

NOTICE OF SPECIAL MEETING
of the
FIRE DEPARTMENT CIVIL SERVICE COMMISSION
of the
CITY OF ENID, OKLAHOMA

NOTICE is hereby given that the Board of the Fire Department Civil Service Commission of the City of Enid, Oklahoma, will meet in a Special Meeting at 5:30 P.M. on Monday, the 12th day of May, 2014, in Meeting Room #14 of the Central Fire Station of the City of Enid, Oklahoma, located at 410 W. Garriott Road, Enid, Oklahoma, and the Agenda for said Special Meeting is as follows:

- AGENDA -

1. Call to order.
2. Roll Call.
3. Approval of minutes from the March 13, 2014 meeting.
4. Secretary's Report – New hires, resignations, status of registers of eligibles.
5. Fire Chief Jackson –
Recognition of Service – Outgoing Commission members Michael Roberts & Ken Helms, with terms expiring May 19, 2014.
6. Consider request from Mr. Martin Sanders to be retained on the register of eligibles for the position of firefighter and take action as appropriate.

Background - Mr. Sanders was unable to accept an offer of hire for a recent vacancy due to military training commitments. He has requested in writing to be retained on the register of eligibles for future vacancies in accordance with the Enid Fire Civil Service Charter, Article VII, §B.7.2 Waiver of Certification or Reinstatement.
7. Consider convening into Executive Session pursuant to 25 Okla. Statute §307(B)(1), *“employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee”*; to conduct oral interviews for promotional examinations for the position of Fire Lieutenant, to evaluate and tabulate results of written examinations, to review candidate resumes and performance records, and to establish lists of eligibles for the position of Fire Lieutenant, in accordance with the Enid Fire Civil Service Charter, Article IV, §B.8.1. through §B.8.7.

Background – The written examination for Fire Lieutenant is to have been administered on Monday, May 12th, at 9:00 am.
8. Reconvene into special session to approve results of the promotional examinations and to authorize the Secretary of the Fire Civil Service Commission to post the list of eligibles, and take any other necessary action thereto.
9. Adjourn.