



City of Enid
401 W. Owen K. Garriott
P.O. Box 1768
Enid, Oklahoma 73702
580-234-0400

BOARD OF COMMISSIONERS

NOTICE OF REGULAR MEETING

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, will meet in regular session at 6:30 p.m. on the 6th day of March, 2012, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS REGULAR MEETING

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. CONSIDER APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 23, 2012.
5. AWARDS, PRESENTATIONS, AND ORGANIZATIONAL BUSINESS.
 - 5.1 PRESENT PET AVAILABLE FOR ADOPTION AT THE CITY ANIMAL SHELTER.

5.2 APPOINTMENTS TO THE CONSTRUCTION BOARD OF ADJUSTMENT & APPEALS, PARK BOARD, HISTORIC PRESERVATION COMMISSION, AND VANCE DEVELOPMENT AUTHORITY.

BACKGROUND: The City Clerk has advertised for vacancies to the above boards and commissions. The following appointments are to be considered:

- CONSTRUCTION BOARD OF ADJUSTMENT & APPEALS - Five (5) vacancies to be filled as follows:
 - One (1) vacancy to be filled by a registered design official with electrical engineering experience, or a licensed electrical contractor, to serve to March 1, 2014. Mr. Tim Jines is the incumbent, and the only applicant for this position, and would like to be considered for reappointment. A copy of Mr. Jines' application is attached for your consideration.
 - One vacancy to be filled by a registered design official with plumbing experience, or a licensed plumbing contractor. Mr. Leonard Boehm is the incumbent for this position and would like to be considered for reappointment. A ballot is attached for your consideration.
 - One vacancy to be filled by a registered design professional with mechanical expertise, or a licensed mechanical contractor. Mr. Randy Maxey is the incumbent, and the only applicant for this position, and would like to be considered for reappointment. A copy of Mr. Maxey's application is attached for your consideration.
 - One vacancy to be filled by a registered design official with structural engineering experience, or a building contractor. Mr. Monty Gearhart is the incumbent, and the only applicant for this position, and would like to be considered for reappointment. A copy of Mr. Gearhart's application is attached for your consideration.
- PARK BOARD - Three (3) vacancies to be filled by any interested citizen of the city of Enid. Mr. Jerome Allen, Ms. Coni Blankenship, and Mr. John Hodgden are incumbents for these positions. Mr. Allen and Mr. Hodgden would like to be considered for reappointment. Ms. Blankenship does not. A ballot is attached for your consideration.

- TREE BOARD - One (1) vacancy to be filled by any interested citizen of the city of Enid to serve to 3-1-14. Mr. Steve Glazier is the incumbent, and the only applicant for this board, and would like to be considered for reappointment. A copy of Mr. Glazier's application is attached for your consideration.
- HISTORIC PRESERVATION COMMISSION - Two (2) vacancies to be filled as follows:
 - One (1) vacancy to be filled by a representative from the Waverly Historic District. Mr. Donald Marquardt is the incumbent for this position but does not want to be reconsidered. One (1) application was received from Ms. Christine Coffman, a copy of which is attached for consideration.
 - One (1) vacancy to be filled by a representative from the Kenwood Historic District. Ms. Alissa Lack is the incumbent for this position but does not want to be reconsidered. One (1) application was received from Ms. Becky Cummins, a copy of which is attached for consideration.
- VANCE DEVELOPMENT AUTHORITY - Four (4) vacancies to be filled as follows:
 - One (1) vacancy to be filled by a former Mayor the City of Enid. Mr. Ernie Currier is the incumbent for this position and would like to be considered for reappointment. A copy of Mr. Currier's application is attached for consideration.
 - One (1) vacancy to be filled by a member of the Air Force Association. Mr. George Pankonin is the incumbent for this position and would like to be considered for reappointment. A ballot is attached for your consideration.
 - One (1) vacancy to be filled by a trustee of the Garfield County Industrial Authority.
 - One (1) vacancy to be filled by any interested citizen of the city of Enid. Mr. Dan Fugazzi is the incumbent for this position and would like to be considered for reappointment. A ballot is attached for your consideration.

ATTACHMENTS: Applications and ballots.

6. HEARINGS.

6.1 NONE.

7. COMMUNITY DEVELOPMENT.

7.1 REVIEW OPTIONS TO CONTROL LEFT TURNS AT END OF MEDIANS AT SIGNALIZED INTERSECTIONS.

BACKGROUND: Improvement of the intersection at Van Buren Road and Garriott Road was completed by the State of Oklahoma, with two (2) through lanes in all four (4) directions. There are currently right turn lanes and single left turn lanes, south and north bound. In addition, there are double left turn lanes, west and east bound. South of the intersection, a median separates the north and south bound traffic for the length of the left turn lane, a distance of two hundred feet (200 ft). The pavement is hashed marked for an additional one hundred feet (100 ft) south to the point of beginning the transition of the widening for the left turn lane.

