NOTICE OF <u>SPECIAL</u> MEETING of the FIRE DEPARTMENT CIVIL SERVICE COMMISSION of the CITY of ENID, OKLAHOMA

Notice is hereby given that the Fire Civil Service Commission of the City of Enid, Oklahoma, will meet in a <u>Special Meeting</u> at 4:30 P.M. on Thursday, the 4th day of August 2011, in the Office of the Fire Marshal of the Central Fire Station of the City of Enid, Oklahoma, located at 410 West Owen K. Garriott Road, Enid, Oklahoma, and the Agenda for said Special Meeting is as follows:

- AGENDA -

- 1. Call to order
- 2. Roll Call
- 3. Approval of minutes of meeting held on July 19, 2011.
- 4. Consider convening into Executive Session pursuant to 25 Okla. Stat. 307(B)(1), Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, to review applications, resumes, certifications and background check information of applicants, and determine eligibility for examination for the position of Firefighter in accordance with the Enid Fire Civil Service Charter, Article IV, Section B.4.1(b).
- 5. Reconvene into special session to approve lists of applicants accepted or rejected, and authorize the Secretary of the Fire Civil Service Commission to proceed with scheduling of written examinations and interviews, and take any other necessary action thereto.
- 6. Adjourn.