



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

HISTORIC PRESERVATION COMMISSION

NOTICE OF MEETING

Notice is hereby given that the Enid Historic Preservation Commission will meet in regular session at 4:00 p.m. on the 7th day of March, 2019, in the Lower Level Conference Room in the basement of the City Administration Building, located at 401 W. Owen K. Garriott Road, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

HISTORIC PRESERVATION COMMISSION

1. CALL TO ORDER/ROLL CALL.
2. ADMINISTRATION.
 1. CONSIDER APPROVAL OF MINUTES OF THE REGULAR HISTORIC PRESERVATION COMMISSION MEETING OF DECEMBER 6, 2018.
 2. DISCUSS THE CERTIFIED LOCAL GOVERNMENTS (CLG) FUND ALLOCATION AND DETERMINE WHICH PROJECT TO UTILIZE THE FUNDS AND TAKE APPROPRIATE ACTION.
3. ADJOURN.

Historic Preservation Commission

2.1.

Meeting Date: 03/07/2019

Submitted By: Karla Ruther, Assistant City Planner

SUBJECT:

CONSIDER APPROVAL OF MINUTES OF THE REGULAR HISTORIC PRESERVATION COMMISSION MEETING OF DECEMBER 6, 2018.

BACKGROUND:

RECOMMENDATION:

PRESENTER:

Attachments

12-6-2018 Minutes

DRAFT

MINUTES OF REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF ENID, OKLAHOMA, HELD ON THE 6TH DAY OF DECEMBER 2018

The Historic Preservation Commission of the City of Enid, County of Garfield, State of Oklahoma, met in regular meeting in the Lower Level Conference Room of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 4:00 P.M. on the 6th day of December 2018, pursuant to notice given by December 5, 2018 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 4:00 P.M. on the 5th day of December 2018.

Present: Kingkini Arend; Christine Coffman; Todd Nahnsen; Cole Ream; Ronald Switzer

Absent: Jimmy Nicholas; Taylor Venus

Also Present: Karla Ruther, Assistant City Planner

CALL TO ORDER/ROLL CALL.

CONSIDER APPROVAL OF MINUTES OF THE REGULAR HISTORIC PRESERVATION COMMISSION MEETING OF AUGUST 2, 2018.

Motion was made by Ronald Switzer, seconded by Christine Coffman to approve the minutes.

AYE: Kingkini Arend, Christine Coffman, Todd Nahnsen, Cole Ream, Ronald Switzer

Passed

ADMINISTRATION.

CONSIDER THE NOMINATION OF THE ENID DOWNTOWN HISTORIC DISTRICT UPDATE AND BOUNDARY INCREASE TO THE NATIONAL REGISTER OF HISTORIC PLACES AND MAKE A RECOMMENDATION TO THE STATE HISTORIC PRESERVATION OFFICE.

Motion was made by Christine Coffman, seconded by Kingkini Arend to recommend approval to the State Historic Preservation Office.

Sara Werneke, National Register Program Coordinator State Historic Preservation Office made a presentation to the Commission and answered questions.

AYE: Kingkini Arend, Christine Coffman, Todd Nahnsen, Cole Ream, Ronald Switzer

Passed

NONE.

CERTIFICATE OF APPROPRIATENESS.

NONE.

ADJOURN.

Motion was made by Ronald Switzer, seconded by Christine Coffman to adjourn.

The meeting adjourned at 4:11 PM.

AYE: Kingkini Arend, Christine Coffman, Todd Nahnsen, Cole Ream, Ronald Switzer
Passed

Historic Preservation Commission

2.2.

Meeting Date: 03/07/2019

Submitted By: Karla Ruther, Assistant City Planner

SUBJECT:

DISCUSS THE CERTIFIED LOCAL GOVERNMENTS (CLG) FUND ALLOCATION AND DETERMINE WHICH PROJECT TO UTILIZE THE FUNDS AND TAKE APPROPRIATE ACTION.

BACKGROUND:

The State Historic Preservation Office (SHPO) has informed the City of Enid that an allocation of \$12,250 is available for the preservation program. This is a pass-through sub-grant from SHPO share of the US Department of Interior's Historic Preservation Fund (HPF). This is a grant which must be matched from nonfederal sources on a 60% federal and 40% nonfederal basis. The application is due Friday April 26, 2019.

RECOMMENDATION:

Consider which project to utilize the CLG funds.

PRESENTER:

Karla Ruther, Assistant City Planner.

Attachments

SHPO letter



Oklahoma Historical Society

Founded May 27, 1893

State Historic Preservation Office

Oklahoma History Center • 800 Nazih Zuhdi Drive • Oklahoma City, OK 73105-7917
(405) 521-6249 • Fax (405) 522-0816 • www.okhistory.org/shpo/shpom.htm

February 4, 2019

The Honorable Bill Shewey
The City of Enid
PO Box 1768
Enid, OK 73702

RE: Fiscal Year 2019 Certified Local Governments Fund Application

Dear Mayor Shewey:

We are pleased to inform you that the City of Enid has been allocated \$12,250 from the Federal Fiscal Year 2019 Certified Local Governments (CLG) Fund to foster development of your local historic preservation program. Funding for this program comes from the State Historic Preservation Office's share of the U.S. Department of Interior's Historic Preservation Fund. We have forwarded the application link located at <http://www.okhistory.org/shpo/clg.htm> to Ms. Karla Ruther of your staff. The completed application form is due in the State Historic Preservation Office by 5:00pm **Friday, April 26, 2019**. If your city decides not to apply for a grant this year, please inform our office at the earliest possible time before the application deadline so we may reallocate your share of the fund to other cities.

It is important to note that due to the ongoing debates in Congress about the federal budget, your CLG allocation shown above is subject to adjustment. As of the date of this letter, there has been no Fiscal Year 2019 grant made available to the SHPOs. Funding will not be available until a budget has been signed and the grant made available. Please use these numbers as a planning tool so that once a budget has been passed and the grant funds released, the subgrant process can begin without further delay.

In accordance with federal program requirements, this grant must be matched from nonfederal sources on a 60% federal/40% nonfederal basis. It is important to keep in mind that because funding from our program is limited, you may decide to overmatch the grant in order to accomplish your project(s) for this year. Because CLG cities may decide not to apply for all or only a portion of their allocation, additional funds may become available to you.

Please plan to attend the CLG workshop on March 6, 2019, from 1:30pm-4:00pm in the SHPO office. We will discuss any updates to the program and answer any questions you have at that time.

February 4, 2019
Mayor Shewey
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As always, we are available to discuss potential projects for inclusion in your grant application. If you have questions about the funds, or if we can be of assistance in any way, please do not hesitate to contact Shea J. Otley, Coordinator of the Certified Local Governments Program for Oklahoma, at 405/522-4485 or at sjotley@okhistory.org. We look forward to our continued working relationship in the coming year.

Sincerely,

A handwritten signature in black ink, appearing to read "Lynda Ozan", with a long horizontal flourish extending to the right.

Lynda Ozan
Deputy State Historic
Preservation Officer

LSO:jm

cc: Ms. Karla Ruther