## NOTICE OF <u>SPECIAL</u> MEETING of the FIRE DEPARTMENT CIVIL SERVICE COMMISSION of the CITY OF ENID, OKLAHOMA

**NOTICE,** is hereby given that the Board of the Fire Department Civil Service Commission of the City of Enid, Oklahoma, will meet in a <u>Special Meeting</u> at 4:00 P.M. on Wednesday, the 2<sup>nd</sup> day of May, 2012, in the Meeting Room of the Central Fire Station of the City of Enid, Oklahoma, located at 410 W. Garriott Road, Enid, Oklahoma, and the Agenda for said Special Meeting is as follows:

## - AGENDA -

- 1. Call to order.
- 2. Roll Call.
- 3. Approval of minutes from Regular Meeting held on April 4th, 2012.
- 4. Discuss calculation of seniority component of promotional exam scoring and the effect of disciplinary suspensions of fire department members on such calculations. Take action as appropriate.
- 5. Consider convening into Executive Session pursuant to 25 Okla. Statute §307(B)(1), "employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee"; to conduct oral interviews for promotional examinations for the position of Fire Driver, to evaluate and tabulate results of written examinations, to review candidate resumes and performance records, and to establish a list of eligibles for the position of Fire Driver, in accordance with the Enid Fire Civil Service Charter, Article IV, §B.8.1. through §B.8.7.
- 6. Reconvene into special session to approve results of the promotional examination and to authorize the Secretary of the Fire Civil Service Commission to post the list of eligibles, and take any other necessary action thereto.
- 7. Adjourn.