



**City of Enid**  
401 W. Owen K Garriott  
P.O. Box 1768  
Enid, Oklahoma 73702  
580-234-0400

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## BOARD OF COMMISSIONERS

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### NOTICE OF SPECIAL MEETING

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, will meet in special session at 12:00 p.m. on the 25<sup>th</sup> day of February 2011, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

#### MAYOR AND BOARD OF COMMISSIONERS SPECIAL MEETING

1. CALL TO ORDER/ROLL CALL.
2. A RESOLUTION AMENDING THE 2010-2011 CAPITAL IMPROVEMENT DEPARTMENT BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$1,700,000 FOR CONSTRUCTION MANAGEMENT AT RISK SERVICES FOR THE ENID RENAISSANCE PROJECT.

**BACKGROUND:** This is a companion item to items 3 and 6.1. The City is prepared to award and execute a contract for construction management at risk services with Flintco Constructive Solutions, LLC. This item will increase the Capital Improvement Department budget by \$1,700,000.00 to encumber the construction management at risk services. Funds will be transferred to the Capital Improvement Department from EMA to fund this item.

**PRESENTER:** Jerald Gilbert.

**ATTACHMENTS:** Resolution.

**RECOMMENDATION:** Approve.

3. **AWARD AND EXECUTE A CONSTRUCTION MANAGER AT RISK CONTRACT WITH FLINTCO CONSTRUCTIVE SOLUTIONS, LLC FOR THE ENID RENAISSANCE PROGRAM, PROJECT M-1109.**

**BACKGROUND:** On January 18, 2011 the City of Enid sent out a Request for Qualifications (RFQ) for Construction Manager at Risk services for the Enid Renaissance Program. Fifteen (15) firms responded. Five (5) firms were selected for interviews, which were conducted on February 7, 2011. On February 15, 2011 the City Commission selected Flintco Constructive Solutions, LLC, and authorized staff and Convergence Design to negotiate a Construction Manager at Risk contract.

A contract for Construction Manger at Risk Services has been negotiated with Flintco Constructive Solutions, LLC based on a \$20,000,000.00 construction budget for total Pre-construction Services, Overhead & Fee and General Conditions in an amount not to exceed \$1,689,600 (8.5%). In addition, Flintco has submitted an itemized listing and preliminary budget for the Project Requirements in the amount of \$470,789.00 (2.35%). The overall maximum cost is capped at \$2,160,389 (10.8%). The current industry standard ranges from 10% to13%.

Funding for this project will come from the Capital Improvement Fund.

**PRESENTER:** Chris Bauer, AIA, Planning Administrator.

**ATTACHMENT:** General Conditions, Project Requirements and Project Timeline. Contract is on file in the office of the City Clerk.

**RECOMMENDATION:** Approve contract with Flintco Constructive Solutions, LLC.

4. **RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.**

-AGENDA-

5. **TRUSTEES OF THE ENID MUNICIPAL AUTHORITY SPECIAL MEETING.**

6. **ENID MUNICIPAL AUTHORITY SPECIAL MEETING.**

- 6.1 **A RESOLUTION INCREASING THE 2010-2011 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY IN THE AMOUNT OF \$1,700,000.00.**

**BACKGROUND:** This is a companion to items 3 and 6.1. This item will increase the EMA Operations Department fiscal plan by \$1,700,000.00 to fund the Flintco Constructive Services, LLC contract. Funds will be transferred to the Capital Improvement Fund and are available from the EMA fund balance.

**PRESENTER:** Jerald Gilbert.

**ATTACHMENTS:** Resolution.

**RECOMMENDATION:** Approve.

7. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.
8. PUBLIC DISCUSSION.
9. ADJOURN.