



City of Enid  
401 W. Owen K. Garriott  
P.O. Box 1768  
Enid, Oklahoma 73702  
580-234-0400

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BOARD OF COMMISSIONERS

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**NOTICE OF REGULAR MEETING**

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, will meet in regular session at 6:30 p.m. on the 5th day of September, 2013, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS REGULAR MEETING

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. CONSIDER APPROVAL OF MINUTES OF THE REGULAR SESSION OF AUGUST 20, 2013.
5. AWARDS, PRESENTATIONS, AND ORGANIZATIONAL BUSINESS.
  - 5.1 PRESENT PET AVAILABLE FOR ADOPTION AT THE CITY ANIMAL SHELTER.
6. HEARINGS.
  - 6.1 NONE.
7. COMMUNITY DEVELOPMENT.

**7.1 CONSIDER APPROVAL OF THE FINAL PLAT FOR HEARTHSTONE FARMS ADDITION BLOCK 2.**

**BACKGROUND:** This item involves a final plat of Hearthstone Farms Addition Block 2. The proposed plat of one (1) block with four (4) lots will be for residential development. The developer has previously platted Block 1 and lots one (1) through five (5) of Block 2. The area contains .7730 acres ±.

The property is zoned "R-2" Residential Single Family District, and existing infrastructure includes a concrete street and water main. The developer will extend the sanitary sewer line to serve these four (4) lots. Sidewalks are included in the improvement plans and will be installed when the house is built.

The final plat conforms to the submitted preliminary plat and is in compliance with all provisions of Title 12 Chapter 5, Final Plat of the City of Enid Subdivision Regulations.

The Metropolitan Area Planning Commission unanimously recommended approval of the final plat for Hearthstone Farms Addition Block 2 on August 19, 2013.

**2013-2014 BUDGETED ITEM:** Not applicable.

**FUNDING SOURCE:** Not applicable.

**ATTACHMENTS:** Final Plat.

**RECOMMENDATION:** Approve the final plat.

**PRESENTER:** Chris Bauer.

**8. ADMINISTRATION.**

**8.1 CONSIDER AWARDING A CONTRACT TO GENUINE PARTS COMPANY/NAPA AUTO PARTS, A GEORGIA CORPORATION, FOR OPERATING AN ON-SITE WAREHOUSE TO PROVIDE FOR THE EFFICIENT PROCUREMENT OF EQUIPMENT AND VEHICLE PARTS, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**

**BACKGROUND:** To improve the efficiency of the warehouse/purchasing operation and reduce costs, an agreement with specialized expertise in managing vehicle and equipment inventories is proposed. The warehouse budget was eliminated in the current budget approved on June 18, 2013, allowing each department to account for their own purchases.

Requests for proposals were sent to five (5) vendors for an on-site turn-key vehicle and equipment parts operation for the Public Works Division. Two bids were received. NAPA Auto Parts was selected based on its expertise, lower cost markup percentages, and excellent references from Oklahoma City, Edmond, and Midwest City.

NAPA Auto Parts will charge cost plus 10% gross profit on all parts issued to the City of Enid, and will bill for all personnel costs separately on a monthly bill to the City. The proposed contract is valid for one year and may be automatically renewed for an additional four years. The contract can be terminated at anytime with 60 days written notice by either party.

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Various Funds.

**ATTACHMENTS:** Contract.

**RECOMMENDATION:** Award Contract.

**PRESENTER:** Rob Camp, Deputy Director of Public Works.

**8.2 CONSIDER AND APPROVE AN EMERGENCY RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION ON NOVEMBER 12, 2013, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS CITY THE QUESTION OF AMENDING THE CITY CHARTER TO PROVIDE FOR COLLECTIVE BARGAINING BY CERTAIN MUNICIPAL EMPLOYEES.**

**BACKGROUND:** Since 2004, the City of Enid has engaged in collective bargaining with its permanent, non-management/confidential employees over the terms and conditions of employment. The state law requiring such bargaining was repealed effective November 1, 2011. The AFSCME leadership has filed an initiative petition calling for the Commission to hold an election for the purpose of allowing the registered qualified electors of the City of Enid to decide whether to amend the City Charter to allow collective bargaining by certain employees of the City of Enid.

**2012-2013 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** General Fund.

**ATTACHMENTS:** Resolution and Notice and Proclamation.

**RECOMMENDATION:** Approve Resolution.

**PRESENTER:** Andrea L. Chism, City Attorney.

**8.3 DISCUSS AND CONSIDER PRIORITY OPTIONS FOR THE PEDESTRIAN TRAIL PROJECT.**

**BACKGROUND:** The 2013-2014 Pedestrian Trail Project goals are to provide:

- Crossing lights on South Van Buren and South Cleveland.
- Extend the trail along Boggy Creek diversion channel south of Rupe to Meadowlake Park.
- Complete right-of-way acquisition and design activities between Oakwood Road and Garland Road.
- Begin lay-out and right-of-way activities for a trail between Frantz Street and downtown.

Goals for the 2013-2014 Pedestrian Trail Project were presented at the August 20, 2013 Commission meeting. This item gives the Commission an opportunity to prioritize options discussed.

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Capital Improvement Program.

**ATTACHMENTS:** Location Map.

**RECOMMENDATION:** Not applicable.

**PRESENTER:** Christopher Gdanski, Director of Engineering Services.

**9. CONSENT.**

**9.1 ACCEPT A PUBLIC HIGHWAY EASEMENT FROM JOHN P. FELT AND PATRICIA K. FELT, FOR THE WILLOW ROAD WIDENING PROJECT NO. R-0303D.**

**BACKGROUND:** This public highway easement will provide additional right-of-way on Willow Road along Woodlands Addition and is required for the widening of Willow Road between Cleveland Street and Oakwood Road to four (4) lanes. The cost of this right-of-way is \$16,000.00 of which \$6,575.00 is for damages. According to the Agreement, the landowner will receive \$9,995.00, and the mortgage company will receive \$6,005.00.

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Capital Improvement Fund.

**ATTACHMENTS:** Location Map. Easement is on file in the Office of the City Clerk.

**RECOMMENDATION:** Accept Easement.

**PRESENTER:** Christopher Gdanski, Director of Engineering Services.

9.2 **APPROVE CHANGE ORDER NO. 7 WITH RICK LORENZ CONSTRUCTION, ENID, OKLAHOMA, ON THE 2012 LOCAL STREET PROJECT NO. R-1201A.**

**BACKGROUND:** Reconstruction of the Enid Police Department parking lot is part of the 2012 Local Street Program. During excavation, two (2) basement structures were uncovered from previously demolished and buried debris. The footings and debris must be removed in order to stabilize the subgrade for the pavement.

Change Order No. 7 addresses the unanticipated cost of removing the footing debris, and hauling in and compacting fill material, for an estimated cost of \$95,474.80, bringing the revised contract amount to \$1,424,211.61.

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Police Department Fund.

**ATTACHMENTS:** None. Change Order No. 7 is on file in the Office of the City Clerk.

**RECOMMENDATION:** Approve Change Order No. 7 with Rick Lorenz Construction.

**PRESENTER:** Christopher Gdanski, Director of Engineering.

9.3 **ACCEPT THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) CONSTRUCTION PERMIT FOR A SEWER LINE EXTENSION TO SERVE THE SKYVIEW ADDITION, GARFIELD COUNTY, OKLAHOMA, PROJECT NO. S-1315A.**

**BACKGROUND:** ODEQ approved a permit to construct 990 linear feet of eight inch (8") sewer line to serve the Skyview Addition, located in the NE/4, Section 3, Township 22 North, Range 7 West of the Indian Meridian, Garfield County, Oklahoma.

Upon acceptance of Permit No. SL000024130598 by the Commission, it will be recorded as permanent record.

**2013-2014 BUDGETED ITEM:** Not applicable.

**FUNDING SOURCE:** Not applicable.

**ATTACHMENTS:** None. Permit is on file in the Office of the City Clerk.

**RECOMMENDATION:** Accept ODEQ Permit.

**PRESENTER:** Christopher Gdanski, Director of Engineering.

- 9.4 ACCEPT THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) CONSTRUCTION PERMIT FOR A WATERLINE EXTENSION TO SERVE THE SKYVIEW ADDITION, GARFIELD COUNTY, OKLAHOMA, PROJECT NO. W-1311A.

**BACKGROUND:** ODEQ approved a permit to construct 1,122 linear feet of eight inch (8") waterline to serve the Skyview Addition, located in the NE/4, Section 3, Township 22 North, Range 7 West of the Indian Meridian, Garfield County, Oklahoma.

Upon acceptance of Permit No. WL000024130597 by the Commission, it will be recorded as a permanent record.

**2013-2014 BUDGETED ITEM:** Not applicable.

**FUNDING SOURCE:** Not applicable.

**ATTACHMENTS:** None. Permit is on file in the Office of the City Clerk.

**RECOMMENDATION:** Accept ODEQ Permit.

**PRESENTER:** Christopher Gdanski, Director of Engineering.

- 9.5 APPROVE AGREEMENT FOR THE SUB-GRANT OF EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM FUNDS.

**BACKGROUND:** This agreement will provide for the sub-grant of a portion of the funds awarded to the State of Oklahoma under the Federal Emergency Management Agency's Emergency Management Preparedness Grant Program. This award totals \$10,000.00 and will assist in operational costs of the City's Emergency Management Program.

**2013-2014 BUDGETED ITEM:** Not applicable.

**FUNDING SOURCE:** Not applicable.

**ATTACHMENTS:** None. Agreement is on file in the Office of the City Clerk.

**RECOMMENDATION:** Approve Agreement.

**PRESENTER:** Mike Honigsberg, Emergency Management Specialist.

- 9.6 APPROVAL OF CLAIMS IN THE AMOUNT OF \$1,420,640.48.

ATTACHMENTS: List of claims.

10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.
11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY REGULAR MEETING.
12. ENID MUNICIPAL AUTHORITY REGULAR MEETING.
  - 12.1 APPROVAL OF CLAIMS IN THE AMOUNT OF \$1,271,829.70.

ATTACHMENTS: List of claims.

13. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.
14. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.
15. ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.
  - 15.1 APPROVAL OF CLAIMS IN THE AMOUNT OF \$6,000.00.

ATTACHMENTS: List of Claims.

16. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.
17. PUBLIC DISCUSSION.
18. ADJOURN.

MINUTES OF REGULAR MEETING OF  
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,  
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST, AND  
TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST  
HELD ON THE 20TH DAY OF AUGUST 2013

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, met in regular meeting in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 6:30 P.M. on the 20th day of August 2013, pursuant to notice given by December 15, 2012 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 19th day of August 2013.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

ABSENT: None.

Staff present were City Manager Eric Benson, City Attorney Andrea Chism, City Clerk Linda Parks, Director of Engineering Services Chris Gdanski, Director of Marketing and Public Relations Steve Kime, Police Chief Brian O'Rourke, Human Resource Director Sonya Key, Director of Long Range Planning Whitney Box, Safety Director Billy McBride, and Director of Aviation Dan Ohnesorge

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Chaplin Don Ailsworth from Integris Bass Baptist Health Center gave the Invocation, and Mr. Rob Camp led the Flag Salute.

\*\*\*\*\*

Motion was made by Commissioner Janzen and seconded by Commissioner Stuber to approve the minutes of the regular Commission meeting of August 6, 2013, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

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Mr. Jarod Free presented "Daisy," a Lab mix, available for adoption at the Enid Animal Shelter.

\*\*\*\*\*

A presentation on 2014 Local Street Program priorities was made by Director of Engineering Services Chris Gdanski. Mr. Gdanski explained that the Local Street Program was funded by the Street and Alley Fund to reconstruct, repair and maintain residential streets and alleys. He spoke regarding street priorities, based on road conditions and traffic weight, and addressed two methods currently being used to make repairs, concrete reconstruction and asphalt overlay.

Prioritized streets for Fiscal Year 2013-2014 were reviewed. Commissioners were advised that Frantz Avenue from Van Buren Street to Washington Street, Greg Drive from Wedgewood north 650 feet, and 12th Street from Pine Avenue to Walnut Avenue, would be reconstructed with concrete at an estimated cost of \$742,000.00. Additionally, West Evandale Subdivision, and Van Buren Street, Washington Street and Oxford Street near the North Van Buren Overpass, would be overlaid with asphalt at an estimated cost of \$735,000.00.

Brief discussion was held regarding the advantages of using concrete versus asphalt, and whether or not underground utilities should be removed or replaced prior to streets being overlaid or reconstructed.

Mr. Lynn Driskell, 6615 East Phillips Avenue, addressed the Commission. He asked that commissioners consider the condition of the roads in his area and make them more feasible for citizens to use.

Mr. Jim McClain, Director of Public Works, spoke regarding alternative measures being sought by the Public Works Department to repair city streets overlaid with asphalt. He stated that with a good maintenance program and maintenance material, the life of those street could be increased by eight (8) to 12 years at a reasonable cost. He advised commissioners that his department had found a product, Modified Aggregate Quick (MAQ), currently being used in the Tulsa County area and several Missouri cities, that offered the answers they had been looking for. He stated that City crews had been given the opportunity to use the material to conduct a mile-long test project to restore Quailwood and Rolling Oaks drives at a cost of \$48,800.00, and that it was his intent to begin using this product to repair more of the City's residential streets.

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A presentation regarding the status of the City's Pedestrian Trail Project was made by Project Engineer Muralikumar Katta-Muddanna. Mr. Katta-Muddanna provided a brief overview of the project, stating that Phases 1 through 4 were complete, and that Phase 5, consisting of the following options, had not yet been prioritized for completion: 1) Crossing lights on South Van Buren Street and South Cleveland Street; 2) Extension of the trail along the Boggy Creek diversion channel south of Rupe Avenue to Meadowlake Park; 3) Extension of the trail between Oakwood Road and Garland Road; and 4) Extension of the trail from Frantz Avenue to downtown.

City Manager Eric Benson stated that with the funding available in the current fiscal year budget, staff was asking for direction from the Commission on to how to proceed with Phase 5 of the project. He offered three (3) options for consideration by the Commission: 1) Completion of the mile section from Oakwood Road to Garland Road; 2) Extension of the trail along the Corp channel from Rupe Avenue down to Meadowlake Park; and 3) Extension of the trail from Frantz Avenue to downtown. He stated

that the easiest option to complete was the extension of the trail from Rupe Avenue to Meadowlake Park, followed by the mile section from Oakwood Road to Garland Road. He went on to say that because of the many critical challenges associated with the extension of the trail from Frantz Avenue to downtown, this phase of the project could not be completed in the current budget cycle.

Lengthy discussion was held with respect to the options offered commissioners, specifically the extension of the trail to downtown, and route options to connect the existing trail to the downtown area.

During discussion, Mr. Benson reminded commissioners that the options existed to complete two (2) major arteries of the trail system, and that the trail could not be extended to downtown in this budget year. He suggested that the first two elements be completed, while acquiring the opportunity to go to the downtown.

Mr. Matt Davis, Chairman of the Park Board, thanked the Commission for making great strides in the trail system. He spoke regarding the project and offered an additional option to extend the trail north along Oakwood Road to the mall. He encouraged the Commission to continue moving forward with the path to downtown to compliment what had been accomplished with the Renaissance Project and other downtown improvements.

Following further discussion, Mr. Benson stated that this issue would be brought back at the next regular Commission meeting for commissioners to prioritize options discussed for the next phase of the project.

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Commissioner Vanhooser asked that Item 9.2, Consider A 35 Mile Per Hour Speed Limit On Willow Road Between Oakwood Road And Garland Road Near Prairie View Elementary School, be removed from the list of Consent Items, and to approve the balance of the Consent Items as recommended by staff. The vote was taken as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

- (1) Approval of purchase of a 325-Gallon Poly Tank Grass Rig/Brush Pumper Body and 13,300 GVWR Four-Door 4x4 Crew Cab and Chassis for the Fire Department, to the lowest responsible bidder, Emergency Fire Equipment, Inc., Mayfield, Kansas, in the amount of \$84,960.00;
- (2) Acceptance of the following described Warranty Deed from Barbara Montgomery and Emma and Eddie Moore, in Block 6, Edwards Addition, located at 212 East Hackberry Avenue, which will assist the City of Enid in providing stormwater management in the area:

(Copy Description)

- (3) Acceptance of Permit from the Oklahoma Department of Environmental Quality for Project No. W-1310A, Waterline Extension to serve the Dollar General Store located at 315 East Owen K. Garriott Road;

and

- (4) Allowance of the following claims for payment as listed:

(List Claims)

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Brief discussion was held on Item 9.2 of the Consent Items, Consider A 35 Mile Per Hour Speed Limit On Willow Road Between Oakwood Road And Garland Road Near Prairie View Elementary School. It was noted that the Metropolitan Area Planning Commission (MAPC), at its meeting of August 19, 2013, unanimously recommended denial of said request.

Motion was made by Commissioner Vanhooser and seconded by Commissioner Wilson to deny said request based on the recommendation of the MAPC, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

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Mayor Shewey recessed the meeting to convene as the Enid Municipal Authority.

- TRUSTEES OF THE ENID MUNICIPAL AUTHORITY -

PRESENT: Trustees Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser, Chairman Shewey, Trust Manager Eric Benson, Trust Attorney Andrea Chism, and Secretary Linda Parks.

ABSENT: None.

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Motion was made by Trustee Stuber and seconded by Trustee Janzen to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

(List Claims)

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Chairman Shewey adjourned the meeting to convene as the Enid Economic Authority.

-TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY-

PRESENT: Trustees Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser, Chairman Shewey, General Manager Eric Benson, Trust Attorney Andrea Chism, and Secretary Linda Parks.

ABSENT: None.

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Motion was made by Trustee Ezzell and seconded by Trustee Stuber to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

(List Claims)

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Chairman Shewey adjourned the meeting to reconvene as the Enid City Commission.

- MAYOR AND BOARD OF COMMISSIONERS-

There being no further business to come before the Board at this time, motion was made by Commissioner Stuber and seconded by Commissioner Wilson that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting adjourned at 7:58 P.M.

*Final Plat Plan*  
**HEARTHSTONE FARMS ADDITION**  
**BLOCK TWO**  
**PART OF THE NORTH HALF, SECTION 15, TOWNSHIP 22 NORTH,**  
**RANGE 7 WEST INDIAN MERIDIAN,**  
**ENID, GARFIELD COUNTY, OKLAHOMA.**

OWNER'S CERTIFICATE AND DEDICATION  
 HEARTHSTONE FARMS ADDITION, BLOCK 2  
 AN ADDITION TO CITY OF ENID, GARFIELD COUNTY, OKLAHOMA.

KNOW ALL MEN BY THESE PRESENTS:  
 THAT BOBSFARM, INC., DOES HEREBY CERTIFY THAT IT IS THE OWNER OF, AND THE ONLY ENTITY HAVING ANY RIGHT, TITLE, AND INTEREST IN AND TO THE REAL PROPERTY SITUATED IN THE CITY OF ENID, GARFIELD COUNTY, OKLAHOMA, AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 15, THENCE WEST (N89°22'53"W) ALONG THE NORTH BOUNDARY OF SAID SECTION 15, A DISTANCE OF 1935.38 FEET; THENCE SOUTH (S00°38'35"W) ALONG THE EAST BOUNDARY OF THE CARSON ROAD RIGHT-OF-WAY, A DISTANCE OF 268.00 FEET; THENCE SOUTH (S06°21'13"W) ALONG THE EAST BOUNDARY OF SAID RIGHT-OF-WAY, A DISTANCE OF 100.50 FEET; THENCE SOUTH (S00°38'35"W) ALONG THE EAST BOUNDARY OF SAID RIGHT-OF-WAY, A DISTANCE OF 1,180.00 FEET; THENCE WEST (N89°21'25"W) ALONG THE SOUTH BOUNDARY OF SAID "HEARTHSTONE FARMS ADDITION, BLOCK TWO", A DISTANCE OF 396.00 FEET TO THE POINT OF BEGINNING (SAID POINT BEING THE SOUTHWEST CORNER OF SAID ADDITION);

THENCE WEST (N89°21'25"W) A DISTANCE OF 259.00 FEET; THENCE NORTH (N00°38'35"E), A DISTANCE OF 130.00 FEET TO A POINT ON THE SOUTH RIGHT OF WAY BOUNDARY OF SANDHILL DRIVE AND THE SOUTH BOUNDARY LINE OF THE "HEARTHSTONE FARMS ADDITION, BLOCK ONE"; THENCE EAST (S89°21'25"E) ALONG THE SOUTH BOUNDARY OF SAID ADDITION, A DISTANCE OF 259.00 FEET (SAID POINT BEING THE NORTHWEST CORNER OF HEARTHSTONE FARMS ADDITION, BLOCK TWO); THENCE SOUTH (S00°38'35"W) ALONG THE WEST BOUNDARY OF SAID ADDITION A DISTANCE OF 130.00 FEET.

TO THE POINT OF BEGINNING, SAID TRACT CONTAINING 0.7730 ACRES, MORE OR LESS.

SAID OWNER(S) CERTIFY THAT THEY HAVE CAUSED THE ABOVE DESCRIBED REAL ESTATE TO BE SURVEYED, STAKED AND PLATTED INTO BLOCKS, LOTS, STREETS AND EASEMENTS AND HAVE CAUSED THE SAME TO BE NAMED AND DESIGNATED AS "HEARTHSTONE FARMS ADDITION, BLOCK TWO", AN ADDITION TO THE CITY OF ENID, GARFIELD COUNTY, OKLAHOMA, AND THEY HEREBY DEDICATE FOR PUBLIC USE ALL THE STREETS AND EASEMENTS AS SHOWN ON THE ABOVE PLAT. FURTHER, FOR THE PURPOSE OF PROVIDING AN ORDERLY DEVELOPMENT OF THE ENTIRE TRACT, AND FOR THE PURPOSE OF PROVIDING ADEQUATE RESTRICTIVE COVENANTS FOR THE MUTUAL BENEFIT OF ITSELF AND ITS SUCCESSORS IN TITLE TO THE SUBDIVISIONS OF SAID TRACT OF REAL ESTATE HEREAFTER REFERRED TO AS LOTS, SAID OWNER(S) HEREBY IMPOSE THE RESTRICTIONS AND CREATE THE EASEMENTS SET FORTH IN A SEPARATE INSTRUMENT ENTITLED RESTRICTIVE COVENANTS OF "HEARTHSTONE FARMS ADDITION, BLOCK TWO", AN ADDITION TO THE CITY OF ENID, GARFIELD COUNTY, OKLAHOMA, WHICH IS FILED FOR RECORD SIMULTANEOUS WITH THE FILING FOR RECORD OF THIS PLAT AND WHICH SAID SEPARATE INSTRUMENT IS RECORDED IN BOOK \_\_\_\_\_ OF MISCELLANEOUS RECORDS AT PAGE \_\_\_\_\_. IN THE OFFICE OF THE COUNTY CLERK OF GARFIELD COUNTY, OKLAHOMA, BUT WHICH SAID SEPARATE INSTRUMENT HEREBY IS MADE A PART OF THIS PLAT FOR ALL INTENTS AND PURPOSES AS IF SET FORTH IN FULL HEREIN AND TO WHICH SAID RESTRICTIONS AND EASEMENTS IT SHALL BE INCUMBENT UPON THE OWNER(S) AND UPON THEIR SUCCESSORS TO ADHERE.

BOBSFARM, INC.  
 BY: ROBERT B. BERRY, PRESIDENT ATTEST: ELI BERRY, SECRETARY

STATE OF OKLAHOMA )  
 COUNTY OF GARFIELD ) SS

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, IN AND FOR SAID COUNTY AND STATE, ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013, PERSONALLY APPEARED ROBERT B. BERRY, PRESIDENT OF BOBSFARM, INC. TO ME KNOWN TO BE THE IDENTICAL PERSON WHO EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AS ITS PRESIDENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME AS HIS FREE AND VOLUNTARY ACT AND DEED, AND AS THE FREE AND VOLUNTARY ACT AND DEED OF SAID CORPORATION, FOR THE USES AND PURPOSES THEREIN SET FORTH.

IN WITNESS WHEREOF, I HEREBY SET MY OFFICIAL SIGNATURE AND AFFIXED MY NOTARIAL SEAL THE DAY AND YEAR LAST ABOVE WRITTEN.

(SEAL)  
 MY COMMISSION EXPIRES: \_\_\_\_\_

\_\_\_\_\_  
 NOTARY PUBLIC

**COUNTY TREASURER'S CERTIFICATE**

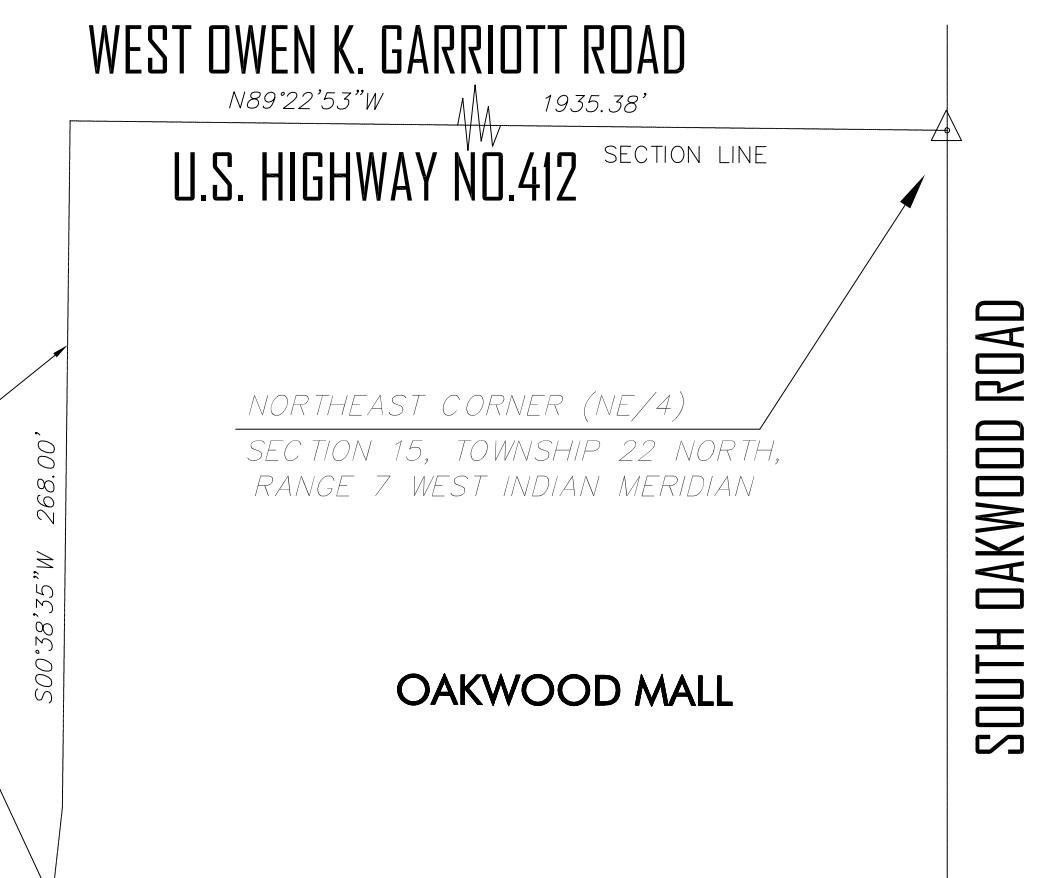
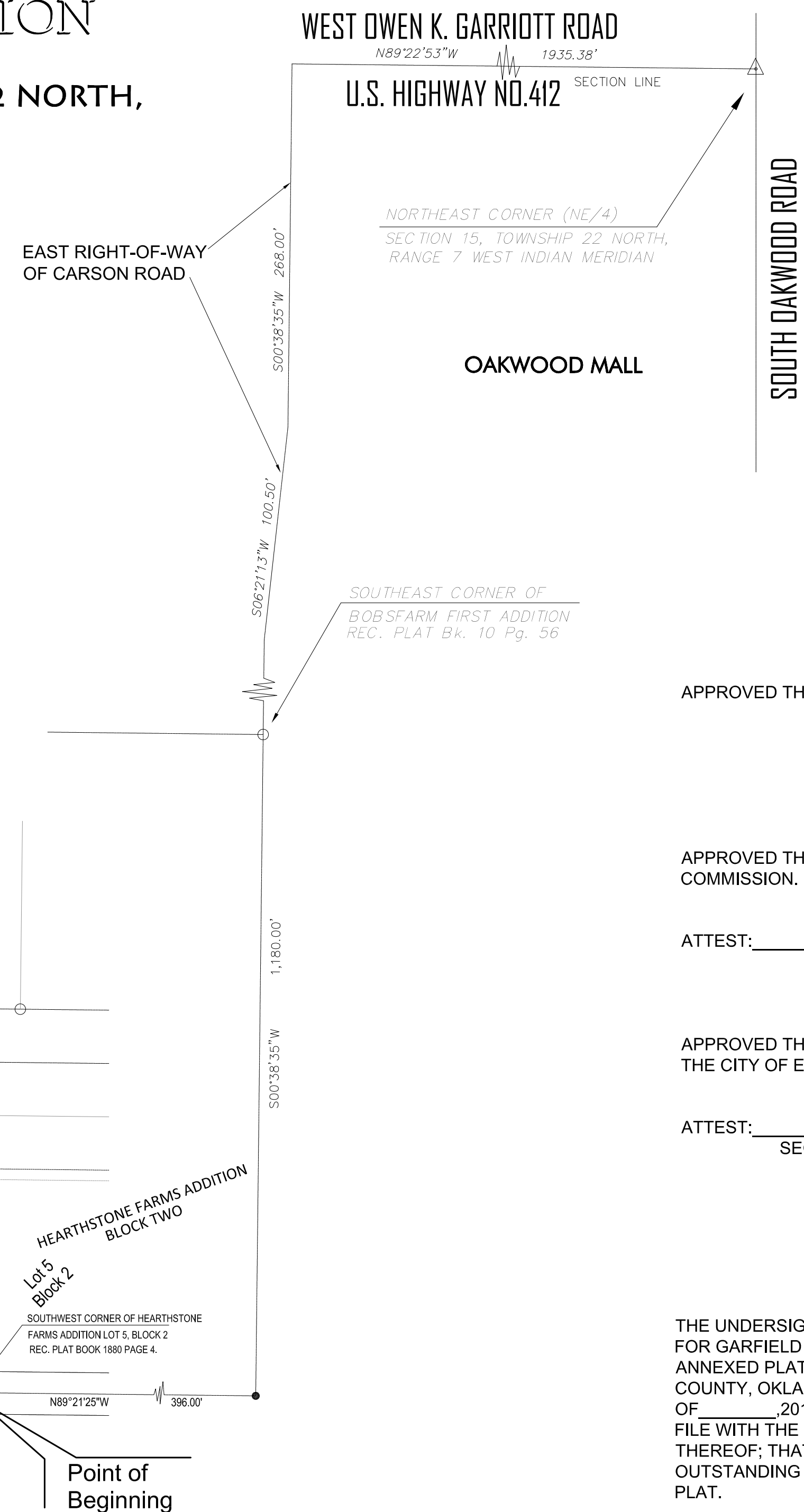
I, KEVIN R. POSTIER, COUNTY TREASURER OF GARFIELD COUNTY, STATE OF OKLAHOMA, DO HEREBY CERTIFY THAT I HAVE EXAMINED THE TAX ROLLS OF GARFIELD COUNTY, STATE OF OKLAHOMA, AND TO THE BEST OF MY KNOWLEDGE THERE ARE NO DUE OR DELINQUENT TAXES ON THE ABOVE DESCRIBED PROPERTY.

