16145	PETTY CASH	PO0146962	REIMB/TRAVEL/OML CONGRESS OF MAYORS/B SHEWEY	\$131.35
01-39700	GARFIELD CO. LEGAL NEWS	PO0146864	PUBLICATIONS	\$329.05
01-42400	AT & T	PO0146722	MONTHLY SERVICE 2/18	\$489.95
01-46000	TRAYNOR, LONG & WYNNE, PC	PO0146795	PROFESSIONAL LEGAL SERVICE	\$715.00
GENERAL GOVERNMENT TOTAL				\$7,177.77

FUND 10 DEPT 210 - ACCOUNTING

01-01163	ADVANCED WATER SOLUTIONS	PO0146716	WATER COOLER RENTAL 2/18	\$43.50
01-03053	NORTHWEST SHREDDERS, LLC	PO0146955	SECURITY CONSOLE 1/18	\$20.00
01-04679	RSM US LLP	PO0142514	2016-2017 AUDIT	\$44,100.00
ACCOUNTING TOTAL				\$44,163.50

FUND 10 DEPT 220 - RECORDS & RECEIPTS

01-03022	CULLIGAN OF ENID	PO0146881	WATER COOLER RENTAL 1/18	\$19.50
01-16145	PETTY CASH	PO0146963	REIMB/DRAWER SHORTAGE	\$30.00
RECORDS & RECEIPTS TOTAL				\$49.50

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$1,384.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$9.18
01-05485	VERSONA SYSTEMS, LLC	PO0146492	ANNUAL BRIDGEWAVE WARRANTY RENEWAL	\$2,479.00
INFORMATION TECHNOLOGY TOTAL				\$3,872.18

FUND 10 DEPT 300 - COMMUNITY DEVELOPMENT

01-05385	MATRIX DESIGN GROUP, INC.	PO0144159	AFB JOINT LAND USE STUDY	\$50,623.00
COMMUNITY DEVELOPMENT TOTAL				\$50,623.00

FUND 10 DEPT 350 - CODE ENFORCEMENT

01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$358.01
01-03053	NORTHWEST SHREDDERS, LLC	PO0146955	SECURITY CONSOLE 1/18	\$20.00
01-04732	DEAL LAWN CARE	PO0146731	MOW/713 N CENTRAL	\$50.00
01-04732	DEAL LAWN CARE	PO0146843	MOW/2313 E ASH	\$250.00

01-04732	DEAL LAWN CARE	PO0146843	MOW/2006 E WALNUT	\$750.00
01-08022	HUGHES LUMBER CO., LLC	PO0146754	STAKES	\$30.38
01-16145	PETTY CASH	PO0146959	REIMB/FILING FEES	\$84.00
01-80177	ALVARADO'S QUALITY MOWING	PO0146819	CLEAN UP/508 N 9TH	\$64.00
CODE ENFORCEMENT TOTAL				\$1,606.39

FUND 10 DEPT 400 - ENGINEERING

01-00703	APWA REGISTRATION	PO0146813	ANNUAL MEMBERSHIP DUES (3)	\$495.00
01-01163	ADVANCED WATER SOLUTIONS	PO0146716	WATER COOLER RENTAL 2/18	\$50.15
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$1,190.79
01-02116	MESHEK & ASSOCIATES, PLC	PO0143355	G-1801A GIS HOSTING/METERS	\$2,956.00
01-02116	MESHEK & ASSOCIATES, PLC	PO0145223	PROFESSIONAL SERVICE	\$2,667.37
01-02465	PICTOMETRY	PO0137449	G-1701B PROFESSIONAL SERVICE	\$9,993.34
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$3.70
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0146915	MONTHLY SERVICE 1/18	\$140.88
01-16145	PETTY CASH	PO0146961	REIMB/TRAVEL/FEMA/M KATTA	\$175.49
ENGINEERING TOTAL				\$17,672.72

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

01-00703	APWA REGISTRATION	PO0146813	ANNUAL MEMBERSHIP DUES (3)	\$495.00
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$167.13
01-04129	OK DEPT. OF CORRECTIONS	PO0146933	INMATE MEALS 1/18	\$840.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$19.84
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0146736	JANITORIAL SERVICE 1/18	\$1,316.72
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0146915	MONTHLY SERVICE 1/18	\$25.80
PUBLIC WORKS MGMT TOTAL				\$2,864.49

FUND 10 DEPT 710 - FLEET MAINTENANCE

01-00146	CINTAS CORPORATION LOC. 624	PO0146870	UNIFORM RENTALS (18)	\$103.04
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$1,946.31
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$3,281.16
01-05320	SKYBITZ TANK MONITORING CORP	PO0146887	FUEL TANK MONITORING 2/18	\$84.00
01-13017	MUNN SUPPLY, INC.	PO0146861	CYLINDER RENTAL	\$49.92
01-13218	MYERS TIRE SUPPLY, INC.	PO0146884	PATCHES (60)/SEALS	\$75.17
01-35300	UNIFIRST, INC.	PO0146872	SHOP TOWEL SERVICE	\$488.58
01-80246	ATWOODS	PO0146746	BOOTS (2)	\$279.98
01-80343	FENTRESS OIL COMPANY, INC.	PO0146860	OIL/ALL VEHICLES	\$79.23
FLEET MAINTENANCE TOTAL				\$6,387.39

FUND 10 DEPT 730 - PARKS & RECREATION

01-00146	CINTAS CORPORATION LOC. 624	PO0146780	UNIFORM RENTALS (15)	\$182.13
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$5,322.15
01-04116	DOWNTOWN THREADS	PO0146783	SHIRT LOGOS (2)/C O'BRIEN	\$10.50
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$431.89
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0146915	MONTHLY SERVICE 1/18	\$167.12
01-05005	ENID CONCRETE CO., INC.	PO0146734	CONCRETE	\$403.00
01-05005	ENID CONCRETE CO., INC.	PO0145957	CONCRETE/HORSESHOE PIT	\$1,247.00
01-05270	ZALOUDEK, FW & SONS	PO0146753	MOWER BLADES (20)	\$407.88
01-05293	CIVICPLUS	PO0146886	SOFTWARE FEES 1/18	\$100.00
01-18116	RAMSEY'S WHAT EVER STORE	PO0146779	RACHET/WRENCHES (2)	\$89.40
01-30830	LOCKE SUPPLY, INC.	PO0146782	FLANGES (3)/ADAPTER/FITTINGS	\$16.97
01-35300	UNIFIRST, INC.	PO0146781	SHOP TOWEL SERVICE	\$54.00
01-50210	LOWE'S HOME CENTERS, INC.	PO0146757	PLYWOOD PANELS (17)	\$465.08
01-50210	LOWE'S HOME CENTERS, INC.	PO0146776	WRENCHES (2)	\$29.80
01-55700	AUTO ZONE/AZ COMMERCIAL, INC.	PO0146778	V509 BATTERY	\$47.99
01-55700	AUTO ZONE/AZ COMMERCIAL, INC.	PO0146778	V500 HORN	\$12.69
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0146777	SQUARE	\$22.99
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0146916	PAINT THINNER/BRUSHES	\$25.65
PARKS & RECREATION TOTAL				\$9,036.24

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT.

01-00146	CINTAS CORPORATION LOC. 624	PO0146911	UNIFORM RENTALS (17)	\$115.52
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$1,825.78
01-02243	BB MACHINE & SUPPLY, INC.	PO0146718	V127 COUPLER	\$25.36
01-02243	BB MACHINE & SUPPLY, INC.	PO0146921	HOSE/STEM	\$22.85
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0146785	V181 MOTOR PANEL	\$387.00
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0146912	V940 SENSOR REPAIR	\$711.12
01-04207	FOUR J'S TIRE SERVICE, LLC	PO0146935	V932 TIRES (2)	\$1,916.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$3,689.10
01-04707	PAVING MAINTENANCE SUPPLY	PO0146790	SEALANT	\$360.00
01-04707	PAVING MAINTENANCE SUPPLY	PO0146920	SEALANT	\$525.00
01-08022	HUGHES LUMBER CO., LLC	PO0146917	LUMBER/NAILS	\$27.66
01-19004	SHERWIN-WILLIAMS CO., INC.	PO0146793	PAINT	\$52.56
01-33210	P & K EQUIPMENT, INC.	PO0146919	V568 BELT	\$59.07
01-33210	P & K EQUIPMENT, INC.	PO0146922	V568 FILTER	\$76.61
01-56300	TRUCK PRO, INC.	PO0146923	V112 HOSE	\$22.29
01-80153	KINNUNEN, INC.	PO0146756	SPRAY CAN/GOGGLES (3)	\$109.06
01-80343	FENTRESS OIL COMPANY, INC.	PO0146860	DEF FLUID/ALL VEHICLES	\$145.95
STRMWTR & ROADWAY MAINT. TOTAL				\$10,070.93

