



City of Enid  
401 W. Owen K. Garriott  
P.O. Box 1768  
Enid, Oklahoma 73702  
580-234-0400

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BOARD OF COMMISSIONERS

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**NOTICE OF REGULAR MEETING**

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, will meet in regular session at 6:30 p.m. on the 23<sup>rd</sup> day of February, 2012, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS REGULAR MEETING

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. CONSIDER APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 7, 2012, AND SPECIAL MEETING OF FEBRUARY 14, 2012.
5. AWARDS, PRESENTATIONS, AND ORGANIZATIONAL BUSINESS.
  - 5.1 PRESENT PET AVAILABLE FOR ADOPTION AT THE CITY ANIMAL SHELTER.
  - 5.2 PRESENTATION BY BULLARD SALES REPRESENTATIVE ON BEHALF OF THE FIRE DEPARTMENT.

**5.3 EMPLOYEE RECOGNITIONS.**

**5.4 APPOINTMENTS TO THE AVIATION ADVISORY BOARD, METROPOLITAN AREA PLANNING COMMISSION, ENID JOINT RECREATION TRIAD, BOARD OF ADJUSTMENT, ENID PUBLIC TRANSPORTATION AUTHORITY, AND MEADOWLAKE GOLF COURSE ADVISORY BOARD.**

**BACKGROUND:** The City Clerk has advertised for vacancies to the above boards and commissions. The following appointments are to be considered:

- AVIATION ADVISORY BOARD - Two (2) vacancies to be filled by any interested citizen of Enid. Mr. Timothy Jamison and Mr. Jack Baldwin are incumbents to this board, but are ineligible to be reconsidered due to attendance requirements. A ballot is attached for your consideration.
- METROPOLITAN AREA PLANNING COMMISSION - Two (2) vacancies to be filled by a resident of the city of Enid for a period of three (3) years or more immediately preceding their appointment. Mr. Aaron Brownlee and Mr. Robert Emery are incumbents to this commission. Mr. Brownlee would like to be considered for reappointment. Mr. Emery does not. A ballot is attached for your consideration.
- ENID JOINT RECREATION TRIAD - One (1) vacancy to be filled by any interested citizen of the city of Enid. Mr. Bryan Skaggs is the incumbent to this board and would like to be considered for reappointment. A ballot is attached for your consideration.
- BOARD OF ADJUSTMENT - Two (2) vacancies to be filled by any interested citizen of Enid. Mr. Robert Faulk and Mr. John Hodgden are incumbents to this board and would like to be considered for reappointment. A ballot is attached for your consideration.
- ENID PUBLIC TRANSPORTATION AUTHORITY - One (1) vacancy to be filled by any interested citizen of Enid. Ms. Sandy McClain is the incumbent to this authority, but does not want to be reconsidered. A ballot is attached for your consideration.
- MEADOWLAKE GOLF COURSE ADVISORY BOARD - Three (3) vacancies to be filled as follows:
  - One (1) vacancy to be filled by a member of the Meadowlake Men's Golf Association. Mr. Neil Oxford is the incumbent for this position, but cannot be considered because of term limits. One (1) application

was received from Mr. Jim Fournier, which is attached for consideration.

- One (1) vacancy to be filled by a member of the Meadowlake Women's Golf Association. Ms. Patricia Rainey, the only applicant, is the incumbent for this position and would like to be considered for reappointment. A copy of Ms. Rainey's application is attached for consideration.
- One (1) vacancy to be filled by a Meadowlake golfer who has demonstrated playing at least thirty (30) rounds of golf per year. Mr. Chad Davis is the incumbent for this position and would like to be considered for reappointment. A ballot is attached for your consideration.

**ATTACHMENTS:** Applications and ballots.

**6. HEARINGS.**

**6.1 NONE.**

**7. COMMUNITY DEVELOPMENT.**

**7.1 NONE.**

**8. ADMINISTRATION.**

**8.1 CONSIDER ASSIGNMENT OF RIGHT OF WAY AGREEMENT WITH GRAND OPERATING, INC., ADDISON, TEXAS, TO GRAND ENID PIPELINE, LLC, ADDISON, TEXAS.**

**BACKGROUND:** On November 1, 2011, a Right of Way Agreement between the City of Enid and Grand Operating, Inc. was executed. The agreement provided for placement of a gas well product line across certain street rights-of-way and properties from the Chestnut and Oakwood well site, west to Wheatridge Road.

