



City of Enid
401 W. Owen K Garriott
P.O. Box 1768
Enid, Oklahoma 73702
580-234-0400

BOARD OF COMMISSIONERS

NOTICE OF REGULAR MEETING

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, will meet in regular session at 6:30 p.m. on the 2nd day of August 2011, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS REGULAR MEETING

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. CONSIDER APPROVAL OF MINUTES OF REGULAR MEETING OF JULY 19, 2011.
5. AWARDS, PRESENTATIONS, AND ORGANIZATIONAL BUSINESS.
 - 5.1 PRESENT PET AVAILABLE FOR ADOPTION AT THE CITY ANIMAL SHELTER.
 - 5.2 EMPLOYEE SERVICE PRESENTATIONS.

6. HEARINGS.

- 6.1 CONDUCT A HEARING TO REZONE PROPERTY FOR LOTS ONE (1), TWO (2), THREE (3), FOUR (4), FIVE (5), AND THE NORTH TWENTY (20) FEET OF LOT SIX (6), BLOCK SIXTEEN (16), MIDWAY ADDITION FROM “R-3” RESIDENTIAL MOBILE HOME NEIGHBORHOOD DISTRICT TO “C-3” GENERAL COMMERCIAL DISTRICT, AND AMEND LAND USE FROM LOW INTENSITY RESIDENTIAL TO MEDIUM INTENSITY COMMERCIAL.**

BACKGROUND: This is a companion to Items 7.1 and 7.2. This Item involves the property located in the 2600 Block of North Jackson on the west side of the street. The request is to rezone the property from “R-3” Residential Mobile Home Neighborhood District to “C-3” General Commercial District, and amend land use from Low Intensity Residential to Medium Intensity Commercial. The mobile homes located on Lots One (1), Two (2), and Three (3), and the residence located on the balance of lots will be removed and replaced with mini storage buildings.

The zoning pattern surrounding this request includes “C-3” to the north, south, and west, and “C-3” and “R-3” to the east across the street.

The Enid Metropolitan Area Planning Commission recommended approval at the July 18, 2011 regular meeting.

PRESENTER: Chris Bauer.

ATTACHMENTS: Location map.

RECOMMENDATION: Approve.

- 6.2 CONDUCT A PUBLIC HEARING REGARDING THE SUBMISSION OF THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE 2010 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR.**

BACKGROUND: This is a companion to Item 7.3. The City of Enid is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) to the Department of Housing and Urban Development (HUD) within ninety (90) days of the close of the program year. The CAPER was prepared and made available for public inspection July 18, 2011. After a fifteen-day comment period, the City of Enid will submit the report and a narrative of public comments received during the comment period and from tonight’s public hearing to HUD. The CAPER is due before September 30, 2011.

PRESENTER: Stephanie Carr.

ATTACHMENTS: The CAPER is available for review in the Office of the City Clerk.

RECOMMENDATION: Conduct public hearing.

7. COMMUNITY DEVELOPMENT.

- 7.1 CONSIDER APPROVAL OF RESOLUTION FOR A LAND USE AMENDMENT FOR PROPERTY DESCRIBED AS LOTS ONE (1), TWO (2), THREE (3), FOUR (4), FIVE (5) AND THE NORTH TWENTY (20) FEET OF LOT SIX (6), BLOCK SIXTEEN (16), MIDWAY ADDITION FROM LOW INTENSITY RESIDENTIAL DESIGNATION TO MEDIUM INTENSITY COMMERCIAL DESIGNATION.**

BACKGROUND: This is a companion to Items 6.1 and 7.2. This Item involves the property located in the 2600 block of North Jackson on the west side of the street. The request is to change the land use from a Low Intensity Residential Designation to a Medium Intensity Commercial Designation. The mobile homes located on Lots One (1), Two (2), and Three (3), and the residence located on the balance of lots will be removed and replaced with mini storage buildings.

The proposed amendment is consistent with the overall intent of the plan, results in an improved plan, and achieves the plan goal of infill.

The Enid Metropolitan Area Planning Commission recommended approval at the July 18, 2011 regular meeting.

PRESENTER: Chris Bauer.

ATTACHMENTS: Land Use Map and Resolution.

RECOMMENDATION: Approve.

- 7.2 CONSIDER AN ORDINANCE TO REZONE PROPERTY DESCRIBED AS LOTS ONE (1), TWO (2), THREE (3), FOUR (4), FIVE (5), AND THE NORTH TWENTY (20) FEET OF LOT SIX (6), BLOCK SIXTEEN (16), MIDWAY ADDITION FROM “R-3” RESIDENTIAL MOBILE HOME DISTRICT TO “C-3” GENERAL COMMERCIAL DISTRICT.**

BACKGROUND: This is a companion to Items 6.1 and 7.1. This is a request to rezone the property from “R-3” Residential Mobile Home Neighborhood District to “C-3” General Commercial District.

The zoning pattern surrounding this request includes “C-3” to the north, south, and west, and “C-3” and “R-3” to the east across the street.

PRESENTER: Chris Bauer.

ATTACHMENTS: Ordinance is on file in the Office of the City Clerk.

RECOMMENDATION: Approve.

7.3 CONSIDER RESOLUTION TO ALLOW THE SUBMISSION OF THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE 2010 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR.