\_\_\_\_\_  
 KEVIN R. POSTIER

SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013, PERSONALLY APPEARED KEVIN R. POSTIER TO ME KNOWN TO BE THE IDENTICAL PERSON WHO EXECUTED THE WRITTEN AND FOREGOING INSTRUMENT.

MY COMMISSION EXPIRES: \_\_\_\_\_

\_\_\_\_\_  
 NOTARY PUBLIC



**APPROVALS**  
 APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013, BY THE CITY ENGINEER OF ENID, OKLAHOMA.

\_\_\_\_\_  
 ROBERT HITT  
 CITY ENGINEER

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013, BY THE METROPOLITAN AREA PLANNING COMMISSION.

ATTEST: \_\_\_\_\_  
 CHAIRMAN

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013, BY THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA.

ATTEST: \_\_\_\_\_  
 SECRETARY  
 \_\_\_\_\_  
 BILL SHEWEY  
 MAYOR

**ABSTRACTER'S CERTIFICATE**

THE UNDERSIGNED, A DULY QUALIFIED AND LAWFUL BONDED ABSTRACTER OF TITLE IN AND FOR GARFIELD COUNTY, OKLAHOMA, HEREBY CERTIFIES THAT THE LAND SHOWN ON THE ANNEXED PLAT OF "HEARTHSTONE FARMS ADDITION, BLOCK TWO" BEING A PART OF GARFIELD COUNTY, OKLAHOMA, IS VESTED IN BOBSFARM, INC. AND THAT ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013, THERE WERE NO ACTIONS PENDING OR JUDGMENTS OF ANY COURT OR ON FILE WITH THE CLERK OF ANY COURT IN SAID COUNTY OR STATE AGAINST SAID OWNER THEREOF; THAT THE TAXES ARE PAID FOR THE CURRENT YEAR AND THAT THERE ARE NO OUTSTANDING TAX DEEDS OR TAX SALE CERTIFICATES GIVEN ON THE LAND SHOWN ON THIS PLAT.

SIGNED AND SEALED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013.

**SURVEYOR'S CERTIFICATE**

I, ROGER D. JVIDEN, THE UNDERSIGNED, DO HEREBY CERTIFY THAT I AM BY PROFESSION A LAND SURVEYOR AND THAT THE ANNEXED PLAT OF "HEARTHSTONE FARMS ADDITION, BLOCK TWO" CORRECTLY REPRESENTS A SURVEY MADE UNDER MY SUPERVISION ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013, AND THAT ALL MONUMENTS SHOWN HEREIN ACTUALLY EXIST AND THEIR POSITIONS ARE CORRECTLY SHOWN.

\_\_\_\_\_  
 ROGER D. JVIDEN, O.L.S. 1083

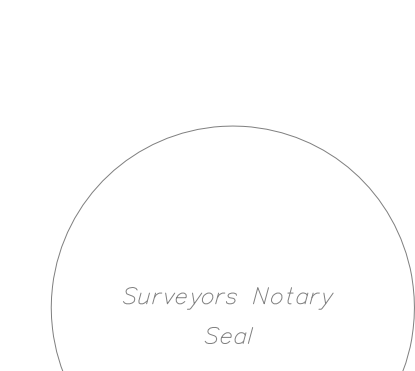
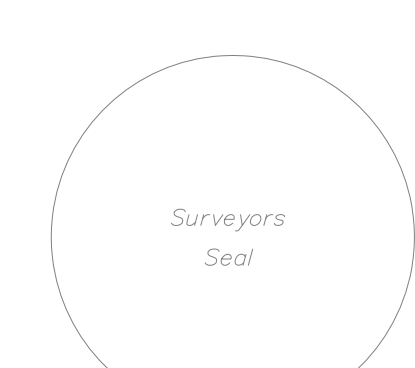
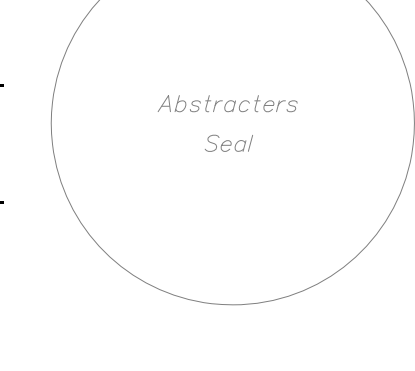
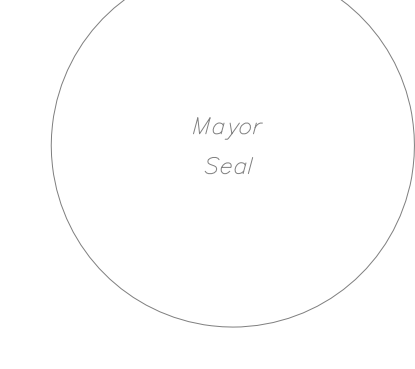
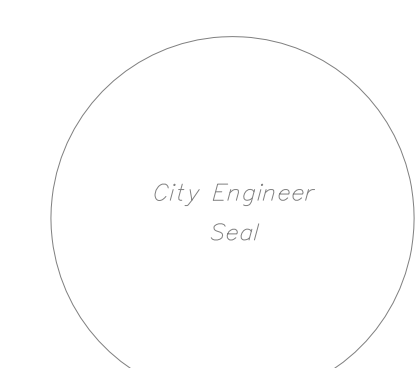
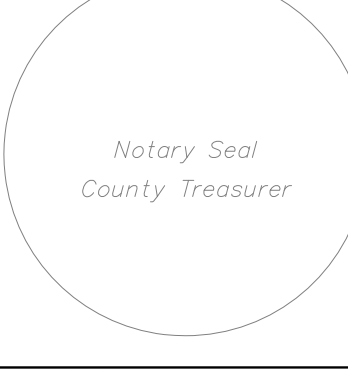
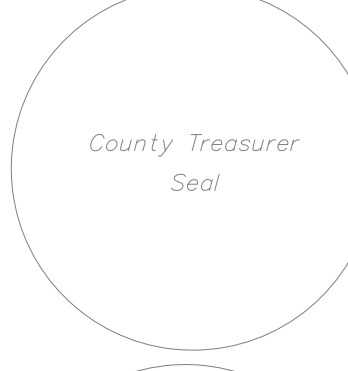
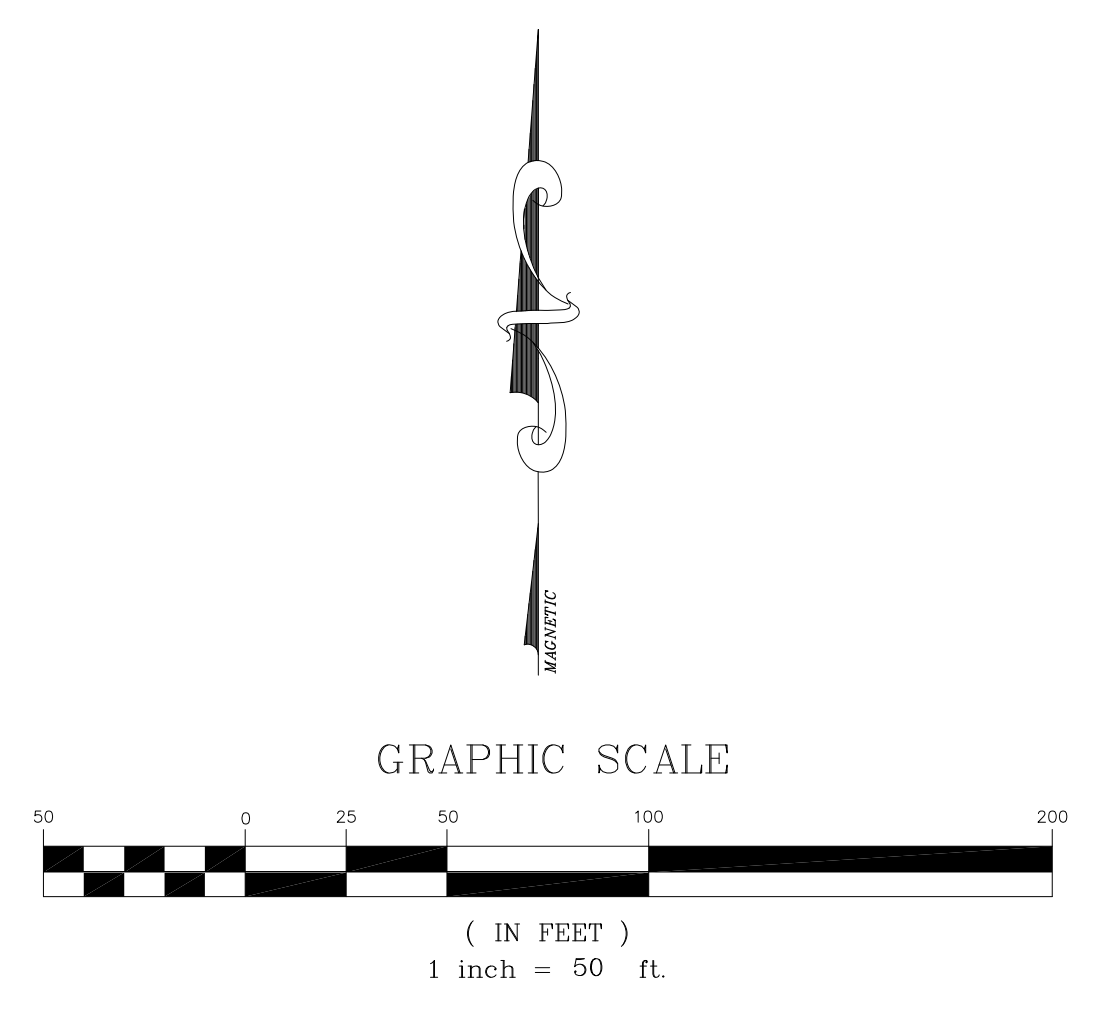
SUBSCRIBED AND SWORN TO BEFORE ME, A NOTARY PUBLIC ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013, PERSONALLY APPEARED ROGER D. JVIDEN TO ME KNOWN TO BE THE IDENTICAL PERSON WHO EXECUTED THE WRITTEN AND FOREGOING INSTRUMENT.

MY COMMISSION EXPIRES: \_\_\_\_\_

\_\_\_\_\_  
 NOTARY PUBLIC

**Legend**

- Denotes 1/2" Iron Pin Set with "OLS 1083" Cap, Concrete Nail and Shiner or Cross Cut in Concrete.
- Denotes Existing Monument
- 3725 Denotes Proposed Street Address





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PARTS. PEOPLE. PRODUCTIVITY.

POWERED BY 



**RFP Response to  
City of Enid, Oklahoma  
401 West Owen Garriott Road  
Enid, Oklahoma**

Proposal for:  
On-Site Turnkey  
Vehicle and Equipment Parts Operation  
For The Public Works Division For  
The City of Enid, Oklahoma

Submitted by:

**Genuine Parts Company/NAPA AUTO PARTS**

**Copy**





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## Statement of Project

Submitted by:

**Genuine Parts Company/NAPA AUTO PARTS**

Integrated Business Solutions, powered by NAPA, appreciates the opportunity to submit the included proposal to City of Enid. We intend to demonstrate how NAPA IBS will provide the greatest benefits to the City while aiding them in fulfilling their strategic goals for the future. We have attempted to make our response as complete and thorough as possible. We are prepared to discuss any area of the proposal that may require further clarification, and how we can assist the County Fleet Management Department in accomplishing its strategic goals and objectives.

### **Statement of Project**

The City of Enid is seeking proposals for comparison to provide an on-site turnkey vehicle and equipment parts operation to service the needs of their Public Works Division in the most efficient and effective manner. To reduce the cost of Fleet Services operations, achieve administrative simplification and achieve higher levels of efficiency in fleet service operations.

The operation will be expected to provide service during all hours worked by the facility, as well as staffing during periods of required overtime due to peak demand and for emergency operations. In addition, the City wishes to have a contractor that will be a partner to both the City and the Public Works Division to bring their parts and business expertise to help the city achieve their strategic goals and objectives to maintain its approximately 596 vehicles and pieces of equipment. We will develop mutually established general business practices to accomplish the objectives set forth by the City for all levels of services and procedures within the Scope of Service.

NAPA Auto Part's Integrated Business Solutions (IBS) program brings the substantial combined corporate assets of Genuine Parts Company's family of Supply and Distribution enterprises, company and independent stores and the Auto Parts Group's extensive experience into play in twenty-one (21) plus years of running successful IBS operations with government facilities.

NAPA Integrated Business Solutions, utilizing their own well established industry resources and strategic partnerships with numerous additional Local and National resources currently provides parts, service, and expertise necessary to provide a reliable and complete "on-site" source of repair parts and services to allow the City to:

- Achieve a significant reduction in administrative procedures and cost
- Achieve an increase in parts availability
- Achieve an increase in technician performance
- Achieve a reduction in vehicle downtime
- Achieve a reduction of obsolete parts and reduced shrinkage costs through efficient parts room management
- Provide services that will enable the City to operate their repair facilities more efficiently, resulting in savings of funds through cost avoidance

If chosen as your Contractor, we commit to provide and support a courteous, well-trained staff that is experienced and knowledgeable in automobile, light and medium trucks as well as heavy machinery and equipment in order to meet or exceed the efficiency objectives of the City of Enid.



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Business Solutions.<sup>®</sup>  
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# Management Summary

Method of Approach and Implementation Plan

Submitted by:

**Genuine Parts Company/NAPA AUTO PARTS**

## Management Summary

### (Method of Approach and Implementation Plan)

NAPA Auto Parts proposes to provide a complete On-Site turnkey vehicle and equipment parts operation within the confines of the City of Enid Public Works Division with an inventory that is CUSTOM tailored to the vehicles that you service. You are the ONLY customer of this store. This operation will include the City's current on hand inventory at the time of conversion, to be managed and distributed by Napa to the City until depleted and NAPA-owned inventory based initially on the history file of the existing stock and a fleet survey of vehicles in your fleet. We will maintain, and modify where applicable to insure proper coverage and fill rates. We own the parts; your purchase takes place when your staff receives the part. No more dollars tied up in inventory. This can save thousands per year in duplication, warranty, and shrinkage.

Total Turn-Key Operation can be provided. We can hire the people, bring in your people, use your equipment or our own, or any combination agreed upon. NAPA will provide the personnel and management staff to properly oversee the location. The number of people and/or scheduling will be mutually agreed upon between NAPA IBS and the City. Our overall expectation will be to manage **all** your inventory and parts needs. This is to include: staffing the location, to provide optimum service to the City; assist in reducing costs through consistent and improved parts pricing; and parts availability to increase productivity and efficiency. We can even acquire your current usable inventory, further reducing your parts investment, and immediately freeing up City assets.

### **“Integrated Business Solutions” strategic plans and future vision**

We are committed to the future growth of our IBS partners for years to come. Our vision is to continually improve our program to our customers benefit. Our strategic goal is to always be solutions driven.

Our strategic goals for our customers...

- Achieve a significant reduction in administrative cost and procedures
- Achieve an increase in parts availability
- Achieve an increase in employee performance
- Achieve a reduction in vehicle downtime
- Achieve a reduction of obsolete parts and shrinkage costs through efficient parts room management
- Provide services that will enable the customer to operate the repair facility more efficiently, resulting in savings of funds through cost avoidance
- Continuously search for Process improvements, creating Operational efficiencies, and Cost avoidance

### **Team approach**

NAPA plans to meet the City's requirements through a concerted team effort. We will start by providing a knowledgeable staff, strengthened by an experienced Local, Regional and National Management and Support Team with additional external resources from other IBS Operations. We will customize an inventory to provide stewardship for a prudent inventory investment. We have several reports to meet the City's reporting requirements and agree, where feasible, to modify or develop additional reports as needed, provided the required data stream is available. Our National IBS Operations Manager is currently uploading IBS inventories into a new database to minimize obsolescence, assist locating critical parts, and developing automated price comparisons across the group IBS for vendor negotiations.

NAPA's IBS staff is uniquely experienced and knowledgeable far beyond the Automotive Parts Business. Through current and past IBS operations, we have gained a vast exposure to; Light and Medium trucks, Bus and Transit, Turf Specialty, Office Supplies, Safety equipment, Emergency Response, Heavy machinery and Construction, Streets Maintenance, Sewer and Sanitation, Small Engine, GSE and Utility equipment and

much more... We gained this knowledge the only way possible, through experience and dedication. All members of our Support Team are experienced in implementing and managing Integrated Supply operations at various levels. The members possess years of experience with NAPA Auto Parts and dealing with customers from Senior Management to technicians.

NAPA shall be responsible for the hiring, staffing, promoting, transferring, and dismissal. NAPA has hiring standards and practices established by our Corporate HR and Legal Departments which it must adhere to. These standards are consistent with established local, State, and Federal employment regulations. We require pre-employment background screening, current DMV review, and pre-employment and random Drug screens. These services are performed by a third party contractor. NAPA agrees to immediately remove from the School Districts operations any employee that fails these screens.

NAPA agrees to work closely with the City on the selection of the on-site team. On-site Management will be approved by the City. All Napa IBS Parts Counter personnel will be required to hold an ASE Parts Certification or acquire one(1) within six(6) month of accepting employment.

### **To assist in your evaluation we have provided a few points for consideration**

**Transaction Expense-** By utilizing the NAPA IBS program the City could potentially issue payments against one (1) monthly purchase order instead of hundreds (100's) per month reducing the expense associated with a labor intensive administrative process. The National average to process a Purchase Order is \$125.00.

- Fewer Suppliers to register
- Fewer P O's to approve, and audit
- Fewer Receipts to process
- Reduced Account Payables
- NAPA handles All Paperwork Reconciliation
- Process one (1) payment monthly to NAPA

### **Productivity Improvement**

By utilizing the NAPA IBS program, Technician efficiency will improve based on increased inventory on hand that the City pays for "only" when you need it.

- On Site Computer Controlled Inventory
- Just in Time Inventory tailored to your precise needs
- Increase Parts On Hand Demand Rate
- Imagine what your shop productivity would be if you could pick up one hour of productivity per day, per tech. 1Hr/Day = 12.5 % labor improvement
- Increase in on demand part availability translates to increased fleet availability. Technicians are waiting for parts less often
- Productivity improvements in a Private Fleet Maintenance environment translate into direct cost savings through increased repairs performed without additional labor costs, increased Fleet availability and additional intangible savings beyond the listed labor cost savings

### **Obsolescence / Inventory Management**

By utilizing the NAPA IBS program, the City would no longer have the responsibility and exposure of owning inventory.

- Eliminate up-front cost of inventory
- Free up valuable "Inventory Funds" available for other needs
- Greatly reduced exposure to Inventory Shrinkage & Obsolescence
- Total management of "Core" expense with immediate Core Credits
- Freight expenses are typically reduced due to aggressive approach to replenishment

### **Identification of CUSTOMER Obsolete Inventory**

GPC/NAPA has worked with many IBS customers to identify obsolete inventory corresponding to the retiring of a series of vehicles within the customer's fleet. GPC/NAPA, through development of our new inventory database, may be able to transfer useful non-moving inventory to other similar Regional IBS operations, thereby reducing the amount of parts obsolescence associated with retiring vehicle fleet. We will also work with all NAPA manufacturers, as well as our list of nation-wide IBS vendors, to help the City with the possible return of much of this inventory for credit to the City.

**Parts Acquisition-** NAPA shall be responsible for stocking and managing vehicle replacement parts storerooms at the vehicle maintenance facility. NAPA will take over the parts room identified herein and (if required) shall be responsible for purchasing existing inventory as agreed to by both parties. Subsequent to taking over the designated parts storeroom, NAPA shall own and manage all parts storeroom activities in strict accordance with the requirements of the City. NAPA agrees to be wholly responsible for the on-site inventory provided that the stock area is totally secured and has adequate alarm/reporting controls for security. The City will be invoiced as parts are requested, not paying for a part until needed.

#### **Support for locating non-stock parts**

NAPA has extensive experience in identifying and sourcing Non NAPA products in servicing the needs of Fleet Repair Facilities. We have developed a standardized non NAPA product identification system as well as a large list of vendor contacts. NAPA will notify the City of any item(s) not able to obtain in an acceptable time frame for the City to consider alternate options, if necessary.

NAPA does not currently, but reserves the right to, use any sub-contractor for the procurement of "outside" purchases or services (i.e., those parts or services not traditionally stocked or performed by NAPA). Any such arrangement would be reported to the City prior to any formal commitments.

#### **Summary of benefits**

- NAPA IBS employees in your parts room, limit most potential HR issues
- Long-term Liability to the City for employee medical and worker compensation claims, as well as future funding obligations for retirement are eliminated
- Increased shop productivity and reducing vehicle down time, by increasing the On-Demand rate
- Eliminate shrinkage with increased inventory controls, and detailed parts invoicing
- Most Defect credits are issued when replacement part is issued
- Core Credits, for cores determined to be in reusable condition, are issued immediately
- Reduced transaction expense. You can potentially process ONE PO a month for your complete Fleet Parts "Management and Parts Acquisitions"
- Reduction in "Overall" parts cost

## **Below are some key focus areas of our program and a few discussion points**

**Dedicated resources-** We have dedicated resources across the country focusing on existing and new IBS partners. Over the past few years we have added several strategic resources to support our initiatives for the future. For example: We now have a National IBS Operations Manager overseeing our IBS inventory efforts.

- A complete Genuine Parts Company management staff would be assigned to the City's agreement, led by a Project Area Manager
- A Project Area Manager would have the ability to resolve disputes, handle discrepancies and make decisions that would affect the day-to-day operations of these parts rooms
- Genuine Parts Company will commit to adequately staff all assigned parts rooms to meet performance standards with mutual agreement
- All Genuine Parts Company personnel will conduct themselves in such a manner as to comply with all applicable City procedures when on City property and/or using City resources

### **Un-manned Satellite Inventories/Field service trucks**

If needed, NAPA will work with the City to establish a viable consignment inventory of repair parts for these entities, balancing investment exposure, space limitations, and needed productivity. NAPA will work with the City to establish procedures to efficiently bill out parts to work orders. The City will be responsible for all part inventories issued to these entities. NAPA will work with the City to establish mutually agreeable procedures for reconciling these inventories.

**Quality of parts to be furnished-** GPC/NAPA shall supply NAPA branded products as the first choice for aftermarket replacement parts but will fulfill any requests for brand preference and/or service providers that the SCFM deems necessary.

- GPC/NAPA intends to provide stock and non-stock O.E. equipment parts, supplies and equipment where acceptable aftermarket replacements are not available.
- GPC/NAPA agrees to allow the City to inspect the quality of materials, supplies and equipment proposed and furnished, and the City would reserve the right to reject any item(s) that do not meet O.E. or City specifications.
- The City shall use Genuine Parts Company/NAPA as its primary supplier of inventory (NAPA & Non-NAPA branded inventory) under this agreement. The parties agree that the term "Primary Supplier" shall mean that NAPA will supply at least ninety-percent (90%) of the City's need for inventory.

**Technology Resources-** Tools to support our teams in the field

- **Parts information system**
  - NAPA will use its own proprietary computer system to manage the NAPA parts room. The current "Total Automotive Management System" (TAMS) is in use in over 6,000 NAPA Auto Parts stores and IBS operations. The TAMS system is designed and developed by Genuine Parts Company exclusively for the NAPA Auto Parts Store.
  - The TAMS system provides a complete POS, NAPA Parts Catalog, Inventory Control & Replenishment, and Reporting software solution to the NAPA employee. In addition, the TAMS system will be attached to the NAPA Wide-Area-Network providing the NAPA employee to access to the inventory in every GPC Owned NAPA Distribution Center as well as filtered internet connectivity to outside parts vendors.
  - This computer and software will remain the property of NAPA in the event of termination, expiration or end of this contract. This computer will perform complete inventory control and invoicing functions as described below, as well as cataloging and part number interchange capabilities. Each system would have a printer and CRT's as needed.

- Features of the TAMS system include:
  - § Invoicing and Cataloging
  - § Master Interchange
  - § Inventory Control
  - § Custom Pricing
  - § Parts in Stock and On Order
  - § Parts on Backorder Information
  - § Lost Sales Report & Analysis
  - § Automatic Stock Levels By Part
  - § Parts Cost
  - § Software that currently has the ability to utilize bar code formats specified for NAPA part numbers
- **Reporting-** NAPA will provide any daily or monthly reports requested that can be generated by our TAMS computer upon request by authorized City personnel.
  - NAPA will provide a detailed statement at month end showing all invoice numbers and amounts purchased. We can also provide Detailed Sales and Warranty reports as needed. Our system produces 100+ reports for Sales, Accounting, Inventory, and administrative requirements. We have a number of custom report templates available which could be tailored to meet the City's stated reporting requirements.
  - NAPA uses "Kronos" web based time tracking in all our operations. Their system generates several audit reports for clock activity and employee time management. We are open to work with the City to determine and develop any specific employee payroll reporting requirements.
  - NAPA will provide to the City a monthly Operating (P&L) statement for each operation. The statement will provide purchase information as well as expenses associated with the management of those operations. In addition to the monthly Operating (P&L) statement, a separate invoice will be provided for the monthly staffing expense.
- **Software Integration-** We currently integrate with "Fleet Management" programs from; Asset Works- FA, M4 and M5, Dossier, RTA, CCG/Faster and Datco Media (EBis), as well as most major "Service Writer" programs. Details can be found on our integration partner's site, [www.NAPAibiz.com](http://www.NAPAibiz.com)
- **Municipal/Fleet National Inventory Database-** In order to assure our customers are able to use the full-extent of NAPA IBS resources, we have established a national database of all parts stocked and purchased at all municipal sites in the US. This allows our IBS partners the opportunity to do several things:
  - Compare obsolete, non-moving items with other IBS operations nationally
  - Develop reports to consolidate Manufacturers purchase volumes across the national database to maximize supplier negotiations and national buying arraignments
  - Review sales history for potential Distributor agreements.
- **Future Compliance Efforts-** We are committed to providing documentation to satisfy our customers' needs. We are in the early stages of engineering our next Software platform. The contractor has had several meetings with the IBS group to include enhancement and functionality specifically focused to answer the unique needs of NAPA IBS.



### **Disbursement of Parts**

- NAPA will provide on-site counter service during normal working hours and at any time parts supply services may be required. NAPA will look up parts submitted on City parts request forms and issue to your Fleet Management Software generated work orders. Any part not in current inventory will be located and expedited for quickest delivery time. City personnel will be required to sign invoice upon receipt of parts and supplies. .
- Hot shot or emergency type items can be ordered through our network of retail parts stores, Integrated Supply locations across the country and direct from NAPA branded product.

