



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

HISTORIC PRESERVATION COMMISSION

NOTICE OF MEETING

Notice is hereby given that the Enid Historic Preservation Commission will meet in regular session at 4:00 p.m. on the 5th day of April, 2018, in the Lower Level Conference Room in the basement of the City Administration Building, located at 401 W. Owen K. Garriott Road, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

HISTORIC PRESERVATION COMMISSION

1. CALL TO ORDER/ROLL CALL.
2. CONSIDER APPROVAL OF MINUTES OF THE RESCHEDULED REGULAR HISTORIC PRESERVATION COMMISSION MEETING OF FEBRUARY 15, 2018.
3. ADMINISTRATION.
 1. DISCUSS THE CERTIFIED LOCAL GOVERNMENTS (CLG) FUND ALLOCATION AND DETERMINE WHICH PROJECT(S) TO UTILIZE THE FUNDS AND TAKE APPROPRIATE ACTION.
 2. NONE.
4. CERTIFICATE OF APPROPRIATENESS.
 1. CONSIDER A CERTIFICATE OF APPROPRIATENESS TO REPLACE WINDOWS AT 1602 WEST MAINE IN THE WAVERLEY HISTORIC DISTRICT.
 2. CONSIDER A CERTIFICATE OF APPROPRIATENESS TO INSTALL A NEW FENCE AND DEMOLISH THE BACK DECK/PORCH LOCATED AT 1204 WEST OKLAHOMA IN THE WAVERLY HISTORIC DISTRICT.
 3. CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A FENCE LOCATED AT 412 WEST OAK IN THE KENWOOD HISTORIC DISTRICT.

4. NONE.

5. ADJOURN.

DRAFT

MINUTES OF RESCHEDULED REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF ENID, OKLAHOMA, HELD ON THE 15TH DAY OF FEBRUARY 2018

The Historic Preservation Commission of the City of Enid, County of Garfield, State of Oklahoma, met in regular meeting in the Lower Level Conference Room of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 4:00 P.M. on the 15th day of February 2018, pursuant to notice given by February 14, 2018 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 4:00 P.M. on the 14th day of February 2018.

Present: Kingkini Arend; Christine Coffman; Todd Nahnsen; Jimmy Nicholas; Cole Ream; Ronald Switzer; Taylor Venus

Also Present: Karla Ruther, Assistant City Planner

CALL TO ORDER/ROLL CALL.

CONSIDER APPROVAL OF MINUTES OF THE REGULAR HISTORIC PRESERVATION COMMISSION MEETING OF NOVEMBER 2, 2017.

Motion was made by Taylor Venus, seconded by Jimmy Nicholas to approve the minutes.

AYE: Kingkini Arend, Christine Coffman, Todd Nahnsen, Jimmy Nicholas, Cole Ream, Ronald Switzer, Taylor Venus

Passed

ADMINISTRATION.

NONE.

CERTIFICATE OF APPROPRIATENESS.

CONSIDER A CERTIFICATE OF APPROPRIATENESS TO ERECT A PORTABLE STORAGE BUILDING AT 1501 WEST BROADWAY.

Motion was made by Ronald Switzer, seconded by Christine Coffman to approve the Certificate of Appropriateness.

Kingkini Arend asked where on the property the building was to be located. A site plan was shown to the Commission.

AYE: Kingkini Arend, Christine Coffman, Todd Nahnsen, Jimmy Nicholas, Cole Ream, Ronald Switzer, Taylor Venus

Passed

NONE.

ADJOURN.

Motion was made by Taylor Venus, seconded by Ronald Switzer to adjourn.

The meeting adjourned at 4:03 PM.

AYE: Kingkini Arend, Christine Coffman, Todd Nahnsen, Jimmy Nicholas, Cole Ream, Ronald Switzer, Taylor Venus

Passed

Historic Preservation Commission

3.1.

Meeting Date: 04/05/2018

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

DISCUSS THE CERTIFIED LOCAL GOVERNMENTS (CLG) FUND ALLOCATION AND DETERMINE WHICH PROJECT(S) TO UTILIZE THE FUNDS AND TAKE APPROPRIATE ACTION.

BACKGROUND:

The State Historic Preservation Office (SHPO) has informed the City of Enid that an allocation of \$11,250 is available for the preservation program. This is a pass-through sub-grant from SHPO share of the US Department of Interior's Historic Preservation Fund (HPF). This is a grant which must be matched from nonfederal sources on a 60% federal and 40% nonfederal basis. The application is due by Friday April 30, 2018.

RECOMMENDATION:

Consider which project to utilize the CLG funds.

PRESENTER:

Karla Ruther, Assistant City Planner.

