



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

KAW Lake Funding Oversight Committee

NOTICE OF MEETING

Notice is hereby given that the Enid KAW Lake Funding Oversight Committee will meet in regular session at 12:00 p.m. on the 14th day of June, 2018, in the Lower Level Conference Room, in the basement of the City Administration Building, located at 401 West Owen K. Garriott Road, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

KAW LAKE FUNDING OVERSIGHT COMMITTEE

1. **CALL TO ORDER/ROLL CALL.**
2. **CONSIDER APPROVAL OF MINUTES OF THE REGULAR MEETING OF THE KAW LAKE FUNDING OVERSIGHT COMMITTEE OF MARCH 15, 2018.**
3. **UPDATE ON KAW LAKE PROGRAM.**
4. **UPDATE ON KAW LAKE SALES TAX RECEIPTS & EXPENDITURES.**
5. **PUBLIC COMMENTS.**
6. **ADJOURN.**

KAW Lake Funding Oversight Committee

2.

Meeting Date: 06/14/2018

Submitted By: Alissa Lack, City Clerk

SUBJECT:

CONSIDER APPROVAL OF MINUTES OF THE REGULAR MEETING OF THE KAW LAKE FUNDING OVERSIGHT COMMITTEE OF MARCH 15, 2018.

BACKGROUND:

RECOMMENDATION:

PRESENTER:

Attachments

Minutes

**MINUTES OF REGULAR
KAW LAKE FUNDING OVERSIGHT COMMITTEE
CITY OF ENID, OKLAHOMA
HELD ON THE 15TH DAY OF MARCH 2018**

The Kaw Lake Funding Oversight Committee of the City of Enid, Oklahoma, met in regular session in the Lower Level Conference Room of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 12:00 P.M. on the 15th day of March 2018, pursuant to notice given by December 15, 2017 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building in said city, in prominent view and which notice was posted prior to 12:00 P.M. on the 14th day of March 2018.

Chairman Patterson called the meeting to order.

The roll was called with the following members present and absent:

PRESENT: Members Wade Patterson, Jason Turnbow, Frank Baker, Jack Ramey, and Commissioner Jonathan Waddell.

ABSENT: Members Alan Clepper, Mike Barnthouse and Dan Randall.

Others present were Mayor Bill Shewey, City Manager Jerald Gilbert, City Clerk Alissa Lack, Accounting Manager Jennifer Smith, Director of Engineering Services Chris Gdanski, Project Engineer Murali Katta, Public Works Director Lou Mintz, Public Utilities Executive Assistant Amy Rogers, and Jessica Miller from Enid News and Eagle.

Motion was made by Commissioner Jonathan Waddell and seconded by Member Frank Baker to approve the minutes of the December 7, 2017 rescheduled regular Kaw Lake Funding Oversight Committee meeting, and the vote was as follows:

AYE: Members Wade Patterson, Jason Turnbow, Frank Baker, Jack Ramey and Commissioner Jonathan Waddell.

NAY: None.

Director of Engineering Services Chris Gdanski provided a brief presentation to update the committee on the status of the Kaw Lake Water Supply Project, which included the following:

- Review Demands:
 - Phase 2 Program Goals
 - Previous and Updated Water Demand
 - Original baseline schedule is 72% complete

- Infrastructure Reductions:
 - Surface Water System Phasing Items
 - Cost Reductions for 2047 Design Horizon
 - Intake Phasing
 - Intermediate Booster Pump Station Phasing
 - Pipeline Phasing
 - Emergency Terminal Storage Reservoir Phasing
 - Equalization Terminal Storage Reservoir Phasing
 - Water Treatment Plant Phasing
 - Distribution Interface Phasing

- Revised Schedule:
 - Baseline Schedule
 - Schedule Risks
 - Re-Baselined Schedule

Following brief discussion, the presentation and update concluded.

Accounting Manager Jennifer Smith provided an update on Kaw Lake sales tax receipts and expenditures.

The amount of sales tax revenue collected between March 2017 and March 2018 had a combined total of \$7,035,788.11. The amount of interest earned in that time totaled \$6,559.26. The account was

currently at a balance of \$6,151,070.21. In March, an interest only payment of \$267,170.63 had been made on the debt.

Since the last meeting of the Oversight Committee, the Kaw Lake program account type had been changed, which resulted in a higher percentage of interest earned, as reflected in the amount of interest earned in the month of January. The payments that had been made from that account since the last meeting were in an amount of \$205,000.00 that was paid toward the principal.

The other bank account associated with Kaw Lake was the project fund and this was the loan that was taken out with Oklahoma Water Resource Board (OWRB) with regard to the Garver contract. The total amount of payments made to Garver through December 29, 2017 was in the amount of \$9,376,553.53, and another payment totaling \$579,351.00 was expected to appear on the claimslist for the commission meeting of March 20, 2018. That account was setting at a balance of \$4,773,536.15.

A brief discussion was held regarding the sales tax receipts and interests earned.

The external auditors perform tests and analysis, and confirm sales tax revenues and expenditures recorded. There was a segregated revenue line and segregated bank account for Kaw Lake project funds, and the auditors worked with the bank to perform the audit confirmations and account activity, such as payments made, interest rate, and maturity dates. The letters of dollar confirmation came directly from the bank.

There are debt project funds held at Bank of Oklahoma (BOK). They performed debt confirmation on the funds held at Bank of Oklahoma. They tested, in the controls, bid documents, accounts payables, invoices and payments, and also pulled samples of general expenditures and high value samples.

Because of all of the different areas that the auditors look at, there were several team members working on different sections.

Following brief discussion, the update on auditors and audit procedures related to the Kaw Lake Sales Tax concluded.

There being no further business, motion was made by Commissioner Jonathan Waddell and seconded by Member Jason Turnbow that the meeting adjourn, and the vote was as follows:

AYE: Members Wade Patterson, Jason Turnbow, Frank Baker, Jack Ramey, and Commissioner Waddell.

NAY: None.

The meeting adjourned at 12:43 P.M.