



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

HISTORIC PRESERVATION COMMISSION

NOTICE OF MEETING

Notice is hereby given that the Enid Historic Preservation Commission will meet in regular session at 4:00 p.m. on the 3rd day of May, 2018, in the Lower Level Conference Room in the basement of the City Administration Building, located at 401 W. Owen K. Garriott Road, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

HISTORIC PRESERVATION COMMISSION

1. CALL TO ORDER/ROLL CALL.
2. CONSIDER APPROVAL OF MINUTES OF THE REGULAR HISTORIC PRESERVATION COMMISSION MEETING OF APRIL 5, 2018.
3. ADMINISTRATION.
 1. NONE.
4. CERTIFICATE OF APPROPRIATENESS.
 1. REMOVE FROM TABLE AND CONSIDER A CERTIFICATE OF APPROPRIATENESS TO INSTALL A NEW FENCE AND STAIR RAILING LOCATED AT 1204 WEST OKLAHOMA IN THE WAVERLY HISTORIC DISTRICT.
 2. CONSIDER A CERTIFICATE OF APPROPRIATENESS TO ERECT TWO SINGLE CARPORTS LOCATED AT 1501 WEST BROADWAY IN THE WAVERLY HISTORIC DISTRICT.
 3. NONE.
5. ADJOURN.

DRAFT

MINUTES OF REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF ENID, OKLAHOMA, HELD ON THE 5TH DAY OF APRIL 2018

The Historic Preservation Commission of the City of Enid, County of Garfield, State of Oklahoma, met in regular meeting in the Lower Level Conference Room of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 4:00 P.M. on the 5th day of April 2018, pursuant to notice given by April 4, 2018 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 4:00 P.M. on the 4th day of April 2018.

Present: Kingkini Arend; Todd Nahnsen; Jimmy Nicholas; Cole Ream; Ronald Switzer

Absent: Christine Coffman; Taylor Venus

Also Present: Karla Ruther, Assistant City Planner

CALL TO ORDER/ROLL CALL.

CONSIDER APPROVAL OF MINUTES OF THE RESCHEDULED REGULAR HISTORIC PRESERVATION COMMISSION MEETING OF FEBRUARY 15, 2018.

Motion was made by Ronald Switzer, seconded by Jimmy Nicholas to approve the minutes.

AYE: Kingkini Arend, Todd Nahnsen, Jimmy Nicholas, Cole Ream, Ronald Switzer

Passed

ADMINISTRATION.

DISCUSS THE CERTIFIED LOCAL GOVERNMENTS (CLG) FUND ALLOCATION AND DETERMINE WHICH PROJECT(S) TO UTILIZE THE FUNDS AND TAKE APPROPRIATE ACTION.

Motion was made by Ronald Switzer, seconded by Kingkini Arend to utilize the funds for a thematic survey of the northwest quadrant of Enid.

AYE: Kingkini Arend, Todd Nahnsen, Jimmy Nicholas, Cole Ream, Ronald Switzer

Passed

NONE.

CERTIFICATE OF APPROPRIATENESS.

CONSIDER A CERTIFICATE OF APPROPRIATENESS TO REPLACE WINDOWS AT 1602 WEST MAINE IN THE WAVERLEY HISTORIC DISTRICT.

Motion was made by Jimmy Nicholas, seconded by Todd Nahnsen to approve the Certificate of Appropriateness to replace windows.

AYE: Kingkini Arend, Todd Nahnsen, Jimmy Nicholas, Cole Ream, Ronald Switzer
Passed

CONSIDER A CERTIFICATE OF APPROPRIATENESS TO INSTALL A NEW FENCE AND DEMOLISH THE BACK DECK/PORCH LOCATED AT 1204 WEST OKLAHOMA IN THE WAVERLY HISTORIC DISTRICT.

Motion was made by Jimmy Nicholas, seconded by Kingkini Arend to table the item until the applicant was present.

