

ANNUAL REPORT 2018

Bill Shewey

2018 Oklahoma

Mayor of the Year

Recognized by the
Mayor's Council of Oklahoma

Road Construction

Engineering/Public Works
Infrastructure on the rise!

Looking Back: New Events

Haunted Gym/Christmas in the Park

Providing Work Experience

EHS Works

Summer Interns

"BEHIND THE MASK"

Citizen Fire Academy

Celebrating Community Accomplishments

JANUARY-DECEMBER 2018

original vibrant boundless

Enid is a community on the move!

This annual report highlights the many successes of 2018 in the Enid community and was produced by the City of Enid Public Relations Department.



“Considering the numerous successes we’ve experience over the past year, I am incredibly proud of the hard work and achievements we have made in the City of Enid. I am convinced the future for Enid is bright, and a financial and operating review of our work in this annual report should provide a sense of satisfaction for our outstanding employees and the citizens we serve.”

I would like to express my sincere appreciation to the Enid City Council and their leadership as we move into 2019 with new possibilities for our community. Their concerted leadership and steadfast support is greatly appreciated.”

– Jerald Gilbert



Enid, Oklahoma is:

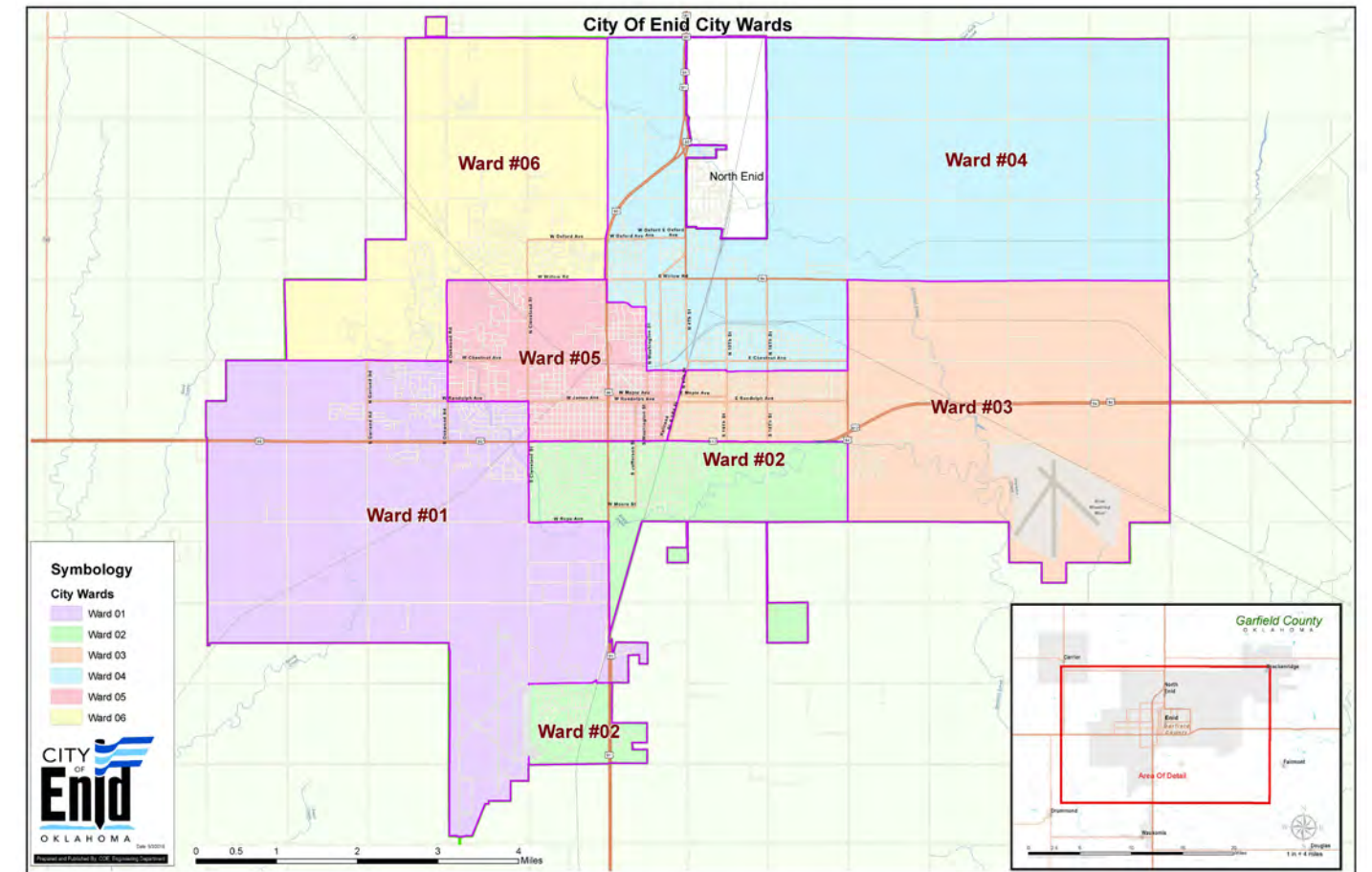
9th Largest City in Oklahoma

Population of 52,787
(Est. 2017 Population, Nielsen)

Home of:

World-renown opera singer Leona Mitchell,
Vance Air Force Base, Groendyke Transport, GEFCO,
No-Man's Land Beef Jerky, Advance-Pierre Foods, Atwoods,
Lt. Governor Todd Lamb, Astronaut Owen K. Garriott,
Leonardo's Discovery Warehouse, Northern Oklahoma College,
Northwestern Oklahoma State University (Enid Campus),
Former Collegiate Basketball Coach Don Haskins
Former NBA Players Brent Price and Mark Price,
Former NFL Players Jim Riley and Ken Mendenhall,
Sculptor & Artist Harold T. Holden,
Author Marquis James

Community Profile



*Ron Janzen
Ward 1*



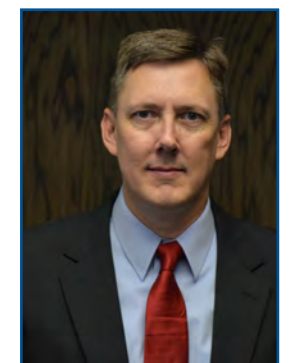
*Derwin Norwood