Attachments

Letter from SHPO



Oklahoma Historical Society

Founded May 27, 1893

State Historic Preservation Office

Oklahoma History Center • 800 Nazih Zuhdi Drive • Oklahoma City, OK 73105-7917
(405) 521-6249 • Fax (405) 522-0816 • www.okhistory.org/shpo/shpom.htm

February 2, 2018

The Honorable Bill Shewey
City of Enid
PO Box 1768
Enid, OK 73702

RE: Fiscal Year 2018 Certified Local Governments Fund Allocation and Application

Dear Mayor Shewey:

We are pleased to inform you that the City of Enid has been allocated \$11,250 from the State Historic Preservation Office's (SHPO) Federal Fiscal Year 2017 Certified Local Governments Fund (CLGF) to foster development of your local historic preservation program. Further information about the CLG program is found in Certified Local Governments Program for Oklahoma (state procedures). The CLGF pass-through subgrants are from the SHPO's share of the U.S. Department of Interior's Historic Preservation Fund (HPF). Because Congress has not completed the appropriations process, partially funding the federal government through continuing resolutions, your CLGF allocation could change, and we cannot be certain when the funds will be available to you.

To request your city's CLGF allocation, complete the Certified Local Governments Fund annual application, now available at <http://www.okhistory.org/shpo/clg.htm>, and submit it to the SHPO by 5:00pm, Friday, April 30, 2018. If we do not receive your application by the deadline, we will assume you do not wish to receive funding this year, and your allocation will be awarded to other CLGs. If you know you will not apply for funding this year, we ask that you notify us in writing or by e-mail to lozan@okhistory.org at your earliest possible convenience.

In accordance with the state procedures, CLGF-assisted projects must produce tangible results. We encourage you to include projects and activities in your application that concern the identification and documentation of historic properties associated with underrepresented communities and/or that help build their capacity to use the full range of historic preservation tools and incentives (e.g. investment tax credits). Also, we encourage you to consider ways to increase the effective use of technology in your local preservation program and to use the CLGF to support these initiatives. These issues and other matters associated with the application process are on the agenda for our annual roundtable discussion with city staff from Oklahoma's CLGs on March 28, 2018 at 1:00 PM in the OK/SHPO conference room.

In accordance with federal program requirements and the state procedures, the CLGF subgrant must be matched from nonfederal sources on a 60% federal/40% nonfederal basis. Because funding from our program is limited, you may decide to overmatch the grant in order to accomplish your project(s) for this year. Because some CLGs may not apply for all or only a portion of their allocation, additional funds may become available to you.

Mayor Shewey
February 2, 2018
Page 2

If you have questions about the CLGF, or if we can be of assistance in any way, please do not hesitate to contact me at 405/522-4484 or lozan@okhistory.org.

We look forward to our continued working relationship in the coming year.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lynda Ozan".

Lynda Ozan
Deputy State Historic
Preservation Officer

LO:jm

cc: Ms. Karla Ruther

Meeting Date: 04/05/2018

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER A CERTIFICATE OF APPROPRIATENESS TO REPLACE WINDOWS AT 1602 WEST MAINE IN THE WAVERLEY HISTORIC DISTRICT.

BACKGROUND:

The request concerns 1602 West Maine. The structure is Bungalow/Craftsman which is a non-contributing structure to the Waverley Historic District constructed circa 1920. The applicant is seeking to replace the windows in the residence.

Section 11-10B-20: c. States: “**Certificate of Review Procedure.**”

The Historic Preservation Commission will use the following criteria when reviewing the application. The commission shall determine whether or not the application complies with:

1. **The purpose and intent of the designation ordinance.**
2. **The degree to which the proposed work may destroy or alter all or part of a resource.**
3. **The degree to which the proposed work would serve to isolate the resource from its historic or architectural surroundings or would introduce visual, audible, vibratory, or polluting elements that are out of character with the resource and its setting, or that adversely affect the physical integrity of the resource.**
4. **The compatibility of the building materials with the aesthetic and structural appearance of the resource, including, but not limited to, the consideration of texture, style, color, or the components and their combinations of elements such as brick, stone, concrete, shingle, wood or stucco.**
5. **The compatibility of the proposed design to the significant characteristics of the resource, including but not limited to, the consideration of harmony of materials, details, height, mass, proportion, rhythm, scale, setback shape, street, accessories and workmanship.**

The commission will apply the criteria listed above, based thereon, shall approve or disapprove the certificate of appropriateness.

RECOMMENDATION:

Review and take appropriate action.