AYE: Kingkini Arend, Todd Nahnsen, Jimmy Nicholas, Cole Ream, Ronald Switzer
Passed

CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A FENCE LOCATED AT 412 WEST OAK IN THE KENWOOD HISTORIC DISTRICT.

Motion was made by Kingkini Arend, seconded by Jimmy Nicholas to approve the Certificate of Appropriateness for the fence complying with Code regulations and adding decorative features along the front.

AYE: Kingkini Arend, Todd Nahnsen, Jimmy Nicholas, Cole Ream, Ronald Switzer
Passed

NONE.

ADJOURN.

Motion was made by Jimmy Nicholas, seconded by Kingkini Arend to adjourn.

The meeting adjourned at 4:21 PM.

AYE: Kingkini Arend, Todd Nahnsen, Jimmy Nicholas, Cole Ream, Ronald Switzer
Passed

Meeting Date: 05/03/2018

Submitted By: Karla Ruther, Assistant City Planner

SUBJECT:

REMOVE FROM TABLE AND CONSIDER A CERTIFICATE OF APPROPRIATENESS TO INSTALL A NEW FENCE AND STAIR RAILING LOCATED AT 1204 WEST OKLAHOMA IN THE WAVERLY HISTORIC DISTRICT.

BACKGROUND:

The request concerns 1204 West Oklahoma. The structure is Colonial revival which is a contributing structure to the Waverley Historic District constructed circa 1912. The applicant is seeking to install a fence and install stair railing.

Section 11-10B-20: c. States: “**Certificate of Review Procedure.**”

The Historic Preservation Commission will use the following criteria when reviewing the application. The commission shall determine whether or not the application complies with:

1. **The purpose and intent of the designation ordinance.**
2. **The degree to which the proposed work may destroy or alter all or part of a resource.**
3. **The degree to which the proposed work would serve to isolate the resource from its historic or architectural surroundings or would introduce visual, audible, vibratory, or polluting elements that are out of character with the resource and its setting, or that adversely affect the physical integrity of the resource.**
4. **The compatibility of the building materials with the aesthetic and structural appearance of the resource, including, but not limited to, the consideration of texture, style, color, or the components and their combinations of elements such as brick, stone, concrete, shingle, wood or stucco.**
5. **The compatibility of the proposed design to the significant characteristics of the resource, including but not limited to, the consideration of harmony of materials, details, height, mass, proportion, rhythm, scale, setback shape, street, accessories and workmanship.**

The commission will apply the criteria listed above, based thereon, shall approve or disapprove the certificate of appropriateness.

RECOMMENDATION:

Review and take appropriate action.

PRESENTER:

Karla Ruther, Assistant City Planner.

Attachments

1204 W Oklahoma
Cert of Approp application

Fence type
Stair railing

72. 1204 W. Oklahoma Ave. c. 1912. Colonial Revival. Contributing. Willard & Elizabeth Royer House. This foursquare two-story house has a hip roof and with a small deck. It has a pressed concrete foundation and is clad in asbestos shingles. The pitch of the roof is moderate, and there are wide eaves. There is a slope brick chimney. The partial front façade porch has a secondary dropped hip roof with a small front gable, and wraps to one side of the house. The porch roof is supported by square columns that are sided with wood clapboard, and the porch walls are vinyl. The second floor windows are double-hung, six-over-six. The single ground level windows are multi-pane decorative windows over single pane. The entry door is a glazed wood panel with a wood storm door. Decorative vertical siding is in the porch gable. The wood garage is hip roofed, to the rear facing S. Tyler Street. It has a single wood and composition, overhead segmented door.

1930-00-007-012-0-073-00
1204 W OKLAHOMA AVE
3/12/2013





Planning & Zoning Department
Chris Bauer, Planning Administrator
cbauer@enid.org
580-616-7217
PO Box 1768, 401 West Garriott
Enid OK 73702

Certificate of Appropriateness Application

(DUE to Community Development one week prior to Historic Preservation meeting)

For Historic Preservation meeting dates visit http://www.enid.org/index.aspx?page=369.

