



Application for Commercial Sidewalk Repair Partnership Program

Applicant Name _____ Contact Name _____
Mailing Address _____ City _____ State _____ Zip _____
Daytime Phone _____ FAX # _____ Email _____
Address and Location of Proposed Commercial Sidewalk _____
Nature and Size of Damaged Area _____

OBJECTIVE: The primary objective of this Sidewalk Repair Partnership Program is to provide Commercial property owners an economical and efficient means of obtaining functional sidewalk repairs; therefore, assisting with the positive resolution of sidewalk maintenance code enforcement actions, or possible future actions. The City of Enid will manage the design and construction necessary to repair qualifying sidewalks and track all expenses. Qualified Commercial property owners may partner with the City for sidewalk repairs or reconstruction activities by providing 50% of the total cost. The remaining balance will be paid by the City of Enid, resulting in a 50/50 matching program.

7-1-6 SIDEWALK PARTNERSHIP PROGRAM

B. Commercial Sidewalk Partnership Program: Commercial property owners that desire to install or improve sidewalks in the right of way may apply to the city for partnership funds to be used to install or improve the sidewalks.

- 1. To qualify, the property must be the location of an existing business within city limits which was not required, when developed, to include sidewalks.
2. To be accepted into the program, the property owner must be able to provide fifty percent (50%) of the cost for the installation or be willing to have fifty percent (50%) of the cost be assessed against the property to be paid back as provided for by state law as a sidewalk assessment or as a lien.
3. Acceptance is contingent on the availability of matching funds and priority will be given to applications on the basis of what type of street the property abuts, the need and the scope of the project. Landowners are encouraged to consider making an area wide application where appropriate.
4. If a property is accepted into the program, an agreement will be drawn up between the property owner or owners and the city. If the circumstances warrant, the city may provide more than a fifty percent (50%) match if the scope of the project is coupled with additional municipal objectives. (Ord. 2011-16, 10-18-2011)

ALL WORK IS SUBJECT TO AVAILABILITY OF MATCHING FUNDS.

CRITERIA FOR QUALIFICATIONS (All **Commercial** projects must comply with the **Ordinance** and the following criteria)

- Property must be located within the corporate limits of the City of Enid.
 - Property shall have been developed with sidewalks, or the properties on either side have or have been developed with sidewalks.
 - Property owner(s) shall agree to all terms and conditions.
 - Property owner(s) shall provide matching funds prior to construction, or agree to assessment.
 - Deterioration and pedestrian hazards shall be equal to or greater than 1" uplifts.
 - Differential settlement shall be equal to or greater than 1".
 - Cracking shall be equal to or greater than 1 ½" separations.
 - Sidewalks with missing or substantially cracked sections incapable of bridging typical pedestrian traffic shall qualify for replacement.
 - City of Enid shall identify and recommend maintenance options including; materials, tree remediation, grinding, partial repairs and/or full replacement.
 - Only sidewalks that service the public will qualify. Entranceway walks that connect the parallel sidewalk to the street shall not qualify.
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SPECIFICATIONS AND CONDITIONS

1. Prior to repair or replacement, the City shall approve **Commercial** sidewalk project location and applications.
2. Sidewalks shall be repaired or replaced according to City of Enid standard specifications with required Permit.
3. Partial repairs may be conducted, i.e. sectional replacements and other limited scope repair activities.
4. If necessary, **Commercial** property owners will be responsible for identifying and re-locating sprinkler systems, removing any encroachment on the right-of-way, and cutting tree roots that are damaging the sidewalk.
5. **Commercial** Property owners shall be responsible for maintaining sidewalks after completion.
6. City of Enid shall be responsible for construction activities and all related finish work.
7. Matching funds shall be deposited with the City Clerk prior to construction.

Signed: _____ Date: _____

Mail or bring by completed application to:

The Engineering Dept.
City of Enid, P.O. Box 1768
401 W. Owen K. Garriott
Enid, OK 73702

OR Fax to: (580) 234-8946

PLEASE DO NOT WRITE IN THIS SPACE
(For Use by The City of Enid)

Application Received On: _____ ID No. _____

Inspection done by: _____ Title: _____ Date: _____

Location of Sidewalk: _____

Project Limits: _____

Lineal Feet of Sidewalk: _____

Photographs taken: YES NO

Project Scope: _____

Number of 1" Faults (Uplifts/Settlement): _____

Major Areas of 1 1/2" Gaps: _____

Substantially Cracked Sections: _____

Tree Root Issues: _____

Notes: _____

Recommendation: _____

Meets Criteria: YES NO

Total Cost Estimate for this repair: \$ _____
(See Attached Estimates/Includes Permit Fee)

Approved for Repair by The City of Enid:

_____ Title _____ Date: _____

Matching Fund Requested \$ _____

- Agreement Form Completed on: _____
- Property Owner chooses to have this cost assessed against the property. See Loan Agreement and Lien completed on: _____
- Monies Deposited with the City Clerk on: _____
- Estimated Date to Begin Construction: _____
- Construction Completed on: _____
- Inspection Completed on: _____