

MINUTES OF REGULAR MEETING OF
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST, AND
TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST
HELD ON THE 2ND DAY OF OCTOBER 2012

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, met in regular meeting in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 6:30 P.M. on the 2nd day of October 2012, pursuant to notice given by December 15, 2011, to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 1st day of October 2012.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging and Mayor Shewey.

ABSENT: None.

Staff present were City Manager Eric Benson, Assistant City Manager Joan Riley, City Attorney Andrea Springer, City Clerk Linda Parks, Engineering Director Robert Hitt, Finance Director Jerald Gilbert, Human Resource Director Sonya Key, Safety Director Billy McBride, and Ex-Officio Member Col. Darren James.

Commissioner Blackburn gave the Invocation, and Mr. Rob Camp led the Flag Salute.

Motion was made by Commissioner Janzen and seconded by Commissioner Wilson to approve the minutes of the regular Commission meeting of September 18, 2012, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging and Mayor Shewey.

NAY: None.

Mr. Stan Locke presented "Lilly", a three-year old female Rat Terrier, available for adoption at the Enid Animal Shelter.

City Manager Eric Benson recognized Water Distribution Superintendent Ron Osmos.

A Proclamation was read and presented proclaiming October 2, 2012, as "Kenneth Buchanan Day".

Ballots were taken for an appointment to the Library Board. Ms. Amy Melvin was the successful candidate and will serve an unexpired term on the Board until May 2013.

Ballots were taken for an appointment to the Enid Public Transportation Authority. Mr. William Gungoll was the successful candidate and will serve an unexpired term on the Authority to March 1, 2013.

Motion was made by Commissioner Stuber and seconded by Commissioner Ritchie to appoint Dr. Colleen Golightly to the Sister Cities International Board, to fill an unexpired term to November 1, 2014, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging and Mayor Shewey.

NAY: None.

Motion was made by Commissioner Ritchie and seconded by Commissioner Stuber to remove from the table, Consider Awarding A Contract To Henson Construction Company, Enid, Oklahoma, And

Accept Change Order No. 1 For The Enid Meadowlake Carousel House, P-1205A, And Authorize The Mayor To Execute All Contract Documents After Review By The City Attorney, which was tabled at the September 18, 2012 Commission meeting, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging and Mayor Shewey.

NAY: None.

Engineering Director Robert Hitt spoke regarding the project. He stated that at the Commission's direction, staff had negotiated with the lowest bidder, Henson Construction Company, to develop options to reduce the cost of the project. As a result, Change Order No. 1 was being considered, which would replace brick veneer on the carousel house with split faced block, replace the metal roof with an asphalt shingle roof, and delete other small items at a reduction of \$65,495.00, for a total revised contract amount of \$313,505.00.

Commissioner Stuber expressed his appreciation to staff for developing options to reduce the cost of the project. However, he stated he felt the savings did not justify what was lost in the longevity of the roof, and the total scope of the project. He then moved to award the contract to the lowest responsive bidder, Henson Construction Company, Enid, Oklahoma, for the Base Bid and Alternates No. 2 and No. 4, in the total amount of \$393,000.00, and authorize the Mayor to execute all contract documents after review by the City Attorney.

Motion was seconded by Commissioner Ging.

Following brief discussion, the vote was taken as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging and Mayor Shewey.

NAY: None.

Discussion was held regarding a Resolution dissolving the Dr. Martin Luther King, Jr. Holiday Commission.

Comments were made by City Manager Eric Benson who stated that the City Commission had historically utilized the Dr. Martin Luther King, Jr. Holiday Commission (Commission) to organize and manage an annual tribute to the late Dr. Martin Luther King, Jr. He stated that historically, City staff had also supported the event, and made it clear that he intended to continue operating the event as in the past, with City support, attendance, funding, planning, and administrative staff support remaining identical. He stated that the resolution would eliminate a standing requirement for a City Commissioner to attend the Commission's meetings, and reaffirmed that all of the City's support, logistics, funding, and other items that were required, and had historically been honored, would remain in place.

Mr. Derwin Norwood, member of the Commission, stated that quorum issues due to unfilled positions had been a concern in past months. However, he stated that he understood the purpose of the resolution, adding that he appreciated the pledged continued support of the City and its staff.

Mr. Clayton Nolen addressed commissioners, and stated that he, too, appreciated the support of the City in this continued endeavor.