- 1. Job Address: 1204 W. OKLAHOMA AVE ENID OK
2. Legal Description of site: Lot 12 Block 7 Waverley 2nd
3. Owner's name: CHRISTOPHER ROBINSON
Address: 1204 W. OKLAHOMA AVE ENID OK
Email Address: CHRIS-L-ROBINSON@yahoo.com Telephone 512 575 0226
Cell phone number: 512 575 0226
4. Architect or Designer:
Address: Telephone:
5. Contractor:
Address: Telephone:
6. Use of Building (existing) (proposed)
7. Class of Work: X New (Fence, Step railings)
Addition
Alteration for Adaptive Use
Other Alteration
Conservation or Stabilization
Reconstruction
Rehabilitation
Restoration (paint)
Demolition BACK DECK / PORCH CR
8. Describe as accurately as possible existing type and condition of structure and portions of structure: FENCE - non-existent, STEP RAILING NON-EXISTANT
DECK IS IN POOR UNSAFE CONDITION CR
9. Describe work proposed and reasons such work is necessary or desired: SAFETY FOR DECK AND RAILINGS, FENCE FOR ANIMALS AND COSMETICS

→ 10. Estimate of Valuation of Work: \$ 1,000 -

11. Date of original construction if known: _____

12. Dates and type of subsequent construction on same property if known: _____

13. Existing Floor Area: _____ square feet.

→ 14. Estimate of project starting date: ~~APRIL~~^{MAY} 2018 completion date: ~~MAY~~^{JULY} 2018

15. Attached hereto, and made a part of the application, the following is submitted:

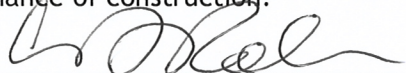
_____ A completed building permit application;

Two copies of the site plan drawn to scale and dimensions showing all property lines, existing and proposed structures, the location of the proposed construction, driveways, parking, landscaping, fences and other man-made natural features on the property.

_____ Two copies of the floor plan of all enclosed spaces showing windows, doors, etc.

_____ Recent photographs of the structure and property.

16. I hereby certify that all of the above statements and the statements contained in all exhibits attached hereto and transmitted herewith are true and correct with my best knowledge and belief. All provisions of the laws and ordinances governing this type of work will be complied with whether specified herein or not, the granting of the Certificate does not presume to give authority to violate or cancel the provisions of any other State or local law regulating construction or the performance of construction.

