



**City of Enid**  
401 W. Owen K Garriott  
P.O. Box 1768  
Enid, Oklahoma 73702  
580-234-0400

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## BOARD OF COMMISSIONERS

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### NOTICE OF SPECIAL MEETING

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, will meet in special session at 12:00 p.m. on the 28<sup>th</sup> day of April 2011, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

#### MAYOR AND BOARD OF COMMISSIONERS SPECIAL MEETING

1. CALL TO ORDER/ROLL CALL.
2. A RESOLUTION AMENDING THE 2010-2011 CAPITAL IMPROVEMENT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$20,000,000.00 FOR THE CAPITAL IMPROVEMENT DEPARTMENT TO INCREASE THE 2010-2011 APPROPRIATED AMOUNTS FOR THE CITY OF ENID, OKLAHOMA.

**BACKGROUND:** This is a companion item to 3 and 10.1. The City of Enid is ready to award a Guaranteed Maximum Price (GMP) for the downtown Renaissance project. The appropriation requested is \$20,000,000.00 in order to fund the project.

Funds are available to appropriate from the Capital Improvement Fund balance. The funds will be transferred from the Enid Municipal Authority Operations department.

**PRESENTER:** Jerald Gilbert.

**ATTACHMENTS:** Resolution.

**RECOMMENDATION:** Approve.

3. **APPROVE AND EXECUTE THE GUARANTEED MAXIMUM PRICE AMENDMENT TO THE CONSTRUCTION MANAGER AT RISK CONTRACT BETWEEN FLINTCO, LLC., AND THE CITY OF ENID, IN THE AMOUNT OF \$20,000,000.00 FOR THE CONSTRUCTION OF THE ENID RENAISSANCE PROJECT, M-1109.**

**BACKGROUND:** This is a companion to items 2 and 9.1. Flintco Constructive Solutions, LLC., has prepared a Guaranteed Maximum Price (GMP) for the Enid Renaissance Project that includes a new event center and renovation of Convention Hall based on design development drawings prepared by Convergence Design and approved by the Commission on April 5, 2011. The GMP is the maximum amount the project will cost.

**PRESENTER:** Chris Bauer.

**ATTACHMENT:** Guaranteed Maximum Price Amendment.

**RECOMMENDATION:** Approve.

4. **A RESOLUTION AMENDING THE 2010-2011 CAPITAL IMPROVEMENT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$109,000.00 FOR THE CAPITAL IMPROVEMENT DEPARTMENT TO INCREASE THE 2010-2011 APPROPRIATED AMOUNTS FOR THE CITY OF ENID, OKLAHOMA.**

**BACKGROUND:** This is a companion to item 5. The City of Enid is ready to award and execute the asbestos removal from Convention Hall. Funding in the amount of \$109,000.00 is needed to appropriate for the project.

Funds are available to appropriate from the Capital Improvement Fund balance.

**PRESENTER:** Jerald Gilbert.

**ATTACHMENTS:** Resolution.

**RECOMMENDATION:** Approve.

5. **AWARD AND EXECUTE A CONTRACT WITH AMX ENVIRONMENTAL L.P., FOR THE ASBESTOS REMOVAL FROM CONVENTION HALL, PROJECT NO. M1109-B3.**

**BACKGROUND:** The intent of this project is to have the asbestos safely removed from Convention Hall prior to renovations of the building as part of the Enid Renaissance Project.

The bid package was mailed to six (6) possible contractors with six (6) bids being received;

AMX Environmental of Dallas, TX	\$109,000.00
Abatement Systems, Inc. of Broken Arrow, OK	\$129,884.00
Environmental Action of Tulsa	\$137,276.00
Tec-An of Oklahoma City	\$185,575.00
Basin Environmental & Safety Tech	\$189,900.00
Cactus Systems, Inc. of Forth Worth, Texas	\$202,900.00

Marshall Environmental Management, Inc., the Project Manager, estimated the cost of the work at be approximately \$135,000.00 and has recommended AMX Environmental as the contractor. AMX Environmental can begin within 10 days of the notice to proceed and will complete the work within 90 days.

**PRESENTER:** Chris Bauer.

**ATTACHMENTS:** Bid Tabulation and Project Duration Letter. Contract is on file in the office of the City Clerk.

**RECOMMENDATION:** Award contract to AMX Environmental L.P., in the amount of \$109,000.00.

6. **AN EMERGENCY RESOLUTION ADOPTING THE FY 2011 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAMS, AUTHORIZING THE MAYOR TO SUBMIT THE PLAN TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.**

**BACKGROUND:** The City of Enid, as an entitlement city for the receipt of CDBG funds, is required to submit an annual action plan for expenditure of funds to the Department of Housing and Urban Development (HUD). The amount of CDBG funds available to the City of Enid is determined by a formula administered by HUD. The FY-11 CDBG allocation is \$518,801.00 with an additional \$33,171.26 available from reallocated funds and \$30,043.46 of Administration funds that will be reallocated to help fund projects that would not have been otherwise funded, reallocation of these Administration funds will not interfere with the functionality of the CDBG Department and will adhere to any and all HUD mandates and regulations. The CDBG Funding Committee met and made a funding recommendation on March 3, 2011. Notice of availability of the proposed plan was published on March 19, 2011. During the City Commissioner meeting April 5, 2011, a public hearing was held regarding the 2011 Action Plan and verbal comments were received. Today,

the City Commission will decide how to allocate the funds and make final approval.

**PRESENTER:** Stephanie Carr.

**ATTACHMENT:** FY-2011 Recommended Activities, 2011 Annual Action Plan Resolution, and form HUD-424. The 2011 Action Plan is available for review in the CDBG Department and in the Office of the City Clerk.

**RECOMMENDATION:** Approve 2011 Action Plan with Emergency.

7. **ADJOURN TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.**

**-AGENDA-**

8. **TRUSTEES OF THE ENID MUNICIPAL AUTHORITY SPECIAL MEETING.**

9. **ENID MUNICIPAL AUTHORITY SPECIAL MEETING.**

9.1 **A RESOLUTION INCREASING THE 2010-2011 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY IN THE AMOUNT OF \$20,000,000.00**

**BACKGROUND:** This is a companion to items 2 and 3. The City of Enid is ready to award a Guaranteed Maximum Price (GMP) for the downtown Renaissance project. Funding in the amount of \$20,000,000.00 is needed to appropriate to fund the project. Funds are available to appropriate from the Enid Municipal Authority 1% sales tax bank account. The funds will be transferred to the Capital Improvement Department for encumbering and expenditure.

**PRESENTER:** Jerald Gilbert.

**ATTACHMENTS:** Resolution.

**RECOMMENDATION:** Approve.

10. **ADJOURN.**