

**NOTICE OF SPECIAL MEETING**  
**of the**  
**FIRE DEPARTMENT CIVIL SERVICE COMMISSION**  
**of the**  
**CITY of ENID, OKLAHOMA**

**NOTICE** is hereby given that the Board of the Fire Department Civil Service Commission of the City of Enid, Oklahoma, will meet in a Special Meeting at 4:30 P.M. on Wednesday, the 16th day of November, 2011, in the Meeting Room (#14) of the Central Fire Station of the City of Enid, Oklahoma, located at 410 W. Garriott Road, Enid, Oklahoma, and the Agenda for said Special Meeting is as follows:

**- AGENDA -**

1. Call to order.
2. Roll Call.
3. Approval of minutes from Special Meeting, Nov. 4, 2011.
4. Discuss pending promotional examination for position of Fire Chief and take any necessary action:
  - a. Elements of exam:
    - i. Written examination
    - ii. Seniority calculation
    - iii. Resume
    - iv. Record
    - v. Oral Interview and/or Presentation
  - b. Bibliography for written exam.
  - c. Proposed dates for written exam and oral interviews.
5. Adjourn.