



City of Enid  
401 W. Owen K. Garriott  
P.O. Box 1768  
Enid, Oklahoma 73702  
580-234-0400

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BOARD OF COMMISSIONERS

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**NOTICE OF REGULAR MEETING**

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, will meet in regular session at 6:30 p.m. on the 15th day of April, 2014, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS REGULAR MEETING

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. CONSIDER APPROVAL OF MINUTES OF THE REGULAR MEETING OF APRIL 1, 2014, AND SPECIAL MEETING OF APRIL 3, 2014.
5. AWARDS, PRESENTATIONS, AND ORGANIZATIONAL BUSINESS.
  - 5.1 PRESENT PET AVAILABLE FOR ADOPTION AT THE CITY ANIMAL SHELTER.
  - 5.2 PROCLAMATION: ARBOR DAY.

5.3 PROCLAMATION: FAIR HOUSING MONTH.

5.4 CONSIDER APPOINTMENTS TO THE FIRE CIVIL SERVICE COMMISSION, LIBRARY BOARD, COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING COMMISSION, HISTORIC PRESERVATION COMMISSION, AND VANCE DEVELOPMENT AUTHORITY.

**BACKGROUND:** The City Clerk has advertised for vacancies to the above boards and commissions. The following appointments are to be considered:

- **FIRE CIVIL SERVICE COMMISSION** – Two (2) vacancies to be filled as follows:

One (1) vacancy to be filled by any interested citizen of the City of Enid. Mr. Michael Roberts is the incumbent to this Commission, but cannot succeed himself due to Charter provisions. Applications and ballot are attached for consideration.

One (1) vacancy to be filled by a member of the Enid Fire Department to act as Secretary to the Commission. Mr. Kenneth Helms is the incumbent for this position, but cannot succeed himself due to Charter provisions. The only applicant is Mr. Corbin Baker. A copy of Mr. Baker's application is attached for consideration.

- **LIBRARY BOARD** – Two (2) vacancies to be filled by any interested citizen of the city of Enid. Ms. Kristina Donaldson and Ms. Mary Hartwick are the incumbents to this Board. Both seek reappointment. Applications and ballot are attached for consideration.
- **COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING COMMISSION** – Two (2) vacancies to be filled by any interested citizen of the City of Enid. Mr. Troy Enmeier and Ms. Lorie Legere are the incumbents to this Commission. Mr. Enmeier is term limited. Ms. Legere seeks reappointment. Applications and ballot are attached for consideration.
- **HISTORIC PRESERVATION COMMISSION** – One (1) vacancy to be filled by a registered architect. Mr. John Merz was appointed to this position on March 18, 2014, and has since resigned. Ms. Kingini Arend requests consideration to fill the unexpired term of Mr. Merz to March 1, 2017. Ms. Arend is the only applicant. A copy of her application is attached for consideration.

- **VANCE DEVELOPMENT AUTHORITY** – Three (3) vacancies to be filled as follows:

One (1) vacancy to be filled by a Licensed Realtor. Mr. Jim Henderson is the incumbent for this position, and the only applicant, and seeks reappointment. A copy of Mr. Henderson’s application is attached for consideration.

One (1) vacancy to be filled by a director or officer of a hospital located within the corporate limits of the City of Enid. Mr. Stanley Tatum is the incumbent for this position and seeks reappointment. Applications and ballot are attached for consideration.

One (1) vacancy to be filled by any interested citizen, due to the resignation of Mr. Ross Dillon. The successful applicant will fill an unexpired term to March 1, 2015. Applications and ballot are attached for consideration.

**2013-2014 BUDGETED ITEM:** Not applicable.

**FUNDING SOURCE:** Not applicable.

**ATTACHMENTS:** Applications and ballots.

**RECOMMENDATION:** Consider appointments.

**PRESENTER:** Joan Riley, Assistant City Manager.

6. HEARINGS.

6.1 NONE.

7. COMMUNITY DEVELOPMENT.

7.1 SELECT A CONSULTING FIRM TO PREPARE A COMPREHENSIVE PLAN AND TRANSPORTATION PLAN.

**BACKGROUND:** The City Commission held a special meeting on April 3, 2014, and interviewed the top three consultants: Guernsey, MIG, and RDG Planning/Design.

The purpose of the comprehensive plan is to identify issues, opportunities, needs, and organize public policy to address them in a manner that makes the best and most appropriate use of City resources. It will describe a desired future for the community over the next 20 years, and establish goals to move toward that future.

**2013-2014 BUDGETED ITEM:** No.

**FUNDING SOURCE:** 2014-2015 Capital Improvement Fund.

**ATTACHMENTS:** None.

**RECOMMENDATION:** Select a consultant.

**PRESENTER:** Chris Bauer, Planning Administrator.

**8. ADMINISTRATION.**

**8.1 CONSIDER APPROVING THE PURCHASE OF LAND IN THE AMES WATER WELL FIELD IN THE AMOUNT OF \$375,000.00.**

**BACKGROUND:** This is a companion to Item 12.1. This item will approve the purchase of 155 acres near Ames, Oklahoma, in the City's well field to develop wells to supply potable water. The property was tentatively acquired at auction on March 28, 2014, in the amount of \$375,000.00 pending Commission approval. The initial down payment of \$37,500.00 has been placed in escrow pending a closing anticipated for April 28, 2014.

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Water Capital Improvement Fund.

**ATTACHMENTS:** Location Map.

**RECOMMENDATION:** Approve purchase.

**PRESENTER:** Christopher Gdanski, Director of Engineering.

**8.2 CONSIDER A RESOLUTION ADOPTING THE FISCAL YEAR 2014 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND BUDGET FOR THE JULY 2014 - JUNE 2015 PROGRAM YEAR, AND AUTHORIZE THE MAYOR TO SUBMIT THE PLAN TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD).**

**BACKGROUND:** The City of Enid, as an entitlement city for receipt of CDBG funds, is required to submit a 5-Year Consolidated Plan and an annual action plan for the expenditure of funds to the HUD. The plan adheres to federal requirements to undertake projects, provide adequate housing, expand economic opportunities, and provide a

suitable living environment for the city's low and moderate income residents and areas. All public hearing requirements have been met and public participation was encouraged. The plan includes activities recommended for funding by the CDBG Funding Committee.

The projected Fiscal Year 2014 CDBG allocation from HUD is \$454,097.00. Community action projects were presented to the CDBG Funding Committee during a public meeting held March 6, 2014. The attached recommendations of the CDBG Funding Committee were presented during a public hearing at the April 1, 2014 Commission meeting.

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** The United States Department of Housing and Urban Development, Community Development Block Grant Program.

**ATTACHMENT:** Resolution and Form HUD 424. The 2014 Action Plan is on file in the Office of the City Clerk.

**RECOMMENDATION:** Approve Resolution.

**PRESENTER:** Stephanie Carr, CDBG Administrator.

**8.3 CONSIDER APPROVING A PROGRAM MANAGEMENT AGREEMENT WITH LODGEWELL DEVELOPMENT, LLC, A KANSAS LIMITED LIABILITY COMPANY.**

**BACKGROUND:** This is a companion to Item 15.1. On February 21, 2013, the City entered into a Master Development Agreement with LodgeWell Development, LLC. The agreement provides that LodgeWell will serve as the master developer for the development, design, financing, construction, and operation of a downtown parking facility (Project). This Agreement identifies the duties and responsibilities of LodgeWell Development, LLC regarding the management of the Project. It also provides payment for LodgeWell Development, LLC's services in the amount of five percent (5%) of the total Project cost. The effective date is April 15, 2014, and continues through Project completion.

**2013-2014 BUDGETED ITEM:** Not applicable.

**FUNDING SOURCE:** General Fund.

**ATTACHMENTS:** Program Management Agreement.

**RECOMMENDATION:** Approve Agreement.

**PRESENTER:** Andrea L. Chism, City Attorney.

**8.4 CONSIDER APPROVING THE DESIGN OF THE HILTON GARDEN INN, ENID, OKLAHOMA, PROVIDED BY LODGEWELL DEVELOPMENT, LLC.**

**BACKGROUND:** The hotel design was provided by LodgeWell Development LLC, and discussed at the April 1, 2014 Study and regular Commission meetings.

**2013-2014 BUDGETED ITEM:** Not applicable.

**FUNDING SOURCE:** Not applicable.

**ATTACHMENTS:** None.

**RECOMMENDATION:** Approve.

**PRESENTER:** Chris Bauer, Planning Administrator.

**9. CONSENT.**

**9.1 AWARD A CONTRACT TO TRAFFIC SIGNALS, INC., EDMOND, OKLAHOMA, FOR THE PEDESTRIAN SIGNAL TRAIL CROSSING U.S. 81 AT FRANTZ AVENUE, PROJECT NO. M-1401A, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**

**BACKGROUND:** This project will install a pedestrian controlled traffic signal at the Van Buren Street (U.S. 81) and Frantz Avenue pedestrian trail crossing intersection.

Three (3) bids were received:

Traffic Signals, Inc.	\$ 57,602.28
Midstate Traffic Control, Inc.	\$ 68,801.00
Traffic & Lighting Systems, LLC.	\$ 70,901.00
Engineer's Estimate	\$ 69,956.93

Traffic Signals, Inc. submitted the lowest, responsible bid in the amount of \$57,602.28.

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Capital Improvement Fund.

**ATTACHMENTS:** Canvass of Bids.

**RECOMMENDATION:** Award a contract to Traffic Signals, Inc. in the amount of \$57,602.28, and authorize the Mayor to execute all contract documents after review by the City Attorney.

**PRESENTER:** Murali Katta, P.E., Project Engineer.

- 9.2 ACCEPT A PUBLIC HIGHWAY EASEMENT FROM ROBERT M. DENNY FOR THE OAKWOOD ROAD AND RANDOLPH AVENUE AMERICANS WITH DISABILITIES ACT (ADA) PEDESTRIAN IMPROVEMENT PROJECT, PROJECT NO. R-1409A.

**BACKGROUND:** This is a companion to Item 9.3. This project provides additional right-of-way at the northwest corner of Oakwood Road and Randolph Avenue for ADA pedestrian improvements. Mr. Denny is granting the easement at a cost of \$250.00.

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Capital Improvement Fund.

**ATTACHMENTS:** Location Map. Easement is on file in the Office of the City Clerk.

**RECOMMENDATION:** Accept Easement.

**PRESENTER:** Christopher Gdanski, Director of Engineering.

- 9.3 ACCEPT A PUBLIC HIGHWAY EASEMENT FROM PEGGY RACKLEY, TRUSTEE OF THE WALTER P. SCHEFFE TESTAMENTARY TRUST, FOR THE BENEFIT OF PEGGY SCHEFFE, FOR THE OAKWOOD ROAD AND RANDOLPH AVENUE AMERICANS WITH DISABILITIES ACT (ADA) PEDESTRIAN IMPROVEMENT PROJECT, PROJECT NO. R-1409A.

**BACKGROUND:** This is a companion to Item 9.2. This project provides additional right-of-way at the northwest corner of Oakwood Road and Randolph Avenue for ADA pedestrian improvements. Ms. Rackley is granting the easement at a cost of \$250.00.

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Capital Improvement Fund.

**ATTACHMENTS:** Location Map. Easement is on file in the Office of the City Clerk.

**RECOMMENDATION:** Accept Easement.

**PRESENTER:** Christopher Gdanski, Director of Engineering.

**9.4 ACCEPT THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) CONSTRUCTION PERMIT FOR BROADWAY AVENUE WATERLINE REPLACEMENT, PROJECT NO. W-1409A.**

**BACKGROUND:** ODEQ approved a permit to construct 2,092 linear feet of 12-inch PVC, 84 linear feet of 10-inch PVC, 402 linear feet of 8-inch PVC and 111 linear feet of 4-inch PVC to replace the waterline under Broadway Avenue, between Washington Street and 3rd Street.

Upon acceptance of Permit No. WL000024140175 by the Commission, it will be recorded as permanent record.

**2013-2014 BUDGETED ITEM:** Not applicable.

**FUNDING SOURCE:** Not applicable.

**ATTACHMENTS:** None. Permit is on file in the Office of the City Clerk.

**RECOMMENDATION:** Accept ODEQ Permit.

**PRESENTER:** Murali Katta, P.E., Project Engineer.

**9.5 AWARD A CONTRACT TO DIRECT TRAFFIC CONTROL INC., OKLAHOMA CITY, OKLAHOMA, FOR THE BIKE TRAIL PHASE 1, SIGNING AND STRIPING, PROJECT NO. M-1402A, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**

**BACKGROUND:** This project will stripe four and one-half (4½) miles of city streets and add signage for a Share-the-Road bicycle route. The route being marked corresponds to a route identified on the City of Enid bicycle route map.

Two (2) bids were received:

Direct Traffic Control	\$ 94,044.00
Midstate Traffic Control	\$ 138,935.00
Engineer's Estimate	\$ 62,356.12



Direct Traffic Control, Inc. submitted the lowest, responsible bid in the amount of \$94,044.00.

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Capitol Improvement Fund.

**ATTACHMENTS:** Canvass of Bids, and Bike Trail Route Location Map.

**RECOMMENDATION:** Award a contract to Direct Traffic Control Inc. in the amount of \$94,044.00, and authorize the Mayor to execute all contract documents after review by the City Attorney.

**PRESENTER:** Murali Katta, P.E., Project Engineer.

**9.6 ACCEPT A PUBLIC HIGHWAY EASEMENT FROM FEDERAL HOME LOAN MORTGAGE CORPORATION FOR THE WILLOW ROAD WIDENING PROJECT, PROJECT NO. R-0303D.**

**BACKGROUND:** This project provides additional right-of-way on the south side of Willow Road, on the east side of the railroad tracks at Rockwood Drive, for the widening of Willow Road between Cleveland Street and Oakwood Road to four (4) lanes. The cost of this right-of-way is \$30,460.00. A temporary construction easement will be acquired for driveway construction.

Upon acceptance of this easement, one (1) parcel awaits closing, four (4) parcels are pending legal action, and 15 parcels have closed in the Willow Road Widening Project.

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Capital Improvement Fund.

**ATTACHMENTS:** Location Map. Easement is on file in the Office of the City Clerk.

**RECOMMENDATION:** Accept Easement.

**PRESENTER:** Christopher Gdanski, Director of Engineering.

**9.7 AWARD A CONTRACT TO LUCKINBILL, INC., ENID, OKLAHOMA, FOR THE 2014 SANITARY SEWER POINT REPAIR PROGRAM, PROJECT NO. S-1402A, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**

**BACKGROUND:** This project provides repair of defective sanitary sewer lines by performing point and cast in place repairs. Point repair locations have been identified utilizing camera inspection.

Three (3) bids were received:

Luckinbill, Inc.	\$ 258,881.00
Tri-Star Utilities, Inc.	\$ 300,929.20
Mathews Trenching Co., Inc.	\$ 464,800.00
Engineer's Estimate	\$ 322,653.60

Luckinbill, Inc. submitted the lowest, responsible bid for the amount of \$258,881.00

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Capital Improvement Fund.

**ATTACHMENTS:** Canvass of Bids.

**RECOMMENDATION:** Award a contract to Luckinbill, Inc. in the amount of \$258,881.00, and authorize the Mayor to execute all contract documents after review by the City Attorney.

**PRESENTER:** Jomara Ortiz, Project Engineer.

**9.8 APPROVAL OF CLAIMS IN THE AMOUNT OF \$1,230,493.49.**

**ATTACHMENTS:** List of claims.

**10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.**

**11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY REGULAR MEETING.**

**12. ENID MUNICIPAL AUTHORITY REGULAR MEETING.**

**12.1 APPROVE THE PURCHASE OF LAND IN THE CITY'S WELL FIELD IN THE AMOUNT OF \$375,000.00.**

**BACKGROUND:** This is a companion to Item 8.1.

**2013-2014 BUDGETED ITEM:** Yes.

**FUNDING SOURCE:** Enid Municipal Authority.

**ATTACHMENTS:** Location Map.

**RECOMMENDATION:** Approve purchase.

**PRESENTER:** Christopher Gdanski, Director of Engineering.

**12.2 APPROVAL OF CLAIMS IN THE AMOUNT OF \$77,938.91.**

**ATTACHMENTS:** List of claims.

**13. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.**

**14. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.**

**15. ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.**

**15.1 APPROVE A PROGRAM MANAGEMENT AGREEMENT WITH LODGEWELL DEVELOPMENT, LLC, A KANSAS LIMITED LIABILITY COMPANY.**

**BACKGROUND:** This is a companion to Item 8.3.

**2013-2014 BUDGETED ITEM:** Not applicable.

**FUNDING SOURCE:** General Fund.

**ATTACHMENTS:** Program Management Agreement.

**RECOMMENDATION:** Approve Agreement.

**PRESENTER:** Andrea L. Chism, City Attorney.

**15.2 APPROVE A CONTRACT WITH RETAIL ATTRACTIONS, LLC, TULSA, OKLAHOMA, TO RETAIN AND RECRUIT LOCAL RETAIL BUSINESS AND INCREASE ECONOMIC DEVELOPMENT IN THE CITY OF ENID IN ORDER TO PROTECT THE CITY'S REVENUE STREAM AND IMPROVE THE QUALITY OF LIFE FOR ALL RESIDENTS.**

**BACKGROUND:** Retail Attractions, LLC, has been instrumental in retaining businesses in the City of Enid, as well as recruiting new businesses to Enid, directly increasing sales tax and improving quality of life. Retail Attractions, LLC, has been an asset in promoting Enid as an opportunity for retailers. This contract will continue the representation the City has enjoyed for an additional two (2) years.

2013-2014 BUDGETED ITEM: Yes.

FUNDING SOURCE: General Fund.

ATTACHMENTS: Contract.

RECOMMENDATION: Approve Contract.

PRESENTER: Andrea L. Chism, City Attorney.

15.3 APPROVAL OF CLAIMS IN THE AMOUNT OF \$150,253.00.

ATTACHMENTS: List of claims.

16. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.
17. PUBLIC DISCUSSION.
18. ADJOURN.

MINUTES OF REGULAR MEETING OF  
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,  
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST, AND  
TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST  
HELD ON THE 1ST DAY OF APRIL 2014

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, met in regular meeting in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 6:30 P.M. on the 18th day of March 2014, pursuant to notice given by December 15, 2013 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 31st day of March 2014.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

ABSENT: None.

Staff present were City Manager Eric Benson, Assistant City Manager Joan Riley, City Attorney Andrea Chism, City Clerk Linda Parks, Director of Engineering Services Chris Gdanski, Chief Financial Officer Jerald Gilbert, Planning Administrator Chris Bauer, Police Chief Brian O'Rourke, Director of Marketing and Public Relations Steve Kime, Human Resources Director Sonya Key, Safety Director Billy McBride, Director of Aviation Dan Ohnesorge, and Ex-Officio Member Col. Darren James.

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Pastor Tom Carruthers from Willow View United Methodist Church gave the Invocation, and Mr. Rob Camp led the Flag Salute.

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Motion was made by Commissioner Janzen and seconded by Commissioner Timm to approve the minutes of the regular Commission meeting of March 18, 2014, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

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Mr. Gene Robertson presented a 1½ year old male Lhasa Apso, available for adoption at the Enid Animal Shelter.

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Proclamations were read and presented proclaiming the month of April 2014 as “Child Abuse Prevention Month,” and the week of April 6-12, 2014 as “National Crime Victims’ Rights Week.”

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Ballots were taken for an appointment to the Police Civil Service Commission. The successful applicant was Ms. April Danahy, said term to expire April 19, 2019.

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A hearing was held regarding the Five-Year Consolidated Plan, and to consider \$454,097.00 of proposed allocations from the Fiscal Year 2014 Community Development Block Grant (CDBG) funding cycle.

Ms. Stephanie Carr, CDBG Administrator, advised commissioners that the projected 2014 CDBG allocation from the Department of Housing and Urban Development was \$454,097.00. She stated that the CDBG Funding Committee had met on March 6, 2014, and had recommended funding per the attachment submitted with the Commission’s agenda.

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A hearing was held regarding a land use amendment for property described as two (2) unplatted tracts of land in the S.W./4 of Section 3-22-6, located at 3026 East Chestnut Avenue and 917 North 30th Street, from Medium Intensity Commercial Designation to High Intensity Industrial Designation, for a truck and trailer parking and maintenance yard.

Planning Administrator Chris Bauer advised commissioners that the land use amendment was consistent with the intent of the Enid Metropolitan Area Comprehensive Plan 2025. He stated that existing streets and water mains were adequate to support the proposed intensity; however, a septic system would be required on the site, as there was no sanitary sewer adjacent to the property and no plans to extend the sewer in the applicant's proposal. He went on to say that the Metropolitan Area Planning Commission, at its meeting on March 17, 2014, recommended approval of the land use amendment.

There being no further comments, the hearing concluded.

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A hearing was held regarding a request to rezone property described as two (2) unplatted tracts of land in the S.W./4 of Section 3-22-6, located at 3026 East Chestnut Avenue and 917 North 30th Street, from C-3 General Commercial District to I-2 Light Industrial District, for a truck and trailer parking and maintenance yard.

Commissioners were advised that the Metropolitan Area Planning Commission, at its meeting on March 17, 2014, recommended approval of the rezoning request.

There being no further comments, the hearing concluded.

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A hearing was held regarding a request to rezone a tract of land in the E./2 of Section 11-22-6, located at the northwest corner of Highway 412 and East 54th Street, from I-1 Planned Industrial Park District to I-2 Light Industrial District, for a FedEx terminal and service company site.

Mr. Bauer stated that the current land use was appropriate for the proposed zoning change, and that there were adequate water and sewer mains to accommodate the site. He advised commissioners that

the Metropolitan Area Planning Commission, at its meeting on March 17, 2014, had discussed whether or not the road system was adequate for the site, noting that the main concern was whether or not there was right-turn lane movement off of Highway 412 onto 54th Street. He assured commissioners that there was at this point in time. He went on to say that the Metropolitan Area Planning Commission recommended approval of the rezoning request.

Commissioner Vanhooser stated that he hoped the Comprehensive Plan would include a traffic study, adding that this was one area that should be addressed, in that there was a de-acceleration lane, but no acceleration lane onto Highway 412.

There being no further comments, the Hearing concluded.

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Motion was made by Commissioner Stuber and seconded by Commissioner Ezzell to approve a resolution modifying the Land Use Map of the Enid Metropolitan Area Comprehensive Plan 2025 from Medium Intensity Commercial Designation to High Intensity Industrial Designation, for property described as two (2) unplatted tracts of land, located at 3026 East Chestnut Avenue and 917 North 30th Street, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

(Copy Resolution)

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Motion was made by Commissioner Ezzell and seconded by Commissioner Stuber to adopt an ordinance rezoning property located at 3026 East Chestnut Avenue and 917 North 30th Street, from C-3 General Commercial District to I-2 Industrial Light District, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.



**ORDINANCE NO. 2014-08**

**AN ORDINANCE AMENDING TITLE 11 CHAPTER 2, SECTION 11-2-1 OF THE ENID MUNICIPAL CODE, 2003, BY CHANGING THE ZONING ON A CERTAIN PROPERTY AND DESCRIBING THE SAME, AMENDING THE ZONING MAP ACCORDINGLY.**

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Motion was made by Commissioner Stuber and seconded by Commissioner Ezzell to adopt an ordinance rezoning property described as a tract of land in the E./2 of Section 11-22-6, located at the northwest corner of Highway 412 and East 54th Street, from I-1 Planned Industrial Park District to I-2 Light Industrial District, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

**ORDINANCE NO. 2014-09**

**AN ORDINANCE AMENDING TITLE 11 CHAPTER 2, SECTION 11-2-1 OF THE ENID MUNICIPAL CODE, 2003, BY CHANGING THE ZONING ON A CERTAIN PROPERTY AND DESCRIBING THE SAME, AMENDING THE ZONING MAP ACCORDINGLY.**

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Motion was made by Commissioner Janzen and seconded by Commissioner Stuber to approve a resolution authorizing the City Attorney to levy a judgment of the Workers' Compensation Court of the State of Oklahoma, entered in favor of Jason T. Mitchell in the amount of \$32,300.00; approving an agreement acknowledging such judgment; and providing for the payment of such judgment in exchange for the City's promise to repay such judgment from collected tax levies, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

(Copy Resolution)

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Brief discussion was held regarding a 2014-2016 Collective Bargaining Agreement between the City of Enid and the American Federation of State, County, and Municipal Employees (AFSCME) Local #1136.

City Attorney Andrea Chism stated that this was the collective bargaining agreement that was negotiated between AFSCME and the City of Enid, following the union's election to get recognition in the City of Enid's Charter.

Ms. Chism stated that there were few changes from the articles currently found in the City's Personnel Manual, with the following exceptions: 1) Standby Pay will be paid at \$1.00 per hour, a \$0.25 increase from the current policy; and 2) Employees who are required to wear uniforms will be provided with two-hundred dollars (\$200.00) annually for the purchase of jeans and/or trousers, and a coat or insulated coveralls. In addition, the City will provide safety boots to those employees required to wear them. She advised commissioners that this was a two-year agreement, with a three and one-half percent (3.5%) cost of living increase each year.

Motion was made by Commissioner Ezzell and seconded by Commissioner Stuber to approve said agreement as presented, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: Commissioner Vanhooser.

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Discussion was held regarding an agreement with LodgeWell Management, LLC, for hotel occupancy guarantees to be provided by the City of Enid.

Ms. Chism advised commissioners that this agreement would provide Enid Hotel 1, LLC a room rate guarantee for the first seven (7) years of the hotel's existence. She noted changes in the draft originally sent commissioners, stating that the biggest change was that there would be no use of the rooms if, and when, the City had to pay up on the room guarantee. She explained that in exchange for the concession regarding the use of rooms, the City will pay a reduced program management fee in a contract

to be brought before the Commission at a later date. She stated that the Enid Economic Development Authority had been added to the agreement, noting that under constitutional law the City could only contract for one (1) year at a time, and stated that the calculation for the guarantee formula had also been corrected.

Motion was made by Commissioner Ezzell and seconded by Commissioner Stuber to approve said agreement.

Following further discussion, the vote was taken as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

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Discussion was held regarding a Hotel Ground Lease with Enid Hotel 1, LLC.

Ms. Chism explained that this agreement was substantially the same that commissioners had received with their agenda, with the exception of the following changes in Section 8.3 of the agreement entitled "Review and Approval of Preliminary Plans and Specifications:" 1) Language stating that "prior to the Effective Date," as discussed in Study Session prior to the regular meeting, was stricken; 2) Language was added prior to the Study Session that provided that "in the event the Landlord has reasonable objections to the preliminary plans and specifications, the Landlord shall provide written notice of such objections detailing the substantial non-conformance of the preliminary plans and specifications with the ordinances of Landlord and this Lease and its specific demands of modification to the plans and specifications." In no event would the Tenant be required to conform the plans and specifications to objections from the Landlord if they contradicted the Tenant's hotel franchise criteria; and 3) Language stating "has tentatively approved draft Plans and Specifications," was changed to "will have the opportunity to tentatively approve draft Plans and Specifications."

Motion was made by Commissioner Ezzell to approve the agreement with changes as noted.

Motion was seconded by Commissioner Wilson, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

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Discussion was held regarding an agreement with Lodgewell Management, LLC, for the management of the downtown parking garage.

Ms. Chism stated that this agreement would provide for the management of the parking garage and the retail space. She stated that the Enid Economic Development Authority had been added to the agreement, and that the fee structure for the management fee had been changed to provide for a monthly fee of \$2,000.00, up to a maximum of \$3,500.00, plus fifty percent (50%) of the operating surplus retained by the manager.

Ms. Chism stated that she had failed to provide commissioners information regarding the Hotel Ground Lease approved in Item 8.4. She stated that the lease and the development agreement included language that would allow the Commission to approve the design of the structure. She added that representatives from Lodgewell Management, LLC were in attendance to make a brief presentation regarding the project design, and if it was the desire of commissioners to revisit this item, a motion to do so would be appropriate at this time.

Motion was made by Commissioner Stuber and seconded by Commissioner Ezzell to revisit Item 8.4, and hear the presentation by Lodgewell Management, LLC.

Following further discussion, the vote was taken as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

\*\*\*\*\*

Mr. David Owen, Managing Member of LodgeWell, LLC, addressed the Commission regarding the renderings of the proposed hotel and parking garage. He introduced Partner Mr. Dave Mashburn, Mr. Jim Lohmeier, President of Hood Rich Architects, and Mr. Shannon Earls, President of Clark

Construction, contractor for the hotel. He stated that he was aware of the concerns voiced by commissioners regarding the façade of the hotel, and the use of what was commonly known as EIFS, or External Installation Finishing System.

Mr. Mashburn addressed the Commission, stating that prior suggestions made by commissioners had been implemented into the project. Those suggestions included preparing a rendering more specifically of the parking garage, carrying the façade, reminiscent of the Kress Building, down to the garage, and providing signage on the garage.

A presentation was then made by Mr. Lohmeier regarding the design of the proposed hotel, reminiscent of the Kress Building, the parking garage, use of EIFS in the project, and the layout of the hotel on the site.

Questions and concerns were voiced regarding the use of EIFS, and durability and lifespan of the product.

Mr. Earls responded, stating that from his personal experience, he had not been back to a project because of an EIFS issue since the early 1990's. He went on to say that proper application of the product was of extreme importance, and if applied correctly, EIFS was a good product.

Following further discussion, Mr. Owen asked that the Commission vote on the design so that the project could move forward. It was noted that an item would be placed on the next Commission meeting agenda for consideration.

\*\*\*\*\*

Discussion resumed on Item 8.5 to consider approving an agreement with Lodgewell Management, LLC, for the management of the downtown parking garage.

Motion was made by Commissioner Vanhooser to approve said agreement.

Motion was seconded by Commissioner Stuber.

Commissioner Janzen asked Ms. Chism to review the changes made in the agreement.

Ms. Chism explained that the Enid Economic Development Authority had been added to the agreement, and that the proposed fee structure had been changed to an alternate scale, so that if the parking garage and retail spaces generated \$20,000.00 or more per month, then for that respective month, the manager would be paid a \$3,500.00 flat fee, plus fifty percent (50%) of the operating surplus. If less than \$20,000.00 was made, then the fee would decrease on a scale to a minimum of \$2,000.00 per month, plus fifty percent (50%) of the operating surplus.

Following further discussion, motion was made by Commissioner Ezzell and seconded by Commissioner Stuber to approve the agreement. **(NOTE: For the record, the original motion and second made by commissioners Vanhooser and Stuber is the official motion and second.)**

The vote was then taken as follows:

AYE: Commissioners Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: Commissioner Janzen.

\*\*\*\*\*

Brief discussion was held regarding an Option Deed Escrow Agreement with Enid Hotel 1, LLC, and Guarantee Abstract Company and/or Humphrey Abstract Company, which would provide for the reversion of deed should Enid Hotel 1 fail to build and operate a hotel on the property to be sold, and hold the deed, easements, and other documents in escrow until the hotel was completed.

Ms. Chism noted one (1) change from the agreement originally provided to commissioners. She stated that the agreement had originally been named Option Deed Escrow Agreement. However, the deed being transferred was not an option deed; hence the wording "Option Deed" had been removed from the title, and the agreement had been renamed Escrow Agreement.

Motion was made by Commissioner Stuber to approve said agreement as amended.

Motion was seconded by Commissioner Ezzell, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

\*\*\*\*\*

Brief discussion was held regarding an Indemnity Agreement with Enid Hotel 1, LLC.

Ms. Chism explained that generally when properties were sold, no work would be done on the property, and no liens would be issued between the time of contracting and the actual transfer of the property. She advised commissioners that in this case, the building was removed, and under State law, because the demolition was completed less than 120 days ago, the title company was unable to issue Material and Mechanics Lien Coverage to Enid Hotel 1, LLC, which was required for closing. As a result, the Indemnity Agreement would place responsibility on the City, rather than Enid Hotel 1, if a lien was placed on the property based on the City's actions. She went on to say that she had just received notification that a leasehold commitment had been issued, and that the closing on the property could possibly be held the following day, on April 2, 2014.

Motion was made by Commissioner Ezell and seconded by Commissioner Stuber that said agreement be approved, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

\*\*\*\*\*

Motion was made by Commissioner Stuber and seconded by Commissioner Wilson to approve staff recommendations on the following Consent Items as listed, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

- (1) Conveyance of the following described easement to Oklahoma Gas & Electric Company in Block 4, South Side Addition, to facilitate establishment of an underground electrical feed to support the remodel effort at the Welcome Center located at 203 West Owen K. Garriott Road:

(Copy Description)

- (2) Acceptance of the following described Easement for Public Highway from Alan and Leah Seibel in Block 1, Willow West Subdivision, in conjunction with Project No. R-0303D, Willow Road Widening:

(Copy Description)

- (3) Approval of Amendment No. 1 to the Professional Services Agreement with Garver, LLC, for Projects No. W-0820A and W-0821A, Elevated Storage Tank Improvements, which extended inspection and construction management services for said projects to February 3, 2014, at an additional cost of \$12,000.00, for a total revised contract amount of \$361,500.00;
- (4) Approval of Change Order No. 1 with CB&I, Inc. for Project No. W-0821A, East Chestnut Elevated Water Storage Tank Construction, which will deduct \$4,121.26 from the contract for final quantities in place, for a total revised contract amount of \$2,367,378.74; and acceptance of said project as completed by the contractor;
- (5) Acceptance of Permit from the Oklahoma Department of Environmental Quality for Project No. W-1107A, Water Plant No. 1 Treatment Process Renovations;
- (6) Approval of correction of contract award to Earth Smart Construction, Inc. for Project No. F-0406F, Garland North Detention Facility, and authorize the Mayor to execute all contract documents after review by the City Attorney. It was noted that this project was awarded to Earth Smart Construction, Inc. on March 4, 2014 for the Base Bid and Alternate No. 2 in the amount of \$310,190.00. Upon closer review of Earth Smart's bid proposal for mobilization, it was found to be incorrectly read as \$9,000.00, rather than \$19,000.00 as actually bid. Earth Smart Construction, Inc. remains the lowest, responsible bidder for the project, and this item will correct the amount of award for the project for the Base Bid and Alternate No. 2 from \$310,190.00 to \$320,190.00;

and

- (7) Allowance of the following claims for payment as listed:

(List Claims)

\*\*\*\*\*

Mayor Shewey recessed the meeting to convene as the Enid Municipal Authority.