FUND 10 DEPT 750 - TECHNICAL SERVICES

01-00092	CONSTRUCTION INDUSTRIES BOARD	PO0146815	ELECTRICIAN LICENSE RENEWAL/D SMITH	\$75.00
01-00146	CINTAS CORPORATION LOC. 624	PO0146720	UNIFORM RENTALS (17)	\$168.72
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$1,804.39
01-02243	BB MACHINE & SUPPLY, INC.	PO0146718	V130 HOSE	\$131.92
01-02515	ENID EYE OPTICAL, INC.	PO0146735	SAFETY GLASSES/M PRALL	\$161.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$1,489.73
01-13017	MUNN SUPPLY, INC.	PO0146758	WELDING WIRE	\$103.41
01-13223	M&M SUPPLY COMPANY	PO0146747	HANDRAILS (4)	\$57.21
01-16008	PINKLEY SALES CO.	PO0146792	DETECTION SYSTEM CABLES/CONTROL	\$342.00
01-16008	PINKLEY SALES CO.	PO0146810	SIGNAL LIGHT BACKPLATES (12)	\$1,094.00
01-23010	WALLER GLASS COMPANY, INC.	PO0146885	GLASS STOP INSTALL	\$350.00
01-59270	FLINT TRADING INC	PO0145442	TURN ARROWS (67)/TORCH/SEALER	\$1,439.00
TECHNICAL SERVICES TOTAL				\$7,216.38

FUND 10 DEPT 900 - LIBRARY

01-00085	PITNEY BOWES	PO0146759	POSTAGE LEASE 2/18	\$86.59
01-00793	ONESOURCE MANAGED SERVICES	PO0146784	COPIER LEASE/USAGE 2/18	\$459.30
01-01163	ADVANCED WATER SOLUTIONS	PO0146716	WATER COOLER RENTAL 2/18	\$46.55
01-01338	J & P SUPPLY, INC.	PO0146751	RAGS	\$7.10
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$3,458.58
01-03053	NORTHWEST SHREDDERS, LLC	PO0146955	SECURITY CONSOLE 1/18	\$40.00
01-03454	OCLC ONLINE COMPUTER LIBRARY CENTE	PO0146947	ONLINE CATALOG SUBSCRIPTION 2/18	\$1,256.48
01-03702	NEWSBANK, INC.	PO0146808	DATABASE RENEWAL 10/18-9/19	\$6,000.00
01-04487	BELLWETHER MEDIA, INC.	PO0146827	M-1717 BOOKS (61)	\$1,094.95
01-15039	OK LIBRARY ASSOCIATION	PO0146789	2018 SRRT WORKSHOP/S CARIKER	\$65.00
01-51830	CHAUTAUQUA COUNCIL OF ENID, INC.	PO0146719	CHAUTAUQUA PRESENTATION 2/5/18	\$125.00
01-65460	ACTSHON PEST CONTROL	PO0146761	PEST CONTROL 2/18	\$30.00
LIBRARY TOTAL				\$12,669.55

FUND 10 DEPT 950 - SALES TAX TRANS.

01-03060	CENTRAL NATIONAL BANK	PO0146875	EMA SALES TAX TRANSFER 1/18	\$758,650.23
01-19099	SECURITY NATIONAL BANK	PO0146877	SCHOOL SALES TAX TRANSFER 1/18	\$104,653.87
01-19099	SECURITY NATIONAL BANK	PO0146878	EMA KAW SALES TAX TRANSFER 1/18	\$568,987.67
01-77520	BANK OF OKLAHOMA, NA	PO0146876	SCHOOL BOND TAX TRANSFER 1/18	\$85,008.69
SALES TAX TRANS. TOTAL				\$1,517,300.46

FUND 14 DEPT 145 - HEALTH FUND

01-01869	DEARBORN LIFE INSURANCE CO.	PO0146939	INSURANCE PREMIUMS 2/18	\$2,818.17
01-05103	SA BENEFIT SERVICES, LLC	PO0146942	STOP LOSS FEES 2/18	\$20,695.35
01-25008	YMCA	PO0146941	2018 CORPORATE RENEWAL	\$3,300.00
01-64810	WORKSITE BENEFIT PLANS, INC.	PO0146817	125 PLAN FEES 2/18	\$410.20
01-78180	BLUE CROSS BLUE SHIELD OK	PO0146944	DENTAL FEES 1/18	\$1,835.40
01-78180	BLUE CROSS BLUE SHIELD OK	PO0146944	DENTAL CLAIMS 1/18	\$14,904.17
01-78180	BLUE CROSS BLUE SHIELD OK	PO0146944	HEALTH ADMIN FEES 1/18	\$20,021.92
01-78180	BLUE CROSS BLUE SHIELD OK	PO0146944	HEALTH CLAIMS 1/18	\$358,082.35
			HEALTH FUND TOTAL	\$422,067.56

FUND 20 DEPT 205 - AIRPORT

01-01338	J & P SUPPLY, INC.	PO0146751	TOWELS	\$55.98
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$379.48
01-03022	CULLIGAN OF ENID	PO0146786	RO/WATER SOFTENER RENTAL 2/18	\$58.00
01-03122	CROWN PRODUCTS, INC.	PO0146729	FUEL FILTERS (3)/GASKETS (2)	\$849.77
01-03122	CROWN PRODUCTS, INC.	PO0146873	FUEL FILTERS (6)	\$969.23
01-23076	WING AERO PRODUCTS, INC.	PO0146794	CHARTS/SECTIONALS	\$155.26
01-35300	UNIFIRST, INC.	PO0146781	SHOP TOWEL SERVICE	\$127.11
01-42400	AT & T	PO0146722	MONTHLY SERVICE 2/18	\$262.90
01-80343	FENTRESS OIL COMPANY, INC.	PO0146748	OIL/ST	\$1,185.24
			AIRPORT TOTAL	\$4,042.97

FUND 22 DEPT 000 - GOLF STOCK

01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$35.98
01-05230	POPE DISTRIBUTING CO, INC.	PO0146936	BEER/ST	\$84.09
01-05241	CALLAWAY GOLF SALES CO	PO0146910	ODYSSEY PUTTER FREIGHT 11/22/17	\$9.93
01-07022	GREAT PLAINS COCA-COLA	PO0146907	SNACK BAR/ST	\$223.20
01-13145	MID-AMERICA WHOLESALE, INC.	PO0146905	SNACK BAR/ST	\$84.28
			GOLF STOCK TOTAL	\$437.48

FUND 22 DEPT 225 - GOLF

01-01338	J & P SUPPLY, INC.	PO0146751	AEROSOL/DEODORIZER	\$39.37
01-01338	J & P SUPPLY, INC.	PO0146903	CLEANER/TRASH BAGS	\$126.02
01-01476	NORTHERN SAFETY CO., INC.	PO0146800	GLOVES	\$10.37
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$1,268.76
01-04198	PRAIRIEFIRE COFFEE	PO0146798	COFFEE	\$77.80
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$507.14
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0146736	JANITORIAL SERVICE 1/18	\$510.72
01-04563	XPRESS WELLNESS, LLC	PO0146769	WC/MEDICAL	\$88.74
01-04744	CHELSEA INFORMATION SYSTEMS, INC.	PO0146805	HOSTED RESERVATIONS/WEBSITE SERVICE 3/18	\$395.00
01-04926	HAMPEL OIL DISTRIBUTORS, INC.	PO0146801	UNLEADED	\$694.98
01-05285	THERAPY INNOVATIONS	PO0146774	WC/MEDICAL	\$260.69
01-05500	KEELING COMPANY	PO0146953	IRRIGATION COUPLINGS (22)/FITTINGS	\$1,065.62
01-13145	MID-AMERICA WHOLESALE, INC.	PO0146905	SNACK BAR SUPPLIES	\$60.79
01-18010	R & R PRODUCTS, INC.	PO0146802	ROLLER/BEARING REBUILD KITS (3)	\$764.25
01-50210	LOWE'S HOME CENTERS, INC.	PO0146957	POSTS (20)/CONCRETE/ADHESIVE	\$648.59
01-66210	YAMAHA MOTOR CORPORATION USA	PO0142933	GOLF CART LEASE 2/18	\$2,945.00
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0146803	SPRAY PAINT (5)	\$24.95
			GOLF TOTAL	\$9,488.79

FUND 30 DEPT 305 - STREET & ALLEY

01-04579	COWAN GROUP ENGINEERING, LLC	PO0146069	R-1801A STREET IMPROVEMENT	\$60,425.00
01-05005	ENID CONCRETE CO., INC.	PO0146734	R-1808 CONCRETE	\$278.44
01-05005	ENID CONCRETE CO., INC.	PO0146755	R-1808 CONCRETE	\$427.00
01-59840	TRAFFIC ENGINEERING CONSULTANTS,	PO0144818	R-1807A TRAFFIC STUDY	\$4,250.00
01-60230	RICK LORENZ CONSTRUCTION	PO0142455	R-1702A 2017 STREET PROGRAM	\$6,295.38
			STREET & ALLEY TOTAL	\$71,675.82

FUND 31 DEPT 230 - UTILITY BILLING

01-01163	ADVANCED WATER SOLUTIONS	PO0146716	WATER COOLER RENTAL 2/18	\$50.15
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$1,116.45
01-03053	NORTHWEST SHREDDERS, LLC	PO0146955	SECURITY CONSOLE 1/18	\$20.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$105.91
01-05193	PROSERV BUSINESS PRODUCTS, LLC	PO0146960	BILLING PAPER	\$3,283.35
01-05384	CORE & MAIN LP	PO0146811	E-CODER REGISTERS (25)	\$2,375.00
UTILITY BILLING TOTAL				\$6,950.86

FUND 31 DEPT 315 - E.M.A.