### **Our On-Site Parts Operation will provide the following traditional services**

- A balanced inventory tailored to City maintenance needs and serviceable fleet
- Delivery truck to procure non-stocked parts from the area NAPA stores and/or any other suppliers on a timely basis
- Shipping, delivery, packaging, and handling of all parts and supplies
- Provide tire and bulk lubricants
- All limited warranties available from the manufacturer
- The necessary equipment is available if needed for the following:
  - Lube equipment for dispensing oils and greases
  - Paint mixing equipment to custom mix any color (optional if needed)
- Training (both classroom and hands-on) through our manufacturers' representatives, factory training instructors, including over 95 DVD training CDs, 80 manufacturer clinics, and 46 toll-free tech service numbers
- Availability of trained national, regional, and local factory representatives who can offer personal service and assistance as needed
- O.E. and O.E. equivalent parts, as specified, will be provided to the City
- We offer to expedite other services such as recycling of batteries, lubricants, anti-freeze, and tires
- We can subcontract your commercial work out for you (labor, parts) including scheduling and expediting to reduce your workload and streamline your operations
- We will provide complete computerized inventory control as well as a detailed monthly billing of parts and services invoiced
- Nightly replenishment from restock orders for NAPA products will be performed by our Oklahoma City area to be delivered on our night truck

### **Here are some additional services provided**

NAPA shall attempt to fulfill any request that the vendor's personnel perform reasonable Fleet Management activities, in addition to those required by the issuing contract when appropriate. **NAPA desires to limit the scope of this requirement to additional duties that are reasonable to the scope of our business and specifically agreed upon by NAPA.**

### **Training**

NAPA will facilitate the availability of an annual average of 24-hours of training to City employees. This shall include, but not be limited to, classroom and hands-on programs provided by Factory Trainers, Manufacturer/Supplier representatives, and supplied by Third party trainers, On-line self-study, DVD/VHS training programs, printed self-study guides and technical service publications... The cost of training is a key factor in any operating budget. The cost, if any, for such training will be mutually agreed upon between the City and NAPA prior to any commitments. NAPA cannot insure that the City avails itself of these training opportunities and therefore cannot be held accountable for training deficiencies. **See Shop Training Catalog in the back of this section.**

### **Waste Disposal**

NAPA agrees to facilitate third parties, designated by the City, to handle any required disposal and/or recycling of waste products. As NAPA is neither a registered waste generator at this site, nor a licensed waste transporter, we cannot be directly involved in the actual disposal of such items, nor identified in place of the City on any manifest as the generator of the waste. NAPA will neither by contract or action become liable for the waste. NAPA may assist the City in collecting necessary documentation from the disposal contractor, but regulations require that the City, as the waste generator, retains the ultimate responsibility for disposal and document retention. Any expenses associated or revenues generated from any waste product activities will be transferred to the City.

### **Hydraulic Hose Assembly**

GPC/NAPA can provide on-site Hydraulic Hose Assembly service to the customer during all hours of operation. The result is the prevention of costly downed vehicles and equipment for hydraulic hose repairs. GPC/NAPA has also worked to develop additional customized hydraulic hose inventory specifically towards Customer's fleet.

### **Mitchell-On Demand**

“Mitchell ON-DEMAND” is a premier electronic repair information source in the automotive aftermarket. With NAPA's relationship with Mitchell the City can have full access to Mitchell On-Demand through NAPA for:

- Car and Light Truck
- Medium Duty Trucks basically up to Class 7.
- Heavy Duty Trucks, trailers etc...Class 8.

### **ProLink Connectivity – Exclusive to NAPA**

NAPA will provide any PC located in the City facilities access to NAPA ProLink – an internet-based tool to check inventory levels, costs, etc. on parts stocked in the on-site parts facility. Demo can be viewed at [www.napaprolink.com](http://www.napaprolink.com).

### **FleetCross – Medium/Heavy Duty OE/Aftermarket E-Catalogs**

For an additional fee NAPA can provide the City operation with access to FleetCross on the web. ([www.fleetcross.com](http://www.fleetcross.com)). NAPA is under contract currently with FleetCross to provide our IBS stores customized parts and service referencing systems for many OE vehicles, equipment, and parts.

### **MIC – Market Inventory Classification System – Exclusive to NAPA**

Tool we use in our NAPA IBS stores to list most vehicles in a fleet and find/stock all applicable replacement parts. This is a fantastic inventory tool to dial-in the right automotive inventory for the City.

### **Emergency services**

NAPA understands that the needs of maintaining the City's fleet cannot always be predicted. There will be off schedule needs and emergency situations. NAPA agrees to have the on-site staff fill scheduled overtime events and to make every reasonable effort to have staff available for emergency call out in the requested time frame. NAPA further understands that an emergency could require operation of the parts room on a continuous 24 hr. basis, requiring potential adjustments to shift coverage, until the emergency is over. All on-site staff will be aware of this requirement and additional staff from other sites may be available to help in such emergencies.

## Team Resources

As we have grown our IBS locations throughout the Southwest Division it became apparent that we needed to develop an expanded support infrastructure to help our local teams promote “Customer Satisfaction.” This support team has a few important focuses all of which benefit our customers;

- **Manage inventory obsolescence better**
- **Control inventory levels more efficiently**
- **Leverage better buying power with outside vendors**
- **Ensure customer service level goals are met**
- **Maintain relationships with our customers and it’s employees**

## **Our current Division/National support structure;**

Two Data analysts-Jimmy Dickerson & Desiree Phillips

- Review inventory activity reports
  - Identify opportunities for cost savings through part substitution
  - Generate Cost Avoidance through obsolescence reduction
  - Improve technician efficiency through stocking level recommendations.
  - Identify Priority Vendors for pricing negotiations
  - Identify areas to improve service levels through vendor consolidation

Division IBS Operations Manager-Michael Davis

- Review compliance with current initiatives and contractual obligations
- Develop improved tools to monitor and review inventory effectiveness
- Expand vendor negotiations beyond the scope of local operations
- Coordinate efforts of Factory reps to identify cost effective product substitution
- Develop reliable tools to enable us to create efficient reports on our performance, and achieved benefits and “Cumulative Cost Savings” to our customers
- Coordinate periodic meetings between our Local Management team and our Customers Management team to review operational expenses and strategic initiatives, promote team building, and foster continuous process improvements.

#### Headquarters Operations Team- Dennis Hackman's Team

- National "Vender Spend" analysis
  - Identify reasonably achievable pricing cost schedules by Supplier and/or Industry
  - Identify targets for potential National buying agreements.
- Coordinate Non NAPA Line Codes to promote national inventory and Sales reporting
- Review opportunities to move unproductive inventory to other IBS sites reducing obsolescence.
- Provide feedback and Input on IBS Site Software improvements

#### Corporate Vice President of IBS- Jett Kuntz

- Maintain consistent focus on constant Program Improvements and "Added Value" opportunities
- Provide relative overview of business climate changes across the country
- Negotiate National Buying agreements

#### **The Oklahoma Project Team Primary Contact Info**

**Al Carroll** – General Manager

301 East Memorial Rd

Oklahoma City, OK 73114

[Al\\_Carroll@genpt.com](mailto:Al_Carroll@genpt.com)

Office: (405) 775-4800

**Michael S. Howard** – IBS District Manager

301 East Memorial Rd

Oklahoma City, OK 73114

[Michael\\_Howard@genpt.com](mailto:Michael_Howard@genpt.com)

Office: (405) 775-4800

#### **QUALIFICATIONS/EXPERIENCE OF PROJECT TEAM**

##### **Al Carroll– General Manager NAPA Oklahoma City**

- 39 years overall experience in the automotive industry
- Started with NAPA in 1971. (39) Years Genuine Parts company/NAPA.
- 27 years of experience managing multi-store organizations for NAPA Auto Parts in numerous markets throughout the country.
- Currently oversees Oklahoma operations including the Oklahoma Local Market, Oklahoma Distribution Center, Oklahoma s IBS operations, with 310 NAPA employees and over 125 Independent and company owned NAPA stores.

**Michael S. Howard – IBS District Manager NAPA Oklahoma City**

- 25 years overall experience in the automotive industry
- 8 years' Territory Sales Manager to NAPA Independent owners Group
- 6 years Division Inventory Control Manager for NAPA
- 2 Headquarters Inventory Classification for NAPA
- 4 Years DC Assistant Sales Manager
- 5 Years Varied DC Customer Service positions

**Paul Schleich – Integrated Business Solutions Manager - Southwest Division**

- 30 years overall experience in the automotive industry
- 15 years managing NAPA Auto parts stores
- 8 years' experience managing multi-store organizations for NAPA Auto Parts
- Working with all aspects existing IBS operations and prospective locations across the Southwest Division to improve our overall program.
- Work in all aspects of IBS – presentations, RFP response to contract negotiations
- Positions held with GPC; Outside Sales, NAPA Store Branch Manager, Area Manager, District Manager, Division IBS Manager

**Michael Davis – Integrated Business Solutions Operations Manager – Southwest Division**

- 15 years with Genuine Parts Co. / 14 years in the IBS Group
- 13 years with U-Haul / Regional Fleet Manager / Responsible for all Fleet Maintenance
- 2 years Caterpillar Dealership / Power Generation Mechanic, Subcontractor QA, Field Mechanic
- 7 years HD Fleet Mechanic/ White Trucks, Peterbilt, Kenworth, International
- 2 years Fire Apparatus Technician
- 2 years LD Fleet Mechanic

**Jimmy M. Dickerson– IBS Data Analyst - Southwest Division**

- 35 years overall experience in the automotive industry
- ASE CERTIFIED Parts Specialist
- 3 years managing NAPA Auto IBS parts stores
- 3 years' experience IBS Operations Manager for NAPA Auto Parts
- Working with all aspects of existing IBS operations and prospective locations across the Southwest Division to improve our overall program.
- Work in all aspects of IBS – presentations, RFP response to contract negotiations

### **Stu Kambury- Southwest Division Vice President**

- 31 years overall experience in the automotive industry
- 31 years Genuine Parts company/NAPA.
- 21 years' experience managing multi-store organizations for NAPA Auto Parts
- Currently oversees and manages 7 Distribution Centers to include; Dallas, Houston, San Antonio, Oklahoma City, Little Rock, Kansas City and Omaha and 8 Districts with over 1700 employees.

### **Jett Kuntz – Corporate Vice President over Integrated Business Solutions**

- Recently elevated to Vice President. Demonstrates GPC has committed top level resources to continue our growth and improvement.
- 11 Years with Genuine Parts Company/NAPA handling Integrated Stores
- Currently responsible for contracts, implementation and accountability measures for 70 NAPA Integrated On-Site Stores in Western US
- Main negotiator for non-NAPA product purchased through integrated stores. Work directly with transition teams and with vendors to make integrated store integrations go smoothly.
- Work with project managers to streamline computer integrations with Asset Works (formerly Maximus)
- Works with project managers to follow and track all implementation steps and regularly communicate with Management to ensure a smooth transition of service to the organization

### **Jim Welch – Director Systems Integration**

- 28 years with GPC/NAPA
- IT and NAPA Store Background
- Responsible for IBS Integrations, Major Accounts Integrations, EDI and reporting

### **Local NAPA Independent Owner**

We also will be working closing our local Independent NAPA Store family as we move forward with our relationship. They will be a strong resource with indispensable local experience that can provide additional support to the NAPA IBS operations at the City of Enid

Flaming Auto Supply Co. was started on August 17, 1981 with three employees and \$45,000.00 in inventory in a small store in the Northgate Shopping Center in Enid, Oklahoma. In 1988 we incorporated under the name of Flaming, Inc. and continued operating under the d.b.a. of Flaming Auto Supply Co. At this time we purchased our 5000 square foot building at 414 W. Willow. Over the last few years our inventory has grown to over \$1,300,000.00. Our sales for 2012 exceeded \$3,000,000.00 and have grown by approximately 20% each of the past five years. We have expanded our current facility twice since purchase. A 1400 foot addition was added in 2007 and a 2400 foot warehouse was built in 2009. Fifteen employees have been added to the

original three employees. In 1987 we added a store in the town of Helena, Okla. At the present time we are the only home owned and operated auto parts store in Enid.

It is our plan to expand our operation in the Enid area. We are negotiating for the purchase of a building on west Garriott Road. While our operation on Willow is approximately 28% wholesale and 78% retail we anticipate the Garriott store will be like 85% retail and 15% wholesale. This location will allow us to serve a large trade territory south and west of Enid reaching customers from communities such as Lahoma, Meno, Ringwood, Drummond, Ames, Waukomis, & Hennessey. Our initial estimate for the early years is \$100,000.00 per month or \$1,200,000.00 annual sales. We estimate five to seven employees will be added in the short run and more as time passes.

In closing, Genuine Parts Company/NAPA are excited at the prospect of beginning a new partnership with the City of Enid. We have utilized our understanding of your needs to develop a program that will insure we can meet its goals for the future. We can assure you that we will execute all facets of this project with the highest level of professionalism and sense of urgency. We hope to demonstrate that we are the most experienced and that we are the right team for the job.



Integrated  
Business Solutions.  
PARTS. PEOPLE. PRODUCTIVITY.

POWERED BY 



## Project Approach

Submitted by:

**Genuine Parts Company/NAPA AUTO PARTS**



## **PROJECT APPROACH**

Our expectations will be to manage all inventories and part needs, including staffing the locations; we expect our program to achieve a significant reduction in administrative/purchasing procedures, provide a significant increase in parts availability, combined with a reduction of obsolete parts, and the associated shrinkage costs. The results will allow for increased Technician performance resulting in a reduction in vehicle downtime enabling the City to operate their repair facility more efficiently, resulting in savings of funds through cost avoidance. The overall net effect will save the City of Enid in areas of direct and indirect cost.

NAPA agrees neither City employees nor any other individual or private enterprise will be allowed to purchase parts or supplies from the on-site parts store operations. Operations, stock, facilities and management from the on-site parts store are to be used solely for the fleet facilities needs outlined herein. No parts shall be issued for personal use. Nothing herein however should prevent the contractor from transferring parts stock from one fleet facility shop to another to meet immediate needs of participating agency fleets.

For the last 21 plus years, NAPA Auto Parts “Integrated Business Solutions” (IBS) has combined the corporate assets of Genuine Parts Company’s supply and distribution centers with the Auto Parts Group’s expansive parts experience to offer a successful and cost-effective alternative to a the traditional self-managed Parts Operation with our On-Site Vendor Managed solution.

Over the past fifteen (15) plus years, The NAPA Oklahoma City Team has gained experience working with Eleven (11) existing Integrated Operations. Through those relationships and our previous experiences, NAPA has developed a strong working knowledge and understanding of your needs.

### **A. On-Site Inventory**

NAPA agrees to customize the ‘on-site’ inventory (NAPA & Non-NAPA inventory); both in part number spread and depth to fit the needs of the City. NAPA will provide 85% of the parts required on demand and 90% parts turnaround within 24 hours. NAPA will notify the City of any item(s) NAPA is not able to obtain in an acceptable time frame for the City to consider alternate options, if necessary. The process of determining the proper inventory to meet the requirements outlined will include but not limited to, evaluating the City’s history files, fleet surveys and working with local vendors. NAPA agrees that working with the City to mutually determine stocking levels is an important factor to successfully meet the requirements as outlined.

NAPA’s TAMS computer system creates several Daily Monthly and Quarterly inventory sales and usage reports to assist in recognizing and managing the on hand inventory needs. It can perform quarterly min-max reviews based on sales; generates re-stock orders, and manages inventory. This is a joint effort where the City’s stocking concerns is also ours. We have a strict inventory replenishment program to provide prompt response time to parts requested. Any decision to add or remove parts from inventory will be mutually agreed upon by the City and NAPA.

- B. If a contract is awarded as a result of this request, the City and NAPA personnel shall conduct an inventory of the then existing City parts inventory. NAPA will purchase any sales justified City inventory as is determined at the start of the agreement, at current City cost, and issue the City payment for said inventory

**BUY BACK OF INVENTORY.** Upon termination, expiration, or non-renewal of the contract, NAPA shall have the option to require CUSTOMER to purchase all non-NAPA Inventory owned by NAPA and located in the On Site Store(s) at NAPA’s current acquisition cost, and CUSTOMER shall have the option to purchase all NAPA Inventory, owned by NAPA and located in the On Site Store(s) at NAPA’s current acquisition cost. Upon CUSTOMER’S

request, NAPA shall provide CUSTOMER a listing of all NAPA and non-NAPA Inventory owned by NAPA and located in the On Site Store(s).

C. NAPA agrees to provide stock and non-stock O.E. equipment parts, supplies and equipment or NAPA aftermarket items in equal or higher quality, as set forth in the RFP. All hydraulic equipment, components and parts will meet JIC and SAE specifications. NAPA agrees to allow the City to inspect the quality of materials, supplies and equipment proposed to be furnished. The City reserves the right to reject any item(s) that do not meet O.E. specifications. NAPA will notify the Director of Public Works of any item(s) we are not able to obtain in an acceptable time frame. NAPA will not be held liable for any item it is unable to obtain, or be liable for items obtained by the City that fail to perform satisfactorily. City of Enid shall use NAPA as its Primary Supplier of the Inventory under this Agreement. **Primary Supplier** shall mean the parts supplier that provides a minimum of ninety percent (90%) of the Inventory needs of City of Enid. The City reserves the right to purchase any item outside this Agreement where it is determined to be more economical or timely so long as the purchase of aforesaid part or parts does not result in NAPA no longer being CUSTOMER's Primary Supplier.

D. **Available Inventories-**

**Original Equipment products:** NAPA will source products from O.E.M. dealers for captive parts. As a result of our on-site Integrated Supply experience regionally and in the local area, we have formed alliances with many captive OE (original equipment) suppliers. NAPA has established strong working relationships with many vendors currently supplying parts and supplies for the City of Enid Fleet. NAPA will stock much of this O.E.M. type of merchandise on site, therefore reducing sourcing time and the down time of equipment.

Over the past 21 years NAPA IBS has developed Strategic partnerships with numerous National and Local resources developed servicing over 290 Governmental, Municipal and Private Sector customers. As a result, enhances extensive verifiable experience providing parts, service and operational expertise in providing a reliable managed "On-site" source for Repair parts, Sublet services and Inventory Management services to the City of Enid.

**NAPA Branded:** NAPA manages the area's largest inventory of automotive and heavy-duty replacement parts, paint, supplies and equipment in the industry. The Automotive Parts Group, the largest division of GPC, distributes automotive replacement parts, accessory items and service items throughout North America.

THE GROUP OPERATES (In the U.S):

- 58 NAPA Distribution Centers
- 4 Balkamp Distribution Centers
- 16 Traction Heavy Duty Parts stores
- 3 Rayloc Facilities
- 2 Altrom Import Parts Distribution Centers
- 1 TW Heavy Vehicle Parts Distribution Center
- 1,000 Company Owned NAPA AUTO PARTS stores
- 4,800 Independently Owned NAPA AUTO PARTS stores

Daily stock replenishment of NAPA Branded products will be provided to the City by our NAPA Distribution Center located at 301 East Memorial Rd. Oklahoma City, Oklahoma 73114, which carries over **8 million** dollars in automotive, heavy duty and industrial inventory with an additional **14 million** available from 26 company owned local stores and IBS locations. In addition, there are 105 local independent retail stores in the State of Oklahoma that we can utilize in parts procurement.

- In addition NAPA Oklahoma City is supported nightly by 6 other operations within our division noted below:
- Dallas, TX
- Houston, TX
- Kansas City
- Little Rock, AR
- San Antonio, TX
- Omaha, NE

**Industrial products:** Through our GPC sister company Motion Industries – a well-known warehouse distributor for industrial supplies and related products (see annual report in section I), NAPA has the capability to work directly with Motion to stock, inventory and supply industrial supply products for ANY IBS customer.

**Additional Resources provided:**

NAPA can provide some key **added-value** help to the City to help the shops parts operation run smoothly. These are just extra added-value options available to City as of today.

- National exclusive NAPA IBS pricing and supply program with Michelin, BF Goodrich, and Uniroyal tires
- National exclusive NAPA IBS pricing and supply program on bulk oil/fluids and equipment with Castrol
- National exclusive supply agreement with TW/Traction Heavy Duty Warehouse with access to over 180 medium/heavy truck application parts suppliers
- Added-value services: NAPA TAMS has the capability to handle non parts room inventories in tracking, usage and controls. Our TAMS can track and control what we call “loose inventories”: Welding shop supplies, loose steel, bulk bin-stock products. In addition, we can track and maintain specific inventories on mobile service trucks. All of this service centers around reducing inventory shrink, adding more controls, and making sure all parts and pieces are accounted for in the Cartegraph system

- E. NAPA will not issue any parts or supplies to City personnel without a proper work order/parts requisition and properly enter all part information into the Cartegraph application. The invoice generated through the TAMS computer will have specific required information on each invoice as identified by the City, with items delivered to the City’s employee for each work order/parts requisition.

The receipt shall contain specific requested tracking information, i.e., vehicle number, reference number, receiving employees name, legible signature(s), part quantities, part number, part description, price detail and any other data deemed necessary for effective accounting tracking as available thru TAMS. A duplicate of each transaction will be provided with the billing for verification of accounting transactions.

- F. NAPA will provide a detailed monthly reporting of parts issued and returned for review by City management. It will include, but, not limited to, date part(s) issued or returned, part number, description, price (cost) and work order number. NAPA will provide any report available within the constraints of our reporting capabilities and currently provide numerous reports to many existing IBS locations across the country.

NAPA does not directly manufacture any products and as such cannot attest to a products “fit and functionality” beyond the manufacturer’s representations. Below is NAPA’s standard warranty language that is available to all of its customers:

Product warranties are provided to NAPA through its manufacturers. All defects must be inspected by its representatives before any claims or credits can be issued. NAPA will have on file or obtain warranty conditions on all parts, components and assemblies and make them available to the City when failures occur and will facilitate collecting warranty payments or repairs.

“All inventory supplied pursuant to this Agreement are subject to the terms of written warranties provided by the manufacturer of each part, and NAPA shall use reasonable commercial efforts to assist the City in processing all warranty claims that the City may have against a manufacturer. The on-site personnel will process all warranty claims and provide the City with information received from each claim processed. The manufacturer’s warranty will be the sole and exclusive remedy of the City in connection with any claims concerning the parts supplied pursuant to this Agreement. ALL OTHER WARRANTIES, BOTH EXPRESS AND IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE HEREBY EXCLUDED. Copies of the manufacturers’ warranties are available upon request”.

- G.** NAPA agrees to facilitate third parties, designated by the City, to handle any required disposal and/or recycling of waste products. As NAPA is neither a registered waste generator at this site, nor a licensed waste transporter, we cannot be directly involved in the actual disposal of such items, nor identified in place of the City on any manifest as the generator of the waste. NAPA will neither by contract or action become liable for the waste. NAPA may assist the City in collecting necessary documentation from the disposal contractor, but by law, the City, as the generator, retains the ultimate responsibility for its retention. NAPA shall use reasonable commercial efforts to assist the City in processing any claim that may arise against such third party associated with the disposal of the items. Any expenses associated or revenues generated from any waste product activities will be transferred to the City. Within the last three years, to its knowledge, NAPA’s integrated supply (on site parts store) operations have not received any notice of violation concerning shipment or disposal of any such product or other hazardous material.
- H.** NAPA will use its own proprietary computer system to manage the NAPA parts room. The Total Automotive Management System (TAMS) is in use in over 5,800 NAPA Auto Parts stores and IBS operations. The TAMS system is designed and developed by Genuine Parts Company exclusively for the NAPA Auto Parts Store.

The TAMS system operates on a PC hardware platform provided by Dell. The system will use the industry standard Solaris Operating System developed by Sun Microsystems. The system will consist of at least 1 Solaris Server, 1 PC workstation and a minimum of 1 laser printer.

Since the TAMS hardware platform is PC based and subject to change, the exact hardware platform could vary by location.

This computer will remain the property of NAPA in the event of termination of this contract. This computer will perform complete inventory control and invoicing functions as described below, as well as cataloging, part number interchanges, and providing daily and monthly-preformatted reports. Each system would have printers and CRT’s as needed.

The TAMS system provides a complete POS, NAPA Parts Catalog, Inventory Control & Replenishment and Reporting software solution to the NAPA employee. In addition, the TAMS system will be attached to the NAPA Wide-Area-Network providing the NAPA employee access to inventory in every GPC Owned NAPA Distribution Center as well as filtered internet connectivity to outside parts vendors. The following is a list of basic functionality;

- Invoicing
- Cataloging
- Master Interchange
- Inventory Control
- Custom pricing

- Inventory stocking information
  - Inventory on order information
  - Inventory on backorder information
  - Lost sales reports and analysis
  - Automatic inventory min/max review
  - Inventory cost
  - Ability to check inventory levels and order from any NAPA Distribution Centers across the country
  - Numerous accounting, sales, and inventory reports available daily and monthly, as requested
- I. NAPA will make all published documentation pertinent to this operation and pursuant to this contract available within the capabilities of TAMS to authorized City personnel. The TAMS computer system maintains a complete history of all inventory transactions. There will be detailed records on part issues, credits, PO activity, stock receipt records, and all inventory activities during the scope and term of this contract. NAPA would like to clarify that it will provide any reports that are reasonably capable of being generated by Contractor's or the City's management systems. Such reports will be provided on whatever frequency needed by the City as the capability exists to do so. NAPA will maintain invoice copies for all non-NAPA purchases for a period of 6 years and one month from the date of purchase.
- J. With the number of municipalities that GPC currently has contracted with for our vendor-managed inventory program, we have the ability to integrate our inventory management system (TAMS) with most of the fleet management software companies used by municipalities. We currently integrate with Asset Works, FA/Maximus M4 & M5, CCG/Faster, Dossier, RTA, and Datco Media EBis. Last year CCG/Faster completed integration with NAPA TAMS software to directly populate open work orders on their older FFMS versions, with parts invoiced in with our TAMS software to eliminate the need to double key. We are currently working with CCG on an enhanced interface for the FFMS "Web version" of their software. We work in dozens of environments. Details can be found on our integration partner's site, [www.NAPAibiz.com](http://www.NAPAibiz.com)
- K. NAPA will enter parts issues into the Cartegraph computer system. The possibility exists that bar coding capabilities may be integrated into the system. NAPA will determine compatibility between the NAPA system and the Cartegraph system to allow for this integration. NAPA will be required to reconcile parts issued and returned on a daily basis to ensure all data has been posted accurately in Cartegraph. All corrections must be completed within the monthly period in which the return was created. NAPA will comply with all month-end, quarter and annual deadlines as set by the City.
- L. NAPA will provide sufficiently trained, knowledgeable and service oriented personnel to efficiently and effectively operate the total parts function as detailed. All NAPA employees are required to be ASE certified parts technicians. Provisions for staffing not only during normal working hours but also during times of emergency, vacation and sick leave will be provided. NAPA will be responsible for the hiring, staffing, promoting, transferring and dismissal of any person employed in the performance of the resulting contract. NAPA will be responsible for all wages, taxes, fringe benefits and training of these employees.
- M. NAPA agrees to involve the City in the selection of mutually acceptable on-site management staff and personnel, with the provision that we may have to make temporary substitutions until such mutually agreed management staff can be located. NAPA agrees to discuss with and/or discipline an employee for violations of law or policy, but cannot agree to discipline an employee based on the lower standard that conduct is "deemed detrimental" by the City. In the case that the City is concerned about the detrimental effects of an employee's actions, NAPA will work in good faith with the City to resolve the problem. If NAPA and the City fail to mutually resolve a personnel issue after good faith attempt to do so, NAPA and the City agree to mediation of the dispute utilizing the services of a mediator mutually agreed to by both parties.

- N. NAPA shall attempt to fulfill any request that the vendor's personnel perform reasonable Fleet Management activities in addition to those required by the issuing contract when appropriate. **NAPA desires to limit the scope of this requirement to additional duties that are reasonable to the scope of our business and specifically agreed upon by NAPA.**
- O. NAPA or NAPA employees shall direct any comments, questions or concerns during the course of the resulting contract to the Director of Public Works.
- P. NAPA understands the City will provide adequate and secure operations and storage area to the contractor free of charge. This will include heat, electricity, water, desks, phone service, restroom and other such facilities and services that may be mutually agreeable. NAPA will maintain a clean and orderly parts room.
- Q. NAPA agrees to provide specialized equipment requested in this section. NAPA will provide a TAMS computer. This computer will remain the property of NAPA in the event of termination of this contract. This computer will perform complete inventory control and invoicing functions as described below, as well as cataloging, part number interchanges, and providing daily and monthly-preformatted reports. Each system would have printers and CRT's as needed.
- Invoicing
  - Cataloging
  - Master Interchange
  - Inventory Control
  - Custom pricing
  - Inventory stocking information
  - Inventory on order information
  - Inventory on backorder information
  - Lost sales reports and analysis
  - Automatic inventory min/max review
  - Inventory cost
  - Ability to check inventory levels and order from any NAPA Distribution Centers across the country
  - Numerous accounting and sales/Inventory reports available daily and monthly as requested

Our inventory levels, both NAPA and Non NAPA, and recommended stocking levels are controlled by settings established within our TAMS computer system. TAMS has the capability of generating stock orders and stocking level recommendations nightly and on demand as needed.

- R. NAPA shall exercise total control over and responsibility for the facility. No one may enter the facility without the permission of NAPA's management personnel. The Fleet Management Department will retain access to the general area for routine maintenance and emergency repairs on the building or the building systems. NAPA will be granted access to the facility during non-operational hours whenever necessary to perform such activities that cannot be done during operational hours.
- S. NAPA will be responsible for all costs associated with providing inventory, pickup/delivery, personnel and administrative overhead to operate the facility. NAPA will define the cost accounting methodology to be used to recover these costs. Upon request, NAPA will provide the City with current verifiable price schedules of parts/supplies purchased during the contract period.
- T. NAPA will invoice the City for parts purchased on a monthly basis no later than the last Monday of the month. The invoice shall contain a complete account of all activity for the month ending. Additionally, the invoice shall contain the cost of all parts sold to the City, cost of transportation and special shipping for special order requests on direct charge and/or non-stock items as specified in the resulting contract.

The City will not be charged freight charges on stocked or requested parts available in the Enid area. NAPA and the City will establish agreed stocking levels for on demand parts. NAPA will establish and adhere to a proposed reorder plan. The City will be consulted prior to substituting a premium priced replacement if any normally stocked parts were not available. NAPA work with the City to establish guidelines for additional freight and/or shipping on special order parts and stocked parts not available in the Enid area. Due to the straight Cost plus nature of our bid the suggested profit limit should not apply.