- TRUSTEES OF THE ENID MUNICIPAL AUTHORITY -

PRESENT: Trustees Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser, Chairman Shewey, Trust Manager Eric Benson, Trust Attorney Andrea Chism, and Secretary Linda Parks.

ABSENT: None.

\*\*\*\*\*

Discussion was held regarding an Agreement for Professional Services from The Stover Group, Stillwater, Oklahoma, to consult and support daily operations at the Wastewater Reclamation Facility.

Deputy Director of Public Works Rob Camp spoke regarding the agreement. He advised trustees that in February 2014, The Stover Group was engaged to temporarily support plant operations until formal proposals were received to outsource the management and maintenance of the Wastewater Reclamation Facility. He stated that the agreement would ensure continued management of the plant at a cost not to exceed \$50,000.00 per month, until outsourcing was approved and a contract considered by trustees in May 2014.

Motion was made by Trustee Ezzell and seconded by Trustee Stuber to approve said agreement as presented, and the vote was as follows:

AYE: Trustees Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

\*\*\*\*\*

Motion was made by Trustee Stuber and seconded by Trustee Timm to approve an Acknowledgment of Judgment and Agreement for Payment of Judgment in the Workers' Compensation case of Jason T. Mitchell, and the vote was follows:

AYE: Trustees Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

\*\*\*\*\*

Motion was made by Trustee Ezzell and seconded by Trustee Timm to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

(List Claims)

\*\*\*\*\*

Chairman Shewey adjourned the meeting to convene as the Enid Economic Development Authority.

-TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY-

PRESENT: Trustees Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser, Chairman Shewey, General Manager Eric Benson, Trust Attorney Andrea Chism, and Secretary Linda Parks.

ABSENT: None.

\*\*\*\*\*

Motion was made by Trustee Stuber and seconded by Trustee Ezzell to approve an agreement with Lodgewell Management, LLC, for hotel occupancy guarantees to be provided by the City of Enid, and the vote was as follows:

AYE: Trustees Janzen, Stuber, Ezzell, Wilson, Vanhooser and Chairman Shewey.

NAY: Trustee Timm.

\*\*\*\*\*

Motion was made by Trustee Ezzell and seconded by Trustee Stuber to approve an agreement with Lodgewell Management, LLC, for the management of the downtown parking garage, and the vote was as follows:

AYE: Trustees Stuber, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: Trustee Janzen.

\*\*\*\*\*

Motion was made by Trustee Stuber and seconded by Trustee Timm to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

(List Claims)

\*\*\*\*\*

Chairman Shewey adjourned the meeting to reconvene as the Enid City Commission.

- MAYOR AND BOARD OF COMMISSIONERS-

Motion was made by Commissioner Stuber and seconded by Commissioner Timm to convene into Executive Session to discuss economic development, pursuant to 25 Okla. Stat. Section 307(C)(10), to discuss “matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction,” because public disclosure would violate the confidentiality of the business(s) involved, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting convened into Executive Session at 8:12 P.M.

\*\*\*\*\*

In Executive Session the Commission discussed economic development.

\*\*\*\*\*

Motion was made by Commissioner Stuber and seconded by Commissioner Ezzell to reconvene into regular session, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting reconvened into regular session at 9:08 P.M.

\*\*\*\*\*

There being no further business to come before the Board at this time, motion was made by Commissioner Stuber and seconded by Commissioner Ezzell that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting adjourned at 9:09 P.M.

MINUTES OF SPECIAL MEETING OF  
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,  
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST, AND  
TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST  
HELD ON THE 3RD DAY OF APRIL 2014

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, met in special meeting in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 12:00 P.M. on the 3rd day of April 2014, pursuant to notice given forty-eight (48) hours in advance to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 12:00 P.M. on the 2nd day of April 2014.

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Stuber, Ezzell, Wilson and Mayor Shewey.

ABSENT: Commissioners Timm and Vanhooser.

Staff present were Assistant City Manager Joan Riley, City Clerk Linda Parks, Director of Engineering Services Chris Gdanski, and Planning Administrator Chris Bauer.

\*\*\*\*\*

Interviews were conducted with consulting firms to prepare a Comprehensive Plan and Transportation Plan for the City of Enid.

Planning Administrator Chris Bauer addressed the Commission, stating that the purpose of the plan was to identify issues, opportunities, needs, and organize public policy to address those issues in a manner that made the best and most appropriate use of City resources. He added that the plan would describe a desired future for the community over the next 20 years, and establish goals to move toward that future.

Mr. Bauer noted that requests for proposals had been solicited for the project, with eight (8) responses received. He advised commissioners that based on qualifications, understanding of project goals, proposed schedule, quality of proposal and samples, and responsiveness to the submission requirements, the following firms had been selected for interviews: 1) Guernsey, Oklahoma City, Oklahoma, partnering with BNIM, Kansas City, Missouri; 2) MIG, Boulder, Colorado; and 3) RDG Planning & Design, Omaha, Nebraska.

Representatives from each firm made individual presentations regarding their teams' philosophies, key components to the process, and approach in preparing and implementing the plan, and answered questions and concerns voiced by the Commission.

It was noted that Commissioner Vanhooser arrived at 12:16 P.M. and sat in for the remainder of the proceedings. It was further noted that Mayor Shewey left the meeting at 2:00 P.M.

\*\*\*\*\*

There being no further business to come before the Board at this time, motion was made by Commissioner Stuber and seconded by Commissioner Vanhooser that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Stuber, Wilson, Vanhooser and Mayor Pro-Tem Ezzell.

NAY: None.

The meeting adjourned at 3:28 P.M.

**BOARDS AND COMMISSIONS  
APRIL 15, 2014**

**BALLOT  
FIRE CIVIL SERVICE COMMISSION**

---

**PAMELA BALLARD**

(Currently serves on the Enid Public  
Transportation Authority – Has also  
applied for the Community  
Development Funding Commission)

**LARRY SCHAFNITT**

**JASON SKAGGS**

**Vote for one (1) to fill vacancy.**

**Initial** \_\_\_\_\_

CITY OF ENID  
ADVISORY COMMISSION APPLICATION FORM

FIRE CIVIL SERVICE COMMISSION

NAME Pamela Ballard

HOME ADDRESS 1305 W. Thompson Ave., Enid, OK 73703

MAILING ADDRESS 1305 W. Thompson Ave., Enid, OK 73703

HOME PHONE mobile: 918-914-9039 BUSINESS PHONE 580-237-0821

DRIVER'S LICENSE # A081502401 COMMISSION WARD 2

HAVE YOU EVER BEEN CONVICTED OF A CRIME (OTHER THAN TRAFFIC OFFENSES)?  
IF SO, WHAT, WHEN, AND WHERE? No

ARE YOU CURRENTLY UNDER A SUSPENSION OR DEFERRED SENTENCE (OTHER  
THAN TRAFFIC OFFENSES)? IF SO, WHAT, WHEN, AND WHERE? No

CIVIL, PROFESSIONAL & COMMUNITY ACTIVITIES Two-term chair & current Commissioner  
of Okla. Community Service Commission; Metropolitan Area Human Service Comm.,  
Chair, Education sub-committee; member Enid Rotary Club, Emmanuel  
Baptist Church, Enid; Board member Cherokee Strip Community Foundation.  
\* See resume for add'l information.

OTHER COMMENTS I have worked closely with Chief Jackson  
and Fire Marshall Kenneth Helms for the past year on numerous community  
service issues, and believe I have developed an understanding of their  
departmental goals & objectives. My graduate degree is in Human Relations with  
a specialization in Organizational Studies (Mgmt./personnel) I trust this would be a  
valuable resource and I would be honored to serve.

REFERENCES

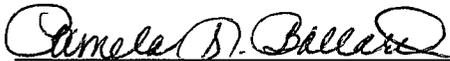
Aaron Brownlee 580-237-0060 Dr. Jerry Blankenship 580-233-3248



**AUTHORIZATION FOR BACKGROUND INFORMATION**

I authorize the City of Enid and its agents to investigate me and to request and receive any information concerning me, including, but not limited to, a criminal history. I further release, discharge and hold harmless the City of Enid, its agents, its employees, officers and representatives of any kind, from any and all claims, liability, damages and responsibility of whatever kind or nature arising out of, or in connection with, any act or omission and any such investigation, or compliance with this authorization and request to release information or any attempt to comply with it. This paragraph applies to any negligence, comparative negligence, sole negligence, concurrent negligence, error, or omission. I have voluntarily signed this release to assist in the evaluation of my qualifications for appointment to the Fire Civil Service Commission.

I agree that if any investigation at any time reveals that I have provided false information to, or amended information from the City of Enid, then the City may take action to remove me from the Fire Civil Service Commission, without liability.

  
SIGNATURE

04/07/2014  
DATE

Return application to:      City Clerk  
401 W. Owen K. Garriott Road      or:      PO Box 1768  
Enid, OK 73701      Enid, OK 73702  
[lparks@enid.org](mailto:lparks@enid.org)  
FAX: 580-242-7760

**Pamela Ballard**  
**Executive Director, United Way of Enid & NW Oklahoma**  
**Bio**

**Education:**

- Master's Degree in Human Relations, Summa Cum Laude, University of Oklahoma, 2012
- Bachelor Arts Administrative Leadership, Magna Cum Laude, University of Oklahoma, 2010
- 2010 Recipient of the College of Liberal Studies' University of Oklahoma Outstanding Senior Award
- 2006 Graduate of the Walton Leadership Institute in Bentonville, AR
- Honors Graduate, Oklahoma School of Banking Consumer Lending School, 2001; Served on Board of Regents for 2002 school.
- Executive Leadership Program, Bartlesville Chamber of Commerce, 2003/2004
- Honors Graduate with Distinguished Honors, Leadership Ardmore, 2002
- Graduate of Leadership Creek County, 1996

**Employment:**

- Executive Director, United Way of Enid and Northwest Oklahoma
- Past Executive Director of Heart of Oklahoma Council, Camp Fire USA

**Interests:**

- Board Member of Cherokee Strip Community Foundation
- Board Member of Enid Metropolitan Area Human Service Commission
- 1995-Present, Oklahoma Community Service Commission. Two-term chair of Commission; service to the commission is through gubernatorial appointment. Appointed by both Governors Frank Keating and Brad Henry; currently serving under Governor Mary Fallin.
- Two-term National Board member and Executive Committee member of America's Service Commissions. Conducted regional trainings for State Commissions for the Corporation for National and Community Service
- 2008- Invited to White House Ceremony by President George W. Bush in recognition of Volunteerism
- Past Member of the Oklahoma Kids Community Team
- Former Board member of the Downtown Oklahoma City, Ardmore, and Sapulpa Kiwanis Clubs. Received Outstanding Committee Chair Award from Sapulpa and Ardmore Clubs.
- Former Board member and Volunteer for Junior Achievement, Oklahoma City
- 2006 American Heart Walk Chair for Washington and Osage Counties and former Volunteer of the Year for the American Heart Association in Creek County
- Certified Sexual Assault Victim's Advocate and former Board Member with Family Crisis and Counseling Center
- 2002-03 Drive Chair and Vice-President of United Way of South Central Oklahoma
- Former Board member for YWCA and Family Shelter of Southern Oklahoma
- 2000 Recipient of "True Friend of Main Street" Award from Ardmore Main Street Program

**Personal:**

- Three children: Daughter Missy resides in Oklahoma City with my three grandchildren: Cloe', age 7 and 5-year old twins, Jackson and Julianna. Twins of my own: Megan, graduated with her MSW from OU in 2010 and is a licensed therapist and lives in Denver, CO; Michael and his wife live in Springfield, MO—where my daughter-in-law, Aubrey, a graduate of the OU school of nursing, is pursuing her nurse anesthetist degree.

# Pamela Ballard

1305 W. Thompson Avenue  
Enid, OK 73703  
Phone: 918.914.9039

## Profile Summary

Proven professional with exemplary work ethic and organizational expertise. Knowledgeable in non-profit organization, financial management, business administration, and personnel matters. Experienced in business development strategies, program development and known for exceptional customer service.

## Experience

Jan. 2013 – Present                      United Way of Enid & NW Oklahoma                      Enid, OK  
**Executive Director**

- Responsible for fiscal oversight and direction of organization including, but not limited to: all fundraising initiatives; coordination of annual campaign; volunteer recruitment; partner agency relationships; donor relations; community impact initiatives; human resource and personnel duties; public and community relations; marketing and press releases; organizational spokesperson; staff and Board communications and relations.

Aug. 2010 – Nov. 2012                      Camp Fire USA Heart of Oklahoma Council                      Oklahoma City, OK  
**Executive Director**

- Responsible for daily management of organization including, but not limited to: all fundraising initiatives—special events, donor relations, and grant writing; project development, coordination, and implementation as it relates to youth, family, and community initiatives; human resource and personnel duties; public relations and marketing; staff and Board communications and relations.

May 2009 – Sept. 2010                      North Church, Inc.                      Oklahoma City, OK  
**Financial Administrator**

- Responsible for verification of all deposits; accounts payable; payroll; payroll taxes and reporting; all account reconciliations; and preparations for annual compilation/audit. Annual budget: \$1million +.

Aug. 2008 – March 2010                      SpiritBank                      Oklahoma City, OK  
**Assistant Vice-President/Relationship Manager, Public Sector Advisory Services**

- Individually responsible for bringing in more than \$60 million in new deposit dollars in 2009 through cold-calling Business Development efforts in the Public Sector Division.

Oct. 2006 – June 2008                      Arvest Bank (formerly M & I Bank)                      Tulsa, OK  
**Assistant Vice-President/Branch Manager**

- Branch Exceeded Direct and Referral Goals for 1<sup>st</sup> Quarter 2008
- Responsible for smooth assimilation of M & I and Arvest branches, associates, and customers throughout acquisition process.
- For May, 2006, Branch achieved the highest net contribution in the Central States Region
- Branch was the only branch in the Central States region to exceed net contribution three consecutive months

June 2003-Sept. 2006                      Arvest Bank                      Bartlesville, OK  
**Assistant Vice-President/Branch Manager & Consumer Loan Officer**

- Branch was named “Team of the Quarter” for the first two quarters of 2006 for surpassing all pre-determined goals set forth by management
- Certified Bank Group Trainer for Customer Focused Banking Program
- Received 2004 Bank Group Co-Volunteer of the Year Award
- Coordinated Bank Group’s 2004 & 2005 United Way Campaigns; breaking records for both giving and participation
- Graduate of the Walton Leadership Institute in Bentonville, AR

Aug. 2000-June 2003      First Bank & Trust Company      Ardmore, OK

**Branch Manager and Mortgage Loan Officer**

- Coordination of community involvement activities
- Increased Branch traffic by 140% over 18-month period
- Individual loan fee income exceeded \$52,000 for 2001 (Consumer & Real Estate Loans)
- Started bank-at-school program at two local elementary schools
- Coordination of community involvement activities

1997-July 2000      First United Bank      Sapulpa, OK

**Director of Public Relations & Business Development**

- Met with small business and commercial clients for business development purposes
- Implemented and coordinated all bank related public relations events, including service to thirteen local non-profit boards and organizations
- Coordinated all internal and external communications

1992-July 1997      Sapulpa Arts      Sapulpa, OK

**Executive Director**

- Daily management of non-profit organization which included: project development, coordination, and implementation relating to arts and humanities programs in the community and the public schools; public relations and marketing of organization; grant writing; and all administrative duties
- Organization experienced 200% growth in budget during this period, which was reflected in programming.

**Education**

- Master's degree in Human Relations, University of Oklahoma, specializing in Organizational Studies
- Bachelor Arts Administrative Leadership, University of Oklahoma
- Associates Degree Business Administration, Tulsa Community College
- Certificate in Teaching Children with Autism from Center for Early Childhood Professional Development, University of Oklahoma
- Honors Graduate; Oklahoma School of Banking Consumer Lending School, 2001. Served on Board of Regents for 2002 school.
- Participant 2003/2004 Executive Leadership Program; Bartlesville Chamber of Commerce
- Honors Graduate with Distinguished Honors; Leadership Ardmore, 2002
- Graduate of Leadership Creek County, 1996

**Interests**

- 1996 – Present, Oklahoma Community Service Commission. Two-term Chair of Commission; service to the commission is through gubernatorial appointment. Appointed and reappointed by both Governor Frank Keating and Governor Brad Henry.
- 1998-2005 – Travelled nationally training state commissioners for the Corporation for National and Community Service through a collaboration with America's Service Commissioners
- 2002 – Elected to National Board of America's Service Commissions. Served two terms as Secretary of the Board. Conducted national trainings for state commissioners for the Corporation of National and Community Service.
- Recipient of the College of Liberal Studies University of Oklahoma Outstanding Senior Award
- Board member for Downtown Oklahoma City Kiwanis Club
- Member Oklahoma Kids Community Team
- Former board member and volunteer for Junior Achievement of Oklahoma City
- 2008 – Invited to White House Ceremony by President George W. Bush in recognition of Volunteerism
- Former CEO (Volunteer Corporate Fundraiser) for Bartlesville Area United Way.
- 2006 American Heart Walk Chair for Washington and Osage Counties.
- Former Sexual Assault Victim's Advocate and Board Member with Family Crisis and Counseling Center
- Former Volunteer staff person with Green Country Free Medical Clinic
- 2002 Drive Chair for United Way of South Central Oklahoma.
- 2003 incoming President United Way of South Central Oklahoma
- Former Board member YWCA of Southern Oklahoma
- Former Board member of Family Shelter of Southern Oklahoma
- 2000 Recipient of "True Friend of Main Street" Award from Ardmore Main Street Program

**CITY OF ENID  
ADVISORY COMMISSION APPLICATION FORM**

**FIRE CIVIL SERVICE COMMISSION**

NAME Larry Schafnitt

HOME ADDRESS 217 N. Eisenhower

MAILING ADDRESS 217 N. Eisenhower, Enid, Ok. 73703

HOME PHONE 237-4865 BUSINESS PHONE 747-1585

DRIVER'S LICENSE # V082338242 COMMISSION WARD 1

HAVE YOU EVER BEEN CONVICTED OF A CRIME (OTHER THAN TRAFFIC OFFENSES)?

IF SO, WHAT, WHEN, AND WHERE? no

ARE YOU CURRENTLY UNDER A SUSPENSION OR DEFERRED SENTENCE (OTHER THAN TRAFFIC OFFENSES)? IF SO, WHAT, WHEN, AND WHERE? No

CIVIL, PROFESSIONAL & COMMUNITY ACTIVITIES I have volunteered for Christmas in April, SafeKid's Child Car seat Program. I helped with the building of Discovery Play Park at Leonard's. I have voluteer for the American Heart Assn and collect for MDA For over thirty years.

OTHER COMMENTS Boards and Commission I've served on: ViceChairman of Local Fire Pension Board, President of the Enid Firefighter Assn., President of the Fire Service Instructors of Oklahoma, Chairman of the Enid Fire Civil Service Commission and Chairman of the Oklahoma AHA ECC Board.

**REFERENCES**

Bill Stittsworth

Eric Benson

YBS 6/24/0  
YBS 4-3-14

**AUTHORIZATION FOR BACKGROUND INFORMATION**

I authorize the City of Enid and its agents to investigate me and to request and receive any information concerning me, including, but not limited to, a criminal history. I further release, discharge and hold harmless the City of Enid, its agents, its employees, officers and representatives of any kind, from any and all claims, liability, damages and responsibility of whatever kind or nature arising out of, or in connection with, any act or omission and any such investigation, or compliance with this authorization and request to release information or any attempt to comply with it. This paragraph applies to any negligence, comparative negligence, sole negligence, concurrent negligence, error, or omission. I have voluntarily signed this release to assist in the evaluation of my qualifications for appointment to the Fire Civil Service Commission.

I agree that if any investigation at any time reveals that I have provided false information to, or amended information from the City of Enid, then the City may take action to remove me from the Fire Civil Service Commission, without liability.

  
\_\_\_\_\_  
SIGNATURE

3-29-12  
DATE

Return application to: City Clerk  
401 W. Owen K. Garriott Road or: PO Box 1768  
Enid, OK 73701 Enid, OK 73702  
[lparks@enid.org](mailto:lparks@enid.org)  
FAX: 580-242-7760

**LARRY DWAYNE SCHAFNITT**  
**217 N. EISENHOWER**  
**ENID, OK. 73703**  
**(580) 237-4865 [lschafnitt@sbcglobal.net](mailto:lschafnitt@sbcglobal.net)**

## **PROFESSIONAL PROFILE**

I am an enthusiastic and dedicated professional with extensive experience across many areas. An exceptional leader who is able to develop and motivate others to achieve targets, I demonstrate a strong ability to manage projects from conception through to successful completion. A proactive individual with a logical approach to challenges.

## **WMD COURSES INSTRUCTOR (CDP)**

TERT  
LEPM  
LERA  
IC-Hot  
WMD for Emergency Medical Service  
Responder 8  
SAAT  
Hot Lanes Training  
NIMS 100, 200, 300, 400, 700, 800  
L449 (NIMS Instructor course)  
OSHA General Industry Safety & Health

## **SUPERVISORY EXPERIENCE**

As Rural Fire Defense Coordinator I was responsible to seventy Fire Departments in eight counties. I was charged with distributing Government surplus equipment, State allocated equipment & fund and Federal grant money, to these departments to create and maintain the most efficient Fire protection.

I retired from the Enid Fire Department as a Captain with twenty and a half years of service, over fifteen, of which, were in the officer's grade. My duties as an officer included supervising crews at emergency scenes, training evolution, work details around the fire station, schedule daily work rosters, and any other administrative task assigned by the Fire Chief. During this time I serviced as Incident Commander on many Type 5 and 4 incidents and on the General staff of several type 3 incidents, House fires with multi-agency response, apartment building complexes fires with multi-agency response, Lumbar yards with multi-agency and multi-jurisdictional response, grass fires with multi-counties response, Church fire with multi-agency and multi-jurisdictional response and multi-vehicle traffic accidents involving wild land fires multi-agency response. I also served as an Adjunct Faculty for Oklahoma State University Fire Service Training.

After retiring, I was a Loss Control Consultant for Arthur Gallagher Risk Management Group. I also conducted several Community Emergency Response Team (CERT) training courses around the state of Oklahoma for the State Health Department, Emergency Management Division. I then began working as a Consultant with L3-Titan teach WMD & NIMS course around the United States and at the Center when their contract ended I signed up to be a contractor for SAIC.

I have served on several boards and commissions; Vice Chairman of the Local Fire Pension Board, President of the Enid Firefighter Association, and President of the Fire Service Instructor of Oklahoma and have served as Oklahoma's ECC Chairman for the American Heart Association and the Fire Commission Chairman for the Enid Fire Civil Service Commission.

### **CAREER HISTORY**

Rural Fire Coordinator	2006-2008
Consultant with L-Titan	2003- 2008
Consultant with SAIC	2008-Present
Loss Control Consultant For Arthur Gallagher	2004-2006
Adjunct Faculty for Oklahoma State University	
Fire Service Training	1988- Present
EMS Instructor	1986- Present
Enid Fire Department	1976-2003

### **INSTRUCTOR CREDENTIAL (OSU/FST)**

Level II Instructor  
Emergency Medical Technician Instructor  
CPR BLS Regional Faculty & AED Instructor  
Live Firefighting Instructor  
Wild Land Firefighting Instructor  
Live Firefighting Coordinator  
Haz-Mat Operation Level Instructor  
National Incident Management System Instructor



## **LEADERSHIP COURSE**

Leadership I: Strategies for the Company Success  
Leadership II: Strategies for Personal Success  
Leadership III: Strategies for the Supervisory Success  
Strategies and Tactics for the Single Company Response  
Strategies and Tactics for Multi-Company Response  
Incident Command & Incident Management System  
Hazard Material Incident Analysis  
Ethics in Municipal Government  
Leadership for the Fire Officer  
NFA Initial Company Tactical Operations  
Fire Protection Publication's Leadership

## **OTHER RELATED COURSE**

Live Agent Training  
WMD for Haz-Mat Technician Training  
EMS First Responder  
Emergency Medical Technician  
CPR-First Aid & AED Training  
Basic Firefighting Academy  
LPG Schools  
Blow-Out Prevention Courses  
Burlington Northern Rail Incident course  
Vehicle/ Machinery Extrication courses  
Rope Rescue  
High Angle Rescue  
Radiation Monitor course  
Haz-Mat First Responder course  
Incident Command courses  
Fire Cause & Determination Investigation II  
Community Emergency Response Team Instructor

## **PERSONAL INFORMATION**

I'm 55 years old, married to my wife Sandy for 28 years. We have three grown children and 6 grandchildren. I graduated from Watonga High School and attended classes at Phillips University before joining the Enid Fire Department.

### **Volunteer Work**

I have volunteered for Christmas in April, Safe Kids Child Car Seat Program, the building of Discovery Play Park at Leonardo's, the Jerry Lewis MDA drive for 26 years and the American Heart Assn. for over 30 years. I have also help out at many Volunteer Fire Dept. fundraisers.

CITY OF ENID  
ADVISORY COMMISSION APPLICATION FORM

FIRE CIVIL SERVICE COMMISSION

NAME Jason Skaggs  
HOME ADDRESS 2317 Single Tree Ln. Enid, OK 73703  
MAILING ADDRESS \_\_\_\_\_  
HOME PHONE 580-542-5219 BUSINESS PHONE 580-548-3040  
DRIVER'S LICENSE # K082175632 COMMISSION WARD #6

HAVE YOU EVER BEEN CONVICTED OF A CRIME (OTHER THAN TRAFFIC OFFENSES)?  
IF SO, WHAT, WHEN, AND WHERE? NO

ARE YOU CURRENTLY UNDER A SUSPENSION OR DEFERRED SENTENCE (OTHER  
THAN TRAFFIC OFFENSES)? IF SO, WHAT, WHEN, AND WHERE? NO

CIVIL, PROFESSIONAL & COMMUNITY ACTIVITIES Rural Leadership  
Garfield County Class III, Hunter Vol. Fire Dept., Hillsdale  
Carrier Vol Fire Dept., NRCS Partnership Award - Standing in the Gap.

OTHER COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REFERENCES Rodney Timm Jerry Whitney



**CITY OF ENID  
ADVISORY COMMISSION APPLICATION FORM  
FIRE CIVIL SERVICE COMMISSION**

NAME CORBIN BAKER  
HOME ADDRESS 307 N. CIMARRON ENID 73703  
MAILING ADDRESS (SAME)  
HOME PHONE 580-237-0675 BUSINESS PHONE 580-234-0541  
DRIVER'S LICENSE # S082541406 COMMISSION WARD 1

HAVE YOU EVER BEEN CONVICTED OF A CRIME (OTHER THAN TRAFFIC OFFENSES)?  
IF SO, WHAT, WHEN, AND WHERE? NO

ARE YOU CURRENTLY UNDER A SUSPENSION OR DEFERRED SENTENCE (OTHER  
THAN TRAFFIC OFFENSES)? IF SO, WHAT, WHEN, AND WHERE? NO

CIVIL, PROFESSIONAL & COMMUNITY ACTIVITIES  
FIRE SERVICE INSTRUCTORS of OKLAHOMA,  
ENID HABITAT FOR HUMANITY  
OSU FIRE SERVICE TESTING

OTHER COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REFERENCES  
FIRE CHIEF JOE JACKSON      FIRE MARSHAL KEN HELMS



**BOARDS AND COMMISSIONS  
APRIL 15, 2014**

**BALLOT  
LIBRARY BOARD**

---

**KRISTINA DONALDSON**

**MARY HARTWICK**

**EDWARD (SAM) JUSTICE**

**Vote for two (2) to fill vacancies.**

**Initial** \_\_\_\_\_

4/11/11 yes  
4-3-14 yes

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Kristina Donaldson

HOME ADDRESS 1512 Indian Dr, Enid, OK 73703

MAILING ADDRESS same

HOME PHONE 580-237-6584 BUSINESS PHONE 580-233-1442

COMMISSION WARD 2

ADVISORY COMMISSION PREFERENCE(S):

Library Board

RESIDENCE HISTORY: Resident of City of Enid since 2002.

EDUCATIONAL BACKGROUND: Bachelor's in Business Administration from Oklahoma State University in 1998

WORK HISTORY: Employed at Messer-Bowers Company since 2003

CIVIC, COMMUNITY ACTIVITIES: Member of Christian Church of the Covenant  
Active in IWOE-Insurance Professionals  
Member Greater Enid Young Professionals

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: \_\_\_\_\_  
I have completed an unfinished term of a previous member. I would like to  
serve a full term.



REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): \_\_\_\_\_

I have enjoyed my year plus on the Library Board and look forward to  
serving a complete term.

REFERENCES:

Michelle Mears, Library Director \_\_\_\_\_

OTHER COMMENTS: \_\_\_\_\_

RESUME ATTACHED: (YES) \_\_\_\_\_ (NO) X \_\_\_\_\_

Kristina Donaldson  
SIGNATURE

2-24-11  
DATE

Return application to: City Clerk  
401 W. Owen K. Garriott Road or: PO Box 1768  
Enid, OK 73701 Enid, OK 73702  
[lparks@enid.org](mailto:lparks@enid.org)  
FAX: 580-242-7760

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME MARY HARTWICK

HOME ADDRESS 4810 Spring Ridge #224

MAILING ADDRESS \_\_\_\_\_

HOME PHONE Mail BUSINESS PHONE —

COMMISSION WARD \_\_\_\_\_

ADVISORY COMMISSION PREFERENCE(S):

Library board TRANSPORTATION

RESIDENCE HISTORY: 2 years in Enid

frequent user of both

EDUCATIONAL BACKGROUND: High school - complete

WORK HISTORY: NURSING HOMES

SCHOOL JANITORIAL

CIVIC, COMMUNITY ACTIVITIES: church

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DATE 2/10/09 - 9:09am

Linda Parks

CITY CLERK  
voj fc

LEFT MESSAGE  
YES -- 3-28-14

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): \_\_\_\_\_

*As a customer of both - the board  
would be closer to some problems  
and good service*

REFERENCES:

\_\_\_\_\_  
\_\_\_\_\_

OTHER COMMENTS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESUME ATTACHED: (YES) \_\_\_\_\_ (NO) \_\_\_\_\_

*Mary Hartwick*  
SIGNATURE

*02-10-09*  
DATE

Return application to: City Clerk  
401 W. Owen K. Garriott Road or: PO Box 1768  
Enid, OK 73701 Enid, OK 73702  
FAX: 580-242-7760

4.3.13 YES

1:02 PM 2-10-07  
Linda Parks  
CITY CLERK by UB

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

2-4-10 YES  
4/7/11 YES  
3/30/12 LM  
9/6/12 YES

NAME Edward E. "Sam" Justice  
HOME ADDRESS 2722 Tucca Dr  
MAILING ADDRESS Enid, OK 73701  
HOME PHONE 242-6643 BUSINESS PHONE 242-6643  
COMMISSION WARD \_\_\_\_\_

ADVISORY COMMISSION PREFERENCE(S):

Vance Development Authority  
Library Board

RESIDENCE HISTORY: INDIANA - 1946-1971; Vance  
AFB - '71-75; Ft Hood TX - 76-78; Enid  
1978-1987; Chat Springs OK - 1987-1995; ILLINOIS  
1995-2002; ENID since 2002

EDUCATIONAL BACKGROUND: HS Grad - Jefferson  
TWP HS (INDIANA) Phillips D Grad (1985)  
Phillips Theological Seminary - 1990

WORK HISTORY: Program Director Boys' Club (1965-1969)  
Factory; Air Force (Vance) Army (TX) Manager  
(Mar Hall); Crestersville; Boys Group Home, Activity  
Director - Highland Park Manor; Clergy - 1985 - Present

CIVIC, COMMUNITY ACTIVITIES: Fire Fighter (Vdh - Chat Springs)  
American Legion; DAV (Chaplain) ENID Chapter  
PLB

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE:

NONE

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S):

VANCE Development Authority - Military Experi.  
I want to continue support for ENID - ENCL  
VANCE PARTNERSHIP. LIBRARY - WITH MASTOR'S  
AWARE OF IMPORTANCE OF LIBRARY

-233-1214

REFERENCES:

Rev John Melemore Butch Phillips - 237-0071  
D. Charlie OHS - 233-8743 Brian Meyer 234-4880  
OGIe

OTHER COMMENTS:

I want to give something back  
to the people of this community that  
have given so much to me

RESUME ATTACHED: (YES) ✓ (NO) \_\_\_\_\_

Edward L. Smith  
SIGNATURE

Feb 10, 2009  
DATE

Return application to: City Clerk  
401 W. Owen K. Garriott Road or: PO Box 1768  
Enid, OK 73701 Enid, OK 73702  
FAX: 580-242-7760

# EDWARD E. "SAM" JUSTICE

2723 Yucca Drive  
Phone: (580) 242-6643  
E-mail: edgareycedoc@yahoo.com

## Objectives

Secure chaplaincy position within a medical setting, providing assistance to people experiencing grief or trauma.

