

Site Plan Checklist

Name/Address: _____

Date: _____

Planning Department: Contact Chris Bauer, cbauer@enid.org or 580-616-7217.

	Total amount of landscaping. 5% of the total area, at least 75% in front or side yards. Sec. 11-11-5C1
	Detailed landscaping plan, type & number of plants. Sec. 11-11-5C2
	Lighting: arranged to avoid unreasonable reflection, glare or radiation onto operators of motor vehicles, pedestrians and neighboring land uses or properties. Outdoor lighting, when provided, shall have an arrangement of reflectors and an intensity which will not interfere with adjacent land uses or the uses of adjacent streets. No flickering, moving or flashing lights permitted. Sec. 11-11-5D
	Parking: location, width and layout of interior drives appropriate for proposed interior circulation. Sec. 11-11-5E
	Parking lots w/ more than 10 spaces must have minimum 5' landscape strip adjacent to perimeters w/ shade trees planted one for every 35' of lineal footage. If adjacent to residentially zoned or developed, landscape strip shall contain 75% opaque screening shall include a solid wall, fence or compact evergreen hedge not less than 5' in height. Sec. 11-11-5E1
	Parking lots w/ more than 20 spaces shall have a minimum of 2% of the interior surface area landscaped and a permanent underground watering system. Sec. 11-11-5E1
	Surfacing: All property used for parking of vehicles, storage and display of merchandise and all driveways used for vehicle ingress and egress shall be paved with a permanent hard surface. Sec. 11-11-5E2
	Relation of Proposed Structures to Environment: Sec. 11-11-5F1
	a. building location, height, bulk and shadows;
	b. location, intensity, direction and time usage of outdoor lighting;
	c. likelihood of nuisances;
	d. other similar considerations.
	Appropriate screening shall be required to minimize any such adverse impact. Sec. 11-11-5F2
	Screening: location, type, size and height of fencing, retaining walls, screening, plantings, or landscaping shown? Required when any lot located in a commercial zone is developed commercially abuts a residential zone or lot developed residentially and whenever lot is developed at a density 3 times greater than the density permitted on adjacent lot. Elevation drawings submitted for all screening planting and fencing? 11-11-5G
	Special Features: Outside storage areas, service and machinery installations, service areas, truck loading areas, utility buildings and structures and similar accessory areas and structures shall be subject to such setbacks, screen plantings or other screening methods as shall reasonably be required to prevent any adverse effect upon the environment or nearby property. Sec. 11-11-5H
	Name, address & telephone number of owner or developer, north arrow, date, scale of drawing, number of sheets. Sec. 11-11-8B
	Existing and proposed streets, pedestrian circulation systems, utilities and easements, indicating name, type and dimensions and location of all private utility service lines and connections to public utilities. Sec. 11-11-8E

	Zoning of all adjacent properties. Sec. 11-11-8F
	All off street parking and loading area in accordance with off street parking regulations as specified in Chapter 12, Parking Space Requirements. Sec. 11-11-8I. Verify number of accessible parking spaces.
	Proposed locations, use, number of floors, height and gross floor area for each building; any outside display areas, signs & lighting and where applicable, number, size & type of dwelling units. Elevation drawings shall be submitted for all signs & buildings. Sec. 11-11-8J
	Location, type, size and height of fencing, retaining walls, screening, plantings or landscaping. Elevation drawings shall be submitted for all screen planting & fencing. Sec. 11-11-8K
	Verify building setbacks.
	Sidewalk required. Sec. 10-6-1
	1. In a ditch Sec. 10-6-1D
	2. Accessory buildings Sec. 10-6-1D
	3. Agriculturally zoned land Sec. 10-6-1D
	4. Remodels, maintenance of buildings, or after a total loss Sec. 10-6-1D
	5. Additions that do not exceed 2,500 square feet Sec. 10-6-1D
	\$20.00 filing fee, Sec. 11-11-7F
	Additional Notes: