

**NOTICE OF SPECIAL MEETING**  
**of the**  
**FIRE DEPARTMENT CIVIL SERVICE COMMISSION**  
**of the**  
**CITY OF ENID, OKLAHOMA**

Notice is hereby given that the Board of the Fire Department Civil Service Commission of the City of Enid, Oklahoma, will meet in a Special Meeting at 4:00 P.M. on Tuesday, the 20<sup>th</sup> day of March, 2012, in the Meeting Room of the Central Fire Station of the City of Enid, Oklahoma, located at 410 W. Garriott Road, Enid, Oklahoma, and the Agenda for said Special Meeting is as follows:

**- AGENDA -**

1. Call to Order and Roll Call.
2. Approval of minutes from Special Meetings:
  - a. *January 5<sup>th</sup>, 2012*
  - b. *January 6<sup>th</sup>, 2012*
  - c. *February 16<sup>th</sup>, 2012*
3. Consider convening into Executive Session pursuant to 25 Okla. Statute §307(B)(1), *“employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee”*; to conduct oral interviews for promotional examinations for the position of Fire Captain, to evaluate and tabulate results of written examinations, to review candidate resumes and performance records, and to establish a list of eligibles for the position of Fire Captain, in accordance with the Enid Fire Civil Service Charter, Article IV, §B.8.1. through §B.8.7.
4. Reconvene into special session to approve results of the promotional examination, to authorize the Secretary of the Fire Civil Service Commission to post the list of eligibles, and take any other necessary action thereto.
5. Adjourn.