## Education

**B.S in Public Relations, Phillips University** (April 30, 1985)

M.Div. from Phillips Graduate Seminary (April 25, 1990)

PhD. in Theological Studies from Thornewood University (June 2001)

- ▶ While in a student pastorate, led a building program in a rural parish. Magna Cum Laude in MDiv. Program.
- ▶ Published both periodical and book material in conjunction with fellow pastors and lay people.

## Experience

Pastor (November 1987 – January 1995)

(First Christian Church, Cleo Springs, OK.) Responsible for all worship services, spiritual and emotional well-being for people of the community as needed, coordinate and lead social context of the faith community, and provide guidance for building program.

Pastor (January 1995 – June 1998)

(Christian Church of Illiopolis, IL) Responsible for all worship services, create and craft newsletter, provide spiritual and emotional resources to members of the community as needed, lead social context of the faith community, and provide guidance for building program.

Pastor (June 1998 - November 2001) Responsible for all worship services, provide spiritual and emotional resources to members of the community as needed, and lead social context of the faith community.

## Skills

- ▶ Preaching, as indicated in fellowship grant for senior year from the Charles and Jean Whitmer foundation, and publication in books of sermons.
- ▶ Social interaction from faith community to entire community, as indicated in organizing and conducting of several fund-raisers to benefit youth athletic programs and people suffering catastrophic illness and/or injury.
- ▶ Communication skills, as indicated by publication of several articles, and in regular weekly columns for various newspapers.
- ▶ Interpersonal skills, as indicated by work with several individuals and families in crisis.

**BOARDS AND COMMISSIONS  
APRIL 15, 2014**

**BALLOT  
COMMUNITY DEVELOPMENT BLOCK GRANT COMMISSION**

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**PAMELA BALLARD**

(Currently serves on the Enid Public  
Transportation Authority – Has also  
applied for the Fire Civil Service  
Commission)

**LORIE LEGERE**

**CARRIE VILLARREAL**

**Vote for two (2) to fill vacancies.**

**Initial** \_\_\_\_\_

4-3-14 LM  
- YRS

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Pamela Ballard

HOME ADDRESS 1305 W. Thompson Ave., Enid, OK 73703

MAILING ADDRESS Same as above

HOME PHONE 918-914-9039 <sup>mobile:</sup> BUSINESS PHONE 580-237-0821

COMMISSION WARD 2

ADVISORY COMMISSION PREFERENCE(S):

Vance Development Authority Enid Public Transportation Authority  
Community Development Block Grant  
Funding Commission

RESIDENCE HISTORY: Moved to Enid in January, 2013 from  
OKla. City. Native Oklahoman - born in Sapulpa, OK and  
have lived in Ardmore, Bartlesville, and Tulsa.

EDUCATIONAL BACKGROUND: Associate's Degree in Business Admin.  
from Tulsa Community College; B. A. in Administrative Leadership  
from Univ. of OKla.; Master of Human Relations from Univ. of OKla.

WORK HISTORY: Jan 2013 - Present: Exec. Director, United Way of  
Enid: NW OK; August 2010 - Nov. 2012: Exec. Director,  
Camp Fire USA Heart of OKla. Council, OKC (see attached resume')

CIVIC, COMMUNITY ACTIVITIES: Member of Noon Rotary Club, Trustee  
of Cherokee Strip Community Foundation; member of  
Emmanuel Baptist Church. (See attached resume'  
for complete list.)

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: \_\_\_\_\_

1996 - Present: Commissioner, OKla Community Service Commission -  
appointed by Governors Keating, Henry, & Fallin; 2000-2008 Served on  
Nat'l Board of America's Service Commissioners; Jan 2013 - Present -  
United Way Representative on Metropolitan Area Human Service Comm.



REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): \_\_\_\_\_

As the Director for United Way, and having the privilege of interacting with many of our social service agencies, I believe any one of these three commissions would enable us to deepen our collaborative efforts throughout the community.

REFERENCES:

Kenneth Helms 580-666-7154      Alan Clepper 580-278-3553  
Aaron Brownlee 580-237-0060      Janet Coplen 580-747-1632

OTHER COMMENTS: If you have any questions or need further information, please do not hesitate to call. I would consider it an honor to serve in any capacity. Thank you for your consideration.

RESUME ATTACHED: (YES) ✓ (NO) \_\_\_\_\_

Gamele D. Ballard  
SIGNATURE

2/20/2014  
DATE

Return application to:

City Clerk  
401 W. Owen K. Garriott Road      or:      PO Box 1768  
Enid, OK 73701      Enid, OK 73702  
[lparks@enid.org](mailto:lparks@enid.org)  
FAX: 580-242-7760

1305 W. Thompson Avenue  
Enid, OK 73703  
Phone: 918.914.9039

# Pamela Ballard

## Profile Summary

Proven professional with exemplary work ethic and organizational expertise. Knowledgeable in non-profit organization, financial management, business administration, and personnel matters. Experienced in business development strategies, program development and known for exceptional customer service.

## Experience

Jan. 2013 – Present                      United Way of Enid & NW Oklahoma                      Enid, OK  
**Executive Director**

- Responsible for fiscal oversight and direction of organization including, but not limited to: all fundraising initiatives; coordination of annual campaign; volunteer recruitment; partner agency relationships; donor relations; community impact initiatives; human resource and personnel duties; public and community relations; marketing and press releases; organizational spokesperson; staff and Board communications and relations.

Aug. 2010 – Nov. 2012                      Camp Fire USA Heart of Oklahoma Council                      Oklahoma City, OK  
**Executive Director**

- Responsible for daily management of organization including, but not limited to: all fundraising initiatives—special events, donor relations, and grant writing; project development, coordination, and implementation as it relates to youth, family, and community initiatives; human resource and personnel duties; public relations and marketing; staff and Board communications and relations.

May 2009 – Sept. 2010                      North Church, Inc.                      Oklahoma City, OK  
**Financial Administrator**

- Responsible for verification of all deposits; accounts payable; payroll; payroll taxes and reporting; all account reconciliations; and preparations for annual compilation/audit. Annual budget: \$1million +.

Aug. 2008 – March 2010                      SpiritBank                      Oklahoma City, OK  
**Assistant Vice-President/Relationship Manager, Public Sector Advisory Services**

- Individually responsible for bringing in more than \$60 million in new deposit dollars in 2009 through cold-calling Business Development efforts in the Public Sector Division.

Oct. 2006 – June 2008                      Arvest Bank (formerly M & I Bank)                      Tulsa, OK  
**Assistant Vice-President/Branch Manager**

- Branch Exceeded Direct and Referral Goals for 1<sup>st</sup> Quarter 2008
- Responsible for smooth assimilation of M & I and Arvest branches, associates, and customers throughout acquisition process.
- For May, 2006, Branch achieved the highest net contribution in the Central States Region
- Branch was the only branch in the Central States region to exceed net contribution three consecutive months

June 2003-Sept. 2006                      Arvest Bank                      Bartlesville, OK  
**Assistant Vice-President/Branch Manager & Consumer Loan Officer**

- Branch was named "Team of the Quarter" for the first two quarters of 2006 for surpassing all pre-determined goals set forth by management
- Certified Bank Group Trainer for Customer Focused Banking Program
- Received 2004 Bank Group Co-Volunteer of the Year Award
- Coordinated Bank Group's 2004 & 2005 United Way Campaigns; breaking records for both giving and participation
- Graduate of the Walton Leadership Institute in Bentonville, AR

Aug. 2000-June 2003      First Bank & Trust Company      Ardmore, OK

**Branch Manager and Mortgage Loan Officer**

- Coordination of community involvement activities
- Increased Branch traffic by 140% over 18-month period
- Individual loan fee income exceeded \$52,000 for 2001 (Consumer & Real Estate Loans)
- Started bank-at-school program at two local elementary schools
- Coordination of community involvement activities

1997-July 2000      First United Bank      Sapulpa, OK

**Director of Public Relations & Business Development**

- Met with small business and commercial clients for business development purposes
- Implemented and coordinated all bank related public relations events, including service to thirteen local non-profit boards and organizations
- Coordinated all internal and external communications

1992-July 1997      Sapulpa Arts      Sapulpa, OK

**Executive Director**

- Daily management of non-profit organization which included: project development, coordination, and implementation relating to arts and humanities programs in the community and the public schools; public relations and marketing of organization; grant writing; and all administrative duties
- Organization experienced 200% growth in budget during this period, which was reflected in programming.

**Education**

- Master's degree in Human Relations, University of Oklahoma, specializing in Organizational Studies
- Bachelor Arts Administrative Leadership, University of Oklahoma
- Associates Degree Business Administration, Tulsa Community College
- Certificate in Teaching Children with Autism from Center for Early Childhood Professional Development, University of Oklahoma
- Honors Graduate; Oklahoma School of Banking Consumer Lending School, 2001. Served on Board of Regents for 2002 school.
- Participant 2003/2004 Executive Leadership Program; Bartlesville Chamber of Commerce
- Honors Graduate with Distinguished Honors; Leadership Ardmore, 2002
- Graduate of Leadership Creek County, 1996

**Interests**

- 1996 - Present, Oklahoma Community Service Commission. Two-term Chair of Commission; service to the commission is through gubernatorial appointment. Appointed and reappointed by both Governor Frank Keating and Governor Brad Henry.
- 1998-2005 - Travelled nationally training state commissioners for the Corporation for National and Community Service through a collaboration with America's Service Commissioners
- 2002 - Elected to National Board of America's Service Commissions. Served two terms as Secretary of the Board. Conducted national trainings for state commissioners for the Corporation of National and Community Service.
- Recipient of the College of Liberal Studies University of Oklahoma Outstanding Senior Award
- Board member for Downtown Oklahoma City Kiwanis Club
- Member Oklahoma Kids Community Team
- Former board member and volunteer for Junior Achievement of Oklahoma City
- 2008 - Invited to White House Ceremony by President George W. Bush in recognition of Volunteerism
- Former CEO (Volunteer Corporate Fundraiser) for Bartlesville Area United Way.
- 2006 American Heart Walk Chair for Washington and Osage Counties.
- Former Sexual Assault Victim's Advocate and Board Member with Family Crisis and Counseling Center
- Former Volunteer staff person with Green Country Free Medical Clinic
- 2002 Drive Chair for United Way of South Central Oklahoma.
- 2003 incoming President United Way of South Central Oklahoma
- Former Board member YWCA of Southern Oklahoma
- Former Board member of Family Shelter of Southern Oklahoma
- 2000 Recipient of "True Friend of Main Street" Award from Ardmore Main Street Program

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME LORIE LEGERE

HOME ADDRESS 1024 Hillcrest ENID, OK 73701

MAILING ADDRESS Same

HOME PHONE 249-8372 BUSINESS PHONE 237-0227

COMMISSION WARD 3

ADVISORY COMMISSION PREFERENCE(S):

CDBG Funding Commission

RESIDENCE HISTORY: I have lived in ENID my whole life, except for 2 years (1985-1986) when we lived in POWD CREEK for my husband's job.

EDUCATIONAL BACKGROUND: 1981 Graduate of ENID High. Current student at NOC, working to complete my degree in Business Mgmt.

WORK HISTORY: I have worked for GARFIELD County for a little over 25 years. Currently I am the Executive Asst. to the Board of County Commissioners.

CIVIC, COMMUNITY ACTIVITIES: I am active at my church, St. Paul's Lutheran, serving on the Community Service Circle. I am also in the Leadership Greater ENID Class 18. Also, I'm active in the GARFIELD County Republican Women's club, serving as Club President.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: \_\_\_\_\_

None, this would be my first experience on a City of ENID Commission or Board

Filed 2/1/04 10:25 A.M. DATE

LP-16  
CITY CLERK

4/11 yes  
YES 4-3-14

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I really love living in ENID. AND, I truly want my daughter to stay in ENID after she finishes her education. So, I think it would be my duty to make sure ENID continues being a great place to live!

REFERENCES: 541-2481  
Steve Hobson, County Commissioner Toni DeKock <sup>233-3788</sup>  
Rev Kenneth Wade Carole Courter  
<sub>234-66666</sub> <sub>233-1209</sub>

OTHER COMMENTS: Thank you for your consideration.  
In closing I wanted to add that I feel my many years of working with government funding & budgeting might help with this job.

RESUME ATTACHED: (YES) \_\_\_\_\_ (NO) X

Terri Legere  
SIGNATURE

2/10/2009  
DATE

Return application to: City Clerk  
401 W. Owen K. Garriott Road or: PO Box 1768  
Enid, OK 73701 Enid, OK 73702  
FAX: 580-242-7760

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

4-3-14 gcs  
NAME Carrie Villarreal

HOME ADDRESS 3126 Chisholm Trail

MAILING ADDRESS same

HOME PHONE 603-9853 BUSINESS PHONE \_\_\_\_\_

COMMISSION WARD \_\_\_\_\_

ADVISORY COMMISSION PREFERENCE(S):

Block grant funding Park Board  
Construction Board Joint recreation Triad

RESIDENCE HISTORY: My family moved to Enid in  
January 2012. We love it here and hope  
our kids choose to stay when they grow up.

EDUCATIONAL BACKGROUND: Public high school, community  
college for pre-nursing. No degree

WORK HISTORY: Administrative work as an employee,  
as a volunteer - all my family's finances, planning,  
transportation, safety and nutrition

CIVIC, COMMUNITY ACTIVITIES: Run a facebook page for  
women's support, also assist w/page for  
parents of adopted children with fetal  
alcohol syndrome. Foster parent & adopted  
8 of 11 of my kids. I coach a youth soccer team.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: None  
outside my own family

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I am a  
citizen of Enid and would like to be  
more involved in helping Enid continue to  
grow & prosper.

REFERENCES:

None

OTHER COMMENTS: Because I'm fairly new to  
this, I don't have a lot of experience so there  
will be no references. I love coaching,  
gardening and raising my family.

RESUME ATTACHED: (YES) \_\_\_\_\_ (NO)  \_\_\_\_\_

Carrie Villarreal  
SIGNATURE

6-20-13  
DATE

Return application to:

City Clerk  
401 W. Owen K. Garriott Road or: PO Box 1768  
Enid, OK 73701 Enid, OK 73702  
[lparks@enid.org](mailto:lparks@enid.org)  
FAX: 580-242-7760

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME KINGKINI AREND

HOME ADDRESS 1700 MOSHER DR. APT. 232 ENID, OK 73703

MAILING ADDRESS SAME AS ABOVE

HOME PHONE 580-701-2008 BUSINESS PHONE 949-636-0892.

COMMISSION WARD 2 (CELL PHONE)

ADVISORY COMMISSION PREFERENCE(S):

HISTORIC PRESERVATION COMMISSION

SISTER CITIES INTERNATIONAL BOARD

RESIDENCE HISTORY: MOVED TO ENID, OK FROM CINCINNATI, OH  
IN JANUARY, 2011

EDUCATIONAL BACKGROUND: BACHELOR OF ARCHITECTURE (B.ARCH)  
NEW DELHI, INDIA.

MASTER OF SCIENCE IN ARCHITECTURE (M.S.ARCH)  
UNIVERSITY OF CINCINNATI.

CERTIFICATE IN HISTORIC PRESERVATION (U.CINCINNATI)  
WORK HISTORY: FREELANCE REGISTERED ARCHITECT IN INDIA (06-07)

GRADUATE RESEARCH ASSISTANT (2007-2009)

RESEARCH ASSOCIATE/TEACHING ASST. AT U. CINCINNATI  
COMMUNITY DESIGN CENTER. (2009- JAN 2011)

PART-TIME LIBRARY CLERK AT ENID PUBLIC LIBRARY (PRESENT)  
MAY '11-

CIVIC, COMMUNITY ACTIVITIES:

BOARD MEMBER, PRESERVATION OKLAHOMA (JUNE 2011  
- PRESENT)

VOLUNTEER FOR MAINSTREET ENID (JAN '2011 - PRESENT)

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE:

BOARD MEMBER, PRESERVATION OKLAHOMA (JUNE 2011  
- PRESENT)

2-19-14 LM  
2-20-14 LM



REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): \_\_\_\_\_

INVOLVEMENT IN LOCAL PRESERVATION DECISIONS  
EXERCISING PREVIOUS PRESERVATION TRAINING AND  
INTERNATIONAL BACKGROUND & PERSPECTIVE EXPERIENCE  
INTEREST IN INTERNATIONAL CITY PLANNING  
AND URBAN DESIGN.

REFERENCES: 580-234-6313

MARGARET HOLMES (CITY OF ENID)      PROF. PATRICK SNADON  
KATIE FRIDDLE (PRES., OK)      U. CINCINNATI. 513-556-0224

405-525-5325      ELLEN GUERRETTAZ  
U. CINCINNATI 513-556-038

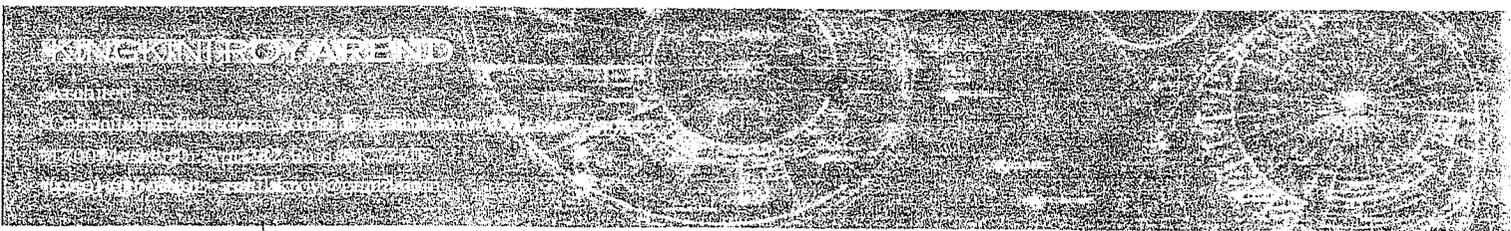
OTHER COMMENTS: I AM A REGISTERED ARCHITECT IN INDIA.  
COUNCIL OF ARCHITECTURE, INDIA REG. # CA/2007/39322

RESUME ATTACHED: (YES) X (NO) \_\_\_\_\_

Kingini A. Mend.  
SIGNATURE

08/08/2011  
DATE

Return application to: City Clerk  
401 W. Owen K. Garriott Road or: PO Box 1768  
Enid, OK 73701 Enid, OK 73702  
[lparks@enid.org](mailto:lparks@enid.org)  
FAX: 580-242-7760



**AWARDS**

- **Carol Nagel Award, 2009** for Historic Preservation from the Cincinnati Preservation Association
- **Director's Choice Award, 2009** DAAPWorks, College of Design Architecture Art and Planning (DAAP), University of Cincinnati for M.S. Arch Thesis
- **Graduate Student Scholarship** with Graduate Assistantship 2007-2009, University of Cincinnati

**SKILLS**

- Team work and entrepreneurship
- Problem solving and working within deadlines
- Field work, flexibility to travel, communication with clients
- Well versed in several languages like English, Hindi, Bengali, Marathi
- Proficiency in Auto Cad, MS Office programs, Adobe Photoshop, Adobe InDesign, Adobe Illustrator, Adobe PageMaker, Google Sketch-Up, Adobe Premiere and Adobe Audition. Also familiar with 3D-Max and GIS

**REFERENCES**

ACADEMIC

**PATRICK SNADON, Ph.D.**

**Thesis Committee Chair and Associate Professor, University of Cincinnati**

Email: Patrick.snadon@uc.edu

Tel: 513-556-0224

**FRANK RUSSELL**

**Director and Assistant Professor, Community Design Studio | Niehoff Urban Studio**

Email: frank.russell@uc.edu

Tel: 513-556-3282

**JOHN HANCOCK, Ph.D.**

**Co-Founder, CERHAS**

Email: john.hancock@uc.edu

Tel: 513-556-0223

PROFESSIONAL

**JAY CHATTERJEE, Ph.D.**

**Interim Director, School of Architecture and Interior Design, University of Cincinnati**

Email: jay.chatterjee@uc.edu

Tel: 513-556-1204

**ELLEN GUERRETTAZ**

**Assistant Director Academic, School of Architecture and Interior Design**

Email: ellen.guerrettaz@uc.edu

Tel: 513-556-0385

**JAHNWIJ SHARMA**

**Director, Conservation and World Heritage, Archaeological Survey of India**

**Former Director of Programs, Architectural Heritage Division, INTACH**

Email: janhwij.sharma@gmail.com

Tel: +91 11 23013316

**NAVEEN PIPLANI**

**Conservation Architect and Hamlyn-Feilden Fellow, University of York**

Email: np515@york.ac.uk

Tel: +91 9810042763

**CAREER GOALS**

- Producing **responsive and responsible design** to meet challenges of context and sustainability issues
- Exploring **innovative solutions** in design and construction methods
- Opportunity to be involved in the **ideation** stages of design
- Gathering **varied experience** in the field of mainstream architecture

**EDUCATION**

- 2007 -2010 **University of Cincinnati, College of Design, Architecture, Art and Planning (DAAP)**  
 Master of Science in Architecture (completing thesis) GPA: 3.9/4.0  
 Certificate in Historic Preservation
- 2001 -2006 **School of Planning and Architecture, New Delhi, India**  
 Bachelor of Architecture, 2006 Rank: 3/62

**EXPERIENCE**

- Sept 2009 -Jan 2011 **Administrative and Research Associate**  
 Community Design Center | Niehoff Studio, University of Cincinnati.
- Tasks: • Research and participation in community based design programs and intervention  
 • Assisting with the interdisciplinary Niehoff studio comprising architecture, planning and engineering students and faculty
- Projects: • Design and construction drawings for community kitchen at former St. Michaels Church Parish hall  
 • Eco Walk- Coordination of an eco-art project in the neighborhood using recycled waste material  
 • Administration and project management for the Center
- Sept 2007 -Sept 2009 **Research Assistant and Visual Designer**  
 Center for Electronic Reconstruction of Historic and Archaeological Sites (CERHAS), University of Cincinnati.
- Tasks: • Research on historic and archaeological sites  
 • Designing multimedia exhibits, video editing, graphics for websites and promotional material
- Projects: • Fernald Preserve Visitor Center Exhibit (LEED Platinum rated)  
 • Behringer-Crawford Museum Exhibit  
 • Ancient Ohio Trail promotion material and website graphics ([www.ancientohiotrail.org](http://www.ancientohiotrail.org))
- Sept 2008 -April 2009 **Research Assistant** to Jay Chatterjee, Prof. of Architecture and Planning, University of Cincinnati
- Tasks: • Research on visionary architects and planners for upcoming book on pioneers in city planning
- June 2008 -Sept 2008 **Administrative Assistant**, School of Architecture and Interior Design Office, University of Cincinnati
- Tasks: • Coordinating events, managing student information, preparing reports for program evaluations
- Jan 2006 - July 2007 **Architectural Conservation Consultant**  
 Part of three member consulting team specializing in historic preservation projects
- Tasks: • Client and project management  
 • Onsite documentation of heritage buildings and their condition followed by preparation of drawings  
 • Preparation of conservation proposals and drawings
- Projects: • Heritage development plan for District Churu, Rajasthan, India  
 • Listing and preparing an inventory of heritage components of a historic neighborhood in Delhi, India  
 • Architectural documentation, condition assessment and conservation of a step well in Vrindavan, India  
 • Documentation and condition assessment of Darbar Hall at Kapurthala, Punjab, India  
 • Listing and preparing inventory and report on the heritage structures in Kasauli, India
- Feb 2005 -June 2005 **Architectural Conservation Intern**  
 Architectural-Heritage-Division, Indian-National-Trust-for-Art-and-Cultural-Heritage (INTACH), Delhi, India
- Tasks: • Site administration  
 • Preparation of conservation strategy reports  
 • Preparing architectural documentation and condition assessment drawings
- Projects: • Site management, Architectural documentation and condition assessment a fort palace in Punjab, India  
 • Architectural documentation and condition assessment of Sirhindi Gate of Patiala, Punjab  
 • Preparation of inventory of heritage structures of Portuguese colonial town of Daman

Yes 1-2-01  
YES 2/2/06  
YES 4-3-14

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Jim G. Henderson

HOME ADDRESS 2126 Quailwood Enid, OK 73703

MAILING ADDRESS 706 W. Maine Enid, OK 73701

HOME PHONE (580) 237-7166 BUSINESS PHONE (580) 233-2461

COMMISSION WARD 6

ADVISORY COMMISSION PREFERENCE:

Metropolitan Area Planning Commission

Vance Development Authority

CIVIC, PROFESSIONAL & COMMUNITY ACTIVITIES State and National Realtors

Association. Past President Enid Metro Association of Realtors. Vance

Development Authority. Enid Rotary Club. Member - Enid Chamber of Commerce.

Metropolitan Area Planning Commission Enid-Garfield County, 6 Years.

OTHER COMMENTS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*JG Henderson*

Return application to: City Clerk  
City of Enid  
401 W. Owen K. Garriott Road  
Enid, OK 73701

12-12-00 1:05  
Linda R. Kepe

**BOARDS AND COMMISSIONS  
APRIL 15, 2014**

**BALLOT  
VANCE DEVELOPMENT AUTHORITY**

---

**EDWARD HERRMAN**

**STANLEY TATUM**

**Vote for one (1) to be filled by a director or officer  
of a hospital located within the corporate limits  
of Enid**

**Initial** \_\_\_\_\_

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Edward (Eddie) Herrman

HOME ADDRESS 5503 Pheasant Run, Enid, OK 73703

MAILING ADDRESS INTEGRIS Bass Baptist Health Center, P.O. Box 3168, Enid, OK 73702

HOME PHONE 405-365-7931 (cell) BUSINESS PHONE 580-548-1100

COMMISSION WARD \_\_\_\_\_

ADVISORY COMMISSION PREFERENCE(S):

Vance Development Authority

RESIDENCE HISTORY: 2008-2011; May 2013-Present

EDUCATIONAL BACKGROUND: Bachelors in Nursing-Kramer School of Nursing at OCU;

MBA/HCM-University of Phoenix; Fellow-American College of Healthcare Executives

WORK HISTORY: President of INTEGRIS Bass Baptist Health Center-May 2013-Present;

VP & Chief Nursing Officer of INTEGRIS Southwest Medical Center-OKC-2011-2013;

Asst. VP & Chief Nursing Officer of INTEGRIS Bass Baptist Health Center-Enid-2008-2011;

Chief Nursing Officer of Baylor Medical Center-Trophy Club, TX-2005-2008

CIVIC, COMMUNITY ACTIVITIES: YMCA Board; Northwest OK Blood Institute Board;

Autry Tech Executive Leadership Council; Enid Higher Education Council;

Honorary Commander of Vance Air Force Base 71st Medical Group

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: \_\_\_\_\_

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): \_\_\_\_\_

I would like to help with the Vance Development Authority's efforts to strengthen and align the ties  
between Vance Air Force Base and the local healthcare community.

REFERENCES:

Jimmy Stallings

Dr. David Vanhooser

Jon Blankenship

Dennis Luckinbill

OTHER COMMENTS: \_\_\_\_\_

RESUME ATTACHED: (YES) X (NO) \_\_\_\_\_

  
SIGNATURE

2/25/14  
DATE

Return application to:

City Clerk

401 W. Owen K. Garriott Road

Enid, OK 73701

[parks.enid.org](http://parks.enid.org)

FAX: 580-242-7760

or:

PO Box 1768

Enid, OK 73702

## Edward Herrman

Edward Herrman started his career in healthcare from the bottom up. He first started as a Nurse Aid on a Medical Surgical floor while pursuing his Nursing degree. Most recently, he assumed the President role at INTEGRIS Bass Baptist Health Center in May of 2013. He was previously at INTEGRIS Bass Baptist in Enid from 2008-2011 as the AVP and Chief Nursing Officer before transferring to INTEGRIS Southwest Medical Center in Oklahoma City as the VP and Chief Nursing Officer from 2011-May 2013. Edward has his Bachelors in Nursing, Masters in Business with a focus in Healthcare Management and is a Fellow in the American College of Healthcare Executives.

Edward is active in the community serving on the YMCA Board, NW Oklahoma Blood Institute Board, Autry Tech Executive Leadership Council, Honorary Commander of Vance Air Force Base 71<sup>st</sup> Medical Group, OCU Kramer School of Nursing Board, Enid Higher Education Board, OHA Education Steering Team and the current President of the Oklahoma Organization of Nurse Executives.

Edward and his family are excited to be in the Enid community. He and his wife, Ashley, have three children.

*February 2014*



LM 3-18-13  
YES - 4-3-14

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Stanley Tatum

HOME ADDRESS 2242 Heritage Garden Court

MAILING ADDRESS Same

HOME PHONE 580/548-6177 BUSINESS PHONE 580/249-3740

COMMISSION WARD # 06

ADVISORY COMMISSION PREFERENCE(S):

VDA

RESIDENCE HISTORY: Enid Resident since May 24, 2010

Prior residence: Pilot Point, TX 2003-2010  
11001 W. Country Drive, OKC, OK 1985-2003

EDUCATIONAL BACKGROUND: Bachelor Degree in Accounting from  
Lubbock Christian University, Masters Degree (MBA) in Health Care  
Management from University of Dallas, TX, High School Diploma  
from Will Rogers in Tulsa, OK

WORK HISTORY: ST MARY'S - MAY 2010 - Present, Baylor Health Care  
System 2003-2010, OLA Medical Center Edmond 1995-2003,  
Integris Baptist Medical Center @ 1985-1995

CIVIC, COMMUNITY ACTIVITIES: ENID Higher Educ. Advisory Bd, Enid Chamber  
Board, Joint Industrial Foundation Board, Okla. Blood Institute Board, Chaired  
March of Dimes/March for Babies in 2012, Enid Heart Walk, Enid Deer Alliance  
member, Chair the Governor's Health Care Advisory Board, Okla. Hospital Assoc  
Board.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: \_\_\_\_\_

NONE

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): \_\_\_\_\_

Vance is a critical component to the economy of Enid  
and a vital national resource for our country

REFERENCES:

Bill Shewey  
Willa Jo Fowler

Sharon Trojan  
Martie Oyster

OTHER COMMENTS: \_\_\_\_\_

RESUME ATTACHED: (YES)  (NO) \_\_\_\_\_

Stanley Datum  
SIGNATURE

3/14/13  
DATE

Return application to: City Clerk  
401 W. Owen K. Garriott Road or: PO Box 1768  
Enid, OK 73701 Enid, OK 73702  
[lparks@enid.org](mailto:lparks@enid.org)  
FAX: 580-242-7760

**STANLEY D. TATUM**  
**2242 HERITAGE GARDEN COURT**  
**ENID, OKLAHOMA 73703**  
**HOME: 580/548-6177**  
**OFFICE: 580/249-3740**

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## **EDUCATION**

M.B.A. – Health Services Administration, University of Dallas (G.P.A. 4.0)

B.S. – Accounting, Texas Tech and Lubbock Christian University

## **PROFESSIONAL EXPERIENCE**

### St. Mary's Regional Medical Center (May 2010 – Present)

Chief Executive Officer –

St. Mary's is licensed for 245 beds in the City of Enid, Oklahoma. Enid is a community of 50,000 population in Northwest Oklahoma about 80 miles North of Oklahoma City. The hospital is the regional referral center for NW Oklahoma. The hospital covers all specialties and receives most of the trauma cases in Region 1 due to our expertise in Neurosurgery, Orthopedics and General Surgery. The hospital has a 22 bed, CARF Accredited Rehab Unit and a 16 bed SNF Unit. The Medical Staff consists of approximately 100 physicians and the hospital employs over 700 people. St. Mary's is a part of Universal Health Services, Inc. in King of Prussia, Pennsylvania.

### Baylor Medical Center at McKinney (May 2007 – May 2010)

President/Development Manager –

Responsible for building a new general acute care hospital in McKinney, Texas. The Baylor Health Care System acquired 58 acres in NW McKinney for the purpose of building a new Hospital in the community. The hospital will initially provide approximately 100 beds and will be designed to accommodate 12 floors and 431 beds. I am recruiting physicians, recruiting staff, working with the architect to design the facility, assisting with managing the construction and related budget, coordinating zoning changes and site requirements with the City, and assisting legal counsel with the preparation of the appropriate legal documents.

### Baylor Medical Center at Garland (April 2003 – May 2007)

President –

Baylor Medical Center at Garland is located in the northeast quadrant of the Dallas metroplex. Garland, Texas has a population of 240,000 and is the ninth largest city in Texas. This hospital is the most challenging facility in the Baylor Health Care System. It is a blue collar community with a high percentage of uninsured. The hospital has 263 beds and has just completed an expansion that included a new Heart and Vascular area, two telemetry floors, an ICU waiting room, two surgery waiting rooms, a registration area, and a new chapel. All general hospital services are performed including open-hearts and neurosurgery. The facility has a free-standing Pain Center, Outpatient Rehabilitation Center, two Surgery Centers, seven Medical Office Buildings, and its own Family Medicine Residency Program. There are currently over 550 physicians and the facility sees approximately 63,000 visits through the Emergency Room. We were able to turn it around from a \$5 million loss to a \$200,000 profit.