- U. NAPA agrees, in cases where equipment is sent to a commercial shop, where labor and parts are included in the repair cost, the City reserves the right to procure these parts directly from the commercial vendor performing the repairs.
- V. NAPA will facilitate the availability of an annual average of 24-hours of training to City employees. This shall include, but not be limited to, classroom and hands-on programs provided by Factory Trainers, Manufacturer/Supplier representatives, and supplied by third party trainers, on-line self-study, DVD/VHS training programs, printed self-study guides and technical service publications... The cost of training is a key factor in any operating budget. The cost, if any, for such training will be mutually agreed upon between the City and NAPA prior to any commitments. NAPA cannot insure that the City avails itself of these training opportunities and therefore cannot be held accountable for training deficiencies.
- Choose from over 100 e-learning courses on the hottest subjects.
  - Prepare for ASE exams like a pro using our ASE on-line test preparation courses (A1-A8 NEW B2-B6 C1, L1, P2, T1-T8, X1). All available in English and Spanish except the B and the T series are in English.
  - Order ASE test preparations manuals. Delmar-Cengage and Motor Age now.
  - The availability of trained national, regional, and local factory representatives who can offer personal service and assistance as needed.
  - Classroom, hands-on, and self-study through our manufacturers' representatives and factory training instructors.

(See Shop Training Catalog in Tab 8).

Any service or parts manuals, charts, technical publications supplied to NAPA by the City or the City's equipment suppliers or expensed to this operation and maintained in the parts room will be available to City personnel at any reasonable time and remain the property of the City to be returned at any time requested.

- W. The NAPA IBS pricing models proposed follow our traditional Cost Plus structure described in detail in other areas. We are proposing two possible pricing models, but are open to discussing alternative options. Once established the pricing structure would be in place for the life of the final agreement. There are no additional escalations in our proposal.
- X. We anticipate we might need to add more shelving to the parts area depending on inventory.
- Y. The City reserves the right to purchase any item outside this Agreement where it is determined to be more economical or timely so long as the aforesaid part or parts does not result in NAPA no longer being the primary supplier. **Primary Supplier** shall mean the parts supplier that provides a minimum of ninety percent (90%) of the Inventory needs of City of Enid.
- Z. NAPA (and any subcontractors) shall carry and keep in force during for the duration of this contract, insurance policies with coverage limits at or above those specified by the City in this RFP.
- AA.NAPA will provide back-up emergency availability non-worked hour contingencies. Any overtime expense (calculated at no more than time and one half) will be charged on a cost basis to the City. The City will be provided a contact person and a list of personnel who will respond when needed.
- BB.NAPA will be responsible for distribution, and inventory control of the bulk lubrication products and facilitate required maintenance of the bulk lubricant distribution hardware.

## Implementation Plan Summary

As we understand, the target timeline for the transition is September 3, 2013. In order to properly implement a new IBS operation, there are several phases of work that must be completed prior to taking operational control. The precursor, and often a potential roadblock to any new operation, is successfully completing contract negotiations and arriving at the final agreement and associated requirements and specification. After that point, implementation of a project this size is 45-60 day depending on the overall complexity of the final agreement, with typical projects completed within 30-60 days, with 30 days being a realistic minimum implementation target from the date an agreement is approved, as long as the negotiated agreement follows the scope, specification and levels by line and part number. NAPA will compare these suggested stock levels to any current inventory, as well as review any available previous usage history, prior to creating the initial inventory orders. The objective will be to have all inventory, personnel, computer system(s), and catalogs in place by the conversion date.

We are open to discuss “soft opening options” allowing some phases of the total implementation to take place after NAPA takes control, traditionally the fleet survey, and proposing initial stocking inventories, to speed up the process. If necessary, we can walk the City through alternative options that will allow us to meet your requested timeline.

Phase I – After a bid is awarded the first step must be to develop the working agreement based on the City’s expectations, requirements, and operational specifications. This final agreement will define the project and the drive the implementation process.

Phase II - The list of all City owned/serviced vehicles is very important. A basic inventory of the fastest moving parts—brake and ignition parts, cooling system parts, air conditioning parts, etc. NAPA’ factory reps will survey the vehicle list and submit suggested inventory

Initial NAPA Parts room inventories will be derived from several sources:

- Current inventory levels
- NAPA Branded products based on Survey of fleet (NAPA Manufacturer Reps)
- OE parts based on Service history of fleet

Phase III - Install all needed equipment before inventorying existing inventory and before NAPA becomes responsible for the inventory. This would include computer, any hydraulic hose equipment, and lube and paint mixing equipment included in the final agreement. This equipment will remain the property of NAPA, with parts invoiced on an as-needed basis, i.e. hydraulic hose, gallon of mixed paint, etc.

Phase IV - At a specified agreed date, for each location taken over by the NAPA, most likely a weekend, NAPA will come on site to the maintenance facility and follow the proposed implementation plan

- Identification of existing City inventory, and review opportunities for purchase and/or segregation
- Installation of previously developed initial NAPA Branded inventories

After activities described above are completed, NAPA will have an active inventory for this location. NAPA will assume control of the facility parts room, maintain all inventory and issue parts against authorized work orders.

We feel we have covered all aspects of your request to describe the **When, Where, Why, and How** of our proposal with regard to implementation, execution, and operation to achieve our mutual goals. If you need any further information or clarification, we are available to provide any additional information required.



## 2009 YTD NAPA IBS Cost Savings Report

LOCATION	City of Oklahoma City
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Category	Amount of Savings	Details/Notes
<b>TOTAL PURCHASE DISCOUNTS</b>	<b>\$ 17,721.82</b>	
<b>TOTAL WARRANTY RECOVERIES</b>	<b>\$ 3,098.84</b>	
<b>MONTHLY MANUFACTURER REBATES</b>	<b>\$ 32,007.97</b>	
<b>TOTAL PRODUCT SAVINGS/IMPROVEMENTS</b>	<b>\$ 47,589.81</b>	
<b>TOTAL INVENTORY INVESTMENT SAVINGS</b>	<b>\$ 28,337.13</b>	
<b>TOTAL TRANSACTION COST SAVINGS</b>	<b>\$ 126,550.00</b>	
<b>TOTAL NAPA IBS MONTHLY SAVINGS</b>	<b>\$ 255,305.57</b>	

### October 2009 IBS Cost Savings Report

Category	Amount of Savings					Details/Notes
<b>Manufacturer Direct Ship Discounts/Specials</b>						
BAT direct	\$	254.90				
FIL direct	\$	376.77				
RAY direct	\$	302.33				
WIP direct	\$	49.60				
UP direct	\$	671.69				
<b>TOTAL PURCHASE DISCOUNTS</b>	<b>\$</b>	<b>1,655.29</b>				
<b>Warranty Recovery</b>						
<b>TOTAL WARRANTY RECOVERIES</b>	<b>\$</b>	<b>-</b>				
<b>MONTHLY MANUFACTURER REBATES</b>	<b>\$</b>	<b>3,461.46</b>				
<b>Individual Product Improvement or Savings</b>	<p>Please list any items where cost reduction was achieved over previous purchase.            This can be new vendor, improved vendor pricing, changing OE to NAPA, etc. Once identified, please multiply savings amount times the annual estimated usage.            EX. Savings of \$10 on part with est. usage of 80/yr would equal \$800 savings</p>					
<b>Application</b>	<b>Original Cost</b>	<b>New Cost</b>	<b>Est. Annual Usage</b>	<b>Total Previous Cost</b>	<b>Total New Cost</b>	<b>Notes</b>
seat for cherry picker alt vendor	\$ 663.25	\$ 220.00	\$ 1.00	\$ 663.25	\$ 220.00	
strobe tubes alt vendor	\$ 74.44	\$ 58.33	\$ 3.00	\$ 223.32	\$ 174.99	
napa filter versus OE	\$ 131.69	\$ 97.22	\$ 5.00	\$ 658.45	\$ 486.10	
napa filter versus OE	\$ 53.66	\$ 27.74	\$ 10.00	\$ 536.60	\$ 277.40	
napa filter versus OE	\$ 22.07	\$ 15.35	\$ 15.00	\$ 331.05	\$ 230.25	
	\$ 945.11	\$ 418.64		\$ 2,412.67	\$ 1,388.74	
<b>TOTAL PRODUCT SAVINGS/IMPROVEMENTS</b>	<b>\$</b>	<b>1,023.93</b>				
<b>Inventory Investment</b>	<b>Month End Inventory</b>	<b>Rate of Money</b>			<b>Monthly Savings</b>	
	\$ 464,176.00	6%			\$ 2,320.88	Enter month end line inventory amount
<b>TOTAL INVENTORY INVESTMENT SAVINGS</b>	<b>\$</b>	<b>2,320.88</b>				
<b>Monthly Transaction Cost Savings</b>	<b># of PO's issued for month</b>	<b>Cost of PO</b>				
	240	\$ 50.00			\$ 12,000.00	Get beginning and ending PO for # from TAMS
<b>TOTAL TRANSACTION COST SAVINGS</b>	<b>\$</b>	<b>12,000.00</b>				
<b>TOTAL NAPA IBS MONTHLY SAVINGS</b>	<b>\$</b>	<b>20,461.56</b>				

## November 2009 IBS Cost Savings Report

Category	Amount of Savings					Details/Notes
<b>Manufacturer Direct Ship Discounts/Specials</b>						
WIP	\$	24.78				
FIL	\$	126.07				
RAY	\$	156.98				
BAT	\$	135.20				
<b>TOTAL PURCHASE DISCOUNTS</b>	<b>\$</b>	<b>443.03</b>				
<b>Warranty Recovery</b>						
<b>TOTAL WARRANTY RECOVERIES</b>	<b>\$</b>	<b>-</b>				
<b>MONTHLY MANUFACTURER REBATES</b>	<b>\$</b>	<b>2,360.05</b>				
<b>Individual Product Improvement or Savings</b>	<p>Please list any items where cost reduction was achieved over previous purchase. This can be new vendor, improved vendor pricing, changing OE to NAPA, etc. Once identified, please multiply savings amount times the annual estimated usage. EX. Savings of \$10 on part with est. usage of 80/yr would equal \$800 savings</p>					
<b>Application</b>	<b>Original Cost</b>	<b>New Cost</b>	<b>Est. Annual Usage</b>	<b>Total Previous Cost</b>	<b>Total New Cost</b>	<b>Notes</b>
30030027 OE vs M00517 aftermarket	\$ 313.93	\$ 255.13	\$ 3.00	\$ 941.79	\$ 765.39	lift gate jack found alt vendor
6W1Z8B658AC vs RR28 MOTORCRAFT RELAY	\$ 113.76	\$ 93.37	\$ 8.00	\$ 910.08	\$ 746.96	
6F2Z1A193D vs 1A193 TPM SENSOR	\$ 35.29	\$ 23.00	\$ 35.00	\$ 1,235.15	\$ 805.00	AFTERMARKET TPMS
4001784 OE vs 1HD04101 CLUTCH KIT	\$ 612.78	\$ 304.79	\$ 1.00	\$ 612.78	\$ 304.79	AFTERMARKET CLUTCH KIT
4001479 OE vs 62052RSJ PILOT BRG	\$ 27.98	\$ 14.56	\$ 1.00	\$ 27.98	\$ 14.56	NAPA vs OE PARTS
4001477 OS vs N1087 RELEASE BRG	\$ 42.39	\$ 17.46	\$ 1.00	\$ 42.39	\$ 17.46	NAPA vs OE PARTS
	\$ 1,146.13	\$ 708.31		\$ 3,770.17	\$ 2,654.16	
<b>TOTAL PRODUCT SAVINGS/IMPROVEMENTS</b>	<b>\$</b>	<b>1,116.01</b>				
<b>Inventory Investment</b>	<b>Month End Inventory</b>	<b>Rate of Money</b>			<b>Monthly Savings</b>	
	\$ 467,224.00	6%			\$ 2,336.12	Enter month end line inventory amount
<b>TOTAL INVENTORY INVESTMENT SAVINGS</b>	<b>\$</b>	<b>2,336.12</b>				
<b>Monthly Transaction Cost Savings</b>	<b># of PO's issued for month</b>	<b>Cost of PO</b>				
	170	\$ 50.00			\$ 8,500.00	Get beginning and ending PO for # from TAMS
<b>TOTAL TRANSACTION COST SAVINGS</b>	<b>\$</b>	<b>8,500.00</b>				
<b>TOTAL NAPA IBS MONTHLY SAVINGS</b>	<b>\$</b>	<b>14,755.21</b>				

**December 2009 IBS Cost Savings Report**

<b>Category</b>	<b>Amount of Savings</b>					<b>Details/Notes</b>
<b>Manufacturer Direct Ship Discounts/Specials</b>						
BAT	\$ 247.60					
FIL	\$ 155.00					
RAY	\$ 179.11					
WIP	\$ 34.34					
<b>TOTAL PURCHASE DISCOUNTS</b>	<b>\$ 616.05</b>					

<b>Warranty Recovery</b>						
<b>TOTAL WARRANTY RECOVERIES</b>	<b>\$ -</b>					

<b>MONTHLY MANUFACTURER REBATES</b>	<b>\$ 3,139.74</b>					
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<b>Individual Product Improvement or Savings</b>	<p>Please list any items where cost reduction was achieved over previous purchase. This can be new vendor, improved vendor pricing, changing OE to NAPA, etc. Once identified, please multiply savings amount times the annual estimated usage. EX. Savings of \$10 on part with est. usage of 80/yr would equal \$800 savings</p>
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<b>Application</b>	<b>Original Cost</b>	<b>New Cost</b>	<b>Est. Annual Usage</b>	<b>Total Previous Cost</b>	<b>Total New Cost</b>	<b>Notes</b>
plow blade GB20127 vs OE blade 05031016	\$ 357.30	\$ 55.56	\$ 30.00	\$ 10,719.00	\$ 1,666.80	cut to fit universal blade
5D9561 blade alt vendor vs OE 5D9561	\$ 204.00	\$ 120.00	\$ 8.00	\$ 1,632.00	\$ 960.00	alternate vendor
Napa shock 66923 vs OE AMS6923 IHC shock	\$ 42.51	\$ 26.84	\$ 5.00	\$ 212.55	\$ 134.20	napa vs OE
plow blade GB41067 vs OE 62105287 plow blade	\$ 214.44	\$ 120.26	\$ 6.00	\$ 1,286.64	\$ 721.56	cut to fit universal blade
check valve 6QCVTWE075 vs OE same part #	\$ 21.59	\$ 7.83	\$ 2.00	\$ 43.18	\$ 15.66	available through local vendor
	\$ 839.84	\$ 330.49		\$ 13,893.37	\$ 3,498.22	
<b>TOTAL PRODUCT SAVINGS/IMPROVEMENTS</b>	<b>\$ 10,395.15</b>					

<b>Inventory Investment</b>	<b>Month End Inventory</b>	<b>Rate of Money</b>			<b>Monthly Savings</b>	
	\$ 457,870.36	6%			\$ 2,289.35	Enter month end line inventory amount
<b>TOTAL INVENTORY INVESTMENT SAVINGS</b>	<b>\$ 2,289.35</b>					

<b>Monthly Transaction Cost Savings</b>	<b># of PO's issued for month</b>	<b>Cost of PO</b>			<b>Monthly Savings</b>	
	195	\$ 50.00			\$ 9,750.00	Get beginning and ending PO for # from TAMS
<b>TOTAL TRANSACTION COST SAVINGS</b>	<b>\$ 9,750.00</b>					

<b>TOTAL NAPA IBS MONTHLY SAVINGS</b>	<b>\$ 26,190.29</b>					
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## References

Submitted by:

**Genuine Parts Company/NAPA AUTO PARTS**

### References with similar Scope of Work

Listed below are several current contacts for which NAPA has performed Parts Services for vehicles and equipment similar to the type of those within your fleet. We included several sizes of operations to demonstrate the scope of our experience. You will notice that we identified the locations that we have a current integration with.

#### County of Salt Lake, UT

7125 S. 600 West  
Salt Lake, UT 84047  
801-562-6461

Contact: John Webster

E-mail: [jwebster@slco.org](mailto:jwebster@slco.org)

In-house parts operation: Contracted January 2009. One (1) Main location and One (1) satellite location. Services provided include vehicle maintenance parts for heavy duty and automotive parts, tires, lubrication products, antifreeze, fasteners, shop supplies, tools and on-site hydraulic hose assembly equipment.

NAPA Employees:	5
Inventory Value:	\$465,000
Annual Contract Value:	\$2,200,000
Vehicles:	2,600 Vehicles and Equipment

#### Hillsborough County, FL

410 S. 78<sup>th</sup> Street  
Tampa, FL 33619

Contact: Bob Stanton – Fleet Director

813-744-5580

Email: [RStanton@hillsboroughCity.org](mailto:RStanton@hillsboroughCity.org)

In-house parts operation – 8 years – 3 locations

Services provided include automotive parts; heavy-duty parts, industrial parts & supplies, tires (new & recap), lubrication products, machine shop service, on-site hydraulic hose assembly, sublet repairs, wrecker service, and emergency tire road service.

**Vehicles:** Police, Fire, Ambulance, Solid Waste, and miscellaneous small engine, light duty, and heavy-duty equipment.

Fleet Vehicles:	1,500+ vehicles & equipment
NAPA Employees:	5
Inventory Value:	\$1,000,000
Annual Contract Value:	\$1,750,000

**Note:** NAPA's TAMS inventory system is fully integrated with Hillsborough County Maximus M5 Fleet software.

### City of Kansas City, MO

Samuel C. Swearngin – Fleet Administrator

1901 Brooklyn

Kansas City, MO

816-513-8356

Email: [Samuel.swearngin@kcmo.org](mailto:Samuel.swearngin@kcmo.org)

In-house parts operation – 14 years, 3 locations

Services provided include automotive parts; heavy-duty parts, industrial parts & supplies, tires (new & recap), lubrication products, machine shop service, on-site hydraulic hose assembly, sublet repairs, wrecker service, and emergency tire road service.

**Vehicles:** Police, Fire, Transit Buses, Ambulance, Solid Waste, and miscellaneous small engine, light duty, and heavy-duty equipment.

NAPA Employees:	14
Inventory Value:	\$1,500,000.
Annual Contract Value:	\$4,400,000.

### City of Oklahoma City

Fleet Services Division

115 North Shartel

Oklahoma City, Ok 73102-2225

Contact: Patrick H. (Pat) Morris, Operations Manager

405/297.3925

FAX 405/297-2225

E-mail: [Patrick.morris@okc.gov](mailto:Patrick.morris@okc.gov)

In-house parts operation: Contracted in 2002 (11 years) Services provided include vehicle maintenance parts for heavy duty and automotive parts, tires, lubrication products, antifreeze, fasteners, shop supplies, tools.

Vehicles: Police cars, bomb squad equipment, mobile command centers (motor home), horse trailers, miscellaneous light duty and heavy duty trailers, armored vehicles, helicopter support equipment, various non-police cars and light duty trucks, construction equipment, road paving equipment, pot hole patchers, dump trucks, haul trucks, heavy duty off road equipment, small engines, aerial lift equipment. NAPA has a staffed parts department at the City's Fleet Services Division Maintenance Facility where the equipment listed above is maintained, and also sell to the Parks Department, Airports Ground Maintenance, and Police Department that have separate maintenance facilities.

Fleet vehicles:	2400 +
NAPA Employees:	4
Inventory Value:	\$ 500,000
Annual Contract Value:	\$1,200,000

**City of Sioux City, Iowa**

1821 18<sup>th</sup> Street  
Sioux City, Iowa 51105  
Contact: Warren Dunkle - Purchasing Agent  
432-335-4825

In-house parts operation: Contracted in 2010. Services provided include vehicle maintenance parts for heavy duty and automotive parts, tires, lubrication products, antifreeze, fasteners, shop supplies, tools and on-site hydraulic hose assembly equipment.

Vehicles: Police cars, Garbage Trucks, Fire, Dump Trucks, Sweepers, snow plows & heavy duty, and various light duty trucks and cars.

Fleet Vehicles:	1394
NAPA Employees:	4
Inventory Value:	\$300,000
Annual Contract Value:	\$1,200,000

**City of Louisville/Jefferson County/Metro Louisville**

935 Logan St.  
Louisville, KY 40204  
Contact: Matt Maskey- – Fleet Operations Manager  
502-571-3180

Note: The City of Louisville and Jefferson County have merged into a single government entity.

In-house parts operation – 16 years (2 locations).

Services provided include automotive parts; heavy-duty parts, industrial parts & supplies, tires (new & recap), lubrication products, machine shop service, on-site hydraulic hose assembly, sublet repairs, wrecker service, and emergency tire road service.

**Vehicles:** Police, Fire, Ambulance, Solid Waste, Ambulance, RV, Bus and miscellaneous small engine, light duty, and heavy-duty equipment.

NAPA Employees:	10
Inventory Value:	\$1,700,000
Annual Contract Value:	\$4,800,000

**City of Odessa, TX**

801 East Pool Rd.  
Odessa, TX 79760  
Contact: Douglas Hildebrand, MPA  
Director of Equipment Services  
432-335-4825

In-house parts operation: Contracted in 2012. Services provided include vehicle maintenance parts for heavy duty and automotive parts, tires, lubrication products, antifreeze, fasteners, shop supplies, tools and on-site hydraulic hose assembly equipment.

Vehicles: Police cars, Police Motorcycles, Garbage Trucks, Fire, Dump Trucks, Sweepers, & heavy duty, various light duty trucks and cars.

Fleet Vehicles:	1100 + Equipment
NAPA Employees:	3
Inventory Value:	\$300,000

**NAPA's TAMS system is fully integrated with Odessa's Asset Works Fleet Software**



**City of Denton, TX**

804 Texas Street  
Denton, TX. 76209  
Terry Kader, Fleet Superintendent  
940-349-8424

In-house parts operation: Contracted in 2005 (8 years) Services provided include vehicle maintenance parts for heavy duty and automotive parts, tires, lubrication products, antifreeze, fasteners, shop supplies, tools and on-site hydraulic hose assembly equipment.

Vehicles: Police cars, Police Motorcycles, Garbage Trucks, Fire, Dump Trucks, Sweepers, & heavy duty, various light duty trucks and cars.

Fleet Vehicles:	1100 + Equipment
NAPA Employees:	4
Inventory Value:	\$600,000
Annual Contract Value:	\$1,400,000

**City of Garland TX**

1725 Gasoline Alley  
Garland, TX 75040  
Contact Terry Anglin-Fleet Superintendent  
972/205-3519  
E-mail: [Tanglin@cu.Garland.tx.us](mailto:Tanglin@cu.Garland.tx.us)

In-house parts operation – 7 years

Services provided include automotive parts; heavy-duty parts, industrial parts & supplies, tires (new & recap), lubrication products, machine shop service, on-site hydraulic hose assembly, sublet repairs, wrecker service, and emergency tire road service.

**Vehicles:** Police, Fire, Ambulance, Solid Waste, and miscellaneous small engine, light duty, and heavy-duty equipment.

NAPA Employees:	5
Inventory Value:	\$1,000,000
Annual Contract Value	\$2,800,000

**Note: NAPA's TAMS inventory system is fully integrated with Garlands Faster software**

**City of Chicago, Illinois**

1685 N. Throop Street  
Chicago, IL 60622  
Contact: Wally West – Acting Commissioner- Fleet Services  
312-744-0961

In-house parts operation – 12 years (Contract Re-awarded through open bid March 2009)15 locations  
Services provided include automotive parts; heavy-duty parts, industrial parts & supplies, tires (new & recap), lubrication products, machine shop service, on-site hydraulic hose assembly, sublet repairs, wrecker service, and emergency tire road service.

**Vehicles:** Police, Fire, Ambulance, Solid Waste, and miscellaneous small engine, light duty, and heavy-duty equipment.

NAPA Employees:	84
Inventory Value:	\$7,000,000
Annual Contract Value:	\$23,000,000

**Note: NAPA's TAMS inventory system is fully integrated with Chicago's Maximus Fleet software.**

**Genuine Parts Company, d.b.a. NAPA Auto Parts, currently provides in-house parts operations at over 260 fleet locations, to include the following:**

University of Oklahoma	Dallas Independent Schools
Sarasota County, FL	Cook County, IL
City of Roanoke, VA	City of West Jordan, UT
Adams County, CO	City of Des Moines, IA
City of Oklahoma City, OK	Dekalb County Schools, GA
City of Roanoke, VA	City of Coral Gables, FL
Shelby County, TN	City of Coral Gables, FL
City of Cape Coral, FL	City of Boston, MA
Atlanta Public Schools, GA	Fulton County Schools, GA (2)
City of Sacramento, CA	City of Cary, NC
Cleveland Transit, OH	City of Cape Coral, FL
City of Erie, PA	Otsego County, NY
City of Aurora, IL	City of Chicago, IL (15)
Clayton County Schools, GA	City of Edmond, OK
City of Lakeland, FL	Tinker Air Force, OK
Hillsborough County, FL (4)	Town of Colonie, NY
City of Midwest City, OK	County of Sonoma, CA
City of Freemont, CA	City of Houston, TX (13)
City of Ventura, CA	City of Cape Coral, FL
City of Des Moines, IA	City of Houston, TX
City of Oklahoma City, OK	City of Louisville/Jefferson County KY
Atlanta Public Schools, GA	City of Chula Vista, CA
County of San Luis Obispo, CA	



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# Cost of Proposed Parts And Repair Services

Submitted by:

**Genuine Parts Company/NAPA AUTO PARTS**

## **Staff Cost Proposal**

Each operation in NAPA's IBS group is a unique operation with specialized needs and site specific expectations. While we have numerous basic proven concepts and programs that apply to the numerous and varied operations with current IBS Customers, the final project will be a collaborative effort between NAPA and the City of Enid, tailored to your individual Needs, Goals, and Vision.

## **Personnel**

NAPA would like to propose to the City the following staffing recommendation. NAPA feels that our proposal will provide a superior level of service, while keeping the payroll expense at a minimum. We will want to revisit this on a quarterly basis to determine if adjustments are in the best interest of both NAPA Auto Parts and the City of Enid.

We understand the City may have plans for the current parts operation staffing. However, we remain open to interview and possibly hire any qualified personnel currently employed by the City to potentially eliminate anyone from being displaced as the result of this contract.

## **Staffing Proposal**

We are willing to discuss and or clarify any area of the proposal and remain open to entertain any other ideas, as this should be a mutual collaboration to finding the best solutions. We feel we can handle the day to day parts operations at the City with one Person as suggested, but would be limited on servicing off-site facilities and picking up local parts for special requests. To handle those duties would probably require an additional Driver/Counterperson unless the City had shop helpers that could assist with those pickup/delivery efforts. As with any operation, staffing level changes may be needed to make allowances for adjustments in hours of coverage, number of work sites, or performance levels.

## **Financial Analysis**

We are also putting together a highly detailed financial analysis that would be available for the City to review to further identify areas of potential savings and provide a more detailed example of how the NAPA IBS program could help the City as it has helped many other Cities. We are currently working with additional vendors to provide the best comparisons. This should be completed by the end of July.

**Staffing Coverage Support:** To insure delivering uninterrupted Service level, we would cover all scheduled personnel shortages by utilizing District Support resources currently in place "at no cost to the City" and when practical, assist with unscheduled staffing events and special projects.

**Cost protection.** We strive to offer competitive wages while utilizing key team member assets to provide additional training and the benefit of their experiences to elevate the capabilities of the entire team while controlling payroll costs. As a corporation, we constantly review benefit costs for feasibility and administrator selection. Additionally the City has the option to provide any services or equipment required for the Parts Service activities, which may be available to the City facilities at no additional cost, such as internet access, forklifts, or vehicle assets (delivery vehicles). These shared services contain costs that would otherwise be charged back to the City as expense items. If any such sharing was feasible, our Liability Insurance would cover any losses and hold the City harmless from any liability exposure. Adjustments to proposed Staffing levels can be mutually agreed upon if changes need to be made in hours of coverage, number of work sites, budgetary concerns, or performance levels.

## **Qualifications and Experience of Personnel**

The onsite team is backed up by a local team having many years of experience with Integrated Business Solutions, and will be instrumental in transitioning and training any and all new team members going forward. Additionally, we can call on countless experienced NAPA IBS Team members throughout the

state and country for their specialized and often unique knowledge and support. We have people from all levels of parts experience, customer service and leadership.

### **Organizational Chart**

The included Organizational Chart demonstrates the hierarchy of the Oklahoma City IBS Management and Support structure. [See Chart Attached in the back of this section.](#)

### **Selection of personnel**

NAPA has a Human Resources team in place to help us identify our team for this contract. NAPA has a history and culture of recruiting, training and retaining a highly professional team to service our customers. NAPA agrees to involve the City in the selection of a mutually acceptable on-site management staff with the provision that we may have to make temporary substitutions until such mutually agreed management staff can be located. NAPA shall provide sufficiently trained, knowledgeable and service oriented personnel to efficiently and effectively operate the entire parts room function as detailed. NAPA understands it is required to have someone available on-call to issue parts after normal hours for emergency vehicle repairs.

NAPA shall be responsible for the hiring, staffing, promoting, transferring and dismissal. NAPA has its own hiring standards and practices established by our Corporate HR and Legal Departments which it must adhere to. These standards are consistent with established local, State, and Federal employment regulations. We require pre-employment background screening, current DMV review, and pre-employment and random Drug screens. These services are performed by a third party contractor. NAPA agrees to immediately remove from the City operations any employee that fails these screens.

**Vacation Coverage** - Coverage for vacation, holiday will be handled by the local NAPA operation. There will be no interruptions of normal operating hours due to personnel coverage. The NAPA Oklahoma City local operation will have trained personnel available for coverage during vacations and holidays.

**Emergencies** - NAPA will provide back-up emergency availability during non-work hour contingencies. This overtime expense (calculated at time and a half) will be charged on a cost basis to the City. The City will be provided a list of personnel who will respond when needed.

