



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

PARK BOARD

NOTICE OF MEETING

Notice is hereby given that the Enid Park Board will meet in regular session at 1:30 p.m. on the 12th day of February, 2019, in Lower Level Conference Room in the basement of the City Administration Building, located at 401 W. Owen K. Garriott Road, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

PARK BOARD

1. CALL TO ORDER/ROLL CALL.
2. CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF JANUARY 8, 2019.
3. UPDATE ON PRE-EMERGENT SPRAYING.
4. UPDATE ON CROSSLIN PARK SOFTBALL FIELDS.
5. DISCUSS UPCOMING ACTIVITIES AT CHAMPION GYM.
6. DISCUSS RESERVATIONS FOR PRACTICE AT KELLET BALL FIELDS.
7. DISCUSS SIDEWALK DESIGN AT CROSSLIN PARK.
8. DISCUSS 2019 CULTURAL EVENT.
9. DISCUSS PARK MAINTENANCE AND IMPROVEMENTS AND MAKE ANY RECOMMENDATIONS.
10. PUBLIC COMMENTS.
11. ADJOURN.

Park Board Meeting

2.

Meeting Date: 02/12/2019

SUBJECT:

CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF JANUARY 8, 2019.

Attachments

Minutes

MINUTES OF REGULAR MEETING OF
THE PARK BOARD OF THE CITY OF ENID, OKLAHOMA,
HELD ON THE 8TH DAY OF JANUARY 2019

The Park Board of the City of Enid, County of Garfield, State of Oklahoma, met in regular meeting in the Lower Level Conference Room of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 1:30 P.M. on the 8th day of January 2019, pursuant to notice given by January 7, 2019 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 1:30 P.M. on the 7th day of January 2019.

Present: Jerry Allen; Mark Keefer; Jenna Spencer; ; Donald John; Tammy Wilson, City Commissioner, Ex-Officio; Tricia Mitchell

Absent: Mary McDonald

Also Present: Ron Janzen, City Commissioner
Kim Haley, Pool Manager
Cory Buller, Parks Foreman
Everett Glenn, Public Works Director
Erika Smith, Special Events Coordinator
Bryan Skaggs, Police Captain

CALL TO ORDER/ROLL CALL.

CONSIDER APPROVAL OF MINUTES OF THE REGULAR PARK BOARD MEETING OF DECEMBER 11, 2018.

Motion was made by Donald John, seconded by Jenna Spencer

AYE: , Donald John, Jenna Spencer, Jerry Allen, Mark Keefer, Tricia Mitchell, City Commissioner, Ex-Officio Tammy Wilson

Passed

UPDATE ON NEW MOUNTAIN BIKE TRAILS.

Bryan Skaggs presented information about the mountain bike trails that is located on 10th and Rupe in Enid. Bryan stated that he started the concept of the project in May of 2018 but about three weeks ago physical work began on the trails. All of the work is done by volunteers. Bryan has not asked for any money from the City, he has only asked for the land and any spare dirt that had no use elsewhere. As of right now there is about two and half miles that are ready to be put to use. The trail head begins at the entrance to the City of Enid Police Department firing range on Rupe and has functioning trails on the lower southwest corner of the property. The group has become members of the OEF (Oklahoma Earthbike Fellowship). This makes the group a charter member of the organization that is a 5013C and since they are a member it will save the group on insurance, accounting, all of the tax liabilities. Tricia Mitchell asked if there are trees that are in the area of the trails. Bryan explained that there are no trees in the two and a half miles of trails are laid out, it is primarily johnson grass, but some of the wooded areas will be developed for trails in the future. They were going to burn off the johnson grass but did not know how to so they had a builder who helped construct Lake McMurtry and Turkey Mountain in Tulsa come in to help clear the area and showed them how to build the trails into the terrain and how to