Concerns for safety have been raised. In order to turn left into the Walgreen's entrance, south bound vehicles are stopping in the south bound lane at the end of the median and waiting on north bound traffic to clear. This left turn maneuver is not legally permitted as it crosses a hashed marked area.

A similar concern is found on Garriott Road, west of the South Cleveland intersection. In order to turn left into Sunset Plaza, west bound traffic is stopping to allow east bound traffic to clear.

To address the problems, three (3) options are presented for consideration:

1. Increase enforcement of the illegal maneuver.
2. Add a traffic sign stating, "NO LEFT TURN," at the end of the median.
3. Extend the median south, approximately sixty feet (60 ft) to one hundred feet (100 ft), in order to cover the Walgreen's driveway.

Accident history is being compiled for presentation.

PRESENTER: Robert Hitt, P.E., Director of Engineering Services.

ATTACHMENTS: None.

RECOMMENDATION: None.

8. ADMINISTRATION.

8.1 APPROVE A RIGHT-OF-WAY AGREEMENT WITH PARNON GATHERING, INC., TULSA, OKLAHOMA, TO LAY, MAINTAIN, AND OPERATE A PIPELINE WITHIN CITY OF ENID RIGHT-OF-WAY.

BACKGROUND: Parnon Gathering, Inc. has made an application to lay, maintain, and operate a gas product line within City of Enid right-of-way. This pipeline will run along the north side of Willow Road, from 78th Street to 66th Street, where a private easement could not be acquired.

As part of this agreement, Parnon Gathering, Inc. will make a \$20,000.00 donation to the City of Enid Trails Project. In the event that a public improvement may require the relocation of this pipeline, Parnon Gathering, Inc. will relocate the pipeline at no cost to the City of Enid, whether on public right-of-way or private easement.

This agreement provides for directional boring of road crossings at Carrier Road, 30th Street, 42nd Street, 54th Street, 78th Street, 66th Street, Breckenridge Road, and Phillips Avenue in order to complete the pipeline route through Enid. In compliance with City of Enid Municipal Code 2-6A-7, Parnon Gathering, Inc. will make a payment in the amount of \$100.00 per crossing.

Upon approval of the agreement and filing of payments, a permit will be issued to the contractor for installation of the pipeline.

PRESENTER: Robert Hitt, P.E., Director of Engineering Services.

ATTACHMENTS: None. Agreement is on file in the Office of the City Clerk.

RECOMMENDATION: Approve.

8.2 CONSIDER A RESOLUTION AUTHORIZING THE CITY OF ENID TO TAKE NECESSARY ACTION TO PARTICIPATE IN THE DEPARTMENT OF THE INTERIOR BUREAU OF RECLAMATION WATER RECLAMATION AND REUSE PROGRAM.

BACKGROUND: This resolution will allow the City of Enid to complete an application package to be eligible for funds from the U.S. Department of the Interior Bureau of Reclamation, Water Reclamation and Reuse Program. Through the federal funding opportunity announcement, FOA# R12SF80082, \$1,000,000.00 has been made available to the state, regional, and local authorities based on the Fiscal Year 2012 appropriations. If funds are granted, the City of Enid will be able to

obtain a WaterSMART feasibility study to determine the potential reuses of Enid's municipal grey water.

PRESENTER: Andrie Winters, Grant Resource Manager.

ATTACHMENTS: Resolution.

RECOMMENDATION: Approve.

9. CONSENT.

9.1 APPROVE CHANGE ORDER NO. 1 WITH T&A TURF AND IRRIGATION, LLC, ELMWOOD, NEBRASKA, AND ACCEPT THE MEADOWLAKE GOLF COURSE IRRIGATION SYSTEM UPGRADE, BACK NINE, PROJECT NO. P-1204A.

BACKGROUND: This project replaced two hundred and twenty one (221) sprinkler heads on the back nine (9) holes of Meadowlake Golf Course, and installed three (3) control boxes to operate these heads remotely.

The project was originally budgeted at \$125,000.00, and the lowest, responsible bid received was \$114,765.00. This change order will reduce the contract amount by \$5,072.18 to adjust bid quantities due to the reduction in length of wiring required. The final contract amount is \$109,692.82. This project was completed ahead of schedule, under budget, and has a one (1) year warranty.

Funding for this project was from the Golf Fund, which includes appropriation to complete the course irrigation system.

PRESENTER: Joan Riley, Assistant City Manager; Michael League, Golf Course Superintendent.

ATTACHMENTS: None. Change Order No. 1 is on file in the Office of the City Clerk.

RECOMMENDATION: Approve Change Order No. 1 with T&A Turf and Irrigation, LLC, and accept project.

9.2 AWARD A CONTRACT TO ALVARODO'S QUALITY SERVICE, MANNING MOWING, AND MOULTON MOWING AND CLEANING FOR THE MOWING AND CLEANING OF LOTS FOR THE CALENDER YEAR 2012.

