

# **N O T I C E**

Notice is hereby given that the Board of Directors of PEGASYS, Inc., will meet in a Special Meeting of the Board of Directors, at 12:00 P.M. on the 27<sup>th</sup> day of September, 2011, at St. Matthew's Episcopal Church in the City of Enid, Oklahoma, located at 518 W. Randolph in said City, and agenda is as follows:

## **A G E N D A**

**September 27, 2011  
PEGASYS, Inc.  
St. Matthew's Episcopal Church  
518 W. Randolph  
Enid, Oklahoma 73701  
12:00 P.M.**

**Terry DeBock, Chairperson  
Presiding**

- 1. CALL TO ORDER / ROLL CALL**
- 2. CONSIDER APPROVAL OF MINUTES OF THE JULY 26, 2011 REGULAR MEETING OF THE PEGASYS BOARD OF DIRECTORS**
- 3. CONSIDER APPROVAL OF THE PEGASYS FINANCIAL REPORTS FOR THE MONTHS OF JULY AND AUGUST 2011**
- 4. CONSIDER APPROVAL OF THE FISCAL YEAR 2010-2011 AUDIT**
- 5. CONSIDER APPROVAL OF RECOMMENDATION OF THE AUDIT COMMITTEE TO SEND LETTERS OF NON-CONTRIBUTION TO DONORS AND POTENTIAL DONORS ON NOVEMBER 1, 2011**
- 6. CONSIDER APPROVAL OF ANDI HOLLAND'S RESIGNATION AS THE ENID CHAMBER OF COMMERCE REPRESENTATIVE ON THE PEGASYS BOARD OF DIRECTORS**
- 7. NON-ACTION ITEMS**
  - I. STAFF REPORTS**
    - a. EXECUTIVE DIRECTOR'S REPORT**
    - b. PUBLIC RELATIONS/MEMBERSHIP REPORT**
    - c. CAMERA CHECKOUTS, STUDIO & EDIT USE REPORT**
    - d. OPERATIONS MANAGER'S REPORT**
    - e. EVENING PRODUCTION COORDINATOR'S REPORT**
    - f. CHANNEL 19 USAGE & OPERATIONS ANALYSIS**
  - II. COMMITTEE REPORTS**
    - a. Programming/Community Producer Training – Dr. Ed Vineyard, Jim Nay, Clay Robinson, Lori Coonrod, Terry DeBock, Jim Butricks and Bill Maxwell**
    - b. Membership/Community Relations - Lori Coonrod, Lewis Blackburn, Angela Blair, Dr. Ed Vineyard, and Andi Holland**
    - c. Grant/Fundraising – Paula Nightengale, Amber Fitzgerald, Tillie Sewell, and Clay Robinson**
    - d. Bylaws – Troy Cowley, Andi Holland, Jim Butricks, Bill Maxwell, and Jim Nay**
    - e. Finance – Jim Butricks, Terry DeBock, Amber Fitzgerald, Tillie Sewell, and Bill Maxwell**
    - f. Audit – Terry DeBock, Amber Fitzgerald, Tillie Sewell, and Bill Maxwell**
  - III. BOARD DEVELOPMENT – Hand out Board Manuals**
  - IV. ATTENDANCE REPORT**
  - V. IN THE MAIL**
  - VI. NEWSPAPER ARTICLES**
- 6. NEW BUSINESS**
- 7. ADJOURNMENT**