



City of Enid
401 W. Owen K. Garriott
P.O. Box 1768
Enid, Oklahoma 73702
580-234-0400

BOARD OF COMMISSIONERS

NOTICE OF SPECIAL MEETING

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, will meet in special session at 9:00 a.m. on the 22nd day of May, 2014, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS SPECIAL MEETING

1. CALL TO ORDER/ROLL CALL.
2. CONDUCT PRESENTATIONS FROM TWO (2) PROFESSIONAL SEARCH FIRMS TO ASSIST IN THE CITY MANAGER HIRING EFFORT.

BACKGROUND: Requests for Proposals (RFP) for Executive Search Services were sent in April, 2014, to four (4) recruitment firms to assist the City Commission in hiring a new City Manager. Those firms were Whitney Smith Co., Forth Worth, Texas, Strategic Government Resources (SGR), Keller, Texas, The PACE Group, Tupelo, Mississippi, and Affion Public, Camp Hill, Pennsylvania. All firms responded. Based on discussion at the May 6, 2014 Study Session, The PACE Group and SGR were selected to make presentations to the Commission regarding their recruitment strategies. Final selection will be made no later than the June 3, 2014 regular Commission meeting.

2013-2014 BUDGETED ITEM: Not applicable.

FUNDING SOURCE: Not applicable.

ATTACHMENTS: None.

RECOMMENDATION: Conduct Presentations.

PRESENTER: Representatives from PACE Group and SGR.

3. DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2014-2015 CITY OF ENID BUDGET.

BACKGROUND: This is a companion to Items 7 and 11. The City Manager is required by charter to prepare and submit the annual budget no less than 30 days before the beginning of the new fiscal year. State law requires the City to prepare and submit a budget.

The budget process began in March 2014. A draft Fiscal Year 2014-2015 budget was delivered to Commissioners on May 9, 2014. The budget was discussed in special meetings on May 12, 2014 and May 13, 2014. It was further discussed at the May 20, 2014 regular Commission meeting. The decisions of the Commission will be reflected in the final budget revision that will be presented for final approval on June 3, 2014.

2013-2014 BUDGETED ITEM: No. Discussion is about future 2014-2015 budget.

FUNDING SOURCE: Not applicable.

ATTACHMENTS: None.

RECOMMENDATION: Discuss and take necessary action.

PRESENTER: Jerald Gilbert, Chief Financial Officer.

4. ADJOURN TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.

5. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY SPECIAL MEETING.

6. ENID MUNICIPAL AUTHORITY SPECIAL MEETING.

7. DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2014-2015 ENID MUNICIPAL AUTHORITY FINANCIAL PLAN.

BACKGROUND: This is a companion to Items 3 and 11. The City of Enid has prepared a draft financial plan for the Enid Municipal Authority (EMA). The EMA is not subject to the State budget law.

2013-2014 BUDGETED ITEM: No. Discussion is about future 2014-2015 fiscal financial plan.

FUNDING SOURCE: Not applicable.

ATTACHMENTS: None.

RECOMMENDATION: Discuss and take necessary action.

PRESENTER: Jerald Gilbert, Chief Financial Officer.

8. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.
9. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY SPECIAL MEETING.
10. ENID ECONOMIC DEVELOPMENT AUTHORITY SPECIAL MEETING.
11. DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2014-2015 ENID ECONOMIC DEVELOPMENT AUTHORITY FINANCIAL PLAN.

BACKGROUND: This is a companion to Items 3 and 7. The City has prepared a draft financial plan for the Enid Economic Development Authority (EEDA). The EEDA is not subject to the State budget law.

2013-2014 BUDGETED ITEM: No. Discussion is about future 2014-2015 fiscal financial plan.

FUNDING SOURCE: Not applicable.

ATTACHMENTS: None.

RECOMMENDATION: Discuss and take necessary action.

PRESENTER: Jerald Gilbert, Chief Financial Officer.

12. ADJOURN.