BACKGROUND: The City of Enid's abatement programs rely on private mowing contractors to provide the labor necessary to eliminate the accumulation of high grass and weeds throughout the community.

Annually, the City awards contracts to the successful bidders for such work.

PRESENTER: Toby Pritchett, Code Director.

ATTACHMENTS: Canvass of Bids. Contracts are on file in Office of the City Clerk.

RECOMMENDATIONS: Award a contract to Alvarado's Quality Service, Manning Mowing, and Moulton Mowing and Cleaning.

9.3 APPROVE CHANGE ORDER NO. 9 WITH LUCKINBILL, INC., ENID, OKLAHOMA, AND ACCEPT THE SANITARY SEWER POINT REPAIRS PROJECT, S-0601A.

BACKGROUND: Luckinbill, Inc. has completed repairs for the 2006 Sanitary Sewer Point Repairs Project. This work included one hundred and sixty eight (168) point repairs over the last five (5) years, thereby, eliminating high priority sanitary sewer pipe failures found throughout the inspection process.

The original contract of \$399,381.00 was increased by previous change orders to 1,873,082.55, using original unit prices. Change Order No. 9 will deduct \$5,415.44 to balance the contract price with the final quantities measured in place. The revised contract amount is \$1,867,667.11.

Taking advantage of the low unit prices in the original bid has saved an estimated \$500,000.00. In addition, there has been a vast improvement in reduction of potential overflows, inflows, and infiltration to the treatment plant.

There is a three (3) year Maintenance Bond on this project.

Funding for this project was from the Sanitary Sewer Capital Improvement Fund.

PRESENTER: Robert Hitt, P.E., Director of Engineering Services.

ATTACHMENTS: None. Change Order No. 9 is on file in the Office of the City Clerk.

RECOMMENDATION: Approve Change Order No. 9 with Luckinbill, Inc. in the deduct amount of \$5,415.44, and accept project.

9.4 AWARD AN AGREEMENT WITH S.L. MADISON CONSTRUCTION, LLC, CRESCENT, OKLAHOMA, FOR THE INSTALLATION OF RIPRAP FOR NORTH GOVERNMENT SPRINGS LAKE BANK PROTECTION, P-1211B.

BACKGROUND: This project will reduce the effects of erosion on the earthen banks of North Government Springs Lake. The Commission awarded the purchase and delivery of riprap to Covington Trucking Company on February 23, 2012, based on the State contract. This agreement is for the installation of one thousand, five hundred fifty (1,550) tons of twelve inch (12”) riprap.

Two (2) quotes were received. The lowest, responsible quote was submitted by S.L. Madison Construction, LLC, in the amount of \$26,001.00.

Installation is scheduled to be completed by April 13, 2012.

Funding for this project is from the Capital Improvement Fund.

PRESENTER: Jim McClain, Director of Public Works.

ATTACHMENTS: Canvass of Quotes.

RECOMMENDATION: Award an agreement with S.L. Madison Construction for \$26,001.00.

9.5 ACCEPT OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) CONSTRUCTION PERMITS FOR ELEVATED WATER TANKS LOCATED AT EAST CHESTNUT, PROJECT NO. W-0821A, AND MEADOWLAKE, PROJECT NO. W-0820A.

BACKGROUND: Oklahoma Department of Environmental Quality (ODEQ) approved Permits to construct elevated water storage tanks at the following two (2) locations:

1. East Chestnut Avenue has the capacity to hold one (1) million gallons (1.0 MG) of water, Permit No. WL000024110822.
2. Meadowlake has the capacity to hold 0.75 million gallons (0.75 MG) of water, and includes a booster pump station as part of the project, Permit No. WL000024110746.

Upon Commission acceptance of the referenced permits, these will be recorded as permanent record.

PRESENTER: Robert Hitt, P.E., Director of Engineering Services.

ATTACHMENTS: None. Permits are on file in the Office of the City Clerk.

RECOMMENDATION: Accept ODEQ Permits.

9.6 APPROVAL OF CLAIMS IN THE AMOUNT OF \$1,398,701.21.

ATTACHMENTS: List of claims.

RECOMMENDATION: Approve.

10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.

11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY REGULAR MEETING.

12. ENID MUNICIPAL AUTHORITY REGULAR MEETING.

12.1 APPROVAL OF CLAIMS IN THE AMOUNT OF \$406,826.59.

ATTACHMENTS: List of claims.

RECOMMENDATION: Approve.

13. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.

14. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.

15. ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.

15.1 APPROVAL OF CLAIMS IN THE AMOUNT OF \$30,982.76.

ATTACHMENTS: List of Claims.

RECOMMENDATION: Approve.

16. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.

17. PUBLIC DISCUSSION.

18. ADJOURN.