### **Cost Proposal “Zero Markup option”**

Our Cost Proposal has three components; Product Costs, Operational Expenses, and Reasonable Return on Investments, as outlined below. We invoice everything at our “true acquisition Cost plus 10 % gross profit” at the time of sale. The true cost method passes everything through without inflating any other expense areas. Rather than just calculating “Part Prices”, Projecting “Expenses” and determining target “Profits”, our proposal intends to establish a relationship with an atmosphere of cooperation and some reasonable “Shared Risk” that ultimately benefits both parties. Under this scenario any vendor is usable with no penalty and there is the added benefit of pass through savings from any special or current City price agreements

- (a) **Product Costs.** “The pricing of Inventory supplied to the City by NAPA” pursuant to this Agreement shall be further divided into “*NAPA Product Costs*,” which is the pricing of NAPA supplier manufactured products, and “*Non-NAPA Product Costs*,” which is the pricing of products which have not been manufactured by NAPA suppliers but which have been acquired for the City by NAPA pursuant to this Agreement
- (b) **Operational Costs.** Any and all costs and expenses associated with the operation of the On Site Store(s) or the vehicles used by NAPA in the operation of the On Site Store(s), including, but not limited to, salary and benefits payable to NAPA employees at the On Site Store(s), worker’s compensation benefits and insurance, unemployment insurance, personal property insurance for the On Site Store(s) and Inventory, any deductible for losses covered under the personal property, automobile liability or general liability insurance policies of NAPA and all equipment supplied by

NAPA. Operational costs will be charged to the City at cost, with all such charges for Operational Costs to be included in the City Monthly Billing Statement.

- (c) **Reasonable Profits.** With the profit structure we propose, the City would be billed in arrears for agreed profits on City of Enid Monthly Billing Statement. In most cases, the profits have been covered by the 10% gross profit that was included in the invoice.

### PRICING PLAN SUMMARY

NAPA Product Costs	Billed to CUSTOMER at a 0% gross profit rate
Non-NAPA Product Costs	Billed to CUSTOMER at a 0% gross profit rate “Gross Profit” = the percent of profit included in the selling price (
Operational Costs	Billed to CUSTOMER at cost
Net Profit Target	10% net profit for NAPA

Both NAPA Product Costs and Non-NAPA Product Costs shall be set by NAPA to yield a gross profit of ten percent (0%). Operational costs will be charged to CUSTOMER at cost, with all such charges for Operational Costs to be included in CUSTOMER’s monthly billing statement. CUSTOMER will be billed at the end of each month for operational costs on an “in arrears” basis.

In addition, NAPA may use any sub-contractor for the procurement of “outside” purchases or services (i.e., those parts or services not traditionally stocked or performed by NAPA), and CUSTOMER will be billed an additional charge for any such purchases so as to yield NAPA a ten percent (10%) gross profit on such purchases.

### Cost Proposal “10% Gross Profit option”

- (d) **Product Costs.** “The pricing of Inventory supplied to the City by NAPA” pursuant to this Agreement shall be further divided into “*NAPA Product Costs*,” which is the pricing of NAPA supplier manufactured products, and “*Non-NAPA Product Costs*,” which is the pricing of products which have not been manufactured by NAPA suppliers but which have been acquired for the City by NAPA pursuant to this Agreement
- (e) **Operational Costs.** Any and all costs and expenses associated with the operation of the On Site Store(s) or the vehicles used by NAPA in the operation of the On Site Store(s), including, but not limited to, salary and benefits payable to NAPA employees at the On Site Store(s), worker’s compensation benefits and insurance, unemployment insurance, personal property insurance for the On Site Store(s) and Inventory, any deductible for losses covered under the personal property, automobile liability or general liability insurance policies of NAPA and all equipment supplied by NAPA. Operational costs will be charged to the City at cost, with all such charges for Operational Costs to be included in the City Monthly Billing Statement.
- (f) **Reasonable Profits.** With the profit structure we propose, the City would be billed in arrears for agreed profits on City of Enid Monthly Billing Statement. In most cases, the profits have been covered by the 10% gross profit that was included in the invoice.

## PRICING PLAN SUMMARY

NAPA Product Costs	Billed to CUSTOMER at a 10% gross profit rate
Non-NAPA Product Costs	Billed to CUSTOMER at a 10% gross profit rate “Gross Profit” = the percent of profit included in the selling price (gross profit is acquisition cost divided by .90)
Operational Costs	Billed to CUSTOMER at cost
Net Profit Target	10% net profit for NAPA

Both NAPA Product Costs and Non-NAPA Product Costs shall be set by NAPA to yield a gross profit of ten percent (10%). The Gross profit can be calculated by dividing the acquisition cost by .90. Operational costs will be charged to CUSTOMER at cost, with all such charges for Operational Costs to be included in CUSTOMER’s monthly billing statement. CUSTOMER will be billed at the end of each month for operational costs on an “in arrears” basis.

In addition, NAPA may use any sub-contractor for the procurement of “outside” purchases or services (i.e., those parts or services not traditionally stocked or performed by NAPA), and CUSTOMER will be billed an additional charge for any such purchases so as to yield NAPA a ten percent (10%) gross profit on such purchases.

### **Parts and Supply Cost Proposal**

Parts cost is a major component in the program. There are a number of options to be considered on Parts selection that are difficult to demonstrate on a Bid Form. Consider OEM or Equivalent After-Market, New as opposed to Remanufactured or Rebuilt and potential alternate parts for an application. With each price quote submitted there are included cost and benefit decisions. Each choice has its own “Acquisition Price” and impact on the City’s “Cost of Ownership” depending on the quality and predicted life cycle of each part selection quoted by the various bidders. We stand prepared to help the City explore these options. These steps are part of how the IBS program helps to provide more consistent parts cost through a focused structure and NAPA’s ability to apply our combined volume and buying power with many of the parts suppliers.

**Pricing strategy-** The combination of our current Business volumes and financial strengths gives us the ability to both procure NAPA and non-NAPA parts at competitive pricing, as well as manage the considerable inventory investments required for an operation of this scale. We continually leverage our suppliers both nationally and locally to insure we are getting the best price for the City as well as search for new opportunities. We rely on our current supplier relationships and having trained people in place that know how to negotiate on behalf of the City of Enid and NAPA to insure our competitive position.

**Product Costs-** “The pricing of Inventory supplied to the City of Enid by NAPA” pursuant to this Agreement shall be further divided into “*NAPA Product Costs,*” which is the pricing of NAPA supplier manufactured products, and “*Non-NAPA Product Costs,*” which is the pricing of products which have not been manufactured by NAPA suppliers but which have been acquired for the City of Enid by NAPA pursuant to this Agreement

### “True Cost” Pricing

Part costs to the City will include but not be limited to all discounts, rebates or special pricing commitments available at the time of purchase. Additionally any discounts received after the initial sale will be credited to the operating statements. Utilizing “True Cost” or “Cost plus 10%” pricing eliminates the practice of including extra margins to account for inflation or including forecasted price increases in order to protect profits when calculating a bid at fixed cost. By passing through all parts at current acquisition cost, thereby eliminating our exposure to unforeseen price changes, the City receives the absolute lowest cost starting day one. The cost of the parts and services supplied will be determined by using the Lowest Available Landed Cost meaning, the City will receive all of the manufacturer’s promotional discounts that are earned by NAPA as a result of the City purchases from NAPA.

### Services Cost Proposal

All costs and expenses incurred by NAPA in the operation of the on-site store shall be billed to the City of Enid at cost. These costs and expenses shall include, but are not limited to, salary and benefits for NAPA employees, worker’s compensation benefits and insurance, unemployment insurance, personal property insurance and inventory, any deductible for losses covered under personal property, automobile liability, or general liability insurance policies of NAPA, payroll related and personal property taxes, all equipment supplied by NAPA and any and all costs and expenses associated with the operation of the on -site store or the vehicles used by NAPA in the operation of the on -site store.

Any service(s) provided to the City that is sourced from another vendor by NAPA will be considered to be supplied to the City by NAPA and will be invoiced at the agreed pricing same as parts. Examples of these services would be windshield repair or replacement, roadside tire repair, paint and body work, etc.

**Operational Costs-** Any and all costs and expenses associated with the operation of the On Site Store(s) or the vehicles used by NAPA in the operation of the On Site Store(s), including, but not limited to, salary and benefits payable to NAPA employees at the On Site Store(s), worker’s compensation benefits and insurance, unemployment insurance, personal property insurance for the On Site Store(s) and Inventory, any deductible for losses covered under the personal property, automobile liability or general liability insurance policies of NAPA and all equipment supplied by NAPA. Operational costs will be charged to the City in arrears for actual Operational expenses and agreed Profit, with all such charges to be included in the City’s Monthly Operations Billing Statement.

**Reasonable Profits-** With the profit structures we propose, the City would be billed in arrears for agreed profits on the City Monthly Billing Statement. With the Zero Gross profit invoicing the invoiced parts cost is less, but the monthly Expense in more. The total expense for the City for parts and expenses is about 1% less because the profit guarantee is calculated on the total Parts invoiced which is reduced. With the Cost Plus 10% invoicing, the profits have been covered by the 10% gross profit that was included in the Parts invoicing reducing the expense billing but the net combined expense is 1% higher. With the tight budget conditions at most locations we feel a 1% reduction from changing the billing structure is hard to pass up.

**See Sample Monthly Operating Statement in this section:**



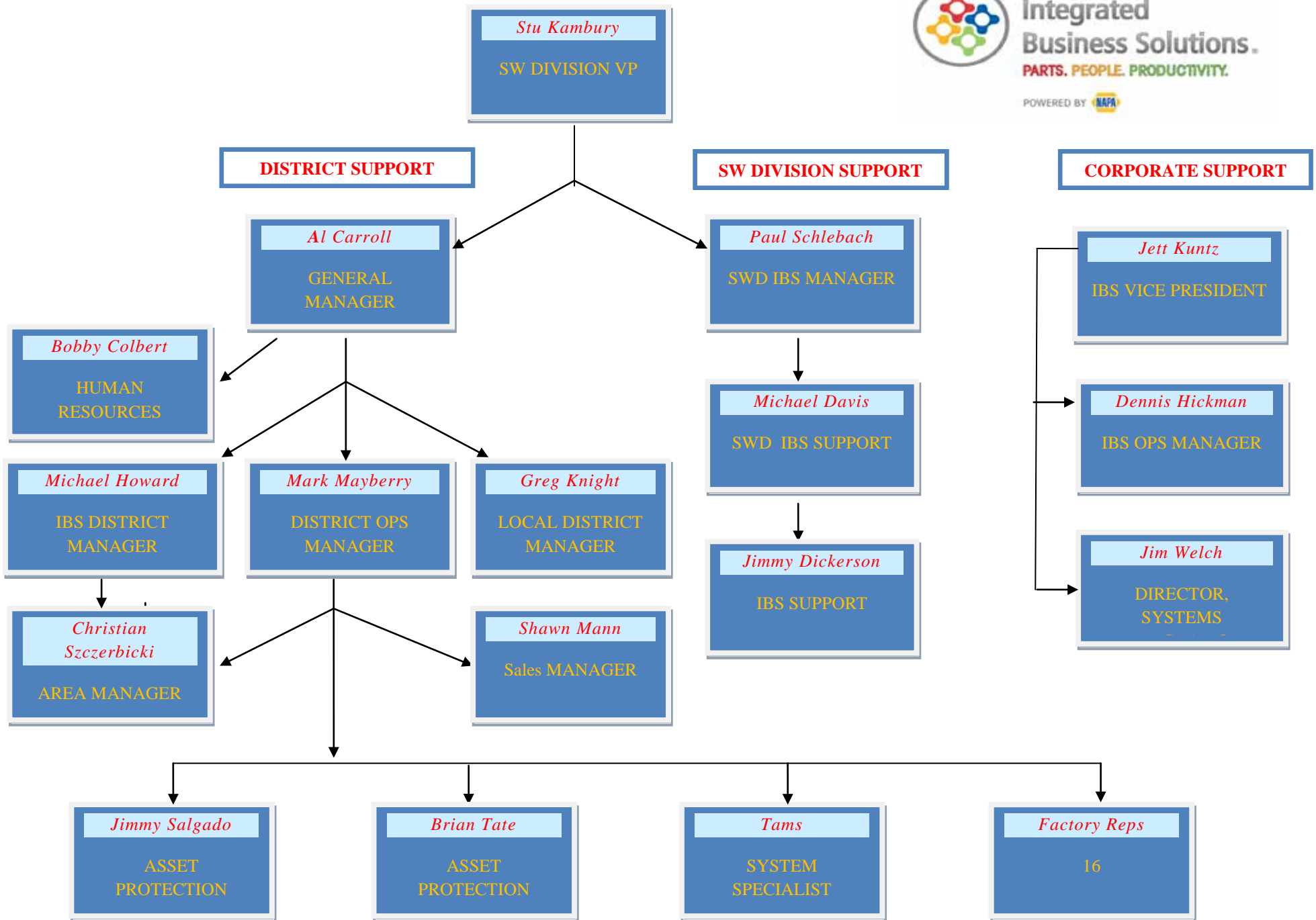
## Sample Integrated Operating Statement

OPERATING STATEMENT	current month	current % to sales	current month	current % to sales
<b>SALES</b>	\$ 39,845		\$ 44,272	
Less Cost of Sales	\$ 39,845	\$ 1	\$ 39,845	90.00%
Sales Less Cost	\$ -	\$ -	\$ 4,427	10.00%
Less Handling Charge	\$ -	\$ -	\$ -	0.00%
<b>GROSS PROFIT</b>	\$ -	\$ -	\$ 4,427	10.00%
Sal-Exec.				
Payroll				
A & D.P.	\$ 199	\$ 0	\$ 221	0.50%
Gen. Office	\$ 299	\$ 0	\$ 332	0.75%
Counter-J.S. Salaries	\$ 2,586	\$ 0	\$ 2,586	5.84%
Stkrm. Sal.				
<b>Handling Credit Net Stockroom</b>				
Delivery Salaries	\$ -	\$ -	\$ -	0.00%
<b>Tot. Pay.</b>	\$ 3,084	\$ 0	\$ 3,139	7.09%
Bad Debts				
Data Proc. Eqpt. & Supp.	\$ -		\$ -	
Delivery-Insurance	\$ -		\$ -	
Maintenance	\$ -	\$ -	\$ -	0.00%
Truck Depr.	\$ -	\$ -	\$ -	0.00%
Depreciation F & F	\$ -	\$ -	\$ -	0.00%
Employee Benefits-Pension	\$ 204	\$ 0	\$ 204	0.46%
Other	\$ 737	\$ 0	\$ 737	1.66%
Freight & Postage	\$ 169	\$ 0	\$ 169	0.38%
Fr. Allow.				
Insurance	\$ 109	\$ 0	\$ 109	0.25%
Interest				
Legal & Professional				
Light, Heat, Water				
Moving				
Rent				
Stationery, Ship, Suppl.	\$ 24		\$ 24	
Stock Loss	\$ -		\$ -	
Store	\$ 100	\$ 0	\$ 100	0.23%
Taxes (Not Income)	\$ 349	\$ 0	\$ 349	0.79%
Telephone	\$ 268		\$ 268	
Travel (Not Sales)	\$ -	\$ -	\$ -	0.00%
TAMS	\$ 429	\$ 0	\$ 429	0.97%
Training	\$ -		\$ -	
<b>TOTAL MISC EXPENSES</b>	\$ 2,389	\$ 0	\$ 2,389	5.40%
Executive Fees	\$ -	\$ -	\$ -	0.00%
<b>TOTAL EXPENSES</b>	\$ 5,473	\$ 0	\$ 5,528	12.49%
Operating Income	\$ (5,473)	\$ (0)	\$ (1,101)	-2.49%
Misc. Inc. Cash Disc.(Net)	\$ (601)	\$ (0)	\$ (601)	-1.36%
Other(purchase discounts)	\$ -		\$ -	
<b>PROFIT BEFORE TAXES</b>	\$ (6,074)	\$ (0)	\$ (1,702)	-3.85%
<b>ADMINISTRATIVE CHARGEBACK</b>	<b>\$ 10,059</b>		<b>\$ 6,129</b>	
<b>PROFIT AFTER CHARGEBACK</b>	\$ 3,985	\$ 0	\$ 4,427	10.00%

Total Spend

\$ 49,904

\$ 50,401





Integrated  
Business Solutions.  
PARTS. PEOPLE. PRODUCTIVITY.

POWERED BY 



## Company Profile

Submitted by:

**Genuine Parts Company/NAPA AUTO PARTS**

To: Public Works Division (City of Enid, OK)

Subject: Company Profile

Integrated Business Solutions, powered by NAPA, appreciates the opportunity to submit the included proposal to the City of Enid. We intend to demonstrate how NAPA IBS will provide the greatest benefits to the Public Works Division while aiding them in fulfilling their strategic goals for the future. We have attempted to make our response as complete and thorough as possible. We are prepared to discuss any area of the proposal that may require further clarification, and how we can assist the City of Enid in accomplishing its strategic goals and objectives.

### Executive Summary

Genuine Parts Company/NAPA AUTO PARTS, a Fortune 200 company, maintains a strong balance sheet and the company remains in excellent financial condition. 2013 will mark our 57<sup>th</sup> year of increased dividends paid to shareholders. Each operation in NAPA's IBS group is a unique operation with their own individual needs and expectations. We have numerous corporate assets as well as basic proven concepts and programs that apply to all operations and we completely understand that the final project will be a collaborative effort for mutual benefit. This is important when considering the scope of this project.



Founded in 1928, Genuine Parts Company (GPC) is a service organization engaged in the distribution of automotive replacement parts, industrial replacement parts, office products and electrical/electronic materials. Our products and services are offered through a network of over 2,000 operations geographically located across the United States, Canada, and Mexico and employ approximately 29,500 employees. [www.genpt.com](http://www.genpt.com)

With over 80 years of distribution expertise, our well-positioned, regionally located distribution centers provide us with the unique ability to adapt our product and service lines to better suit our customers' needs. GPC's commitment and reputation for just-in-time service position us as a critical partner in our customers' success. Although each product is unique, we have leveraged more than 80 years of distribution know-how to manage these businesses while continually improving operating and distribution efficiencies.



**AUTOMOTIVE: The Automotive Parts Group**, the largest division of GPC, distributes over 420,000 products through its 58 NAPA distribution centers located across the United States. The Automotive Parts Group also consists of NAPA Canada/UAP Inc., Canada's leading automotive parts distributor, as well as Auto Todo, one of Mexico's largest automotive aftermarket organizations and our import parts distribution operations under the name Altrom. [www.napaonline.com](http://www.napaonline.com)



**HEAVY DUTY: The Heavy Vehicle Parts Group (Traction)**, The Company's Heavy Vehicle Parts Group operates as TW Distribution, with one warehouse location in Atlanta, Georgia, which serves 23 Traction Heavy Duty parts stores in the United States, of which 15 are company owned and eight are independently owned. This group distributes heavy vehicle parts through the NAPA system and direct to fleet owners and operators.



**INDUSTRIAL: The Industrial Parts Group**, which operates under the name Motion Industries, distributes over three million items from 500 operations located throughout the United States and Canada. Motion's rapid-delivery model provides customized product and technical expertise to customers in a just-in-time response, enabling clients to reduce production costs and free working capital. [www.motionindustries.com](http://www.motionindustries.com)



**OFFICE PRODUCTS: The Office Products group** distributes over 50,000 business products from 45 distribution centers across the U.S. and Canada under the name S.P. Richards Company to thousands of office product resellers, including independent dealers, large contract stationers, national office supply superstores, mail order distributors, internet resellers and college bookstores. [www.ibsofficeproductsdirect.com](http://www.ibsofficeproductsdirect.com)



**ELECTRICAL: The Electrical/Electronic Materials Group** is one of North America's leading distributors of process materials, production supplies; industrial MRO and value added fabricated parts. Primary markets are the electrical OEM, apparatus repair and assembly markets. The group distributes over 100,000 items from 36 locations in the U.S., Puerto Rico, Dominican Republic, Mexico and Canada. [www.eis-inc.com](http://www.eis-inc.com)



**Integrated Business Solutions, Powered by NAPA** is the most experienced in the industry at operating Integrated Supply operations, with our first location beginning in 1991. With twenty-two (22) years' experience in operating Integrated Supply operations having over 280 Integrated Store

Locations nationally, NAPA IBS has gained a myriad of unique experiences in handling millions of dollars in Non-Automotive products for our numerous and varied customer base in addition to our established expertise in Automotive products. Our customers range from City operations and County facilities (Fire, Police, Solid Waste, Public Works etc...), School Districts, other Government facilities, Airport GSE, Large Car Dealers, established Truck Fleets, Manufacturers, and many others. NAPA IBS has several local and national vendor alliances to provide the best possible service and most competitive acquisition cost for the Airport System. [www.NAPA-ibs.com](http://www.NAPA-ibs.com)

Genuine Parts Company is the most experienced in the industry at operating Integrated Supply operations. A great example of our abilities is our operations at the City of Chicago. We have been in place for over Ten years and encompass \$23,000,000 in annual distribution across numerous departments and supply parts from 13 service sites with 82 employees. Our contract was renewed through open bid in March of 2009 for another 11 years. By having over **250 Integrated Store locations nationally**, NAPA has gained a myriad of unique experiences in handling millions of dollars in automotive and non-automotive products for our numerous and varied customer base.

**Qualifications and Experience of Personnel** As with each operation we are in, we have acquired numerous skills while adapting to the inner workings of our existing IBS locations, we have incorporated several of them into our standard procedures. The onsite team will be backed up by a local team of people that are familiar with other District locations and have many years of experience with Integrated Business Solutions, and will be instrumental in transitioning and training any and all new team members going forward. Additionally, we can call on countless experienced NAPA IBS Team members throughout the state and country for their specialized and often unique knowledge and support. We have people from all levels of parts experience, customer service and leadership. The entire team is looking forward to a partnership with the City of Enid.

In closing, Genuine Parts Company/NAPA and the NAPA Oklahoma IBS group are excited at the prospect of entering into a partnership with the City of Enid. We have utilized our understanding of the needs of the Public Works Division to develop a program that will insure the City can meet its goals for the future. We can assure you that we will execute all facets of this project with the highest level of professionalism and sense of urgency to make the transition as smooth as possible. We hope to demonstrate that we are the most experienced and that we are the right team for the job.

Integrated Business Solution

Vincent P. Schleich, Division IBS Manager  
635 Freeport Parkway  
Coppell, Texas 75019  
(214) 414-1705  
(972) 462-1058 Fax

Executive Offices: Genuine Parts Company  
Jett Kuntz, Director of IBS  
7150 S Fulton Street  
Centennial, CO  
(303) 623-7373

Regional Offices: Genuine Parts Company  
Stu Kambury, Division Vice President  
635 Freeport Parkway  
Coppell, Texas 75019  
(214) 414-1700  
(972) 462-1058 Fax

Local Division Offices: Genuine Parts Company  
Al Carroll, General Manager  
301 East Memorial Road  
Oklahoma City, OK 73114  
(405) 775-4800

Respectfully,

---

Stu Kambury,  
Division Vice President  
[Stu\\_Kambury@genpt.com](mailto:Stu_Kambury@genpt.com)

Federal Identification Number – 1-58-024510-1



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## Legal Exceptions

Submitted by:  
**Genuine Parts Company/NAPA AUTO PARTS**

**To: Public Works Division (City of Enid, OK)**

**Please the listed exceptions provided by our attorneys after reviewing your RFP. Some of the language may already be in our response language. Please note that all requested changes/comments are open for discussion/negotiation.**

**III. Scope of Services, Proposal Requirements, Subsection A., Page 2**

Following the first sentence in Subsection A, please add the following language: Vendor agrees to make reasonable commercial efforts to meet required delivery times, but conditions out of Vendor's reasonable control, such as adverse traffic or weather conditions, may delay deliveries that are required from off-site locations. Vendor's employees shall make such deliveries in a manner consistent with safe and responsible driving practices.

**III. Scope of Services, Proposal Requirements, Subsection B., Page 2**

Please delete the language in this section and replace with the following:

Vendor shall have the option to purchase the City's owned inventory at the outset of this Agreement. Any such City owned inventory purchased by Vendor must be new, saleable, complete and currently needed by City's active fleet/equipment. Vendor cannot purchase any tires.

Upon the termination, expiration, or non-renewal of this Agreement, Vendor shall have the option to require the City to purchase all non-Vendor (NAPA) branded inventory, and the City shall have the option to purchase all Vendor (NAPA) branded inventory, owned by Vendor and located in the on-site store at Vendor's current acquisition cost.

**III. Scope of Services, Proposal Requirements, Subsection C., Page 2**

In the fifth sentence of this subsection, please replace the phrase "used by" with "sold to".

Please add the following language to this section or include as a new section in the bid:

Vendor is primarily a distributor of products manufactured by other companies. As such, Vendor generally does not design, manufacture, alter, modify, test, inspect, package or provide instructions or warnings with respect to the parts to be sold hereunder. Vendor, itself, makes **NO WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, or other warranties of quality, WHETHER EXPRESSED OR IMPLIED** for the parts sold hereunder. Any product warranty extended to the City is that of the manufacturer, and not that of Vendor. Vendor shall assist the City with claims by the City against manufacturers in connection with any non-conformities during manufacturer's warranty period, if any and shall pass through from the applicable manufacturer all available warranty benefits of the products to the City.

**III. Scope of Services, Proposal Requirements, Subsection G., Page 3**

Please replace the language in this subsection with the following:

Vendor agrees to arrange for third parties to handle the disposal and/or recycling of used batteries, tires, antifreeze, motor oils, greases and other hazardous wastes generated by the City, but will not be directly involved in the actual disposal of such items. Vendor shall use reasonable commercial efforts to assist the City in processing any claim that may arise against such third party associated with the disposal of the items.



### **III. Scope of Services, Proposal Requirements, Subsection M., Page 4**

In the second sentence of this subsection, Vendor agrees that its staff will be certified in at least one area of the ASE Parts Specialist Certification Program but please note that Vendor does allow six months for new employees to gain certification.

Please delete the third, fourth and fifth sentences in this subsection and replace with the following:

Vendor agrees to discuss with and/or discipline an employee for violations of law or policy, but cannot agree to discipline an employee based on the lower standard that conduct is deemed detrimental to the parts operation. In the case that the City is concerned about the detrimental effects of an employee's actions, Vendor will work in good faith with the City to resolve the problem. If Vendor and the City fail to mutually resolve a personnel issue after good faith attempt to do so, Vendor and the City agree to mediation of the dispute utilizing the services of a mediator mutually agreed to by both parties.

### **III. Scope of Services, Proposal Requirements, Subsection S, Page 5**

Vendor cannot agree to all of the terms in this section. All operational expenses for the on-site store will be billed back to the City on a monthly basis in accordance with Vendor's RFP response.

### **III. Scope of Services, Proposal Requirements, Subsection T, Page 5**

Vendor cannot agree to all of the terms in this section. All parts will be sold on a cost plus basis in accordance with the Vendor's RFP response.

### **III. Scope of Services, Proposal Requirements, Subsection W., Page 6**

Please delete the language in this subsection and replace with the following:

Vendor and the City agree that Vendor's pricing profile shall remain firm, but prices on individual parts shall increase and decrease throughout the term of the contract.

### **III. Scope of Services, Proposal Requirements, New Sections, Page 6**

Please add the following new sections to Part III:

CC. Vendor shall be responsible for and shall indemnify and hold City harmless from and against all damages, claims, or demands that may, during the term of this Agreement, arise or be occasioned by the negligent or intentional acts of Vendor or Vendor's employees. City shall likewise be responsible for and shall indemnify and hold Vendor harmless from and against all damages, claims, or demands that may, during the term of this Agreement, arise or be occasioned by the negligent or intentional acts of City or City's employees.

DD. NEITHER VENDOR NOR THE CITY SHALL BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES (INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR LOSS OF BUSINESS), WHETHER KNOWN OR UNKNOWN, ARISING FROM OR RELATED TO THIS AGREEMENT.

### **X. Terms and Conditions, Subsection E, Page 9**

Please add the following language to the end of this section: The City warrants and represents that it reasonably believes that it will have sufficient funds to make all payments due pursuant to this Agreement, and hereby covenants that it will do all things lawfully within its power to obtain, maintain, request and pursue funds from which the said payments may be made. In the event that City becomes aware that funds in fact are not available, City shall promptly notify Vendor of such occurrence.

**X. Terms and Conditions, Subsection G, Page 10**

Please add the following mutual termination for convenience language to this subsection:

Either Vendor or City may terminate this Agreement for convenience at any time upon at least sixty (60) days prior written notice to the other party.

**The City of Enid Fleet Management/Warehouse Vehicle and Equipment List, Page 10**

Please add the following language to the last paragraph of this section:

City agrees to provide any information regarding fleet changes to Vendor as soon as possible. Fleet changes include but are not limited to the removal of types of vehicles from the fleet, the addition of new vehicles to the fleet, etc.

## **SPECIAL ELECTION PROCLAMATION AND NOTICE**

Under and by virtue of the authority vested in me by the Constitution and laws of the State of Oklahoma, the Charter of the City of Enid, Oklahoma, and City of Enid Resolution dated September 5, 2013, authorizing the calling of an election on the proposition hereinafter set forth, I, William E. Shewey, the duly elected Mayor of the City of Enid, do hereby declare, proclaim and call a special election to be held in the City of Enid on the 12th day of November, 2013, and submit the following question and proposition to the qualified voters of the City of Enid.