Grand Operating, Inc. was identified as the owner of the Right of Way Agreement. However, Grand Enid Pipeline, LLC, is the company that operates the pipeline. Pursuant to Paragraph Fourteen (14) of the above referenced Right of Way Agreement, Grand Operating, Inc. is requesting consent to assign the Agreement, dated November 1, 2011, to Grand Enid Pipeline, LLC. Grand Enid Pipeline, LLC is fully owned by Grand Operating, Inc., and all requirements and provisions of the agreement will remain unchanged.

**PRESENTER:** Robert Hitt, P.E., Director of Engineering Services.

**ATTACHMENTS:** None. Request for Assignment is on file in the Office of the City Clerk.

**RECOMMENDATION:** Approve.

**8.2 AWARD AND EXECUTE A CONTRACT WITH HOWELL & VANCUREN, INC., TULSA, OKLAHOMA, FOR THE PARKS MASTER PLAN, P-1206A.**

**BACKGROUND:** Solicitations were sent to sixteen (16) consultants, and proposals were received from six (6) of these firms. The selection committee evaluated the qualifications of each firm as provided in the proposals, conducted interviews with the top three (3) firms, and selected Howell & VanCuren.

This contract provides for Inventory and Data Gathering, Needs and Opportunities Assessment, Master Plans by Individual Parks and Capital Improvement Recommendations, Preliminary Park Master Plan, Public Information Meetings, and a Final Report at an amount not to exceed \$120,000.00.

Funding for this project is from the Capital Improvement Fund.

**PRESENTER:** Whitney Box, Assistant City Planner.

**ATTACHMENTS:** Contract.

**RECOMMENDATION:** Award and execute a contract with Howell & VanCuren in an amount not to exceed \$120,000.00.

**8.3 APPROVE AMENDMENT NO. 1 WITH DEWBERRY DESIGN GROUP, INC., TULSA, OKLAHOMA, FOR PROFESSIONAL ENGINEERING SERVICES FOR NORTH GARLAND DETENTION IMPROVEMENT, F-0406A.**

**BACKGROUND:** North Garland Detention is one (1) of the thirteen (13) storm water detention facilities in the City of Enid Master Storm Water Plan. Dewberry Design Group, Inc. was hired to prepare construction plans for the facility, and the work has been completed. This item will deduct \$2,054.00 from the original contract for a revised total contract amount of \$27,859.00.

Completed plans have been used to develop the first phase of detention, providing mitigation of the impacts of development in the area. In addition, these plans provide the design for construction of a berm to

divert storm water from the Wellington Subdivision properties east of the site. Bidding of the berm construction project is in progress.

This project was funded from the Storm Water Fund.

**PRESENTER:** Robert Hitt, P.E., Director of Engineering Services.

**ATTACHMENTS:** None. Amendment No. 1 is on file in the Office of the City Clerk.

**RECOMMENDATION:** Approve.

**8.4 REJECT ALL BIDS FOR THE CHAMPLIN POOL RENOVATION, PHASE I, P-1102B.**

**BACKGROUND:** This project will replace the existing two (2) sand filters and associated piping with new filters and piping, install concrete Americans with Disabilities Act (ADA) stairs in the pool basin, and install a water service line to the existing ADA lift at Champlin Pool. The project will not be completed until the end of this year.

The Parks Master Plan will be completed before the end of the year and will give Staff the ability to review the Plan and all recommendations for Champlin Pool that may show a more prudent use of the money.

Allocated CDBG funds will be available through October of this year and will allow staff to review the recommendations of the Parks Master Plan before conducting any work. After a recommendation has been received, the project will be re-bid.

**PRESENTER:** Whitney Box, Assistant City Planner and Robert Hitt, P.E., Director of Engineering Services.

**ATTACHMENTS:** Canvass of Bids.

**RECOMMENDATION:** Reject all bids.

**9. CONSENT.**

**9.1 AWARD A CONTRACT TO ABSOLUTE SECURITY, FIRE AND DESIGN, INC., ROGERS, ARKANSAS, FOR FIRE ALARM SYSTEMS FOR FIRE STATIONS ONE (1), THREE (3), FOUR (4), AND FIVE (5), PROJECT NO. M-1115B, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**

**BACKGROUND:** This project will install a digital, addressable fire alarm system at Fire Stations One (1), Three (3), Four (4), and Five (5). These fire alarm systems will supplement the fire protection provided by the automatic fire sprinkler systems to be installed in conjunction with this project. The sprinkler system will provide “detection” for fire conditions, and the automatic fire alarm system will provide occupant notification and monitoring of the sprinkler system for water flow and supervision of control valves. These systems will be installed in accordance with NFPA 72, published by the National Fire Protection Association.