Motion was made by Commissioner Stuber and seconded by Commissioner Wilson to approve the resolution as presented, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging and Mayor Shewey.

NAY: None.

Mayor Shewey announced that Item 9.8, Approve Change Order No. 6 With Wynn Construction Company, Oklahoma City, Oklahoma, For Construction Of The Water Reclamation Facility, S-0703E, was being removed from the agenda.

Motion was made by Commissioner Ritchie and seconded by Commissioner Wilson to approve the following Consent Items as recommended by staff, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging and Mayor Shewey.

NAY: None.

- (1) Denial of tort claims submitted by Ms. Patricia Steward in the amount of \$1,164.32, and from Ms. Bonnie Cazares in an unspecified amount, for alleged property damages;
- (2) Approval of award of purchase for Enid Event Center and Convention Hall Food Service Small Wares, to the lowest responsible bidder, Ovations Food Services, Lutz, Florida, in the amount of \$189,052.93;
- (3) Approval of award of purchase for Enid Event Center and Convention Hall Decorating Equipment, to the lowest responsible bidder, Georgia Expo Manufacturing, Suwanee, Georgia, in the amount of \$57,915.69;
- (4) Approval of award of purchase for Enid Event Center and Convention Hall Digital Signage Package, to Best Buy For Business, Minneapolis, Minnesota, in the amount of \$52,512.95, via the National Joint Powers Alliance contract;
- (5) Approval of additional services with Envirotech Engineering & Consulting, Inc., for Inspection and Testing Services in conjunction with Project No. M-1109B-7, Event Center Steel Construction;
- (6) Approval of Change Order No. 1 with Rick Lorenz Construction, Inc., for Project R-1201A, 2012 Local Street Program, which will provide for the construction of twenty (20) parking spots at the pedestrian trail on Cleveland Street, at a cost of \$52,815.65, for a total revised contract amount of \$961,061.90, and will add 60 calendar days to the contract to complete the project;
- (7) Acceptance of projects W-1103 and S-1106, water and sanitary sewer improvements in Westedge Development;
- (8) Approval of Amendment No. 5 with Jacobs Engineering Group, Inc., for Construction Management and Inspection Services in conjunction with Project S-0703A, Water Reclamation Facility, which will continue said services through October 19, 2012, at an additional cost of \$32,900.00, for a total revised contract amount of \$2,765,723.00;
- (9) Acceptance of the following described drainage easements from Harold and Julie Shaw, and JHG Properties, LLC, in conjunction with Project No. F-1005A, Storm Sewer Line Extension from Rock Island Boulevard to Willow Road along the west side of Chisholm Trail Broadcasting:

and

- (10) Allowance of the following claims for payment as listed:

Mayor Shewey recessed the meeting to convene as the Enid Municipal Authority.

-TRUSTEES OF THE ENID MUNICIPAL AUTHORITY-

PRESENT: Trustees Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging, Chairman Shewey, Trust Manager Eric Benson, Trust Attorney Andrea Springer and Secretary Linda Parks.

ABSENT: None.

Motion was made by Trustee Ritchie and seconded by Trustee Stuber to execute a contract with Cartegraph Systems, Inc., Dubuque, Iowa, for Software Training and Support Services Software, and the vote was as follows:

AYE: Trustees Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging and Chairman Shewey.

NAY: None.

Motion was made by Trustee Ritchie and seconded by Trustee Ging to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging and Chairman Shewey.

NAY: None.

Chairman Shewey adjourned the meeting to convene as the Enid Economic Development Authority.

-TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY-

PRESENT: Trustees Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging, Chairman Shewey, General Manager Eric Benson, Trust Attorney Andrea Springer and Secretary Linda Parks.

ABSENT: None.

Motion was made by Trustee Ritchie and seconded by Trustee Blackburn to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging and Chairman Shewey.

NAY: None.

Chairman Shewey adjourned the meeting to reconvene as the Enid City Commission.

-MAYOR AND BOARD OF COMMISSIONERS-

Mr. Dustin Wood, 118 West Elm, addressed the Commission regarding the City's decision and process to relocate the City of Enid's recycling center from 212 West Oklahoma to the corner of West Elm and North Grand.

There being no further business to come before the Board at this time, motion was made by Commissioner Blackburn and seconded by Commissioner Stuber that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Blackburn, Ritchie, Wilson, Ging and Mayor Shewey.

NAY: None.

The meeting adjourned at 7:15 P.M.