### **Proposition No. 1**

SHALL THE ORDINANCE PROPOSED BY INITIATIVE PETITION FILED ON THE 16TH DAY OF AUGUST, 2013, PROPOSING AN AMENDMENT TO THE EXISTING CITY CHARTER OF THE CITY OF ENID WHICH WOULD PROVIDE FOR COLLECTIVE BARGAINING FOR CERTAIN MUNICIPAL EMPLOYEES; PROHIBIT ALL STRIKES AND SLOWDOWNS; PROVIDE DEFINITIONS, A MEANS FOR ELECTION AND RECOGNITION OF A BARGAINING AGENT AND COLLECTIVE BARGAINING PROCEDURES; PROVIDING FOR THE SEVERABILITY THEREOF; REQUIRING APPROVAL BY A MAJORITY OF REGISTERED VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; AND FIXING AN EFFECTIVE DATE THEREOF?

YES – FOR THE PROPOSITION

NO – AGAINST THE PROPOSITION

The ballot used at said election shall set out the Proposition as above set forth, and shall also contain the words: “The voter shall complete the arrow pointing to your choice.”

That only the registered, qualified voters of the City of Enid, Oklahoma, may vote upon the proposition as set forth above.

The special election shall be held at the same places and in the same manner prescribed by law for conducting county and state elections and the numbers and locations of the polling places and the persons who shall conduct said election shall be the same as for county and state elections, all as respectively designated and prescribed by the County Election Board of Garfield County, Oklahoma.

The polls shall be opened at 7:00 o’clock a.m. and remain open until and be closed at 7:00 p.m.

Witness my hand as Mayor of the City of Enid, Oklahoma, and seal of said City affixed hereto on this 5th day of September, 2013.

---

William E. Shewey, Mayor

(SEAL)

ATTEST:

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Linda Parks, City Clerk

Approved as to form and legality:

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Andrea L. Chism, City Attorney

## EMERGENCY RESOLUTION

AN EMERGENCY RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN THE CITY OF ENID, STATE OF OKLAHOMA (THE "CITY"), ON THE 12TH DAY OF NOVEMBER, 2013, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF AMENDING THE CITY CHARTER OF THE CITY OF ENID TO PROVIDE FOR COLLECTIVE BARGAINING BY CERTAIN MUNICIPAL EMPLOYEES; DECLARING AN EMERGENCY; AND CONTAINING OTHER PROVISIONS RELATING THEREO.

WHEREAS, an Initiative Petition to amend the City Charter was presented to the City of Enid by three (3) proponents pursuant to 11 O.S. §§ 15-101 et seq. and 34 O.S. § 2; and

WHEREAS, the Initiative Petition has been declared sufficient under 11 O.S. §§ 15-104 and 15-105; and,

WHEREAS, notice of such sufficiency was published in a newspaper of general circulation in the municipality; and

WHEREAS, pursuant to 11 O.S. § 15-108, it is appropriate to submit the Initiative Petition to the registered voters of the City of Enid.

NOW THEREFORE, be it resolved by the Mayor and Board of Commissioners of the City of Enid, Oklahoma:

Section 1. Proposition. That the Mayor of the City of Enid, or in his absence or incapacity, the duly qualified Vice Mayor, be and hereby is authorized and directed to call a special election to be held in the City of Enid on the 12th day of November, 2013, for the purpose of submitting to the registered qualified voters of the City, for their approval or rejection, the following proposition:

### PROPOSITION

"SHALL THE ORDINANCE PROPOSED BY INITIATIVE PETITION FILED ON THE 16TH DAY OF AUGUST, 2013, PROPOSING AN AMENDMENT TO THE EXISTING CITY CHARTER OF THE CITY OF ENID WHICH WOULD PROVIDE FOR COLLECTIVE BARGAINING FOR CERTAIN MUNICIPAL EMPLOYEES; PROHIBIT ALL STRIKES AND SLOWDOWNS; PROVIDE DEFINITIONS, A MEANS FOR ELECTION AND RECOGNITION OF A BARGAINING AGENT AND COLLECTIVE BARGAINING PROCEDURES; PROVIDING FOR THE SEVERABILITY THEREOF; REQUIRING APPROVAL BY A MAJORITY OF REGISTERED

VOTERS VOTING AT AN ELECTION HELD FOR SUCH PURPOSE AS PROVIDED BY LAW; AND FIXING AN EFFECTIVE DATE THEREOF?"

Section 2. That such call for said election shall be by proclamation, signed by the Mayor of the City and attested by the City Clerk, setting forth the proposition to be voted upon and the hours of opening and closing of the polls. That the ballots shall set forth the proposition to be voted upon substantially as set out in Section 1 hereof, and that the returns of said election shall be made to and canvassed by the Garfield County Election Board.

Section 3. That the number and location of the polling places and the persons who shall conduct the election shall be the same as the regular polling places and persons prescribed and selected by the Garfield County Election board, for elections in the City of Enid, Oklahoma.

Section 4. That the Proclamation and Notice of Election of even date, a copy of which is on file with the City Clerk and which is incorporated herein by reference, calling said election is hereby approved in all respects, and the Mayor or vice Mayor is hereby authorized to execute said Proclamation and Notice of Election on behalf of the City, and the City Clerk is hereby authorized to attest and affix the seal of the City to said Proclamation and Notice of Election, and to cause a copy of said Proclamation and Notice of Election to be published as required by law, and a copy thereof delivered to the Garfield County Election Board.

Section 5. That the City Clerk shall serve or caused to be served, a copy of this Resolution and the Proclamation and Notice of Election upon the office of the Garfield county Election Board at least sixty (60) days prior to the date of the election.

Section 6. It is immediately necessary for the preservation of the public health, peace, and safety of the City, and the inhabitants thereof that the provisions of this Resolution become operative immediately and therefore, an emergency is hereby declared to exist and this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED AND APPROVED and the Emergency Clause voted upon separately, this 5th day September, 2013.

THE CITY OF ENID, OKLAHOMA

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William E. Shewey, Mayor

(SEAL)

ATTEST:

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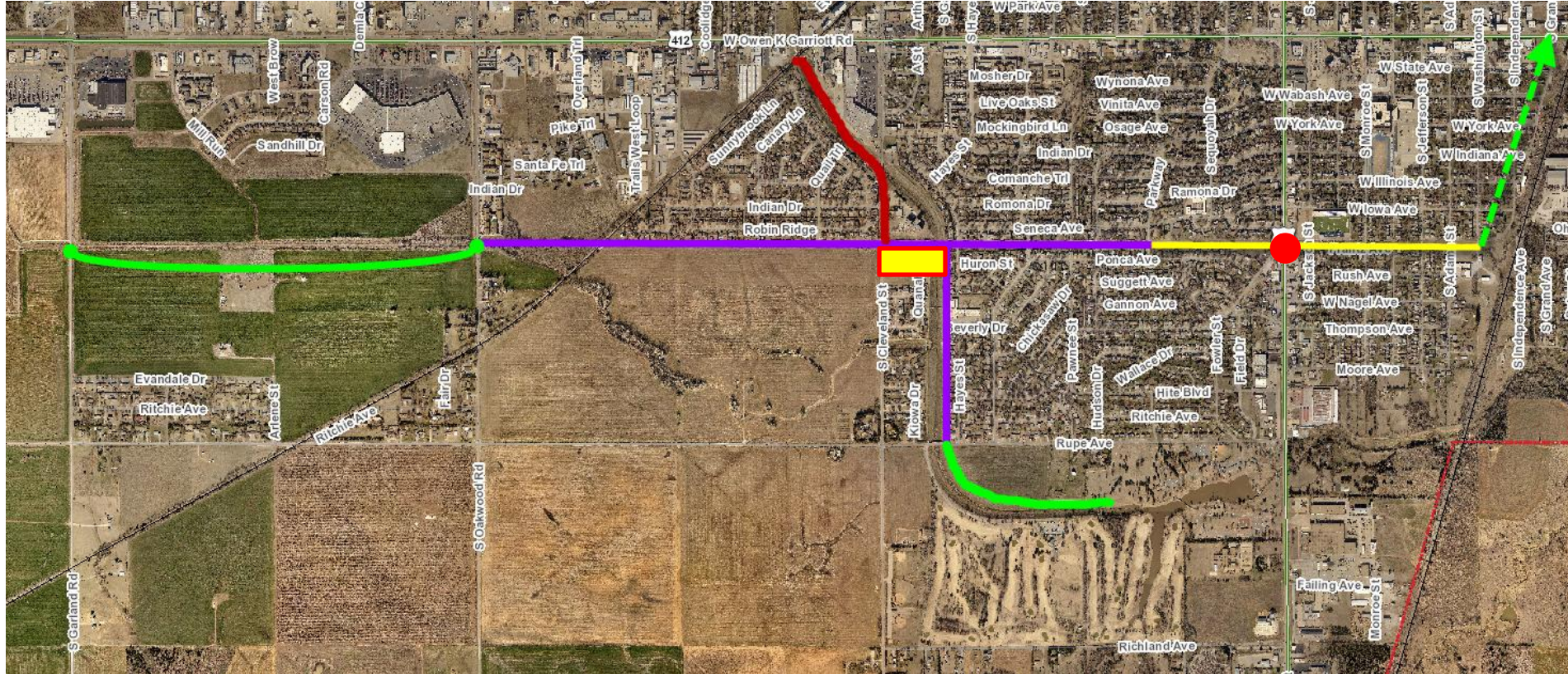
Linda Parks, City Clerk







Approved as to form and legality:

---

Andrea L. Chism, City Attorney

# Location Map



-  Phase 1 & 2 – Completed and in Use
-  Phase 3 – Complete and presented for acceptance
-  Phase 4 – Complete and presented for acceptance
-  Trail Head – Under Construction
-  Phase 5
-  Signal : Van Buren St & Ped. Trail

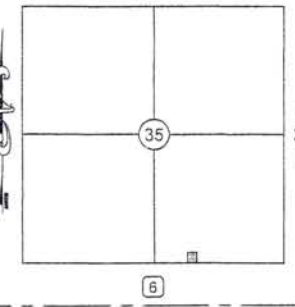
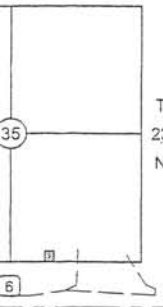


-7-W

DATE REVISION

6-28-12  
Added Parcel 5.

R-7-W



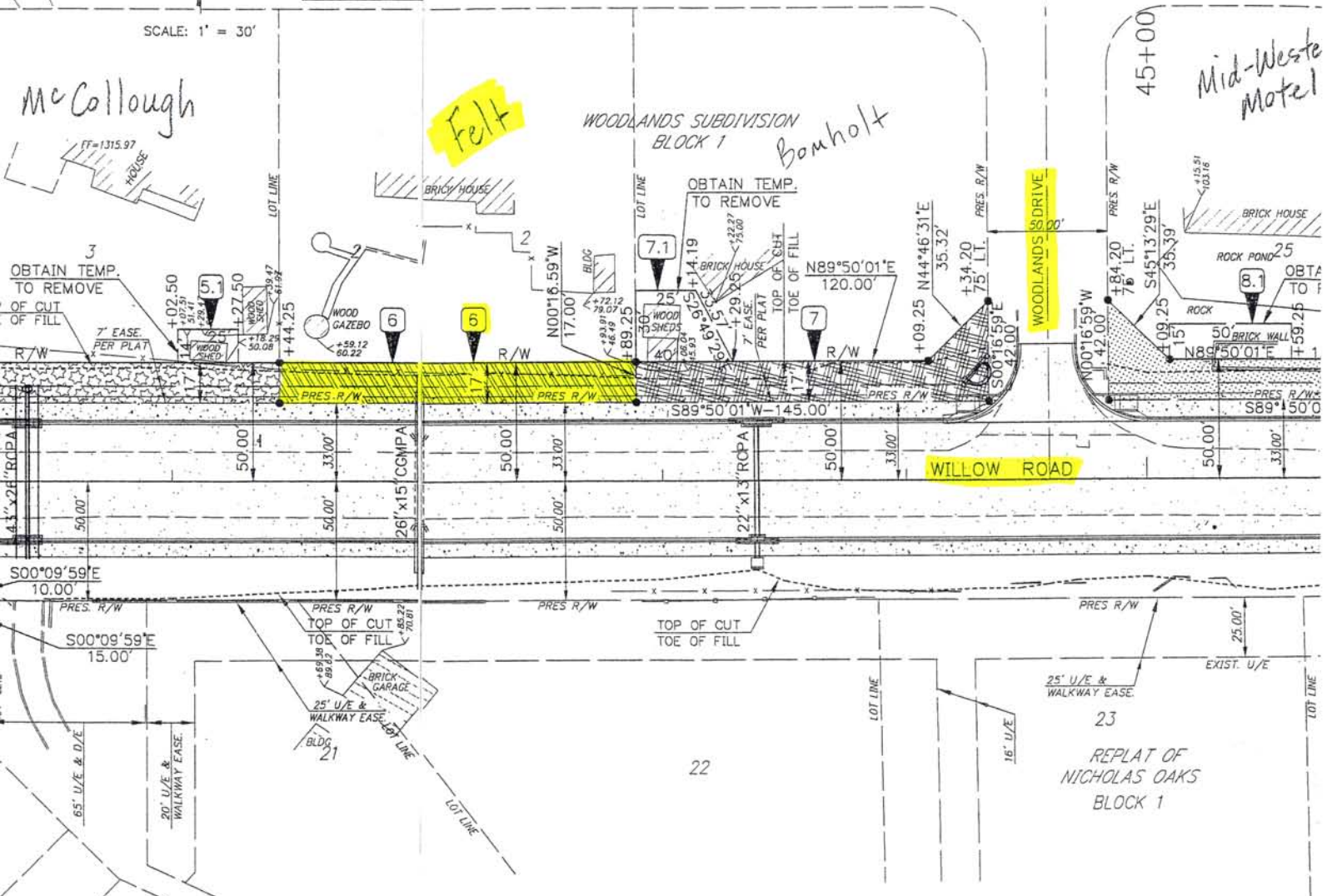
SCALE: 1" = 30'

McCollough

Felt

WOODLANDS SUBDIVISION  
BLOCK 1  
Bomholt

Mid-West Motel



**SMITH ROBERTS BALDISC**  
 OKLAHOMA CITY OFFICE:  
 500 N.E. 5th Street  
 Oklahoma City, OK 73104  
 Telephone: (405) 842-7584  
 Fax: (405) 842-8116

**ENGINEERS • SURVEYORS**  
 CERTIFICATE OF AUTHORIZATION NO. 3949 EXPIRES

ENGINEERING COMPUTATIONS: SRB	GRAPHICS
PRINTED DATE:	
J/P: 23087(05)	COUNTY: C
PROJECT: STP-1248(080)UR RW	

## PURCHASE ORDER CLAIMS LIST

9/5/2013

**FUND 10 DEPT 000 - N.A.**

01-00565	STAERKEL VET CLINIC	PO0115793	REIMB/NEUTER	\$110.00
01-00571	SOUTHERN TIRE MART	PO0115841	CASING/ST	\$1,209.50
01-01338	J & P SUPPLY, INC.	PO0115835	GLASS CLEANER/ST	\$145.08
01-01472	STAPLES ADVANTAGE	PO0115750	BATTERY/DUST SPRAY/SHARPIE	\$57.10
01-01472	STAPLES ADVANTAGE	PO0115825	FACIAL TISSUE/CASSETTE	\$46.45
01-02254	TOTER, INC.	PO0114324	POLY CART/ST	\$16,151.53
01-03315	RED ROCK DISTRIBUTING CO.	PO0115831	UNLEADED FUEL/ST	\$23,688.72
01-03718	BUSINESS WORLD, INC.	PO0115895	COPIER MAINTENANCE 7/13	\$142.91
01-04191	YUKON VETERINARY HOSPITAL, LLC.	PO0115798	REIMB/SPAY/NEUTER	\$110.00
01-04198	PRAIRIEFIRE COFFEE	PO0115840	COFFEE/HOT CHOCO/ST	\$1,173.70
01-05041	ENID PET HOSPITAL	PO0115795	REIMB/SPAY/NEUTER	\$207.00
01-06019	FLAMING AUTO SUPPLY CO., INC.	PO0115832	SEALANT/AIR FILTERS/ST	\$142.67
01-12051	LIBERTY FLAGS, INC.	PO0115836	OUTDOOR FLAGS/ST	\$805.40
01-13158	MID-AMERICAN RES. CHEMICAL	PO0115837	CHEMICALS/ST	\$507.40
01-15083	OK CONTRACTORS SUPPLY	PO0115838	COUPLINGS/INSERTS/FITTINGS/ST	\$8,917.00
01-15125	OK GAS & ELECTRIC	PO0115899	MONTHLY SERVICE 7/13	\$596.82
01-15125	OK GAS & ELECTRIC	PO0115905	MONTHLY SERVICE 7/13	\$65,388.17
01-15127	OK NATURAL GAS	PO0115891	MONTHLY SERVICE 7/13	\$801.08
01-15127	OK NATURAL GAS	PO0115892	MONTHLY SERVICE 7/13	\$645.28
01-15132	O'REILLY AUTO PARTS, INC.	PO0115839	SPARK PLUGS/ST	\$118.80
01-33090	CAT CLINIC, INC.	PO0115789	REIMB/SPAY/NEUTER	\$90.00
01-50710	OK MUNICIPAL ASSURANCE GROUP	PO0115974	PROPERTY/AUTO LIABILITY	\$623.68
01-53300	ANIMAL CARE OF ENID, INC.	PO0115794	REIMB/SPAY/NEUTER	\$185.00
01-55120	QUILL CORPORATION, INC.	PO0115826	FACIAL TISSUES	\$16.00
01-70950	COPIERS PLUS, INC.	PO0115897	COPIER MAINTENANCE 7/13	\$845.79
01-75690	GALETON GLOVES	PO0115834	GLOVES/ST	\$298.63
01-80343	FENTRESS OIL COMPANY, INC.	PO0115830	MOTOR OIL	\$3,307.70
01-80343	FENTRESS OIL COMPANY, INC.	PO0115833	OIL/ST	\$1,006.03
<b>N.A. TOTAL</b>				<b>\$127,337.44</b>

**FUND 10 DEPT 100 - ADM. SERVICES**

01-01472	STAPLES ADVANTAGE	PO0115750	WIRELESS KEYBOARD	\$79.99
01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$2,250.63
01-02103	BENSON, ERIC	PO0115805	REIMB/MILEAGE/EEC SPORTSMAN SHOW	\$336.40
01-02790	GLOBAL SPECTRUM	PO0115792	AGENDA SOFTWARE TRAINING 7/13	\$151.89
01-02790	GLOBAL SPECTRUM	PO0115946	EEC TICKETS (100)	\$3,432.00
01-16004	PDQ PRINTING	PO0115811	NEWSLETTERS	\$1,275.00
01-16145	PETTY CASH	PO0115931	REIMB/MILEAGE/E BENSON	\$162.77
01-16145	PETTY CASH	PO0115933	REIMB/MEAL/E BENSON	\$39.48
01-16145	PETTY CASH	PO0115933	REIMB/MILEAGE/J RILEY	\$113.95
01-16145	PETTY CASH	PO0115936	REIMB/MILEAGE/W BOX	\$98.68
01-16145	PETTY CASH	PO0115936	REIMB/MILEAGE/J RILEY	\$102.22
01-16145	PETTY CASH	PO0115936	REIMB/MEAL/MILEAGE/E BENSON	\$229.16
01-31350	ADVANCED FIRE EQUIPMENT	PO0115748	F/E RECHARGE/CYLINDER	\$58.00
<b>ADM. SERVICES TOTAL</b>				<b>\$8,330.17</b>

**FUND 10 DEPT 110 - HUMAN RESOURCES**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$311.01
01-03214	DOYLE, TIMOTHY	PO0115973	TUITION REIMB/FALL 2013	\$1,000.00
01-03498	ORTIZ-LOPEZ, JOMARA	PO0115780	TUITION REIMB/FALL 2013	\$1,000.00
01-03766	WATKINS, MANDI	PO0115820	TUITION REIMB/FALL 2013	\$1,000.00
01-04129	OK DEPT. OF CORRECTIONS	PO0115796	INMATE/VAN USAGE 7/13	\$758.47
01-04197	GRAY, AMANDA	PO0115819	TUITION REIMB/FALL 2013	\$1,000.00
01-32760	INTEGRIS BASS OCCUP. MEDICINE	PO0115740	PRE EMPLOYMENT SCREENING (2)	\$90.00
01-74350	NORCE	PO0115781	JANITORIAL SERVICES 8/13	\$1,240.40
<b>HUMAN RESOURCES TOTAL</b>				<b>\$6,399.88</b>

**FUND 10 DEPT 120 - LEGAL SVCS.**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$234.99
01-03902	MCGIVERN & GILLIARD A PROFESSIONAL	PO0115947	WC/ATTORNEY FEES	\$270.00
01-03902	MCGIVERN & GILLIARD A PROFESSIONAL	PO0115972	WC/ATTORNEY FEES	\$4,454.00
01-03921	EXPRESS SCRIPTS, INC.	PO0115949	WC/MEDICAL	\$25.01
01-03921	EXPRESS SCRIPTS, INC.	PO0115940	WC/MEDICAL	\$129.54
01-04036	CLAIM ONE, LLC	PO0115941	WC/MEDICAL	\$45.99
01-16145	PETTY CASH	PO0115931	REIMB/MEAL/A CHISM	\$14.03
01-16145	PETTY CASH	PO0115933	REIMB/MILEAGE/A CHISM	\$102.31
01-16145	PETTY CASH	PO0115936	REIMB/MILEAGE/N CHODRICK	\$199.86
01-16145	PETTY CASH	PO0115936	REIMB/FILING FEES	\$125.70
01-33380	OFFER, DAVID	PO0115823	WC/MEDICAL	\$317.36
01-33380	OFFER, DAVID	PO0115697	WC/MEDICAL	\$317.36
01-80239	BASS OCCUPTIONAL HEALTH SERVICE	PO0115942	WC/MEDICAL	\$134.91
01-80391	INTEGRIS BASS PAVILION	PO0115945	WC/MEDICAL	\$135.93
<b>LEGAL SVCS. TOTAL</b>				<b>\$6,506.99</b>

**FUND 10 DEPT 140 - SAFETY**

01-01677	D W LOCK & KEY	PO0115873	DUPLICATE KEYS/SERVICE CALL	\$63.00
01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$171.37
<b>SAFETY TOTAL</b>				<b>\$234.37</b>

**FUND 10 DEPT 200 - GENERAL GOV'T.**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$104.79
01-02034	OKLA. DEPT. OF LABOR	PO0115957	BOILER INSPECTION 8/13	\$25.00
01-03707	DOERNER, SAUNDERS, DANIEL & ANDERS	PO0115827	PROFESSIONAL LEGAL SERVICES	\$4,575.00
01-05050	ENVIROTECH	PO0115782	PROFESSIONAL LEGAL SERVICES	\$3,066.50
01-05134	ENID NEWS & EAGLE	PO0115885	PUBLICATIONS	\$1,653.24
01-05134	ENID NEWS & EAGLE	PO0115886	PUBLICATIONS	\$238.05
01-16145	PETTY CASH	PO0115933	FILING FEES	\$33.00
01-16147	PEGASYS	PO0114764	PROGRAM FUNDING 2013/2014	\$15,416.66
01-36830	MAIN STREET ENID, INC.	PO0114759	PROGRAM FUNDING 2013/2014	\$6,250.00
01-58150	MCAFFEE & TAFT	PO0115829	PROFESSIONAL LEGAL SERVICES	\$4,508.32
01-75280	ENID SYMPHONY ORCHESTRA	PO0115786	PATRON TICKETS (14)	\$1,680.00
<b>GENERAL GOV'T. TOTAL</b>				<b>\$37,550.56</b>

**FUND 10 DEPT 220 - RECORDS & RECEIPTS**

01-01472	STAPLES ADVANTAGE	PO0115750	RECEIPT BOOKS	\$19.08
01-16004	PDQ PRINTING	PO0115887	LICENSE APPLICATIONS	\$173.00
01-16145	PETTY CASH	PO0115931	REIMB/DRAWER SHORTAGE	\$70.00
<b>RECORDS &amp; RECEIPTS TOTAL</b>				<b>\$262.08</b>

**FUND 10 DEPT 250 - INFORMATION TECHNOLOGY**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$162.70
01-03521	TRIBRIDGE HOLDINGS, LLC	PO0115751	KRONOS REPAIR/GP INTEGRATION	\$701.25
01-04034	ISG TECHNOLOGY, LLC	PO0113751	CACHE DRIVES (4)	\$8,768.00
<b>INFORMATION TECHNOLOGY TOTAL</b>				<b>\$9,631.95</b>

**FUND 10 DEPT 300 - COMMUNITY DEVELOPMENT**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$225.00
01-16145	PETTY CASH	PO0115937	REIMB/MEAL/MAPC	\$65.96
<b>COMMUNITY DEVELOPMENT TOTAL</b>				<b>\$290.96</b>

**FUND 10 DEPT 350 - CODE ENFORCEMENT**

01-02639	RON'S MOWING SERVICE	PO0115725	MOW/1521 N KENNEDY	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115725	MOW/227 E WALNUT	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115791	MOW/1030 N DAVIS	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115791	MOW/109 N SADDLE	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115804	MOW/317 W HICKORY	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115804	MOW/917 N INDEPENDENCE	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115804	MOW/713 N INDEPENDENCE	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115804	MOW/1105 W ELM	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115804	MOW/1602 W ELM	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115804	MOW/1103 W PINE	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115804	MOW/1310 W WALLACE	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115872	MOW/1132 E GARRIOTT	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115872	MOW/2014 QUAILWOOD	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115889	MOW/1301 E LOCUST	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115889	MOW/627 E WABASH	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115889	MOW/305 SPLIT RAIL	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115889	MOW/214 S TYLER	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115889	MOW/313 W INDIANA	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115889	MOW/1305 S VAN BUREN	\$75.00
01-02639	RON'S MOWING SERVICE	PO0115889	MOW/428 S BUCHANAN	\$75.00
01-03924	GIRLS GETTER DONE	PO0115726	MOW/522 E ASH	\$80.00
01-03924	GIRLS GETTER DONE	PO0115739	MOW/1727 N VAN BUREN	\$80.00
01-03924	GIRLS GETTER DONE	PO0115871	MOW/1219 E ELM	\$80.00
01-03924	GIRLS GETTER DONE	PO0115871	MOW/526 S 20TH	\$80.00
01-03924	GIRLS GETTER DONE	PO0115875	MOW/220 W WABASH	\$80.00
01-03924	GIRLS GETTER DONE	PO0115875	MOW/225 W WABASH	\$175.00
01-03924	GIRLS GETTER DONE	PO0115890	MOW/1329 N 10TH	\$80.00
01-03924	GIRLS GETTER DONE	PO0115890	MOW/317 E FOREST	\$80.00
01-03924	GIRLS GETTER DONE	PO0115914	MOW/471 E ILLINOIS	\$80.00
01-03924	GIRLS GETTER DONE	PO0115914	MOW/721 E BROADWAY	\$175.00
01-03924	GIRLS GETTER DONE	PO0115914	MOW/1031 E MAINE	\$80.00
01-03924	GIRLS GETTER DONE	PO0115914	MOW/329 S 20TH	\$80.00
01-03924	GIRLS GETTER DONE	PO0115914	MOW/469 E ILLINOIS	\$80.00
01-03924	GIRLS GETTER DONE	PO0115914	MOW/911 E CHEROKEE	\$80.00
01-03924	GIRLS GETTER DONE	PO0115522	MOW/CLEAN 1609 S GRAND	\$1,200.00
01-16145	PETTY CASH	PO0115931	REIMB/FILING FEES	\$26.00
01-16145	PETTY CASH	PO0115933	REIMB/FILING FEES	\$273.00
01-16145	PETTY CASH	PO0115937	REIMB/FILING FEES	\$262.00
01-32090	POLK DIRECTORIES, INC.	PO0115606	CITY DIRECTORY	\$234.00
01-80312	DAN CORNFORTH LOCK & SAFE	PO0115716	LATCH ASSY	\$7.50
<b>CODE ENFORCEMENT TOTAL</b>				<b>\$4,812.50</b>

**FUND 10 DEPT 400 - ENGINEERING**

01-01472	STAPLES ADVANTAGE	PO0115825	NOTEBOOK	\$12.45
01-01475	DEPARTMENT OF HOMELAND SECURITY	PO0115693	PREMIUM PROCESSING FEE	\$1,225.00
01-01475	DEPARTMENT OF HOMELAND SECURITY	PO0115694	FILING FEES	\$325.00
01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$435.93
01-02116	MESHEK & ASSOCIATES, PLC	PO0102918	G-1103A GIS SERVICES	\$6,088.00
01-16145	PETTY CASH	PO0115933	REIMB/MILEAGE/K COSSIN	\$98.87
01-16145	PETTY CASH	PO0115937	REIMB/CONDIMENTS/MEETING	\$4.31
01-32090	POLK DIRECTORIES, INC.	PO0115606	CITY DIRECTORY	\$210.00
01-55120	QUILL CORPORATION, INC.	PO0115826	PLOTTER PAPER	\$68.39
<b>ENGINEERING TOTAL</b>				<b>\$8,467.95</b>

**FUND 10 DEPT 700 - MANAGEMENT SVCS.**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$913.53
01-02540	SAFETY PLUS AND MORE, INC.	PO0115960	FIRST AID KIT/TRUCK KITS	\$234.20
01-04116	DOWNTOWN THREADS	PO0115858	LOGO SHIRTS (8)	\$196.38
01-12098	LAWSON PRODUCTS, INC.	PO0115851	SCREWS	\$206.40
01-55120	QUILL CORPORATION, INC.	PO0115826	TONER CARTRIDGE	\$195.28
01-70950	COPIERS PLUS, INC.	PO0115897	COPIER MAINTENANCE 7/13	\$8.36
01-74350	NORCE	PO0115781	JANITORIAL SERVICES 8/13	\$574.56
<b>MANAGEMENT SVCS. TOTAL</b>				<b>\$2,328.71</b>

