



City of Enid  
401 W. Owen K. Garriott Road  
Enid, Oklahoma 73701  
580-234-0400

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PARK BOARD

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NOTICE OF MEETING

Notice is hereby given that the Enid Park Board will meet in regular session at 1:30 p.m. on the 8th day of May, 2018, in Lower Level Conference Room in the basement of the City Administration Building, located at 401 W. Owen K. Garriott Road, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

PARK BOARD

1. CALL TO ORDER/ROLL CALL.
2. CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF APRIL 10, 2018.
3. DISCUSS PARK MAINTENANCE AND IMPROVEMENTS AND MAKE ANY RECOMMENDATIONS.
4. DISCUSS HORSESHOE PITS AND SODDING AT MEADOWLAKE PARK.
5. DISCUSS MINIATURE GOLF SNOW CONE BUILDING.
6. UPDATE ON DON HASKINS PARK PROJECT COMPLETION TIMELINE.
7. DISCUSS MOWING AND TRIMMING ROUTES.
8. UPDATE ON POOL PREPARATION FOR UPCOMING SEASON.
9. DISCUSS RECREATION PLANS FOR UPCOMING SUMMER MONTHS.
10. UPDATE ON BALL FIELD PREPARATIONS.
11. UPDATE ON STATUS OF "BROOKSIDE PARK".

12. DISCUSS REVISED 2018-2019 PARKS CAPITAL IMPROVEMENT BUDGET.
13. DISCUSS PARK BOARD DISCRETIONARY FUNDING AND MAKE RECOMMENDATION.
14. PUBLIC COMMENTS.
15. ADJOURN.

**Park Board Meeting**

2.

**Meeting Date:** 05/08/2018

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**SUBJECT:**

**CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF APRIL 10, 2018.**

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**Attachments**

Minutes

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MINUTES OF REGULAR MEETING OF  
THE PARK BOARD OF THE CITY OF ENID, OKLAHOMA,  
HELD ON THE 10TH DAY OF APRIL, 2018

The Park Board of the City of Enid, County of Garfield, State of Oklahoma, met in regular meeting in the Lower Level Conference Room of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 1:30 P.M. on the 10th day of April, 2018, pursuant to notice given to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 1:30 P.M. on the 9th day of April, 2018.

Present: Mary McDonald; Taylor Venus; Jerry Allen; Jenna Spencer; Mark Keefer; Donald John; Tricia Mitchell

Absent: Tammy Wilson, City Commissioner, Ex-Officio

Also Present: Kevin Boehm, Parks and Recreation Supervisor  
Jerald Gilbert, City Manager  
Ron Janzen, City Commissioner

**CALL TO ORDER/ROLL CALL.**

**CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF MARCH 13, 2018.**

Motion was made by Tricia Mitchell, seconded by Taylor Venus

AYE: Jenna Spencer, Jerry Allen, Mark Keefer, Taylor Venus, Donald John, Mary McDonald, Tricia Mitchell

Passed

**DISCUSS PARK MAINTENANCE AND IMPROVEMENTS AND MAKE ANY RECOMMENDATIONS.**

**PARK SPRAYING UPDATE.**

Kevin Boehm informed the board that two parks are left to be sprayed, with a couple more that will need to be sprayed a second time. Don John asked if the outfield at Kellet was sprayed yet and Mr. Boehm responded that yes it has, but that is one that will be sprayed a second time along with other ball fields.

**ATHLETIC FIELD UPDATE.**

Mr. Boehm mentioned that there are citizens complaining about the quality of the soccer fields and he reminded the board that the soccer fields are in a detention facility and with them being played on for 10 months out of the year it is hard to keep the grass alive on the fields. Baseball and softball season has started with a pre-season tournament that has began a week early due to having to extend the season with so many kids participating. Staff has done an amazing job working hard to keep these fields in good condition. Two additional t-ball fields were added this year. Dirt was added to the softball fields at S 9th to help with the flooding issues these fields have had in past years when it rains.

Mr. Boehm informed the board that concessions sales are going good, and Lowe's donated new toilets, however they were the wrong ones so portable toilets are still being utilized until the new ones can be

installed.

### **PARK RESTROOM UPDATE.**

Park restrooms are all open with the exception of the new ones at Don Haskins, which should be open this week. Jerry Allen asked Mr. Boehm if there would be sod added at Don Haskins. Mr. Boehm responded that yes, there will be after the contractor completes the planned sidewalk work that remains unfinished. There have not been many issues with opening the restrooms back this year as there have been other years.

### **GOVERNMENT SPRINGS WATERFALL AND FOUNTAIN UPDATE.**

One fountain is currently not working, however there is a backup that will be installed. The pond was 2.5 feet low as the overflow valves had been opened. Staff will wait for the level to return to normal before turning the waterfall back on. Mr. Boehm mentioned that he is planning to have the waterfall open before prom as the kids all like to take pictures by it, and this will also have it up and running for May Fete.