Ward 2*



*Ben Ezzell
Ward 3*



*Bill Shewey
Mayor*



*Jerald Gilbert
City Manager*



*Jonathan Waddell
Ward 4*



*Tammy Wilson
Ward 5*



*George Pankonin
Ward 6*

The Charter of the City of Enid was framed by freeholders elected on April 27, 1909, adopted by the city at an election held on September 27, 1909, approved by the governor of the State of Oklahoma on October 2, 1909; it became effective on December 20, 1909.



Dr. Martin Luther King, Jr. Municipal Complex

Dr. Martin Luther King Jr. believed in freedom and equality of opportunity. His dream was for us to be a nation where every person would be judged by the content of their character, not by the color of their skin. On April 17, 1990, The City Administration building, Central Fire Station and Enid Police Department were renamed the Martin Luther King Jr. Municipal Complex during an Enid City Commission meeting. A portrait of Dr. King is proudly displayed in the lobby of the Enid City Administration building located at 401 West Owen K. Garriott.



Community involvement is just one of many aspects the Enid city council fulfill as commissioners. In 2018, council members represented the Enid community at the annual State of the City address, Enid Day at the Capitol in Oklahoma City and at the ribbon cutting ceremony with Rumble for the Thunder courts at Don Haskins Park. In September, Mayor Bill Shewey was recognized as Mayor of the Year by the Mayor's Council of Oklahoma.



Department Heads

8-9



Accounting, Airport, Utility Services

10-11



Code, Community Development

12-13



Public Relations, Engineering

14-15



Information Technology, Enid Public Transportation Authority, Human Resources, Golf, Library, Records & Receipts

16-17



CDBG & Grants Administration, Safety, Police, Animal Control

18-19



Fire, Legal, Public Utilities (Recycle Center, Solid Waste & Landfill, Utility Maintenance, Water Production)

20-21



Public Works (Parks, Fleet Maintenance, Stormwater & Roadway Maintenance, Technical Services)