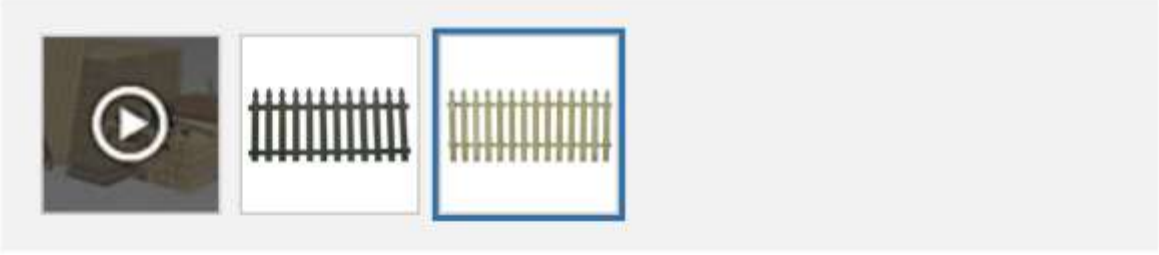
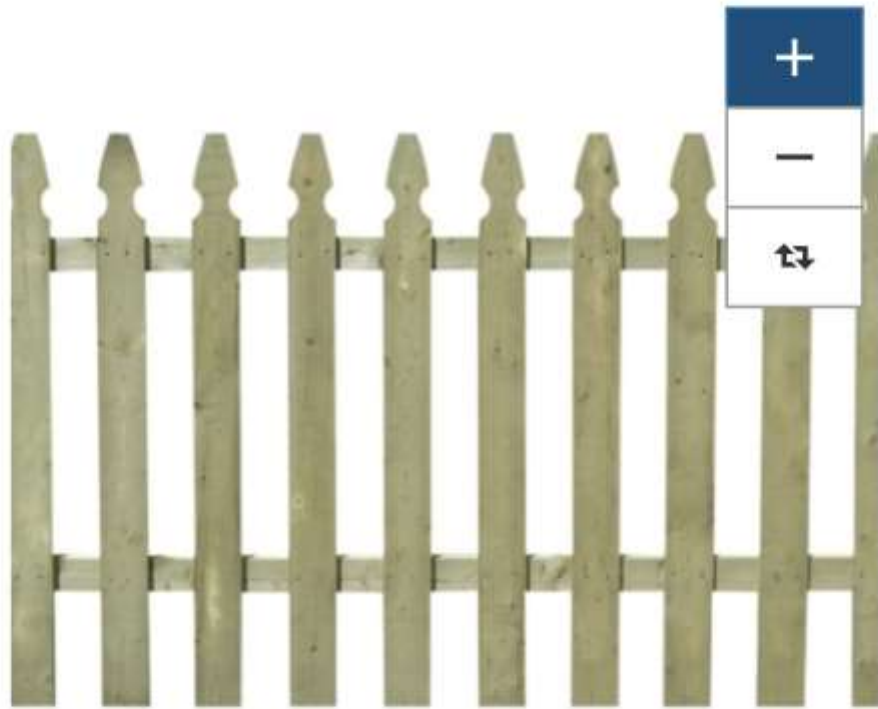
X  3/16/18
(Signature of Owner or Authorized Agent) Date

Application Accepted By: Karla Ruth City of Enid, Oklahoma.

Date: 3/16/18

If you have any questions, please contact Community Development at (580) 616-7218
THANK YOU!

(Actual: 3.5-ft x 8-ft) Green Pressure Treated Southe... X





Meeting Date: 05/03/2018

Submitted By: Karla Ruther, Assistant City Planner

SUBJECT:

CONSIDER A CERTIFICATE OF APPROPRIATENESS TO ERECT TWO SINGLE CARPORTS LOCATED AT 1501 WEST BROADWAY IN THE WAVERLY HISTORIC DISTRICT.

BACKGROUND:

The request concerns 1501 West Broadway. The structure is bungalow/craftsman which is a contributing structure to the Waverley Historic District constructed circa 1922. The applicant is seeking to install two single carports.

Section 11-10B-20: c. States: “**Certificate of Review Procedure.**”

The Historic Preservation Commission will use the following criteria when reviewing the application. The commission shall determine whether or not the application complies with:

1. **The purpose and intent of the designation ordinance.**
2. **The degree to which the proposed work may destroy or alter all or part of a resource.**
3. **The degree to which the proposed work would serve to isolate the resource from its historic or architectural surroundings or would introduce visual, audible, vibratory, or polluting elements that are out of character with the resource and its setting, or that adversely affect the physical integrity of the resource.**
4. **The compatibility of the building materials with the aesthetic and structural appearance of the resource, including, but not limited to, the consideration of texture, style, color, or the components and their combinations of elements such as brick, stone, concrete, shingle, wood or stucco.**
5. **The compatibility of the proposed design to the significant characteristics of the resource, including but not limited to, the consideration of harmony of materials, details, height, mass, proportion, rhythm, scale, setback shape, street, accessories and workmanship.**

The commission will apply the criteria listed above, based thereon, shall approve or disapprove the certificate of appropriateness.

RECOMMENDATION:

Review and take appropriate action.