Three (3) bids were received. The lowest, responsible bid was submitted by Absolute Security, Fire and Design, Inc., in the amount of \$23,950.00, which includes a three (3) year warranty.

The contract time for this project is thirty (30) calendar days.

Funding for this project is from the Fire Department Fund. These funds were awarded by the 2010 Assistance to Firefighter’s Grant program, administered by FEMA. The City of Enid is required to provide ten percent (10%) of the project cost, and the remaining ninety (90%) will be provided by the grant program.

As a long-time advocate for automatic fire sprinklers in both commercial and residential applications, former Fire Chief Philip Clover applied for these grant funds in May of 2010. Fire sprinkler and fire alarm technologies save lives. When both are present, the risk of dying in a fire is reduced by eighty-two percent (82%) compared to a residence without these resources. Chief Clover believed that equipping fire stations with these systems will not only provide a higher level of health and safety for firefighters, but also, will strengthen advocacy efforts by setting an example toward the eventual adoption of residential sprinkler codes.

It should be noted, that during his tenure, Fire Chief Philip Clover applied for and received over \$2,000,000.00 in grants from local, state, and federal sources.

**PRESENTER:** Joe Jackson, Fire Chief.

**ATTACHMENTS:** Canvass of Bids.

**RECOMMENDATION:** Award a contract to Absolute Security, Fire and Design, Inc., in the amount of \$23,950.00, and authorize the Mayor to execute all contract documents after review by the City Attorney.

**9.2 AWARD A CONTRACT TO LUCKINBILL, INC., ENID, OKLAHOMA, FOR AUTOMATIC SPRINKLER SYSTEMS FOR FIRE STATIONS ONE (1), THREE (3), FOUR (4), AND FIVE (5), M-1115A, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY**

**BACKGROUND:** This project will provide labor and materials to install automatic sprinkler systems at Fire Stations One (1), Three (3), Four (4), and Five (5), in accordance with the NFPA 13 Standard published by the National Fire Prevention Association.

Two (2) bids were received. The lowest, responsible bid was submitted by Luckinbill, Inc. in the amount of \$197,172.00, and includes a three (3) year warranty. SimplexGrinnell LP also submitted a bid of \$194,171.00, but it included several conditions that did not agree with bid specifications. Although they informed staff that these conditions could be removed, there is no process for changing a bid after bid opening. Staff recommends that the bid of SimplexGrinnell LP is not a responsible bid and should not be considered.

The contract time for this project is one hundred twenty (120) calendar days.

Funding for this project is from the Fire Department Fund. These funds were awarded by the 2010 Assistance to Firefighter's Grant Program, administered by FEMA. The City of Enid is required to provide ten percent (10%) of the project cost, with the remaining ninety percent (90%) provided by the grant program.

**PRESENTER:** Joe Jackson, Fire Chief.

**ATTACHMENTS:** Canvass of Bids.

**RECOMMENDATION:** Award a contract to Luckinbill, Inc. in the amount of \$197,172.00, and authorize the Mayor to execute all contract documents after review by the City Attorney.

**9.3 AWARD THE PURCHASE OF A NEW COMPACT TRACK LOADER FOR THE STREET DEPARTMENT FROM YELLOWHOUSE MACHINERY COMPANY, AMARILLO, TEXAS.**

**BACKGROUND:** A compact track loader was budgeted in the 2011-2012 budget. A bid in the amount of \$62,351.20 was obtained in compliance with State Contract No. SW-190 from Yellowhouse Machinery for a John Deere 333D unit.

Funding is from the General Fund Capital Replacement Program.

**PRESENTER:** Jim McClain, Director of Public Works.

**ATTACHMENTS:** Bid from Yellowhouse in the amount of \$62,351.20 in compliance with State Contract #SW 190.

**RECOMMENDATION:** Award the purchase of a Compact Track Loader to Yellowhouse Machinery Company for \$62,351.20.

**9.4 AWARD THE PURCHASE OF A NEW 72,000 GVWR TANDEM AXLE DUMPTRUCK FOR THE STORM WATER DEPARTMENT FROM ENID MACK SALES, INC., ENID, OKLAHOMA.**

**BACKGROUND:** A new tandem axle truck was budgeted in the 2011-2012 budget to replace a dump truck that had been damaged by fire. Three (3) bids were received. The lowest, responsible bid was from Enid Mack Sales, Inc. in the amount of \$158,403.00. This bid meets all specifications.

Funding is from the Enid Municipal Authority Capital Replacement Program.

**PRESENTER:** Jim McClain, Director of Public Works.

**ATTACHMENTS:** Canvass of Bids.

**RECOMMENDATION:** Award the purchase of a new 72,000 GVWR tandem axle dump truck to Enid Mack Sales, Inc. for \$158,403.00.

**9.5 ACCEPT PROJECT WITH WESTERN SLOPE UTILITIES, LLC, BRECKENRIDGE, COLORADO, FOR A CONCRETE BOX STRUCTURAL LINER, PROJECT NO. F-1114.**

**BACKGROUND:** This project provided a long-term, soil-tight structural liner in the existing concrete box in the storm sewer that runs under the proposed Event Center. The cost of the project was originally estimated at \$1,500,000.00. However, very competitive bids resulted in a bid price of \$399,975.00.

Two change orders were added to this contract. Change Order No. 1 increased the contract amount by \$2300.00 for Owner's Protective Liability Insurance. Change Order No. 2 added 50,600.00 to double the walk thickness of the box for additional life span. The total contract amount of the project was \$452,875.00



The contractor has completed all work, and the project is presented for acceptance.

This project was funded from the Storm Water Fund.

**PRESENTER:** Robert Hitt, P.E., Director of Engineering Services.

**ATTACHMENTS:** None.

**RECOMMENDATION:** Accept project.

**9.6 AWARD A CONTRACT TO HEMBREE & HODGSON CONSTRUCTION, PONCA CITY, OKLAHOMA, FOR THE SAFE ROUTES TO SCHOOL INFRASTRUCTURE PROJECT AT WALLER MIDDLE SCHOOL, M-0906A (Federal Project No. SRS-155F(710)ST, State Job No. 26337(05), AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**

**BACKGROUND:** This project will replace the existing sidewalk on the north side of Randolph Avenue from Cleveland Avenue to Waller Middle School. The new sidewalk will be constructed in accordance with the Americans with Disabilities Act (ADA). A grant for this project has been accepted from the Oklahoma Department of Transportation's Safe Routes to School Program.

Two (2) bids have been received. Hembree & Hodgson Construction submitted the lowest, responsible bid in the amount of \$103,500.00. This amount includes a three (3) year warranty. Although the quantity amount was inadvertently not shown in two (2) proposal items, both bids included unit prices for these items. The contract amount is based on the correct unit prices and the quantities. These items have no effect on the low bid determination.

The Oklahoma Department of Transportation (ODOT) has approved the award, allowing for completion by April 30, 2012, as required by the grant.

Funding for this project is from the Capital Improvement Fund, and will be reimbursed by ODOT's Safe Routes to School Grant in the amount of \$103,500.00.

**PRESENTER:** Robert Hitt, P.E., Director of Engineering Services.

**ATTACHMENTS:** Canvass of Bids.

**RECOMMENDATION:** Award a contract to Hembree & Hodgson Construction in the amount of \$103,500.00, and authorize the Mayor to execute all contract documents after review by the City Attorney.

**9.7 CONSIDER REJECTION OF ALL BIDS, AND AUTHORIZE STAFF TO RE-ADVERTISE FOR THE ROOF REPLACEMENT AT THE SERVICE CENTER, BUILDING 100, M-0908B.**

**BACKGROUND:** This project will remove the existing roofing material and install a single-ply PVC roofing membrane at the Service Center Building 100.

Of the three (3) bids received, none complied with all of the bid requirements, including use of the wrong proposal form, inadequate qualification submittals, and not covering all work items. As a result, staff is requesting that all bids be rejected and the project be re-advertised.

