



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

HISTORIC PRESERVATION COMMISSION

NOTICE OF MEETING

Notice is hereby given that the Enid Historic Preservation Commission will meet in regular session at 4:00 p.m. on the 11th day of July, 2019, in the Lower Level Conference Room in the basement of the City Administration Building, located at 401 W. Owen K. Garriott Road, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

HISTORIC PRESERVATION COMMISSION

1. CALL TO ORDER/ROLL CALL.
2. ADMINISTRATION.
 1. CONSIDER APPROVAL OF MINUTES OF THE REGULAR HISTORIC PRESERVATION COMMISSION MEETING OF JUNE 6, 2019.
3. CERTIFICATE OF APPROPRIATENESS.
 1. CONSIDER A CERTIFICATE OF APPROPRIATENESS TO REPLACE WINDOWS AND REPAIR PORCH AT 308 WEST OAK IN THE KENWOOD HISTORIC DISTRICT.
4. ADJOURN.

Historic Preservation Commission

2.1.

Meeting Date: 07/11/2019

Submitted By: Karla Ruther, Assistant City Planner

SUBJECT:

CONSIDER APPROVAL OF MINUTES OF THE REGULAR HISTORIC PRESERVATION COMMISSION MEETING OF JUNE 6, 2019.

BACKGROUND:

RECOMMENDATION:

PRESENTER:

Attachments

6-6-2019 draft minutes

DRAFT

MINUTES OF REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF ENID, OKLAHOMA, HELD ON THE 6TH DAY OF JUNE 2019

The Historic Preservation Commission of the City of Enid, County of Garfield, State of Oklahoma, met in regular meeting in the Lower Level Conference Room of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 4:00 P.M. on the 6th day of June 2019, pursuant to notice given by June 5, 2019 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 4:00 P.M. on the 5th day of June 2019.

Present: Whitney Hall; Jimmy Nicholas; Ronald Switzer; Rachel Tooman; Taylor Venus

Absent: Kingkini Arend; Todd Nahnsen

Also Present: Karla Ruther, Assistant City Planner

CALL TO ORDER/ROLL CALL.

CONSIDER APPROVAL OF MINUTES OF THE REGULAR HISTORIC PRESERVATION COMMISSION MEETING OF MAY 2, 2019.

Motion was made by Taylor Venus, seconded by Whitney Hall to approve the minutes.

AYE: Whitney Hall, Jimmy Nicholas, Ronald Switzer, Rachel Tooman, Taylor Venus

Passed

ADMINISTRATION.

NONE.

CERTIFICATE OF APPROPRIATENESS.

REMOVE FROM TABLE AND CONSIDER A CERTIFICATE OF APPROPRIATENESS TO INSTALL STUCCO AND PAINT WHITE AT 315 WEST OAK IN THE KENWOOD HISTORIC DISTRICT.

Motion was made by Taylor Venus, seconded by Ronald Switzer to remove the item from the table.

AYE: Whitney Hall, Jimmy Nicholas, Ronald Switzer, Rachel Tooman, Taylor Venus

Passed

Motion was made by Whitney Hall, seconded by Ronald Switzer to approve the Certificate of Appropriateness for the wood siding.

Julio Rodriguez presented the wood siding type to the Board.

AYE: Whitney Hall, Jimmy Nicholas, Ronald Switzer, Rachel Tooman, Taylor Venus
Passed

CONSIDER A CERTIFICATE OF APPROPRIATENESS TO INSTALL A STORAGE SHED AT 1215 WEST MAINE IN THE WAVERLEY HISTORIC DISTRICT.

Motion was made by Taylor Venus, seconded by Rachel Tooman to approve the Certificate of Appropriateness for the storage shed.

AYE: Whitney Hall, Jimmy Nicholas, Ronald Switzer, Rachel Tooman, Taylor Venus
Passed

CONSIDER A CERTIFICATE OF APPROPRIATENESS TO REPAIR THE BASEMENT WALL AT 1516 WEST CHEROKEE IN THE WAVERLEY HISTORIC DISTRICT.

Motion was made by Whitney Hall, seconded by Rachel Tooman to approve the Certificate of Appropriateness to repair the basement wall.

AYE: Whitney Hall, Jimmy Nicholas, Ronald Switzer, Rachel Tooman, Taylor Venus
Passed

NONE.

ADJOURN.

Motion was made by Taylor Venus, seconded by Whitney Hall to adjourn.

The meeting adjourned at 4:12 PM.

AYE: Whitney Hall, Jimmy Nicholas, Ronald Switzer, Rachel Tooman, Taylor Venus
Passed

Meeting Date: 07/11/2019

Submitted By: Karla Ruther, Assistant City Planner

SUBJECT:

CONSIDER A CERTIFICATE OF APPROPRIATENESS TO REPLACE WINDOWS AND REPAIR PORCH AT 308 WEST OAK IN THE KENWOOD HISTORIC DISTRICT.