01-02891	BANK OF OKLAHOMA, N.A.	PO0146828	2012 REN TRUSTEE FEES	\$750.00
01-02891	BANK OF OKLAHOMA, N.A.	PO0146828	2016 OWRB FAP-17-0005-L TRUSTEE	\$750.00
E.M.A. TOTAL				\$1,500.00

FUND 31 DEPT 760 - SOLID WASTE SERVICES

01-00146	CINTAS CORPORATION LOC. 624	PO0146720	SHOP TOWEL SERVICE	\$95.23
01-00146	CINTAS CORPORATION LOC. 624	PO0146720	UNIFORM RENTALS (37)	\$287.96
01-00146	CINTAS CORPORATION LOC. 624	PO0146880	UNIFORM RENTALS (18)	\$149.04
01-00159	UNITED STATES GYPSUM COMPANY	PO0145543	CRUSHER RUN	\$1,712.38
01-01163	ADVANCED WATER SOLUTIONS	PO0146716	WATER COOLER RENTAL 2/18	\$30.00
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$2,480.31
01-02017	A. W. BRUEGGEMANN CO., INC.	PO0146879	V252 KEYSTOCK/SCREWS	\$5.62
01-02017	A. W. BRUEGGEMANN CO., INC.	PO0146914	V267 BITS	\$136.39
01-02017	A. W. BRUEGGEMANN CO., INC.	PO0146914	V225 BOLTS	\$81.45
01-02053	BAKERS ALTERNATOR-STARTER, INC.	PO0146717	V441 VOLTAGE REGULATOR	\$160.30
01-03022	CULLIGAN OF ENID	PO0146926	WATER COOLER RENTAL 2/18	\$41.00
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0142799	LOADER RENTAL 2/18	\$3,200.00
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0146912	V267 SPROCKET	\$240.24
01-03596	CUSTOM MANUFACTURING	PO0145116	COMPACTOR/BASS HOSPITAL	\$18,005.04
01-03921	EXPRESS SCRIPTS, INC.	PO0146771	WC/MEDICAL	\$679.66
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$12,137.73
01-04560	DOCUGUARD	PO0144268	RECYCLING CONTRACT 1/18	\$3,842.51
01-04962	COMMUNITY NATIONAL BANK OF OKARCHE	PO0142912	COMPACTOR LEASE 2/18	\$7,906.67
01-04962	COMMUNITY NATIONAL BANK OF OKARCHE	PO0142913	DOZER LEASE 2/18	\$6,508.65
01-05066	BRUCKNER TRUCK SALES, INC.	PO0146937	W224 WIRING REPAIR	\$1,137.99
01-05442	BTE BODY COMPANY, INC.	PO0146871	V208 ARM/PLATE/BEARING	\$632.77
01-05448	CATERPILLAR FINANCIAL SVS	PO0145824	CATERPILLAR SCRAPER LEASE 2/18	\$11,950.00
01-07102	GARFIELD R W D #5	PO0146825	MONTHLY SERVICE 1/18	\$45.58
01-13017	MUNN SUPPLY, INC.	PO0146906	CYLINDER RENTAL	\$65.65
01-19001	STANLEY'S WRECKER SERVICE	PO0146924	V224 TOW	\$225.00
01-59360	FASTENAL COMPANY	PO0146760	NUTS/BOLTS/FITTINGS	\$415.09
01-80343	FENTRESS OIL COMPANY, INC.	PO0146860	DEF FLUID/ALL VEHICLES	\$145.95
01-80343	FENTRESS OIL COMPANY, INC.	PO0146950	OIL	\$1,080.39
SOLID WASTE SERVICES TOTAL				\$73,398.60

FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

01-00703	APWA REGISTRATION	PO0146813	ANNUAL MEMBERSHIP DUES (2)	\$330.00
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$876.32
01-04129	OK DEPT. OF CORRECTIONS	PO0146933	INMATE MEALS 1/18	\$840.00
PUBLIC UTILITIES MGMT TOTAL				\$2,046.32

FUND 31 DEPT 790 - WATER PRODUCTION

01-00146	CINTAS CORPORATION LOC. 624	PO0146822	UNIFORM RENTALS (20)	\$242.72
01-01005	ALFALFA ELECTRIC COOPERATIVE	PO0146814	MONTHLY SERVICE 2/18	\$13,209.42
01-01453	WESTERN HYDRO CORP.	PO0146940	SUBMERSIBLE PUMP	\$1,993.60
01-01598	CLIFFORD POWER SYSTEMS, INC.	PO0146823	GENERATOR	\$310.93
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$2,381.41
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$316.88
01-19047	AT & T	PO0146821	MONTHLY SERVICE 2/18	\$483.63
01-32020	OK WATER RESOURCES BOARD	PO0146826	2017 ANNUAL WATER USAGE FEE	\$500.00

01-61010	B-K PROPANE, INC.	PO0146824	PROPANE	\$235.57
01-80258	BRENNTAG SOUTHWEST, INC.	PO0142828	CHLORINE	\$1,773.80
WATER PRODUCTION TOTAL				\$21,447.96

FUND 31 DEPT 795 - WATER RECLAMATION SERVICES

01-00146	CINTAS CORPORATION LOC. 624	PO0146720	UNIFORM RENTALS (16)	\$107.43
01-00146	CINTAS CORPORATION LOC. 624	PO0146838	UNIFORM RENTALS (16)	\$107.43
01-00447	FRONTIER EQUIP. SALES, LLC	PO0146839	SEWER REPAIR	\$545.00
01-01342	OKLAHOMA INFRA-RED, INC.	PO0146788	PRESSURE SWITCH	\$54.88
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$954.31
01-04033	DOLESE BROTHERS CO., INC.	PO0146836	CRUSHER RUN	\$202.45
01-04033	DOLESE BROTHERS CO., INC.	PO0146841	CRUSHER RUN	\$194.43
01-04033	DOLESE BROTHERS CO., INC.	PO0146931	CRUSHER RUN	\$257.80
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$15,667.04
01-05005	ENID CONCRETE CO., INC.	PO0146812	CONCRETE	\$1,241.00
01-05384	CORE & MAIN LP	PO0146728	PVC PIPE	\$592.40
01-15083	OK CONTRACTORS SUPPLY	PO0146928	FIELD LOCK GASKETS (14)/ADAPTERS/INSERTS	\$1,538.00
01-26005	ZEE MEDICAL SERVICE COMPANY	PO0146752	SAFETY GLASSES (12)/VESTS (12)	\$240.50
01-26005	ZEE MEDICAL SERVICE COMPANY	PO0146840	GLOVES (300)	\$492.50
WATER RECLAMATION SERVICES TOTAL				\$22,195.17

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$382.23
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$1,346.32
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0146736	JANITORIAL SERVICE 1/18	\$574.56
01-05354	HAWKINS, INC.	PO0143054	POLYMER	\$2,703.21
WASTEWATER PLANT MGMT TOTAL				\$5,006.32

FUND 32 DEPT 325 - E.E.D.A.

01-02891	BANK OF OKLAHOMA, N.A.	PO0146828	2015 EEDA TAXABLE TRUSTEE FEE	\$2,000.00
E.E.D.A. TOTAL				\$2,000.00

FUND 33 DEPT 335 - V.D.A.

