



**City of Enid**  
401 W. Owen K Garriott  
1768 P.O. Box  
Enid, Oklahoma 73702  
580-234-0400

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## BOARD OF COMMISSIONERS

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### NOTICE OF RESCHEDULED REGULAR MEETING

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, will meet in rescheduled regular session at 6:30 p.m. on the 2<sup>nd</sup> day of May 2011, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

**MAYOR AND BOARD OF COMMISSIONERS RESCHEDULED REGULAR MEETING**

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. MINUTES OF REGULAR MEETING OF APRIL 19, 2011.
5. AWARDS, PRESENTATIONS, AND ORGANIZATIONAL BUSINESS.
  - 5.1 CONDUCT INSTALLATION OF NEWLY ELECTED CITY OFFICIALS.

**BACKGROUND:** Municipal Court Judge, Jim Long, will present certificates of election results and administer the oath of office to the following Mayor and Commissioners:

Bill Shewey	Mayor
Ron Janzen	Commissioner, Ward 1
Mike Stuber	Commissioner, Ward 2
Tammy Wilson	Commissioner, Ward 5

**5.2 PRESENTATION OF PLAQUES BY THE CITY MANAGER TO THE FOLLOWING:**

John Criner	Mayor
James Crabbs	Commissioner, Ward 1
Don Rose	Commissioner, Ward 2
Larry Brummal	Commissioner, Ward 5

**6. HEARINGS.**

**6.1 NONE.**

**7. COMMUNITY DEVELOPMENT.**

**7.1 NONE.**

**8. ADMINISTRATION.**

**8.1 CONSIDER REJECTION OF ALL BIDS AND AUTHORIZE STAFF TO READVERTISE THE CITY OF ENID ADMINISTRATIVE BUILDING FLOOR RENOVATION, PROJECT NO. M-1107A.**

**BACKGROUND:** This project will replace the 1st and 2nd level flooring of the City of Enid Administrative Building. The existing parquet flooring is deteriorated and retains little usable value. Also, existing carpeted areas are showing distress and are past their design life.

Bids were taken to replace the existing parquet flooring with terrazzo flooring and replace the existing carpet with new carpet. The project was divided into two (2) separate base bids for terrazzo and carpet, respectively.

Scott Rice, Oklahoma City, Oklahoma, submitted a form other than the required proposal form on two (2) base bids as follows:

Terrazzo flooring	\$60,277.78
Carpet and tile flooring	\$59,885.44

This failure to utilize the required proposal form resulted in it being rejected.

No other bids were received.

**PRESENTER:** Robert Hitt.

**ATTACHMENTS:** Canvass of Bids.

**RECOMMENDATION:** Reject all bids and authorize staff to readvertise for bids.

- 8.2 A RESOLUTION AMENDING THE 2010-2011 CHEROKEE STRIP CONFERENCE CENTER FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$240,000.00 FOR THE CHEROKEE STRIP CONFERENCE CENTER DEPARTMENT TO INCREASE THE 2010-2011 APPROPRIATED AMOUNTS FOR THE CITY OF ENID, OKLAHOMA.

**BACKGROUND:** Additional appropriations need to be made to account for increased hotel taxes, county hotel tax payments and Cherokee Strip Conference Center (CSCC) rental revenue for the Cherokee Strip Conference Center FY 2010-2011 Budget. This item will appropriate \$120,000.00 in increased hotel taxes as well as \$120,000.00 in rental revenue for a total appropriation of \$240,000.00 for the remainder of the fiscal year.

**PRESENTER:** Jerald Gilbert.

**ATTACHMENTS:** Resolution.

**RECOMMENDATION:** Approve.

## 9. CONSENT.

- 9.1 CONSIDER AWARD OF CONTRACT FOR HOOVER PARK RESTROOM CONSTRUCTION, M-0901H AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.

**BACKGROUND:** Hoover Park has been a huge success and is experiencing a significant increase in usage at the splash pad. When the splash pad was constructed staff agreed to bring forth necessary enhancements, including restrooms, as usage was confirmed. This project will construct a restroom building at Hoover Park which is now clearly justified.

Two (2) bids were received with the lowest responsible bid submitted by D.C. Bass & Sons Construction Company, Enid, Oklahoma. Their bid was \$64,535.00, with a contract time of 75 calendar days.