22-23



Alissa Lack
Records and Receipts



Allen Elder
Animal Control



Angela Rasmusan
Code Enforcement



Brian O'Rourke
Police



Joe Jackson
Fire



Lou Mintz
Public Utilities



Louis Anguiano
Safety



Mary Williams
Public Transportation



Carol Lahman
Legal



Chris Bauer
Community Development



Chris Gdanski
Engineering



Dana Watkins
Information Technology



Michael League
Golf



Mike Honigsberg
Emergency Management



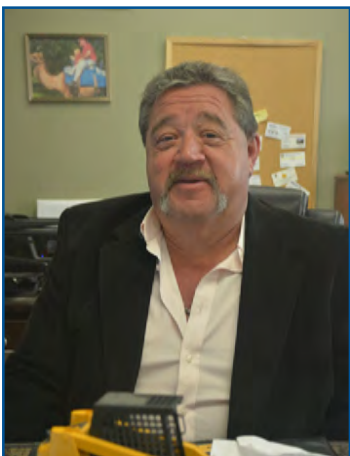
Dan Ohnesorge
Airport



Sara Del Angel
Utility Services



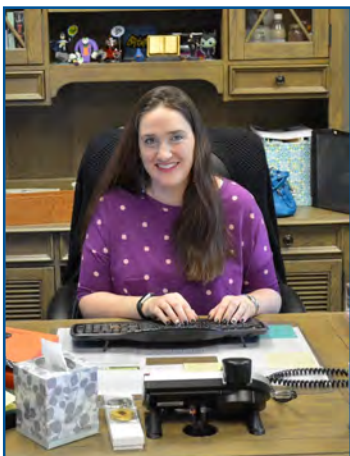
Erin Crawford
Chief Financial Officer



Everett Glenn
Public Works



Jennifer Smith
Accounting



Jenny Regier
Library



Sonya Key
Human Resources



Stephanie Carr
CDBG

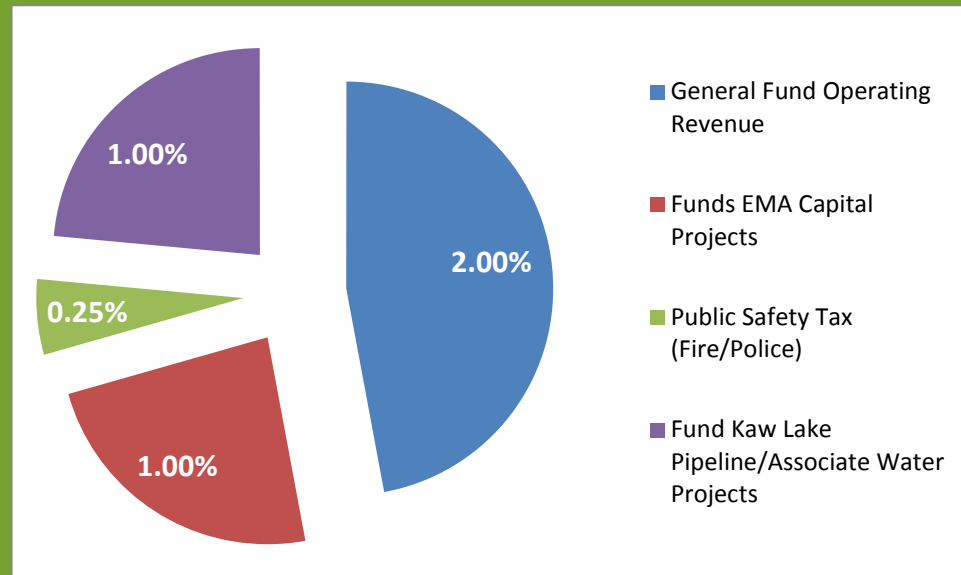


Steve Kime
Public Relations

Accounting

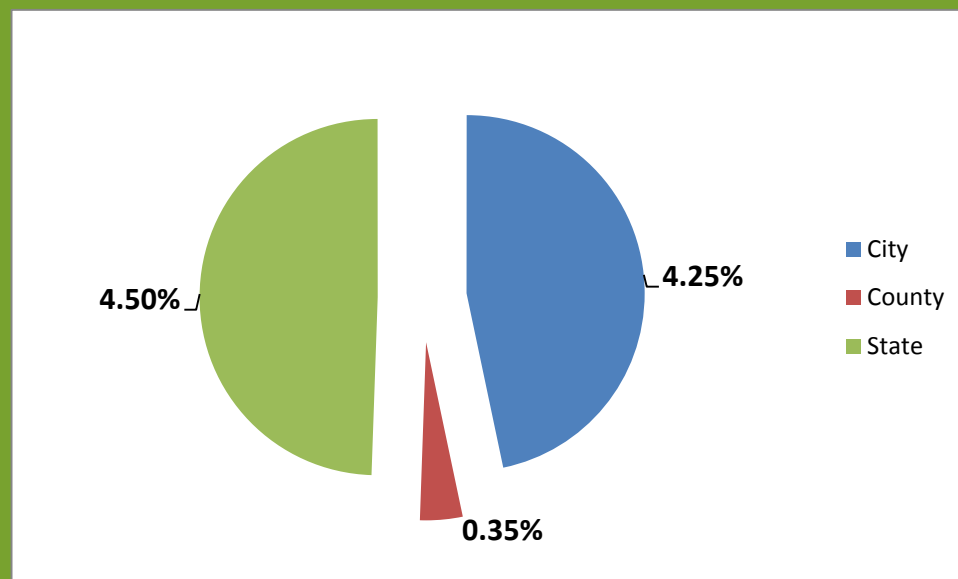
Financial functions are centralized for efficiency and for compliance with legal and professional requirements. Staff provides strategic management of the city's finances and performs functions necessary to conduct the financial business of the organization. Financial services include:

- financial analysis
- budget preparation & reporting
- accounts payable
- accounts receivable
- payroll, and
- treasury management.



Breakdown of City's 4.25% Sales Tax Portion

9.1% Sales Tax Breakdown



AIRPORT HIGHLIGHTS: New terminal building construction begins, VAFB utilizes runway

Great things are going on at Enid Woodring Regional Airport in Enid, Oklahoma.

The Enid Woodring Airport is located four miles east from downtown Enid, Oklahoma.

Woodring Airport provides a restaurant, numerous hangar facilities, avionics maintenance facilities, FAA repair stations, flight school, air taxi, and aircraft rental.

Construction has begun on a new terminal building. The new terminal building at Woodring will include a Joint-Use planning room in which computers and printers will be available for flight planning. In addition, two rooms will accommodate flight briefings and de-briefings for both the military and civilian pilots.

Vance Air Force Base makes use of the airport hangars, parking and runway. During the past twelve months, the airport had 369 T-6s, 108 T-1s, 69 T-38s fuelings and overnight stays. Diversions included: 60 T-6s, 10 T-1s, 13 T-38s.



Fuel sales for the year resulted in:

- 292,291 gals (Jet A)
- 50,000 gals (Aviation Gas).

Total overall operations at Enid Woodring Regional Airport for the year have been 39,967 and the total military operations were 26,855.



Utility Services

The Utility Services Department is responsible for billing customers monthly for water, wastewater, storm water services and trash collection.

222,000
Invoices Generated

11,011
Office Visits

2,568
Maintenance of
Electronic
Components

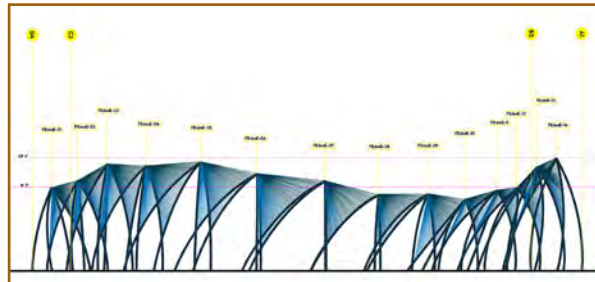
3,943
New Move-Ins

CODE

The Code Department is responsible for the administration and enforcement of all building codes, issuance of permits for building, electrical, plumbing and mechanical permits and the inspection of code compliance throughout the building process.

Art Project Permitted

- Under Her Wings Was the Universe



Commercial Projects Permitted

- Glo hotel
- Pet IQ
- Discount tires
- Edward Jones
- Carter Heath Care
- Enid Brewing Company
- Davinci's
- Schuessle Orthodontics
- Jiffy Trip
- Vapor World
- Aldi's
- Tinker Federal Credit Union
- Grace Health Care
- Mc Donald's
- Bank of Oklahoma
- Jiffy Trip test kitchen



Educational Projects Permitted

- Pioneer Pleasant Vale Elementary (33,000 sq. ft. Addition)
- Longfellow Middle School (3,800 sq. ft. Addition)
- Chisholm High School (3 Buildings totaling 36,000 sq. ft. addition)
- Enid High School (100,000 sq. ft. GYM)

Industrial Project Permitted

- Airport Terminal (7,200 sq. ft. hangar 209)

Residential Projects Permitted

- 36 new apartment units at Harrison courts
- 25 new residential homes



CASES

- 6,086 cases worked by code enforcement officers
- 65% of violations were trash and high grass/weeds

INSPECTIONS

- 3,829 inspections were performed



Community Development

The Community Development Department is the section of the local government that provides the review functions of growth, improvement and sustainability of the infrastructure within a community. This includes planning, project development, standard development, enforcement and public records. The infrastructure includes the streets, alleys, easements and utilities on the public side and buildings and land use on the private side. The Community Development Department also provides staff liaisons to many citizens commissions and committees.

