



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

PARK BOARD

NOTICE OF MEETING

Notice is hereby given that the Enid Park Board will meet in regular session at 1:30 p.m. on the 14th day of August, 2018, in Lower Level Conference Room in the basement of the City Administration Building, located at 401 W. Owen K. Garriott Road, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

PARK BOARD

1. CALL TO ORDER/ROLL CALL.
2. CONSIDER APPROVAL OF CORRECTED MINUTES OF THE REGULAR PARK BOARD MEETING OF JUNE 12, 2018.
3. CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF JULY 10, 2018.
4. DISCUSS OFFICIAL NAME OF PARK AT 5TH AND MAINE AND MAKE RECOMMENDATION.
5. DISCUSS PROGRESS ON FOOTBALL FIELDS INCLUDING BUILDING SET UP AND IRRIGATION, AS WELL AS MEASURING AND PAINTING OF FIELDS.
6. DISCUSS MOWING, TRIMMING, AND EDGING OF PARKS, TRAILS, AND DOWNTOWN LOCATIONS.
7. DISCUSS SPECIAL EVENTS.
8. DISCUSS THE PROGRESS WITH PAINTING OVER GRAFFITI IN RESTROOMS AT CHAMPLIN, GOVERNMENT SPRINGS, AND MEADOWLAKE.
9. UPDATE OF POOL AND SPLASH PAD ACTIVITIES AND CLOSURES.

10. UPDATE ON CROSSLIN PARK SOFTBALL FIELDS.
11. DISCUSS PARK MAINTENANCE AND IMPROVEMENTS AND MAKE ANY RECOMMENDATIONS.
12. PUBLIC COMMENTS.
13. ADJOURN.

Park Board Meeting

2.

Meeting Date: 08/14/2018

SUBJECT:

CONSIDER APPROVAL OF CORRECTED MINUTES OF THE REGULAR PARK BOARD MEETING OF JUNE 12, 2018.

Attachments

6-12-2018 Minutes

MINUTES OF REGULAR MEETING OF
THE PARK BOARD OF THE CITY OF ENID, OKLAHOMA,
HELD ON THE 12TH DAY OF JUNE, 2018

The Park Board of the City of Enid, County of Garfield, State of Oklahoma, met in regular meeting in the Lower Level Conference Room of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 1:30 P.M. on the 12th day of June, 2018, pursuant to notice given to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 1:30 P.M. on the 11th day of June, 2018.

Present: Jerry Allen; Tricia Mitchell; Jenna Spencer; Mark Keefer; Tammy Wilson;
Taylor Venus; Mary McDonald

Also Present: Jerald Gilbert, City Manager
Ron Janzen, City Commissioner
Everett Glenn, Public Works Director
Cory Buller, Parks Foreman
Kim Haley, Pool Manager
Marlin Becker, Senior Accountant

CALL TO ORDER/ROLL CALL.

**CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD
MEEITNG OF APRIL 10, 2018.**

Motion was made by Mark Keefer, seconded by Tricia Mitchell

AYE: Jerry Allen, Tricia Mitchell, Jenna Spencer, Mark Keefer, Tammy Wilson,
Taylor Venus, Mary McDonald

Passed

**DISCUSS PARK MAINTENANCE AND IMPROVEMENTS AND MAKE ANY
RECCOMMENDATIONS.**

UPDATE ON SOD AND FENCING AT DON HASKINS PARK.

Cory Buller mentioned that the park had a nice dedication on Tuesday, June 5th. The Park Board collectively wanted to be informed of future dedications of parks, because they were not informed of this dedication. Jerald Gilbert told the Park Board the City would notify them directly in the future to keep them more informed of such events. He also mentioned that the City had extensively promoted the event on social media. Cory Buller

mentioned that 700 hot dogs were given out at this dedication. It was questioned why the fence was only surrounding three sides. Corey Buller responded that this was because of FEMA regulations.

UPDATE ON POOL OPENING FOR 2018 SEASON.