PRESENTER:

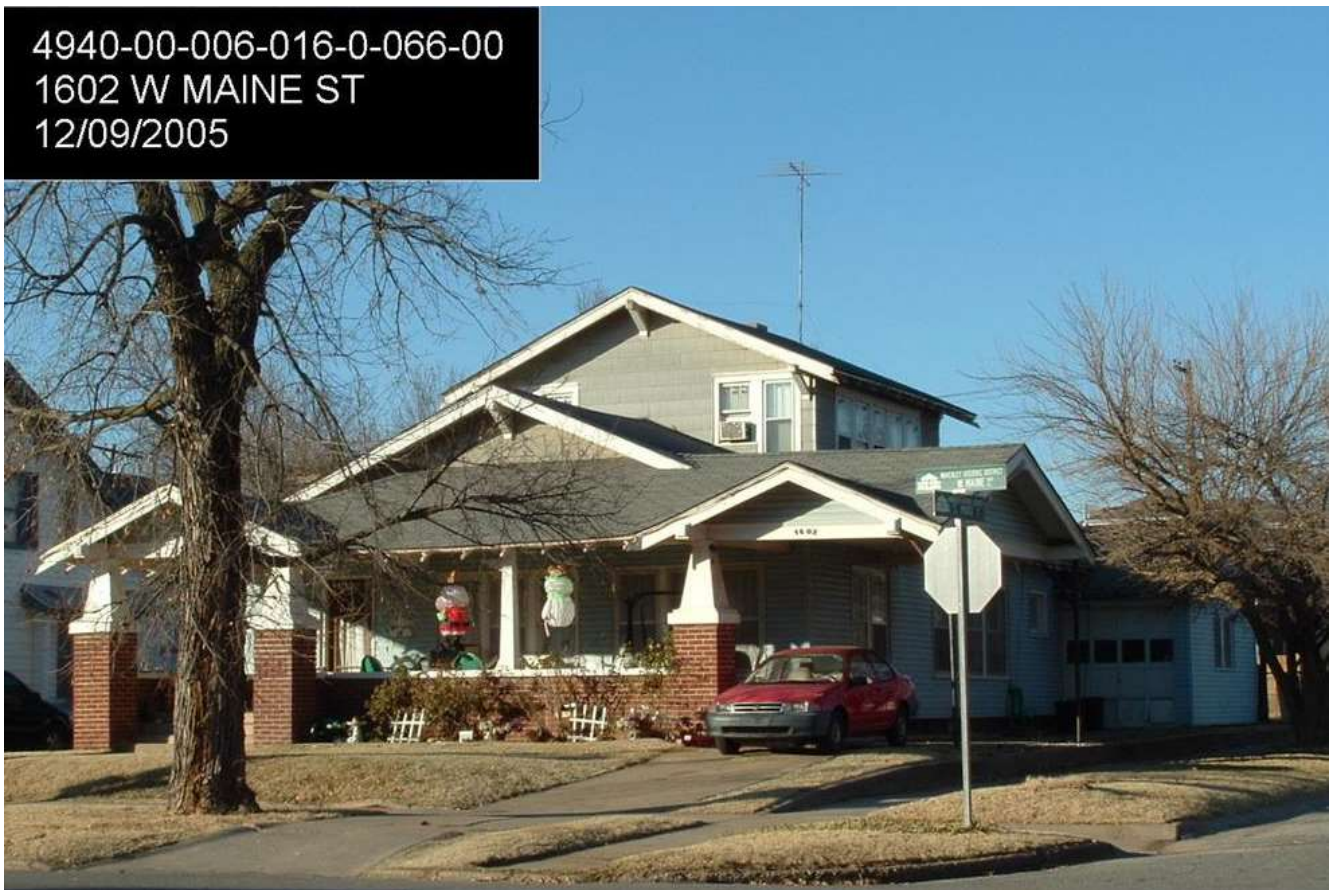
Karla Ruther, Assistant City Planner.

1602 W Maine

Window type

1602 W. Maine Street. c. 1920. Bungalow/Craftsman. Non-contributing. This is a part one and two-story house with layered gable roofs and secondary dropped cross gable roofs shingled with asphalt and of low pitch. The eaves are moderate. The second floor gables are sided with asbestos shingles. The foundation is brick and the siding is vinyl. There is an eave side brick fireplace and chimney. A full façade porch with porte cochere is sheltered by the dropped secondary and cross gable roofs. The porch roof is supported by concrete capped brick columns and battered wood piers. The porch wall is also concrete capped brick. The porte cochere is supported by two metal posts. The second story of the house has two groups of paired ribbon, three-over-one double-hung, and the ground level windows are wood triple four-over-one double-hung. The entry door is a glazed wood panel. Windows have storm protection. Decorative features include the symmetric porch and porte cochere gables, false roof beams, exposed rafters, and knee braces at the roofs. There is an attached wood, gable single garage to the side and rear. It has a glazed segmented, overhead, panel wood/composition door. The house is non-contributing due to the removal of character defining post and piers at the porte cochere.

4940-00-006-016-0-066-00
1602 W MAINE ST
12/09/2005



4940-00-006-016-0-066-00
1602 W MAINE ST
8/09/2013



4940-00-006-016-0-066-00
1602 W MAINE ST
12/10/2014



MEET STRINGENT ENERGY STAR® REQUIREMENTS!