01-00223	COOPER, MICHAEL G.	PO0146806	REIMB/PHONE SERVICE 12/17-1/18	\$201.46
01-74730	NORTHERN OKLAHOMA COLLEGE	PO0146724	TUITION ASSISTANCE	\$300.00
01-74730	NORTHERN OKLAHOMA COLLEGE	PO0146725	TUITION ASSISTANCE	\$300.00
V.D.A. TOTAL				\$801.46

FUND 40 DEPT 405 - CAPITAL IMPROVEMENT

01-00894	POE & ASSOCIATES, INC.	PO0146067	R-1803A IMPROVEMENT DESIGN	\$13,173.00
01-02269	CEC CORPORATION	PO0146068	R-1805A IMPROVEMENT DESIGN	\$12,500.00
01-04464	MTZ CONSTRUCTION, INC.	PO0142456	M-1706A PROFESSIONAL SERVICE	\$3,116.65
01-04464	MTZ CONSTRUCTION, INC.	PO0145715	M-1706A ROAD IMPROVEMENT	\$802.10
01-08060	HENSON CONSTRUCTION CO., INC.	PO0142513	P-1601A TRAILHEAD/DON HASKINS PARK	\$54,669.65
01-59840	TRAFFIC ENGINEERING CONSULTANTS,	PO0144817	R-1804A TRAFFIC STUDY	\$244.00
01-60230	RICK LORENZ CONSTRUCTION	PO0141905	M-1707A 2017 ADA COMPLIANCE	\$34,625.10
CAPITAL IMPROVEMENT TOTAL				\$119,130.50

FUND 41 DEPT 415 - STREET IMPROVEMENT

01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$889.59
01-05251	BRINLEY ENGINEERING, LLC	PO0143656	W-1801A PROFESSIONAL SERVICE	\$8,700.00
STREET IMPROVEMENT TOTAL				\$9,589.59

FUND 42 DEPT 425 - SANITARY SEWER FUND

01-12007	LUCKINBILL, INC.	PO0142453	S-1704A SEWER PLANT REPAIR	\$23,482.75
01-12007	LUCKINBILL, INC.	PO0146493	S-1704A POINT REPAIR PROGRAM	\$13,196.84
			SANITARY SEWER FUND TOTAL	\$36,679.59

FUND 43 DEPT 435 - STORMWATER FUND

01-05050	ENVIROTECH	PO0107599	F-1302A PROFESSIONAL SERVICE	\$1,725.00
			STORMWATER FUND TOTAL	\$1,725.00

FUND 44 DEPT 445 - WATER CAP. IMPROVEMENT FUND

01-03707	DOERNER, SAUNDERS, DANIEL & ANDERS	PO0146951	W-1304A WATER RIGHTS	\$840.82
01-03707	DOERNER, SAUNDERS, DANIEL & ANDERS	PO0146951	W-1304B PROF LEGAL SERVICE	\$843.50
01-03760	GARVER, LLC	PO0139545	W-1712B PROFESSIONAL SERVICE	\$1,011,519.52
01-05462	KNIGHT INDUSTRIAL CONTRACTING	PO0146072	W-1802C1 SURGE TANK CLEANING	\$5,000.00
01-15083	OK CONTRACTORS SUPPLY	PO0146341	W-1805A GATE VALVE/ACCESSORY KIT	\$17,084.00
			WATER CAP. IMPROVEMENT FUND TOTAL	\$1,035,287.84

FUND 50 DEPT 505 - 911

01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$21.59
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0146834	COPIER USAGE 2/18	\$173.09
01-13089	MERRIFIELD OFFICE SUPPLY	PO0146831	PAPER	\$191.94
01-23090	WHEAT CAPITAL COMMUNICATION	PO0146896	WALKIES/MICS/POWER SUPPLY (2)	\$1,752.00
01-42400	AT & T	PO0146900	MONTHLY SERVICE 2/18	\$1,788.96
01-66190	AT&T	PO0146909	MONTHLY SERVICE 2/18	\$10,127.37
			911 TOTAL	\$14,054.95

FUND 51 DEPT 515 - POLICE

01-00082	OU PHYSICIANS	PO0146763	WC/MEDICAL/G ROBERTSON	\$118.67
01-01338	J & P SUPPLY, INC.	PO0146832	CLEANER/TOWELS	\$191.29
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$8,545.82
01-02082	AT&T MOBILITY	PO0146913	MONTHLY SERVICE 1/18	\$3,875.96
01-03053	NORTHWEST SHREDDERS, LLC	PO0146955	SECURITY CONSOLE 1/18	\$100.00
01-03274	CLEET	PO0146964	LAW ENFORCEMENT TRAINING (3)/MEALS (177)	\$5,310.00
01-03453	SALTUS TECHNOLOGIES, LLC	PO0146899	2018 DIGITICKET MAINTENANCE/SUPPORT	\$5,875.00
01-04018	OKLAHOMA SPINE & BRAIN INSTITUTE	PO0146768	WC/MEDICAL/B SCHWARZKOPF	\$88.74
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$3,154.56
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0146834	COPIER LEASE 10/17-10/18	\$280.00
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0146834	COPIER USAGE 2/18	\$630.58
01-05007	LAW ENFORCEMENT PSYCH SVS	PO0146829	MMPI PSYCH TEST/REPORTS (2)	\$400.00
01-05285	THERAPY INNOVATIONS	PO0146774	WC/MEDICAL/D FITZWATER	\$505.08
01-05403	FITZWATER, DUSTIN L	PO0146766	WC/TRAVEL REIMB	\$59.51
01-05411	VALIR OUTPATIENT CLINICS	PO0146770	WC/MEDICAL/B SCHWARZKOPF	\$224.48
01-05436	SCHWARZKOPF, BRIAN D	PO0146765	WC/TRAVEL REIMB	\$129.39
01-05501	AXON ENTERPRISES, INC	PO0146954	LOWRIDER FLEX HEADBANDS (3)	\$149.85
01-13089	MERRIFIELD OFFICE SUPPLY	PO0146831	LEDGER	\$44.99
01-16004	PDQ PRINTING	PO0146833	ANIMAL SHELTER FORMS/TIMECARDS	\$132.00
01-19087	SIRCHIE FINGER PRINT LAB	PO0146830	DRUG TEST KITS (30)	\$450.00
01-19165	STEVENS FORD, INC.	PO0146934	V2099 FRONT END REPAIR	\$1,248.13
01-50210	LOWE'S HOME CENTERS, INC.	PO0146835	RUST REMOVER/ELECTRICAL BOX	\$35.09
01-65460	ACTSHON PEST CONTROL	PO0146927	PEST CONTROL 2/18	\$60.00
			POLICE TOTAL	\$31,609.14

FUND 60 DEPT 605 - E.E.C.C.H.

01-15125	OK GAS & ELECTRIC	PO0146745	MONTHLY SERVICE 1/18	\$16,993.45
E.E.C.C.H. TOTAL				\$16,993.45

FUND 65 DEPT 655 - FIRE

01-00838	SUMMIT TRUCK GROUP OF OKLAHOMA	PO0146842	V1029 STARTER MOTOR/HARNESS	\$465.08
01-00838	SUMMIT TRUCK GROUP OF OKLAHOMA	PO0146842	V1042 AC BELT TENSIONER	\$106.93
01-01227	AUTRY VO-TECH CENTER	PO0146932	EMT CLASS (2)	\$1,798.00
01-01256	HYPRES EQUIPMENT	PO0146850	OIL	\$133.87
01-01338	J & P SUPPLY, INC.	PO0146867	TOWELS/CLEANER/DETERGNT/GLOVES	\$378.33
01-01476	NORTHERN SAFETY CO., INC.	PO0145815	ROPE RESCUE EQUIPMENT	\$3,345.66
01-01583	ORTHOPEDIC ASSOCIATES, INC.	PO0146762	WC/MEDICAL/J JACKSON	\$177.62
01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$3,103.48
01-02017	A. W. BRUEGGEMANN CO., INC.	PO0146865	NUTS/BOLTS	\$36.00
01-02021	B'S QUALITY DOOR, INC.	PO0146883	GARAGE DOOR REPAIR	\$478.00
01-02082	AT&T MOBILITY	PO0146893	MONTHLY SERVICE 1/18	\$66.84
01-02295	MURDOCK, INC.	PO0146868	PLUGS (6)	\$10.62
01-02363	CONRAD FIRE EQUIP., INC.	PO0146846	BOLT FLANGE	\$133.15
01-03109	CASCO INDUSTRIES, INC.	PO0146898	FOAM (32)	\$2,304.00
01-03545	OK STATE DEPT OF HEALTH	PO0146866	EMT LICENSE RENEWAL/C BAKER	\$22.50
01-03575	911 CUSTOM, LLC	PO0146844	LIGHT	\$63.00
01-03661	RK BLACK, INC.	PO0146882	COPIER MAINTENANCE 1/18	\$56.04
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTO	PO0146845	LIGHT FIXTURE	\$75.73
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$120.17
01-04335	FARWEST ENVIRONMENTAL SUPPLY, INC.	PO0146849	MOUNT/CHARGER	\$100.00
01-04563	XPRESS WELLNESS, LLC	PO0146769	WC/MEDICAL/J MILACEK	\$244.23
01-04792	EMERGENCY SERVICES OF OKLAHOMA, PC	PO0146767	WC/MEDICAL/M BAKER	\$113.16
01-04926	HAMPEL OIL DISTRIBUTORS, INC.	PO0146894	OIL	\$154.93
01-05134	ENID NEWS & EAGLE	PO0146847	ADVERTISING	\$564.00
01-15132	O'REILLY AUTO PARTS, INC.	PO0146857	TRANSMISSION FLUID/THREAD LOCKS/GLUE	\$190.08
01-19235	SOUTHWEST TRUCK PARTS, INC.	PO0146858	V1039 REAR DUAL EQUALIZER	\$89.50
01-19235	SOUTHWEST TRUCK PARTS, INC.	PO0146858	DISC WHEEL SOCKET	\$55.48
01-20106	T & W TIRE, INC.	PO0146930	V1040 TIRES (4)	\$2,534.28
01-30830	LOCKE SUPPLY, INC.	PO0146852	AIR FILTERS (47)	\$75.84
01-38950	IFSTA FIRE PROTECTION PUB.	PO0146851	BOOKS (8)	\$288.00
01-45440	MACK'S TRANSMISSION SERVICE	PO0146929	V1016 TRANSMISSION REPAIR	\$1,257.64
01-47320	PERRY PUBLISHING CO	PO0146888	ADVERTISING	\$98.64
01-79980	PIONEER BUSINESS SOLUTION	PO0146889	MONTHLY SERVICE 2/18	\$33.04
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0146869	GLOVES/FUNNELS/FLUSH LEVER	\$26.96
FIRE TOTAL				\$18,700.80