Kim Haley opened the discussion by telling the Park Board about pool attendance. She said there are typically 300 visitors on Saturdays and Sundays, and that the pool has sold 86 pool passes for the season so far. Jerry Allen said the pool has not seen this kind of success in many years. Kim Haley replied that swim lessons have brought in visitors, with 18 lessons being held for children at the General Admission cost of \$3. The pool has hired 18 lifeguards. Kim Haley said that the pool birthday parties are fully scheduled until July 8, when openings begin again. So far the pool has collected \$8,000 in admission fees. Kim Haley is considering opening an Aqua Cardio class from 9:00-10:00 A.M. and 6:00-7:00 P.M. Kim Haley is also considering doing training for the Civil Air Patrol on a weekday night from 6:00-8:30 P.M. to later be decided. She also mentioned that Vance Air Force Base may consider doing their drown-proofing classes at Champlin pool in the future.

DISCUSS SPLASH PADS BEING OPEN 7 DAYS A WEEK.

Cory Buller opened the discussion about Splash Pads being open 7 days a week. They are open from 10:00 A.M. - 8:00 P.M. He said the community seems pleased with the change. The Park Board questioned if the Champion Splash Pad was working, and Cory Buller said that it was back up and running. Tammy Wilson asked what the attendance was, or if there was a way to measure it. Cory Buller replied that although there was not currently a way to measure a specific number, every time he drives by they are filled with patrons.

UPDATE ON HORSESHOE PIT FINALIZATION AND SODDING.

Cory Buller opened discussion on the horseshoe pits. He said that 18 pits are completed. They have 3 left to pour and finalize. Cory Buller said that the fencing is in progress. It is being upgraded from 4 feet tall to 5 feet tall. Cory Buller said that there are teams who will be competing in a tournament at the horseshoe pits in September or October. He mentioned that they are planning on upgrading the sidewalk to make it ADA compliant in the future.

UPDATE ON COMPLETED ROOF ON SNOW CONE BUILDING.

Cory Buller said that the snow cone stand's roof was done. He said there was all new siding. Jerry Allen said that there have been many improvements to the snow cone building in the past year. He said it was very improved. Jerry Allen questioned how the lease was paid, asking if it was paid bi-annually or annually. Jerald Gilbert mentioned that he thought the lease was paid annually at \$1,800.00 in August. He said the current tenants have been leasing the property for about 13 years.

DISCUSS MEADOWLAKE PARK IMPROVEMENTS TO THE TRAIN BRIDGE WITH SANDBLASTING AND PAINTING.

Cory Buller mentioned that the sandblasting on the railroad bridge at Meadowlake Park was completed and that they had moved on to painting the bridge. Tricia Mitchell asked if that was the mural on the tunnel, and Cory Buller and Everett Glenn both mentioned that the painting on the tunnel was not done by them but agreed with Tricia that it looked very nice.

DISCUSS THE SCHEDULE AND PROGRESS ON IMPROVING THE FOOTBALL FIELDS AT GOVERNMENT SPRINGS SOUTH PARK.

Everett Glenn said that starting this week improvements are being made to the irrigation system at Government Springs South Park. This could take about 2 weeks. They plan on reseeding and watering the grass to get it ready for August football season.

UPDATE ON THE SOFTBALL FIELDS AT CROSSLIN PARK.

Everett Glenn opened the discussion on Crosslin Park softball fields. He said that the lighting and fencing is in place. They had troubles with the storm water drain when there was a large rainfall which caused a pipe to float. They will be repairing the pipe issue this week. Everett Glenn said the softball field work is moving along.

Mary McDonald had a question concerning fountains at Government Springs. Cory Buller answered that the fountains had been removed to be rebuilt. He said the fountains suck trash from the pond into the motor which causes the motors to wear out. Last year he had a cage built on the bottom of the intake which reduced the amount of trash being taken in, but they still require a yearly rebuild. Cory Buller said the fountains would be in place shortly. Mary McDonald asked who to talk to in order to have the fountains turned off, because they get in the way of Shakespeare in the Park, which is an annual event that takes place in June. Cory Buller said that the fountain that causes the most trouble for the event will not be in place at the time of the event. Tammy Wilson asked if someone could work on cleaning up the ponds because they looked funky and dirty. She said the fountains help but they are noisy to yell over during the play, so she was glad they would be installed after the Shakespeare in the Park event.

Everett Glenn mentioned that sidewalks were being completed at Champion Park.