Bid amounts were as follows:

1. American Roofing	\$44,210.00
2. Heritage Roofing	\$57,920.00
3. Lighty Construction Co.	\$76,000.00

**PRESENTER:** Robert Hitt, P.E., Director of Engineering Services.

**ATTACHMENTS:** None.

**RECOMMENDATION:** Reject all bids, and authorize staff to re-advertise the project.

**9.8 AWARD THE PURCHASE OF TERRAZZO FLOORING TO AMERICAN TERRAZZO, GARLAND, TEXAS, FOR THE CITY OF ENID ADMINISTRATION BUILDING FLOOR RENOVATION, PROJECT NO. M-1107E.**

**BACKGROUND:** This project was awarded to Scott Rice, Oklahoma City, Oklahoma. Upon removing the existing flooring in the City of Enid Administration Building, it was determined that an isolation membrane was necessary. Change Order No. 1 was approved to add a portion of the membrane in order to continue the project while staying within the fifteen percent (15%) change order limit.

Field Order No. 1 was also issued to reduce three hundred and thirty-three square feet (333 SF) of terrazzo flooring in order to allow placement of additional membrane. This was not covered by the change

order. To comply with State Law, the placement of the three hundred and thirty-three square feet (333 SF) of terrazzo was sent out to bid.

Two (2) bids were received. The lowest, responsible bid was submitted by American Terrazzo in the amount of \$12,350.00.

This project is funded from the Capital Improvement Fund.

**PRESENTER:** Robert Hitt, P.E., Director of Engineering Services.

**ATTACHMENTS:** Canvass of Bids.

**RECOMMENDATION:** Award the purchase of terrazzo flooring to American Terrazzo for \$12,350.00.

**9.9 APPROVE CHANGE ORDER NO. 1 WITH RICK LORENZ CONSTRUCTION, INC., ENID, OKLAHOMA, FOR THE GARRIOTT ROAD AND MONROE STREET SIDEWALK IMPROVEMENTS, R-1104A.**

**BACKGROUND:** This change order will provide an additional five (5) Americans with Disabilities Act (ADA) pedestrian push buttons at the intersection of Garriott Road and Monroe Street. The plan originally called for replacing only three (3) push buttons at a cost of \$2,000.00 per button. However, the existing buttons are not compatible with the new buttons. These are made by a different manufacturer, and the equipment needs to be updated to current ADA standards. By replacing all eight (8) buttons, only one (1) power supply is required, resulting in a cost savings in the original per unit cost.

This change order will provide five (5) new buttons, at a savings of \$1,200.00 each.

Change Order No. 1 will add \$6,000.00 to the contract amount for a total revised amount of \$96,175.04.

This project is funded from the Capital Improvement Fund.

**PRESENTER:** Robert Hitt, P.E., Director of Engineering Services.

**ATTACHMENTS:** None. Change Order No. 1 is on file in the Office of the City Clerk.

**RECOMMENDATION:** Approve Change Order No. 1 with Rick Lorenz Construction, Inc. in the amount of \$6,000.00.

**9.10 ACCEPT PROJECT WITH S.L. MADISON, LLC, CRESCENT, OKLAHOMA, FOR BRIDGE EROSION CONTROL IMPROVEMENT, PROJECT NO. R-1204A.**

**BACKGROUND:** The 2011 Bridge Inspection Report cited erosion problems on five (5) bridges within the City limits. A contract was awarded to S.L. Madison, LLC, to construct these erosion control measures. Change Orders No. 1 and 2 were accepted to add a sixth (6) bridge at Northern Oklahoma College (NOC) and to do extensive repairs to the creek bank at the north end of the bridge, located at 5<sup>th</sup> Street and Broadway.

The six (6) bridges are located at:

1. 42<sup>nd</sup> Street, North of Chestnut Avenue
2. Maple Avenue and 4<sup>th</sup> Street
3. Broadway and 5<sup>th</sup> Street
4. Oklahoma Avenue and 6<sup>th</sup> Street
5. Independence Avenue and Spruce Avenue
6. Garriott Road at Northern Oklahoma College

This project is now complete and the final inspection has been completed. Final contract quantities have been measured for payment, and the project is ready for Commission acceptance.

The project was funded from the Capital Improvement Fund at a total cost of \$127,469.14.

**PRESENTER:** Robert Hitt, P.E., Director of Engineering Services.

**ATTACHMENTS:** None.

**RECOMMENDATION:** Accept project.

**9.11 CONSIDER REJECTION OF ALL BIDS, AND AUTHORIZE STAFF TO READVERTISE FOR THE AMES PLANT PUMP STATION PUMP REPLACEMENT, PROJECT NO. W-1206.**

**BACKGROUND:** This project will remove and replace the last of three (3) 1952 200 HP pumps and motors at the Ames Pump Station.