Edmond Medical Center, Edmond Oklahoma (January 1995 – Apr 2003)

Chief Executive Officer –

Edmond Medical Center is located in the fastest growing city of Oklahoma. The city has a population of approximately 70,000 and has an average household income almost 60% above the state average. The hospital is owned by HCA and is a part of the Continental Division. The hospital manages the Oklahoma Surgicare Surgery Center, participates in the renaissance Women's Center partnership, and manages several physician practices. We have owned a home health and hospice entity but those were sold in 1998. The Medical Staff includes over 400 physicians. I was successful in leading this hospital in two consecutive JCAHO surveys where we achieved "Accreditation with Commendation" and improved their EBITDA from \$2 million to \$9 million.

Integris Baptist Medical Center, Oklahoma City, Oklahoma (May 1985 – January 1995)

Administrator/Chief Operating Officer – (577 beds)

The largest and most active hospital in Oklahoma City, Baptist Medical has gained a national reputation as a quality, comprehensive, health care provider. It is especially known for its six centers of excellence: the Baptist Burn Center, the Oklahoma Heart Center, the Cancer Center of the Southwest, Hough Ear Institute, Baptist Women's Center, and the Oklahoma Transplant Institute. I was directly responsible for all hospital operations, physician and employee relations, assisted with physician recruitment, and communication with the Baptist Medical Center Board of Trustees. Hospital operations encompass 3,000 employees and approximately 850 physicians.

I also had responsibility for the Baptist Ambulatory Care Corporation, a subsidiary corporation that managed the following joint ventures: Medical Plaza Dialysis, the Hand Rehabilitation Institute, Baptist Medical Plaza Lab, the Outpatient Cardiovascular

Imaging Lab, Baptist Care Advantage Home Health Agency, and the Third Age Life Center for seniors. I developed business plans, negotiated contracts, and managed financial performance.

Baylor Medical Center at Irving, Texas, formerly Irving Community Hospital (July 1981 – May 1985)

Associate Administrator/COO –

This 300-bed hospital is located in the Dallas suburb of Irving, Texas and is adjacent to the prestigious Las Colinas area. The hospital was owned by the Irving Hospital Authority and was therefore, a quasi – public facility. Approximately three years later it merged with the Baylor Medical Center System.

## **ACTIVITIES AND ORGANIZATIONS**

American College of Healthcare Executives – Fellow Status  
Baylor Surgicare – Lewisville – Board of Directors  
Baylor Surgicare – Denton – Board of Directors  
McKinney Chamber Government and Legislative Affairs Committee  
Citizenship McKinney Class 2008 – 2009  
Garland Chamber of Commerce – Board of Trustees  
Leadership Garland Class XXIII  
Leadership Garland Program Committee – Chairman  
Oklahoma Hospital Association – Board of Trustees  
Oklahoma Hospital Association – Chairman of OKC Region 1999 – 2000  
Regional Policy Board of AHA Region VII – Alternate Delegate – 2002 - 2003  
Greater Oklahoma City Hospital Council – President 1999 – 2000  
Leadership Oklahoma Class XIV  
Leadership OKC Class VII  
Leadership Edmond Class XI  
Edmond Chamber of Commerce – Board of Trustees  
Edmond Chamber of Commerce – Vice President of Business Development  
Hospital Financial Management – Advanced Member  
American College of Healthcare Organizations – Regents Advisory Council  
Oklahoma Christian University – Business Advisory Board - 2002

## **PERSONAL INFORMATION**

Health: Excellent, Non-Smoker  
Marital Status: Married with two grown children  
Special Interests: Golf, hunting, basketball, softball and fishing

**BOARDS AND COMMISSIONS  
APRIL 15, 2014**

**BALLOT  
VANCE DEVELOPMENT AUTHORITY**

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**ROBERT CROWCROFT**

**ANDI HOLLAND**

**ROY NEWTON**

**W. L. STEPHENSON**

**Vote for one (1) to fill vacancy.**

**Initial** \_\_\_\_\_

Yes 4-3-14

**CITY OF ENID**

**ADVISORY COMMISSION APPLICATION FORM**

**NAME:** *Robert A. Crowcroft*

**HOME ADDRESS :** *2705 London Lane Enid, OK 773703*

**MAILING ADDRESS:** *Same*

**HOME PHONE BUSINESS PHONE:** (580)242-5437 Cell Phone; (580)478-2596

**COMMISSION WARD:** Ward 5

**ADVISORY COMMISSION PREFERENCE(S):** *VANCE DEVLOPMENNT AUTHORITY*

**RESIDENCE HISTORY:** Since my assignment in Mar 1964 I have lived in Enid except for an assignment to Webb AFB 70-74 and an assignment to Chanute AFB 79-82

**EDUCATIONAL BACKGROUND:** Community College of the Air Force

**WORK HISTORY:** Military assignment/Retirement 1963 to 1984. Worked for NORTHROP 1984 to 1987. Federal Civil Service 1987 to 2008

**CIVIC, COMMUNITY ACTIVITIES:** Member of Waverly historic preservation committee 2010 to 2012. Serves as clerk for Election Board, poll 201.

**PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE:**

**REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S):** My entire career has revolved around training of student pilots and, developing world class facilities for training

**REFERENCES:** Michael Oaks, currently on the VDA. Wade Burleson, Pastor of Emmanuel Baptist Church.

**OTHER COMMENTS:**

**RESUME ATTACHED:** (NO)

**SIGNATURE** ROBERT A. CROWCROFT **DATE:** 2/22/2013

Return application to: City Clerk

401 W. Owen K. Garriott Road or: PO Box 1768

Enid, OK 73701 Enid, OK 73702

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Andrea (Andi) Holland

HOME ADDRESS 2511 S. Garland Rd., Enid, OK 73203

MAILING ADDRESS Same

HOME PHONE 580-278-6657 BUSINESS PHONE 580-237-1907x223

COMMISSION WARD \_\_\_\_\_

ADVISORY COMMISSION PREFERENCE(S):

Vance Development Authority \_\_\_\_\_  
\_\_\_\_\_

RESIDENCE HISTORY: Husband was active duty Air Force  
moved to VAFB in June 2006. Husband retired in  
2009. We stayed in Enid.

EDUCATIONAL BACKGROUND: BA in Communication from  
University of South Alabama.

WORK HISTORY: Worked for over 30 years in nonprofit  
management. Currently the director of Cherokee Strip  
Regional Heritage Center.

CIVIC, COMMUNITY ACTIVITIES: Chamber of Commerce Board, Past Chair,  
Enid Rotary Club, 2013 VAFB Honorary Commander, Oakwood  
Christian Church. Chaired 2013 Altus Award Committee.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: \_\_\_\_\_  
none  
\_\_\_\_\_  
\_\_\_\_\_



REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): former  
military wife, great respect for US military. The  
Enid community was very warm and welcoming to us when  
we transferred here. I want to help keep that community/  
base relationship strong.

REFERENCES:

Mayor Bill Shewey 218-1651  
Jon Blankenship 237-2494

OTHER COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESUME ATTACHED: (YES)   /   (NO) \_\_\_\_\_

Andrea Holland  
SIGNATURE

3/10/14  
DATE

Return application to: City Clerk  
401 W. Owen K. Garriott Road or: PO Box 1768  
Enid, OK 73701 Enid, OK 73702  
[lparks@enid.org](mailto:lparks@enid.org)  
FAX: 580-242-7760

# ANDREA (ANDI) HOLLAND

## CAREER HIGHLIGHTS

Skilled professional with over 30 years of non-profit management leadership and experience within service industry, historical preservation, healthcare and educational environments.

## PROFESSIONAL EXPERIENCE

- July 2006  
to  
Present
- Oklahoma Historical Society - Cherokee Strip Regional Heritage Center,  
Enid, Oklahoma  
**Museum Director**
- Manages relations between state and non-profit operating entities
  - Responsible for the administrative oversight of facility
  - Supervises five state employees and six non-profit employees
  - Coordinates development of long-range and annual work plans for the organization and staff based on the strategic plan
  - Develops and maintains operating budget
  - Serves as the primary public contact for the organization and oversees the marketing and promotion efforts of the organization
  - Liaison with and for regional museum leadership
  - Responsible for fundraising efforts, membership development and grant cultivation. Helped raise over \$2.2 million in grant funding for the \$10 million capital campaign.
  - Responsible for developing and maintaining an active volunteer program with over 60 volunteers
- November 2002  
to  
May 2006
- Tampa Bay Chapter of the American Red Cross, Tampa, Florida  
**Director, Office of Volunteers**
- Responsible for all aspects of the Chapter's 1,900+ volunteer program
  - Accepted mandate to revive, organize and mobilize the department which had been disbanded for several years
  - Reviewed and rewrote all department procedures including the volunteer handbook, volunteer job descriptions and training procedures
  - Partnered and worked closely with over 100 volunteer leaders providing the support they needed to successfully perform their duties
  - Supervised five staff members
  - Oversaw six annual volunteer recognition ceremonies and Chapter awards selection process
  - During times of larger scale disasters had the dual responsibility of overseeing the Chapter Information Line. During a four week period in hurricane season 2004 the Chapter received over 68,000 calls; over 48,000 calls received following Hurricane Katrina, 2005.

February 1999  
to  
May 2002

Wichita County Heritage Society, Wichita Falls, Texas

**Executive Director**

- Responsible for overall management of organizational operations and preservation projects
- Supervised two staff members and oversaw 30+ volunteer museum staff
- Responsible for all promotions of a 450 member non-profit organization, serving as media spokesperson and community contact
- Interfaced daily with city and county officials and business leaders
- Managed two historic properties owned and operated by organization. One property is a historic site museum, the other is a community visitor's center.
- Developed and managed annual operating budget with over \$4 million in assets
- Coordinated and oversaw six annual fund-raising and community events
- Responsible for writing and securing grants for current and future preservation projects. At time of departure, was working on a \$6.2 million historic hotel restoration project. Grants were later secured and project completed.

April 1996  
to  
May 1998

Sun Health, Inc. – Boswell Memorial Hospital, Sun City, Arizona

**Coordinator, Volunteer Recruitment and Retention**

- Responsible for all recruitment and retention efforts of an 800+ volunteer program
- Planned and managed numerous recognition events
- Editor of bi-monthly newsletter
- Published informational and promotional literature
- Produced training videos
- Set monthly volunteer recruitment record, June 1997

June 1995  
to  
April 1996

The Salvation Army, Southwest Division, Phoenix, Arizona

**Director of Public Relations**

- Responsible for all promotional and public awareness efforts in the Phoenix metropolitan area
- Supervisor of two staff members
- Media representative and spokesperson
- Editor of two quarterly newsletters
- Managed special events and fund-raisers
- Published informational literature

December 1993  
to  
April 1995

Central Virginia Waste Management Authority, Richmond, Virginia  
**Public Information Specialist**  
-- Responsible for providing public education/awareness information to promote recycling for 13 Central Virginia governments  
-- Assisted in planning and implementing press conferences, special events and promotional kick-offs  
-- Served as media representative

July 1991  
to  
July 1993

Sumter County Career Center, Sumter, South Carolina  
**Public Relations/Recruiter Coordinator**  
-- Responsible for all community relations efforts  
-- Responsible for recruiting high school students for vocational courses  
-- Planned, organized and conducted promotional events and programs  
-- Set high registration record in 1992

October 1983  
to  
May 1987

Pre-Paid Legal Services, Inc. - TVC Marketing Division,  
Oklahoma City, Oklahoma  
**Public Relations/Promotions Coordinator**  
-- Liaison between TVC staff and nation-wide marketing force  
-- Scheduled, planned, organized regional conventions, meetings and workshops

**EDUCATION:**

University of South Alabama, Mobile, Alabama  
**Bachelor of Arts Degree in Communication**  
Graduated Cum Laude

**AFFILIATIONS:**

Immediate Past Chair, Greater Enid Chamber of Commerce  
Oklahoma Center for Nonprofits Board of Directors  
Red Carpet Country Tourism Association Board of Directors  
Enid Rotary Club member  
2013 Enid Regional Development Alliance Board of Directors  
2013 Honorary Wing Commander, Vance AFB 71<sup>st</sup> Flying Training Wing  
Leadership Greater Enid Class XVIII  
Oklahoma Museums Association member  
Mountain Plains Museum Association member  
American Alliance of Museums member

**PERSONAL  
STRENGTHS:**

Task Oriented Professional  
Excellent Interpersonal Skills  
Creative and Innovative  
Organized and Detail Conscious  
Strong Writing Abilities  
Effective Leader

4-3-14 CM  
year

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Roy B. NEWTON "Fig" Newton

HOME ADDRESS 1102 SUNSET ENID, OK 73703

MAILING ADDRESS 1102 SUNSET ENID, OK 73703

HOME PHONE 580-548-3631 BUSINESS PHONE \_\_\_\_\_

COMMISSION WARD 2

ADVISORY COMMISSION PREFERENCE(S):

AVIATION ADVISORY BOARD

VANCE Development Authority

RESIDENCE HISTORY: 2310 W. BROADWAY 20+ YEARS

1102 SUNSET 5 YRS

EDUCATIONAL BACKGROUND: BS Secondary Education OK ST.

MED Northwestern OK ST. Post Masters OK ST

WORK HISTORY: U.S.A.F. Retired 1985.

High School 1992-1995 State Dept of Human

Services 1996-2003 Education Instructor Northwestern

OK ST UNIVERSITY 2003-2008. Retired 2010

CIVIC, COMMUNITY ACTIVITIES: LEADER Central Christian

Church. Former AMBUC

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: NONE

RECEIVED  
FEB 22 2013  
3:12 pm

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I AM NOW  
Retired And was once stationed at VANCE AND  
while in the Air Force I WAS AN AIRPORT  
MANAGER AFSC. IT IS TIME FOR ME TO  
Become involved in MY COMMUNITY

REFERENCES:

Rev John McLendon  
LtC Dave Chach

DR. Roy Camp  
PARM.D. Rick Hill

OTHER COMMENTS: I WOULD BRING A WEALTH OF  
experience BOTH AS A Retired SENIOR NCO  
AND A Retired EDUCATOR TO ANY POSITION  
Assigned. I HAVE THE ABILITY TO FOCUS ON  
ISSUES AT HAND

RESUME ATTACHED: (YES) \_\_\_\_\_ (NO) ✓

  
\_\_\_\_\_  
SIGNATURE

2/22/13  
\_\_\_\_\_  
DATE

Return application to: City Clerk  
401 W. Owen K. Garriott Road or: PO Box 1768  
Enid, OK 73701 Enid, OK 73702  
FAX: 580-242-7760

4-3-14  
yes

CITY OF ENID

**ADVISORY COMMISSION APPLICATION FORM**

W.L. Stephenson, Jr.  
2504 Sleepy Hollow  
Enid, OK 73703  
Home 237-2944 Cell 478-2234

**Commission Ward 6**

**Advisory Commission Preference:** Vance Development Authority

**Residence History:** Born and raised in Enid. Graduated Enid High School in 1947. Attended the University of Colorado from 1947 to 1950. Dropped out of school and joined the United States Air Force. Returned to Colorado and received my degree in Economics in 1956. Returned to Enid and lived here until I retired from Central National Bank in the late 80's and moved to Mesa, AZ. Remained in Arizona until early 2000's when I moved back to Enid and established my permanent home.

**Educational Background:** Enid school system grades 1-12. Graduated High School in 1947. Attended the University of Colorado from 1947-1950. Dropped out of the University of Colorado in December of 1950 and enlisted in the USAF on Jan. 2, 1951. In July of 1954, I married and returned to the University of Colorado for my final year and graduated in 1956 with a degree in Economics.

**Work History:** Joined Central National Bank in 1955 and served various positions from teller to President, CEO and Chairman of the Board. I retired in 1987, sold the Bank, and moved to Mesa, Arizona. I established Caretaker Landscape Management (a landscape contractor and homeowner association management company) where I was named President and Member of the Board. I operated Caretaker until 2005 when I returned to Enid permanently.

**Civic, Communities Activities:** Served as Elder and Deacon of First Presbyterian Church. Director and Past President of the Chamber of Commerce. Trustee of Phillips University. CEO of Central National Bank. Director of the Federal Reserve Bank of Kansas City. President of the Oklahoma Bankers Association 1979-1980. Member of the American Bankers Association Government Relations Council. Director and

President of the Arizona Landscape Contractors Association in 1993. I earned the Lifetime Achievement Award in 2003 from the Arizona Landscape Contractors Association.

**Prior Advisory Commission Experience and Length of Service:** Served one three year term on the Vance Development Authority.

**Reasons for Wanting to Serve on Above Commission:** My relationship with Vance goes back to the beginning. My father, W.L. Stephenson, and Martin Garber were chosen by the Chamber to go to Washington D.C. and work with our Congressional Delegation to acquire an Army Air Corp base for Enid. They made one trip and learned Enid was ineligible because they didn't own or have under option enough land for a base. They returned to Enid, got the Chamber motivated, and in a few days had the Baker farm under option. They returned to Washington, met with the Army, and were awarded the promise of a base. My family has been close to Vance ever since. Central National Bank operated a bank facility on the base for over 50 years. As an ex Staff Sargent in the USAF I am very proud of my service. Now that I am retired, I would like to serve once more. I am a member of the Air Force Association and the America Legion. I served 18 months in the Naval Reserve and 48 months in the USAF. I was honed to get to fly the Tweetie Bird and the T-37. I graduated from the Air Force Command School at Maxwell Air Force Base in Alabama.

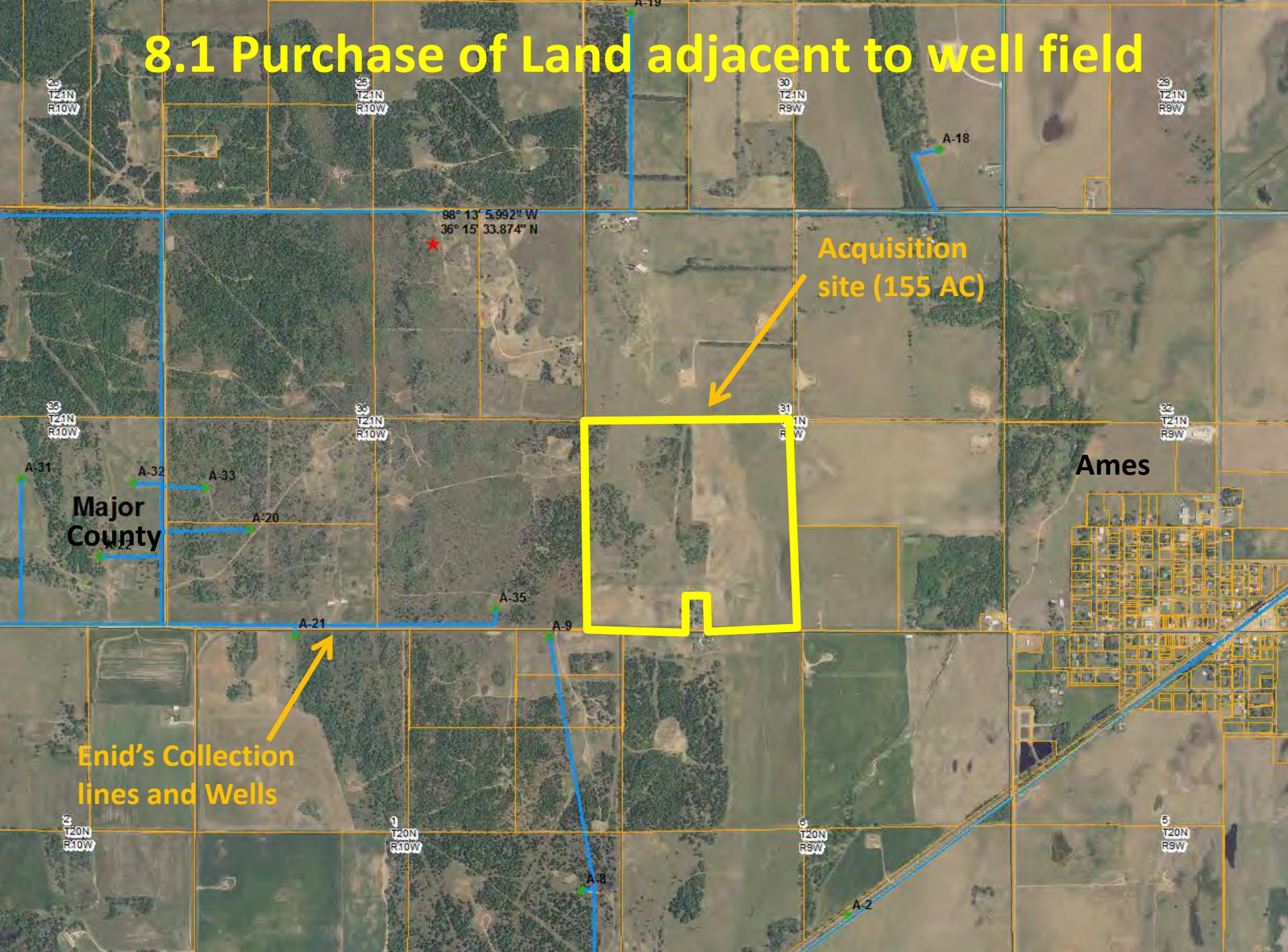
My service included a bomb and rocket school at Buckley Field in Denver, a Radiological Defense School at Keesler Air Force Base, Biloxi, MS. After Biloxi, I was sent to the Naval Gun Factory in Washington D.C., the Army Chemical Center in Maryland, Ft. Meyer, VA, and to my permanent station of McClellan Air Force Base in Sacramento, CA. There I was assigned to the 1009<sup>th</sup> Special Weapons Squadron, operating specialized equipment in B-29's. I accumulated some 2000 hours in B-29's. I made several stops in the desert proving grounds in Nevada, several assignments to Hickman AFB, Hawaii, several trips to both air bases in Alaska, several months at Kindley AFB in Bermuda, several months at the Royal Australia AFB at Richmond New South Wales, Australia, by way of Wake Island Bikini and Guam. I am a recipient of the following awards – Navy Service, Air Force Service, Air Force Outstanding Unit Award, National Defense, American Defense, Cold War Victory, Guard/Reserve Service, Good Conduct, Expert Rifleman. My security clearance was TOP SECRET. My roots go deep with the United States Air Force and I am prepared to serve if you need me.

**References:** Dan Dillingham, Lew Ward and Clark McKeever





# 8.1 Purchase of Land adjacent to well field





# SF 424

The SF 424 is part of the Annual Action Plan. SF 424 form fields are included in this document.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted: May 15, 2014	Applicant Identifier	<b>Type of Submission</b>	
Date Received by state	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
Jurisdiction		OK400966 ENID	
401 W. Owen K. Garriott		Organizational DUNS 074275363	
0		Organizational Unit Administration	
Enid	Oklahoma	Department CDBG	
ZIP 73701	Country U.S.A.	Division CDBG	
<b>Employer Identification Number (EIN):</b>		County Garfield	
73-6005197		Program Year Start Date (07/14)	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Local Government: City		Specify Other Type	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles		Description of Areas Affected by CDBG Project(s) City of Enid	
\$CDBG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income <b>\$ 200.00</b>		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s)			
<b>Home Investment Partnerships Program NA</b>		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			

<b>Housing Opportunities for People with AIDS</b> N/A		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			

<b>Emergency Shelter Grants Program</b> N/A		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			

Congressional Districts of: OK06: Oklahoma 6		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name: Stephanie	Middle Initial: A	Last Name: Carr
Title: CDBG Coordinator	Phone: 580.234.0400 ext.7211	Fax: (580) 234-8946
email: scarr@enid.org	Grantee Website: www.enid.org	Other Contact
Signature of Authorized Representative  William E. Shewey, Mayor		Date Signed 4/15/2014

**RESOLUTION**

**A RESOLUTION ADOPTING THE FY 2014 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT PROGRAMS, INCLUSIVE OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BUDGET FOR THE JULY 2014 – JUNE 2015 PROGRAM YEAR, AND AUTHORIZING THE MAYOR TO SUBMIT THE PLAN TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.**

**WHEREAS**, the Annual Action Plan replaces all current planning and application requirements of the Community Planning and Development Programs funded by the U.S. Department of Housing and Urban Development; and

**WHEREAS**, the consolidated programs include Community Development Block Grant; Home Investment Partnership program, Emergency Shelter Grants and Housing Opportunities for Persons with AIDS; and

**WHEREAS**, the City of Enid has conducted public hearings and has received public input concerning the development of an Annual Action Plan and otherwise informed residents of the proposed plan of activities and budget levels included in the "Action Plan" for Fiscal Year 2014; and

**WHEREAS**, the Annual Action Plan contains the form SF-424 for the current funding year and the required certifications of eligibility for federal assistance.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, as follows

The Board of Commissioners has reviewed the FY 2014 Annual Action Plan which includes the plan for expenditure of Community Development Block Grant and HOME Programs projected use of funds and activities scheduled for July 2014- June 2015 and find it to be consistent with the overall objectives of the Housing and Community Development Act and local neighborhood redevelopment strategies.

The Board of Commissioners, after evaluation of all the pertinent information presented, authorize the Mayor to submit on behalf of the City of Enid, the FY 2014 Annual Action Plan for Community Planning and Development Programs for the July 2014 – June 2015 Program Year.

**PASSED, APPROVED AND ADOPTED** by the Mayor and Board of Commissioners of the City of Enid, State of Oklahoma, on this 15<sup>th</sup> day of April 2014.

---

William E. Shewey, Mayor

(SEAL)

ATTEST:

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Linda Parks, City Clerk

## PROGRAM MANAGEMENT AGREEMENT

**THIS PROGRAM MANAGEMENT AGREEMENT (the “Agreement”)** is made and entered into on this 15th day of April, 2014 (the **“Effective Date”**) by and between **THE CITY OF ENID, OKLAHOMA**, an Oklahoma Municipal Corporation (hereinafter **“CITY”**), **ENID ECONOMIC DEVELOPMENT AUTHORITY**, an Oklahoma public trust, (**“EEDA”**) and **LODGEWELL DEVELOPMENT, LCC**, a Kansas limited liability company (hereinafter **“LODGEWELL”**) (City, EEDA, and LodgeWell are each a **“Party”** and are collectively, the **“Parties”**).

### Recitals

A. City desires to cause the design, development, construction, and completion of a not less than 250-stall parking facility (the **“Project”**) to be located in downtown Enid, Oklahoma on property legally described as Lot One (1), Replat of Block Thirty-Two (32), Original Townsite of Enid, Garfield County, Oklahoma, according to the recorded replat thereof (the **“Project Site”**), which Project Site is located adjacent to and contiguous with that certain 131-room hotel (the **“Hotel”**) to be constructed by LodgeWell pursuant to various development and other agreements by and between the Parties dated April 1, 2014.

B. City and LodgeWell desire that LodgeWell serve as City’s program manager for the purposes of managing the design, development, construction and completion of the Parking Facility on the Project Site. The term of such limited license and right of entry shall be coterminous with the **“Term”**) (defined in Section 2 below). The management services herein are considered professional services.

C. City and LodgeWell (hereinafter, the **“Program Manager”**) desire to enter into this Agreement to specify: (i) the services to be performed by Program Manager, as an independent contractor of City, in connection with the Project, and (ii) the fees which City shall pay to Program Manager to compensate Program Manager for the performance of the services set forth herein.

### AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants between the parties to this Agreement as hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City and Program Manager hereby agree as follows:

1. Incorporation of Recitals. The foregoing Recitals are true and correct and incorporated by reference as if fully set forth below.

2. Definitions. When used in this Agreement, the following terms shall have the following meanings set forth opposite such terms, respectively:

"Addenda" means changes to the documents prepared by the Architect and/or City for the Project.

"Additional Services" means those services of Program Manager as listed in Section 5 of this Agreement.

"Agreement" means this agreement.

"Architect" means the Hood-Rich Architecture, the architect for the Project.

"Claims" means claims of a Contractor for payment of additional sums and/or additional contract time.

"Commencement of Construction" means the issuance by City to its General Contractor of a Notice to Proceed under a principal construction contract for the applicable portion of the Project.

"Construction Documents" is broadly interpreted to mean all of those documents necessary to any Contractor for the construction of the Project, including the detailed Plans and Specifications.

"Construction Financing" means third-party financing obtained by City for the development and construction of the Project.

"Contract Documents" means, collectively, any Contracts, the General Contractor Agreement, the conditions of the General Contractor Agreement (general, supplementary and other conditions, as further described therein), Shop Drawings, Plans and Specifications for the Project, Addenda, other documents listed in the General Contractor Agreement, and Modifications issued after execution of any Contract or the General Contractor Agreement.

"Contractor" means any contractor performing work in connection with the Project.

"Contracts" means, collectively, any agreements executed between City and a Contractor and any agreements executed between a Contractor (or City, as the case may be) and the Subcontractors.

"Design Consultants" means the design consultant professional for the Project.

"Design Development Documents" means the design development documents for the Project prepared by the Architect or one or more Design Consultant.

"End Date" shall have the meaning set forth in Section 3 of this Agreement.

"Excusable Delay" means delays due or related to acts of terrorism, acts of war or civil insurrection, or any natural occurrence, strikes, riots, floods, earthquakes, fires, casualties, acts of God, labor disputes, governmental restrictions or priorities, embargos, litigation, tornadoes, or any other circumstances beyond the reasonable control of the applicable party using reasonable diligence to overcome which prevent such party from performing its specific

duties hereunder in a timely manner; provided that Excusable Delay shall only extend the time of performance for the period of such Excusable Delay, which shall begin on the day following the date on which the Developer has knowledge of the event of Excusable Delay first occurring and shall thereafter extend until the date on which the event which has caused the Excusable Delay has been materially corrected or substantially performed, or reasonably should have been materially corrected or substantially performed, given reasonable efforts.

"General Contractor" means the general contractor for the Project, if any, to be set forth in a General Contractor Agreement between City and the Contractor for the Project.

"General Contractor Agreement" means the agreement to be executed between the General Contractor and City outlining the services of and fee to be paid by to the General Contractor by City.

"Modifications" means changes to the Contract Documents or the Construction Documents.

"Notice to Cure" shall have the meaning set forth in Section 9 below.

"Performance Standard" shall have the meaning set forth in Section 4 below.

"Plans and Specifications" means the detailed plans and specifications for the Project as prepared by the Design Consultants.

"Project" has the meaning set forth in the recitals to this Agreement.

"Project Budget" means the detailed listing of the budgeted costs for the Project.

"Project Cost" means the actual cost to complete the Project, which cost shall include hard costs such as design, construction, site acquisition plus soft costs such as legal, accounting, interest, taxes, studies, appraisals, insurance, contingency funds, title and recording fees, and financing costs and fees. Project Cost shall not include any non-development fees received by City, whether or not related to the Project, such as asset management fees, programming fees and/or leasing and property management fees, and shall not include any reimbursement of expenses received by City.

"Project Documents" shall have the meaning set forth in Section 6 below.

"Project Schedule" means the schedule for the Project including the schedule for the design, construction, and pre-opening phases of the Project.

"Project Site" shall mean the individual property defined in the Recitals.

"Reimbursable Expenses" are the reimbursable expenses of Program Manager as more specifically described in Section 8 of this Agreement.

“Services” mean the Services of Program Manager, as set forth in this Agreement.

"Shop Drawings" means shop drawings for the Project as prepared by a Contractor or a Subcontractor for the Project.

“Start Date” shall have the meaning provided for in Section 3 of this Agreement.

"Subcontractor" means one or more subcontractors of any Contractor performing work for the Project.

“Substantial Completion” means the later of: (1) the issuance of a certificate of occupancy for the Project; (2) the completion of construction of the Project (including all punch list items and any warranty work then outstanding at the time of final sign off of the punch list items) on a lien free basis, free from known defect; and (3) satisfaction of all construction and completion obligations set forth in any documents entered into in connection with the Construction Financing.

"Suppliers" means broadly, the suppliers of materials to the Project.

"Vendors" means broadly, those vendors supplying materials to the Project.

"Work" means the construction of the Project, as set forth in this Agreement.

3. Term. Unless earlier terminated by the parties as set forth herein, the “Term” of this Agreement shall commence on April 15, 2014 (the “**Start Date**”), and shall continue until the completion of construction of the Project, which completion shall be subject to the direction and funding limitations of City and Excusable Delay (the “**End Date**”).

4. Program Manager Responsibilities.

4.1 Program Manager shall perform its duties and the services hereunder in a professional, diligent, prompt and timely manner (the “**Performance Standard**”). Program Manager shall use commercially reasonable efforts to provide sufficient organization, personnel and management to carry out the requirements of this Agreement in an expeditious and economical manner consistent with the Performance Standard. Program Manager shall assign an authorized representative to the Project, reasonably acceptable to City. The Parties agree that the initial Program Manager’s Representative shall be Dave Mashburn.

