



Community Development Department
580-616-7218
PO Box 1768, 401 West Garriott
Enid OK 73702
www.enid.org

Zoning Variance Petition

(Due to Community Development 15 days prior to Zoning Board of Adjustment meeting date)

1. I, or We, hereby petition the ZONING BOARD OF ADJUSTMENT for a variance to the following provision(s) of the City of Enid Ordinance, Section(s) _____

2. The Burden of Proof: Any persons applying for a variance shall have the burden of showing that all of the following factors described below have been met. The applicant must respond to each. Additional pages may be added.
 - A. The application of the ordinance to the particular piece of property would create an unnecessary hardship; _____

 - B. Such conditions are peculiar to the particular piece of property involved; _____

 - C. Relief, if granted, would not cause substantial detriment to the public good, or impair the purposes and intent of the ordinance or the comprehensive plan; and _____

 - D. The variance, if granted, would be the minimum necessary to alleviate the unnecessary hardship.

3. I, or we have attached a site plan of the proposed construction.
4. Address and/or general location of property: _____
5. Legal description of site: _____
6. Zoning classification of property: _____
7. Please provide zoning variance petition application and a list containing the names and mailing addresses of all owners of property lying within 300 feet of the exterior boundary of the subject property, as certified by a licensed and bonded abstracting company, or title insurance to kruther@enid.org.

- 8. Send \$100.00 fee to the address above or if you prefer to pay electronically, contact the City Clerk at (580) 616-7202.
- 9. **Energy Structures as defined in Section 11-10D-2 Definitions requires written approval:**
 - a. DoD Siting Clearinghouse
 - b. Vance Air Force Base
 - c. Woodring Regional Airport
 - d. Federal Aviation Administration (FAA)
- 10. **Vertical Structures as defined in Section 11-10D-2 Definitions:**
 - a. Vance Air Force Base
 - b. Woodring Regional Airport
 - c. Federal Aviation Administration (FAA)

11. Applicant's signature: _____

Printed Name: _____

Date: _____ Address: _____

Email: _____ Telephone: _____

Cell phone: _____

Section 11-3-10

Appeal Process:

Appeal to the Garfield County District Court by filing a Notice of Appeal with the City Clerk and the Secretary of the Board of Adjustment within ten (10) days of the decision or order of the Board of Adjustment.

If you have any questions, please contact Community Development at (580) 616-7218

THANK YOU!

Appeal of Decision by Administrative Official

Section: _____

Code Office Signature

Date: _____

Code Official Initial: _____

Description: _____

Applicant: _____

Phone: _____

Email: _____