

The City of Enid Sidewalk Repair Partnership Program Outline of Application Process

APPLICATION: Acceptance is contingent upon the availability of matching funds and priority will be given to applications on the basis of the condition of the sidewalk, the need, and the scope of the project. Work that will result in a general improvement to pedestrian access, rather than provide only a localized benefit will be given priority. Landowners are encouraged to consider making an area wide application where appropriate.

QUALIFICATIONS: To qualify¹, the property must be located within City limits and have or have been developed with sidewalks, or the properties on either side of the subject property have or have been developed with sidewalks.

INSPECTION OF SITE: The City will inspect and photograph the sidewalk location sites to determine qualifications, condition, and limits of the project.

ESTIMATE OF COSTS: The City will then work-up a cost estimate for the sidewalk repair, and provide a Final Estimate to the property owner(s). Owners can then agree with the Final Estimate, (in order to be included in the program and proceed to the next steps); or, Non-Acceptance, (to withdraw from the program.) The City assumes 100% cost of any ADA compliance, where applicable. Residents are encouraged to seek their own estimates for work done on the non-participating portions, such as retaining walls.

APPROVAL: Final determination for approval of each sidewalk location will be made by the City of Enid after completion of the application process above, based on funds available, condition of the sidewalk, and priority of need.

AGREEMENT: After the City receives agreement of the Final Estimates, we send out Request for Proposals to contractors for the best possible proposal. Then "Actual Costs" are calculated, and may be less (or more) than the Final Estimate. An Official Agreement Form will then be sent with the Actual Cost, along with an Invoice.

INVOICE: Payment in full is requested within two (2) weeks of the Invoice date in order to schedule work. Any resident in the program can still withdraw in writing at this stage.

LIEN AND LOAN AGREEMENT: There is an option to pay with a Lien and Loan Agreement and have the cost assessed against the property to be paid back as provided for by the state as a sidewalk assessment/or as lien.

SCHEDULE OF WORK: The work is scheduled to begin once all Invoices are paid. Work progress may be subject to the weather or other construction interferences. The City officiates inspection of these projects from start to finish, and ensures ADA compliance where applicable.

FINAL INSPECTION: The City will schedule a final inspection of the work with the property owner before recommending final acceptance of the work.

¹ See Criteria for Qualifications on Application.