4.2 Program Manager’s services shall be provided with the express understanding that Program Manager is an independent contractor retained by City for all Work performed pursuant to this Agreement to act as City’s agent toward the Design Consultants, General Contractor, Subcontractors, Suppliers, and Vendors on the Project. Notwithstanding anything contained herein to the contrary, Program Manager shall have no right or authority, express or implied, to commit or otherwise obligate City in any manner whatsoever except to the extent specifically authorized in this Agreement or as otherwise authorized in writing by City. Program Manager shall have sole responsibility for and control over all means, methods,



techniques, sequences and procedures of Program Manager. Nothing in this Agreement shall be deemed to imply or represent that Program Manager, its employee and agents, or others for whom Program Manager is legally liable under this Agreement are the agents, representative or employees of City or its constituent members except as specifically provided hereunder.

4.3 Program Manager's services shall be provided in conjunction with the services of the Design Consultants, General Contractor and other consultants and contractors, as described in the agreements between City and the respective parties.

4.4 The services covered by this Agreement are subject to the time limitations contained in Section 3 above. In the event of an expansion in the scope of Program Manager's services, for any reason, City and Program Manager shall mutually agree on a rate of payment for the Additional Services, as set forth in Section 8. Additional Services shall not be performed by Program Manager unless and until Program Manager receives prior written authority from City to perform such Additional Services. Any Additional Services performed without prior written authority shall not be payable to or collectable by Program Manager.

4.5 Program Manager shall (i) provide the Services, and (ii) take such actions as City may reasonably request within the scope of Program Manager's responsibilities in this Agreement, consistent with the Performance Standard.

4.6 Program Manager shall not be responsible in any way for the action or inaction of any third party, including City, City's consultants, Architect, Design Consultants, General Contractor, any other Contractors or Subcontractors or any other companies or persons working on the Project. The failure of any such third party to perform its duties shall not alter City's obligation in any way to pay Program Manager for its Basic Services, Additional Services (if any) and Reimbursable Expenses. Notwithstanding the foregoing, Program Manager shall immediately notify City of any action or inaction by third parties after becoming aware of such and shall use commercially reasonable efforts to compel such parties to perform all services and duties in a timely and professional manner.

5. Program Manager Services. The following are the Services of the Program Manager to be provided pursuant to this Agreement:

5.1 Consultant Contracts. Program Manager shall assist City with finding and retaining consultants for the Project. Such consultants' services may include, by way of example, geotechnical services, economic feasibility studies, site analysis, environmental studies and reports, data coordination and tenant related services for the Project. Program Manager shall coordinate and direct the activities of any such consultants, subject to the limitations set forth herein. All Contractors, excluding Program Manager, shall contract directly with City.

5.2 Project Budget Estimate. Program Manager shall prepare an estimated Project Budget for the Project. City understands that the Project Budget estimate is an estimate based upon the information and scope available to Program Manager. Additionally, City understands that such Project Budget is an estimate of development costs and is not a guaranteed price. Program Manager shall not be responsible in the event the Project shall in any way exceed

the Project Budget. Program Manager shall coordinate with and assist City in preparing and updating, at appropriate intervals agreed to by the City and Program Manager, the estimated Project Budget and shall provide City with all detailed breakdowns available. Any evaluations of the Project Budget and or the Project Schedule will represent Program Manager's commercially reasonable judgment as a person or entity familiar with the construction industry. It is recognized, however, that neither Program Manager nor City has control over the cost of labor, materials or equipment, over various contractors' methods of determining bid prices, over competitive bidding market, or the length of time required to procure, fabricate, deliver and install the materials. Accordingly, Program Manager shall use commercially reasonable efforts to ensure, but does not represent or warrant, that bids or negotiated prices will not vary from the Project Budget and/or Project Schedule proposed, established or approved by City, or from any cost and/or schedule evaluation prepared by Program Manager.

5.3 Project Schedule. With input provided by the Contractors, Program Manager shall prepare, and update when necessary, a written chart or other analysis containing a conceptual schedule for the completion of each phase of the work in the development of the Project, including key dates for the obtaining of governmental approvals and permits and key dates for obtaining drawings, specifications, subcontracts, equipment and materials. City understands that the Project Schedule is an estimate based upon the information and scope available to Program Manager. City acknowledges and agrees that such Project Schedule is an estimate and not a guarantee of completion.

5.4 Design Plans. Program Manager shall review design documents, as a Program Manager and not a design professional, during development and upon completion of the Project, and advise City of its observations and recommendations with respect thereto. Program Manager is not responsible for the adequacy of the design documents, compliance of the design documents with applicable laws or codes, or for confirming the absence of errors, omissions, conflicts, or inconsistencies that may exist therein, as those are duties owed by the Architect and Design Consultants to the City.

5.5 Construction Alternative. Program Manager will consult with City regarding construction alternatives, availability of labor and materials, procurement requirements, and other pertinent factors having a bearing on the time and cost of construction; provided that neither Program Manager nor City shall have any liability for the means or methods selected by the General Contractor.

5.6 Permits and Approvals. Program Manager shall assist in applying for and obtaining all licenses and permits for the Project, except for any licenses, approvals and permits required to be obtained directly by the General Contractor, Contractor and/or various Subcontractors or except as otherwise directed by City.

5.7 Utilities. Program Manager shall apply for and seek, in the name and at the expense of City, all governmental and utility approvals and the furnishing of all utility service, including, all sewer, water, electric, gas, storm water, and other utility services, necessary to develop and thereafter operate the Project pursuant to the plans approved by City, subject to the requirements of the applicable governmental authorities.

5.8 Request of Payment. Program Manager shall review Contractors' applications for payment and make recommendations to City for payment with respect to the accuracy and validity of all vouchers and requests for payment by Contractors in connection with the development of the Project.

5.9 Forecasts. Program Manager shall prepare detailed written cash flow forecasts for the development of the Project, with such frequency as may be reasonably determined by City, including forecasts for pre-construction and consultant activities and for all duties hereunder. City understands that the forecasts are estimates based upon the information and scope available to Program Manager. Additionally, City understands that such forecasts are an estimate of development costs and are not guaranteed prices. Program Manager shall not be responsible in the event that the Project Costs shall in any way exceed the forecast. Program Manager does not warrant or represent that the Project Cost will not vary from or exceed the Project Budget and/or the Project Schedule will not vary or exceed approved time frames and durations. In the event the Project Budget and or the Project Schedule are not met, City hereby agrees that Program Manager's fee will not be reduced in any amount and the timing of payments to Program Manager will not be altered.

5.10 Records. Program Manager shall maintain full and accurate books and records relative to the development of the Project and Program Manager's duties hereunder, in accordance with accounting standards and cost control systems acceptable to City. The Parties agree that the ownership of such records shall be vested in City and City shall have the right at any time to inspect the records. Program Manager will furnish to City copies of any of the above records on a timely basis as they may be requested and will deliver all such records to City upon the termination of this Agreement. City shall have the right to retain copies of all such records for its files.

5.11 Progress Reports. Program Manager shall consult with City and advise City of the progress of the development of the Project at such interval as City shall designate. The progress report shall include such information as may be reasonably requested by the City and in a form acceptable to the City. At any time, and from time to time, Program Manager shall deliver to City such other data as City reasonably shall request with respect to the development of the Project. Program Manager shall prepare and update when necessary written estimates of Project Costs for the construction period. City understands that the estimates of Project Costs are only estimates based upon the information and scope available and City's experience in such field. Additionally, City understands that such estimates are not guaranteed prices. Program Manager shall record the progress of each Contractor's work. Program Manager shall prepare, utilizing the Contractor's record of progress and its detailed construction schedule, progress reports and forward to City on a periodic basis.

5.12 Meetings. Program Manager shall attend, give testimony at, and make presentations acceptable to City at such meetings, conferences, and hearings as may be held in connection with the development of the Project and attend construction meetings for the Project as necessary.

5.13 General Contractor. Program Manager shall work with and coordinate the Work with City's General Contractor which is retained directly by City.

5.14 Construction Agreement. Program Manager shall assist City with bidding of the Project, reviewing of the General Contractor's agreement and negotiation of all other contracts relevant to the design and construction of the Project.

5.15 Oversee Construction Activities. Program Manager shall oversee the coordination of all construction activities. Program Manager shall, as requested by City, act as City's representative for construction of the improvements and associated Work to be performed in the Project subject at all times to the direction and control of City.

5.16 Insurance. Program Manager shall maintain and keep in force at all times during the Term hereof, general public liability insurance affording protection of Program Manager's activities and presence upon the Project Site in an amount not less than One Million Dollars (\$1,000,000.00) combined single limits for injury to or death of one or more persons or damage to property arising out of any one occurrence. The policies shall include coverage for each and all of Program Manager's contractual indemnity obligations set forth in this Agreement and shall be issued by an insurance company or companies reasonably acceptable to City and authorized to transact business in the State of Oklahoma. The policies shall name City as an additional insured thereunder. Except as otherwise provided herein, the payment of the premiums for all such policies shall be considered a Reimbursable Expense of Program Manager. Such policies required pursuant to this Section shall contain an endorsement thereof to the effect that the same shall not be canceled by the insurer without at least thirty (30) calendar days prior written notice to City.

5.17 Site Visits. Program Manager shall, as necessary, visit the site and observe and report with respect to the implementation of all contracts entered into for the development and construction of the Project.

5.18 Administration of the Construction Agreement. Program Manager shall advise, assist and consult with City with respect to decisions required to be made by City under the General Contractor agreement.

5.19 Monitor Schedule and Budget. Program Manager shall work with General Contractor to obtain recovery plans or other options to rectify or minimize any discrepancies in the Project Budget and construction costs and provide such plans and options to City for approval.

5.20 Certificates of Occupancy. Program Manager shall coordinate with City the timing of obtaining Certificates of Occupancy.

5.21 Coordinate with General Contractor. Program Manager shall act as City's representative and coordinate with the General Contractor for the construction of the Project, subject at all times to the direction and control of City.

5.22 Temporary Parking. Program Manager shall assist City in securing temporary parking and other temporary facilities as required by City during construction of the Project.

5.23 Claims. Program Manager, at City's request, shall assist City and/or Architect in the review, evaluation and documentation of Claims. Program Manager shall, at City's request, use commercially reasonable efforts to resolve and settle any Claims as agent and on behalf of City and keep City fully informed with respect to such conflicts and settlement discussions.

5.24 Certificates of Insurance. Program Manager shall review certificates of insurance from each Contractor, Design Consultants and other consultants and forward any comments to City.

5.25 Filing. Program Manager shall maintain for City the filing system for Project record documents. This may occur on a web-based management system.

5.26 Punch List Process. Program Manager shall monitor quality of each Contractor's assurance program and punch list process and shall coordinate the Design Consultant's Project review and site visits and its punch list process.

5.27 Warranties. Program Manager shall exercise reasonable efforts to secure and deliver to City all warranties and similar submittals as required by the Contract Documents. Program Manager shall assist the General Contractor in the coordination of each Contractor's close-out document process and obligation to deliver all keys, manuals, record drawings and excess materials to City.

5.28 Certificate of Occupancy. Program Manager shall assist and monitor the process of obtaining the Certificate of Occupancy and shall keep City advised.

5.29 Project Turnover. Program Manager shall coordinate the scheduling of the Project turnover process, including the General Contractor's systems turnover, partial and/or temporary occupancy permit(s) and certificate of occupancy, and perform walk-throughs to identify punch list items. Program Manager shall coordinate efforts by all appropriate parties to complete the punch list items identified by City or City's lenders.

5.30 Inspections. Working with the City's General Contractor, Program Manager shall assist in the scheduling of inspections with City's lenders and each of their representatives and assist City, as needed, with the preparation of all Construction Financing requests, if and as applicable and in form and content sufficient to permit City's lenders to approve or to disapprove such Construction Financing requests, and shall assist in the preparation of such other reports relating to the Project as may be required by City's lenders.

5.31 City Questions. Program Manager shall promptly respond to any questions from City regarding the Project or progress of construction, construction methods, scheduling, and the like.

5.32 Notifications. Program Manager shall promptly notify City if Program Manager becomes aware of any fault or defect in the Project or nonconformance with the Contract Documents, provided that Program Manager has received actual notice of such fault, defect or nonconformance. Program Manager shall copy City on all written correspondence sent by Program Manager to any person or party in connection with the Project.

5.33 General. Program Manager shall perform generally such other acts and things as may be reasonably required in accordance with this Agreement for the supervision, coordination, and planning, of the Project and advising and consulting with City with respect thereto and with respect to design, development, construction and completion of the Project.

5.34 Delegation. No delegation by Program Manager of any of its obligations hereunder shall be permitted without the prior written consent of City and no such delegation shall relieve Program Manager of any responsibility or liability with respect to such obligations hereunder, except as provided herein.

5.2 Additional Services. The following are the Additional Services of the Program Manager to be provided pursuant to this Agreement that are not otherwise Services as described in Section 5.1 above and, should they be provided by Program Manager to City, City shall pay Program Manager compensation in accordance with Section 8 below, in addition to the sums required pursuant to Section 6 below:

5.2.1 Providing Services required because of significant changes in the Project including, but not limited to, changes in size, quality, complexity or City's schedule.

5.2.2 Providing consultation concerning replacement of the Work damaged by fire or other cause during construction and furnishing Services required in connection with the replacement of such Work.

5.2.3 Providing Services made necessary by the termination or default of a Design Consultant, Contractor or Subcontractor(s), by major defects or deficiencies in the work of a Design Consultant, Contractor, Subcontractor(s), or by failure of performance of either City, Design Consultant, Contractor, or Subcontractor(s) under their respective contracts.

5.2.5 Providing Services in connection with an arbitration proceeding or legal proceeding, except where Program Manager is party thereto and held liable to any of the parties thereto. To the fullest extent allowed by law, City shall defend, indemnify and hold harmless Program Manager from and against any and all third party allegations (including allegations by City, Architect, Contractor, Design Consultants, General Contractor, Subcontractors, Suppliers, and Vendors on the Project), claims, actions, costs, expenses and actual damages, including reasonable attorney's fees, arising out of or relating to Work or Services performed, or materials supplied, by the Architect, Contractor, Design Consultants, General Contractor, Subcontractors, Suppliers, and Vendors on the Project, except to the extent caused by Program Manager's negligence or acts outside the scope of its authority under this Agreement.

5.3 Contingent Additional Services. If Services described under this subsection are required due to circumstances beyond Program Manager's control, Program Manager shall not commence such Services until Program Manager receives City's written approval, except as may be required pursuant to Section 5.2.5 above, which Program Manager may provide in its sole and reasonable discretion or as may be required in connection with a legal order or subpoena.

6. City Responsibilities. City shall perform the following activities and provide the following information to Program Manager in connection with this Agreement:

6.1 Information. City shall provide full information regarding requirements for the Project and shall work with Program Manager to jointly create a program which shall set forth City's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and Project Site requirements.

6.2 City Representative. City shall designate a representative authorized to act on City's behalf with respect to the Project. City, or such authorized representative, shall render decisions in a timely manner pertaining to documents submitted by Program Manager in order to avoid unreasonable delay in the orderly and sequential progress of Program Manager's services. Program Manager may rely only on the directives and approvals of City's Representative. The Parties agree that the initial City's representative shall be Chris Gdanski, Director of Engineering Services for the City of Enid.

6.3 Contractors. City shall retain all Contractors, a General Contractor, Subcontractors, Suppliers, and Vendors whose services, duties and responsibilities are to be described in agreements between City and the respective parties in connection with the Project. The terms and conditions of the agreements between City and Contractors, Subcontractors, Suppliers and Vendors, and any modifications thereto, shall be furnished to Program Manager. Program Manager shall not be responsible for actions, or inaction, taken by or on behalf of these Contractors, Subcontractors, Suppliers and Vendors.

6.4 Project Documents. City shall furnish Program Manager with the appropriate Project documents, in a sufficient and reasonable quantity, as necessary for Program Manager to carry out its Project duties (the "**Project Documents**").

6.5 Access to Project Site. City shall secure and/or permit Program Manager access to the Project Site as necessary for Program Manager to carry out its Project duties.

6.6 Payment. City shall pay Program Manager for its Services, Additional Services (if any) and Reimbursable Expenses as set forth in Section 8. Upon request, City shall provide Program Manager with written evidence that adequate financial arrangements have been made and remain in place to fulfill City's obligations under Section 7 of this Agreement.

6.7 City Services and Reports. The services, information and reports required of City under this Agreement will be furnished at City's expense, and Program Manager shall be entitled to rely upon the accuracy and completeness thereof.

6.8 Promptness. Information or services under City's control shall be furnished by City with reasonable promptness to avoid inefficiency by Program Manager or delay in the orderly progress of Program Manager's services and the progress of the Project.

6.9 Notice. Prompt written notice shall be given by City to Program Manager if City becomes aware of any fault or defect in the Project or nonconformance with the Contract Documents.

6.10 Inspection. City shall have the right to inspect the Project Site at any and all times reasonably acceptable to Program Manager, provided that at no time shall City's entry onto and presence upon the Project Site unduly interfere with Program Manager's Services or the performance of the Work.

6.11 Insurance. City shall, for the duration of the Term, continuously carry insurance against such risks and in such amounts, with such deductible provisions, as are customary in connection with the construction of facilities of comparable type and size an all risk fire and extended coverage policy of insurance on the Project insuring the Project in such amounts as City may deem appropriate, in City's sole discretion.

7. Compensation. For the performance of the Services, City shall pay Program Manager an amount equal to five percent (5%) of the Project Cost, as follows:

7.1 The sum of Fifty Thousand and No/100 Dollars (\$50,000.00) within twenty (20) days following the Effective Date.

7.2 The sum of Ten Thousand and No/100 Dollars (\$10,000.00) within twenty (20) days following the completion of the Plans and Specifications set forth in City's request for proposals for the Project's General Contractor.

7.3 The sum of Ten Thousand and No/100 Dollars (\$10,000.00) within twenty (20) days following City's binding selection of the General Contractor.

7.4 Following the Commencement of Construction of the Project, the sum of Seventeen Thousand Five Hundred and No/100 Dollars (\$17,500.00) per month; provided that the sum of Thirty Thousand and No/100 Dollars (\$30,000.00) (the "**Retainage**") shall be held as retainage until Substantial Completion of the Project. Program Manager's Fee shall be increased by an amount equal to two and seventy five hundredths percent (2.75%) of the cost of any Modifications in the Work made following the Commencement of Construction. Unless City gives Program Manager a dispute in writing, the Retainage shall be paid to Program Manager, without deduction or set-off, within thirty (30) days following Substantial Completion.

8. Additional Compensation.

8.1 Reimbursable Expenses. Reimbursable Expenses are costs and expenses that are and shall be payable to Program Manager by City, in addition to compensation for



Services and Additional Services, and shall include reasonable actual out-of-pocket expenses incurred by Program Manager in the interest of the Project, as identified in this Section (including, expenses in connection with authorized out-of-town travel and other reasonable out of pocket expenses incurred by Program Manager in connection with the Project). All Reimbursable Expense items in excess of an aggregate of \$1,000.00 are subject to City's advance written approval. All Reimbursable Expenses must be properly invoiced, subject to City's reasonable approval. City may, in its reasonable discretion, request additional support for evidence of Reimbursable Expenses. Reimbursable Expenses shall **not** include (i) Program Manager's central office overhead or other central office general or administrative personnel or other expenses, (ii) the costs of providing the reports and documents to be provided pursuant to the provisions hereof, including the cost of reproductions, postage, express deliveries, electronic facsimile transmissions of Drawings, Specifications and other Project documents, (iii) costs and expenses (including overhead) attributable to services rendered by personnel of Program Manager in connection with the performance of Program Manager's Services under this Agreement, and (iv) costs and expenses of third-parties where the Services performed were done by such third parties would normally be performed by Program Manager or Program Manager's personnel but is performed by such third-party as a result of Program Manager's failure to have sufficient personnel capacity to perform such Services at the time required.

## 8.2 Payments for Additional Services and Reimbursable Expenses.

8.2.1. Payments on account of Program Manager's Additional Services and for Reimbursable Expenses shall be made monthly within thirty (30) calendar days of City's receipt of the invoice from Program Manager (together with all supporting evidence required pursuant to Section 8.1 above).

8.2.2. In the event Program Manager provides services to the Project beyond the End Date set forth in Section 3 herein, City and Program Manager shall work cooperatively to determine a rate for Program Manager's Additional Services, plus Reimbursable Expenses, which in such event shall be at a rate of 1.05 times the actual cost thereof.

8.3 Records. Records of Program Manager's Reimbursable Expenses and expenses pertaining to Additional Services shall be made available to City upon City's request.

9. Termination. This Agreement may be terminated by either Party upon thirty (30) days' written notice should the other Party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination, provided that the Party initiating the termination has first provided the other party at least fifteen (15) days' advance written notice of the circumstances that may give rise to such notice (the "**Notice to Cure**") and the Party receiving the Notice to Cure has failed to substantially and materially address and cure such circumstances to the reasonable approval of the other Party, within such fifteen (15) day period. In the event of such termination, neither Party shall have any liability to the other following the expiration of the cure period, excepting (a) all amounts due and owing Program Manager for Services and Additional Services performed and Reimbursable Expenses incurred prior to the expiration date of such cure period, which sums shall be paid in full within thirty (30) days following the expiration of the cure period; and (b) the respective indemnity obligations of the

Parties to the other set forth in this Agreement. Notwithstanding anything herein to the contrary, in the event termination is due to the default of Program Manager, such payments due and owing Program Manager shall be reduced by the extras costs and damages, if any, incurred by City as a result of such default by Program Manager. Upon any termination of this Agreement, Program Manager shall promptly account for and deliver to City or to such other person as City shall designate in writing, all materials, supplies, keys, contracts, documents and books and records pertaining to this Agreement or the Project within the possession or control of Program Manager. Program Manager shall also furnish all such information, take all such other action, and shall cooperate with City as City shall reasonably require in order to effectuate an orderly and systematic termination of Program Manager's duties and activities hereunder and orderly and systematic transfer of duties to Program Manager's successor.

10. Suspension or Abandonment of Project. If the Project is suspended or abandoned, in whole or in part, for more than ninety (90) days for reasons outside the control of Program Manager, Program Manager shall be compensated for all Services and Additional Services performed and Reimbursable Expenses incurred prior to receipt of written notice from City of such suspension or abandonment, in the manner and at the times provided for herein. If the Project is resumed after being suspended more than ninety (90) days, Program Manager's Fee shall be equitably adjusted.

11. Indemnification.

11.1. By City.

11.1.1 City shall protect, defend, indemnify and save harmless Program Manager, and its managers, members, officers, directors, employees, and each of them, against and from any and all claims, damages, demands, losses, liabilities, actions, lawsuits and other proceedings, judgments and awards, and costs and expenses (including without limitation reasonable attorney's fees and court costs incurred in connection with the enforcement of this indemnity or otherwise but excluding consequential and punitive damages), arising out of or related to the performance by Program Manager of its duties under this Agreement excluding (i) those matters as are covered by the indemnification by Program Manager under Section 11.2 below and (ii) those matters resulting solely from the negligence, willful misconduct, or fraud of Program Manager. City shall have the right to defend, and shall defend, at its expense and by counsel of its own choosing (subject to Program Manager's approval of such counsel, not to be unreasonably withheld, delayed or conditioned) against any claim or liability to which the indemnity agreement set forth in this Section 11.1 would apply. Any settlement of any such claim by City shall be subject to the reasonable approval of Program Manager. The right of Program Manager or any persons being defended hereunder to defend or settle any such claim shall be limited to those cases where City has failed or refused to defend after written notice to City or to where City or any persons to be defended hereunder reasonably determine that a conflict of interest exists.

11.1.2 With regard to matters indemnified by City under Section 11.1, City and its agents, representatives, partners, officers, directors, managers and employees and each of them shall notify Program Manager of any written claim received by City within ten (10)

business days of receipt thereof and shall cooperate with Program Manager, at City's expense, with regard to Program Manager's defense thereof.

## 11.2 By Program Manager.

11.2.1 Program Manager shall protect, defend, indemnify and save harmless City, its partners or members and their respective directors, officers, employees, and managers and each of them, against and from any and all claims, damages, demands, losses, liabilities, actions, lawsuits and other proceedings, judgments and awards, and costs and expenses (including without limitation reasonable attorneys' fees and court costs incurred in connection with the enforcement of this indemnity or otherwise, but excluding consequential and punitive damages) arising out of or related to (i) any failure by Program Manager to comply with its obligations under this Agreement, (ii) fraud, negligence or willful misconduct of Program Manager in connection with this Agreement or Program Manager's services or work hereunder, or (iii) Program Manager acting outside the scope of its duties or authority hereunder. Program Manager shall have the right to defend, and shall defend, at its expense and by counsel of its own choosing (subject to City's approval of such counsel, not to be unreasonably withheld, delayed or conditioned), against any claim or liability to which the agreement to indemnify, defend and hold harmless set forth in this Section 11.2 would apply. Any settlement of any such claim or liability by Program Manager shall be subject to the reasonable approval of City. The right of City or any persons being defended hereunder to defend or settle any such claim shall be limited to those cases where Program Manager has failed or refused to defend after written notice to or to where City or any persons to be defended hereunder reasonably determine that a conflict of interest exists.

11.2.2 With regard to matters indemnified by Program Manager under this Section 11.2, Program Manager and its agents, representatives, partners, officers, directors, managers and employees and each of them shall notify City of any written claim received by Program Manager within ten (10) business days of receipt thereof and shall cooperate with City, at Program Manager's expense, with regard to City's defense thereof.

## 12. Miscellaneous Provisions.

12.2 Binding Affect. City and Program Manager, respectively, bind themselves, their respective successors and assigns to the benefit of the other Party to this Agreement and to the successors and assigns of such other Party with respect to all covenants of this Agreement. Neither City nor Program Manager shall assign this Agreement without the prior written consent of the other.

12.3 No Other Contractual Relationship. Nothing contained in this Agreement shall create a contractual relationship with a third-party against either City or Program Manager.

12.4 Hazardous Materials. Program Manager shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons or property to any hazardous material, or other environmental condition, in any form on, under or at the Project Site or within the Project, including but not limited to asbestos, asbestos products,

polychlorinated biphenyl (PCB) or other toxic "hazardous substances" as such term is used in any and all applicable state, federal and local laws and regulations, except to the extent caused by Program Manager's negligence or willful misconduct.

12.5 No Consequential Damages. City and Program Manager waive claims against each other for all consequential damages arising out of or related to this Agreement.

12.6 Confidential Records. City may consider certain information pertaining to the Project to be confidential and proprietary. Upon receiving written notice from City of the confidential information, Program Manager shall refrain from disclosing any such information to the extent permitted by applicable law.

12.7 Ownership of Documents. All original Project design documents in the possession of Program Manager, including original drawings, renderings and specifications, Design Development Documents, Contract Documents, Construction Documents, Architects Agreement, Project Documents, Project Budget, Project Program, Project Schedule and Shop Drawings shall be the property of City. At the conclusion of the Project, or other time as requested by City, Program Manager shall turn over to City the originals of all such documents that are owned by Program Manager. Program Manager may retain one (1) set of reproducible copies thereof for information and reference purposes.

12.8 Remedies; Attorneys' Fees. All remedies available to either Party under this Agreement, at law, in equity or otherwise, shall be cumulative and not mutually exclusive. Except as herein expressly provided, no waiver by either Party of any breach of this Agreement by the other Party to this Agreement shall be deemed to be a waiver of any other breach by such non-defaulting Party (whether preceding or succeeding and whether or not of the same or similar nature). No failure or delay by a Party to exercise any right it may have by reason of the default of a Party shall operate as a waiver of default or modification of this Agreement or prevent the exercise of any right by the non-defaulting Party while the defaulting Party continues to be so in default. If any action, suit or proceeding is brought for the enforcement of any provision of this Agreement or as a result of any alleged violation of any provision of this Agreement, the prevailing Party shall be entitled to recover its costs of suit, including reasonable attorneys' fees, from the losing Party, and any judgment or decree entered in such proceeding shall include an award therefor.

12.9 Notices. Notices or any other communication required by this Agreement to be given by the Parties hereto to the other shall be in writing and shall be sufficiently given or delivered if dispatched by certified United States First Class Mail, postage prepaid, or delivered personally or by a reputable overnight delivery service:

In the case of Program Manager to: LodgeWell Development, LLC  
Attn: LodgeWell, LLC  
8500 College Boulevard  
Overland Park, Kansas 66210  
Attention: David C. Owen

With a copy to: Hardwick Law Firm, LLC  
1125 Grand Boulevard, Suite 1200  
Kansas City, Missouri 64106  
Attention: Allison L. Bergman, Esq.

In the case of City to: City of Enid  
401 West Owen K. Garriott Road  
P.O. Box 1768  
Enid, Oklahoma 73702  
Attention: City Manager

With a copy to: City of Enid  
P.O. Box 1768  
Enid, Oklahoma 73702  
Attention: City Attorney

In the case of EEDA: Enid Economic Development Authority  
c/o City of Enid  
P.O. Box 1768  
Enid, OK 73702  
Attention: City Attorney

or to such other address with respect to a Party as such Party may, from time to time, designate in writing and forward to the others as provided in this paragraph.

12.10 Governing Law. The laws of the State of Oklahoma shall govern the validity, enforcement, and interpretation of this Agreement. Any action or proceeding seeking to enforce any provision of this Agreement or based on any right or obligation arising out of this Agreement may be brought against any of the parties in the State of Oklahoma, County of Garfield, or, if it has or can acquire jurisdiction, in the United States District Court for the Western District of Oklahoma, and each of the parties consents to the jurisdiction of such courts (and of the appropriate appellate courts) in any such action or proceeding and waives any objection to venue laid therein.

12.11 Integration, Modification and Waiver. This Agreement constitutes the complete and final expression of the agreement of the Parties relating to the obligations set forth herein and supersedes all previous contracts, agreements and understandings of the parties, either oral or written, relating to such obligations. This Agreement cannot be modified, or any of the terms hereof waived, except by an instrument in writing referring specifically to this Agreement, executed by the Party against whom enforcement of the modification or waiver is sought.

12.12 Headings and Construction. The headings which have been used throughout this Agreement have been inserted for convenience of reference only and do not constitute matter to be construed in interpreting this Agreement. Words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise. The words "herein," "hereof," "hereunder" and other similar compounds of the word "here" when

used in this Agreement shall refer to the entire Agreement and not to any particular provision or section. If the last day of any time period stated herein shall fall on a Saturday, Sunday or legal holiday under federal law, then the duration of such time period shall be extended so that it shall end on the next succeeding day which is not a Saturday, Sunday or legal holiday under federal law.

12.13 Invalid Provisions. If any one or more of the provisions of this Agreement, or the applicability of any such provision to a specific situation, shall be held invalid or unenforceable, such provision shall be modified to the minimum extent necessary to make it or its application valid and enforceable, and the validity and enforceability of all other provisions of this Agreement and all other applications of any such provision shall not be affected thereby.

12.14 Further Acts. In addition to the acts recited in this Agreement to be performed by City and Manager, the parties agree to perform or cause to be performed any and all such further acts as may be reasonably necessary to consummate the transaction contemplated hereby.

12.15 Multiple Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which when taken together shall constitute a single counterpart instrument. Executed signature pages to any counterpart instrument may be detached and affixed to another counterpart, which counterpart with multiple executed signature pages affixed thereto shall constitute the original counterpart instrument. All of these counterpart pages shall be read as though one and they shall have the same force and effect as if all of the parties had executed a single signature page.

12.16 Limit on Liability. The Parties agree that:

12.16.1 No director, officer, agent, employee, representative, attorney or consultant of City shall be personally or otherwise in any way liable to Manager in the event of any default, breach or failure of performance by City under this Agreement or for any amount which may become due to Program Manager or with respect to any agreement, indemnity, or other obligation under this Agreement.

12.16.2 No member of Program Manager and no director, officer, member, manager, agent, employee, shareholder, representative, consultant or affiliate of Program Manager or any such member of Program Manager shall be personally or otherwise in any way liable to City or any third-party in the event of any default, breach or failure of performance by Program Manager under this Agreement or for any amount which may become due to City with respect to any agreement, indemnity or other obligation under this Agreement.

12.17 Limited Obligation. EEDA acknowledges and agrees that, pursuant to and based upon agreements set forth in a one or more separate writings between City and EEDA, EEDA joins into this Agreement for the purposes of fulfilling the financial obligations of City to Program Manager hereunder and for no other purposes. The Parties acknowledge that the City cannot legally obligate itself to appropriate or otherwise allocate any future City sales tax or other monies to the EEDA in any future fiscal year other than on a year-to-year basis. The

Parties acknowledge that the City, within and subject to the annual appropriation requirements of the Constitution of the State of Oklahoma and other applicable State laws, has agreed to provide the funding required by this Agreement and to take such additional actions as may be reasonably necessary to accommodate and facilitate the EEDA's performance of this Agreement. The EEDA agrees to make the payments specifically set forth herein.

12.18 Corporate Existence. Each Party is a company duly formed, validly existing and in good standing under the laws of the State of such Party's formation.

12.19 Authority. Each Party has full power and authority to enter into this Agreement and to perform its obligations hereunder. The execution, delivery and performance of this Agreement by such Party have been duly authorized by all necessary action on the part of such Party. This Agreement is the legal, valid and binding agreement of such party, enforceable against such Party in accordance with its terms except as the foregoing may be limited by bankruptcy, insolvency, reorganization, moratorium or other similar laws now or hereafter in effect relating to or affecting the rights of remedies of creditors, general principles of equity (whether considered in an action at law or in equity) and the discretion of the court before which any proceeding therefor may be brought.