Cory Buller talked about July 4th celebrations. He said that the fish order from the hatchery has been placed. He is getting the fishing derby lined out. There was a woman who called him wanting to help with certain aspects of the derby. Liberty Bank changed hands and is no longer helping with the fishing derby, so The City is organizing it. Cory Buller said that there will be food trucks and Academy Sports is donating gifts and prizes. Cory Buller mentioned that The City is looking for someone to organize it in the future.

Jerry Allen said there may be an opportunity to ask the bank that Liberty Bank was bought by.

Jerry Allen asked if the retention basin at Crosslin is the same as the pond. He said that it was previously widened but appeared to be the same pond. Cory Buller and Everett Glenn said that it is the same pond. Jerry Allen asked if it was on the Oklahoma Close to Home Program which supplies fish, and Cory Buller said it was not, to his knowledge. Jerry Allen thought the widening of the pond may have taken away from the depth of the pond.

Everett Glenn asked if there were any more questions, and Jerry Allen said these were all great reports. Cory Buller mentioned that it has definitely been a busy season so far.

PUBLIC COMMENTS.

Jerry Allen opened the public comment discussion with mention that he was happy the splash pads were now open daily.

Taylor Venus was asked by Jerry Allen about the status on the Butterfly Sanctuary. Taylor Venus had been asked by a Life Scout who at The City he needed to contact in order to begin renovations on the Butterfly Sanctuary at Seneca Circle near Taft School. Jerry Allen said the Butterfly Sanctuary had been built about 20 years ago when a child in school asked to create it, and planted several different butterfly attracting plants. A few years after creating the Sanctuary, it deteriorated because the child moved to a different school and did not make plans for it to be maintained. Cory Buller said the Life Scout should go for it. Tammy Wilson suggested an adoption program so the butterfly sanctuary will not fall into disarray again. Taylor Venus asked who the Life Scout should contact, and Cory Buller said he would like to get in contact with the life scout.

Ron Janzen asked about the light at Dillingham Garden. He said the light that illuminates the statue was no longer there. Cory Buller said the light was broken and replaced last year. Cory Buller said he will check up on the light. Jerry Allen asked about the gazebo being repainted and the garden being mulched again. Ron Janzen said it would be nice to have it cleaned up. The Gazebo is the small one on the West end of the Garden.

Tammy Wilson mentioned the gazebo at Government Springs Park needed repainting soon. She said it was patchy and there was writing all over it. Cory Buller said it was probably time to repaint it. Mary McDonald asked about the pigeon strips' effectiveness. She said that the Shakespeare in the Park event, which will be taking place June 18-24, appreciated the pigeon strips. She also asked if the rosebush had been trimmed recently. Cory Buller said that it had been trimmed, and everyone was in agreement that the pigeon strips seem to be working to prevent pigeons from being on certain structures.

ADJOURN.

Park Board Meeting

3.

Meeting Date: 08/14/2018

SUBJECT:

CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF JULY 10, 2018.

Attachments

7-10-2018 Minutes

MINUTES OF REGULAR MEETING OF
THE PARK BOARD OF THE CITY OF ENID, OKLAHOMA,
HELD ON THE 10TH DAY OF JULY, 2018

The Park Board of the City of Enid, County of Garfield, State of Oklahoma, met in regular meeting in the Lower Level Conference Room of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 1:30 P.M. on the 10th day of July, 2018, pursuant to notice given to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 1:30 P.M. on the 9th day of July, 2018.

Present: Jerry Allen; Tricia Mitchell; Jenna Spencer; Mark Keefer; Taylor Venus;
Mary McDonald

Absent: Donald John; Tammy Wilson

Also Present: Ron Janzen, City Commissioner
Everett Glenn, Public Works Director
Cory Buller, Parks Foreman
Kim Haley, Pool Manager

CALL TO ORDER/ROLL CALL.

CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF JUNE 12, 2018.

Mark Keefer suggested approval of the minutes with the correction of the word “Champlin” to “Champion” in regards to the “Discuss Splash Pads Being Open 7 Days a Week” item.

Motion was made by Taylor Venus to approve the minutes with the aforementioned correction, seconded by Tricia Mitchell

AYE: Jerry Allen, Tricia Mitchell, Jenna Spencer, Mark Keefer, Taylor Venus,
Mary McDonald

Passed

DISCUSS JULY 4TH FISHING DERBY, GAMES, AND EVENTS.