Of the three (3) bids received, none met the required RPM specifications on the pump, resulting in staff's recommendation to reject the bids and re-advertise the project.

Bid amounts were as follows:

1. Tribal Construction Company	\$95,000.00
2. Wynn Construction Co., Inc.	\$65,000.00
3. D-Barco	\$64,750.00

**PRESENTER:** Robert Hitt, P.E., Director of Engineering Services.

**ATTACHMENTS:** None.

**RECOMMENDATION:** Reject all bids, and authorize staff to re-advertise the project.

**9.12 AWARD A CONTRACT TO HERITAGE ROOFING SYSTEM OF OKLAHOMA, INC., ENID, OKLAHOMA, FOR ROOF REPLACEMENTS AT THE CITY OF ENID'S PUMP STATION BUILDINGS LOCATED AT 1500 WEST CHESTNUT AND RURAL AMES, PROJECT W-1207A.**

**BACKGROUND:** This project will replace the existing modified bituminous roofing systems with a single-ply membrane system on the locations referenced above.

Two (2) bids were received. The lowest, responsible bid was submitted by Heritage Roofing System of Oklahoma, Inc.

An 80-mil roofing option is recommended, based on the additional protection and warranty it provides. The contract time is ninety (90) calendar days.

Funding for this project is from the Water Capital Improvement Fund

**PRESENTER:** Robert Hitt, P.E., Director of Engineering Services.

**ATTACHMENTS:** Canvass of Bids.

**RECOMMENDATION:** Award a contract to Heritage Roofing System of Oklahoma, Inc. in the amount of \$77,600.00, and authorize the Mayor to execute all contract documents after review by City Attorney.

**9.13 AWARD THE PURCHASE FOR NORTH GOVERNMENT SPRINGS LAKE BANK PROTECTION, P-1211B, TO COVINGTON TRUCKING COMPANY, HUGO, OKLAHOMA.**

**BACKGROUND:** This item provides the purchase and delivery of riprap for the earthen banks of Government Springs Lake to reduce the effects of erosion. The installation of the riprap is currently out to bid.

The purchase price is \$74,039.90, which is based on a state contract previously bid by the Oklahoma Department of Central Services, for riprap and delivery to the site.

Delivery time for the materials is estimated at thirty (30) calendar days.

This project is funded from the Storm Water Fund.

**PRESENTER:** Jim McClain, Public Works Director.

**ATTACHMENTS:** State Contract.

**RECOMMENDATION:** Award purchase to Covington Trucking Company in the amount of \$74,039.90.

**9.14 APPROVAL OF CLAIMS IN THE AMOUNT OF \$2,926,339.70.**

**ATTACHMENTS:** List of claims.

**RECOMMENDATION:** Approve.

**10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.**

**11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY REGULAR MEETING.**

**12. ENID MUNICIPAL AUTHORITY REGULAR MEETING.**

**12.1 APPROVAL OF CLAIMS IN THE AMOUNT OF \$57,837.53.**

**ATTACHMENTS:** List of claims.

**RECOMMENDATION:** Approve.

**13. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.**

**14. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.**

**15. ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.**

**15.1 CONSIDER RENEWING A CONTRACT AUTHORIZING RETAIL ATTRACTIONS, LLC, TO CONTINUE REPRESENTING THE CITY OF ENID WITH REGARD TO RETAINING AND RECRUITING LOCAL RETAIL BUSINESSES IN THE INTEREST OF PROTECTING THE CITY'S REVENUE STREAM AND IMPROVING QUALITY OF LIFE.**

**BACKGROUND:** Retail Attractions, LLC, has represented the City of Enid for the last several years. It has compiled data and used data to recruit new businesses to Enid. During the past two (2) years, Retail Attractions, LLC, has provided an accurate trade map area, leakage reports, and represented the City at retail conventions. This representation has proven to be a great asset in the process of promoting Enid as an opportunity for retailers. If approved, the contact with Retail Attractions, LLC, will continue for twenty four (24) months.

**PRESENTER:** Joan Riley, Assistant City Manager.

**ATTACHMENTS:** None. Contract is on file in the Office of the City Clerk.

**RECOMMENDATION:** Approve.

**15.2 APPROVAL OF CLAIMS IN THE AMOUNT OF \$430.00.**

**ATTACHMENTS:** List of Claims.

**RECOMMENDATION:** Approve.

- 16. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.**
- 17. PUBLIC DISCUSSION.**
- 18. ADJOURN.**