Community Development participated in the 2020 Census Local Update of Addresses (LUCA). This decennial census operation assists the Census Bureau in reaching every living quarter and associated population for inclusion in the census. Staff added 451 addresses from building permits and deleted 330 demolished residences and duplicate addresses. Staff also verified addresses between the Garfield County Assessor housing units and the City of Enid utility accounts and corrected 457 addresses.

The Census is reviewing this work and comparing with postal records and aerial photos. The Census Bureau will provide the City of Enid with final results in the summer of 2019.

Matrix Design Group was selected to provide planning services to develop the Joint Land Use Study (JLUS) which will support the long-term sustainability and operability of Vance Air Force Base (VAFB) including Kegelman Air Force Auxiliary Field, Woodring Regional Airport, related Military Operations Area and Military Training Routes. This project will be completed March 2019.



2018 Statistics

- Board of Adjustment Variances Approved - 8
- Lot Splits Approved - 15
- Site Plans Approved - 10
- Site Plans Under Review - 3
- Use by Reviews Approved - 3
- Use by Reviews Denied - 1
- Re-Zonings Approved - 3
- Historic Preservation Certificates of Appropriateness Approved - 23



Public Relations

The City of Enid Public Relations department provides responsible communication counsel to elected officials and city management for managing controversial, sensitive and priority issues. The staff within the department plans, direct and implement the development and management of strategic corporate communications to keep the public, media and target audiences informed of programs, issues, accomplishments and projects.



Governor Mary Fallin's final interview with ETN before leaving office.

Major Accomplishments	Quantity
Newsletters	12
Press Releases	200
Social Media Postings	2,000
Good Morning Enid Shows	50
Radio Programs	48
Promos & PSAs	21
City Connections	5
At the Round Table	8
Tech Talk & ETN Community Spotlight	7
Bumpers & Other Programs	185
Facebook LIVE Broadcasts	135
Community Talk	51

Enid Television Network

The Enid Television Network's (ETN) primary goal is to make Government, Education, and Entertainment programming more accessible to the citizens of Enid and the public in general. Our three broadcast channels will provide a broad range of government, educational and entertainment programming on a daily basis. Our programming helps residents learn more about city government functions and informs viewers of educational and city-wide events and programs.



Good Morning Enid celebrates 200 episodes.



Alan Clepper and Steve Kime on the weekly radio program.



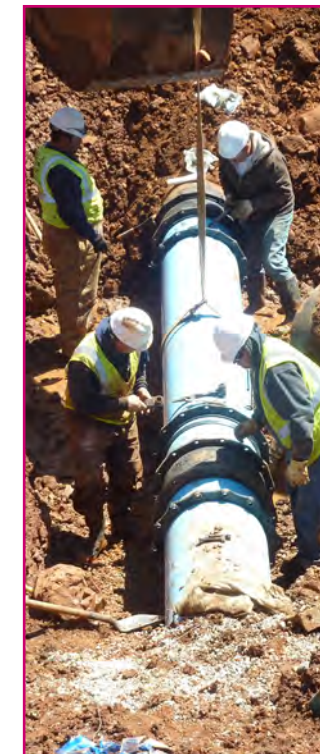
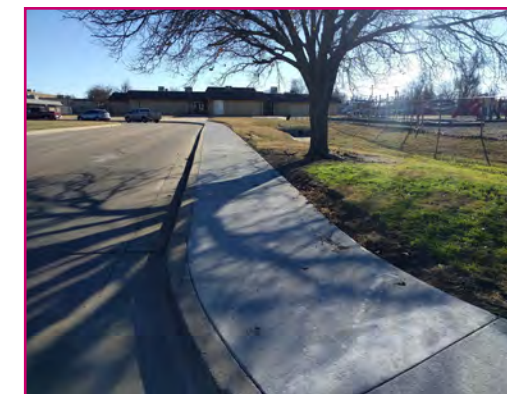
Behind the scenes photo of ETN staff.

Engineering



The Engineering Department provides quality, cost effective engineering and construction inspection services to assist in the construction and maintenance of public property. This department coordinates and provides a broad range of technical and engineering support to various City departments.

Services include: engineering, planning, design, project management, and construction management for municipal infrastructure and facilities.



2018 Accomplishments

RUPE. Opened the bridge on Rupe Avenue.

WILLOW. Opened the bridge on Willow Avenue near 66th Street. The construction lasted 96 days.