**FUND 10 DEPT 710 - FLEET MANAGEMENT**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$864.16
01-02540	SAFETY PLUS AND MORE, INC.	PO0115960	FIRST AID KIT	\$119.25
01-06041	FARMERS GRAIN COMPANY-POND CREEK	PO0115848	PROPANE	\$49.84
01-16145	PETTY CASH	PO0115937	REIMB/CDL/E GLENN	\$42.50
01-31350	ADVANCED FIRE EQUIPMENT	PO0115844	F/E ANNUAL SERVICE 8/13	\$181.00
01-56300	TRUCK PRO, INC.	PO0115862	FUEL GLOVES	\$65.53
01-80246	ATWOODS	PO0115874	BOOTS/E BLAKELEY	\$119.99
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0115855	SPRAY NOZZLE	\$18.36
<b>FLEET MANAGEMENT TOTAL</b>				<b>\$1,460.63</b>

**FUND 10 DEPT 730 - PARKS & RECREATION**

01-01338	J & P SUPPLY, INC.	PO0115721	SANITIZER/SOAP DISPENSER	\$41.21
01-01568	OAKWOOD POOL & SPAS, INC.	PO0115773	POOL CHEMICALS	\$450.00
01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$4,374.00
01-03107	CHEM-CAN SERVICES, INC.	PO0115809	PORTABLE TOILET RENTAL 7/13	\$1,185.00
01-03107	CHEM-CAN SERVICES, INC.	PO0115869	PORTABLE TOILET RENTAL 8/13	\$308.00
01-04033	DOLESE BROTHERS CO., INC.	PO0115749	CRUSHER RUN	\$132.65
01-04116	DOWNTOWN THREADS	PO0115858	LOGO SHIRTS (5)	\$173.45
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTO	PO0115817	LAMP HOLDERS	\$114.71
01-08022	HUGHES LUMBER CO., LLC	PO0115722	CEMENT	\$22.50
01-12098	LAWSON PRODUCTS, INC.	PO0115851	GLOVES	\$38.97
01-16004	PDQ PRINTING	PO0115816	BUSINESS CARDS/J FOOS	\$65.00
01-20106	T & W TIRE, INC.	PO0115861	V521 TIRES (2)	\$283.00
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0115734	SHAFT/AIR FILTER/SPARK PLUG	\$354.20
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0115850	LIFT GATES (3)	\$569.97
01-58740	STUART C. IRBY	PO0115818	POWER SUPPLY	\$23.05
01-58740	STUART C. IRBY	PO0115876	RECEPTICLE COVER (13)	\$125.89
01-70950	COPIERS PLUS, INC.	PO0115897	COPIER MAINTENANCE 7/13	\$18.73
<b>PARKS &amp; RECREATION TOTAL</b>				<b>\$8,280.33</b>

**FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$951.65
01-02243	BB MACHINE & SUPPLY, INC.	PO0115845	DISC/MOWER BELT	\$102.80
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0115727	SKID STEER REPAIR	\$4,104.90
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0115863	V573 FILTER	\$9.74
01-20106	T & W TIRE, INC.	PO0115861	TRAILER TIRE	\$141.50
01-32090	POLK DIRECTORIES, INC.	PO0115606	CITY DIRECTORY	\$234.00
01-33210	P & K EQUIPMENT, INC.	PO0115853	POWERSHAFT SHIELD	\$108.69
01-33220	ZALOUDEK, F. W.	PO0115724	BLADES	\$250.54
01-35830	ENID NEW HOLLAND, INC.	PO0115847	V7570 HYDRAULIC CYLINDER	\$1,441.11
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0115785	SHAFT EDGERS/BLADES	\$1,214.97
<b>STRMWTR &amp; ROADWAY MAINT TOTAL</b>				<b>\$8,559.90</b>

**FUND 10 DEPT 750 -TECHICAL SERVICES**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$4,598.70
01-03000	CARTER PAINT CO.	PO0115846	V640 PAINT	\$34.77
01-07030	GADES SALES CO., INC.	PO0115865	PLUNGER/COVER ASSY	\$319.70
01-12098	LAWSON PRODUCTS, INC.	PO0115851	DRILL BITS	\$98.80
01-13010	3M	PO0115842	SHEETING	\$696.00
01-19235	SOUTHWEST TRUCK PARTS, INC.	PO0115860	CARRIAGE SPRING/BOLTS	\$1,074.52
01-33210	P & K EQUIPMENT, INC.	PO0115870	LAMP/FREIGHT	\$44.95
01-59360	FASTENAL COMPANY	PO0115866	NUTS/BOLTS/BITS/SCREWS	\$70.43
01-74350	NORCE	PO0115781	JANITORIAL SERVICES 8/13	\$1,240.40
01-76080	SEEDORF CONSTRUCTION CO.	PO0115747	PROFESSIONAL SERVICES	\$210.00
<b>TECHICAL SERVICES TOTAL</b>				<b>\$8,388.27</b>

**FUND 10 DEPT 900 - LIBRARY**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$3,169.41
01-04196	VENMILL INDUSTRIES, INC.	PO0115813	DISC REPAIR MACHINE	\$1,442.21
01-32090	POLK DIRECTORIES, INC.	PO0115606	CITY DIRECTORY	\$468.00
01-57310	PURCHASE POWER	PO0115783	POSTAGE METER RENTAL 8/13	\$2,500.00
<b>LIBRARY TOTAL</b>				<b>\$7,579.62</b>

**FUND 10 DEPT 955 - CAPITAL ASSETS & PROJECTS**

01-02254	TOTER, INC.	PO0114292	LITTER CONTAINERS (252)	\$94,580.00
<b>CAPITAL ASSETS &amp; PROJECTS TOTAL</b>				<b>\$94,580.00</b>

**FUND 20 DEPT 205 - AIRPORT**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$199.87
01-01882	WEATHER SERVICES INTERNATIONAL	PO0115737	PILOTBRIEF PRO (3MOS)	\$627.00
01-03122	CROWN PRODUCTS, INC.	PO0115738	NOZZLE KIT	\$198.45
01-04186	BATESFIELD GPU	PO0115692	GROUND POWER UNIT	\$22,833.00
01-23076	WING AERO PRODUCTS, INC.	PO0115880	CHARTS	\$256.37
01-23076	WING AERO PRODUCTS, INC.	PO0115881	CHARTS	\$8.63
01-34860	J. A. BENGE CO.	PO0115723	PROFESSIONAL SERVICES	\$125.54
01-35300	UNIFIRST, INC.	PO0115882	MOP/AIR FRESHENER/WIPES	\$112.75
01-50210	LOWE'S HOME CENTERS, INC.	PO0115772	WELDING EQUIP/TRIMMER	\$207.38
01-80343	FENTRESS OIL COMPANY, INC.	PO0115830	OIL/ST	\$1,197.47
<b>AIRPORT TOTAL</b>				<b>\$25,766.46</b>

**FUND 22 DEPT 225 - GOLF**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$411.71
01-02243	BB MACHINE & SUPPLY, INC.	PO0115733	BEARINGS	\$30.96
01-02446	JOHN DEERE FINANCIAL	PO0115962	GATOR LEASE 8/13	\$323.28
01-02944	AGRIUM ADVANCED TECHNOLOGIES	PO0115736	INSECTICIDE	\$1,354.40
01-02944	AGRIUM ADVANCED TECHNOLOGIES	PO0115784	FUNGICIDE	\$1,010.00
01-03735	PNC EQUIPMENT FINANCE	PO0114915	AERATOR LEASE (2MOS)	\$1,101.38
01-03749	ASSOCIATED SUPPLY COMPANY	PO0115731	CARTRIDGES	\$472.31
01-15132	O'REILLY AUTO PARTS, INC.	PO0115746	POWER BELTS	\$31.26

01-18123	ROTHER BROTHERS, INC.	PO0115967	CORE/SEALANT/LABOR	\$370.41
01-33210	P & K EQUIPMENT, INC.	PO0115732	BEARING	\$11.10
01-33210	P & K EQUIPMENT, INC.	PO0115963	MOWER BELTS	\$45.48
01-38030	DAL SECURITY, INC.	PO0115939	MONTHLY MONITORING 8/13	\$78.00
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0115734	WEEDEATER CABLE	\$25.34
01-74350	NORCE	PO0115730	JANITORIAL SERVICES 7/13	\$610.24
01-80179	JESCO PRODUCTS, INC.	PO0115735	CUTTER BLADE	\$41.00
01-80246	ATWOODS	PO0115802	BOOTS/L PRUITT	\$89.99
			<b>GOLF TOTAL</b>	<b>\$6,006.86</b>

**FUND 30 DEPT 305 - ST. & ALLEY**

01-04089	ELTEC	PO0113754	SOLAR POWER LIGHTING/GARFIELD	\$7,248.00
			<b>ST. &amp; ALLEY TOTAL</b>	<b>\$7,248.00</b>

**FUND 31 DEPT 230 - UTILITY BILLING**

01-00793	OKLAHOMA OFFICE SYSTEMS, INC.	PO0115788	PRINTER MAINTENANCE 8/13	\$248.26
01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$212.62
01-02750	AQUA EXPRESS NORTH, LLC	PO0115787	V373 TRUCK WASH 7/13	\$8.00
01-03095	OKLAHOMA BUSINESS FORMS, INC.	PO0115045	BILLING/CUTOFF PAPER	\$3,057.45
01-03921	EXPRESS SCRIPTS, INC.	PO0115940	WC/MEDICAL	\$40.47
			<b>UTILITY BILLING TOTAL</b>	<b>\$3,566.80</b>

**FUND 31 DEPT 315 - E.M.A.**

01-01232	HERRING RUSSELL	PO0115824	WC/MEDICAL	\$289.00
01-01373	OKLAHOMA WATER RESOURCES BOARD	PO0115965	OWRB ADMIN FEE	\$103,622.85
01-01373	OKLAHOMA WATER RESOURCES BOARD	PO0115965	OWRB SEMI ANNUAL PRINCIPAL	\$1,089,687.50
01-03032	OK DEVELOPMENT FINANCE AUTH.	PO0115958	2013-2014 ADMIN FEE	\$14,987.50
01-03060	CENTRAL NATIONAL BANK	PO0115864	1987A SEMI ANNUAL TRUSTEE FEE	\$2,307.50
01-04032	CHARTIER,NATHAN W. C/O STACEY LOBAUGH	PO0115696	WC/MEDICAL	\$323.00
01-04032	CHARTIER,NATHAN W. C/O STACEY LOBAUGH	PO0115822	WC/MEDICAL	\$323.00
			<b>E.M.A. TOTAL</b>	<b>\$1,211,540.35</b>

**FUND 31 DEPT 760 - SOLID WASTE**

01-00103	WARREN CAT, INC.	PO0115966	WHEEL LOADER RENTAL 6/13	\$2,491.21
01-00146	CINTAS CORPORATION LOC. 624	PO0115867	SHOP TOWEL SERVICE 8/13	\$52.37
01-00571	SOUTHERN TIRE MART	PO0115856	TIRES	\$1,647.50
01-00838	ROBERTS TRUCK CENTER, INC.	PO0115854	V231 HUB/SEAL/NUTS	\$687.86
01-01232	WC/MEDICAL	PO0115698	WC/MEDICAL	\$289.00
01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$4,209.34
01-03921	EXPRESS SCRIPTS, INC.	PO0115940	WC/MEDICAL	\$468.41
01-03968	WALLACE, RICHARD	PO0115950	WC/MILEAGE	\$107.23
01-04033	DOLESE BROTHERS CO., INC.	PO0115868	CRUSHER RUN	\$241.96
01-12039	LIFE EMERGENCY MEDICAL SERVICE	PO0115952	WC/MEDICAL	\$759.84
01-12098	LAWSON PRODUCTS, INC.	PO0115851	FITTINGS/CONNECTOR/GLOVES	\$456.46
01-16145	PETTY CASH	PO0115937	REIMB/PHONE DAMAGE/A STIDHAM	\$103.42
01-16145	PETTY CASH	PO0115938	REIMB/CDL/E DAVIS	\$41.50
01-20106	T & W TIRE, INC.	PO0115861	V239 TIRES (3)	\$1,175.89
01-20106	T & W TIRE, INC.	PO0115861	V213 TIRE	\$311.30

01-20106	T & W TIRE, INC.	PO0115861	V212 TIRES (2)	\$712.54
01-20106	T & W TIRE, INC.	PO0115861	V238 TIRE	\$509.71
01-56300	TRUCK PRO, INC.	PO0115862	V238 STUD/NUTS	\$41.04
01-74350	NORCE	PO0115781	JANITORIAL SERVICES 8/13	\$734.16
01-80343	FENTRESS OIL COMPANY, INC.	PO0115849	OIL	\$675.35
<b>SOLID WASTE TOTAL</b>				<b>\$15,716.09</b>

**FUND 31 DEPT 790 - WATER DEPARTMENT**

01-00878	BROWN'S SHOE FIT COMPANY	PO0115801	BOOTS/J RANDALL	\$125.00
01-00878	BROWN'S SHOE FIT COMPANY	PO0115801	BOOTS/T KELLEY	\$125.00
01-01178	ACCURATE, INC.	PO0115778	SAMPLE ANALYSIS 8/13	\$572.50
01-01178	ACCURATE, INC.	PO0115812	SAMPLE ANALYSIS 8/13	\$1,480.00
01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$1,018.77
01-03878	MORRISON SUPPLY COMPANY	PO0115776	PVC AIR DUCT	\$28.63
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0115779	METER	\$116.53
01-06001	FARMERS ELEVATOR CO.	PO0115775	FUSE	\$7.59
01-08022	HUGHES LUMBER CO., LLC	PO0115718	GRAVEL MIX	\$15.00
01-13017	MUNN SUPPLY, INC.	PO0115777	NITROGEN	\$33.50
01-15132	O'REILLY AUTO PARTS, INC.	PO0115746	T303 REFLEX SHOCK/FUSE/WIRE	\$102.73
01-16010	PIONEER TELEPHONE CO., INC.	PO0115774	MONTHLY SERVICE 8/13	\$500.71
01-19047	AT & T	PO0115717	MONTHLY SERVICE 8/13	\$163.89
01-19165	STEVENS FORD, INC.	PO0115797	V307 PEDAL	\$116.32
01-20097	TOPS & STRIPES, INC.	PO0115719	STEEL FRAME	\$375.00
01-55700	AUTO ZONE/AZ COMMERCIAL, INC.	PO0115720	CONNECTORS/FUSE	\$18.09
01-56300	TRUCK PRO, INC.	PO0115862	V312 LED LIGHTS	\$311.15
01-59360	FASTENAL COMPANY	PO0115714	GATORADE	\$47.60
01-59360	FASTENAL COMPANY	PO0115866	GATORADE	\$71.40
01-80258	BRENNTAG SOUTHWEST, INC.	PO0114585	CHLORINE	\$3,082.40
<b>WATER DEPARTMENT TOTAL</b>				<b>\$8,311.81</b>

**FUND 31 DEPT 795 - WASTE WATER MANAGEMENT SERVICES**

01-00447	FRONTIER EQUIP. SALES, LLC	PO0115761	DOOR SEAL/HOSE COUNTER/VALVE	\$766.29
01-00878	BROWN'S SHOE FIT COMPANY	PO0115801	BOOTS/T HIDDEN	\$125.00
01-00917	HD SUPPLY WATERWORKS	PO0115883	METER TEST	\$233.58
01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0115753	REBAR	\$31.00
01-01102	ATHEY LUMBER CO., INC.	PO0115708	LUMBER/STAKES	\$60.59
01-01178	ACCURATE, INC.	PO0115762	SAMPLE ANALYSIS 7/13	\$956.65
01-01178	ACCURATE, INC.	PO0115767	SAMPLE ANALYSIS 7/13	\$175.00
01-01476	NORTHERN SAFETY CO., INC.	PO0115763	MEDS/BANDAGES	\$193.40
01-01583	ORTHOPEDIC ASSOCIATES, INC.	PO0115951	WC/MEDICAL	\$177.62
01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$6,140.58
01-02151	FORT BEND SERVICES	PO0115381	EMULSION POLYMER	\$1,890.00
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0115863	V345 OIL FILTER	\$14.60
01-03512	PACE ANALYTICAL SERVICES, INC.	PO0115766	SAMPLE ANALYSIS 7/13	\$324.25
01-03665	WHITTON SUPPLY CO.	PO0115759	BAR SET	\$24.99
01-04033	DOLESE BROTHERS CO., INC.	PO0115764	CRUSHER RUN	\$2,580.98
01-04131	UNITED RENTALS (NORTH AMERICA), INC	PO0115857	FORK LIFT RENTAL 5/13	\$318.51
01-04192	KENT, GABRIEL	PO0115800	REIMB/LODGING/PRETREATMENT CONF	\$991.91
01-05012	ENID WINNELSON COMPANY, INC.	PO0115755	PVC PIPE/COUPLING/CEMENT	\$287.34
01-06019	FLAMING AUTO SUPPLY CO., INC.	PO0115710	BATTERY/WRENCH/BRUSH	\$670.13
01-06019	FLAMING AUTO SUPPLY CO., INC.	PO0115710	V361 BREAK PADS	\$16.78
01-08031	HACH COMPANY, INC.	PO0115756	REBUILT KIT/BUFFER	\$338.32
01-08031	HACH COMPANY, INC.	PO0115810	METER KITS/CABLES	\$1,951.35
01-11074	KLINE SIGN, LLC	PO0115711	T457 TRAILER REPAIR	\$450.00
01-12007	LUCKINBILL, INC.	PO0115760	EMERGENCY VIDEO/GARRIOTT	\$487.50
01-12098	LAWSON PRODUCTS, INC.	PO0115851	STICK ROD	\$434.35
01-13017	MUNN SUPPLY, INC.	PO0115754	CYLINDER/OXYGEN	\$38.76
01-15083	OK CONTRACTORS SUPPLY	PO0115852	INSERTS/COUPLINGS/CLAMPS	\$9,351.00
01-15132	O'REILLY AUTO PARTS, INC.	PO0115746	PUMP/ABSORBENT	\$225.79
01-15132	O'REILLY AUTO PARTS, INC.	PO0115746	V332 CONSOLE	\$23.98



01-15132	O'REILLY AUTO PARTS, INC.	PO0115746	T332/452 OIL WICK/VENT STICK	\$11.67
01-16145	PETTY CASH	PO0115931	REIMB/CDL/H LECKIE	\$41.50
01-18116	RAMSEY'S WHAT EVER STORE	PO0115712	NUT DRIVER/BITS	\$13.50
01-20106	T & W TIRE, INC.	PO0115861	V339 TIRES (2)	\$410.00
01-50210	LOWE'S HOME CENTERS, INC.	PO0115713	ACRYLIC SHEET/ADHESIVE/CHAMOIS	\$76.43
01-50210	LOWE'S HOME CENTERS, INC.	PO0115713	T332 IRON DRILL VISE/CLIP	\$78.81
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0115808	ELECTRIC SAW	\$1,129.99
01-56300	TRUCK PRO, INC.	PO0115709	V456 BRACKET/TUBE/BOLTS	\$515.15
01-56300	TRUCK PRO, INC.	PO0115709	V452 CONNECTOR	\$9.70
01-56300	TRUCK PRO, INC.	PO0115709	AIR/CONNECTOR	\$101.19
01-59250	USA BLUEBOOK	PO0115757	INSULATED PROBE	\$319.64
01-59250	USA BLUEBOOK	PO0115758	TRAFFIC BARRICADES	\$319.62
01-59360	FASTENAL COMPANY	PO0115768	SAW BLADE	\$93.01
01-59360	FASTENAL COMPANY	PO0115859	BOLTS/NUTS	\$16.34
01-80246	ATWOODS	PO0115715	FLASHLIGHTS/FLOOR MATS	\$117.95
01-80246	ATWOODS	PO0115802	JEANS/T HIDDEN	\$59.94
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0115752	PUSH BROOM (2)	\$36.98
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0115843	COOLER/SHOVEL	\$62.98
<b>WASTE WATER MANAGEMENT SERVICES</b>				<b>\$32,694.65</b>

**FUND 32 DEPT 325 - E.E.D.A.**

01-02687	RETAIL ATTRACTIONS, LLC	PO0114600	ECONOMIC DEVELOPMENT SVCS	\$6,000.00
<b>E.E.D.A. TOTAL</b>				<b>\$6,000.00</b>

**FUND 33 DEPT 335 - V.D.A.**

01-00223	COOPER, MICHAEL G.	PO0091831	CONSULTING SERVICES	\$10,000.00
<b>V.D.A. TOTAL</b>				<b>\$10,000.00</b>

**FUND 40 DEPT 405 - CAP. IMPROVEMENT**

01-03485	KEY CONST OKLAHOMA, LLC	PO0104852	M-1109E EVENT CENTER	\$53,158.63
01-03485	KEY CONST OKLAHOMA, LLC	PO0106939	M-1109E EVENT CENTER C/O 4	\$21,923.00
01-03485	KEY CONST OKLAHOMA, LLC	PO0109564	M-1109E EVENT CENTER C/O 5	\$228,051.64
01-03899	CHILD'S PLAY, INC.	PO0110917	CHAMPION PARK PLAYGROUND EQUIP	\$15,000.00
01-04194	WELLS FARGO BANK, N.A.	PO0115806	R-0303D R/W ACQUISITION/WILLOW	\$6,005.00
01-04195	JOHN P. FELT JR.	PO0115807	R-0303D R/W ACQUISITION/WILLOW	\$9,995.00
01-08060	HENSON CONSTRUCTION CO., INC.	PO0110857	M-1206A CLEVELAND ST TRAILHEAD	\$57,280.26
<b>CAP. IMPROVEMENT TOTAL</b>				<b>\$391,413.53</b>

**FUND 42 DEPT 425 - SANITARY SEWER FUND**

01-04106	ISCO INDUSTRIES, INC.	PO0114123	S-0703N SLUDGE LINE	\$16,147.88
01-04154	MEDSAFE	PO0114944	S-0703E CONTROLLER/INDICATORS	\$2,689.68
01-08031	HACH COMPANY, INC.	PO0114942	S-0703E SLUDGE MONITORS (6)	\$11,299.98
01-12007	LUCKINBILL, INC.	PO0112911	S-1101A SANITARY SEWER REPAIRS	\$36,475.21
<b>SANITARY SEWER FUND TOTAL</b>				<b>\$66,612.75</b>

**FUND 43 DEPT 435 - STORMWATER FUND**

01-03500	SL MADISON CONSTRUCTION	PO0114754	F-1309A STORM SEWER REPAIR	\$48,094.23
01-05050	ENVIROTECH	PO0115782	F-1307A PROFESSIONAL SVCS	\$3,480.00
01-05134	ENID NEWS & EAGLE	PO0115888	F-1104B SOLICITATION FOR BIDS	\$326.48
01-16087	PORTERFIELD SURVEYING	PO0113275	F-1116C PROFESSIONAL SERVICES	\$3,119.83
<b>STORMWATER FUND TOTAL</b>				<b>\$55,020.54</b>

**FUND 44 DEPT 445 - WATER CAP. IMPROVEMENT FUND**

01-03682	LANDMARK STRUCTURES I, LP	PO0106347	W-0820A ELEVATED STORAGE TANK	\$222,950.00
01-03684	CB&I, INC.	PO0106357	W-0821A WATER STORAGE TANK	\$130,085.00
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0115779	W-0906A SHRINK SLEEVES/PLATES	\$272.28
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0115054	W-1402A ELEC SVC/CLEO WATERWEL	\$10,795.03
<b>WATER CAP. IMPROVE FUND TOTAL</b>				<b>\$364,102.31</b>

**FUND 50 DEPT 505 - 911**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$324.50
01-13089	MERRIFIELD OFFICE SUPPLY	PO0115928	COPY PAPER	\$191.94
01-32090	POLK DIRECTORIES, INC.	PO0115606	CITY DIRECTORY	\$234.00
<b>911 TOTAL</b>				<b>\$750.44</b>

**FUND 51 DEPT 515 - POLICE**

01-00571	SOUTHERN TIRE MART	PO0115856	V1008 TIRES (4)	\$423.28
01-00571	SOUTHERN TIRE MART	PO0115856	V2020 TIRES (4)	\$423.28
01-01338	J & P SUPPLY, INC.	PO0115921	HAND SOAP/TOILET CLEANER	\$366.83
01-01472	STAPLES ADVANTAGE	PO0115825	FILE POCKET/PENS/CARTRIDGES	\$546.33
01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$4,699.81
01-01988	BOARD OF TESTS FOR ALCOHOL/DRUG INFL	PO0115924	GAS CYLINDER CHANGE	\$130.00
01-02750	AQUA EXPRESS NORTH, LLC	PO0115770	CAR WASHES (50)	\$200.00
01-03437	KETCH-ALL COMPANY	PO0115920	CABLE TIES	\$93.00
01-03529	MCFADDEN, JAMES	PO0115743	TUITION REIMB/FALL 2013	\$760.22
01-03921	EXPRESS SCRIPTS, INC.	PO0115940	WC/MEDICAL	\$146.68
01-04177	THE ARMORED GROUP, LLC	PO0115386	RAPID DEPLOYMENT VEHICLE	\$59,046.85
01-05110	ENID NOON AMBUCS	PO0115919	3RD QTR DUES/OROUKE	\$162.55
01-05110	ENID NOON AMBUCS	PO0115919	3RD QTR DUES/SKAGGS	\$32.55
01-08018	HOTSY OF OKLAHOMA, INC.	PO0115926	CLEANER	\$54.00
01-13145	MID-AMERICA WHOLESAL, INC.	PO0115930	COFFEE/CREAMER/FOAM CUPS	\$255.10
01-14018	NORTHERN OK DEVELOPEMENT AUTHORITY	PO0115923	INTERNET SERVICE 8/13-8/14	\$439.45
01-16004	PDQ PRINTING	PO0115915	BUSINESS CARDS/J ROBINSON	\$45.00
01-16145	PETTY CASH	PO0115938	REIMB/TOLL/G FUXA	\$7.00
01-16145	PETTY CASH	PO0115938	REIMB/UNIFORM/A PINERO	\$21.00
01-18022	RUSCO PLASTICS	PO0115927	NAME TAGS	\$50.75
01-19087	SIRCHIE FINGER PRINT LAB	PO0115929	TESTS KITS	\$233.80
01-30420	OLSON ANIMAL HOSPITAL, INC.	PO0115790	REIMB/VACCINES/MED TREATMENT	\$85.00
01-31350	ADVANCED FIRE EQUIPMENT	PO0115917	F/E RECHARGE	\$160.00
01-38030	DAL SECURITY, INC.	PO0115922	CONTROL PANEL/LABOR	\$279.90
01-42160	DUSTY'S MOBILE LOCK & KEY SHOP	PO0115925	KEYS	\$8.00
01-46560	GROOM CLOSET	PO0115769	DOG FOOD	\$35.52
01-53300	ANIMAL CARE OF ENID, INC.	PO0115794	REIMB/VACCINES/MEDS	\$295.00
01-58530	INTEGRIS OCC. EMPLOYEE HEALTH	PO0115970	APPLICANT PHYSICALS (4)	\$1,900.00
01-65460	ACTSHON PEST CONTROL	PO0115916	EXTERMINATING SERVICE 7/13	\$40.00
<b>POLICE TOTAL</b>				<b>\$70,940.90</b>

**FUND 52 DEPT 525 - C.I.C.**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$149.99
			<b>C.I.C. TOTAL</b>	<b>\$149.99</b>

**FUND 60 DEPT 605 - CONFERENCE CENTER**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$62.97
01-15127	OK NATURAL GAS	PO0115892	MONTHLY SERVICE 7/13	\$333.65
01-80045	CHISHOLM TRAIL EXPO CENTER	PO0115959	HOTEL TAX 7/13	\$49,164.65
			<b>CONFERENCE CENTER TOTAL</b>	<b>\$49,561.27</b>