12.20 Non-Contravention. Neither the execution and delivery of this Agreement by such Party, nor fulfillment of the terms and provisions herein by such Party, will conflict with, result in a breach of the terms, conditions or provisions of, or constitute a default, an event of default or an event creating rights of acceleration, termination or cancellation or a loss of rights under the organizational documents of such Party or any material agreement, or other restriction to which such Party is a Party or any of its properties is subject or by which it is bound, or any statute, other law or regulatory provision affecting such Party.

12.21 Non-Discrimination. In the hiring of employees for the performance of work under this Agreement or any Subcontract, Program Manager or any person acting on behalf shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the duties to which the employment relates.

12.22 Third Party Beneficiaries. Nothing in this Agreement, expressed or implied, is intended to confer upon any person other than the parties hereto and their respective assigns, any rights or remedies under or by reason of this Agreement, except as provided expressly herein.

12.23 Employment Verification. City requires all Contractors to verify that employees working pursuant to contracts with City are legally authorized to work in the United States. Program Manager agrees to verify and document the employment eligibility of all employees who may perform services pursuant to this Agreement. Program Manager also agrees to require all Subcontractors who perform services under this Agreement to verify and document the employment eligibility of all employees who may perform services pursuant to this Agreement.

12.24 Governmental Tort Claims Act. By entering into this Agreement, City and EEDA and the “employees” as defined by the Governmental Tort Claims Act, 51 Okla. Stat. § 151 et seq., of each entity do not waive sovereign immunity, any defenses, or any limitations of liability as may be provided for by law. No provision of this Agreement modifies and/or waives any provision of the Local Government Tort Claims Act.

IN WITNESS WHEREOF, the Parties have caused this instrument to be executed the day and date first above written.

[SIGNATURES BEGIN ON NEXT PAGE]

DRAFT



**CITY OF ENID**

\_\_\_\_\_  
Name: William E. Shewey  
Title: Mayor

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Name: Linda Parks  
Title: City Clerk

**ACKNOWLEDGMENT**

State of Oklahoma            )  
  ) ss.  
County of Garfield            )

**BE IT REMEMBERED**, that on this 15th day of April, 2014, before me, the undersigned, a Notary Public in and for said County and State, personally appeared William E. Shewey, Mayor for the City of Enid, Oklahoma, to me known to me to be the same person who executed, as such official, the within instrument on behalf of and with the authority of said City, and such person duly acknowledged the execution of the same to be the free act and deed of said City.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my official seal, the day and year last above written.

\_\_\_\_\_  
Notary Public

(SEAL)

[SIGNATURES CONTINUE ON NEXT PAGE]

**ENID ECONOMIC DEVELOPMENT  
AUTHORITY**

\_\_\_\_\_  
Name: William E. Shewey  
Title: Chairman

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Name: Linda Parks  
Title: Secretary

**ACKNOWLEDGMENT**

State of Oklahoma            )  
  ) ss.  
County of Garfield            )

**BE IT REMEMBERED**, that on this 15th day of April, 2014, before me, the undersigned, a Notary Public in and for said County and State, personally appeared William E. Shewey, Chairman of the Enid Economic Development Authority, an Oklahoma public trust, to me known to me to be the same person who executed, as such official, the within instrument on behalf of and with the authority of said entity, and such person duly acknowledged the execution of the same to be the free act and deed of said entity.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my official seal, the day and year last above written.

\_\_\_\_\_  
Notary Public

(SEAL)

[SIGNATURES CONTINUE ON NEXT PAGE]









FROM: Laura Sheldon  
DATE: April 15, 2014

CANVASS OF BIDS  
for  
Bike Trail Phase 1, Signing and Striping  
Project Number M-1402A

<u>FIRM NAME AND ADDRESS</u>	<u>PRODUCT/SERVICE BID</u>	<u>PRICE</u>
Midstate Traffic Control, Inc. 12501 N. Santa Fe Ave., Oklahoma City, OK 73114	Base Bid	\$ 138,935.00
	<b>Total</b>	<b>\$138,935.00</b>

Bid meets or exceeds all major specifications:  X  YES   NO  
Bid meets or exceeds all minor specifications:  X  YES   NO

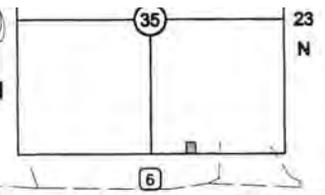
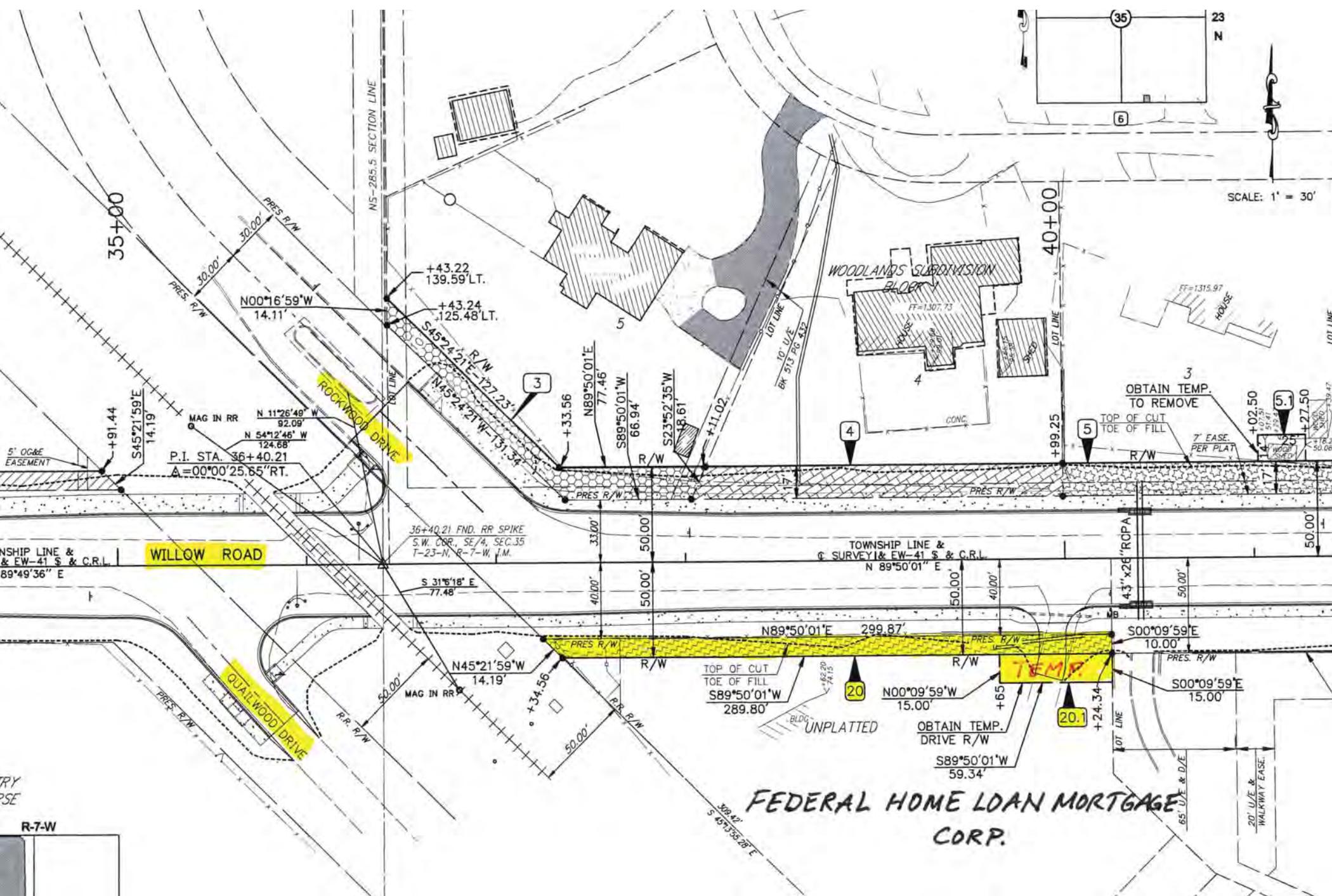
DEVIATIONS: **Did meet the specifications.**

Direct Traffic Control, Inc. P.O. Box 602 Muskogee, ok 74402	Base Bid	\$ 94,044.00
	<b>Total</b>	<b>\$ 94,044.00</b>

Bid meets or exceeds all major specifications:  X  YES   NO  
Bid meets or exceeds all minor specifications:  X  YES   NO

DEVIATIONS: **Did meet the specifications.**

RECOMMENDATION: Award contract to Direct Traffic Control, Inc., in the amount of \$ 94,044.00.



SCALE: 1" = 30'

WILLOW ROAD

QUAILWOOD DRIVE

ROCKWOOD DRIVE

WOODLANDS SUBDIVISION  
BLOCK

FEDERAL HOME LOAN MORTGAGE  
CORP.

TEMP

OBTAIN TEMP.  
TO REMOVE

OBTAIN TEMP.  
DRIVE R/W

TOP OF CUT  
TOE OF FILL  
S89°50'01"W  
289.80'

20

20.1

5.1

25

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CANVASS OF BIDS  
for

**2014 Sanitary Sewer Point Repair Program  
S-1402A**

<u>FIRM NAME AND ADDRESS</u>	<u>PRODUCT/SERVICE BID</u>	<u>PRICE</u>
<b>Luckinbill, Inc. Enid, OK</b>	<b>Total Bid</b>	<b>\$258,881.00</b>
Bid meets or exceeds all major specifications:	<u> X </u> YES	<u>      </u> NO
Bid meets or exceeds all minor specifications:	<u> X </u> YES	<u>      </u> NO
DEVIATIONS: <b>Corrected multiplication error of quantity and unit price.</b>		
<b>Tri-Star Utilities, Inc. Independence, KS</b>	<b>Total Bid</b>	<b>\$300,929.20</b>
Bid meets or exceeds all major specifications:	<u> X </u> YES	<u>      </u> NO
Bid meets or exceeds all minor specifications:	<u> X </u> YES	<u>      </u> NO
DEVIATIONS: <b>Corrected summation error.</b>		
<b>Mathews Trenching Co., Inc. Oklahoma City, OK</b>	<b>Total Bid</b>	<b>\$464,800.00</b>
Bid meets or exceeds all major specifications:	<u> X </u> YES	<u>      </u> NO
Bid meets or exceeds all minor specifications:	<u> X </u> YES	<u>      </u> NO
DEVIATIONS: <b>None</b>		

RECOMMENDATION:

**Award contract to Luckinbill, Inc. in the amount of \$258,881.00.**

**AGREEMENT FOR ECONOMIC DEVELOPMENT CONSULTING SERVICES  
BETWEEN THE ENID ECONOMIC DEVELOPMENT AUTHORITY,  
AND RETAIL ATTRACTIONS, L.L.C.**

This Economic Development Consulting Services Agreement (the "Agreement") is made on this 15th day of April, 2014, by, between and among the City of Enid, an Oklahoma Municipal Corporation (the "City"), Enid Economic Development Authority, an Oklahoma Public Trust (the "EEDA"), and Retail Attractions, L.L.C., an Oklahoma Limited Liability Company (the "Consultant"). (The City, EEDA, and Consultant are each a "Party" and are collectively, the "Parties").

**RECITALS**

WHEREAS, the Consultant has represented the City of Enid (the "City") for several years; and,

WHEREAS, the Consultant has been instrumental in retaining businesses in, as well as recruiting new business to Enid; and,

WHEREAS, the Consultant's performance has directly increased sales tax revenue for the City and has increased the quality of life in Enid for both residents and guests; and,

WHEREAS, the Consultant's representation of the City has been a tremendous asset in the process of promoting Enid as an opportunity for retailers; and

WHEREAS, the Parties desire to continue the Consultant's services in an effort to continue to maintain and to attract appropriate retail, residential, office, and other ancillary mixed use development in the Enid, subject to the terms and conditions specified in this Agreement; and,

WHEREAS, the Parties deem the services herein to be professional services.

NOW, THEREFORE, in consideration of the mutual promises and covenants between the Parties to this Agreement as hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, EEDA and Consultant hereby agree as follows:

**PART I. TERM OF AGREEMENT**

1. EEDA intends to contract Consultant for professional economic development consulting services for a twenty four (24) month period commencing April 1, 2014, and concluding March 31, 2016.
2. Consultant acknowledges that EEDA is a governmental entity and that this contract is based upon the availability of public funding under the authority of State and Local law.

In the event that public funds are not available or not appropriated for the performance of the EEDA's obligations under this Agreement, then this Agreement shall automatically expire, without penalty to EEDA, thirty (30) days after written notice to Consultant of the unavailability or non-appropriation of public funds.

3. In the event of a change in statutory authority, mandate, or mandated functions by state or federal legislative or regulatory action, which adversely affects the EEDA's authority to continue its obligations under this Agreement, then this Agreement shall automatically terminate, without penalty to EEDA, upon written notice to Consultant of such limitation or change in the EEDA's legal authority.

## **PART II. SCOPE OF SERVICES**

Consultant shall provide the following services:

1. Continue to research and validate the Enid, Oklahoma, trade area market and retail, office, and residential growth potential. This information will be comprised of the latest market and 2014 and newer data as data becomes available. Consultant will provide all data to designated City and/or EEDA personnel.
2. Prepare an updated marketing piece for the City's use to highlight the key demographics and attributes of the Enid trade area. This marketing material will include a map of the Enid trade area and will be used to introduce the Enid community to our extensive network of commercial and residential developers and retail and corporate tenants.
3. Use Consultant's broad-based experience and knowledge of incentives and their practical applications to craft development agreements that will profit both the private and public sectors and truly encourage new investment. Consultant will continue to work with City and/or EEDA staff to develop incentive packages that are advantageous for both Parties.
4. Consult with City or EEDA staff and/or designated official(s) to identify targets that will meet the long term needs of the City and respond to the leakages identified. Continue the Consultant's initial strategy to target retail and restaurant entities that will draw consumers from the entire market into the Enid trade area.
5. Continue to actively recruit targets identified and approved by the City and/or EEDA and supported by data. Recruitment efforts will be through personal contact, mail, email, International Council of Shopping Centers ("ICSC") events, and development/industry contacts continually throughout the term of this contract.
6. Continue working directly with the Consultant's extensive network of developers to create interest in the Enid market, define development opportunities and coordinate/attend meetings with City, EEDA and developers. When timing indicates a deal with a target is imminent or when a target's response indicates the need to intensify our efforts Consultant will be available to mediate.

7. Represent the City at the November 2014 and 2015 ICSC SW conference in Texas and the May 2014 and 2015 ICSC RECON conference in Las Vegas.
8. Provide monthly updates to designated contact. As necessary, be present in Enid with Consultant staff as necessary to provide specialized training and to meet with civic clubs, City and EEDA staff, elected officials and other appropriate citizen groups.
9. Bid any specialized marketing materials (printed or video), web updates, retail specific web sites, traffic counts, aerial photography, and grant research and writing under separate bids.

### **PART III. FEES**

CITY shall pay Consultant for the Scope of Services described in Part II as follows:

1. Consultant shall invoice and EEDA shall pay Consultant Six Thousand Dollars (6,000.00) monthly.
2. Additionally, Consultant shall invoice and EEDA shall pay a Production Bonus for the recruitment of new business as follows:
  - a. For sales tax producing entities from one thousand five hundred square feet (1,500 sq. ft.) to five thousand square feet (5,000 sq. ft.), a one-time Production Bonus of Two Thousand Five Hundred Dollars (\$2,500.00).
  - b. For sales tax producing entities from five thousand and one square feet (5,000 sq. ft.) to twenty-four thousand nine hundred and ninety-nine square feet (24,999 sq. ft.), a one-time Production Bonus of Seven Thousand Five Hundred Dollars (\$7,500.00).
  - c. For sales tax producing entities from twenty-five thousand square feet (25,000 sq. ft.) to ninety-nine thousand nine hundred and ninety-nine square feet (99,000 sq. ft.), a one-time Production Bonus of Ten Thousand Dollars (\$10,000.00).
  - d. For sales tax producing entities of one hundred thousand square feet (100,000 sq. ft.) or more, a one-time Production Bonus of Twenty-Five Thousand Dollars (\$25,000.00).
3. Production Bonuses will become payable only after the retail or restaurant entity receives a Certificate of Occupancy. Any retail or restaurant deal that would qualify for a Production Bonus that was recruited just prior to the termination of this Agreement, but received its Certificate of Occupancy after the termination of this Agreement, shall be payable to Consultant.

## **PART IV. CITY AND/OR EEDA RESPONSIBILITIES**

The EEDA shall:

1. Assist Consultant by placing at his disposal all available pertinent information, including previous reports and any other data as required for performance of Consultant's Scope of Services. Consultant will execute a confidentiality agreement with the City and the EEDA. The EEDA will provide Consultant monitored access to sales revenue data to analyze, but any release of sales revenue information must have the City's approval.
2. Represent that Consultant shall be entitled to rely on the accuracy and completeness of any documents or other materials provided by EEDA to Consultant; and that Consultant's use of such documents and materials will not infringe upon any third parties' rights.
3. Arrange for access to and make all provisions for Consultant to enter upon public and private property as required for Consultant to perform his services.
4. Designate one or more representatives authorized to act on the City's behalf with respect to the Agreement. The City, EEDA or such authorized representative(s) shall examine the documents submitted by the Consultant and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of the Consultant's services except for those decisions or actions that must go before the City's Board of Commissioner's for approval.
5. In the event that City or EEDA needs Consultant to travel to Enid, or other locations to attend special meetings outside of or in addition to the proposed scope of work in this proposal, EEDA will pay all related travel and expenses for Consultant.

## **PART V. NOTICES**

Whenever notices or other communications required by this Agreement to be given by the Parties hereto, the notice shall be given in writing. Such notice shall be hand delivered or mailed by certified mail, return receipt requested, and directed to the respective Parties at the following addresses:

As to EEDA:

Enid Economic Development Authority  
P.O. Box 1768  
Enid, OK 73702  
Attn: City Manager

As to the Consultant:

Retail Attractions, L.L.C.  
12150 E 96th ST, STE 202  
Owasso, OK 74055  
Attn: Rickey Hayes, CEO

## PART VI. MISCELLANEOUS PROVISIONS

1. Termination and Suspension. This Agreement may be terminated by either Party for convenience or for cause. However, the terminating Party must provide the other Party no less than sixty (60) days prior, written notification of intent to terminate the Agreement. EEDA shall pay Consultant for all the Services performed up to the date of termination.
2. Ownership of Documents.
  - a. Original documents developed in connection with services performed hereunder belong to, and remain the property of, the City. Consultant shall store the originals and may retain reproducible copies of such documents.
  - b. All documents, including computer software, prepared by Consultant pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by City, EEDA, or others. Any reuse without prior written verification or adaptation by Consultant for the specific purpose intended will be at the EEDA's sole risk and without liability or legal exposure to Consultant. The EEDA shall hold harmless Consultant and its sub-consultants, if any, against all judgments, losses, damages, injuries, and expenses, including reasonable attorneys' fees, arising out of or resulting from such reuse.
3. Successors and Assigns.
  - a. EEDA and Consultant each bind itself and its partners, successors, executors, administrators, assigns and legal representatives to the other Party to this Agreement and to the partners, successors, executors, administrators, assigns and legal representatives of such other Party in respect to all covenants, agreements, and obligations of this Agreement.
  - b. Neither the EEDA nor Consultant shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Consultant from employing such independent consultants, associates and sub-consultants as it may deem appropriate to assist it in the performance of services hereunder.
4. Relation of Parties. The Parties to this Agreement shall not constitute nor create an employer/employee relationship. Consultant is an independent contractor responsible for all obligations relating to federal income tax, self-employment Medicare and FICA taxes

and contributions and all other employer taxes and contributions. Neither by this Agreement, nor by its business dealings with Consultant, does the City or the EEDA delegate any authority to Consultant to make decisions for the City or the EEDA. Consultant has no authority to obligate the City or the EEDA.

5. Governing Law and Venue. The laws of the State of Oklahoma shall govern the validity, enforcement, and interpretation of this Agreement. Any action or proceeding seeking to enforce any provision of this Agreement or based on any right or obligation arising out of this Agreement may be brought against any of the Parties in the State of Oklahoma, County of Garfield, or, if it has or can acquire jurisdiction, in the United States District Court for the Western District of Oklahoma, and each of the Parties consents to the jurisdiction of such courts (and of the appropriate appellate courts) in any such action or proceeding and waives any objection to venue laid therein.
6. Attorney's Fees. In the unlikely event that a dispute occurs which is litigated or arbitrated, or a cause of action in law or equity is filed concerning the operation, construction, interpretation, or enforcement of this agreement, the losing Party shall bear the cost of the attorney's fees incurred by the prevailing Party and any and all costs applicable thereto, including but not limited to, court costs, deposition fees, expert witness fees, out of pocket expenses and travel expenses which are incurred by the prevailing Party.
7. Approval Not Waiver. Approval by the EEDA shall not constitute nor be deemed a release of the responsibility and liability of the Consultant, Consultant's employees, subcontractors, agents, and consultants for the accuracy and competency of their designs, working drawings, specifications or other documents and work, nor shall that approval be deemed to be an assumption of that responsibility by the EEDA for any defect in the designs, working drawings, and specifications or other documents prepared by the Consultant, Consultant's employees, subcontractors, agents and consultants.
8. Compliance with Applicable Law. Consultant, agents, employees, sub-consultants and subcontractors shall comply with all applicable federal and state laws, the charter and ordinances of the City, and with all applicable rules and regulations promulgated by all local, state and national boards, bureaus, and agencies. Consultant shall further obtain all permits and licenses required in the preparation of the work contracted for in any Amendments to this Agreement.
9. Integration, Modification and Waiver. This Agreement constitutes the complete and final expression of the agreement of the Parties relating to the obligations set forth herein and supersedes all previous contracts, agreements and understandings of the Parties, either oral or written, relating to such obligations. This Agreement cannot be modified, or any of the terms hereof waived, except by an instrument in writing referring specifically to this Agreement, executed by the Party against whom enforcement of the modification or waiver is sought.

10. Headings and Construction. The headings which have been used throughout this Agreement have been inserted for convenience of reference only and do not constitute matter to be construed in interpreting this Agreement. Words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise. The words "herein," "hereof," "hereunder" and other similar compounds of the word "here" when used in this Agreement shall refer to the entire Agreement and not to any particular provision or section. If the last day of any time period stated herein shall fall on a Saturday, Sunday or legal holiday under federal law, then the duration of such time period shall be extended so that it shall end on the next succeeding day which is not a Saturday, Sunday or legal holiday under federal law.
11. Invalid Provisions. If any one or more of the provisions of this Agreement, or the applicability of any such provision to a specific situation, shall be held invalid or unenforceable, such provision shall be modified to the minimum extent necessary to make it or its application valid and enforceable, and the validity and enforceability of all other provisions of this Agreement and all other applications of any such provision shall not be affected thereby.
12. Multiple Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which when taken together shall constitute a single counterpart instrument. Executed signature pages to any counterpart instrument may be detached and affixed to another counterpart, which counterpart with multiple executed signature pages affixed thereto shall constitute the original counterpart instrument. All of these counterpart pages shall be read as though one and they shall have the same force and effect as if all of the Parties had executed a single signature page.
13. Non-Discrimination. In the hiring of employees for the performance of work under this Agreement or any subcontract, Consultant or any person acting on behalf shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the duties to which the employment relates.
14. Third Party Beneficiaries. Nothing in this Agreement, expressed or implied, is intended to confer upon any person other than the Parties hereto and their respective assigns, any rights or remedies under or by reason of this Agreement, except as provided expressly herein.
15. Employment Verification. The EEDA requires all contractors to verify that employees working pursuant to contracts with the EEDA are legally authorized to work in the United States. Consultant agrees to verify and document the employment eligibility of all employees who may perform services pursuant to this Agreement. Consultant also agrees to require all subcontractors and sub-consultants who perform services under this Agreement to verify and document the employment eligibility of all employees who may perform services pursuant to this Agreement.



16. Governmental Tort Claims Act. By entering into this Agreement, the EEDA and its “employees” as defined by the Governmental Tort Claims Act, 51 Okla. Stat. § 151 et seq., of each entity do not waive sovereign immunity, any defenses, or any limitations of liability as may be provided for by law. No provision of this Agreement modifies and/or waives any provision of the Local Government Tort Claims Act.

**IN WITNESS WHEREOF**, the Parties hereto have made and executed this Agreement effective as of the day and year first above written.

Date Signed: \_\_\_\_\_

"EEDA"  
The Enid Economic Development Authority  
an Oklahoma Public Trust

\_\_\_\_\_  
William E. Shewey, Chairman

(SEAL)

ATTEST:

\_\_\_\_\_  
Linda Parks, Secretary

Date Signed: \_\_\_\_\_

"Consultant"  
Retail Attractions, L.L.C.  
an Oklahoma Limited Liability Company

\_\_\_\_\_  
Rickey Hayes, CEO

WITNESS:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name and Title

## PURCHASE ORDER CLAIMS LIST

4/15/2014

**FUND 10 DEPT 000 - N.A.**

01-01472	STAPLES ADVANTAGE	PO0120467	TISSUE/RUBBER BANDS/ST	\$21.76
01-02082	AT&T MOBILITY	PO0120569	MONTHLY SERVICE 3/14	\$6,319.39
01-03030	OKLAHOMA UNIFORM BUILDING CODE COM	PO0120629	OUBCC FEES 3/14	\$472.00
01-03718	BUSINESS WORLD, INC.	PO0120568	MONTHLY SERVICE 4/14	\$161.32
01-04116	DOWNTOWN THREADS	PO0120732	LOGO JACKET	\$32.38
01-05041	ENID PET HOSPITAL	PO0120484	REIMB/SPAY/NEUTER	\$258.00
01-06041	FARMERS GRAIN COMPANY-POND CREEK	PO0120582	DIESEL/ST	\$23,087.84
01-15125	OK GAS & ELECTRIC	PO0120552	MONTHLY SERVICE 3/14	\$19,673.94
01-15125	OK GAS & ELECTRIC	PO0120553	MONTHLY SERVICE 3/14	\$1,979.61
01-15125	OK GAS & ELECTRIC	PO0120554	MONTHLY SERVICE 3/14	\$264.20
01-15125	OK GAS & ELECTRIC	PO0120555	MONTHLY SERVICE 3/14	\$388.88
01-15125	OK GAS & ELECTRIC	PO0120556	MONTHLY SERVICE 3/14	\$2,169.22
01-15125	OK GAS & ELECTRIC	PO0120557	MONTHLY SERVICE 3/14	\$297.77
01-15125	OK GAS & ELECTRIC	PO0120558	MONTHLY SERVICE 3/14	\$6,054.36
01-15125	OK GAS & ELECTRIC	PO0120703	MONTHLY SERVICE 3/14	\$64,391.04
01-15127	OK NATURAL GAS	PO0120562	MONTHLY SERVICE 3/14	\$3,256.99
01-15127	OK NATURAL GAS	PO0120563	MONTHLY SERVICE 3/14	\$5,647.91
01-15127	OK NATURAL GAS	PO0120564	MONTHLY SERVICE 3/14	\$3,866.89
01-16010	PIONEER TELEPHONE CO., INC.	PO0120702	MONTHLY SERVICE 4/14	\$664.97
01-19047	AT & T	PO0120565	MONTHLY SERVICE 3/14	\$1,524.64
01-23055	WHEATLAND ANIMAL CLINIC	PO0120428	REIMB/SPAY FEE	\$300.00
01-67400	WESTEL	PO0120705	MONTHLY SERVICE 4/14	\$597.85
<b>N.A. TOTAL</b>				<b>\$141,430.96</b>

**FUND 10 DEPT 100 - ADM. SERVICES**

01-01082	CLASSIC PRINTING	PO0120578	COE NEWSLETTER 5/14	\$1,680.00
01-01163	ADVANCED WATER SOLUTIONS	PO0120682	WATER COOLER RENTAL 4/14	\$34.25
01-01195	NORTHWEST TROPHY & AWARDS, LLC	PO0120622	AWARDS (48)	\$2,400.00
01-01472	STAPLES ADVANTAGE	PO0120467	FILE FOLDERS	\$15.79
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$2,289.22
01-02421	SUDDENLINK	PO0120584	MONTHLY SERVICE 3/14	\$170.09
01-02790	GLOBAL SPECTRUM	PO0120572	HEALTH FAIR	\$1,117.48
01-02790	GLOBAL SPECTRUM	PO0120572	LEGISLATIVE MEETING	\$427.09
01-02790	GLOBAL SPECTRUM	PO0120653	TICKETS/REBA (218)	\$28,122.00
01-04116	DOWNTOWN THREADS	PO0120486	LOGO JACKET	\$63.74
01-12007	LUCKINBILL, INC.	PO0120576	BOILER REPAIR	\$1,725.80
01-15125	OG & E	PO0120525	M-1414A ESTABLISH NEW SERVICE	\$1,514.00
01-60600	ENID FLORAL & GIFTS	PO0120683	FLORAL ARRANGEMENT	\$49.95
01-70950	COPIERS PLUS, INC.	PO0120583	COPIER MAINTENANCE 3/14	\$4.82
<b>ADM. SERVICES TOTAL</b>				<b>\$39,614.23</b>

**FUND 10 DEPT 110 - HUMAN RESOURCES**

01-01338	J & P SUPPLY, INC.	PO0120473	GLOVES/WIPES/TOWELS/LINERS	\$893.83
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$1,351.83
01-02799	CRESCENT STORAGE CENTERS	PO0120501	ANNUAL STORAGE RENTAL	\$1,083.00
01-03358	RILEY, JOAN	PO0120740	TUITION REIMBURSEMENT	\$4,834.00
01-16145	PETTY CASH	PO0120632	REIMB/TRAVEL/S KEY	\$235.52
<b>HUMAN RESOURCES TOTAL</b>				<b>\$8,398.18</b>

**FUND 10 DEPT 120 - LEGAL SVCS.**

01-01232	HERRING RUSSELL	PO0120746	WC/TRAVEL REIMB	\$347.00
01-01284	MOORAD, AMAL E. MD.	PO0120531	WC/MEDICAL	\$568.56
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$1,950.06
01-02799	CRESCENT STORAGE CENTERS	PO0120501	ANNUAL STORAGE RENTAL	\$1,083.00
01-03309	JACQUE BRAWNER DEAN LAW, PLLC	PO0120745	WC/ATTORNEY FEES	\$44.00
01-03701	TYLER TECHNOLOGIES, INC.	PO0120441	SUBSCRIPTION FEES	\$34,589.40
01-03902	MCGIVERN & GILLIARD A PROFESSIONAL	PO0120742	WC/ATTORNEY FEES	\$20.00
01-03921	EXPRESS SCRIPTS, INC.	PO0120529	WC/MEDICAL	\$1,706.33
01-04118	ARENS, EDWARDS	PO0120528	WC/TRAVEL REIMB	\$305.04

01-04255	CV CASE MANAGEMENT SERVICES, LLC.	PO0120744	WC/MEDICAL	\$528.36
01-16145	PETTY CASH	PO0120632	REIMB/FILING FEES	\$53.00
01-33380	DAVID OPFER	PO0120423	WC/MEDICAL	\$317.36
01-33380	DAVID OPFER	PO0120523	WC/MEDICAL	\$317.36
01-80239	BASS OCCUPTIONAL HEALTH SERVICE	PO0120533	WC/MEDICAL	\$376.04
			<b>LEGAL SVCS. TOTAL</b>	<b>\$42,205.51</b>

**FUND 10 DEPT 140 - SAFETY**

01-01163	ADVANCED WATER SOLUTIONS	PO0120465	BOTTLED WATER	\$8.50
01-01227	AUTRY VO-TECH CENTER	PO0120459	TRAINING CLASSES 3/14	\$190.00
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$1,319.62
01-02082	AT&T MOBILITY	PO0120706	IPAD DATA PLAN 4/14	\$30.00
			<b>SAFETY TOTAL</b>	<b>\$1,548.12</b>

**FUND 10 DEPT 200 - GENERAL GOVERNMENT**

01-01338	J & P SUPPLY, INC.	PO0120473	CUPS	\$27.13
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$195.96
01-02656	ROGGOW CONSULTING	PO0120652	CONSULTING SERVICES 4/14	\$4,000.00
01-04405	BLAZE'S BBQ	PO0120747	MEAL/COUNCIL MEETING	\$225.41
01-04407	MANDYS CATERING & WEDDING RENTALS	PO0120751	MEAL/COUNCIL MEETING	\$345.00
01-16145	PETTY CASH	PO0120619	REIMB/PROP TAX/FILING FEES	\$25.00
01-16145	PETTY CASH	PO0120619	REIMB/MEAL/COUNCIL MEETING	\$50.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0120677	PUBLICATIONS	\$102.75
01-42400	AT & T	PO0120566	MONTHLY SERVICE 3/14	\$477.24
01-50710	OK MUNICIPAL ASSURANCE GROUP	PO0120577	COE DEDUCTIBLE/R STANLEY	\$5,250.00
01-58150	MCAFFEE & TAFT	PO0120483	PROFESSIONAL SERVICES	\$437.50
			<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$11,135.99</b>