ADA. Created several near ADA safe routes near Coolidge Elementary and Garfield Elementary.

KAW LAKE. Wrapped up Phase II of the Kaw Lake Water Supply Program and began Phase III. Final design work is part of Phase III as well as land acquisition and program management.

ODOT. Worked with the Oklahoma Department of Transportation on funding \$3,190,000 of transportation grants to improve the roads at 66th Street and the Chestnut & Cleveland Intersection.

Information Technology

Upgraded Wireless Backbone

Replaced Electronic Bids Website

Helped to procure, setup, and roll out new mobile devices and hardware to all fire department vehicles equipped to run GeoSafe Mobile Software

Upgraded and Replaced email filtering and firewall

Begin Implementing new software for utility billing and code compliance

797 internal helpdesk tickets processed and closed

75,000 suspicious, malicious, or virus infected emails blocked

11.2 petabytes of data backed up

Dual Printers installed to print Utilities bills that cut 2 hours off of each bill run.

Point to Point Communications installed to Visit Enid to increase bandwidth.



Enid Public Transportation Authority

Number of Trips - 46,325
 Passenger Fares - \$16,540
 Advertising - \$2,775
 Contracts - \$8,158

Human Resources



EVENTS

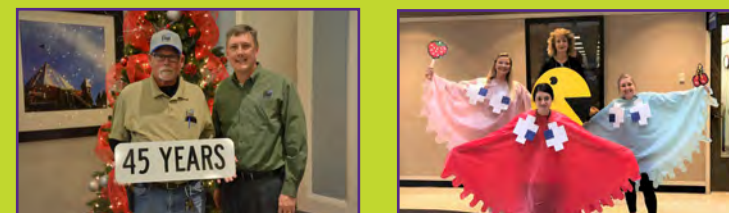
- Couch to 5K
- Earth Day
- Flu Shot Clinic
- Health Fair
- Supervisory Training (Ethics, Workplace Management, Legendary Customer Service, Harassment Free Workplace, Trust and Leadership)

Mentoring

- Summer Internships - 2 interns
- Enid High School Works - 3 interns

Retirees

- Kenneth Smith - Fire Deputy Chief - 32 yrs
- Barry Brummit - Environmental Specialist - 28 yrs
- Randy Gee - Field Operator - 29 yrs
- Deborah Lee - Meadowlake Golf Attendant - 17 yrs
- Quent Tubbs - Police Sergeant - 17 yrs
- Michael Goodpasture - Sign and Traffic Technician - 34 yrs
- Gene Robertson - Animal Control Officer - 34 yrs
- Tom Kelley - Maintenance & Production Technician - 28 yrs
- Bruce Boyd - Water Production Supervisor - 34 yrs



Meadowlake Golf



- ANNUAL MEMBERSHIP SURPASSED 100 INDIVIDUALS
- HOSTED 45 TOURNAMENTS
- DEVELOPED SUMMER-LONG JUNIOR GOLF PROGRAM WITH TOURNAMENT
- REPLACED & BUILT NEW FENCING ALONG DRIVING RANGE
- MAINTAINED GOLF COURSE (REDUCING CHEMICAL INPUTS & WATER USAGE)

Records & Receipts

Type	Quantity
Utility Payments	216,867
Business Licenses	1,369
Receivables	1,177
Permits	1,411
Misc. Payments	2,285
Garage Sales	1,199
Mowing Liens Filed	386
Agendas Posted	299
Intradepartmental Deposits	2,200



2018 Highlights

- 53 teens volunteered 1500+ hours
- 2500+ meals and snacks served to children
- Provided digital access to Enid Public School students grades 6 to 12
- Held 2nd Annual Author Fest



The Enid Public Library provides access to materials and services in a variety of formats to meet the informational and recreational needs of the community. The library promotes literacy and the empowerment of individuals through lifelong learning.

CDBG & Grants Administration

The City of Enid Community Development Block Grant (CDBG) program strives to: address obstacles to meeting underserved needs; foster decent housing, public housing improvements, and resident initiatives; and other programs.

- \$20,000 Park Improvements in low-moderate income census tract
- \$72,000 Homeless Prevention funding
- \$63,000 Youth Services educational, nutritional, and recreation benefits
- \$5,000 Tree grant from Jiffy Trip
- Willow Road improvements completed utilizing federal, state, and local funds
- Cleveland & Chestnut intersection improvements underway
- Dr. Martin Luther King Jr. Holiday Commission hosted a Free community celebration.
- City of Enid hosted a FREE Fair Housing training to educate property owners and tenants about their rights and responsibilities in effort to prevent housing discrimination in the community.



