

# DESIGNATION OF AGENT

FORM <b>D-1</b> Rev. 4/12	EC OFFICE USE
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Please type or print clearly in ink.

NAME OF CANDIDATE OR COMMITTEE: (Do not abbreviate)

Business Address (Street or Box, City, State, Zip)

CHECK YOUR FILING STATUS: (mark only one box)

<input type="checkbox"/> A CANDIDATE OR CANDIDATE COMMITTEE.	Name of candidate
<input type="checkbox"/> A POLITICAL ACTION COMMITTEE.	Name of Corporation or Organization:
<input type="checkbox"/> A POLITICAL PARTY.	Central Committee/District/County/Club:
<input type="checkbox"/> AN AGENT.	Name of candidate or committee represented:

Candidate or Candidate Committees only: (fill in each applicable blank)

Office Title:	Position Number:	District/City/County
Date of Primary Election:	Date of Runoff Primary Election:	Date of General Election:

DESIGNATION OF AGENT: NAME	EMAIL ADDRESS	DAYTIME PHONE NO.
ADDRESS	CITY	STATE
		ZIP

DESIGNATION OF SUBAGENTS: NAME	ADDRESS	DAYTIME PHONE NUMBER

AGENT/SUBAGENTS REMOVED: NAME	TERM OF SERVICE (from date of appointment to present)

CERTIFICATE: I certify that the above information is true, complete and correct.

Candidate, Chairman or Agent's Signature (person serving as appointing authority) \_\_\_\_\_ Date \_\_\_\_\_

X

**INSTRUCTIONS**

*Please consult Sections 301 through 325 of Title 51 of the Oklahoma Statutes when completing this report.*

**WHO MUST FILE:**

County, municipal and school board candidates who accept contributions or make expenditures exceeding \$500 during a campaign  
 Committees (supporting or opposing county, municipal/school board or county/municipal issues) which accept contributions or make expenditures exceeding \$500 in the aggregate in a calendar year

**WHERE TO FILE:**

**Municipal Candidates/Issues:**  
 Municipal Clerk  
**School Board Candidates:**  
 Clerk of the Board of Education  
**County Candidates/Issues:** Ethics Comm.

**WHEN TO FILE:**

Within 10 days of receiving contributions or making expenditures in excess of \$500; and  
 Immediately after any change in the information reported

**WHERE TO CALL WITH QUESTIONS:**

Ethics Commission  
 (405) 521-3451

**WHO TO DESIGNATE:**

Candidates may designate any person [except county candidates cannot designate classified state employees] including the candidate. Committee may designate any person [other than a classified state employee] as its agent or subagent. A candidate or an agent may designate as many subagents as he/she deems fit.

**RESPONSIBILITY OF AGENTS/SUBAGENTS:**

Agents/subagents shall be responsible for receiving and expending contributions. Each agent/subagent shall maintain written records of all contributions and expenditures handled by him/her. The written records shall be the property of the candidate or committee and shall be delivered to such immediately upon demand or removal of the agent/subagent.

**MAXIMUM CONTRIBUTIONS to local candidates or organizations, committees or parties supporting or opposing them:**

From a person or family: \$5,000 annually to an organization, committee or party \$1,000 for an entire campaign to a local candidate \$5,000 for an entire campaign to a municipal or county candidate or candidate's committee in a municipality or county with more than 250,000 population	From an Organization, Committee or Party: \$5,000 annually to another committee \$1,000 for an entire campaign to a local candidate \$5,000 for an entire campaign to a municipal or county candidate or candidate's committee in a municipality or county with more than 250,000 population
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**CONTRIBUTIONS to organizations/committees formed to support or oppose local issues or ballot measures: NO LIMIT**

**CORPORATE CONTRIBUTIONS:**

Contributions to candidates, candidate committees or political parties	Prohibited
Contributions to organizations or committees supporting or opposing candidates	Prohibited
Contributions to organizations or committees supporting or opposing local issues/ballot measures	Allowed
Administrative expenses to its own separate segregated fund	Allowed
<b>CORPORATE EXPENDITURES</b> for independent expenditures & electioneering communications:	NO LIMIT

**OTHER REPORTS REQUIRED:**

R-1 (registration of organizations, committees and parties supporting or opposing local candidates or issues only)  
 C-1R for municipal candidates with populations over 250,000 according to the latest federal decennial census filed online at [www.ok.gov/ethics/crs/login.php](http://www.ok.gov/ethics/crs/login.php); C-1 for all other school board, municipal and county candidates