NOTICE OF <u>SPECIAL</u> MEETING of the FIRE DEPARTMENT CIVIL SERVICE COMMISSION of the CITY of ENID, OKLAHOMA

NOTICE, is hereby given that the Board of the Fire Department Civil Service Commission of the City of Enid, Oklahoma, will meet in a <u>Special Meeting</u> at 3:30 P.M. on Tuesday, the 22ND day of March, 2011, in the Meeting Room of the Central Fire Station of the City of Enid, Oklahoma, located at 410 W. Garriott Road, Enid, Oklahoma, and the Agenda for said Special Meeting is as follows:

- AGENDA -

- 1. Call to order
- 2. Roll Call
- 3. Approval of minutes from Regular Meeting held on February 2nd, 2011.
- 4. Consider convening into Executive Session pursuant to 25 Okla. Statute §307(B)(1), "employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee", to conduct oral interviews for promotional examinations for the position of Fire Lieutenant, evaluate and tabulate results of the written examinations, rank eligible candidates, and establish a list of eligibles for the position of Lieutenant in accordance with the Enid Fire Civil Service Charter, Article IV, §B.8.1.
- 5. Reconvene into special session to approve results of the promotional examination and to authorize the Secretary of the Fire Civil Service Commission to post the list of eligibles, and take any other necessary action thereto.
- 6. Adjourn.