**FUND 10 DEPT 210 - ACCOUNTING**

01-01163	ADVANCED WATER SOLUTIONS	PO0120469	WATER COOLER RENTAL 3/14	\$34.25
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$70.82
			<b>ACCOUNTING TOTAL</b>	<b>\$105.07</b>

**FUND 10 DEPT 220 - RECORDS & RECEIPTS**

01-01472	STAPLES ADVANTAGE	PO0120467	FILE POCKETS/TAPE	\$39.28
01-02799	CRESCENT STORAGE CENTERS	PO0120501	ANNUAL STORAGE RENTAL	\$3,249.00
01-15007	OK MUNICIPAL LEAGUE, INC.	PO0120661	CERTIFICATION FEE	\$50.00
01-16145	PETTY CASH	PO0120619	REIMB/TRAVEL/L PARKS	\$99.23
			<b>RECORDS &amp; RECEIPTS TOTAL</b>	<b>\$3,437.51</b>

**FUND 10 DEPT 250 - INFORMATION TECHNOLOGY**

01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$211.69
			<b>INFORMATION TECHNOLOGY TOTAL</b>	<b>\$211.69</b>

**FUND 10 DEPT 300 - COMMUNITY DEVELOPMENT**

01-16145	PETTY CASH	PO0120618	REIMB/MAPC MEAL	\$48.00
			<b>COMMUNITY DEVELOPMENT TOTAL</b>	<b>\$48.00</b>

**FUND 10 DEPT 350 - CODE ENFORCEMENT**

01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$863.75
01-02639	RON'S MOWING SERVICE	PO0120633	MOW/716 N 2ND ST	\$100.00
01-02639	RON'S MOWING SERVICE	PO0120684	CLEAN/813 E CEDAR	\$75.00
01-16145	PETTY CASH	PO0120618	REIMB/COPIES	\$10.00
01-16145	PETTY CASH	PO0120618	REIMB/FILING FEES	\$39.00

01-16145	PETTY CASH	PO0120618	REIMB/PHONE CASE	\$65.24
01-16145	PETTY CASH	PO0120631	REIMB/FILING FEES	\$91.00
01-76310	ENID HOME BUILDERS ASSOC.	PO0120721	HOME SHOW REGISTRATION	\$325.00
<b>CODE ENFORCEMENT TOTAL</b>				<b>\$1,568.99</b>

**FUND 10 DEPT 400 - ENGINEERING**

01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$1,596.95
01-02465	PICTOMETRY	PO0118432	G-1401A 2014 ACCUPLUS	\$13,309.25
01-19063	SECRETARY OF STATE/NOTARY	PO0120434	NOTARY FEE/C ARTHUR	\$10.00
01-67150	DLT SOLUTIONS, LLC	PO0119845	AUTOCAD UPGRADE	\$2,245.04
<b>ENGINEERING TOTAL</b>				<b>\$17,161.24</b>

**FUND 10 DEPT 700 - PUBLIC WORKS MGMT**

01-01338	J & P SUPPLY, INC.	PO0120452	AEROSOL	\$32.74
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$1,988.19
01-50210	LOWE'S HOME CENTERS, INC.	PO0120750	PRESSURE WASHER/MITER SAW	\$1,405.71
<b>PUBLIC WORKS MGMT TOTAL</b>				<b>\$3,426.64</b>

**FUND 10 DEPT 710 - FLEET MAINTENANCE**

01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$777.91
01-01908	DOUBLE CHECK COMPANY, INC.	PO0120645	LINE TEST	\$678.81
01-01908	DOUBLE CHECK COMPANY, INC.	PO0120645	PUMP VALVE	\$189.32
01-02021	B'S QUALITY DOOR, INC.	PO0120639	GARAGE DOOR REPAIR	\$210.00
01-04116	DOWNTOWN THREADS	PO0120500	LOGO SHIRTS (5)	\$96.35
01-04131	UNITED RENTALS (NORTH AMERICA), IN	PO0120641	FORKLIFT RENTAL 4/14	\$126.07
01-13017	MUNN SUPPLY, INC.	PO0120642	OXYGEN RENTAL	\$285.84
01-13017	MUNN SUPPLY, INC.	PO0120646	ACETYLENE CYLINDER	\$50.18
01-16145	PETTY CASH	PO0120630	REIMB/VEHICLE TITLE	\$225.00
01-19001	STANLEY'S WRECKER SERVICE	PO0120638	V131 TOWING	\$181.20
01-31350	ADVANCED FIRE EQUIPMENT	PO0120637	EXTINGUISHER TAGS	\$7.50
01-35300	UNIFIRST, INC.	PO0120586	SHOP TOWEL SERVICE 1/14	\$73.11
01-35300	UNIFIRST, INC.	PO0120586	SHOP TOWEL SERVICE 2/14	\$262.30
01-35300	UNIFIRST, INC.	PO0120586	SHOP TOWEL SERVICE 3/14	\$130.30
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0120627	FUEL ADDITIVE	\$218.12
01-59360	FASTENAL COMPANY	PO0120644	ROUND PUNCH	\$22.56
01-64080	AIRGAS	PO0120718	CARBON DIOXIDE CYLINDER	\$57.08
<b>FLEET MAINTENANCE TOTAL</b>				<b>\$3,591.65</b>

**FUND 10 DEPT 730 - PARKS & RECREATION**

01-00280	JOHN DEERE COMPANY	PO0120499	CORE AERATOR	\$2,998.74
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$6,565.49
01-01943	JOHNSTON SEED COMPANY, INC.	PO0120454	TURF MAGIC	\$96.00
01-01943	JOHNSTON SEED COMPANY, INC.	PO0120574	RYEGRASS	\$1,305.00
01-02424	HUDSON, ROCKY	PO0120470	WINDOW TINT/PARKS BLDG	\$310.00
01-03107	CHEM-CAN SERVICES, INC.	PO0120455	PORTABLE TOILET RENTAL 4/14	\$462.00
01-03107	CHEM-CAN SERVICES, INC.	PO0120458	PORTABLE TOILET RENTAL 4/14	\$154.00
01-03107	CHEM-CAN SERVICES, INC.	PO0120481	PORTABLE TOILET RENTAL 3/14	\$165.00
01-03817	MICHAEL CHASE DESIGNS	PO0120478	FERTILIZER APPLICATION	\$300.00
01-04027	THE DAVEY TREE EXPERT COMPANY	PO0120573	STATE TREE INVENTORY (1900)	\$6,650.00
01-04391	RAINFLOW	PO0120511	GUTTERING/DOWN SPOUTS	\$510.00
01-05164	ENID RENT-ALL, INC.	PO0120453	YARD ROLLERS	\$40.00
01-13017	MUNN SUPPLY, INC.	PO0120646	FLEETWELD/WHEEL	\$31.26
01-19004	SHERWIN-WILLIAMS CO., INC.	PO0120438	PAINT/BRUSHES	\$239.51
01-19004	SHERWIN-WILLIAMS CO., INC.	PO0120475	PAINT	\$16.36
01-30830	LOCKE SUPPLY, INC.	PO0120471	COUPLINGS	\$2.04
01-30830	LOCKE SUPPLY, INC.	PO0120479	PVC CAP	\$2.76
01-50210	LOWE'S HOME CENTERS, INC.	PO0120439	PAINT	\$170.48
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0120627	FUEL ADDITIVE	\$218.12
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0120440	PAINT BRUSH/ROLLERS	\$47.41
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0120480	CABLE TIES	\$8.49
<b>PARKS &amp; RECREATION TOTAL</b>				<b>\$20,292.66</b>

**FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT.**

01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0120513	REBAR	\$45.78
01-01102	ATHEY LUMBER CO., INC.	PO0120512	CEMENT	\$7.78
01-01338	J & P SUPPLY, INC.	PO0120502	FLOOR PADS	\$14.20
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$1,699.65
01-02243	BB MACHINE & SUPPLY, INC.	PO0120506	HITCH PIN/SPRINGS	\$21.45
01-03089	CUMMINS CONSTRUCTION EQUIP. CO., I	PO0120514	WHEEL ROLLER PAD	\$61.44
01-03089	CUMMINS CONSTRUCTION EQUIP. CO., I	PO0120123	COLD MIX ASPHALT	\$2,722.49
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0120625	V934 ENGINE REPAIR	\$2,305.21
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0120660	V934 KEYS	\$9.08
01-04033	DOLESE BROTHERS CO., INC.	PO0120515	CRUSHER RUN	\$1,266.23
01-04033	DOLESE BROTHERS CO., INC.	PO0120714	CRUSHER RUN	\$654.13
01-04033	DOLESE BROTHERS CO., INC.	PO0120734	CRUSHER RUN	\$1,195.32
01-05010	ENID IRON & METAL CO., INC.	PO0120713	SHEET METAL	\$90.00
01-10073	JACK'S SEAT COVERS	PO0120659	V939 SEAT REPAIR	\$120.00
01-13223	M&M SUPPLY COMPANY	PO0120715	V116 FITTINGS	\$43.77
01-30830	LOCKE SUPPLY, INC.	PO0120504	FITTINGS/VALVE/RETURN	\$36.37
01-33210	P & K EQUIPMENT, INC.	PO0120624	V583 ANNUAL SERVICE/REPAIR	\$1,042.46
01-33210	P & K EQUIPMENT, INC.	PO0120690	V572 ANNUAL SERVICE/PARTS	\$1,729.49
01-33210	P & K EQUIPMENT, INC.	PO0120709	PIN/FASTENER	\$20.39
01-33210	P & K EQUIPMENT, INC.	PO0120735	V567 MOWER REPAIR/PARTS	\$2,073.13
01-50210	LOWE'S HOME CENTERS, INC.	PO0120712	FITTINGS	\$7.14
01-50210	LOWE'S HOME CENTERS, INC.	PO0120750	VIDEO SPLITTER	\$42.72
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0120627	FUEL ADDITIVE	\$218.12
01-80246	ATWOODS	PO0120708	HITCH PINS	\$9.13
01-80246	ATWOODS	PO0120708	V572 TOP LINK	\$29.99
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0120711	DRILL BITS/BOLTS/SCREWS	\$41.37
			<b>STRMWTR &amp; ROAD MAINT. TOTAL</b>	<b>\$15,506.84</b>

**FUND 10 DEPT 750 - TECHNICAL SERVICES**

01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$1,299.69
01-02021	B'S QUALITY DOOR, INC.	PO0120482	DOOR SPRING REPLACEMENT	\$310.35
01-16145	PETTY CASH	PO0120630	REIMB/LICENSE/C MARTIN	\$51.50
			<b>TECHNICAL SERVICES TOTAL</b>	<b>\$1,661.54</b>

**FUND 10 DEPT 900 - LIBRARY**

01-01163	ADVANCED WATER SOLUTIONS	PO0120463	BOTTLED WATER	\$30.00
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$3,173.39
01-02187	MOVIE LICENSING, USA	PO0120697	COPYRIGHT COMPLIANCE LICENSE	\$984.00
01-04082	THYSSENKRUPP ELEVATOR CORP.	PO0120693	ELEVATOR SERVICE 2ND QTR	\$300.00
01-04400	DAVIS, EMMA	PO0120698	RETURNED BOOK	\$21.99
01-05134	ENID NEWS & EAGLE	PO0120431	SUBSCRIPTION	\$180.00
01-07011	GAYLORD BROTHERS, INC.	PO0120696	CHILDRENS SEATS	\$984.79
01-13017	MUNN SUPPLY, INC.	PO0120695	HELIUM	\$55.16
01-13089	MERRIFIELD OFFICE SUPPLY	PO0120427	POSTERBOARD/CHALK	\$8.32
01-13145	MID-AMERICA WHOLESALE, INC.	PO0120457	DRINKING CUPS	\$115.57
01-21044	UNITED SUPERMARKET	PO0120694	COOKIES/JUICE/CHILDRENS PRGM	\$21.23
01-49230	UPSTART	PO0120704	SUMMER READING PRGM SUPPLIES	\$1,519.90
01-56070	HENNESSEY CLIPPER	PO0120464	SUBSCRIPTION 2014	\$41.00
01-57310	PURCHASE POWER	PO0120575	POSTAGE METER RESERVE	\$2,500.00
01-70950	COPIERS PLUS, INC.	PO0120658	MONTHLY SERVICE 3/14	\$337.21
01-80335	MAGAZINE SUBSCRIPTION SERVICE	PO0120581	MAGAZINE SUBSCRIPTIONS	\$3,647.73
			<b>LIBRARY TOTAL</b>	<b>\$13,920.29</b>

**FUND 10 DEPT 955 - CAPITAL ASSETS & PROJECTS**

01-03899	CHILD'S PLAY, INC.	PO0117951	P-1401A PLAYGROUND EQUIPMENT	\$34,789.95
			<b>CAPITAL ASSETS &amp; PROJECTS TOTAL</b>	<b>\$34,789.95</b>

**FUND 14 DEPT 145 - HEALTH FUND**

01-02790	GLOBAL SPECTRUM	PO0120585	COE HEALTH FAIR	\$84.00
01-03279	FIVE STATES GOLF	PO0120739	WELLNESS DOLLARS	\$100.00
01-64810	WORKSITE BENEFIT PLANS, INC.	PO0120738	TPA FEES 4/14	\$361.40
01-78180	BLUE CROSS BLUE SHIELD OK	PO0120692	DENTAL FEES 3/14	\$1,839.77
01-78180	BLUE CROSS BLUE SHIELD OK	PO0120692	DENTAL CLAIMS 3/14	\$17,082.93
01-78180	BLUE CROSS BLUE SHIELD OK	PO0120692	HEALTH ADMIN FEES 3/14	\$38,351.04
01-78180	BLUE CROSS BLUE SHIELD OK	PO0120692	HEALTH CLAIMS 3/14	\$353,850.38
<b>HEALTH FUND TOTAL</b>				<b>\$411,669.52</b>

**FUND 20 DEPT 205 - AIRPORT**

01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$271.85
01-02712	FARMER BROS. CO.	PO0120433	COFFEE	\$47.17
01-02977	LOOMACRES, INC.	PO0120461	SHOT LAUNCHER/BLANKS	\$99.01
01-03022	CULLIGAN WATER CONDITION, INC.	PO0120429	SOLAR SALT	\$14.00
01-03089	CUMMINS CONSTRUCTION EQUIP. CO., I	PO0118302	R-1316A ROAD RE-ALIGNMENT	\$138,957.29
01-05006	ENID ELECTRIC MOTOR	PO0120430	CAPACITOR	\$18.10
01-05006	ENID ELECTRIC MOTOR	PO0120436	MOTOR	\$375.50
01-16145	PETTY CASH	PO0120621	REIMB/MILEAGE/D OHNESORGE	\$214.41
01-23062	WATER ONE, INC.	PO0120462	R/O RENTAL 3/14	\$47.00
01-23076	WING AERO PRODUCTS, INC.	PO0120510	SECTIONALS/CHARTS	\$227.17
01-35300	UNIFIRST, INC.	PO0120460	SHOP TOWEL SERVICE 4/14	\$120.25
01-42400	AT & T	PO0120566	MONTHLY SERVICE 3/14	\$256.08
01-50210	LOWE'S HOME CENTERS, INC.	PO0120681	PAINT/TAPE/SANDPAPER	\$90.37
01-58740	STUART C. IRBY	PO0120435	BULBS (6)	\$58.08
<b>AIRPORT TOTAL</b>				<b>\$140,796.28</b>

**FUND 22 DEPT 225 - GOLF**

01-01338	J & P SUPPLY, INC.	PO0120447	METER DEODORANT	\$7.32
01-01338	J & P SUPPLY, INC.	PO0120448	METER DEODORANT	\$21.90
01-01338	J & P SUPPLY, INC.	PO0120680	CLEANER	\$43.30
01-01338	J & P SUPPLY, INC.	PO0120700	METERED DEODORANT/BATTERIES	\$135.38
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$1,011.00
01-02446	JOHN DEERE FINANCIAL	PO0114648	MOWER RENTAL 4/14	\$622.37
01-02674	P&K EQUIPMENT, INC.	PO0120446	FILTERS	\$41.32
01-03735	PNC EQUIPMENT FINANCE	PO0114915	AERATOR LEASE 3/14	\$550.69
01-03986	THE REGISTER RECEIPT ADVERTISING C	PO0120449	ADVERTISING	\$480.00
01-04173	DE LAGE PUBLIC FINANCE, LLC.	PO0115320	GRINDER LEASE 4/14	\$377.15
01-05005	ENID CONCRETE CO., INC.	PO0120443	CONCRETE	\$256.44
01-13017	MUNN SUPPLY, INC.	PO0120445	CYLINDERS	\$6.44
01-38030	DAL SECURITY, INC.	PO0120450	MONTHLY SERVICE 4/14	\$157.00
01-65460	ACTSHON PEST CONTROL	PO0120707	EXTERMINATION 4/14	\$75.00
01-66210	YAMAHA MOTOR CORPORATION USA	PO0114851	GOLF CART RENTAL 4/14	\$2,649.00
01-74350	NORCE	PO0120442	JANITORIAL SERVICES	\$383.04
01-80179	JESCO PRODUCTS, INC.	PO0120444	COMPOUND/ROPE	\$697.22
<b>GOLF TOTAL</b>				<b>\$7,514.57</b>

**FUND 30 DEPT 305 - STREET & ALLEY**

01-04033	DOLESE BROTHERS CO., INC.	PO0120571	CRUSHER RUN	\$7,476.30
<b>STREET &amp; ALLEY TOTAL</b>				<b>\$7,476.30</b>

**FUND 31 DEPT 230 - UTILITY BILLING**

01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$8.37
01-02799	CRESCENT STORAGE CENTERS	PO0120501	ANNUAL STORAGE RENTAL	\$1,083.00
01-04306	ST MARY'S PHYSICIANS ASSOC., LLC.	PO0120541	WC/MEDICAL	\$146.48
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0120627	FUEL ADDITIVE	\$218.12
<b>UTILITY BILLING TOTAL</b>				<b>\$1,455.97</b>

**FUND 31 DEPT 315 - EMA**

01-01232	RUSSELL HERRING	PO0120424	WC/MEDICAL	\$289.00
01-01232	RUSSELL HERRING	PO0120524	WC/MEDICAL	\$289.00
01-03919	JASON MITCHELL	PO0120422	WC/MEDICAL	\$323.00
01-03919	JASON MITCHELL	PO0120522	WC/MEDICAL	\$323.00
<b>EMA TOTAL</b>				<b>\$1,224.00</b>

**FUND 31 DEPT 760 - SOLID WASTE SERVICES**

01-00146	CINTAS CORPORATION LOC. 624	PO0120474	SHOP TOWEL SERVICE 3/14	\$66.57
01-00146	CINTAS CORPORATION LOC. 624	PO0120657	SHOP TOWEL SERVICE 4/14	\$66.57
01-01163	ADVANCED WATER SOLUTIONS	PO0120505	WATER COOLER RENTAL 4/14	\$30.00
01-01583	ORTHOPEDIC ASSOCIATES, INC.	PO0120536	WC/MEDICAL	\$32.40
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$979.24
01-02243	BB MACHINE & SUPPLY, INC.	PO0120506	HOSE	\$70.95
01-02254	TOTER, INC.	PO0120139	POLYCART LIDS (50)	\$1,018.50
01-03022	CULLIGAN WATER CONDITION, INC.	PO0120477	WATER COOLER RENTAL 3/14	\$14.50
01-04038	OK DEPT OF ENVIRONMENTAL QUALITY	PO0120570	1ST QTR 2014 DISPOSAL FEE	\$22,859.00
01-04285	WALLACE, RICHARD	PO0120527	WC/TRAVEL REIMB	\$228.81
01-04396	SAMARITAN INFUSION SERVICES	PO0120540	WC/MEDICAL	\$4,376.08
01-04399	STIDHUM, ANTHONY	PO0120636	WC/MILEAGE REIMB	\$81.13
01-05010	ENID IRON & METAL CO., INC.	PO0120654	V212 SCRAP METAL	\$20.00
01-07102	GARFIELD R W D #5	PO0120503	WATER USAGE 3/14	\$48.25
01-16145	PETTY CASH	PO0120620	REIMB/TRAVEL/S DELANGEL	\$166.36
01-50210	LOWE'S HOME CENTERS, INC.	PO0120656	KEYS	\$7.48
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0120627	FUEL ADDITIVE	\$218.12
01-59360	FASTENAL COMPANY	PO0120485	FLASHLIGHT/SCREW CAPS	\$44.43
01-80189	THE CAREL CORPORATION	PO0120691	REPORT PREPARATION	\$1,065.00
01-80246	ATWOODS	PO0120468	BOTTLED WATER	\$25.00
01-80246	ATWOODS	PO0120468	BOOTS/R WALLACE	\$109.99
01-80246	ATWOODS	PO0120468	JEANS/R WALLACE	\$49.95
01-80246	ATWOODS	PO0120655	INFLATOR/SAFETY GUN	\$39.97
01-80246	ATWOODS	PO0120676	JEANS/T WILSON	\$96.00
01-80246	ATWOODS	PO0120676	BOOTS/T WILSON	\$79.99
01-80343	FENTRESS OIL COMPANY, INC.	PO0120628	OIL	\$1,797.10
01-80343	FENTRESS OIL COMPANY, INC.	PO0120628	HYDRAULIC OIL	\$3,120.00
<b>SOLID WASTE SERVICES TOTAL</b>				<b>\$36,711.39</b>

**FUND 31 DEPT 790 - WATER PRODUCTION**

01-00543	WILSON, LU ANN	PO0120610	WATER ROYALTIES	\$100.00
01-00545	HAYES, FREDDIE L.	PO0120594	WATER ROYALTIES	\$50.00
01-01005	ALFALFA ELECTRIC COOPERATIVE	PO0120736	MONTHLY SERVICE 3/14	\$13,671.96
01-01178	ACCURATE, INC.	PO0120472	SAMPLE ANALYSIS	\$572.50
01-01234	LEE, VERNON E.	PO0120609	WATER ROYALTIES	\$100.00
01-01486	HAYES, KEVIN W.	PO0120593	WATER ROYALTIES	\$50.00
01-01487	HENNEKE, DAVID	PO0120592	WATER ROYALTIES	\$100.00
01-01616	BRANSON CONCRETE PUMPING	PO0120710	CONCRETE PUMPING	\$475.00
01-02138	RENBARGER, ELEANOR	PO0120604	WATER ROYALTIES	\$100.00
01-02437	CROW, LORA NELL	PO0120615	WATER ROYALTIES	\$33.34
01-02525	PAGE PLUS, INC.	PO0120567	MONTHLY SERVICE 4/14	\$8.97
01-03698	RADIX PARTNERS, LLC	PO0120601	WATER ROYALTIES	\$200.00
01-04008	DENNIS, ISABELL C.	PO0120600	WATER ROYALTIES	\$100.00
01-04061	DIERKSEN, AUGUST	PO0120598	WATER ROYALTIES	\$100.00
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTO	PO0120728	PIN	\$53.50
01-05006	ENID ELECTRIC MOTOR	PO0120730	MOTOR REPAIR/PARTS	\$779.48
01-08022	HUGHES LUMBER CO., LLC	PO0120731	CONCRETE CAULK	\$26.94
01-12063	LEE, EDWIN	PO0120591	WATER ROYALTIES	\$100.00
01-16010	PIONEER TELEPHONE CO., INC.	PO0120685	MONTHLY SERVICE 3/14	\$220.94
01-23039	WALTON, EDITH	PO0120608	WATER ROYALTIES	\$100.00
01-34520	BUTLER, LACY, JR.	PO0120602	WATER ROYALTIES	\$100.00
01-34570	CROW, FRANK W., III	PO0120614	WATER ROYALTIES	\$33.33
01-34580	CROW, FOREST W.	PO0120613	WATER ROYALTIES	\$33.33
01-34600	SMITH, ILA MAE	PO0120605	WATER ROYALTIES	\$50.00
01-34620	SUMMERS, BILL	PO0120606	WATER ROYALTIES	\$100.00
01-34640	VAUGHN, IRIS	PO0120607	WATER ROYALTIES	\$100.00

01-34680	RASAR, ELIZABETH L.	PO0120611	WATER ROYALTIES	\$50.00
01-34690	RASAR, VAUGHN B	PO0120612	WATER ROYALTIES	\$50.00
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0120627	FUEL ADDITIVE	\$218.12
01-57060	GREGORY, CURTIS	PO0120617	WATER ROYALTIES	\$80.00
01-59670	FARMERS & MERCHANTS NAT'L BANK	PO0120597	WATER ROYALTIES	\$100.00
01-65370	WOMACK, KAREN	PO0120616	WATER ROYALTIES	\$280.00
01-65900	ANDERSON-BURRIS FUNERAL	PO0120603	WATER ROYALTIES	\$100.00
01-65910	GOODE, GERALD TRUST	PO0120595	WATER ROYALTIES	\$50.00
01-65920	DETRICK, TERRY & RITA	PO0120599	WATER ROYALTIES	\$100.00
01-72200	GOODE, SHERRY TRUST	PO0120596	WATER ROYALTIES	\$50.00
01-80258	BRENNTAG SOUTHWEST, INC.	PO0114585	CHLORINE	\$3,082.40
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0120729	FITTINGS	\$15.64
<b>WATER PRODUCTION TOTAL</b>				<b>\$21,535.45</b>

**FUND 31 DEPT 795 - WATER RECLAMATION SERVICES**

01-00447	FRONTIER EQUIP. SALES, LLC	PO0120626	V447 NOZZLE	\$2,162.50
01-00878	BROWN'S SHOE FIT COMPANY	PO0120733	BOOTS/M HUMPHRIES	\$125.00
01-00930	HUMPHRIES, MICHAEL	PO0120741	WC/TRAVEL REIMB	\$143.47
01-01178	ACCURATE, INC.	PO0120437	SAMPLE ANALYSIS	\$280.00
01-01178	ACCURATE, INC.	PO0120687	SAMPLE ANALYSIS	\$280.00
01-01645	NSS ORTHOPEDIC SOLUTIONS	PO0120532	WC/MEDICAL	\$180.00
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$2,866.80
01-04033	DOLESE BROTHERS CO., INC.	PO0120678	CRUSHER RUN	\$257.90
01-04116	DOWNTOWN THREADS	PO0120486	LOGO SHIRTS (4)/JACKET	\$142.10
01-05089	ENVIRONMENTAL RES. ASSOC.	PO0120507	LAB CHEMICALS	\$657.81
01-16004	PDQ PRINTING	PO0120679	BUSINESS CARDS/P FOSSUM	\$45.00
01-16145	PETTY CASH	PO0120620	REIMB/CD/LD ALBERTS	\$51.50
01-16145	PETTY CASH	PO0120620	REIMB/FITTINGS	\$48.06
01-38030	DAL SECURITY, INC.	PO0120508	MONTHLY MONITORING 4/14	\$25.00
01-45590	RGA CO., INC.	PO0120686	FIRE NOZZLE	\$262.94
01-50710	OK MUNICIPAL ASSURANCE GROUP	PO0120701	PROPERTY INSURANCE	\$7,922.95
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0120627	FUEL ADDITIVE	\$218.12
01-80239	BASS OCCUPTIONAL HEALTH SERVICE	PO0120533	WC/MEDICAL	\$512.93
01-80474	AGGREKO, LLC	PO0120509	AIR HOSE RENTAL 3/14	\$330.00
<b>WATER RECLAMATION SERVICES TOT</b>				<b>\$16,512.08</b>

**FUND 31 DEPT 956 - CAPITAL EQUIP REPLACEMENT**

01-03617	MOONBLINK COMMUNICATIONS, INC.	PO0119155	IT-1402 MICROWAVE SYSTEM/WRF	\$500.02
<b>CAPITAL EQUIP REPLACE TOTAL</b>				<b>\$500.02</b>

**FUND 32 DEPT 325 - E.E.D.A.**

01-02845	ENID REGIONAL DEVELOPMENT ALLIANCE	PO0120634	ECON DEVELOPEMENT	\$150,000.00
01-46000	TRAYNOR, LONG & WYNNE, PC	PO0120635	PROFESSIONAL SERVICES	\$253.00
<b>E.E.D.A. TOTAL</b>				<b>\$150,253.00</b>

**FUND 33 DEPT 335 - VDA**

01-15156	OK DEPT OF TRANSPORTATION	PO0120521	BILLBOARD PERMITS	\$40.00
<b>VDA TOTAL</b>				<b>\$40.00</b>

**FUND 40 DEPT 405 - CAPITAL IMPROVEMENT**

01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$4,794.07
01-02202	MARLER, W. CONRAD	PO0116938	M-1405B PROFESSIONAL SERVICES	\$5,100.00
01-02482	TETRA TECH, INC.	PO0116768	W-1406A WATERLINE RELOCATION	\$2,035.00
01-02482	TETRA TECH, INC.	PO0117820	R-1311B INTERSECTION DESIGN	\$71,048.88
01-04147	TRANS-TEL CENTRAL, INC.	PO0120425	M-1109E SERVICE CALL	\$640.00
01-05050	ENVIROTECH	PO0120140	M-1405A PROFESSIONAL SERVICES	\$1,395.00
01-16087	PORTERFIELD SURVEYING	PO0120476	R-0303D PROFESSIONAL SERVICES	\$950.00
01-31260	BRUEGGEMANN ENGINEERING	PO0116647	M-1304A PEDESTRIAN TRAIL P-5	\$15,760.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0120456	M-1304C BID NOTICE	\$309.90



01-39700	GARFIELD CO. LEGAL NEWS	PO0120590	M-1405B BID NOTICE	\$309.15
01-39700	GARFIELD CO. LEGAL NEWS	PO0120590	M-1405A BID NOTICE	\$309.50
			<b>CAPITAL IMPROVEMENT TOTAL</b>	<b>\$102,651.50</b>

**FUND 41 DEPT 415 - STREET IMPROVEMENT**

01-03531	CABBINESS ENGINEERING, LLC	PO0117416	W-1409B PROFESSIONAL SERVICES	\$3,500.00
01-19037	STANDARD TESTING & ENGINEERING	PO0120466	R-1402A PROFESSIONAL SERVICES	\$675.00
			<b>STREET IMPROVEMENT TOTAL</b>	<b>\$4,175.00</b>

**FUND 42 DEPT 425 - SANITARY SEWER FUND**

01-05050	ENVIROTECH	PO0119599	S-1412A PROFESSIONAL SERVICES	\$775.00
01-05134	ENID NEWS & EAGLE	PO0120737	S-1402C BID NOTICE	\$307.77
01-15113	ODEQ	PO0120520	S-1401A CONSTRUCTION PERMIT	\$240.45
01-39700	GARFIELD CO. LEGAL NEWS	PO0120432	S-1402D BID NOTICE	\$313.45
01-39700	GARFIELD CO. LEGAL NEWS	PO0120590	S-1412A BID NOTICE	\$309.90
			<b>SANITARY SEWER FUND TOTAL</b>	<b>\$1,946.57</b>

**FUND 43 DEPT 435 - STORMWATER FUND**

01-03500	SL MADISON CONSTRUCTION	PO0119948	F-1116C GARLAND TRIBUTARY	\$17,898.00
01-05050	ENVIROTECH	PO0119156	F-1307A PROFESSIONAL SERVICES	\$6,900.00
01-05050	ENVIROTECH	PO0117510	F-1307B PROFESSIONAL SERVICES	\$760.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0120590	F-1307B BID NOTICE	\$341.85
			<b>STORMWATER FUND TOTAL</b>	<b>\$25,899.85</b>

**FUND 44 DEPT 445 - WATER CAP. IMPROVEMENT FUND**

01-01918	GUERNSEY	PO0109488	W-1306B PROFESSIONAL SERVICES	\$4,810.00
01-02066	PROFESSIONAL ENG. CONSULTANTS	PO0102227	W-1107A WATER PLANT DESIGN	\$2,851.08
01-02705	GOINS ENTERPRISES, INC.	PO0118104	W-1407A WATERLINE MAINT PRGM	\$7,561.10
01-02705	GOINS ENTERPRISES, INC.	PO0120497	W-1407A WTR METER MAINT PRGM	\$9,038.90
01-02883	FAIRVIEW ABSTRACT ESCROW	PO0120426	W-1304A PROPERTY PURCHASE	\$37,500.00
01-04402	DEHAAS, DARYL L	PO0120717	W-1304A EASEMENT	\$2,000.00
01-04403	DEHAAS, JUSTIN	PO0120720	W-1304A EASEMENT	\$1,000.00
01-04404	WOODS, MARY L	PO0120719	W-1403A EASEMENT	\$1,000.00
			<b>WATER CAP. IMPROVEMENT FUND TO</b>	<b>\$65,761.08</b>

**FUND 50 DEPT 505 - 911**

01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$60.75
01-04116	DOWNTOWN THREADS	PO0120671	LOGO SHIRTS (3)	\$79.79
01-24000	XEROX CORPORATION, INC.	PO0120664	COPIER USAGE 3/14	\$225.96
01-42400	AT & T	PO0120667	MONTHLY SERVICE 3/14	\$1,329.48
01-66190	AT&T	PO0120688	MONTHLY SERVICE 4/14	\$10,298.31
			<b>911 TOTAL</b>	<b>\$11,994.29</b>

