

**NOTICE OF A SPECIAL MEETING OF THE
POLICE CIVIL SERVICE COMMISSION OF
THE CITY OF ENID, OKLAHOMA**

Notice is hereby given that the board of the Police Civil Service Commission of Enid, Oklahoma, will meet in a special meeting at 8:30 A.M. on the 5th day of December 2013 in the classroom of the Enid Police Department located at 301 W. Owen K. Garriott Road, Enid, Oklahoma.

Date: December 5, 2013 @ 8:30 A.M.

Place: Enid Police Department Classroom, 301 West Owen K. Garriott Road, Enid, OK

**** AGENDA ****

1. Open meeting.
2. Roll call.
3. Approve Minutes from November 22, 2013 meeting.
4. Direct Captain Skaggs to administer the written portion of the test for the rank of Sergeant, with this testing to occur in the classroom of the Enid Police Department.
5. Recess until 11:30 A.M. to allow candidates to complete the written portion of the test.
6. Reconvene into special meeting at 11:30 A.M. in the Police Chief's Conference Room.
7. Conduct the oral portion of the testing for the rank of Sergeant.
8. Consider convening into executive session pursuant to 25 Okla. Stat. § 307(B)(1), promotion of any individual salaried officer or employee, to grade the oral portion of the Sergeant's test and thereafter grade the written portion of the Sergeant's examination, to determine and prepare a list of eligibles who have received 70% or above on the total composite score on the Sergeant's examination, and reconvene into special session to take any action necessary.
9. Approve list of eligibles for the rank of Sergeant.
10. Adjourn.