WINDOW WORLD®

4000 Series Double-Hung and Sliding
Replacement Windows



4000 SERIES WINDOWS



Featuring a beautifully refined silhouette and advanced energy-saving technology, our 4000 Series delivers exceptional style, strength, energy efficiency and value – everything today's homeowners are looking for in a quality replacement window, and more.



Both sashes of Window World Double-Hung Windows tilt in for easier, safer cleaning from inside your home.

This next-generation 4000 Series is precision-engineered to meet or exceed stringent ENERGY STAR® requirements, providing triple-pane energy-saving performance in a dual-pane unit. The dual-pane, double-strength insulated glass, thermally optimized frame and sash and non-conductive composite reinforcements are just part of the advanced energy engineering that puts 4000 Series Windows in a class all their own – premium window performance with everyday affordability. With Window World Windows your home will have a fresh, energy-efficient, low-maintenance solution backed by a lifetime limited warranty.*



Best-in-Class Performance Features:

- **Reinforced narrow silhouette frame and sash profiles** make a statement of style with their low-profile design. The result is a beautiful and expanded glass area. Under the surface, internal chambers increase structural integrity, rigidity and energy efficiency.
- **Composite meeting-rail reinforcement** allows for secure mounting of hardware; the non-conductive material helps reduce the transfer of energy.¹
- **End-of-throw cam shift locking** delivers increased strength and protection to the recessed lock. It also includes an "unlocked" indicator.
- The smooth and uniform **true sloped sill** quickly directs water runoff without the use of weep holes, keeping the exterior of the window clean and attractive.²
- Our **telescoping sill dam** delivers a triple payoff: protection from air and water infiltration, increased structural stability and enhanced beauty.
- When extreme wind and weather hit, our proprietary **sill interlock** stands strong. Traditional sloped sill designs can allow the sash to bow during powerful winds, but with our interlocking sash-to-sill technology, the sash is channeled firmly into the window frame for a unified wall of strength.
- Our innovative **screen bulb** seal creates a snug fit that eliminates light and insect penetration between the screen and frame. It also aids in easy screen installation and removal.³

Additional Sliding Window Features:

- Sashes glide horizontally for easy opening and closing.
- Both sashes lift out for convenient cleaning.
- Nylon-encased dual brass roller system for smooth gliding performance.

Insulated Glass Packages to Meet Your Needs.

Maximize your energy savings by choosing a high-performance SolarZone insulated glass¹ package to meet your specific climate challenges. The lower the U-Value, the less energy you'll need to heat your home. The lower the Solar Heat Gain Coefficient (SHGC), the more you'll conserve on air-conditioning.

Thermal Performance Comparison ⁴				
	Double-Hung		Sliding	
	U-Factor	SHGC	U-Factor	SHGC
Clear Glass	0.46	0.59	0.45	0.59
SolarZone	0.29	0.30	0.28	0.30
SolarZone iE	0.28	0.30	0.28	0.30
SolarZone Plus	0.28	0.30	0.27	0.30
SolarZone Elite	0.28	0.21	0.28	0.21
SolarZone Plus Elite	0.27	0.21	0.26	0.21
SolarZone ThermD	0.28	0.30	0.27	0.30
SolarZone ThermD iE	0.27	0.30	0.27	0.30
SolarZone ThermD Elite	0.27	0.21	0.27	0.21

⁴ Whole window values are based on double-strength glass, standard 4000 Series offering with composite reinforcements. ST and HP performance values are also available.

Air/Water/Structural Results			
	Air cfm/ft ²	Water psf	Structural
Window World 4000 Base	.04	5.25	DP40
Window World 4000 ST	.08	7.5	DP50

Performance requirements meet or exceed Air, Water and Structural Loads as determined through ASTM (American Society for Testing and Materials) test methods.

Clear: Double-paned clear glass unit.

SolarZone: Double-paned unit with one pane of Low-E glass, argon gas and metal alloy Intercept spacer.

SolarZone iE: Double-paned unit with one pane of Low-E glass, argon gas and metal alloy Intercept spacer, along with insulation-enhanced mainframe.

SolarZone Plus: Double-paned unit with one pane of Low-E glass, argon gas and foam spacer.

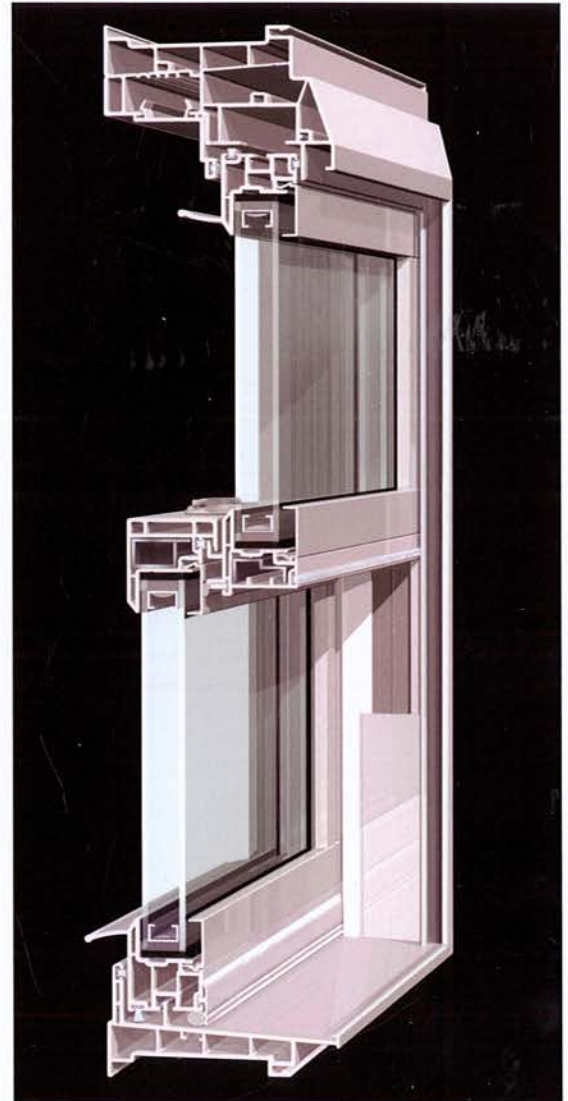
SolarZone Elite: Double-paned unit with one pane of Low-E SHGC glass, argon gas and metal alloy Intercept spacer.

SolarZone Plus Elite: Double-paned unit with one pane of Low-E SHGC glass, argon gas and foam spacer.

SolarZone ThermD: Double-paned unit with one pane of Low-E glass, argon gas and stainless steel Intercept spacer.

SolarZone ThermD iE: Double-paned unit with one pane of Low-E glass, argon gas and stainless steel Intercept spacer, along with insulation-enhanced mainframe.

SolarZone ThermD Elite: Double-paned unit with one pane of Low-E SHGC glass, argon gas and stainless steel Intercept spacer.



Additional frame options are now available for enhanced appearance and installation of Window World 4000 Series Windows.



1-3/8" Nail Fin Set Back



1-3/8" Nail Fin Set Back with J-channel adaptor

- 1 Double-hung base model will automatically be converted to ST (steel reinforcement) for all units ordered in excess of 48" wide or 84" high.
- 2 For larger size windows or to meet specific DP/PG ratings, optional weeps/performance package must be ordered.
- 3 Available only with the full screen option.

WINDOW ACCENTS



Interior Woodgrains and Exterior Colors.

Window World Windows are available in a variety of rich hues and natural-looking wood finishes that are remarkably strong and fade-resistant. Transform the appearance of your home both inside and out with visually exciting colors and warm spices of wood. Homeowners can achieve the appealing beauty of custom-crafted wood windows, without the time-consuming maintenance, with our architecturally coordinated exterior window colors in high-performance finishes.

Exterior Palette

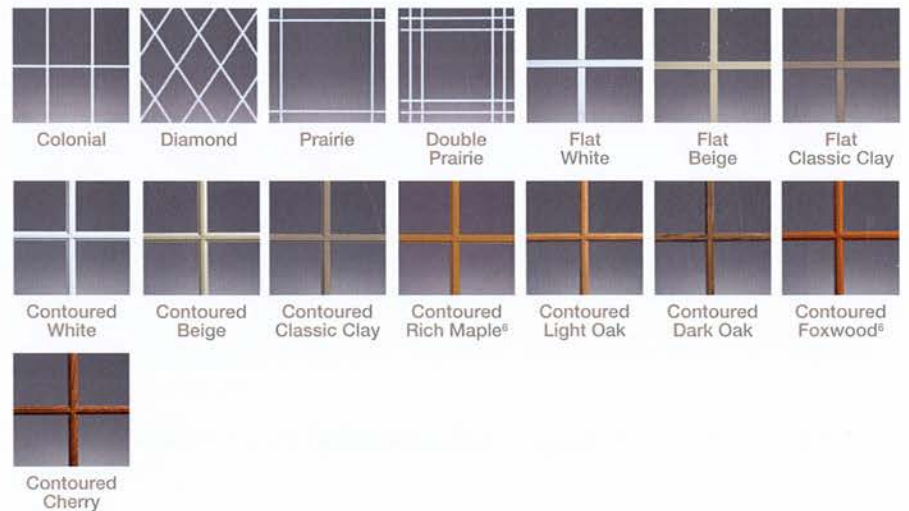


Interior Palette



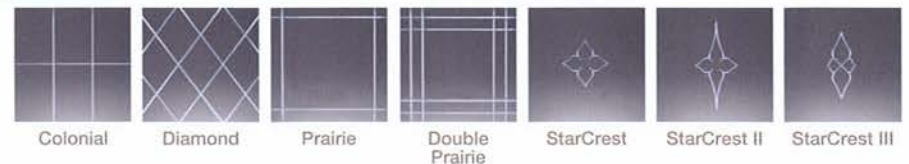
Interior Grids.