PRESENTER:

Karla Ruther, Assistant City Planner

Attachments

1501 W Broadway
site plan
Cert of Approp application

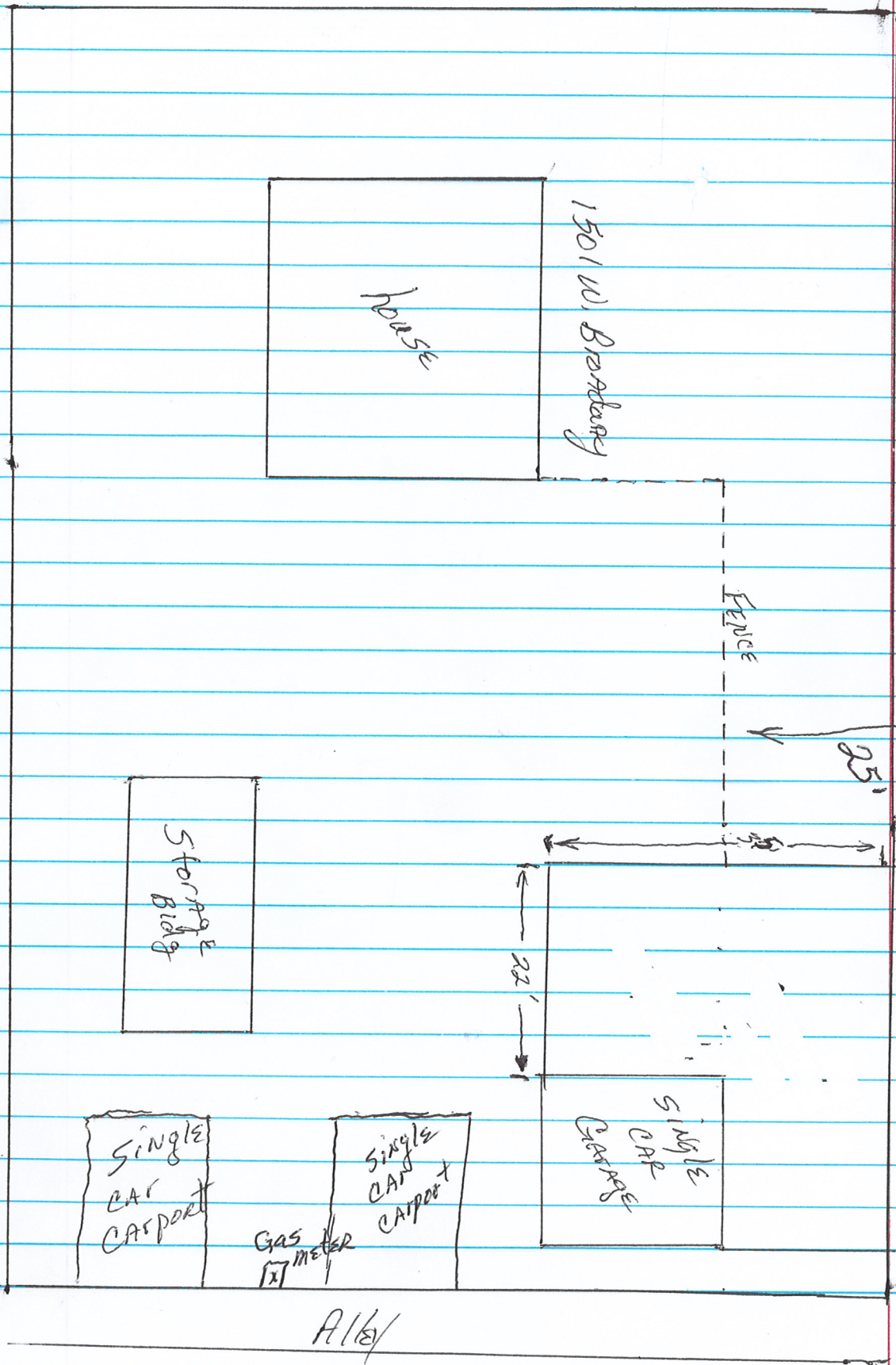


1501 W. Broadway Ave. c. 1922. Bungalow/Craftsman. Contributing. This one-story house has a low pitched cross gable roof. The siding is wood clapboard and the foundation is brick. There is a dropped secondary gable which shelters a partial façade porch, and the porch roof is supported by concrete capped brick columns and battered wood piers. The single wood windows are seven-over-one ribbon, and double-hung. The entry door is glazed panel with multi-pane sidelights. The windows and door have storm protection. Decorative details include exposed rafters, knee braces, and false roof beams. There is a single gable front wood garage to the side and rear and faces S. Fillmore Street.

4940-00-005-001-0-040-00
1501 W BROADWAY AVE
8/09/2013



BROADWAY STREET.



Filmore

From Middle of the Street to Fence

house

1501 W. Broadway

Fence

25'

22'

Storage Bldg

Single CAR CARPORT

GAS METER

Single CAR CARPORT

Garage
Single CAR CARPORT

Alley



Planning & Zoning Department
Chris Bauer, Planning Administrator
cbauer@enid.org
580-616-7217
PO Box 1768, 401 West Garriott
Enid OK 73702

Certificate of Appropriateness Application

(DUE to Community Development one week prior to Historic Preservation meeting)

For Historic Preservation meeting dates visit <http://www.enid.org/index.aspx?page=369>.

1. Job Address: 1501 W. ~~Q~~ Broadway
2. Legal Description of site: Lot 1 Block 5 Waverley 3rd
3. Owner's name: LEE & Sherri Curti's
 Address: 1501 W BROADWAY
 Email Address: scurtis5850@ATT.NET Telephone: 580-548-6874
 Cell phone number: 580 548 6874
4. Architect or Designer: _____
 Address: _____ Telephone: _____
5. Contractor: _____
 Address: _____ Telephone: _____
6. Use of Building (existing) _____
 (proposed) _____
7. Class of Work: New
 Addition
 Alteration for Adaptive Use