### **DISCUSS PROPOSED CAPITAL IMPROVEMENTS FOR CITY PARKS IN FY 2018-2019 CITY PARKS BUDGET.**

Motion was made by Taylor Venus, seconded by Tricia Mitchell

Jerald Gilbert mentioned to the board that one restroom a year to be budgeted is a good start. Tricia Mitchell asked why the new restroom was funded for Don Haskins park rather than another park that may have had a greater need. Mr. Gilbert mentioned that grant money was used for the Don Haskins restroom which limited the locations that would be eligible as it was a trailhead grant. Ms. Mitchell asked if she could apply for grants for a new ADA accessible restroom at ABC park through 4 our Kids and Mr. Boehm directed her toward a website where she could find grants that could help. Mr. Gilbert mentioned that restrooms are expensive, but the type of restrooms recently placed at Meadowlake Golf Course where there is no running water is a slightly cheaper option, but not fitting for every location. Mr. Boehm mentioned that the restrooms at Meadowlake North are the worst restrooms in the City. These restrooms are non compliant with current standards and are not ADA accessible. Taylor Venus asked Mr. Gilbert if he has spoken with Michael League in regards to the new restrooms at the golf course. Mr. Gilbert responded that yes, he had and they were about \$40,000.00 for two. Mr. Gilbert mentioned that there is hand sanitizer in them and Kevin Boehm mentioned that Water Reclamation helps with pumping the toilets out. Mary McDonald asked about the pre-fab restrooms. Mr. Boehm and Mr. Gilbert responded explaining some of the different types available. Mr. Allen stated the restroom replacement priorities as:

1. Meadowlake North
2. Champion Park
3. ABC Park

Mr. Allen questioned whether restrooms could be open all year and Mr. Boehm replied that there are issues with weatherization over the winter months. Mr. Boehm mentioned that magnetic door locks on a timer could be utilized which can be opened from the inside, but not the outside for when the restrooms are closed to eliminate the possibility of anyone being locked inside. Mr. Boehm mentioned that turning Kellet ballpark into a practice facility and taking down the lights would be his suggestion as the improvements needed are extensive and expensive and the adult league is declining in participation. Adult league could still utilize these fields while it is light outside.

Mr. Gilbert mentioned that he hopes to have the boat dock and paddle boats up and running for summer 2019. Mr. Allen asked about the repairs needed for the carousel. Mr. Gilbert discussed the

issues with the board. Mr. Gilbert mentioned that the Thunder Cares Foundation put about \$60,000.00 in Don Haskins park.

Mr. Allen asked about the Meadowlake shoreline erosion. Mr. Boehm mentioned that about 10 feet has been lost in the past two years and this should be a priority as amenities will be lost if this is not done. Mr. Allen asked about priorities or if it needs to be done all at once. Mr. Boehm mentioned that if it was to be broken up, he would suggest starting at the damn. Mr. Gilbert mentioned that this clearly needs to be addressed and there is a small grant that can be used for stabilization of the pond. Mr. Boehm mentioned that with \$50,000.00 it could be completed through the #6 shelter.

The sprinkler system at Champion gym would provide for more utilization for recreation activities at this location. The open gym activities have increased from about 20 kids to about 100 kids. Not having a compliant sprinkler system limits the activities and the amount of people that can be in the gym.

Mr. Boehm mentioned that Hoover Park has a lot of traffic due to the splash pad, and adding some small usable playground equipment could be a good addition for this park. Ms. McDonald asked about placing a pre-fab restroom at the skate park and Mr. Boehm suggested using a single person, restroom with a flushable toilet be installed here, which could be installed for about \$100,000.00. This would be a smaller version, but the same concept as the restrooms at Hoover.

Motion was made to approve the Park Board priorities in the total amount of \$827,000.00 for the following priorities:

1. Meadowlake Boat Docks
2. Meadowlake Boar Dock Sidewalks
3. Don Haskins park fencing, fountain and sidewalk
4. Meadowlake shoreline stabilization
5. Champion Gym Sprinkler Installation
6. Meadowlake North Restrooms
7. Champion Park ADA sidewalk connections
8. Champion Park restrooms
9. Hoover Park playground equipment
10. Lions Park playground equipment
11. Meadowlake South shelter refurbish

AYE: Jenna Spencer, Jerry Allen, Mark Keefer, Taylor Venus, Donald John, Mary McDonald,  
Tricia Mitchell

Passed

## **PUBLIC COMMENTS.**

Ron Janzen mentioned that a park at Brookside has been mentioned before, and this is a good sized community and more houses being built out there. Mr. Gilbert mentioned some complications with this and said this will likely be a future consideration.

Mr. Allen asked if the Park Board will be funded again in the future?

## **ADJOURN.**

Chairman adjourned the meeting at 2:42 P.M.