BACKGROUND: This is a companion to Item 6.2. The City of Enid is required to submit a Consolidated Annual Performance and Evaluation Report to the U.S. Department of Housing and Urban Development (HUD) within ninety (90) days of the close of the program year. The report was prepared and made available for public inspection July 18, 2011. It will be submitted after the fifteen (15) day comment period, which expires August 3, 2011 at 2:00 P.M.

PRESENTER: Stephanie Carr.

ATTACHMENTS: Resolution. The CAPER is available for review in the Office of the City Clerk.

RECOMMENDATION: Approve.

8. ADMINISTRATION.

8.1 NONE.

9. CONSENT.

9.1 APPROVE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT'S FUNDING APPROVAL AGREEMENT FOR FY-2011 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING IN THE AMOUNT OF \$518,812.

BACKGROUND: The City of Enid, as an entitlement community for receipt of Community Development Block Grant (CDBG) funding, received a 2011 allocation of \$518,812.00. An Annual Action plan was sent to the Department of Housing and Urban Development (HUD) for review in May 2011 to set forth the activities to be funded with the allocation. To receive the 2011 funds, the City of Enid must execute a grant funding approval and agreement with HUD.

PRESENTER: Stephanie Carr.

ATTACHMENTS: HUD-7082 Funding Approval/Agreement.

RECOMMENDATION: Approve.

- 9.2 **AUTHORIZE SUBMITTAL OF APPLICATION FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (GRANT # 2011-DJ-BX-2182) FROM THE BUREAU OF JUSTICE ASSISTANCE IN THE AMOUNT OF \$22,126.00.**

BACKGROUND: The Bureau of Justice Assistance (BJA) has approved a possible allocation of \$22,126.00 to the City of Enid and Garfield County. Prior to submission, the governing body of the municipality must approve the application for the allotment and proposed uses. The allocation will be divided by a mutual agreement between the City of Enid Police Department and the Garfield County Sheriff's Office as required by BJA. If approved, the City of Enid will receive \$15,488.20, and Garfield County will receive \$6,637.80.

ATTACHMENTS: Grant Program Narrative and Budget Narrative for Enid Police Department Allocation.

RECOMMENDATION: Approve and submit application.

- 9.3 **CONSIDER AN AGREEMENT WITH GRAND OPERATING, INC. TO PLACE FOUR AND ONE HALF INCH (4.5") STEEL GAS PIPELINE BY BORING IN CITY OF ENID RIGHT-OF-WAY.**

BACKGROUND: Grand Operating, Inc. has submitted an application for a Right-Of-Way Crossing Permit to install a four and one half inch (4.5") steel gas pipeline to serve as a flow line to carry gas. This requires a directional bore crossing at Oxford Avenue approximately one hundred thirty-three feet (133') east of the intersection of 3rd Street and Oxford Avenue.

PRESENTER: Robert Hitt.

ATTACHMENTS: Location Map. Agreement is on file in the Office of the City Clerk.

RECOMMENDATION: Approve.

- 9.4 **CHANGE ORDER NO. 1 AND PROJECT ACCEPTANCE FOR THE STORM DRAIN REPAIR AT 2217 NORTH 4TH STREET, PROJECT F-1103A.**

BACKGROUND: North Central Construction was contracted to repair the storm drain line located on North 4th Street, from 2217 North 4th Street to 2003 North 4th Street. The work has been completed, and a three (3) year maintenance bond was included in this contract.

This Change Order will eliminate the Owner's and Protective Liability Insurance in the deduct amount of \$800.00, for a total revised contract amount of \$48,547.00.

This project was funded from the Storm Water Fund.

PRESENTER: Robert Hitt.

ATTACHMENTS: None. Change Order No. 1 is on file in the Office of the City Clerk.

RECOMMENDATION: Approve Change Order No. 1 and accept project.

9.5 ACCEPTANCE OF PROJECT R-1102C, CONSTRUCTION OF THE MAINE STREET AND INDEPENDENCE AVENUE AMERICANS WITH DISABILITIES ACT RAMPS.

BACKGROUND: Hembree and Hodgson Construction, LLC. was contracted to construct the Americans with Disabilities Act (ADA) ramps on East Maine Street and North Independence Avenue. Fifty-one (51) ramps were constructed. A three (3) year maintenance requirement was included in the contract.

This project was funded from the Street Improvement Fund.

PRESENTER: Robert Hitt.

ATTACHMENTS: None.

RECOMMENDATION: Accept project.

9.6 APPROVAL OF CLAIMS IN THE AMOUNT OF \$799,691.58.

ATTACHMENTS: List of claims.

RECOMMENDATION: Approve.

10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.

-AGENDA-

11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY REGULAR MEETING.

12. ENID MUNICIPAL AUTHORITY REGULAR MEETING.

12.1 APPROVAL OF CLAIMS IN THE AMOUNT OF \$124,160.89.

ATTACHMENTS: List of claims.

RECOMMENDATION: Approve.

13. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.

-AGENDA-

14. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.

15. ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.

15.1 APPROVAL OF CLAIMS IN THE AMOUNT OF \$696,818.00.

ATTACHMENTS: List of Claims.

RECOMMENDATION: Approve.

16. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.

17. PUBLIC DISCUSSION.

19. ADJOURN.