Window grids are available in classic colors in the standard configurations of Colonial, Diamond, Prairie and Double Prairie patterns, all lending themselves to your unique décor. Contoured grids are available in complementary colors and matching woodgrains.



Cut Glass.

Looking for a touch of elegance that won't obstruct the view? A selection of V-grooved glass patterns is available in the Window World Collection.



⁵ Extruded solid color.

⁶ Not available in the flat grid profile.

⁷ White woodgrain is available with a beige base only.



North Wilkesboro, NC 28659
1-800 NEXT WINDOW | 1-800-639-8946
www.WindowWorld.com



Meeting Date: 04/05/2018

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER A CERTIFICATE OF APPROPRIATENESS TO INSTALL A NEW FENCE AND DEMOLISH THE BACK DECK/PORCH LOCATED AT 1204 WEST OKLAHOMA IN THE WAVERLY HISTORIC DISTRICT.

BACKGROUND:

The request concerns 1204 West Oklahoma. The structure is Colonial revival which is a contributing structure to the Waverley Historic District constructed circa 1912. The applicant is seeking to install a fence, install porch railing and demolish the back deck/porch.

Section 11-10B-20: c. States: “**Certificate of Review Procedure.**”

The Historic Preservation Commission will use the following criteria when reviewing the application. The commission shall determine whether or not the application complies with:

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The commission will apply the criteria listed above, based thereon, shall approve or disapprove the certificate of appropriateness.

RECOMMENDATION:

Review and take appropriate action.

PRESENTER:

Karla Ruther, Assistant City Planner.

Attachments

1204 W Oklahoma
Cert of Approp application

Fence type
Stair railing

72. 1204 W. Oklahoma Ave. c. 1912. Colonial Revival. Contributing. Willard & Elizabeth Royer House. This foursquare two-story house has a hip roof and with a small deck. It has a pressed concrete foundation and is clad in asbestos shingles. The pitch of the roof is moderate, and there are wide eaves. There is a slope brick chimney. The partial front façade porch has a secondary dropped hip roof with a small front gable, and wraps to one side of the house. The porch roof is supported by square columns that are sided with wood clapboard, and the porch walls are vinyl. The second floor windows are double-hung, six-over-six. The single ground level windows are multi-pane decorative windows over single pane. The entry door is a glazed wood panel with a wood storm door. Decorative vertical siding is in the porch gable. The wood garage is hip roofed, to the rear facing S. Tyler Street. It has a single wood and composition, overhead segmented door.

1930-00-007-012-0-073-00
1204 W OKLAHOMA AVE
3/12/2013





Planning & Zoning Department
Chris Bauer, Planning Administrator
cbauer@enid.org
580-616-7217
PO Box 1768, 401 West Garriott
Enid OK 73702

Certificate of Appropriateness Application

(DUE to Community Development one week prior to Historic Preservation meeting)

For Historic Preservation meeting dates visit http://www.enid.org/index.aspx?page=369.

- 1. Job Address: 1204 W. OKLAHOMA AVE ENID OK
2. Legal Description of site: Lot 12 Block 7 Waverley 2nd
3. Owner's name: CHRISTOPHER ROBINSON
Address: 1204 W. OKLAHOMA AVE ENID OK
Email Address: CHRIS-L-ROBINSON@yahoo.com Telephone 512 575 0226
Cell phone number: 512 575 0226
4. Architect or Designer:
Address: Telephone:
5. Contractor:
Address: Telephone:
6. Use of Building (existing) (proposed)
7. Class of Work: X New (Fence, Step Railings)
Addition
Alteration for Adaptive Use
Other Alteration
Conservation or Stabilization
Reconstruction
Rehabilitation
Restoration (paint)
X Demolition BACK DECK / PORCH
8. Describe as accurately as possible existing type and condition of structure and portions of structure: Fence - non-existent, STEP RAILING NON-EXISTANT
DECK IS IN POOR UNSAFE CONDITION
9. Describe work proposed and reasons such work is necessary or desired: SAFETY FOR DECK AND RAILINGS, FENCE FOR ANIMALS AND COSMETICS

→ 10. Estimate of Valuation of Work: \$ 1,000 -

11. Date of original construction if known: _____

12. Dates and type of subsequent construction on same property if known: _____

13. Existing Floor Area: _____ square feet.

→ 14. Estimate of project starting date: APRIL 2018 completion date: MAY 2018

15. Attached hereto, and made a part of the application, the following is submitted:

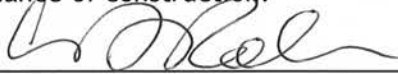
_____ A completed building permit application;

Two copies of the site plan drawn to scale and dimensions showing all property lines, existing and proposed structures, the location of the proposed construction, driveways, parking, landscaping, fences and other man-made natural features on the property.