Safety

The Safety Department is committed to the health and safety of the City of Enid employees and community.

- 9 safety representative meetings
- 2 automared external defibrillators purchased
- 16 toolbox safety talks presented to departments
- 32 safety inspections conducted
- 8 incident investigations conducted
- 55 safety training classes provided
- 2 safety emergency plans developed
- 2 drug and alcohol reasonable suspicion training provided
- 10 specialized construction safety classes conducted
- 1 occupational safety and health administration (osha)
- 10 hour certification provided
- 12 randomly selected employees to participate in drug and alcohol screenings



Police

Dedicated to protecting and serving.

In the past year, the Enid/Garfield County/Major County 911 center upgraded its telephone solutions software to Motorola Callworks. This new software will benefit the public by saving approximately \$50,000.00 in maintenance fees over the next 10 years.

Also during the past year, the body camera program was completed and all

officers are equipped with body cameras, increasing the safety to the officers and the community.

The Enid Police Training Center held:

- 83 Classes
- 45 Outside Agencies
- 98 Outside Police officers and Deputies
- 497 Training hours
- 16 Firearm relays

5 New Patrol Officers Hired

12 New Patrol Vehicles Purchased

Citizens, Businesses, and EPD raise \$75,000 for the body camera program in the last 24 months.

14th Citizen Police Academy graduated.

911 Center upgrades telephone solutions.



Animal Control

Adopt don't shop!



The role of the City of Enid's Animal Control Department is to provide care for animals in a shelter facility, to enforce animal control ordinances, and provide great customer service to the public.

Animals Impounded
1,988

Animals Disposed
720

Animals Sold
227

Animals Rescued
698

Animals Claimed
372

Dead Animals Picked Up
700

Total Fees Collected
\$37,261.50



Fire

The mission of the fire department is to save lives and protect property. This mission is divided into two major objectives. The first and foremost is the prevention of personal injury and the loss of life. The second objective is the protection of buildings and property. The Department fulfills these objectives through four separate but related operations: emergency response, fire prevention, education, and investigation.

The Enid Fire Department hosted its first "Behind the Mask" Citizen Fire Academy for ten participants. It was an eleven week program for three hours on Tuesdays, which

gave the attendees experience and knowledge of behind the scene responsibilities of the fire department. The Enid Fire Department also participated

in other public service activities this year, including the following:

- 98 Child car seat installations
- 18 Fire Station Tours
- 20 Fire Prevention Week School Visits
- 3,320 Fire Prevention info packets distributed



Participants in the Citizen Fire Academy partake in a live-burn training.

LEGAL



The City's Legal Department is divided into two divisions: City Attorney's Office and Municipal Court. The city attorney represents the City and its Authorities in civil litigation and municipal court schedules court dockets, accepts payments of court fines/costs, and reports traffic offenses to the State of Oklahoma when required by law.

ADA

- Improvements - \$302,766.92

COURT CLERK

- Filed Cases - 3,410
- Completed Cases - 4,822
- Fines Paid - \$488,650
- Warrants Issued - 1,172
- Warrants Cleared - 1,269

MARSHAL OF THE COURT

- Warrants - 702
- Fees - \$246,000

OPEN RECORDS

- Walk-Ins - 120
- Hard Copy - 157

Public Utilities

Public Utilities handles solid waste and landfill disposal; recycling; and maintenance of water mains/leaks, wastewater utilities and water wells.

Recycle Center

- \$38,000

Solid Waste & Landfill

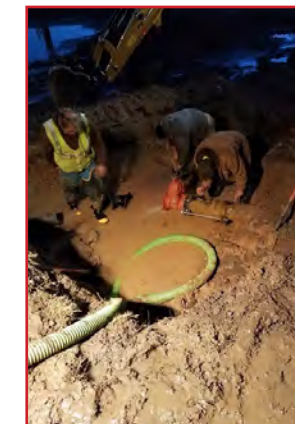
- 1,203,176 trash carts emptied
- 134,400 yard waste carts emptied
- 91,295 tons received at landfill (FY 2017-2018)
- 3 new Mack residential trash trucks
- 1 new International commercial truck
- 1 new John Deere loader
- 107,380 dumpster pickups
- 13,364 disability carry outs

Utility Maintenance

- 2,217,817,000 gallons of Wastewater treated.
- 1074 Meter Leaks Repaired
- 274 Water Mains and Service Lines Repaired
- 6249 Locates

Water Production

- Water main repair - 5
- Air relief repair - 3
- Service line repair - 7
- Sample tap installation - 11
- Piping repair in well house - 12
- Demolish, and disconnect old well houses - 3
- Line locates - 490
- Bac-T Samples collected - 600
- In house water samples tested - 2200
- Special water samples collected - 104
- After hour call outs - 81
- Well pump replacement - 10
- Repaired power problems at pump stations and well sites - 28





Community Cultural Event Participants look on while others perform.