FUND 82 DEPT 825 -CLEET

01-02587	OK BUREAU OF NARCOTICS	PO0146948	MONTHLY REIMB 1/18	\$5.00
01-03274	CLEET	PO0146949	MONTHLY REIMB 1/18	\$5,020.00
01-55470	OK STATE BUREAU INVESTIGATION	PO0146952	MONTHLY REIMB AFIS 1/18	\$4,306.80
01-55470	OK STATE BUREAU INVESTIGATION	PO0146952	MONTHLY REIMB FORENSIC 1/18	\$4,135.50
CLEET TOTAL				\$13,467.30

FUND 99 DEPT 995 - EPTA

01-01783	JP MORGAN CHASE	PO0146874	CHASE PAYMENT	\$926.48
01-02082	AT&T MOBILITY	PO0146775	MONTHLY SERVICE 1/18	\$315.86
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0146943	WAREHOUSE PARTS 1/18	\$450.53
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0146915	MONTHLY SERVICE 1/18	\$75.65
01-04679	RSM US LLP	PO0142515	2016-2017 AUDIT	\$200.00
01-05249	PETTIBONE, DONNA R	PO0146712	WC/MILEAGE REIMB	\$127.53
01-31010	JACKSONS OF ENID	PO0146892	V8576 OIL COOLER	\$368.80
01-32760	INTEGRIS BASS OCCUP. MEDICINE	PO0146890	DOT PHYSICALS (2)	\$180.00
EPTA TOTAL				\$2,644.85

FUND 70 DEPT 705 - CDBG

70-01783 JP MORGANCHASE COMMERCIAL CARD

PO0146902 CHASE PAYMENT

\$95.94

CDBG TOTAL

\$95.94

COMBINED BREAKDOWN OF TOTALS

EMA	\$132,545.23
EEDA	\$2,000.00
EPTA	\$2,644.85
REMAINING FUNDS	\$3,644,266.19
TOTAL CLAIMS	\$3,781,456.27

PURCHASING CARD CLAIMS LIST

2-22-18

FUND 10 DEPT 100 - ADMINISTRATIVE SERVICES

2000 CED	PO0146874	LED BULBS (5)	314.00
EEI - FILTER DIVISION	PO0146874	PLEATED AIR FILTERS	434.68
GARFIELD FURNITURE INC	PO0146874	DEPOSIT ENTRY WAY TABLE/MLK PORTRAIT	226.80
LOCKE SUPPLY	PO0146874	SURFACE MOUNT BRACKETS	129.32
PANEVINO	PO0146874	MEAL (3)/DEPT MEETING	32.00
TEA*THE GREAT COURSES	PO0146874	SITE LICENSE/PUBLIC VIEWING	100.00
UCO CUSTOMIZED EDU	PO0146874	TORNADO SUMMIT REGISTRATION/M HONIGSBERG	149.00
ULINE *SHIP SUPPLIES	PO0146874	RUGS/CARDBOARD TRAYS	751.62

ADMINISTRATIVE SERVICES TOTAL **2,137.42**

FUND 10 DEPT 110 - HUMAN RESOURCES

AMAZON MKTPLACE PMTS	PO0146874	FLOOR POLISH	28.14
NEPELRA	PO0146874	NPELRA MEMBERSHIP RENEWAL/S KEY	175.00
PREHIRE SCREENING SERV	PO0146874	BACKGROUND SCREENS (5)	178.75
TLF*REBECCAS FLOWERS	PO0146874	FLORAL ARRANGEMENT	60.00
WALGREENS #5531	PO0146874	INTERN FAIR SNACKS	19.47
WALGREENS #5531	PO0146874	SYMPATHY CARDS	27.25
WM SUPERCENTER #499	PO0146874	OFFICE CLEANING SUPPLIES	59.43

HUMAN RESOURCES TOTAL **548.04**

FUND 10 DEPT 150 - PR/MARKETING

B&H PHOTO 800-606-696	PO0146874	POWER SUPPLY	264.71
STAPLES 00106633	PO0146874	FLASH DRIVES (2)	99.98

PR/MARKETING TOTAL **364.69**

FUND 10 DEPT 200 - GENERAL GOVERNMENT

030 BRAUMS STORE	PO0146874	MEAL/COMMISSION MEETING	5.18
AGENT FEE 89007278272205	PO0146874	AIRFARE/DC TRIP/B SHEWEY	52.00
BILLY SIMS BBQ - ENID	PO0146874	MEAL/COMMISSION MEETING	281.70
HOLIDAY INN EXPRESS	PO0146874	LODGING/CONGRESS OF MAYORS/B SHEWEY	95.00
JUMBO FOODS	PO0146874	WATER/SODA	30.24
SCHIEBER'S DONUTS & DE	PO0146874	MEAL/DEPT MEETING	143.65
SOUTHWES 5261410718783	PO0146874	AIRFARE/DC TRIP/B SHEWEY	523.00

GENERAL GOVERNMENT TOTAL **1,130.77**

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

LIVEPERSON, INC	PO0146874	ON LINE CHAT/COE WEB SITE	318.00
PACKT PUBLISHING LTD	PO0146874	GP DASHBOARD TRAINING E-BOOKS	35.00
QUANTUM CORPORATION	PO0146874	TAPE BACKUP HARDWARE SUPPORT	700.00
SHI INTERNATIONAL CORP	PO0146874	OFFICE PRO 2016 LICENSE	331.00

INFORMATION TECHNOLOGY TOTAL **1,384.00**

FUND 10 DEPT 350 - CODE ENFORCEMENT

ENIDHOMEBUI	PO0146874	HOME SHOW BOOTH FEE	300.00
HOLLIES FLATIRON STEAK	PO0146874	MEAL/CODE TRAINING/C HUFFHINES	19.54
OLIVETO ITALIAN BISTRO	PO0146874	MEAL/CODE TRAINING/C HUFFHINES	25.30
PANERA BREAD #202822	PO0146874	MEAL/CODE TRAINING/C HUFFHINES	13.17

CODE ENFORCEMENT TOTAL **358.01**

PURCHASING CARD CLAIMS LIST

2-22-18

FUND 10 DEPT 400 - ENGINEERING

CASA DE LOS MILAGROS	PO0146874	MEAL/OWRB TRAINING/M KATTA	9.99
CLE INTERNATIONAL	PO0146874	OK WATER LAW CONF/C GDANSKI	695.00
HOLIDAY INN EXPRESS &	PO0146874	LODGING/OWRB TRAINING/M KATTA	416.50
OLIVE GARDEN 00015917	PO0146874	MEAL/OWRB TRAINING/M KATTA	14.99
PEI WEI #0071 QPS	PO0146874	MEAL/OWRB TRAINING/M KATTA	18.97
SUBWAY 03450657	PO0146874	MEAL/OWRB TRAINING/M KATTA	14.84
ZORBAS MEDITERRANEAN C	PO0146874	MEAL/OWRB TRAINING/M KATTA	20.50