**FUND 65 DEPT 655 - FIRE**

01-00229	GRAND AVENUE LIGHTING	PO0115901	LIGHT BULBS (9)	\$56.07
01-00838	ROBERTS TRUCK CENTER, INC.	PO0115969	V1029 EGR VALVE	\$1,448.41
01-01506	IRON WORKS FITNESS & TANNING	PO0115264	STPMILL/TREADMILL	\$5,250.00
01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$3,230.75
01-02017	A. W. BRUEGGEMANN CO., INC.	PO0115913	DIAL TEST INDICATOR/BOLTS/NUTS	\$640.33
01-02295	MURDOCK, INC.	PO0115932	V1039 FITTINGS/HOSE	\$146.00
01-02363	CONRAD FIRE EQUIP., INC.	PO0115894	SWITCH	\$43.03
01-03099	CHIEF FIRE & SAFETY CO., INC.	PO0115893	DIAPHRAM	\$23.00
01-03138	POLLARDWATER.COM	PO0115956	FILTERS (5)/GAUGES (10)	\$552.14
01-03878	MORRISON SUPPLY COMPANY	PO0115423	HVAC/CURB ADAPTER	\$3,138.99
01-03897	MORGAN, NANCY C/O LAURA BETH MURPHY	PO0115821	WC/MEDICAL	\$505.28
01-03911	MURPHY & MURPHY ASSOCIATES	PO0115695	WC/MEDICAL	\$505.28
01-03921	EXPRESS SCRIPTS, INC.	PO0115949	WC/MEDICAL/GRIGGS	\$15.98
01-03921	EXPRESS SCRIPTS, INC.	PO0115940	WC/MEDICAL/MEIER	\$198.56
01-03921	EXPRESS SCRIPTS, INC.	PO0115940	WC/MEDICAL/MORGAN	\$39.19
01-04018	OKLAHOMA SPINE & BRAIN INSTITUTE	PO0115943	WC/MEDICAL/CURRIER	\$43.58
01-04030	WELDON PARTS, INC.	PO0115954	FITTINGS/COUPLINGS/HOSE	\$78.70
01-04073	DERRICK CANVAS, INC.	PO0115907	ZIPPER REPAIR	\$18.00
01-04185	EAGLE ENGRAVING, INC.	PO0115900	RETIREMENT AWARD	\$274.36
01-04200	EDMOND FIRE DEPARTMENT	PO0115975	HAZMAT TRAINING (5)	\$1,000.00
01-05148	PIONEER/ENID CELLULAR, INC.	PO0115911	MONTHLY SERVICE 8/13	\$84.50
01-10073	JACK'S SEAT COVERS	PO0115906	V1029 SEAT COVERS	\$150.00
01-16145	PETTY CASH	PO0115938	REIMB/MEAL/C BAKER	\$14.16
01-16145	PETTY CASH	PO0115938	REIMB/EMT LICENSE/J LONG	\$85.00
01-30830	LOCKE SUPPLY, INC.	PO0115904	LIGHT BULBS/CONNECTORS/BREAKER	\$583.74
01-31350	ADVANCED FIRE EQUIPMENT	PO0115908	F/E RECHARGE	\$945.30
01-32090	POLK DIRECTORIES, INC.	PO0115606	CITY DIRECTORY	\$210.00
01-37890	OK STATE UNIVERSITY	PO0115968	FIRE CERTIFICATION CLASS	\$1,240.00
01-38950	IFSTA FIRE PROTECTION PUB.	PO0115898	BOOKS (10)	\$801.52
01-44110	WADE'S WORLD OF PLASTICS, INC.	PO0115955	V1031 ACRYLIC PANELS (2)	\$5.00
01-50210	LOWE'S HOME CENTERS, INC.	PO0115909	THERMOMETERS (5)	\$283.95
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0115903	EDGER BLADES/SPARK PLUG	\$37.70
01-56880	CHIEF SUPPLY	PO0115953	BATTERY PACKS (6)	\$236.53
01-58740	STUART C. IRBY	PO0115902	BULBS/CONNECTOR/BREAKER	\$414.77
01-70950	COPIERS PLUS, INC.	PO0115896	COPIER MAINT 8/13	\$79.42
01-78470	OK SPINE HOSPITAL	PO0115971	WC/MEDICAL MORGAN	\$3,040.51
01-80246	ATWOODS	PO0115910	HERBICIDES	\$304.58
01-80391	INTEGRIS BASS PAVILION	PO0115944	WC/MEDICAL/CURRIER	\$425.91
01-80391	INTEGRIS BASS PAVILION	PO0115944	WC/MEDICAL/MORGAN	\$871.33
			<b>FIRE TOTAL</b>	<b>\$27,021.57</b>

**FUND 99 DEPT 995 - EPTA**

01-01783	JP MORGAN CHASE	PO0115934	CHASE PAYMENT	\$373.58
01-02472	COTTRELL, RONALD CPA	PO0115729	PROFESSIONAL SERVICES	\$2,838.21
01-32760	INTEGRIS BASS OCCUP. MEDICINE	PO0115740	PRE EMPLOYMENT SCREENING (2)	\$720.00
<b>EPTA TOTAL</b>				<b>\$3,931.79</b>

**FUND 70 DEPT 705 - CDBG**

70-01783	JP MORGANCHASE COMMERCIAL CARD	PO0115961	CHASE PAYMENT	\$721.24
70-16145	PETTY CASH	PO0115935	REIMB/FILING FEES	\$15.00
70-16145	PETTY CASH	PO0115935	REIMB/MILEAGE/S CARR	\$375.52
<b>CDBG TOTAL</b>				<b>\$1,111.76</b>

**COMBINED BREAKDOWN OF TOTALS**

EMA	\$1,271,829.70
EEDA	\$6,000.00
REMAINING FUNDS	1,420,640.48
<b>TOTAL CLAIMS</b>	<b>\$2,698,470.18</b>

## PURCHASING CARD CLAIMS LIST

9-05-2013

**FUND 10 DEPT 100 - ADMINISTRATIVE SERVICES**

AMERICAN 00123815360970	PO0115934	AIRFARE/NAGW CONF/D SILAS	441.60
AT&T DATA	PO0115934	IPAD DATA PLAN 8/13	55.00
AT&T*PREMIER EBIL	PO0115934	IPAD DATA PLAN 8/13	228.33
CITRIXONLINE.COM	PO0115934	GO TO MEETING 8/13	49.00
JUMBO FOODS	PO0115934	CAKE/KATIES RECEPTION	69.34
PAYPAL *OKLAHOMAMUN	PO0115934	OML CONFERENCE REGISTRATION/W BOX	250.00
PRINCE PARKER ATT	PO0115934	IPAD DATA PLAN 7/13	158.04
SQ *TANYA ELLIS	PO0115934	VINYL FLAGS (500)	900.00
WAL-MART #0499	PO0115934	WATER/SODA/COFFEE/ICE CHEST	99.32
<b>ADMINISTRATIVE SERVICES TOTAL</b>			<b>2,250.63</b>

**FUND 10 DEPT 110 - HUMAN RESOURCES**

ACE HARDWARE	PO0115934	DIE SET/HACKSAW BLADE	63.45
FEDEX 803276956991	PO0115934	SHIPPING FEES	38.55
LOWES #00205*	PO0115934	SPINKLER HEADS/CLEANER	77.48
STAPLES 00106633	PO0115934	PENS/POSTITS/LABELER CASSETTE	82.11
WAL-MART #0499	PO0115934	VENDING MACHINE SNACKS	49.42
<b>HUMAN RESOURCES TOTAL</b>			<b>311.01</b>

**FUND 10 DEPT 120 - LEGAL SERVICES**

REI*MATTHEW BENDER &CO	PO0115934	LEGAL PUBLICATIONS (5)	234.99
<b>LEGAL SERVICES TOTAL</b>			<b>234.99</b>

**FUND 10 DEPT 140 - SAFETY**

DMI* DELL K-12/GOVT	PO0115934	COMPUTER MONITOR	158.39
PARADISE DONUTS	PO0115934	MEAL/SAFETY REP MEETING	12.98
<b>SAFETY TOTAL</b>			<b>171.37</b>

**FUND 10 DEPT 200 - GENERAL GOVERNMENT**

BUFFALO WILD WING-ENID	PO0115934	MEALS (7) /COMMISSION MTG	104.79
<b>GENERAL GOVERNMENT TOTAL</b>			<b>104.79</b>

**FUND 10 DEPT 250 - INFORMATION TECHNOLOGY**

AMAZON MKTPLACE PMTS	PO0115934	DRY ERASER SET	5.00
AMAZON.COM	PO0115934	DRY ERASER MARKERS	11.94
AT&T*PREMIER EBIL	PO0115934	IPAD DATA PLAN 8/13	50.74
ATW OF ENID # 01	PO0115934	CONCRETE BLOCKS	9.94
CAFE GARCIA	PO0115934	MEAL (4)/DEPT MEETING	44.96
PRINCE PARKER ATT	PO0115934	IPAD DATA PLAN 7/13	40.12
<b>INFORMATION TECHNOLOGY TOTAL</b>			<b>162.70</b>

**FUND 10 DEPT 300 - COMMUNITY DEVELOPMENT**

NCARB- RENEWALS	PO0115934	NCARB ANNUAL RENEWAL/C BAUER	225.00
<b>COMMUNITY DEVELOPMENT TOTAL</b>			<b>225.00</b>

**FUND 10 DEPT 400 - ENGINEERING**

AMER SOC CIVIL ENGINEE	PO0115934	ANNUAL MEMBERSHIP/M KATTA	245.00
AT&T*PREMIER EBIL	PO0115934	IPAD DATA PLAN 8/13	25.37
PRINCE PARKER ATT	PO0115934	IPAD DATA PLAN 7/13	17.56
WATERENVIRO	PO0115934	ANNUAL MEMBERSHIP/M KATTA	148.00
<b>ENGINEERING TOTAL</b>			<b>435.93</b>

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**FUND 10 DEPT 700 - PUBLIC WORKS MGMT**

AMAZON.COM	PO0115934	FINISH NAIL GUN/ROUTER	412.80
APL*APPLE ITUNES STORE	PO0115934	IPAD APP	7.99
ENID WINNELSON CO	PO0115934	PVC PIPE/FITTINGS	19.84
LOWES #00205*	PO0115934	OSCILATING TOOL/SCREWS/MOUSE TRAPS	243.20
ROC*ROCKLER WDWRK HDWE	PO0115934	HINGE/RING PULL/MIXING MATE	152.88
WAL-MART #0499	PO0115934	PRINTER INK/TEA	76.82
<b>PUBLIC WORKS MGMT TOTAL</b>			<b>913.53</b>

**FUND 10 DEPT 710 - FLEET MGMT**

AIRGAS CENTRAL	PO0115934	ELECTRODE	39.13
AT&T DATA	PO0115934	IPAD DATA PLAN 8/13	44.99
ENID WINNELSON CO	PO0115934	PVC PIPE/PVC TEES/COUPLING	95.64
FLAMING AUTO SUPPLY CO	PO0115934	PUMP	191.05
LAMPTON WELDING SUPPLY	PO0115934	WELDING HELMET	364.33
OREILLY AUTO 00001883	PO0115934	HEADLIGHT CLEANER	17.48
OREILLY AUTO 00001883	PO0115934	V654 SIGNAL SWITCH	40.79
STUART C IRBY	PO0115934	SHOP LIGHT BALLASTS	30.76
T MOBILE 2593	PO0115934	CELL PHONE CHARGER	39.99
<b>FLEET MGMT TOTAL</b>			<b>864.16</b>

**FUND 10 DEPT 730 - PARKS & RECREATION**

AMERICAN PUBLIC WORKS	PO0115934	APWA MEMBERSHIPCONF REGIST/J FOOS	585.00
AT&T DATA	PO0115934	IPAD DATA PLAN 8/13	60.00
ATT VAN BUREN OK0429	PO0115934	CELL PHONE CASE	49.99
ATW OF ENID # 01	PO0115934	HITCH BALL	9.99
CAFE GARCIA	PO0115934	MEAL/DEPT MEETING	30.53
CRUCIAL.COM	PO0115934	MEMORY UPGRADE	61.99
DELTA 00673000375235	PO0115934	AIRFARE/APWA CONFERENCE	519.60
F.W. ZALOUDEK CO.	PO0115934	HUSTLER BOLTS	45.36
JACK'S OUTDOOR POWER E	PO0115934	MOWER/WEEDEATER REPAIR	599.31
LOWES #00205*	PO0115934	COFFEE MAKER/GARDENING TOOLS	189.87
MUNN SUPPLY	PO0115934	WELDING TORCH TIP	102.05
NAPOLIS ITALIAN RESTAU	PO0115934	MEAL/TOUR DE TRYKE	58.75
NRPA/AMERICAS BACKYARD	PO0115934	NRPA MEMBERSHIP FEES (2)	249.00
NRPA-CONGRESS	PO0115934	NRPA CONF REGISTRATIONS (2)	1,066.00
P & K EQUIPMENT	PO0115934	V594 SEAT BELT	146.77
STAPLES 00106633	PO0115934	OFFICE CHAIR/PENS/TAPE/FOLDERS	297.04
UPS*A0990430	PO0115934	SHIPPING FEES	25.09
WAL-MART #0499	PO0115934	GATORADE	199.30
WEE TOO RESTAURANT	PO0115934	MEAL (4)/TOUR DE TRYKES SETUP	44.40
WINCHELL'S DONUTS	PO0115934	MEAL/DEPARTMENT MEETING	33.96
<b>PARKS &amp; RECREATION TOTAL</b>			<b>4,374.00</b>

**FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT**

FLAMING AUTO SUPPLY CO	PO0115934	V181 AIR/OIL FILTER	37.77
FLAMING AUTO SUPPLY CO	PO0115934	V585 WHEEL BOLTS	22.90
OREILLY AUTO 00001883	PO0115934	V601 WINDOW HANDLE CRANK	10.49
SOUTHWEST TRUCK PARTS	PO0115934	V140 SOCKET	10.14
SQ *BYRINS LAWN CARE	PO0115934	TREE REMOVAL	810.00
T MOBILE 2593	PO0115934	CELL PHONE CASE	44.99
WESTERN SIZZLIN	PO0115934	MEAL (2)/COUNTY ASSESSOR MTG	15.36
<b>STRMWTR &amp; ROADWAY MAINT TOTAL</b>			<b>951.65</b>

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**FUND 10 DEPT 750 - TECHNICAL SERVICES**

2000 CED	PO0115934	ELECTRICAL MATERIAL	196.26
ACE HARDWARE	PO0115934	PESTICIDE	55.80
ALBRIGHT STEEL & WIRE	PO0115934	FLOOR PLATE/CHANNEL	233.53
ALLIED ELECTRONICS INC	PO0115934	VIDEO CONNECTORS	28.67
AMAZON MKTPLACE PMTS	PO0115934	LAPTOP BATTERIES/SOLAR CHARGER	305.88
AMAZON.COM	PO0115934	SOLAR PANEL	107.28
AT&T DATA	PO0115934	IPAD DATA PLAN 8/13	80.00
BOB HOWARD PDC	PO0115934	V640 SEAT BELT	321.47
BRADFORD INDUS SUPPLY	PO0115934	CUTTING TOOLS DUCT BOARD/FOIL TAPE	76.10
CNDLDTD TRAFFIC CNTRLS	PO0115934	TIME CLOCKS/PROGRAM CABLE	1,053.20
INDUSTRIAL MATERIALS	PO0115934	DOOR JAMB	115.00
J & P SUPPLY CO	PO0115934	TOWELS/MOP HEADS/TISSUE	562.21
JUMBO FOODS	PO0115934	WATER/POWERADE	53.88
LOCKE SUPPLY WHC ENID	PO0115934	DUCT BOARD	40.83
LOWES #00205*	PO0115934	FLOOR CLEANER/NITRITE GLOVES	46.80
M&M SUPPLY CO.	PO0115934	SHOP TOWELS	88.00
OREILLY AUTO 00001883	PO0115934	V640 FLOOR MATS	39.99
SIGNWAREHOUSE.COM	PO0115934	INK CARTRIDGE	216.85
TRUCKPRO INC 034	PO0115934	SEALS	16.59
UPS (800) 811-1648	PO0115934	SHIPPING FEES	16.43
VOGEL TRAFFIC SERVICES	PO0115934	PAINT MACHINE PARTS	720.59
WW GRAINGER	PO0115934	DRAIN CLEANER TOOL	223.34
<b>TECHNICAL SERVICES TOTAL</b>			<b>4,598.70</b>

**FUND 10 DEPT 900 - LIBRARY**

AMAZON.COM	PO0115934	BOOKS (15)	178.39
ATHEY LUMBER COMPANY	PO0115934	BARREL BOLT	4.94
BAYSCAN TECHNOLOGY	PO0115934	RECEIPT TAPE	73.50
CENTER POINT LARGE PRI	PO0115934	BOOKS (8)	174.96
COPIERS PLUS LLC	PO0115934	COPIER MAINTENANCE 7/13	317.43
DART/TARTAN/MCNAUGH	PO0115934	BOOKS (50)	586.47
JACK'S OUTDOOR POWER E	PO0115934	MOWER TUNE-UP/BLADES/OIL	108.45
LOWES #00205*	PO0115934	WOOD FILLER/CAULK/CLEANER/PAINT BRUSHES	322.67
QUILL CORPORATION	PO0115934	TONER/LABELS/MONITOR WIPES	341.09
RECORDED BOOKS	PO0115934	BOOKS (3)	147.86
REP INDUSTRIES INC	PO0115934	REUSABLE STRAPS (200)	521.26
SHERWIN WILLIAMS #7185	PO0115934	PAINT/ROLLER TRAYS	118.96
STAPLES 00106633	PO0115934	COPY PAPER	78.98
SYMBOLGY INC	PO0115934	BARCODES CD LABEL	138.19
ULINE *SHIP SUPPLIES	PO0115934	ENVELOPE MAILERS	30.79
WINCHELL'S DONUTS	PO0115934	MEAL/EMPLOYEE APPRECIATION	25.47
<b>LIBRARY TOTAL</b>			<b>3,169.41</b>

**FUND 20 DEPT 205 - AIRPORT**

ROBERTS TRUCK CENTER	PO0115934	V800 TANK	199.87
<b>AIRPORT TOTAL</b>			<b>199.87</b>

**FUND 22 DEPT 225 - GOLF**

ATW OF ENID # 01	PO0115934	TORCH/TRANS FLUID	37.98
LOWES #00205*	PO0115934	DRAIN PIPE/TRENCH SHOVELS/FITTINGS	204.83
MONELL PETS	PO0115934	SOD STAPLES	109.90
YELLOW BOOK USA	PO0115934	ADVERTISING	59.00
<b>GOLF TOTAL</b>			<b>411.71</b>

## PURCHASING CARD CLAIMS LIST

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**FUND 31 DEPT 230 - UTILITY SERVICES**

MERRIFIELD OFFICE P	PO0115934	CHAIR/MARKERS	119.94
RIB CRIB 44	PO0115934	MEAL (8)/EMPLOYEE APPRECIATION	56.07
THE UPS STORE 5063	PO0115934	SHIPPING FEES	23.15
WAL-MART #0499	PO0115934	LYSOL CLEANER	13.46
<b>UTILITY SERVICES TOTAL</b>			<b>212.62</b>

**FUND 31 DEPT 760 - SOLID WASTE**

ALPHA WIRELESS	PO0115934	CELL PHONE CASE	29.94
AT&T DATA	PO0115934	IPAD DATA PLAN 8/13	120.00
ATW OF ENID # 01	PO0115934	FLY STICKS (13)	38.87
AUTO ELECTRIC SALES /	PO0115934	IPAD MOUNTS (10)	541.65
AUTOMATIONDIRECT COM I	PO0115934	SIGNAL CONDITIONER/ISOLATOR	180.00
CDW GOVERNMENT	PO0115934	BACKUP POWER SUPPLY	870.00
ENID MACK SALES INC	PO0115934	V225 SEAT	489.76
FLAMING AUTO SUPPLY CO	PO0115934	V216 AIR FILTER	64.99
FLAMING AUTO SUPPLY CO	PO0115934	V225 HOSE	23.79
FLAMING AUTO SUPPLY CO	PO0115934	V260 AIR FILTER	(32.20)
JUMBO FOODS	PO0115934	BOTTLED WATER (84 CASES)	335.16
LOWES #00205*	PO0115934	TOOL CHESTS/CLAMPS/DOOR KNOBS	572.57
OREILLY AUTO 00001883	PO0115934	V613 SPARK PLUGS	16.35
ROBERTS TRUCK CENTER	PO0115934	V225 COOLER	699.08
SHERWIN WILLIAMS #7185	PO0115934	PAINT	42.70
STUART C IRBY	PO0115934	COMPACTOR INSTALL PARTS	69.66
TRUCKPRO INC 034	PO0115934	V244 LAMP	86.59
USPS 39282704133607748	PO0115934	SHIPPING FEES	41.10
WAL-MART #0499	PO0115934	KEYS	19.33
<b>SOLID WASTE TOTAL</b>			<b>4,209.34</b>

**FUND 31 DEPT 790 - WATER PRODUCTION**

FIRESTONE 00250464	PO0115934	V311 TIRES	744.12
STEVENS FORD LINCOLN M	PO0115934	V302 DIAGNOSTICS	163.50
STUART C IRBY	PO0115934	OVERLOAD BLOCK	111.15
<b>WATER PRODUCTION TOTAL</b>			<b>1,018.77</b>

**FUND 31 DEPT 795 - WATER RECLAMATION SVS**

2000 CED	PO0115934	COUPLINGS/PVC PIPE/ADAPTER	134.41
ALBRIGHT STEEL & WIRE	PO0115934	STAINLESS ANGLE	461.25
ATHEY LUMBER COMPANY	PO0115934	LEATHER GLOVES/SCREWDRIVER	15.78
DEPT OF ENV QUALITY	PO0115934	DEQ TESTS (2)	124.00
FLAMING AUTO SUPPLY CO	PO0115934	V339 AIR FILTER	20.99
FLAMING AUTO SUPPLY CO	PO0115934	V631 BRAKE PADS/BALL JOINT	88.75
MERRIFIELD OFFICE P	PO0115934	PRINTER CARTRIDGES	80.98
NOR*NORTHERN TOOL	PO0115934	ANGLE WRENCHES/ELEC SCREWDRIVER	223.17
OKLAHOMA CONTRACTORS S	PO0115934	HYMAX COUPLINGS/TAPPING SADDLES	3,890.00
OREILLY AUTO 00001883	PO0115934	V315 AIR FILTER	10.07
OREILLY AUTO 00001883	PO0115934	V631 BALL JOINT	80.69
P & K EQUIPMENT	PO0115934	LIGHTS	120.00
PHILLIP S PRINTING	PO0115934	SHIPPING FEES	56.00
STEVENS FORD LINCOLN M	PO0115934	V359 MAF SENSOR	305.46
TIRES PLUS 05179171	PO0115934	V631 ALIGNMENT	59.99
UPS (800) 811-1648	PO0115934	SHIPPING FEES	469.04
<b>WATER RECLAMATION SVS TOTAL</b>			<b>6,140.58</b>



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**FUND 50 DEPT 505 - 911**

EB *OKLAHOMA PUBLIC SA	PO0115934	REGISTRATION (2)/PUBLIC SAFETY CONF	270.00
FAMILY DOLLAR #2065	PO0115934	SPONGES/BLEACH/CLEANER	54.50
		<b>911 TOTAL</b>	<b>324.50</b>

**FUND 51 DEPT 515 - POLICE**

AMERICAN 00123257971030	PO0115934	AIRFARE/SWAT VAN TRANSPORT/G FUXA	243.25
APPLEBEES 818997881890	PO0115934	MEAL/SWAT VAN TRANSPORT/G FUXA	20.79
BEST WESTERN AIRPORT I	PO0115934	LODGING/SWAT VAN TRANSPORT/G FUXA	91.15
BOB HOWARD PDC	PO0115934	(CREDIT)V2009 CORE TRANSMISSION	(600.00)
BOB HOWARD PDC	PO0115934	V2057 SHIFT INDIATOR	23.32
CRACKER BARREL #149 DE	PO0115934	MEAL (3)/ICAC CONF	36.05
DAIRY QUEEN #43165	PO0115934	MEAL (3)/ICAC CONF	26.92
DEL RANCHO RESTAURANT	PO0115934	MEALS (2)/HOMICIDE INVESTIGATION	16.51
FLAMING AUTO SUPPLY CO	PO0115934	V2026 REAR WHEEL SEAL	7.79
FLAMING AUTO SUPPLY CO	PO0115934	V2028 INTAKE MANIFOLD	269.77
FLAMING AUTO SUPPLY CO	PO0115934	V2033 STARTER	143.09
FLAMING AUTO SUPPLY CO	PO0115934	V2179 CONTROL ARM ASSEMBLY	127.88
FLAMING AUTO SUPPLY CO	PO0115934	V50 DRIVEBELT TENSIONER	78.67
HOLIDAY INN MT VERNON	PO0115934	LODGING/SWAT VAN TRANSPORT/G FUXA	74.15
HUCK'S FOOD & FUEL S	PO0115934	V420 FUEL/SWAT VAN TRANSPORT	135.38
J PEPES RESTAURANT	PO0115934	MEAL (3)/ICAC CONF	51.20
KUM & GO #571	PO0115934	V420 FUEL/SWAT VAN TRANSPORT	117.05
LOVE S COUNTRY00002196	PO0115934	V96 FUEL/CLEET	30.00
LOVES COUNTRY 00003855	PO0115934	MEALS (2)/HOMICIDE INVESTIGATION	8.88
MARRIOTT 337R9 CITYCEN	PO0115934	LODGING/MEALS (3)/ICAC CONFERENCE	1,440.59
OKLAHOMA ASSOCIATION O	PO0115934	REGISTRATION/CHIEF TRAINING/J MORRIS	250.00
OREILLY AUTO 00001883	PO0115934	V1003 SPARK PLUGS	25.44
OREILLY AUTO 00001883	PO0115934	V2013 ALTERNATOR	642.84
OREILLY AUTO 00001883	PO0115934	V2026 U-JOINTS	27.88
OREILLY AUTO 00001883	PO0115934	V2057 RADIATOR FAN ASSY	254.82
PAYPAL *TAXI PARTS	PO0115934	V2061 ABS MODULE	179.95
QUIZNOS SUB #1194 QPS	PO0115934	MEAL (3)/ICAC CONF	28.51
SHERATON DALLAS DINING	PO0115934	MEAL (3)/ICAC CONF	5.14
SHOP N GO	PO0115934	V420 FUEL/SWAT VAN TRANSPORT	156.40
SNT RIVERMIST	PO0115934	V96 FUEL/CLEET	30.00
STAPLES 00106633	PO0115934	COMPUTER WEBCAM/CABLE	80.28
STEVENS FORD LINCOLN M	PO0115934	V2061 ELECTRICAL REPAIR	436.00
TIRES PLUS 05179171	PO0115934	V2179 ALIGNMENT	119.98
USPS 39282704133607748	PO0115934	SHIPPING FEES	2.75
WAL-MART #0499	PO0115934	SOFT DRINKS	39.56
WILD SALSA	PO0115934	MEAL (3)/ICAC CONF	54.04
ZIGGY'S BBQ 2149690953	PO0115934	MEAL (3)/ICAC CONF	23.78
		<b>POLICE TOTAL</b>	<b>4,699.81</b>

**FUND 52 DEPT 525 - C.I.C.**

STAPLES 00106633	PO0115934	PRINTER	149.99
		<b>C.I.C. TOTAL</b>	<b>149.99</b>

**FUND 60 DEPT 605 - CONFERENCE CENTER**

HOSTMYSITE COM	PO0115934	WEB HOSTING	62.97
		<b>CONFERENCE CENTER TOTAL</b>	<b>62.97</b>

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**FUND 65 DEPT 655 - FIRE**

A & A EQUIPMENT INC	PO0115934	WASH/WAX FLUID	630.48
ATW OF ENID # 01	PO0115934	SHUT OFF VALVES/FUEL LINE/RINGS	85.86
CHICK-FIL-A #00539	PO0115934	MEAL/HAZMAT CLASS/J MCALISTER	12.40
CTL SCIENTIFIC SUPPLY	PO0115934	TEST KIT PAPER	42.60
FIRE INSTRUCTOR TEST S	PO0115934	TEST QUESTION SOFTWARE	108.00
J & P SUPPLY CO	PO0115934	DETERGENT/RECOVERY TANK DOME	177.07
JACK'S OUTDOOR POWER E	PO0115934	WEED EATER/LINE	456.98
JUMBO FOODS	PO0115934	CLEANER (3)	19.77
KMART 3128	PO0115934	VACUUM CLEANERS (2)	159.98
LOCKE SUPPLY WHC ENID	PO0115934	HARD START KIT	44.85
LOWES #00205*	PO0115934	PLYWOOD/SHELVES/STEP STOOL	496.47
LYNDA.COM	PO0115934	ONLINE TRAINING LIBRARY 8/13	37.50
MORRISON SUPPLY 90	PO0115934	WIRE/COPPER FITTINGS/DUCT TAPE	99.82
NORTH SHORE COMPRESSOR	PO0115934	SCBA FILTERS (2)	111.62
PARATECH INC MOTO	PO0115934	V1029 QUICK CONNECT	25.86
QUIZNO'S SUB #2444	PO0115934	MEAL/ART PRESENTATION	99.98
REAL TIME COMMUNICATIO	PO0115934	HAZMAT INTERNET SERVICE 8/13	129.99
SADDORIS COMPANIES INC	PO0115934	TOWEL SERVICE	134.85
STAPLES 00106633	PO0115934	WIRELESS MOUSE	39.99
USPS 39282795523602477	PO0115934	POSTAGE	4.60
WAL-MART #0499	PO0115934	TOWELS/BATTERIES/PLATES/TISSUE/WATER	163.39
WWW.PELICANCASES.COM	PO0115934	CARRYING CASE (5)	148.69
		<b>FIRE TOTAL</b>	<b>3,230.75</b>

**FUND 70 DEPT 705 - CDBG**

COPPER KITCHEN CAFE	PO0115961	B-11(368) MEAL/GRANT WRITING SEM/S CARR	7.31
HOTEL INDIGO SAN ANTON	PO0115961	B-11(368) LODGING/GRANT WRITING SEM/S CARR	440.34
SALTGRASS-RIVERWALK	PO0115961	B-11(368) MEAL/GRANT WRITING SEM/S CARR	36.59
SHI CORP	PO0115961	B-11(368) ADOBE ACROBAT	187.00
TOWER AMERICAS REST	PO0115961	B-11(368) MEAL/GRANT WRITING SEM/S CARR	50.00
		<b>CDBG TOTAL</b>	<b>721.24</b>

**FUND 99 DEPT 995 - EPTA**

AMAZON MKTPLACE PMTS	PO0115934	TABLET CAR CHARGERS	62.65
AT&T*PREMIER EBIL	PO0115934	IPAD DATA PLAN 8/13	84.00
AUSTIN HARDWARE & SUPP	PO0115934	V8571 DOOR SHOCK	84.24
CHILI'S ENID	PO0115934	EMPLOYEE INCENTIVE CARDS (3)	75.00
WAL-MART #0499	PO0115934	BROOMS/DISINFECTANT WIPES	67.69
		<b>EPTA TOTAL</b>	<b>373.58</b>

**JP MORGANCHASE CLAIMS LIST TOTAL****\$ 40,523.60**