_____ Two copies of the floor plan of all enclosed spaces showing windows, doors, etc.

_____ Recent photographs of the structure and property.

16. I hereby certify that all of the above statements and the statements contained in all exhibits attached hereto and transmitted herewith are true and correct with my best knowledge and belief. All provisions of the laws and ordinances governing this type of work will be complied with whether specified herein or not, the granting of the Certificate does not presume to give authority to violate or cancel the provisions of any other State or local law regulating construction or the performance of construction.

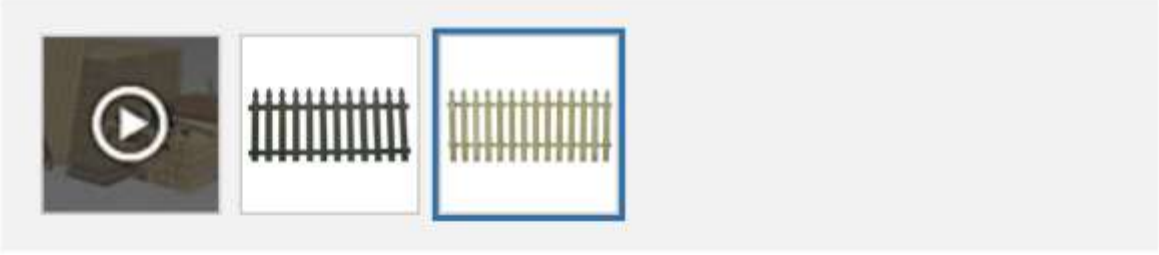
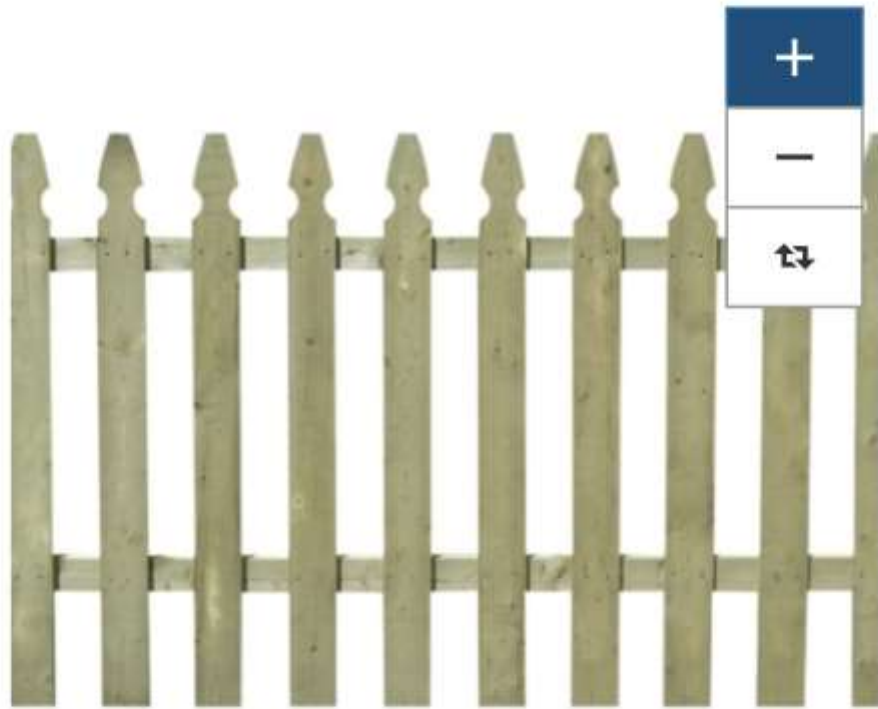
X  3/16/18
(Signature of Owner or Authorized Agent) Date

Application Accepted By: Karla Ruth City of Enid, Oklahoma.

Date: 3/16/18

If you have any questions, please contact Community Development at (580) 616-7218
THANK YOU!

(Actual: 3.5-ft x 8-ft) Green Pressure Treated Southe... X





Meeting Date: 04/05/2018

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A FENCE LOCATED AT 412 WEST OAK IN THE KENWOOD HISTORIC DISTRICT.

BACKGROUND:

The request concerns 412 West Oak. The structure is Transitional Craftsman which is a non-contributing structure to the Kenwood Historic District constructed circa 1950. The applicant is seeking to install a fence.

Section 11-10B-20: c. States: “**Certificate of Review Procedure.**”

The Historic Preservation Commission will use the following criteria when reviewing the application. The commission shall determine whether or not the application complies with:

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The commission will apply the criteria listed above, based thereon, shall approve or disapprove the certificate of appropriateness.

RECOMMENDATION:

Review and take appropriate action.

PRESENTER:

Karla Ruther, Assistant City Planner.