BACKGROUND:

This request concerns 308 West Oak. The structure is an unknown type however a contributing structure to the Kenwood Historic District constructed circa 1906. The applicant is requesting to replace the windows and repair the front porch.

Section 11-10B-20 D 3 c. States: “**Certificate of Review Procedure.**”

The Historic Preservation Commission will use the following criteria when reviewing the application. The commission shall determine whether the application complies with:

1. **The purpose and intent of the designation ordinance.**
2. **The degree to which the proposed work may destroy or alter all or part of a resource.**
3. **The degree to which the proposed work would serve to isolate the resource from its historic or architectural surroundings or would introduce visual, audible, vibratory, or polluting elements that are out of character with the resource and its setting, or that adversely affect the physical integrity of the resource.**
4. **The compatibility of the building materials with the aesthetic and structural appearance of the resource, including, but not limited to, the consideration of texture, style, color, or the components and their combinations of elements such as brick, stone, concrete, shingle, wood or stucco.**
5. **The compatibility of the proposed design to the significant characteristics of the resource, including but not limited to, the consideration of harmony of materials, details, height, mass, proportion, rhythm, scale, setback shape, street, accessories and workmanship.**

The commission will apply the criteria listed above, based thereon, shall approve or disapprove the certificate of appropriateness.

RECOMMENDATION:

Consider the Certificate of Appropriateness.

PRESENTER:

Karla Ruther, Assistant City Planner.

Attachments

308 W Oak
C of A application
Window type
Decking material for porch

308 W. Oak- Unknown, c. 1906, CONTRIBUTING- This one-and-one-half-story home has a cross gabled roof with fishscale shingles on its front gable. The gable also features a small window in its center. There is a slope side chimney on the left side of this front gable also. The façade is symmetrical with a full length porch that wraps around the right side. The supports of the porch are rounded wooden columns with knee high railing in between.





Planning & Zoning Department
Chris Bauer, Planning Administrator
cbauer@enid.org
580-616-7217
PO Box 1768, 401 West Garriott
Enid OK 73702

Certificate of Appropriateness Application

(DUE to Community Development one week prior to Historic Preservation meeting)

For Historic Preservation meeting dates visit <http://www.enid.org/index.aspx?page=369>.

1. Job Address: 308 W. Oak Enid OK 73703
2. Legal Description of site: Lot 11 Block 13 Kenwood
3. Owner's name: Daniel and Brooke Canchola
 Address: 308 W. Oak Enid OK 73703
 Email Address: danielcanchola@gmail.com Telephone: 580-747-6268
 Cell phone number: 580-747-6268
4. Architect or Designer: _____
 Address: _____ Telephone: _____
5. Contractor: _____
 Address: _____ Telephone: _____
6. Use of Building (existing) Home
 (proposed) porch
7. Class of Work:
 - New
 - Addition
 - Alteration for Adaptive Use
 - Other Alteration
 - Conservation or Stabilization
 - windows Reconstruction
 - Rehabilitation
 - Restoration (paint)
 - Demolition
8. Describe as accurately as possible existing type and condition of structure and portions of structure: Home needing windows replaced
9. Describe work proposed and reasons such work is necessary or desired: replacing windows and fixing porch

10. Estimate of Valuation of Work: \$ \$10,000

11. Date of original construction if known: _____

12. Dates and type of subsequent construction on same property if known: _____

13. Existing Floor Area: 1800 square feet.

14. Estimate of project starting date: Aug 1st completion date: Sept 30th

15. Attached hereto, and made a part of the application, the following is submitted:

- _____ A completed building permit application;
- _____ Two copies of the site plan drawn to scale and dimensions showing all property lines, existing and proposed structures, the location of the proposed construction, driveways, parking, landscaping, fences and other man-made natural features on the property.
- _____ Two copies of the floor plan of all enclosed spaces showing windows, doors, etc.
- _____ Recent photographs of the structure and property.

16. I hereby certify that all of the above statements and the statements contained in all exhibits attached hereto and transmitted herewith are true and correct with my best knowledge and belief. All provisions of the laws and ordinances governing this type of work will be complied with whether specified herein or not, the granting of the Certificate does not presume to give authority to violate or cancel the provisions of any other State or local law regulating construction or the performance of construction.

 7-3-19
(Signature of Owner or Authorized Agent) Date

Application Accepted By: Karla Rutherford City of Enid, Oklahoma.

Date: 7/3/19

If you have any questions, please contact Community Development at (580) 616-7218
THANK YOU!



Window type



Decking material 1



Decking material 2