prevent erosion. By spring time they hope to have three and half to five miles total of bike trails completed. The project has a five to ten year plan and they are currently in phase one. Phase one is the initial perimeter trail set up of about five miles of trails. Phase two is to create the second dual slalom mountain bike trail in the state. There is an organization called NICA (National Interscholastic Cycling Association) which they are trying to partner with for grants that will fund the construction of a dual slalom course. Once that is completed they will start working on phase three, the interior trail that will be more for advanced biking. Tricia Mitchell asked about how this is being advertised. Bryan explained that is being primarily advertised through Facebook at the moment. Tricia Mitchell also asked if this trail is just for dirt bikes or four wheelers. Bryan stated that this trail is for non-motorized bicycles or runners only. Since the property is in a flood plain they can not dig into the property so they have to build up with dirt. Bryan explained that Everett Glenn with the City has come in with other employees to help bring in dirt and to move dirt where it is needed to build burms and obstacles for the trails. There is about 250 volunteer hours that have been put into the project already in the last three weeks. There are grants that are being applied for to help fund all of the construction and projects for this trail. The group hopes to expand the trails west to connect into the concrete walking trails in about seven to ten years. After that they would like to take the trails out east but the only issue with that is land purchasing, which they are not ready to get into yet. Ron Janzen asked how the trails are marked. Bryan explained that there are signs that are along the trails to help navigate through the established trails. Mark Keefer stated that he believes that the City should help create signage for the trails. Bryan stated that the group is very adamant on not asking the City for too much help on this project that the majority of the project would be funded through donations and grants. Mark went on to praise the work and the idea of the project and discussed the trails master plan and how it is being followed through. Bryan closed by stating that the bike trail is open, however, there is still a lot of construction that is going on and is trying to keep attendance low so that the trail can get packed down but it is not ready for mass groups of people.

UPDATE ON PLAYGROUND MULCHING.

Cory Buller discussed the resurfacing of the City's playgrounds with engineered wood fibers. Cory stated that Champlin, Glenwood and about half of La Masa park is completed. Crosslin and Glenwood meets all of the safety requirements for the resurfacing. Cory is working on quotes right now to order more wood fibers to finish La Masa park and start on Government Springs and Don Haskins. Jerry Allen asked if the material breaks down or scatters over time. Cory explained that it is both, weather breaks down and spreads out the material and activity on the material wears it down and spreads it out as well. It was discussed that playgrounds now have to meet certain standards and safety ratings and this makes upgrades and construction in general very expensive.

UPDATE ON THE CROSSLIN PARK SOFTBALL FIELDS.

Cory Buller stated that next week they will start adding sand and surfacing the Crosslin Park softball fields. There is sand that will be needed to fill in worn areas and to make sure there is a proper amount of sand to give the correct amount of bounce that is needed. The fence company has the west field completely done and are currently marking four dugouts, three have been completed and are working on the last dugout. Cory continued that the City will then go in and pour the concrete slab floors for the dugouts. If the weather is next next week the project should be completed. Jerry Allen asked if there is a chance that Crosslin could experience flooding or washouts. Cory stated that he does not believe that this would take place. Everett Glenn stated that measures were taken in the past to make sure that there is no flooding around the fields and that it would take a lot of rain to flood those areas.

UPDATE ON THE 2018 CHRISTMAS IN THE PARK EVENT AND DISCUSS THE PLANNING OF 2019 CHRISTMAS IN THE PARK.

Erika Smith stated that a group of City employees are going to meet later this week to start discussing the 2019 Christmas in the Park event. They are going to try to create a sponsorship plan to get the community involved. Jerry Allen stated that he brought this up for discussion due to past talks about having businesses sponsor themed lights like a waiving Santa or a light display. Jerry stated that it was discussed in the past on doing a light display on the south side of the park but lighting in those days was a very expensive feature. He thought that now with new technology that it would be cheaper and something that is more feasible to do. Jerry asked that if this event is going to try and grow into something bigger in the future, possibly having an area to drive through and view lights, and if there were to be a committee created to help pull everything together. Everett Glenn stated that the group has talked about doing the drive through effect and having those on the nights that the Saturday event is taking place. They would like to continue with the Saturday event because it was very hands on and kids really enjoyed the event. Tricia Mitchell asked if anyone has reached out to neighboring cities that do the same kind of events to get tips on what all is needed to make it successful. Tricia stated that there is a lot of work that has to go into these events. Everett mentioned that there are a lot of churches who have come to him and are extremely interested in volunteering next year. Tammy Wilson asked what the total cost was for Christmas in the Park. Everett explained that they budgeted fifteen thousand for the project and the actual cost was just under seventeen thousand dollars. Erika Smith explained that majority of the expenses were start up costs for items that will not need to be purchased again next year. Items such as generators, fencing materials, extension cords, have been saved and will be used again for future Christmas in the Park events. Erika also mentioned that for amount of people that attended the average cost per person was under seven dollars. After the internal meeting between city employees about the event they will start to arrange a committee for the event.