Attachments

412 W Oak

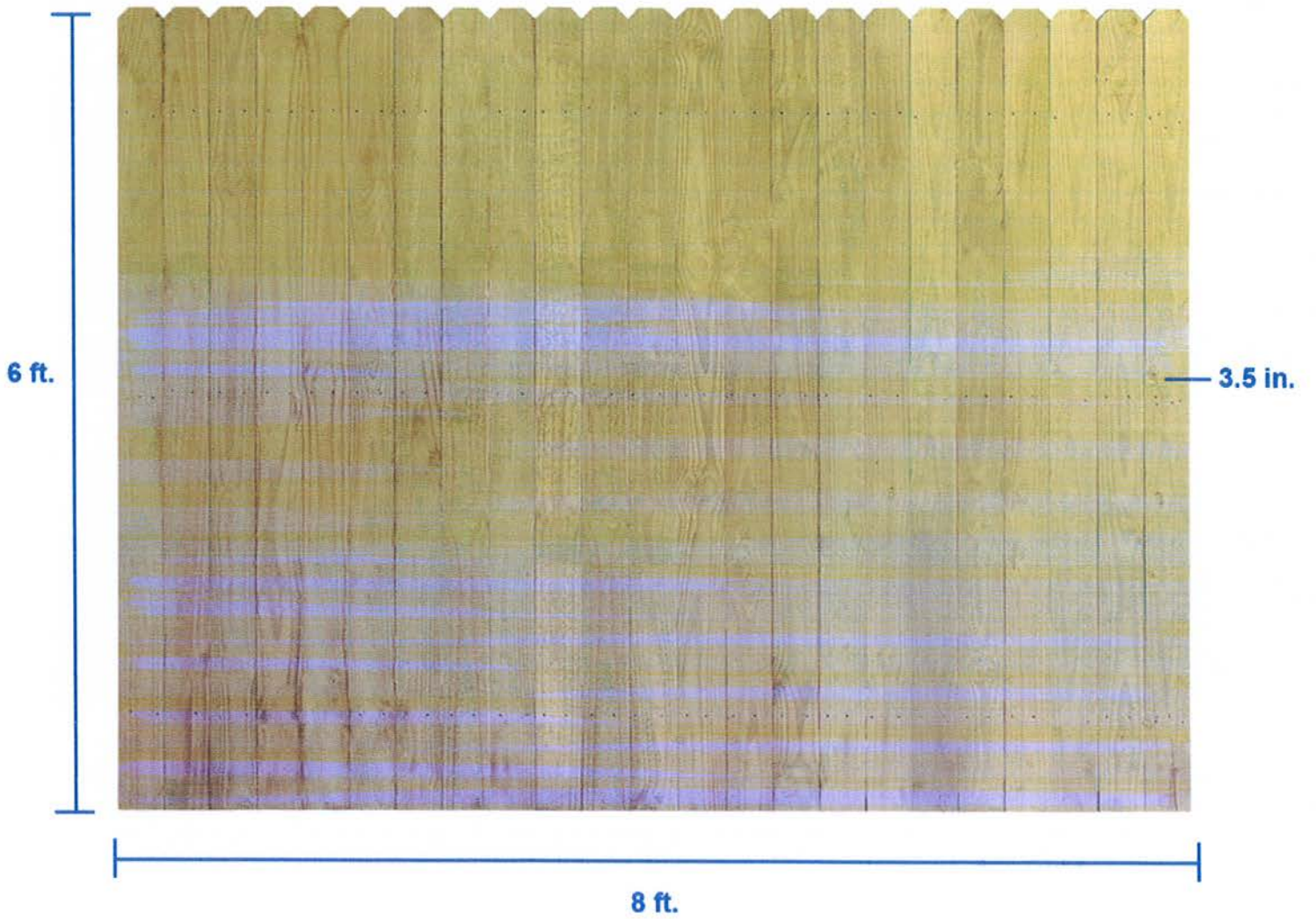
Fence type & location



412 (414) W. Oak- Taft, Harold & Nellie, House, c. 1950, NONCONTRIBUTING- This home is an example of Transitional Craftsman. The façade is balanced but rather unusual as it features an enclosed front gabled porch. On the left of this porch is a shuttered window while the right side is filled by a metal attic-type vent of the same size. There is a slope chimney on the roof. The eaves have the exposed beam ends of the Craftsman school; however, the home overall seems a transition of Craftsman to Ranch. The home is non-contributing due to construction date and the severe state of disrepair. Sanborn maps suggest; however, that the original home may date to 1917.

2930-00-014-010-0-041-00
412 W OAK AVE
2/12/2015





Measurements shown are actual panel height, actual panel width and actual picket width

Phil Anstead

From: Phil Anstead
Sent: Monday, March 5, 2018 11:04 AM
To: Phil Anstead
Subject: Sent from Snipping Tool



Ramesh Patel
(580) 402-3006
~~XXXXXXXXXXXX~~
Rent