ENGINEERING TOTAL**1,190.79****FUND 10 DEPT 700 - PUBLIC WORKS MGMT**

BLAZE S BBQ	PO0146874	MEAL (4)/DEPT MEETING	47.45
BRADFORD INDUSTRIAL SP	PO0146874	FAN CONTROL BOARD	96.03
ENID WINNELSON CO	PO0146874	PLUG/CAP/ADAPTER	23.65

PUBLIC WORKS MGMT TOTAL**167.13****FUND 10 DEPT 710 - FLEET MGMT**

2000 CED	PO0146874	LED EXIT LIGHTS (4)	192.00
ATWOOD 01 ENID	PO0146874	COVERALLS/K BROWN	44.94
DOUBLE CHECK ENID OK	PO0146874	FUEL PUMP REPAIR	156.46
ENID WINNELSON CO	PO0146874	COUPLING/CAST ADAPTER	60.84
INT*IN *TOTAL COM, INC	PO0146874	GARAGE ANTENNA	105.00
ROTEK SERVICES INC	PO0146874	AIR COMPRESSOR MOTOR	896.00
SHI INTERNATIONAL CORP	PO0146874	OFFICE PRO 2016 LICENSE	331.00
STAPLES 00106633	PO0146874	INK CARTRIDGE	89.99
WAL-MART #4390	PO0146874	COFFEE	70.08

FLEET MGMT TOTAL**1,946.31****FUND 10 DEPT 730 - PARKS & RECREATION**

2000 CED	PO0146874	RECEPTACLES (16)	105.60
ABM PARKING WRWA 0118	PO0146874	PARKING/PARK MAINT/MGMT TRAINING/C BULLER	54.00
AMAZON MKTPLACE PMTS	PO0146874	LIGHTING TIMERS (4)/SIGN HOLDER	389.64
AMAZON MKTPLACE PMTS	PO0146874	V518 INTERIOR GRAB HANDLE PILLARS	172.84
AMAZON MKTPLACE PMTS	PO0146874	V593/V594/595 HEADLIGHT BULBS	35.80
AMAZON.COM	PO0146874	COFFEE MAKER/PLAQUES/SIGN/OIL	490.44
AMERICAN 0010616645849	PO0146874	AIRFARE/PARK MAINT/MGMT TRAINING/C BULLER	232.70
ATLAS FCC LICENSE PREP	PO0146874	PARKS FCC LICENSE	458.33
ATWOOD 01 ENID	PO0146874	GREASE/POPCORN	155.57
BB MACHINE & SUPPLY IN	PO0146874	SOD CUTTER PARTS/REPAIR	77.15
CHANCE RIDES MFG INC	PO0146874	CAROUSEL REPAIR	625.00
CHEM CAN BUILDING & CO	PO0146874	PORTABLE TOILET RENTAL	1,180.01
DOLLAR TREE	PO0146874	EVENT SUPPLIES/BEARD DOING BRAIDS	27.00
ENID WINNELSON CO	PO0146874	BRASS/PVC PIPE FITTINGS	19.15
JUMBO FOODS	PO0146874	MEAL (16)/DEPARTMENT MEETING	68.92
KMART 3128	PO0146874	GAMES/SPECIAL EVENT/FAMILY GAME NIGHT	123.24
LOCKE SUPPLY	PO0146874	PVC DRAIN PARTS	4.16
LOWES #00205*	PO0146874	PLUMBING FIXTURE/PAINT/FITTINGS	127.54
MCDONALD'S F33990	PO0146874	MEAL/PARK MAINT/MGMT TRAINING/C BULLER	6.31
PAYPAL *EREPLACEMENT	PO0146874	SOD CUTTER PARTS	266.73
POPEYES CHICKEN #1273	PO0146874	EMPLOYEE ERROR/REIMB VIA CHECK	11.98
QUAKER STEAK & LUBE	PO0146874	MEAL/PARK MAINT/MGMT TRAINING/C BULLER	14.71
RAMSEYS WHAT EVER	PO0146874	PVC FITTING	2.25
SUNOCO 0341306900 QPS	PO0146874	FUEL/PARK MAINT/MGMT TRAINING/C BULLER	22.60

PURCHASING CARD CLAIMS LIST

2-22-18

THRIFTY CAR RENTAL	PO0146874	VEHICLE/PARK MAINT/MGMT TRAINING/C BULLER	311.95
TIRES PLUS 517917	PO0146874	V503 ALIGNMENT	59.99
UFIRST *LAUNDRY SVCS	PO0146874	RUG SERVICE	109.63
WENDYS 309	PO0146874	MEAL/PARK MAINT/MGMT TRAINING/C BULLER	10.05
WHATABURGER 821 Q26	PO0146874	MEAL/PARK MAINT/MGMT TRAINING/C BULLER	8.64
WM SUPERCENTER #4390	PO0146874	MEAL (18)/DEPT MEETING	150.22

PARKS & RECREATION TOTAL **5,322.15**

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT

AT&T*BILL PAYMENT	PO0146874	IPAD DATA PLAN 2/18	54.78
ATLAS FCC LICENSE PREP	PO0146874	STREET FCC LICENSE	458.33
FOUR J'S TIRE SERV	PO0146874	V162 TIRES (2)	985.52
FOUR J'S TIRE SERV	PO0146874	V932 TIRE REPAIR	214.00
WAKO LLC	PO0146874	V129 FITTINGS	27.81
WM SUPERCENTER #499	PO0146874	COFFEE/SPLENDA/MOPS	85.34

STRMWTR & ROADWAY MAINT TOTAL **1,825.78**

FUND 10 DEPT 750 - TECHNICAL SERVICES

2000 CED	PO0146874	PLUG RECEPTICLE/CONNECTOR	72.32
3MPRODS TP14895 VERBAL	PO0146874	HIGH INTENSITY VINYL	522.00
ACE HDWE	PO0146874	NUTS/BOLTS/FUNNEL/CUTOFF	42.83
ALL STAR TRAINING INC	PO0146874	OK CIB ELECT CE RENEWAL COURSE/D SMITH	49.95
AMAZON MKTPLACE PMTS	PO0146874	KNIFE SHARPENER	109.86
AMAZON MKTPLACE PMTS	PO0146874	V653/V644/V684 BACKUP ALARMS/MUD FLAPS	62.17
AMAZON.COM	PO0146874	SAFETY HEADLAMP	169.50
CRITICAL COMM	PO0146874	MONTHLY SERVICE 2/18	47.57
HOTSY OF OKLAHOMA	PO0146874	SOAP	56.00
JAMIE'S BARNSTORMERS	PO0146874	EMPOYEE ERROR/REIMB VIA CASH	30.21
JP SUPPLY-WALKER VACUU	PO0146874	DUST MOP/AEROSOL/LINERS/FRESHENER	110.11
LOWES #00205*	PO0146874	LIGHTS/SAW/CLEANER/MARKERS	258.37
SIGNWAREHOUSE.COM	PO0146874	LAMINATE/BANNER TRIPOD	273.50

TECHNICAL SERVICES TOTAL **1,804.39**

FUND 10 DEPT 900 - LIBRARY

AMAZON MKTPLACE PMTS	PO0146874	BATTERIES/PIPETTES	27.98
BAKER & TAYLOR - BOOKS	PO0146874	BOOKS (37)	533.09
BRADFORD INDUSTRIAL SP	PO0146874	VENT MOTOR	146.91
BRODART BOOKS	PO0146874	BOOKS (69)	1,161.13
BRODART BOOKS	PO0146874	M-1717 BOOK	9.17
CANVA 01861-2316505	PO0146874	PROGRAM FLYER	1.00
CENTER POINT LARGE PRI	PO0146874	BOOKS (16)	358.92
COSCHEDULE TEAM MKTNG	PO0146874	SOCIAL MEDIA SCHEDULING APP	79.00
DEMCO INC	PO0146874	1000BOOKS	119.66
DISCOUNT SCHOOL SUPPLY	PO0146874	M-1717 CRAFT ACTIVITY TABLE	682.32
DOLLAR TREE	PO0146874	PROGRAM SUPPLIES	15.00
JUMBO FOODS	PO0146874	PROGRAM SUPPLIES	8.30
KAPLAN EARLY LEARNING	PO0146874	M-1717 BOOKS (3)	112.62
LOWES #00205*	PO0146874	PROGRAM SUPPLIES	22.47
OKLAHOMA LIBRA00 OF 00	PO0146874	PLD WORKSHOP TUITION/M HOLMES	65.00
OKLAHOMA LIBRA00 OF 00	PO0146874	SRRT WORKSHOP TUITION/M HOLMES	65.00
SAVE A LOT #24925	PO0146874	PROGRAM SUPPLIES	8.27
STAPLES DIRECT	PO0146874	CORRECTION TAPE/GLOVES (4)	42.74