DISCUSS GAME NIGHTS AT CHAMPION GYM.

Kim Haley discussed that starting February 9th from 2pm to 4 pm they will have a family game night at Champion Gym. Right now they have the games Kerplunk and Uno. They are also working on building a checker board as they intend to build most of their games. They hope to have these events at least once a month at the gym or at other parks when the weather gets nicer. It will be during the winter formal for the schools, so kids will have something to do during the day. Kim also stated that they will a movie event at 1 pm on January 26th at Champion Gym that is hosted by 4RKids who will serve popcorn. They will be watching Coco which is a child and sensory friendly movie.

DISCUSS PRE-EMERGENT SPRAYING.

Cory Buller stated that they will start spraying within the next week to two. Once the chemicals arrive they will start on Crosslin Park. Crosslin is a very sandy park that has become covered in sand burrs that they are going to make a priority to contain. Cory believes that he has worked out a plan that should help cut down the amount of sand burrs in that park. There will be three times pre-emergent will be sprayed this season. The first spraying will start within the next week or two on a day when the winds are below ten miles per hour which are few and far between. They will do the second application in May and the last application will be around July. They are going to try a new approach of laying down old used carpet that should help cut down the amount of sand burrs.

DISCUSS NEW PLAYGROUND EQUIPMENT AT LIONS AND HOOVER PARKS.

Cory Buller presented packets from Playtime and Burke which are two playground companies. These packets showed different replacement options for playground equipment at Hoover and Lions Parks. Playtime submitted two options for both parks and Burke submitted one option for both parks. All members reviewed each of the packets for both of the parks. Everyone on the board stated that Burke

offered the best selection for the price for both parks. No motion was made to purchase but to simply get the boards opinion on the options.

DISCUSS CREATING A COMMITTEE FOR THE ENID SKATE PARK.

Jerry Allen brought this to attention to the board for discussion on location and specifics. It was discussed that the board likes the location of the park where it is now because of it being so close to the police department that it creates a safe place for the kids. Bryan Skaggs mentioned that just because it is right next to the police station does not mean it is the safest place for kids, it becomes a collection area for the smokers, drinkers, and drugs that is too close to the school. He believes it draws the wrong element too close to the school. Mark Keefer made the comment that kids will congregate in an alley or on a skate park, it does not matter where its at. Bryan mentioned that the police department does not have the man power or the time to be able to monitor the park when it is utilized the most. Tammy Wilson stated that as a parent she felt that it would be a better place for her child to stay at because it is a public park in the open that is right next to the police station. No decision was made on a location for the park and this topic will stay on the agenda for future discussion.

DISCUSS PARK MAINTENANCE AND IMPROVEMENTS AND MAKE ANY RECOMMENDATIONS.

Cory Buller stated that new slip resistant flooring was placed in the pool bath houses and walkways around Champlin Pool. Cory is also working on getting new ball field dirt for other fields that are around the City. The deck in front of the waterfall at Government Springs park was replaced. They are working on repainting pavilions at Berry and Phillips Park. The damaged equipment at ABC park have been replaced. The number one pavilion at Meadowlake park will have a new tin roof placed in about two weeks that will match the other pavilions. There is also a lot of fence repair and replacing at Government Springs South softball fields.

PUBLIC COMMENTS.

No public comments were made.

ADJOURN.

Meeting adjourned at 2:26 PM.

Park Board Meeting

7.