Jerry Allen asked if this was an old agenda item. Cory Buller said it was an update and led the discussion by informing the members of the Park Board of the work done for the July 4th festivities. Cory Buller reminded the Park Board that previously the Great Plains Bank held the fishing derby for 30 years. This year, Cory Buller was in charge of

ordering and tagging all the fish. He tagged 150 fish. Mary McDonald asked how he tagged them all. Cory Buller said he used a tagging gun. He said 37 tagged fish were caught and there was overall good feedback from the community. He said the City will continue this tradition. Jerry Allen asked if the City was interested in a corporate sponsor. Cory Buller replied yes. Tricia Mitchell asked if Great Plains Bank showed interest in future sponsorship. Cory Buller said no, but they did give him a tagging gun and some information from previous years that the previous bank had used in the past. He said that during the event there was popcorn, water, and prizes handed out by himself and Kim Haley. He worked from 4:30 AM to Midnight on July 4th festivities. Mary McDonald asked how long the participants were fishing. Cory Buller said from 5:30 AM through noon. Cory Buller said they served 200 watermelon. The Park Board members agreed that it sounded like a sticky mess, but good fun.

DISCUSS THE WORK AT MEADOWLAKE SOUTH HORSESHOE AREA.

Cory Buller opened the discussion by saying that sod will finish being laid at the Horseshoe pits today. The fence had to be upgraded from a 4 foot to a 5 foot tall fence per horseshoe regulations. Jerry Allen asked if the lighting was completed. Cory Buller said they had two more lights to add, but the current lights are in place.

DISCUSS IRRIGATION INSTALLATION AT SOUTH 9TH FOOTBALL.

Cory Buller said that despite some setbacks with the water, the installation is pressing forward. Fields are being irrigated. They will be top dressed with sand. Jerry Allen asked if the irrigation was installed by the Parks Department, to which Cory Buller replied yes it is. Cory Buller mentioned that last year they installed irrigation at South Government Springs Park. Jerry Allen said that Ron Janzen used to be in charge of installing irrigation.

DISCUSS TREE MAINTENANCE AT CROSSLIN DOG PARK, MEADOWLAKE PARK, DON HASKINS PARK, AND PHILLIPS PARK.

Cory Buller opened the discussion by saying that last Arbor Day, trees were planted at Crosslin Park and Don Haskins Park. There has been tree maintenance with these trees in particular. Jerry Allen said previously there were no trees because of the lack of irrigation. He then asked Cory Buller if the gator bags they have been using are effective. Cory Buller said that they are effective. They are filled all at once and this allows them to be watered for quite a while. Mary McDonald asked if there were new trees at Phillips Park. Cory Buller said that there are two new trees at Phillips Park. Jerry Allen mentioned that Phillips Park was donated by the Phillips family. Mrs. Phillips donated the land and over time, the park has accumulated several amenities. Mary McDonald agreed that it is a nice park. Tricia Mitchell said she had never been to Phillips Park, but would love to.

DISCUSS CROSSLIN SOFTBALL FIELD PROGRESS.

Everett Glenn opened the discussion on Crosslin softball fields by announcing that the trench pipe has been mostly completed. He said there is one 25 foot strand of pipe that has yet to be installed. Everett Glenn said the City is working side by side with the company that is working on a project on Garland. The company is providing fill dirt to Crosslin. After the dirt is filled, fencing will be added, then sodding. Everett Glenn said the recent rain has slowed down progress but the work should be completed soon.

DISCUSS THE TRIMMING AND PRUNING OF CREPE MYRTLES ON THE SOUTH HIGHWAY.

Cory Buller opened the discussion of the Crepe Myrtles on the South highway. He said that North Van Buren has been cleaned up, next will be West Garriott and then the bushes south of the overpass. Jerry Allen asked Ron Janzen if the original contract had included maintenance for three years on the bushes after installation. Ron Janzen replied by saying he did not remember that clause. He mentioned how tough the bushes are after they are established. Jerry Allen agreed that after they are established, they are quite hardy. Ron Janzen noted they are hardy if they are not exotic varieties. Mary McDonald mentioned how some people prune them in the spring, and some in the fall. She asked which is correct, and if the City of Enid can get on a schedule of pruning. Ron Janzen mentioned that the publication *Southern Living* says not to prune them at all. Cory Buller said that after they grow, they eventually become a bush rather than a tree. Everett Glenn said the tall varieties would look nice in the median. Tricia Mitchell said she had to trim the Crepe Myrtles at her home because they were blocking the view of the roadway. Jerry Allen ended the conversation by saying they certainly are a tough variety of plant.