LIBRARY TOTAL **3,458.58**

PURCHASING CARD CLAIMS LIST

2-22-18

FUND 20 DEPT 205 - AIRPORT

HYATT PLACE HURST	PO0146874	LODGING/FAA CONF/K COOK	314.14
JUMBO II LLC	PO0146874	PILOT SNACKS	26.42
OREILLY AUTO #0188	PO0146874	U JOINT	26.02
USPS PO 3928270415	PO0146874	SHIPPING FEES	12.90

AIRPORT TOTAL			379.48
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FUND 22 DEPT 225 - GOLF

TIRES PLUS 517917	PO0146874	V645 ALIGNMENT	59.99
PING INC	PO0146874	SPECIAL ORDER CLUBS	688.61
SAVE A LOT #24925	PO0146874	BEER/ST	35.98
ARNETT NH-ENID-	PO0146874	FILTERS/KUBOTA TRACTOR	16.55
AUTOPAY/DISH NTWK	PO0146874	MONTHLY SERVICE 2/18	139.02
ENID WINNELSON CO	PO0146874	PVC PIPE/FITTINGS	129.71
FLAMING AUTO SUPPLY	PO0146874	V2653 FILTERS	11.37
SAVE A LOT #24925	PO0146874	SNACKBAR SUPPLIES	6.33
SPRAY PARTS JENSEN	PO0146874	SPRAY NOZZLES/SCREENS	111.81
SUDDENLINK-NAT'L SITE	PO0146874	MONTHLY SERVICE 2/18	79.95
WM SUPERCENTER #4390	PO0146874	SNACKBAR SUPPLIES	25.42

GOLF TOTAL			1,304.74
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FUND 31 DEPT 230 - UTILITY SERVICES

AMAZON MKTPLACE PMTS	PO0146874	ADJUSTABLE STANDING DESKS (2)	621.96
WESCO - # 7697	PO0146874	METER LOCKS (200)	486.00
WINCHELL'S # 580	PO0146874	MEAL (8)/EMPLOYEE APPRECIATION	8.49

UTILITY SERVICES TOTAL			1,116.45
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FUND 31 DEPT 760 - SOLID WASTE

FOUR J'S TIRE SERV	PO0146874	V208 TIRES (2)	821.16
FOUR J'S TIRE SERV	PO0146874	V241 TIRES (2)	563.00
SQ *SQ *A W BRUEGGEMAN	PO0146874	V224 SCREWS	4.20
STAPLES 00106633	PO0146874	TRASH CAN/BINDER/STENO BOOKS	53.47
VERMEER GREAT PLAINS I	PO0146874	V252 ROLLERS/CLIPS	142.92
WASTEQUIP GO TO PARTS	PO0146874	DUMPSTER LIDS (40)	895.56

SOLID WASTE TOTAL			2,480.31
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FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

ADVANCED WATER SOLUTIO	PO0146874	WATER SOFTENER RENTAL	49.00
CARTER PAINT COMPANY	PO0146874	HANDRAIL PAINT	55.17
JOHNSTON SEED COMPANY	PO0146874	GRASS SEED/SPREADER	43.00
KINNUNEN SALES AND REN	PO0146874	SLAB SEALANT	148.56
LOWES #00205*	PO0146874	PAINTER CAULK	16.98
SQ *SQ *GATE TEN EVENT	PO0146874	PARKING/WWETT CONF/A RODGERS	48.00
STAPLES 00106633	PO0146874	INK CARTRIDGE/ENVELOPES/BINDERS	150.67
UPS (800) 811-1648	PO0146874	SHIPPING FEES	9.43
WW STARR LUMBER ENID	PO0146874	DRYWALL MUD	190.51
WWETT REG	PO0146874	WWETT CONF REGISTRATION/L MINTZ	165.00

PUBLIC UTILITIES MGMT TOTAL			876.32
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PURCHASING CARD CLAIMS LIST

2-22-18

FUND 31 DEPT 790 - WATER PRODUCTION

2000 CED	PO0146874	PHOTO CELL/LED LIGHT	430.02
BELL SUPPLY CARTHAGE	PO0146874	FLANGES/COUPLING	155.85
DOLLAR GENERAL #11591	PO0146874	CERTIFICATE FRAMES	24.00
HOLIDAY INN EXPRESS MW	PO0146874	LODGING/A/B WATER LICENSES CLASS	570.00
KINNUNEN SALES AND REN	PO0146874	FACE SHIELD HEADGEAR/SHIELD CLEAR	35.40
LOCKE SUPPLY	PO0146874	SURFACE MOUNT BRACKETS	129.32
LOWES #00205*	PO0146874	HTH CHLORINE/SPRAY ADHESIVE	183.07
ROSE STATE COLLEGE WOR	PO0146874	A/B WATER LAB OPERATOR CLASS (2)	778.00
STAPLES 00106633	PO0146874	PENCILS/MOUSE PADS	33.97
STEVENS FORD	PO0146874	V320 AIR FILTER	41.78

WATER PRODUCTION TOTAL **2,381.41**

FUND 31 DEPT 795 - WATER RECLAMATION SVS

ATLAS FCC LICENSE PREP	PO0146874	WRF FCC LICENSE	458.34
DEPT OF ENV QUALITY	PO0146874	D CLASS WATER/WASTEWATER/TESTING (3)	310.00
LYDIA S ALTERATIONS	PO0146874	UNIFORM REPAIR/T KEGIN	25.00
STAPLES 00106633	PO0146874	INK CARTRIDGE	160.97

WATER RECLAMATION SVS TOTAL **954.31**

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

2000 CED	PO0146874	LIGHTBULBS (10)	13.13
HOOSIERCRAN	PO0146874	CRANE CONTROL CABLE	369.10

WASTEWATER PLANT MGMT TOTAL **382.23**

FUND 44 DEPT 445 - WATER CAPITAL REPLACEMENT

DEPT OF ENV QUALITY	PO0146874	W-1801C1 ODEQ PERMIT FEE	889.59
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WATER CAPITAL REPLACEMENT TOTAL **889.59**

FUND 50 DEPT 505 - 911

PEARLS CRABTOWN	PO0146874	MEAL/911 MEETING/R SINGLETON	21.59
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911 TOTAL **21.59**

FUND 51 DEPT 515 - POLICE

ALLSUPS #103	PO0146874	V2115 FUEL/POLYGRAPH/C VON SCHRILTZ	25.74
AMAYAS TACO VILLAGE	PO0146874	MEAL/POLYGRAPH/C VON SCHRILTZ	26.39
APPLEBEES NEIG98299993	PO0146874	MEAL (3)/CLEET TRAINING	45.34
BILLY SIMS BBQ - ADA	PO0146874	MEAL (3)/CLEET TRAINING	32.97
BRADFORD INDUSTRIAL SP	PO0146874	HEATER/ANIMAL CONTROL	997.06
CHILI'S I 35 N	PO0146874	MEAL (3)/POLYGRAPH/C VON SCHRILTZ	35.69
CONSOLIDATEDFOODSER	PO0146874	THERMOSTAT/REFRIGERATOR	236.54
DRURY AUSTIN NORTH	PO0146874	LODGING/POLYGRAPH SCHOOL/C VON SCHRILTZ	1,780.20
ENID WINNELSON CO	PO0146874	HEATER PARTS/ANIMAL CONTROL	8.45
EXXONMOBIL 48043814	PO0146874	V2115 FUEL/POLYGRAPH/C VON SCHRILTZ	30.80
FOUR J'S TIRE SERV	PO0146874	V2072 TIRES (4)	668.68
GALLS	PO0146874	BATON (2)/BATON HOLDER (3)/ANIMAL CONTROL	75.54
HEB GAS #451	PO0146874	V2115 FUEL/POLYGRAPH/C VON SCHRILTZ	24.88
INT*IN *WEAPON SYSTEMS	PO0146874	AR15 CERTIFICATION TRAINING/G LIEBL	970.00
PAPPASITO'S CANTINA #0	PO0146874	MEAL/POLYGRAPH/C.VONSCHRILTZ	17.27
PILOT 00007013	PO0146874	V2115 FUEL/POLYGRAPH/C VON SCHRILTZ	22.35
POLICEONE	PO0146874	TASER CERTIFICATION (2)	225.00
POLICEONE	PO0146874	TASER INSTRUCTOR CLASS/B PRITCHETT	435.00