Meeting Date: 02/12/2019

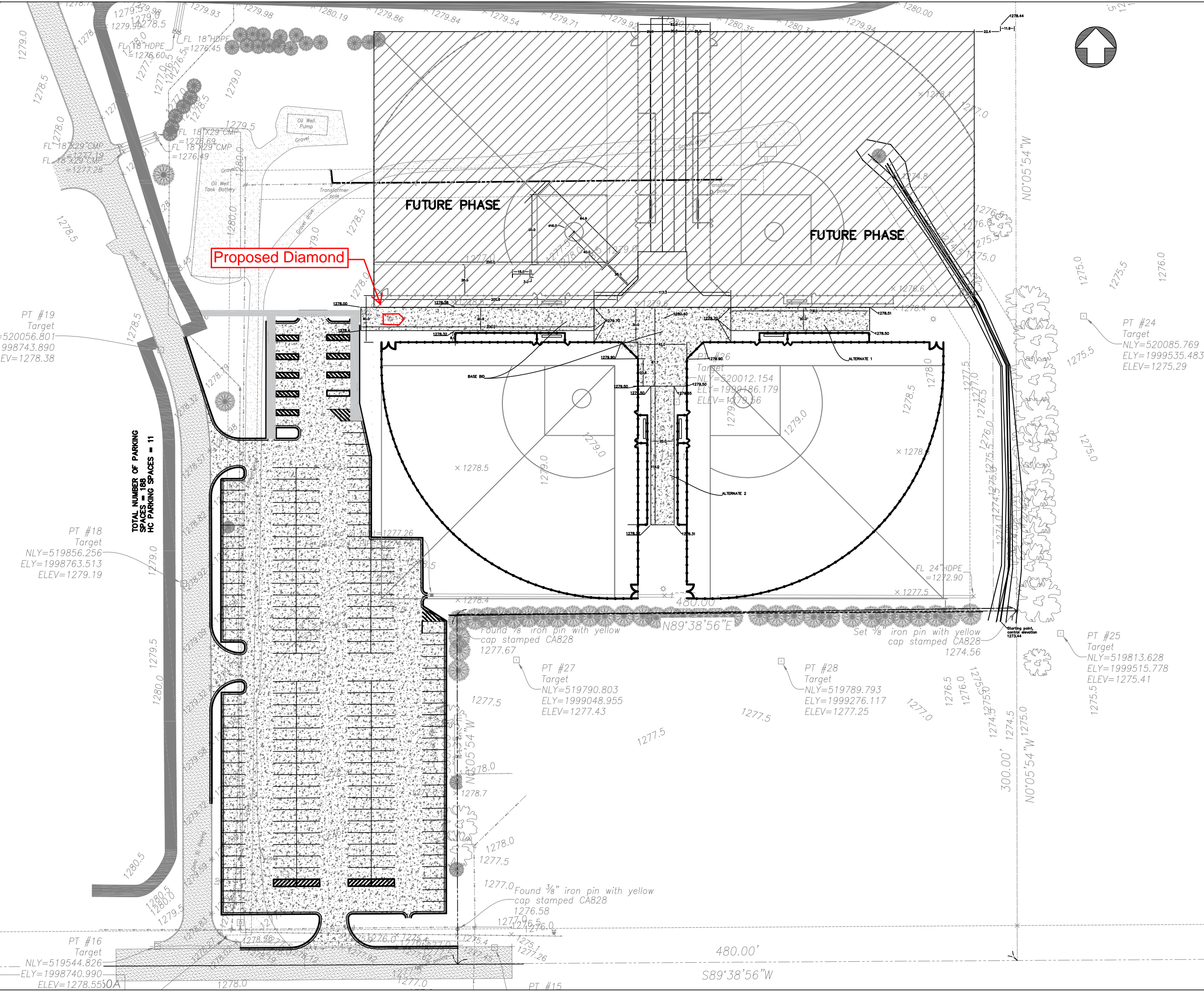
SUBJECT:

DISCUSS SIDEWALK DESIGN AT CROSSLIN PARK.

Attachments

Site Plan

Concrete



PT #19
Target
NLY=520056.801
ELY=1998743.890
ELEV=1278.38

PT #18
Target
NLY=519856.256
ELY=1998763.513
ELEV=1279.19

TOTAL NUMBER OF PARKING SPACES = 188
HC PARKING SPACES = 11

PT #27
Target
NLY=519790.803
ELY=1999048.955
ELEV=1277.43

PT #28
Target
NLY=519789.793
ELY=1999276.117
ELEV=1277.25

PT #25
Target
NLY=519813.628
ELY=1999515.778
ELEV=1275.41

PT #16
Target
NLY=519544.826
ELY=1998740.990
ELEV=1278.550A

PT #15

Proposed Diamond

FUTURE PHASE

FUTURE PHASE

N89°38'56"E

N0°05'54"W

N0°05'54"W

S89°38'56"W

PT #26
Target
NLY=520012.154
ELY=1999186.179
ELEV=1278.56

Found 1/8" iron pin with yellow cap stamped CA828
1277.67

Set 1/8" iron pin with yellow cap stamped CA828
1274.56

Found 3/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1278.49

Found 1/8" iron pin with yellow cap stamped CA828
1277.69

Found 1/8" iron pin with yellow cap stamped CA828
1277.28

Found 1/8" iron pin with yellow cap stamped CA828
1276.65

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58

Found 1/8" iron pin with yellow cap stamped CA828
1276.58