DISCUSS PARK MAINTENANCE AND IMPROVEMENTS AND MAKE ANY RECOMMENDATIONS.

Jerry Allen directed the conversation towards Taylor Venus for questions. Taylor Venus said he had no questions at that time. Jenna Spencer asked about the parking at Crosslin Park. She asked if anything was in the works to prevent people from parking on the grass. Cory Buller said there is a future plan to have a parking lot to the south of the Park that will have room for 300 vehicles. Jenna Spencer asked if there was going to be parking to the north. Cory Buller responded by telling her there were only plans for southerly parking at this time. Mark Keefer mentioned that guests oftentimes park on the grass and it creates ruts. Everett Glenn responded that parking by the fields is not safe. Mary McDonald asked if there was a timeline for the parking lot. Everett Glenn said not at this time. He mentioned that people used to use the nearby church as auxiliary parking. Jerry Allen said there has been a parking problem for many years, however, the park is only in heavy use for a short period of time throughout the year. It is difficult to weigh the need for more parking with the expense of a parking lot because of all that goes into building it. He said there is a great need for a cable to block off the grass by the fields so people do not park there any longer. Taylor Venus said the 300 spot parking lot will be a great expense. Jenna Spencer said that she sees why people would be interested in a north

parking lot. Oftentimes there are lots of things to carry and it would be difficult and somewhat troublesome to carry items such as chairs and children from the south parking to the north, where activities take place. Everett Glenn mentioned that by parking too close, people's vehicles will be at risk of having glass broken due to the nature of baseball. Mary McDonald asked how soon the parking lot will be completed. Everett Glenn said he thinks it could be done before next season. Jenna Spencer reminded him of the flag football season that takes place with the YMCA at that park in the fall.

PUBLIC COMMENTS.

Mary McDonald started the conversation by thanking the Parks Department for having such a well maintained area at Government Springs Park for the Shakespeare in the Park event. She was grateful for the sweeping that she had requested was completed. She talked about paving the area between the gazebo and the sidewalk because nothing grows there and it becomes muddy quickly after a rain event. Cory Buller said he has a construction manager looking at the site to see what can be done. Mary McDonald said the lake was clean and she appreciated it. Cory Buller said that he would like to update the Park Board on the pump which was previously spoken about. He said that it was not able to be repaired and they will be looking at other options to keep the lake clean. Mary McDonald asked how visible the no smoking signs are. Cory Buller said he thought they were quite visible. Mary McDonald said they are needed in the pavilion. She said that it had to be announced that smoking was not allowed in the park during the performance of Shakespeare in the Park. Cory Buller said he would review the signage and decide if there is a need for more. Tricia Mitchell thanked Kim Haley for her great work on the pool. She was grateful for the sensory pool exercises. Kim Haley said 6 children showed up for sensory pool exercises and it was successful. She said there was a sensory night coming up. Cory Buller agreed that Kim Haley has done an incredible job with the pool and mentioned that swim lessons had been administered at cost of admission. Kim Haley said there have been 36 children participate in swimming lessons this season. Everett Glenn said they have even more ideas to make the pool successful. Jerry Allen said that in the past, people had thought the pool should pay for itself. However, the pool is incapable because the expense is too great. The pool continues to be a great resource for the community by providing the low or no cost swim lessons and serving the community. He thinks that the pool is getting back on track to what it should be. Jerry Allen then gave a final comment. He suggested the members of the Park Board take an evening drive and look closely at the parks in Enid. He suggested a tour of the parks for the Park Board. The Park Board members said it would be good to do this in the early fall when it cools off. Jerry Allen suggested September. Cory Buller said he will look into setting up a tour with Mary Beth Williams from EPTA in September.

ADJOURN.

Park Board Meeting

5.

Meeting Date: 08/14/2018

SUBJECT:

**DISCUSS PROGRESS ON FOOTBALL FIELDS INCLUDING BUILDING SET UP AND IRRIGATION,
AS WELL AS MEASURING AND PAINTING OF FIELDS.**

Attachments

Concession Stand Photos









