

NOTICE OF SPECIAL MEETING
of the
FIRE DEPARTMENT CIVIL SERVICE COMMISSION
of the
CITY of ENID, OKLAHOMA

NOTICE, is hereby given that the Board of the Fire Department Civil Service Commission of the City of Enid, Oklahoma, will meet in a Special Meeting at 4:30 P.M. on Friday, the 4th day of November, 2011, in the Meeting Room (#14) of the Central Fire Station of the City of Enid, Oklahoma, located at 410 W. Garriott Road, Enid, Oklahoma, and the Agenda for said Special Meeting is as follows:

- AGENDA -

1. Call to order
2. Roll Call
3. Approval of minutes from Special Meetings of August 4 and August 27, 2011.
4. Secretary's Report:
 - a. Staffing vacancies
 - b. Status of registers of eligibles – promotional examinations needed
 - c. Citygate Associates, LLC – Management Study of Fire Services for the City of Enid, OK (copies provided for Commission members)
5. Discuss pending promotional examination for position of Fire Chief and take any necessary action:
 - a. Elements of exam:
 - i. Written examination
 - ii. Seniority calculation
 - iii. Resume
 - iv. Record
 - v. Oral Interview
 - b. Bibliography for written exam.
 - c. Proposed dates for written exam and oral interviews.
6. Adjourn.