

NOTICE OF SPECIAL MEETING
of the
FIRE CIVIL SERVICE COMMISSION
of the
CITY OF ENID, OKLAHOMA

NOTICE, is hereby given that the Board of the Fire Civil Service Commission of the City of Enid, Oklahoma, will meet in a Special Meeting at 4:30 P.M. on Friday, the 20th day of December, 2013, in the Office of the Fire Marshal, Room #11 of the Central Fire Station of the City of Enid, Oklahoma, located at 410 W. Garriott Road, Enid, Oklahoma, and the Agenda for said Special Meeting is as follows:

- AGENDA -

1. Call to order
2. Roll Call
3. Consider convening into Executive Session pursuant to 25 Okla. Statute §307(B)(1), *“employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee”*; certify the results of written examinations, candidate resumes and performance records, and to establish lists of eligibles for the positions of Assistant Fire Marshal and Fire Captain, in accordance with the Enid Fire Civil Service Charter, Article IV, §B.8.1. through §B.8.7.

Background – Written examinations for Assistant Fire Marshal and Fire Captain were administered on Monday, December 16th at 9:00 am. The Commission met on Tuesday, Dec. 17th at 5:30 pm to conduct interviews of candidates and determine scores for candidate resumes, performance records & seniority calculations. At that time the scores of the written examination were unavailable because portions of the exams were determined to be invalid. A re-test of the invalid portions is to be administered on Friday, Dec. 20th at 9:00 am. The written exam scores will be available at the time of this meeting to finalize and approve results.

4. Reconvene into special session to approve results of the promotional examinations and to authorize the Secretary of the Fire Civil Service Commission to post the list of eligibles, and take any other necessary action thereto.
5. Adjourn.