

MINUTES OF REGULAR MEETING OF  
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,  
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST, AND  
TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST  
HELD ON THE 21ST DAY OF AUGUST 2012

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, met in regular meeting in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 6:30 P.M. on the 21st day of August 2012, pursuant to notice given by December 15, 2011, to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 20th day of August 2012.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

ABSENT: Commissioner Ritchie.

Staff present were City Manager Eric Benson, Assistant City Manager Joan Riley, City Attorney Andrea Springer, City Clerk Linda Parks, Engineering Director Robert Hitt, Planning Administrator Chris Bauer, Human Resource Director Sonya Key, Safety Director Billy McBride, Police Chief Brian O'Rourke, Fire Chief Joe Jackson, Director of Aviation Dan Ohnesorge, and Ex-Officio Member Col. Michael McDaniel.

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Pastor John Chambers from OK Apostolic Prayer gave the Invocation, and Col. Michael McDaniel led the Flag Salute.

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Motion was made by Commissioner Stuber and seconded by Commissioner Janzen to approve the minutes of the regular Commission meeting of August 7, 2012, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

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Mr. Gene Robertson presented a three-month old male German Shepherd mix, available for adoption at the Enid Animal Shelter.

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Fire Chief Joe Jackson recognized Training Officer Corbin Baker for his service on the Enid Fire Department.

Captain Jack Morris recognized Sgt. Quinton Tubbs of the Police Department's Patrol Division for his service on the Enid Police Department.

Information Technology Manager Dana Watkins and Web Manager Derrick Silas were recognized by City Manager Eric Benson for the City of Enid's website being awarded a silver ranking by Summit International Awards for its outstanding quality and professionalism. This award was in addition to the national award that the City of Enid received last year from the City-County Communications Marketing Association.

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Motion was made by Commissioner Ging and seconded by Commissioner Wilson to table Item 5.3, Consider An Appointment To The Vance Development Authority, to the September 6, 2012 Commission meeting, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

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Brief discussion was held regarding a resolution increasing the 2012-2013 Capital Improvement Fund Budget by appropriating funds in the amount of \$69,886.00, to fund Change Order No. 5 with W. L. McNatt and Company for Project M-1109F, Convention Hall Renovation.

Mr. Bob Myers, Program Manager from Carter and Associates, was in attendance and answered questions and concerns from commissioners regarding the change order.

Motion was made by Commissioner Janzen and seconded by Commissioner Stuber to approve said resolution as presented, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

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Motion was made by Commissioner Janzen and seconded by Commissioner Stuber to approve Change Order No. 5 with W. L. McNatt and Company for Project M-1109F, Convention Hall Renovation, which will provide the following:

1. Add sheetrock enclosures to conceal mechanical, electrical and plumbing raceways, and ductwork to improve finished appearance in multiple rooms;
2. Replace all existing windowsills in renovated areas for consistent finished appearance;
3. Modify mechanical, electrical, and sheetrock installation to accommodate existing building conditions to improve finished appearance in multiple rooms;
4. Grind and level six (6) existing restroom floors for consistent tile flooring finished appearance;
5. Add ten (10) days to the contract time, for a revised completion date of October 20, 2012.

It was noted that the Change Order would add \$69,886.00 to the contract, for a total revised contract amount of \$7,336,258.00.

The vote was taken as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

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Motion was made by Commissioner Blackburn and seconded by Commissioner Wilson to approve a resolution to accept Federal Aviation Administration Grant AIP 3-40-0028-25-2012, Drainage Improvements at Enid Woodring Regional Airport, and authorize the Mayor to execute all grant documents after review by the City Attorney, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

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Motion was made by Commissioner Stuber and seconded by Commissioner Janzen to approve Amendment No. 10 with Cobb Engineering Company, which will support construction, inspection, administration, and construction materials testing for AIP 3-40-0028-25-2012, Drainage Improvements at Enid Woodring Regional Airport, at a cost not to exceed \$19,800.00, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

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Brief discussion was held regarding a resolution authorizing the Mayor to execute a Transfer Agreement with the Federal Aviation Administration (FAA) to relinquish ownership of the precision approach path indicators (PAPI) at Enid Woodring Regional Airport to the FAA, as previously agreed per ASW-531 Memorandum of Agreement.

Motion was made by Commissioner Wilson and seconded by Commissioner Blackburn to approve said resolution as presented, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

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Brief discussion was held regarding Change Order No. 1 with Luckinbill, Inc., for Project W-1105A, Construction of Van Buren Waterline, which will provide for the construction of 8,840 linear feet of 18-inch waterline on Jackson Street from Elm Street to Moore Street along Van Buren, at an additional cost of \$442,421.00, for a total revised contract amount of \$2,068,527.30.