Funding for this project is from the Capital Improvement Fund.

**PRESENTER:** Robert Hitt.

**ATTACHMENTS:** Canvass of Bids.

**RECOMMENDATION:** Award contract to D.C. Bass & Sons Construction Company in the amount of \$64,535.00, and authorize the Mayor to execute all contract documents after review by the City Attorney.

**9.2 ACCEPT OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) SANITARY SEWER LINE CONSTRUCTION PERMIT FOR PRAIRIE VIEW ELEMENTARY SCHOOL, PROJECT S-1109A.**

**BACKGROUND:** ODEQ approved a permit to construct 2,629 linear feet of 10-inch PVC sanitary sewer line and appurtenances to serve Prairie View Elementary School, on West Willow Road, from one-half mile west of Oakwood Road to Garland Road. Upon acceptance of Permit No. SL000024110284 by the Commission, it will be recorded as permanent record.

**PRESENTER:** Robert Hitt.

**ATTACHMENTS:** None. Permit is on file in the Office of the City Clerk.

**RECOMMENDATION:** Approve.

**9.3 AMENDMENT NO. 2 WITH ENVIROTECH ENGINEERING & CONSULTING, INC. FOR INSPECTION SERVICES ON THE ADVANCED WATER METER INFRASTRUCTURE (AMI) PROJECT W-0915B.**

**BACKGROUND:** The Advanced Water Meter Infrastructure (AMI) project involves the replacement of over 19,000 meters throughout the City. The project also includes the repair and replacement of up to 10% of all water meter vaults or settings, placement of data collectors, and testing and right-sizing of large meters.

The original contract with Envirotech provided for inspection services for six (6) months in the amount of \$134,000.00. In February 2011, Amendment No. 1, in the amount of \$80,000.00, provided 1,455 man-hours of inspection time.

Amendment No. 2, in the amount of \$55,114.00, will provide approximately 1,002 additional man-hours of inspection services through June, 2011. It is important to maintain a high level of inspections at this critical time of project completion.

Amendment No. 2 is funded from the Water Capital Improvement Fund and will be reimbursed by the ODEQ loan proceeds.

**PRESENTER:** Robert Hitt.

**ATTACHMENTS:** None. Amendment No. 2 is on file in the Office of the City Clerk.

**RECOMMENDATION:** Approve Amendment No. 2 with Envirotech Engineering & Consulting, Inc.

**9.4 ACCEPT OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) WATER LINE CONSTRUCTION PERMIT FOR WEST BROADWAY WATER LINE RELOCATION, W-1113A.**

**BACKGROUND:** ODEQ approved a permit to construct 33 linear feet of 4-inch PVC, 28 linear feet of 6-inch PVC and 2,638 linear feet of 12-inch PVC water line and appurtenances on West Broadway from Buchanan Street to Van Buren Street. Upon acceptance of Permit No. WL000024110164 by the Commission, it will be recorded as permanent record.

**PRESENTER:** Robert Hitt.

**ATTACHMENTS:** None. Permit is on file in the Office of the City Clerk.

**RECOMMENDATION:** Approve.

**9.5 APPROVAL OF CLAIMS IN THE AMOUNT OF \$3,363,574.68.**

**ATTACHMENT:** List of claims.

**RECOMMENDATION:** Approve.

**10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.**

**-AGENDA-**

**11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY RESCHEDULED REGULAR MEETING.**

**12. ENID MUNICIPAL AUTHORITY RESCHEDULED REGULAR MEETING.**

**12.1 APPROVAL OF CLAIMS IN THE AMOUNT OF \$81,959.30.**

**ATTACHMENT:** List of claims.

**RECOMMENDATION:** Approve.

**13. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.**

**-AGENDA-**

**14. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY RESCHEDULED REGULAR MEETING.**

15. ENID ECONOMIC DEVELOPMENT AUTHORITY RESCHEDULED REGULAR MEETING.

15.1 APPROVAL OF CLAIMS IN THE AMOUNT OF \$5,250.00.

ATTACHMENT: List of Claims.

RECOMMENDATION: Approve.

16. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.

17. PUBLIC DISCUSSION.

18. ADJOURN.