A scene from one of the rooms at the Haunted Gym.

Public Works

The Public Works department is subdivided into four areas: parks and recreation, fleet management, stormwater/roadway maintenance, and technical services.

Parks and Recreation has had much success in 2018 with several city-sponsored events, which include the following: Beards Doing Braids, Fishing Derby, Community Cultural Event, Haunted Gym, and Christmas in the Park.

Staff permitted and worked 65 special events, planted 32 trees, maintained 7.16 miles of trails, and cleaned 17 restrooms 3,536 times during the 2018 calendar year.

Champlin pool was opened 68 days in the summer of 2018 and had 8,745 admissions and 212 swimming lessons.

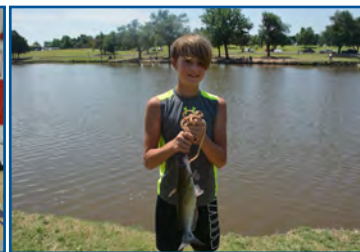


PROJECTS: The parks department began new projects in 2018, including new softball fields at Crosslin park south and re-roofing park pavilions. Several projects were also completed in 2018, including the following:

- (1) 16 new horseshoe pads, new chain link fence, and added two light poles installed at Meadowlake Park South,
- (2) Basketball courts renovated and new trail head completed at Don Haskins park,
- (3) South Government Springs park new concession building, new irrigation, and softball bleachers installed,
- (4) Restrooms remodeled at Crosslin north baseball park, and
- (5) Mini golf building exterior remodeled at Meadowlake Park.



Parks Department hosted the "Beards Doing Braids" event with Building A Better You, Inc.



Jacob Wellbon catches the biggest fish at 2lb 4 oz at the fishing derby held on July 4, 2018.



Kids enjoy "Hungry Hippo" at Champion Gym during the Family Game Night.

Other Public Works Divisions

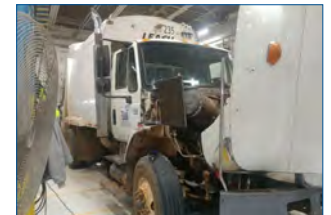
Fleet

Keeps vehicles operating in good, reliable, and safe conditions.

Fleet Maintenance provided 406 equipment services, 243 tire repairs, 1,845 preventive maintenance procedures, and 1,075 other repairs in the 2018 calendar year.

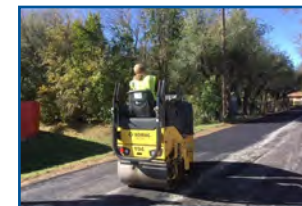
The breakdown of services by vehicle are as follows:

- Passenger cars/light trucks-141
- Fire trucks-16
- Medium & heavy duty trucks-62
- Buses-14
- Truck tractors-3
- Golf carts & ATVs-14
- Police cars-114
- Mowers-39
- Heavy equipment-50



Stormwater/Roadway Maintenance

Maintains stormwater and roadways in Enid.



During 2018, staff graded 980 miles, patched 5,600 potholes, removed debris on 376 miles, mowed 9,600 acres, and used 339.54 tons of asphalt for road maintenance.



Technical Services

Maintenance, electrical services design, computer networking, and wi-fi



Technical Services experienced a busy year. Staff provided support for HVAC, plumbing, traffic control, system integration, welding, and fabrication. Staff successfully installed, relocated, repaired, replaced, and straightened numerous signs, crosswalks, handrails, sinks, and

plumbing throughout the City of Enid. Major installation services this year were: new traffic control detection systems, new traffic cabinets and risers, rapid flashing beacons, LED lighted street signs, new school beacon controls, and red light indication for police use.

CITY OF Enid



Enid is divided into six geographically defined areas called Wards. The registered voters of each Ward elect a Council member to represent their Ward, and the Mayor is elected by a vote of all eligible citizens of Enid. The Mayor and each Commissioner is elected to serve a four-year term and, as a body, is responsible for the hiring of a City Manager, who serves as the chief administrative official for the organization.