Motion was made by Commissioner Stuber and seconded by Commissioner Wilson to approve said change order as presented, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

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Motion was made by Commissioner Janzen and seconded by Commissioner Wilson to reject the only bid received for Project M-1206A, Cleveland Street Trailhead, and authorize staff to redesign and rebid the project at a later date. It was noted that the only bid for said project was submitted by Continental Construction Company, Edmond, Oklahoma, in the amount of \$850,574.00, and that said bid exceeded the engineer's estimate and budgeted amount for said project.

The vote was taken as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

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Motion was made by Commissioner Janzen and seconded by Commissioner Stuber to approve a resolution providing local support to redevelop and rehabilitate the Cherokee Terrace Apartments located at 619 East Maine Avenue, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

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Motion was made by Commissioner Janzen and seconded by Commissioner Blackburn to approve a resolution authorizing the City Manager to take any and all actions necessary for application to participate in the Oklahoma Water Resources Board Drought Grant Program, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

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Motion was made by Commissioner Janzen and seconded by Commissioner Ging to approve staff recommendations on the following Consent Items as listed, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

- (1) Approval of local funding program contract with the Enid Metropolitan Area Human Services Commission through June 20, 2013;
- (2) Approval of County Jail Services Agreement Annual Service Payment Adjustment with the Garfield County Criminal Justice Authority through June 30, 2013;
- (3) Denial of tort claims submitted by Ms. Debbie Martin for alleged vehicle damages in the amount of \$466.82, and from Ms. Kelli Pichardo for alleged property damages in the amount of \$338.98;
- (4) Acceptance of the following described Easement for Public Highway and Temporary Easement from Stephen and Karen Myers in Block 1, Woodlands Subdivision, in conjunction with Project R-0303D, Willow Road Improvements:
- (5) Approval of Change Order No. 2 with Cimarron Construction Company for Project R-1108A (G-14), East Chestnut Bridge Over Skeleton Creek, which will deduct \$24,274.83 from the contract to match final quantities as measured in place, for a total revised contract amount of \$776,385.87, and acceptance of said project as completed by the contractor;
- (6) Acceptance of Permit from the Oklahoma Department of Environmental Quality for Project W-1205A, Downtown Renaissance Waterline Relocations;

- (7) Acceptance of work completed by Heritage Roofing System of Oklahoma, Inc. for Project W-1207A, Roof Replacements at City of Enid Pump Station Buildings located at 1500 West Chestnut and Rural Ames;
- (8) Acceptance of work completed by RJR Enterprises, Inc., for Project P-1203A, Champion Park Splash Pad;
- (9) Approval of contract award for the purchase of Crusher Run Rock and Sand through June 30, 2013, to the two (2) lowest responsible bidders, Dolese Brothers Company, Oklahoma City, Oklahoma, and The Cummins Construction Company, Inc., Enid, Oklahoma;
- (10) Approval of contract award for the purchase of Ready Mix Portland Cement Concrete through June 30, 2013, to the two (2) lowest responsible bidders, Enid Concrete Company, Inc., Enid, Oklahoma, and Dolese Brothers Company, Oklahoma City, Oklahoma;

and

- (11) Allowance of the following claims for payment as listed:

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Mayor Shewey recessed the meeting to convene as the Enid Municipal Authority.

-TRUSTEES OF THE ENID MUNICIPAL AUTHORITY-

PRESENT: Trustees Janzen, Stuber, Blackburn, Wilson, Ging, Chairman Shewey, Trust Manager Eric Benson, Trust Attorney Andrea Springer and Secretary Linda Parks.

ABSENT: Trustee Ritchie.

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Motion was made by Trustee Stuber and seconded by Trustee Blackburn to approve a resolution increasing the 2012-2013 Fiscal Financial Plan for the Enid Municipal Authority in the amount of \$69,886.00 to support Change Order No. 5 with W. L. McNatt and Company for Project M-1109F, Convention Hall Renovation, and the vote was as follows:

AYE: Trustees Janzen, Stuber, Blackburn, Wilson, Ging and Chairman Shewey.

NAY: None.

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Motion was made by Trustee Blackburn and seconded by Trustee Janzen to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Stuber, Blackburn, Wilson, Ging and Chairman Shewey.

NAY: None.

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Chairman Shewey adjourned the meeting to convene as the Enid Economic Development Authority.

-TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY-

PRESENT: Trustees Janzen, Stuber, Blackburn, Wilson, Ging, Chairman Shewey, Trust Manager Eric Benson, Trust Attorney Andrea Springer and Secretary Linda Parks.

ABSENT: Trustee Ritchie.

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Motion was made by Trustee Blackburn and seconded by Trustee Stuber to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Stuber, Blackburn, Wilson, Ging and Chairman Shewey.

NAY: None.

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Chairman Shewey adjourned the meeting to re convene as the Enid City Commission.



-MAYOR AND BOARD OF COMMISSIONERS-

There being no further business to come before the Board at this time, motion was made by Commissioner Janzen and seconded by Commissioner Stuber that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Wilson, Ging and Mayor Shewey.

NAY: None.

The meeting adjourned at 7:15 P.M.