



City of Enid  
401 W. Owen K. Garriott  
P.O. Box 1768  
Enid, Oklahoma 73702  
580-234-0400

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BOARD OF COMMISSIONERS

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**NOTICE OF SPECIAL MEETING**

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, will meet in special session at 11:30 a.m. on the 10<sup>th</sup> day of October, 2012, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

**MAYOR AND BOARD OF COMMISSIONERS SPECIAL MEETING**

1. CALL TO ORDER/ROLL CALL.
2. APPROVE A RESOLUTION INCREASING THE 2012-2013 CAPITAL IMPROVEMENT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$931,832.00 TO INCREASE THE 2012-2013 APPROPRIATED AMOUNTS FOR THE CAPITAL IMPROVEMENT DEPARTMENT.

**BACKGROUND:** This is a companion to Items 3 and 6. At the City of Enid's request, Oklahoma Gas & Electric (OG&E) developed construction plans to relocate its power lines underground in the downtown area. This will include all power lines along Grand Avenue and Independence Avenue from Maine Street to Park Avenue. As the green area is developed further south, Phase II

will be considered to extend the underground system from Park Avenue to Garriott Road.

OG&E will complete the work, including placement of new switch enclosures and ground mount transformers, as well as construction of new concrete encased conduit to place power lines underground.

The City of Enid must provide an estimated advanced payment of \$931,832.00, and the final cost will be based upon the actual cost of construction. In addition, funding will be provided for underground service connections for four (4) existing businesses; however, this is not considered in the proposed agreement.

This item will appropriate additional money to bury the electric lines downtown in accordance with the agreement with OG&E, and will transfer funds from the Enid Municipal Authority (EMA) Operations Department to the Capital Improvement Department in the amount of \$931,832.00. The funds will be drawn from the 1% Sales Tax account.

**OPTIONS:**

- OPTION A: Approve the Resolution, and approve the Agreement.
- OPTION B: Do not approve the Resolution, and do not approve the Agreement.

**OPTION A:**

- ADVANTAGES: Enhances open space and public use environment.
- DISADVANTAGES: None.

**OPTION B:**

- ADVANTAGES: None.
- DISADVANTAGES: Diminishes the overall impact of the downtown development by leaving overhead power lines.

**2012-2013 BUDGETED ITEM:** No.

**FUNDING SOURCE:** Enid Municipal Authority.

**ATTACHMENTS:** Resolution.

**PRESENTER:** Jerald Gilbert, Chief Financial Officer.

3. **CONSIDER AN AGREEMENT WITH OKLAHOMA GAS & ELECTRIC (OG&E), OKLAHOMA CITY, OKLAHOMA, TO PLACE POWER LINES UNDERGROUND IN THE DOWNTOWN PHASE 1 DEVELOPMENT AREA.**

**BACKGROUND:** This is a companion to Items 2 and 6.

**2012-2013 BUDGETED ITEM:** Not applicable.

**FUNDING SOURCE:** Not applicable.

**ATTACHMENTS:** Location Map. Agreement is on file in the Office of the City Clerk.

**RECOMMENDATION:** Approve the Agreement.

**PRESENTER:** Tom Cossin, Project Engineer.

4. **AWARD A CONTRACT TO J J WESTHOFF CONSTRUCTION COMPANY, INC., LINCOLN, NEBRASKA, FOR THE ENID MUNICIPAL LANDFILL CONSTRUCT CELLS 10C AND 10D, PROJECT M-1207B, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**

**BACKGROUND:** This project will construct approximately four (4) acres of new landfill area for waste placement. The development includes the excavation of the site, placement of a clay and plastic membrane liner, a leachate drainage system, as well as an automatic leachate removal system consisting of two (2) pumps and two (2) above ground storage tanks.

Three (3) bids were received (shown low to high):

|                                     |                |
|-------------------------------------|----------------|
| 1. J J Westhoff Construction        | \$1,166,562.92 |
| 2. A&M Engineering and Construction | \$1,296,794.92 |
| 3. Max Jantz Excavating             | \$1,389,583.05 |

J J Westhoff Construction Company, Inc. submitted the lowest responsible bid in the amount of \$1,166,562.92 with a contract time of 150 calendar days.

**2012-2013 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Capital Improvement Fund.

**ATTACHMENTS:** Canvass of Bids.

**RECOMMENDATION:** Award a Contract to J J Westhoff Construction Company, Inc. in the amount of \$1,166,562.92.

**PRESENTER:** Tom Cossin, Project Engineer.

5. ADJOURN TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.
6. CONSIDER A RESOLUTION INCREASING THE 2012-2013 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY IN THE AMOUNT OF \$931,832.00.

**BACKGROUND:** This is a companion to Items 2 and 3.

**2012-2013 BUDGETED ITEM:** No.

**FUNDING SOURCE:** Enid Municipal Authority.

**ATTACHMENTS:** Resolution.

**RECOMMENDATION:** Approve the Resolution.

**PRESENTER:** Jerald Gilbert, Chief Financial Officer.

7. ADJOURN.