



City of Enid
401 W. Owen K. Garriott
P.O. Box 1768
Enid, Oklahoma 73702
580-234-0400

BOARD OF COMMISSIONERS

NOTICE OF SPECIAL MEETING

Mayor and Board of Commissioners of the City of Enid, Oklahoma, and the Trustees of the Enid Municipal Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, and the Trustees of the Enid Municipal Authority, a Public Trust, will meet in special session at 12:00 p.m. on the 27th day of December, 2012, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS
SPECIAL MEETING

1. CALL TO ORDER/ROLL CALL.
2. ADMINISTRATION.
 - 2.1 APPROVE CHANGE ORDER NO. 6 WITH KEY CONSTRUCTION OKLAHOMA, LLC, TULSA, OKLAHOMA, FOR THE NEW EVENT CENTER, M-1109E.

BACKGROUND: Key Construction, LLC, was awarded the Renaissance Event Center construction project for a contract amount of \$17,444,444. Five (5) change orders have been approved, totaling \$724,404.00, for a total contract amount of \$18,168,848 with a completion date of May 31, 2013.

Change Order No. 6 will deduct \$23,994 for a revised total contract amount of \$18,144,854. This credits the City of Enid for the cost of

failed material testing or retesting required as part of the Event Center construction. This testing will be completed by separate contract and funded by the general contractor.

2012-2013 BUDGETED ITEM: Yes.

FUNDING SOURCE: Capital Improvement Fund.

ATTACHMENTS: None. Change Order No. 6 is on file in the Office of the City Clerk.

RECOMMENDATION: Approve Change Order No. 6 in the deduct amount of \$23,994.

PRESENTER: Bob Myers, Program Manager, Carter and Associates, Inc.

2.2 CONSIDER A RESOLUTION AMENDING THE 2012-2013 CAPITAL IMPROVEMENT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$282,332 TO INCREASE THE 2012-2013 APPROPRIATED AMOUNTS FOR THE CAPITAL IMPROVEMENT DEPARTMENT.

BACKGROUND: This is a companion to items 2.3 and 4.1. Key Construction, LLC, was awarded the Renaissance Event Center construction project for a contract amount of \$17,444,444. Six (6) change orders have been approved, totaling \$700,410, for a total contract amount of \$18,144,854 with a completion date of May 31, 2013.

Change Order No. 7 provides required site work for revisions to the original civil plans. This is necessary to address parking and utility connection revisions around the restaurant property located at the southeast corner of the site.

This Resolution will appropriate funds to support Change Order No. 7 in the amount of \$282,332.00, and covers the following items:

1. Provides for required storm sewer relocation for the restaurant property remaining at the southeast corner of the site (\$83,142);
2. Provides for relocation of Convention Hall sanitary sewer line to remove conflict with parking lot and future hotel site (\$51,023);
3. Provides for reconfiguration of the south parking and additional grading around the restaurant property located at the southeast corner of the site (\$148,167).

The revised total contract amount will be \$18,427,186. The Renaissance line-of-credit will be used to fund this change order.

2012-2013 BUDGETED ITEM: No. This appropriates funds in the Capital Improvement Fund.

FUNDING SOURCE: Enid Municipal Authority.

RECOMMENDATION: Approve the Resolution.

ATTACHMENTS: Resolution.

PRESENTER: Robert Hitt, Director of Engineering Services.

2.3 CONSIDER CHANGE ORDER NO. 7 WITH KEY CONSTRUCTION OKLAHOMA, LLC, TULSA, OKLAHOMA, FOR THE NEW EVENT CENTER, M-1109E.

BACKGROUND: This is a companion to Items 2.2 and 4.1.

2012-2013 BUDGETED ITEM: Yes.

FUNDING SOURCE: Capital Improvement Fund.

ATTACHMENTS: None. Change Order No. 7 is on file in the Office of the City Clerk.

RECOMMENDATION: Approve Change Order No. 7 in the amount of \$282,332.

PRESENTER: Bob Myers, Program Manager, Carter and Associates, Inc.

3. ADJOURN TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.

4. ENID MUNICIPAL AUTHORITY SPECIAL MEETING.

4.1 CONSIDER A RESOLUTION INCREASING THE 2012-2013 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY IN THE AMOUNT OF \$282,332.

BACKGROUND: This is a companion to items 2.2 and 2.3. Funds must be transferred from the Enid Municipal Authority Operations Department to the Capital Improvement Fund Capital Improvement Department to fund Change Order No. 7.

2012-2013 BUDGETED ITEM: No. This item increases the EMA financial plan.

FUNDING SOURCE: Renaissance Line-of-Credit.

ATTACHMENTS: Resolution.

RECOMMENDATION: Approve Resolution.

PRESENTER: Jerald Gilbert, Chief Financial Officer.

5. ADJOURN.