**FUND 51 DEPT 515 - POLICE**

01-01195	NORTHWEST TROPHY & AWARDS, LLC	PO0120666	SERVICE BARS/HOLDERS	\$297.87
01-01338	J & P SUPPLY, INC.	PO0120663	LINERS/DEODORIZERS	\$115.29
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$3,373.46
01-01943	JOHNSTON SEED COMPANY, INC.	PO0120668	DOG/CAT FOOD	\$736.00
01-02082	AT&T MOBILITY	PO0120689	MONTHLY SERVICE 4/14	\$1,469.70
01-02526	PERRY MEMORIAL HOSPITAL	PO0120537	WC/MEDICAL	\$46.80
01-03453	SALTUS TECHNOLOGIES, LLC	PO0120673	PAPER	\$565.00
01-04013	STILLWATER MEDICAL CENTER AUTHORIT	PO0120538	WC/MEDICAL	\$131.83
01-04348	ARNOLD, BART L.	PO0120743	WC/TRAVEL REIMB	\$34.38
01-04384	STILLWATER RADIOLOGY, LLC.	PO0120539	WC/MEDICAL	\$14.34
01-08060	HENSON CONSTRUCTION CO., INC.	PO0117821	M-1406A PARKING GARAGE	\$39,654.77
01-13036	MESSER BOWERS	PO0120672	NOTARY BOND/B HART	\$30.00
01-13089	MERRIFIELD OFFICE SUPPLY	PO0120670	DC/DVD/SLEEVES	\$84.00

01-16004	PDQ PRINTING	PO0120669	ENVELOPES/LETTERHEAD/ID CARD	\$330.00
01-18022	RUSCO PLASTICS	PO0120675	TAGS	\$7.25
01-39640	RADIOLOGY ASSOC. OF ENID	PO0120526	WC/MEDICAL	\$15.77
01-49340	UPTOWN FLORIST	PO0120674	FLORAL ARRANGEMENT	\$158.95
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0120627	FUEL ADDITIVE	\$218.56
01-65460	ACTSHON PEST CONTROL	PO0120665	EXTERMINATION SVS 3/14	\$40.00
01-80239	BASS OCCUPTIONAL HEALTH SERVICE	PO0120533	WC/MEDICAL	\$410.12
<b>POLICE TOTAL</b>				<b>\$47,734.09</b>

**FUND 52 DEPT 525 - C.I.C.**

01-02082	AT&T MOBILITY	PO0120689	MONTHLY SERVICE 4/14	\$173.93
<b>C.I.C. TOTAL</b>				<b>\$173.93</b>

**FUND 60 DEPT 605 - CONFERENCE CENTER**

01-15125	OK GAS & ELECTRIC	PO0120558	MONTHLY SERVICE 3/14	\$13,284.05
01-15127	OK NATURAL GAS	PO0120562	MONTHLY SERVICE 3/14	\$5,912.17
01-15127	OK NATURAL GAS	PO0120564	MONTHLY SERVICE 3/14	\$199.98
<b>CONFERENCE CENTER TOTAL</b>				<b>\$19,396.20</b>

**FUND 65 DEPT 655 - FIRE**

01-00612	PHYSICIANS GROUP, LLC	PO0120535	WC/MEDICAL	\$309.75
01-00612	PHYSICIANS GROUP, LLC	PO0120535	WC/MEDICAL	\$131.83
01-00957	NAFECO	PO0120579	BUNKER GEAR	\$1,826.30
01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0120546	PIPE CAPS	\$8.64
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$5,024.40
01-02021	B'S QUALITY DOOR, INC.	PO0120544	GARAGE DOOR REPAIR	\$168.00
01-02146	SPRINT NEXTEL	PO0120549	AIR CARD	\$19.09
01-03099	CHIEF FIRE & SAFETY CO., INC.	PO0120647	GAUGES	\$354.00
01-03545	OK STATE DEPT OF HEALTH	PO0120545	EMT LICENSE RENEWALS (27)	\$607.50
01-04018	OKLAHOMA SPINE & BRAIN INSTITUTE	PO0120534	WC/MEDICAL	\$132.32
01-04217	TRUTH VERIFICATION POLYGRAPH SERVI	PO0120547	PRE EMPLOYMENT POLYGRAPH (3)	\$686.00
01-04366	COMPREHENSIVE CASE MGMT, INC.	PO0120530	WC/MEDICAL	\$322.00
01-04401	GUERRERO, RAYMOND	PO0120699	TUITION REIMBURSEMENT	\$221.25
01-04406	DOBBS, JO	PO0120749	UNIFORM ALTERATIONS	\$16.75
01-15132	O'REILLY AUTO PARTS, INC.	PO0120650	V1042 OIL FILTERS	\$51.28
01-15132	O'REILLY AUTO PARTS, INC.	PO0120650	WAX	\$37.98
01-15132	O'REILLY AUTO PARTS, INC.	PO0120650	V1039 OIL/FUEL FILTERS	\$38.06
01-15132	O'REILLY AUTO PARTS, INC.	PO0120650	V1029 SPARK PLUGS	\$5.97
01-15132	O'REILLY AUTO PARTS, INC.	PO0120650	V1006 SILICONE	\$9.98
01-15132	O'REILLY AUTO PARTS, INC.	PO0120650	V1044 OIL/FUEL FILTERS	\$73.18
01-18123	ROTHER BROTHERS, INC.	PO0120649	GROMMETS	\$4.16
01-19235	SOUTHWEST TRUCK PARTS, INC.	PO0120550	V1021 DOOR LATCH	\$4.10
01-19235	SOUTHWEST TRUCK PARTS, INC.	PO0120550	V1039 CLAMP/TUBING	\$35.48
01-20097	TOPS & STRIPES, INC.	PO0120551	V1006 RUNNING BOARDS	\$469.00
01-32760	INTEGRIS BASS OCCUP. MEDICINE	PO0120580	PHYSICALS (24)	\$7,052.00
01-38950	IFSTA FIRE PROTECTION PUB.	PO0120542	BOOKS (12)	\$804.50
01-39640	RADIOLOGY ASSOC. OF ENID	PO0120526	WC/MEDICAL	\$136.91
01-50210	LOWE'S HOME CENTERS, INC.	PO0120548	SCREWS	\$6.92
01-50210	LOWE'S HOME CENTERS, INC.	PO0120750	DRYWALL/TAPING MUD/PAINT	\$455.97
01-56880	CHIEF SUPPLY	PO0120648	FLASHLIGHTS	\$463.12
01-58660	FERRARA FIREFIGHTING EQUIPMENT	PO0120543	BOOTS	\$260.13
01-79290	SIGN SHACK THE	PO0120651	V1006 LETTERING	\$279.00
<b>FIRE TOTAL</b>				<b>\$20,015.57</b>

**FUND 99 DEPT 995 - EPTA**

01-01163	ADVANCED WATER SOLUTIONS	PO0120724	WATER COOLER RENTAL 4/14	\$12.00
01-01783	JP MORGAN CHASE	PO0120748	CHASE PAYMENT	\$400.02
01-02082	AT&T MOBILITY	PO0120723	TABLET DATA PLANS 4/14	\$230.00
01-15127	OK NATURAL GAS	PO0120722	MONTHLY SERVICE 3/14	\$338.54
01-47300	OK TURNPIKE AUTHORITY	PO0120725	TOLL	\$9.50
01-50210	LOWE'S HOME CENTERS, INC.	PO0120752	LAMINATE COUNTER TOPS	\$1,233.79

01-65460	ACTSHON PEST CONTROL	PO0120727	QTRLY PEST CONTROL	\$90.00
01-72920	EAGLE MARKETING, INC.	PO0120726	ADVERTISING 3/14	\$285.00
01-80239	BASS OCCUPTIONAL HEALTH SERVICE	PO0120533	WC/MEDICAL	\$220.69
01-80239	BASS OCCUPTIONAL HEALTH SERVICE	PO0120533	WC/MEDICAL	\$265.19
			<b>EPTA TOTAL</b>	<b>\$3,084.73</b>

**FUND 70    DEPT 705 - CDBG**

70-16145	PETTY CASH	PO0120662	B-12 (379) REIMB/TRAVEL/S CARR	\$108.95
			<b>CDBG TOTAL</b>	<b>\$108.95</b>

**COMBINED BREAKDOWN OF TOTALS**

	<b>EMA</b>	<b>\$77,938.91</b>
	<b>EEDA</b>	<b>\$150,253.00</b>
	<b>REMAINING FUNDS</b>	<b>\$1,230,493.49</b>
	<b>TOTAL CLAIMS</b>	<b>\$1,458,685.40</b>

## PURCHASING CARD CLAIMS LIST

4/15/2014

**FUND 10 DEPT 100 - ADMINISTRATIVE SERVICES**

ALBRIGHT STEEL & WIRE	PO0120748	M-1414A REBAR/TIE WIRE	9.28
ARBY'S 7331	PO0120748	MEAL/LEGISLATIVE MTG/J RILEY	8.12
AT&T*PREMIER EBIL	PO0120748	IPAD DATA PLAN 4/14	236.25
ATHEY LUMBER COMPANY	PO0120748	M-1414A METAL STUDS/TRACK	61.78
CTR EXEC & PROF DEV WE	PO0120748	ENERGY CONFERENCE/E BENSON	275.00
ENID WINNELSON CO	PO0120748	COUPLINGS	36.57
ENID WINNELSON CO	PO0120748	M-1414A VENT/CLAMP/FITTINGS/DRAIN	438.55
ENID WINNELSON CO	PO0120748	PIPE REPAIR CLAMP	15.07
HOBBY-LOBBY #0008	PO0120748	CONVENTION HALL APPRECIATION SUPPLIES	31.49
HOBBY-LOBBY #0008	PO0120748	ENID EVENT CENTER APPRECIATION SUPPLIES	18.82
HOBBY-LOBBY #0008	PO0120748	FRAME	60.39
ICMA INTERNET	PO0120748	ICMA MEMBERSHIP/J RILEY	814.93
LOCKE SUPPLY - ENID	PO0120748	M-1414A PVC PIPE/PEX TEE	19.33
LOWES #00205*	PO0120748	M-1414A CERAMIC TILE	207.01
MERRIFIELD OFFICE P	PO0120748	NOTARY SEALS	4.59
WAL-MART #0499	PO0120748	DRINKS/CM KITCHEN	52.04
<b>ADMINISTRATIVE SERVICES TOTAL</b>			<b>2,289.22</b>

**FUND 10 DEPT 110 - HUMAN RESOURCES**

123SIGNUP	PO0120748	IPMA REG/S KEY	345.00
ACE HARDWARE	PO0120748	WEED BLOCK FABRIC	22.96
AT&T DATA	PO0120748	IPAD DATA PLAN 4/14	30.00
DELTA 00673936407351	PO0120748	AIRFARE/IPMA CONF/S KEY	417.50
LOWES #00205*	PO0120748	LIGHT BULBS/TREES (6)	412.88
LOWES #00205*	PO0120748	TREES (3)	134.20
WAL-MART #0499	PO0120748	WALL CLOCK	8.97
<b>HUMAN RESOURCES TOTAL</b>			<b>1,371.51</b>

**FUND 10 DEPT 120 - LEGAL SERVICES**

AT&T DATA	PO0120748	IPAD DATA PLAN 4/14	25.00
IMLA	PO0120748	IMLA CONFERENCE (2)	1,170.00
NATL ASSOC OF LEGAL AS	PO0120748	2014 NALA DUES/C STEIN	140.00
OFFICE DEPOT #1079	PO0120748	TONER/CREAMER/MOUSE/DUSTER	543.12
SKILLPATH SEMINARS MAI	PO0120748	SEMINAR WORKBOOK/N CHODRICK	31.90
THE MAIL ROOM LLC	PO0120748	SHIPPING FEES	40.04
<b>LEGAL SERVICES TOTAL</b>			<b>1,950.06</b>

**FUND 10 DEPT 140 - SAFETY**

BUFFALO WILD WINGS BAR	PO0120748	MEAL/OSHA TRAINING/L ANGUIANO	22.28
COUNTRY INN & SUITES	PO0120748	LODGING/OSHA TRAINING/L ANGUIANO	328.00
EARNHEART OIL 07061229	PO0120748	V98 FUEL/OSHA TRAINING/L ANGUIANO	40.01
ON THE BORDER	PO0120748	MEAL/OSHA TRAINING/ L ANGUIANO	17.49
OSU OKC CAFETERIA	PO0120748	MEAL/OSHA TRAINING/L ANGUIANO	7.35
OUTBACK 3714	PO0120748	MEAL/OSHA TRAINING/L ANGUIANO	22.99
SCHLOTZSKY'S 1079	PO0120748	MEAL/OSHA TRAINING/L ANGUIANO	9.47
SOLID SIGNAL.COM	PO0120748	V688 MOBILE AMPLIFIER	265.48
STARBUCKS #09723 OKLAH	PO0120748	MEAL/OSHA TRAINING/L ANGUIANO	11.55
UTA DIV OF ENTERPRISE	PO0120748	OSHA TRAINING/L ANGUIANO	595.00
<b>SAFETY TOTAL</b>			<b>1,319.62</b>

## PURCHASING CARD CLAIMS LIST

4/15/2014

**FUND 10 DEPT 200 - GENERAL GOVERNMENT**

ONCUE EXPRESS 26	PO0120748	FUEL/LEGISLATIVE RECEPTION/M STUBER	52.11
SONIC DRIVE IN #4929	PO0120748	MEAL/LEGISLATIVE RECEPTION/M STUBER	7.25
WAL-MART #0499	PO0120748	VENDING MACHINE SNACKS	136.60
<b>GENERAL GOVERNMENT TOTAL</b>			<b>195.96</b>

**FUND 10 DEPT 210 - ACCOUNTING**

PLAYA AZUL ENID	PO0120748	MEALS (6)/DEPT MEETING	70.82
<b>ACCOUNTING TOTAL</b>			<b>70.82</b>

**FUND 10 DEPT 250 - INFORMATION TECHNOLOGY**

AT&T*PREMIER EBIL	PO0120748	IPAD DATA PLAN 4/14	22.50
BB MACHINE & SUPPLY IN	PO0120748	DRIVE BELTS	11.68
BRADFORD INDUS SUPPLY	PO0120748	CONTACTOR	18.51
LIVEPERSON, INC	PO0120748	ONLINE CHAT 4/14-6/14	159.00
DMI* DELL K-12/GOVT	PO0120748	DESKTOP COMPUTER	645.00
OUTBACK 3721	PO0120748	MEAL/OBIA CONF/D DORRELL	32.37
PAYPAL *OKLAHOMABUI	PO0120748	OBIA CONF REG/D DORRELL	130.00
QT 84 01000843	PO0120748	V728 FUEL/OBIA CONF/D DORRELL	20.00
SANTA FE CATTLE COMPAN	PO0120748	MEAL/OBIA CONF/D DORRELL	24.38
WYNDHAM TULSA F&B	PO0120748	MEAL/OBIA CONF/D DORRELL	12.00
<b>INFORMATION TECHNOLOGY TOTAL</b>			<b>1,075.44</b>

**FUND 10 DEPT 400 - ENGINEERING**

AMERICAN PUBLIC WORKS	PO0120748	APWA CONF (2)	1,570.70
AT&T*PREMIER EBIL	PO0120748	IPAD DATA PLAN 4/14	26.25
<b>ENGINEERING TOTAL</b>			<b>1,596.95</b>

**FUND 10 DEPT 700 - PUBLIC WORKS MGMT**

AMAZON MKTPLACE PMTS	PO0120748	EMPLOYEE ERROR/REIMBURSED	34.99
ARNOLD RV	PO0120748	TRAILER ADAPTOR	13.90
ATHEY LUMBER COMPANY	PO0120748	SAW BLADES/GLUE	557.54
ATW OF ENID # 01	PO0120748	TOOL BOXES	259.93
HUGHES LUMBER COMPANY	PO0120748	HOSE REEL/TRASH CANS/TRASH BAGS	204.89
LOWES #00205*	PO0120748	LUMBER/SCREWS/HOOKS	294.40
MCKINLEY HARDWOODS	PO0120748	LUMBER	210.90
PAPA JOHN'S #02122	PO0120748	MEALS (6)/DEPT MEETING	60.00
RAMSEYS WHATEVER ST	PO0120748	TRAILER JACK/TRAILER WIRE/ELECT BOX/DRUM	88.05
STAPLES 00106633	PO0120748	CALENDER/PENS	32.78
STEVENS FORD LINCOLN M	PO0120748	TRAILER BRAKE CONTROLLER	194.81
T-SHIRT & MONOGRAMMING	PO0120748	LOGO SHIRTS (6)	36.00
<b>PUBLIC WORKS MGMT TOTAL</b>			<b>1,988.19</b>

**FUND 10 DEPT 710 - FLEET MGMT**

ATW OF ENID # 01	PO0120748	RATCHET STRAPS	20.57
AW BRUEGGEMANN CO	PO0120748	HANDLE REPAIR	239.46
JUMBO FOODS	PO0120748	BOTTLED WATER/DRINK MIX	19.98
MUNN SUPPLY	PO0120748	WELDING TIPS/OXYGEN	141.94
NAPA TRACS	PO0120748	ONLINE VEHICLE INFO 3/14	132.00
STAPLES 00106633	PO0120748	PRINTERS (2)/INK (2)	223.96
<b>FLEET MGMT TOTAL</b>			<b>777.91</b>

**PURCHASING CARD CLAIMS LIST**

4/15/2014

**FUND 10 DEPT 730 - PARKS & RECREATION**

ACE HARDWARE	PO0120748	LANDSCAPE FABRIC/STAKES	58.86
ADOLPH KIEFER AND ASSO	PO0120748	LIFE VESTS/WHISTLES/KEYCHAINS	920.55
BB MACHINE & SUPPLY IN	PO0120748	FITTINGS/HOSE/COUPLER	176.00
BSN*SPORT SUPPLY GROUP	PO0120748	BALL FIELD BASES	261.44
DAN CORNFORTH LOCK AND	PO0120748	MASTER LOCKS (50)	724.00
DEPT OF ENV QUALITY	PO0120748	WATER CERT EXAM/K WATKINS	62.00
ENID IRON & METAL CO	PO0120748	METAL	1,162.80
ENID WINNELSON CO	PO0120748	BUSHINGS	105.94
FIRST TO THE FINISH IN	PO0120748	SWIM LESSON TOYS	44.44
JACK'S OUTDOOR POWER E	PO0120748	EDGER REPAIR	280.08
JOHNSTON SEED COMPANY	PO0120748	FERTILIZER/DYE	345.00
LOCKE SUPPLY - ENID	PO0120748	BUSHINGS/ADAPTERS	40.79
LOWES #00205*	PO0120748	LANDSCAPE FABRIC/PINS/PAINT/STAKES	1,340.89
OAKWOOD POOL & SPAS IN	PO0120748	LEAF CATCHERS	121.80
RECREATION SUPPLY COMP	PO0120748	LIFEGUARD LANYARD (30)	51.45
SHERWIN WILLIAMS #7185	PO0120748	PAINT	140.90
SWIMOUTLET.COM	PO0120748	BACK PACK	58.85
UNITED SUPERMARKET 3	PO0120748	FLOUR	62.94
WAKO INC	PO0120748	SPRAY RIG PUMP/COUPLER	582.88
WAL-MART #0499	PO0120748	CABLE TIES	23.88
<b>PARKS &amp; RECREATION TOTAL</b>			<b>6,565.49</b>

**FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT**

ATW OF ENID # 01	PO0120748	FERTILIZER SPREADER	959.98
WAKO INC	PO0120748	SPRAY RIG BOOM/PUMP/CLAMPS	739.67
<b>STRMWTR &amp; ROADWAY MAINT TOTAL</b>			<b>1,699.65</b>

**FUND 10 DEPT 750 -TECHNICAL SERVICES**

AMAZON MKTPLACE PMTS	PO0120748	TOGGLE SWITCHES	6.99
AT&T DATA	PO0120748	IPAD DATA PLAN 4/14	50.00
BB MACHINE & SUPPLY IN	PO0120748	LUBRICANT	6.46
ENID IRON & METAL CO	PO0120748	SHEET METAL	697.50
ENID WINNELSON CO	PO0120748	LADDER STRAPS	20.90
LOWES #00205*	PO0120748	SAW BLADES	23.98
SHERWIN WILLIAMS #7185	PO0120748	BUCKET /LID	5.68
STAPLES 00106633	PO0120748	PRINTER INK	112.30
TOPS & STRIPES	PO0120748	V657 BED LINER	89.00
TRUCKPRO INC 034	PO0120748	V657 SAFETY FLASHING LIGHTS	286.88
<b>TECHNICAL SERVICES TOTAL</b>			<b>1,299.69</b>

**FUND 10 DEPT 900 - LIBRARY**

AMAZON MKTPLACE PMTS	PO0120748	BOOKS (6)	193.64
AMAZON.COM	PO0120748	BOOK	18.42
CRACKER BARREL 661TULS	PO0120748	2014 OLA CONF/MEALS (2)	24.47
EDUCATION TO GO	PO0120748	ONLINE CAREER TRAINING/D HASSLER	95.00
ESKIMO JOES	PO0120748	2014 OLA CONF/MEALS (4)	51.52
HASTINGS 9675 ENID 902	PO0120748	DVD	17.99
HIDEAWAY PIZZA TULSA H	PO0120748	2014 OLA CONF/MEALS (8)	168.75
HOBBY-LOBBY #0008	PO0120748	PHOTO FRAMING	148.88

## PURCHASING CARD CLAIMS LIST

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HOTTOPIE.COM	PO0120748	DR WHO GAME	24.90
LAKESHORE LEARNING #21	PO0120748	BLOCKS/GLUE	43.97
LOWES #00205*	PO0120748	SAW BLADES/DUPLICATE KEYS/LIGHT BULBS	58.97
MARRIOTT HOTELS TULSA	PO0120748	2014 OLA CONF/TRAVEL (13)	1,456.42
MCALISTER'S DELI 715	PO0120748	2014 OLA CONF/MEAL/K LOGAN	8.84
MICHAELS STORES 9039	PO0120748	EMBROIDERY FLOSS/FELT	17.67
MID AMERICA FOOD DISTR	PO0120748	POPCORN	22.90
MIMIS CAFE 81	PO0120748	2014 OLA CONF/MEALS (3)	40.57
NATIONAL COWBOY & WEST	PO0120748	MAGAZINE SUBSCRIPTION	40.00
PAYPAL *DISCNTCRAFT	PO0120748	PAINTING KIT	22.95
PLANNER PADS CO	PO0120748	YEARLY PLANNER/COVER	69.89
PONCA CITY PUBLISHI	PO0120748	NEWSPAPER SUBSCRIPTION	89.00
QT 107 01001072	PO0120748	V FUEL/OLA CONF	35.42
SCHIEBERS DONUTS & DEL	PO0120748	MEAL/SAFETY MEETING	15.00
SPEEDY SIGNS.COM	PO0120748	NEW HOURS SIGNAGE	84.48
SQ *STAR BRIGHT BOOKS	PO0120748	BOOKS (30)	93.00
TED'S CAFE TULSA	PO0120748	2014 OLA CONF/MEALS (9)	188.99
WM SUPERCENTER #499	PO0120748	V633 KEY	69.94
ZIOS ITALIAN KITCHEN 6	PO0120748	2014 OLA CONF/MEALS (4)	71.81
		<b>LIBRARY TOTAL</b>	<b>3,173.39</b>

**FUND 20 DEPT 205 - AIRPORT**

ACE HARDWARE	PO0120748	LIGHT BULBS	11.98
INT*EQUICROSS INC	PO0120748	AIRCRAFT MARSHALLING WANDS	49.56
JUMBO II LLC	PO0120748	PILOT SNACKS	161.07
LOWES #00205*	PO0120748	GRASS SEED/CAUTION TAPE	34.46
STAPLES 00106633	PO0120748	FOAM BOARD	14.78
		<b>AIRPORT TOTAL</b>	<b>271.85</b>

**FUND 22 DEPT 225 - GOLF**

AUTOPAY/DISH NTWK	PO0120748	DISH TV SERVICE 4/14	222.00
LOWES #00205*	PO0120748	PLANTS/PVC PIPE	92.86
SOUTH CENTRAL SECTION	PO0120748	CHAPTER DUES (2)	100.00
SOUTH CENTRAL SECTION	PO0120748	CHAPTER MEETING/C LACK	230.00
TMS*PLANTS A PLENTY	PO0120748	PLANTS	105.84
WAL-MART #0499	PO0120748	MULCH/FLOWERS	151.42
WM SUPERCENTER #499	PO0120748	PLANTS/MULCH	108.88
		<b>GOLF TOTAL</b>	<b>1,011.00</b>

**FUND 25 DEPT 255 - PARK FUND**

BRAUMS #30	PO0120748	MEAL/SOFTWARE MEETING	8.37
		<b>PARK FUND TOTAL</b>	<b>8.37</b>

**FUND 31 DEPT 760 - SOLID WASTE**

ALBRIGHT STEEL & WIRE	PO0120748	FLAT IRON	21.26
BB MACHINE & SUPPLY IN	PO0120748	V252 BOLT	288.46
GREAT HIBACHI	PO0120748	MEALS (2)/DEPT MEETING	24.00
HARD ROCK HOTEL TULSA	PO0120748	LODGING/SWANA CONF/S DEL ANGEL	328.02
SHOGUN STEAKHOUSE OF J	PO0120748	MEAL/SWANA CONF/S DEL ANGEL	40.00
STEVENS FORD LINCOLN M	PO0120748	V228 KEYS	180.52
TKR CATOOSA LLC	PO0120748	MEALS/SWANA CONF/S DEL ANGEL	80.00
WINCHELL'S DONUTS	PO0120748	MEAL/STAFF APPRECIATION	16.98
		<b>SOLID WASTE TOTAL</b>	<b>979.24</b>

## PURCHASING CARD CLAIMS LIST

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**FUND 31 DEPT 795 - WATER RECLAMATION SVS**

A PLUS CDL TRUCK RENTA	PO0120748	CDL TEST/G ROBERTS	315.00
AT&T O519 8327	PO0120748	CELL PHONE CASE	35.00
BROWNS SHOE FIT CO 19	PO0120748	BOOTS/J CARR	173.70
COMFORT INN	PO0120748	LODGING/CDL TRAINING/G ROBERTS	79.95
DAYLIGHT DONUTS	PO0120748	MEAL/DEPT MEETING	16.98
DEPT OF ENV QUALITY	PO0120748	WW APPLICATION/D STEPHENS	62.00
ENID WINNELSON CO	PO0120748	VALVE/COPPER COUPLING	26.44
FISH DADDY'S TULSA	PO0120748	MEAL/CDL TRAINING/G ROBERTS	21.82
INSTRUMENT & SUPPLY S.	PO0120748	LAB SUPPLIES	412.36
LOCKE SUPPLY WHC ENID	PO0120748	FILTERS	91.26
PDQ PRINTING	PO0120748	BOOKS (12)	600.00
SHI CORP	PO0120748	MS OFFICE LICENSE	670.00
UPS (800) 811-1648	PO0120748	SHIPPING FEES	8.57
WALGREENS #5531	PO0120748	RETIREMENT CARD	2.99
WESTERN SIZZLIN	PO0120748	MEAL (13)/DEPT MEETING	227.56
WM SUPERCENTER #499	PO0120748	MEAL/D HESS RETIREMENT	123.17
<b>WATER RECLAMATION SVS TOTAL</b>			<b>2,866.80</b>

**FUND 40 DEPT 405 - CAP. IMPROVEMENT**

2000 CED	PO0120748	P-1205A BREAKER/CONNECTORS	149.46
ATHEY LUMBER COMPANY	PO0120748	M-1205A SAWS/BLADES/TAPE MEASURES	444.50
BB MACHINE & SUPPLY IN	PO0120748	P-1205A GEAR GREASE/BELTS/FITTINGS	116.54
CERVIS INC	PO0120748	P-1205A REMOTE CONTROL SYSTEM	853.00
HARDWAREWORLD	PO0120748	P-1205A LIGHTBULB SCREW SHELLS (90)	215.31
LOWES #00205*	PO0120748	P-1205A DRILL/LUMBER/SCREWS/ROUTER	2,959.76
RAMSEYS WHATEVER ST	PO0120748	P-1205A FITTINGS	55.50
<b>CAP. IMPROVEMENT TOTAL</b>			<b>4,794.07</b>

**FUND 50 DEPT 505 - 911**

FAMILY DOLLAR #2065	PO0120748	CORR TAPE/POST-ITS	33.50
GBS GRILL AND LOUNGE	PO0120748	MEALS (2)/911 MEETING	27.25
<b>911 TOTAL</b>			<b>60.75</b>

**FUND 51 DEPT 515 - POLICE**

7 ELEVEN 45 00000455	PO0120748	V2074 FUEL/EOD TRANSPORTS	22.81
BIZSHOPPES.COM (KLEIN)	PO0120748	DISINFECTING WIPES	115.95
BULKAMMO.COM (800)720-	PO0120748	AMMUNITION	842.43
COPS PRODUCTS	PO0120748	UNIFORMS/D HORTON	333.89
CTS 545	PO0120748	V2185 FUEL/CLEET ACADEMY	33.00
CTS 545	PO0120748	V96 FUEL/CLEET ACADEMY	34.99
DISPLAYS2GOCOM	PO0120748	DISPLAY BOARD	143.84
FAMILY DOLLAR #5804	PO0120748	HAND SOAP	16.20
KUM & GO #880	PO0120748	V2072 FUEL/TAFT PRISON INVESTIGATION	20.00
L A POLICE GEAR INC	PO0120748	UNIFORMS/ANIMAL CONTROL	8.19
LOWES #00205*	PO0120748	DRILL BITS/BOLTS	20.59
MURPHY6578ATWALMRT	PO0120748	V2185 FUEL/CLEET ACADEMY	33.99
MURPHY6578ATWALMRT	PO0120748	V96 FUEL/CLEET ACADEMY	34.00
MWI VETERINARY SUPPLY	PO0120748	EUTHANASIA	433.56
PAYPAL *IAPE	PO0120748	IAPE CLASS/T HOPPE	375.00
PLN*PRICELINE HOTELS	PO0120748	LODGING/IAPE CLASS/T HOPPE	227.70
RON'S HAMBURGERS & CHI	PO0120748	MEALS (2)/TAFT PRISON INVESTIGATION	20.54



## PURCHASING CARD CLAIMS LIST

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STAPLES 00106633	PO0120748	PRINTER INK (2)	71.98
TOTALLY (866) 795-4657	PO0120748	MONOGRAMMED TABLE COVER	154.88
USPS 39282704133607748	PO0120748	SHIPPING FEES	51.92
WAL-MART #0499	PO0120748	TELEVISION	378.00
		<b>POLICE TOTAL</b>	<b>3,373.46</b>

**FUND 65 DEPT 655 - FIRE**

JUMBO FOODS	PO0120748	RETIREE BREAKFAST	85.35
AED SUPERSTORE	PO0120748	ELECTRODE PADS	440.00
AMAZON MKTPLACE PMTS	PO0120748	PHYSICAL TRAINING EQUIPMENT/GOAL ANCHOR	1,099.22
AT&T DATA	PO0120748	IPAD DATA PLAN 4/14	25.00
ATLANTIC TACTICAL (NC-	PO0120748	BUTTONS	35.99
ATW OF ENID # 01	PO0120748	HERBICIDE/CUTTING WHEELS	69.94
ATW OF ENID # 01	PO0120748	V1006 SNAP RING/COOLER	51.98
ENID IRON & METAL CO	PO0120748	METAL	10.20
LOWES #00205*	PO0120748	V1006 RECEIVER HITCH	29.98
LOWES #00205*	PO0120748	WATER DAMAGE REMEDIATION	32.35
NATIONS PHOTO LAB	PO0120748	M-1409 PHOTO ENLARGEMENT/FRAMING (7)	773.50
OK FIRE CHIEFS ASSOC	PO0120748	CHIEFS CONFERENCE REGISTRATION (2)	100.00
SOUTHERN UNIFORM & EQU	PO0120748	BADGES	160.00
STAPLES 00106633	PO0120748	PRINT CARTRIDGE/BINDERS/STAPLERS	270.20
TACO MAYO #62	PO0120748	MEAL/FIRE SERVICE TRAINING	7.09
THUEMLING INDUSTRIAL P	PO0120748	PRESSURE GAUGES (8)	555.68
TLF ENID FLORAL AND GI	PO0120748	FLORAL ARRANGEMENT	89.21
TOPS & STRIPES	PO0120748	V1013 BED MAT	85.00
WM SUPERCENTER #499	PO0120748	COFFEE	191.52
WM SUPERCENTER #499	PO0120748	M-1409 TV/MOUNT	847.00
WM SUPERCENTER #499	PO0120748	TRASH CANS	54.44
ZALOUDEK IMPLEMENT CO	PO0120748	V1006 HOLDERS	10.75
		<b>FIRE TOTAL</b>	<b>5,024.40</b>

**FUND 99 DEPT 995 - EPTA**

APPLEBEE'S 08000119	PO0120748	GIFT CARD/EMPLOYEE OF THE MONTH	25.00
AT&T*PREMIER EBIL	PO0120748	IPAD DATA PLAN 4/14	240.00
LOWES #00205*	PO0120748	KNOBS	47.44
NORTHCUTT CHEVROLET BU	PO0120748	V8566 AIR BAG LIGHT	55.08
TACO MAYO 37	PO0120748	MEALS (15)/DEPT MEETING	32.50
		<b>EPTA TOTAL</b>	<b>400.02</b>

**JP MORGANCHASE CLAIMS LIST TOTAL****\$ 44,163.86**