 Other Alteration
 Conservation or Stabilization
 Reconstruction
 Rehabilitation
 Restoration (paint)
 Demolition
8. Describe as accurately as possible existing type and condition of structure and portions of structure: Nothing
9. Describe work proposed and reasons such work is necessary or desired: ~~CONCRETE PAD~~ & CARPORT, IF POSSIBLE, WOULD LIKE TO GET CARS OFF STREET

10. Estimate of Valuation of Work: \$ 3000.00

11. Date of original construction if known: _____

12. Dates and type of subsequent construction on same property if known: _____

13. Existing Floor Area: _____ square feet.

14. Estimate of project starting date: MAY 2018 completion date: MAY 2018

15. Attached hereto, and made a part of the application, the following is submitted:

_____ A completed building permit application;

Two copies of the site plan drawn to scale and dimensions showing all property lines, existing and proposed structures, the location of the proposed construction, driveways, parking, landscaping, fences and other man-made natural features on the property.

_____ Two copies of the floor plan of all enclosed spaces showing windows, doors, etc.

_____ Recent photographs of the structure and property.

16. I hereby certify that all of the above statements and the statements contained in all exhibits attached hereto and transmitted herewith are true and correct with my best knowledge and belief. All provisions of the laws and ordinances governing this type of work will be complied with whether specified herein or not, the granting of the Certificate does not presume to give authority to violate or cancel the provisions of any other State or local law regulating construction or the performance of construction.

Lee R. Curtis
(Signature of Owner or Authorized Agent)

4-27-18
Date

Application Accepted By: Karla Rutter City of Enid, Oklahoma.

Date: 4/27/18

If you have any questions, please contact Community Development at (580) 616-7218
THANK YOU!