PURCHASING CARD CLAIMS LIST

2-22-18

QT 23	01000231	PO0146874	V2024 FUEL/EOD/WAGONER	25.96
RANGER 3		PO0146874	V2115 FUEL/POLYGRAPH/C VON SCHRILTZ	25.42
SALVATION PIZZA - RA		PO0146874	MEAL/POLYGRAPH/C VON SCHRILTZ	11.85
SAVE A LOT #24925		PO0146874	DRINKS/CITIZEN POLICE ACADEMY	87.86
STAPLES	00106633	PO0146874	COMPUTER MONITORS (2)	329.46
STEVENS FORD		PO0146874	V2031 GASKETS	797.82
STEVENS FORD		PO0146874	V2039 STEERING REPAIR	169.39
STEVENS FORD		PO0146874	V2043 ABS	996.09
STEVENS FORD		PO0146874	V2080 THROTTLE	387.04
SUSHI JAPON		PO0146874	MEAL/POLYGRAPH/C VON SCHRILTZ	7.58
TEXAS ROADHOUSE #237		PO0146874	MEAL/POLYGRAPH/C VON SCHRILTZ	11.90
THIRD BASE ROUND ROCK		PO0146874	MEAL/POLYGRAPH/C VON SCHRILTZ	16.22
WHATABURGER 1041		PO0146874	MEAL (3)/CLEET TRAINING	21.33

POLICE TOTAL**8,545.82****FUND 65 DEPT 655 - FIRE**

AMAZON MKTPLACE PMTS	PO0146874	V1042 TIRE PRESSURE EQUALIZATION SYSTEM	112.00
APL* ITUNES.COM/BILL	PO0146874	FORM CONNECT IPAD APP	89.91
B J APPLIANCE	PO0146874	MICROWAVE	115.00
BAD BRADS B-B-Q	PO0146874	MEAL/EMS MEETING/J MCALISTER	15.28
BEST WESTERN CIMARRONH	PO0146874	LODGING/CHIEFS CONF/B BURKHART	94.64
FASTENAL COMPANY01	PO0146874	BOLTS	6.00
FELD FIRE	PO0146874	HELMETS (2)	443.99
HARRISON HYDRAGEN LTD	PO0146874	V1031 GENERATOR REPAIR	1,458.76
HON*ANALYTICS INC.	PO0146874	(CREDIT) TAX REFUND	(61.88)
IAAI	PO0146874	IAAI CERTIFICATION RENEWAL/M SCHATZ	100.00
IAAI	PO0146874	IAAI MEMBERSHIP RENEWAL/M SCHATZ	70.00
LOWES #00205*	PO0146874	PAINT/ROLLER/TRAYS/SAFETY MASK	124.84
LOWES #00205*	PO0146874	V1029 TOOLS	52.12
PANDA EXPRESS #2156	PO0146874	MEAL/CHIEFS CONF/B BURKHART	9.20
PHILLIPS 66 - ONCUE EX	PO0146874	V1005 FUEL/EMS MEETING/J MCALISTER	52.62
RHUBCOM.COM	PO0146874	WEB CONFERENCING SUBSCRIPTION	15.95
ROM CORPORATION	PO0146874	V1031/V1034 ROLLUP DOOR SWITCHES	234.13
TASK FORCE TIPS INC	PO0146874	NOZZLE REPAIR KIT	80.72
UNITED LINEN	PO0146874	KITCHEN/SHOP TOWELS	36.68
WAL-MART #0499	PO0146874	LIGHT/TAPE/PUTTY	36.54
WINCHELL'S # 580	PO0146874	MEAL (12)/DEPT MEETING	16.98

FIRE TOTAL**3,103.48****FUND 70 DEPT 705 - CDBG**

MCALISTER'S DELI 727	PO0146902	MEAL/CDBG FUNDING COMMITTEE	95.94
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CDBG TOTAL**95.94****FUND 99 DEPT 995 - EPTA**

ATWOOD 01 ENID	PO0146874	ANTI-FREEZE	31.96
CHRYSLER JACKSON CHRYS	PO0146874	V8578 ALIGNMENT	79.95
DMI* DELL HLTHCR/PTR	PO0146874	DESKTOP COMPUTER	744.62
FOUR J'S TIRE SERV	PO0146874	V8571 ALIGNMENT	69.95

EPTA TOTAL**926.48****JP MORGANCHASE CLAIMS LIST TOTAL****\$ 45,096.21**

City Commission Meeting

10.1.

Meeting Date: 02/22/2018

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

CONSIDER A RESOLUTION AUTHORIZING ENID MUNICIPAL AUTHORITY TRANSFERS, IN THE AMOUNT OF \$15,000.00 TO THE STREET & ALLEY FUND AND \$45,000.00 TO THE CAPITAL IMPROVEMENT FUND.

BACKGROUND:

This is a companion item to 6.1.

RECOMMENDATION:

Approve resolution.

PRESENTER:

Erin Crawford, Chief Financial Officer

Attachments

Resolution

RESOLUTION

A RESOLUTION AUTHORIZING ENID MUNICIPAL AUTHORITY TRANSFERS OUT IN THE AMOUNT OF \$15,000.00 TO THE STREET & ALLEY FUND AND \$45,000.00 TO THE CAPITAL IMPROVEMENT FUND.

WHEREAS, funds in the amount of \$15,000 will allow to complete sidewalk repairs at the 200 block of South Grand; and

WHEREAS, funds in the amount of \$45,000 will provide the remaining funding necessary for ADA improvements at Don Haskins park with trail extension from Broadway to Cherokee, necessary irrigation parts for construction of the new Crosslin ballpark fields AND construction of walkways and ramps at Oakwood and La Mesa Drive; and

WHEREAS, funds budgeted within the EMA Operations transfer budget line item have been repurposed to reduce the General Fund transfer by \$60,000 and increase the Street & Alley Fund transfer by \$15,000 and increase the Capital Improvement Fund transfer by \$45,000; and

WHEREAS, funds will be transferred from the Enid Municipal Authority to the Street & Alley Fund and Capital Improvement Fund to provide the necessary funding;

AND NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE ENID MUNICIPAL AUTHORITY THAT THE **AUTHORITY'S 2017-2018** FISCAL FINANCIAL PLAN BE AMENDED TO AUTHORIZE AN ENID MUNICIPAL AUTHORITY TRANSFER OUT:

FUND 31 ENID MUNICIPAL AUTHORITY	
EMA Operations Dept to General Fund	(\$60,000.00)
EMA Operations Dept to Street & Alley Fund	\$15,000.00
EMA Operations Dept to Capital Improvement Fund	\$45,000.00

Adopted this 22nd day of February 2018.

Chairman

(Seal)

ATTEST:

Secretary

City Commission Meeting

10.2.

Meeting Date: 02/22/2018

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

CONSIDER A RESOLUTION INCREASING THE 2017-2018 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY (EMA) IN THE AMOUNT OF \$14,100,000.00.

BACKGROUND:

The EMA closed on the EMA Series 2016 Oklahoma Water Resources Board (OWRB) Note on December 21, 2016. On January 5, 2017 the project funds of \$14,100,000.00 were authorized to be transferred out from the EMA to the Water Capital Improvement Fund during the 2016-2017 fiscal year. During the year end close process, it was recognized that only about 10% of the note had been drawn down to date and the transfer would be more appropriately recognized during the 2017-2018 fiscal year to align with expenditures associated with the Kaw Lake Program.

RECOMMENDATION:

Approve resolution.

PRESENTER:

Erin Crawford, Chief Financial Officer

Fiscal Impact

Budgeted Y/N: N

Amount: \$14,100,000.00

Funding Source:

EMA Series 2016 OWRB Note Proceeds

Attachments

Resolution

RESOLUTION

A RESOLUTION INCREASING THE 2017-2018 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY IN THE AMOUNT OF \$14,100,000.00.

WHEREAS, the financial plan for the 2017-2018 Enid Municipal Authority (EMA) Operations Department must be increased by \$14,100,000.00 to provide funding for Kaw Lake program, phase two;

WHEREAS, the EMA 2016 Series Oklahoma Water Resources Board (OWRB) funds are available to provide the funding;

WHEREAS, funds will be transferred from the Enid Municipal Authority Operating Department to the Water Capital Improvement Fund Water Capital Improvement Department to provide the necessary funding;

AND NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, THAT THE ENID MUNICIPAL AUTHORITY 2017-2018 FISCAL FINANCIAL PLAN BE INCREASED IN THE FOLLOWING AMOUNTS:

FUND 31 ENID MUNICIPAL AUTHORITY	
EMA Operations Department	\$14,100,000.00

Adopted this 22nd day of February 2018.

Chairman

(Seal)

ATTEST:

Secretary

City Commission Meeting

10.3.

Meeting Date: 02/22/2018

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$132,545.23.

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

13.1.

Meeting Date: 02/22/2018

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$2,000.00.

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

16.1.

Meeting Date: 02/22/2018

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$2,644.85.

Attachments

Claimslist

JP Morgan Claimslist
