



City of Enid  
401 W. Owen K. Garriott Road  
Enid, Oklahoma 73701  
580-234-0400

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BOARD OF COMMISSIONERS

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**NOTICE OF RESCHEDULED REGULAR MEETING**

**Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust**

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, will meet in rescheduled regular session at 6:30 p.m. on the 14th day of April, 2015, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

**- AGENDA -**

**MAYOR AND BOARD OF COMMISSIONERS RESCHEDULED REGULAR MEETING**

1. **CALL TO ORDER/ROLL CALL.**
2. **INVOCATION.**
3. **FLAG SALUTE.**
4. **CONSIDER APPROVAL OF MINUTES OF THE APRIL 1, 2015 SPECIAL COMMISSION AND THE APRIL 7, 2015 REGULAR COMMISSION MEETINGS.**
5. **AWARDS, PRESENTATIONS, PROCLAMATIONS, AND ORGANIZATIONAL BUSINESS.**
6. **HEARINGS.**

1. **CONDUCT A PUBLIC HEARING ON AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 11, ENTITLED "ZONING," CHAPTER 10, ENTITLED "SUPPLEMENTAL ZONES," ARTICLE A, ENTITLED "PUD PLANNED UNIT DEVELOPMENT," SECTION 11-10A-9, ENTITLED "RESIDENTIAL DEVELOPMENTS: USES PERMITTED," TO PERMIT BOARDING OR ROOMING HOUSES WITHIN A PUD IN THE R-3 RESIDENTIAL ZONING DISTRICT AND DELETING LANGUAGE REGULATING SIGNS; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.**
  
7. **COMMUNITY DEVELOPMENT.**
  1. **CONSIDER AND APPROVE ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014 TITLE 11, ENTITLED "ZONING" CHAPTER 10, ENTITLED "SUPPLEMENTAL ZONES", ARTICLE A ENTITLED "PUD PLANNED UNIT DEVELOPMENT" SECTION 11-10A-9, ENTITLED "RESIDENTIAL DEVELOPMENTS" USES PERMITTED", TO PERMIT BOARDING OR ROOMING HOUSES WITHIN A PUD IN THE R-3 RESIDENTIAL ZONING DISTRICT; AND DELETING LANGUAGE REGULATING SIGNS; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.**
  
8. **ADMINISTRATION.**
  1. **A RESOLUTION ADOPTING THE 2015 ANNUAL ACTION PLAN AND BUDGET FOR THE COMMUNITY DEVELOPMENT PROGRAM, FOR THE JULY 2015-JUNE 2016 PROGRAM YEAR, AND AUTHORIZING THE MAYOR TO SUBMIT THE PLAN TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.**
  
  2. **CONSIDER AND APPROVE AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, SECTION 2-6B-3, TO INCLUDE NEW AND ADDITIONAL LICENSES, DIFFERENTIATE BETWEEN INITIAL AND RENEWAL FEES WHERE REQUIRED BY STATE LAW, TO INCREASE CERTAIN LICENSE FEES TO MATCH STATE LAW AND TO DECREASE LOW-POINT BEER RETAILER FEES; AMENDING SECTION 3-2A-3, TO ENSURE THE EXPIRATION OF LOCAL TAXES COINCIDE WITH THE EXPIRATION OF THE STATE LICENSE AND PROVIDE FOR PRORATION AND TO REPLACE THE VIOLATION CLASS WITH SPECIFIC PENALTIES; AMENDING SECTION 3-2B-2, TO PROVIDE A PENALTY FOR VIOLATION; AMENDING SECTION 3-2B-5, TO PROVIDE FOR PRORATION AND FOR THREE YEAR LICENSES; AMENDING SECTION 3-2B-6, TO PROVIDE FOR THREE YEAR LICENSES; AMENDING SECTION 3-2B-8, TO ALLOW THE REVOCATION OF LOW POINT BEER LICENSES FOR VIOLATIONS OF CRIMINAL LAWS ON THE PREMISES; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.**
  
  3. **A RESOLUTION TO PROMOTE ACTIVE CIVIC INVOLVEMENT IN MUNICIPAL GOVERNMENT BY ORGANIZING AND SUPPORTING THE CITY OF ENID YOUTH COUNCIL.**
  
9. **CONSENT.**

1. ACCEPT A PUBLIC UTILITY EASEMENT FROM TROPHY HOTELS, LLC, EDMOND, OKLAHOMA, A DOMESTIC OKLAHOMA LIMITED LIABILITY COMPANY, FOR DEVELOPMENT AT THE SOUTHWEST CORNER OF MILL RUN AND LOWE'S ACCESS DRIVE.
2. ACCEPT THE JUNE 30, 2014, INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS OF THE CITY OF ENID, OKLAHOMA, AND ITS RELATED AUTHORITIES.
3. CONSIDER AND APPROVE CONTRACT TO PURCHASE THE PROPERTY LOCATED AT 2322 C COURT FOR APPROXIMATELY \$85,750.00, INCLUDING CLOSING COSTS AND COMMISSIONS, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CLOSING DOCUMENTS.
4. APPROVAL OF CLAIMS IN THE AMOUNT OF \$1,094,379.13.
10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.
11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY RESCHEDULED REGULAR MEETING.
12. ENID MUNICIPAL AUTHORITY REGULAR MEETING.
  1. ACCEPT THE JUNE 30, 2014, INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS OF THE ENID MUNICIPAL AUTHORITY.
  2. APPROVAL OF CLAIMS IN THE AMOUNT OF \$56,452.47.
13. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.
14. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY RESCHEDULED REGULAR MEETING.
15. ENID ECONOMIC DEVELOPMENT AUTHORITY RESCHEDULED REGULAR MEETING.
  1. ACCEPT THE JUNE 30, 2014, INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY.
  2. CONSIDER AND APPROVE CONTRACT TO PURCHASE THE PROPERTY LOCATED AT 2322 C COURT FOR APPROXIMATELY \$85,750.00, INCLUDING CLOSING COSTS AND COMMISSIONS.
  3. APPROVAL OF CLAIMS IN THE AMOUNT OF \$150,000.00.

16. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.
17. PUBLIC DISCUSSION.
18. ADJOURN.

**City Commission Rescheduled Meeting**  
**Meeting Date: 04/14/2015**

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4.

**SUBJECT:**

**CONSIDER APPROVAL OF MINUTES OF THE APRIL 1, 2015 SPECIAL COMMISSION AND THE APRIL 7, 2015 REGULAR COMMISSION MEETINGS.**

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**Attachments**

4-7-15 Minutes

4-1-15 Special Minutes

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MINUTES OF REGULAR MEETING OF  
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,  
THE TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST, AND  
THE TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST  
HELD ON THE 7TH DAY OF APRIL 2015

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, met in regular meeting in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 6:30 P.M. on the 7th day of April 2015, pursuant to notice given by December 15, 2014 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 6th day of April 2015.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

ABSENT: Commissioner Vanhooser.

Staff present were City Manager Jerald Gilbert, Assistant City Manager Joan Riley, City Attorney Andrea Chism, City Clerk Linda Parks, Director of Engineering Services Christopher Gdanski, Public Works Director Robinson Camp, Planning Administrator Chris Bauer, Police Chief Brian O'Rourke, Safety Director Billy McBride, and Ex-Officio Member Chief Master Sergeant Peter Speen.

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Pastor Carl Roberts from Grace Ministries gave the Invocation, and Chief Master Sergeant Peter Speen led the Flag Salute.

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Motion was made by Commissioner Janzen and seconded by Commissioner Timm to approve the minutes of the special Commission meeting of March 13, 2015, and the regular Commission meeting of March 17, 2015, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: None.

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Officer Gene Robertson introduced “Sasha,” a three-month old female Chihuahua, available for adoption at the Enid Animal Shelter.

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City Manager Jerald Gilbert recognized the Northwest Oklahoma Elite Enid basketball team for participating in and winning the Oklahoma State Championship for 5th grade boys basketball. Mayor Bill Shewey presented Enid coins to the players and coaches during the presentation. Those recognized were coaches Rashad Sullivan, Chad Owens and Zack Slater, and players Treyton Owens, Jayden Ward, Jaxyn Ward, Ethan Slater, Reese Slater, Brock Slater, Camden Mathis, Trenten Smith, and Taurion Teye Sullivan.

A proclamation was read and presented proclaiming the month of April 2015 as “Child Abuse Prevention Month.”

A Letter of Commendation was presented to employee Eugene Harrington for superb execution of his duties as a commercial operator for the City of Enid’s Solid Waste Services Department, during a fire in the solid waste bin of his assigned truck on the morning of April 3, 2015. Without hesitation, and disregard for his own safety, Mr. Harrington moved the vehicle to a safe location, away from private property and bystanders, and provided crucial assistance in isolating and extinguishing the fire. His presence of mind, initiative and courage helped ensure the safety of citizens and private property, and preventing serious damage to a critical piece of City equipment. Mr. Harrington’s selfless devotion to

duty reflects great credit upon himself and the City of Enid, and in keeping with the highest standards expected of a public servant.

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A hearing was held regarding the Fiscal Year 2015 Annual Action Plan, and to consider \$399,384.00 of proposed allocations as recommended by the Community Development Block Grant (CDBG) Funding Commission.

Opening comments were made by Ms. Stephanie Carr, CDBG Administrator. She explained that the City of Enid, as an Entitlement City for the receipt of CDBG funds, was required to submit an annual action plan (Plan) for expenditure of funds to the Department of Housing and Urban Development (HUD.) She noted that the amount of CDBG funds available to the City of Enid was determined by HUD, and that the funding allocation for Fiscal Year 2015 had been approved in the amount of \$399,384.00. She stated that the City of Enid was obligated to repay a Section 108 Loan, and administration costs to oversee all projects, leaving a balance of \$159,248.20 for other projects. She went on to say that the CDBG Funding Commission met and made funding recommendations for the 2015 allocation per the attachment submitted with the Commission's agenda. She added that the purpose of the public hearing was to receive comments from interested citizens regarding the Plan, and that a resolution to approve the Plan would be considered at the April 14, 2015 Commission meeting.

Mr. Clifford Porter, Executive Director of the Booker T. Washington Community Center, addressed the Commission regarding his request submitted for Booker T.'s After School Program in the amount of \$60,000.00. He noted that the CDBG Funding Commission had recommended partial funding in the amount of \$5,000.00 for said program, and asked that the Commission reconsider the recommendation, and fund \$60,000.00 as requested.

Mr. Sean Byrne, board member of the Booker T. Washington Community Center, spoke in support of the After School Program. He asked that commissioners look at funding and priorities, and the successes Booker T. Washington had contributed to the community.



Ms. Cheri Ezzell, Executive Director of the Community Development Support Association (CDSA), thanked commissioners for their continued support of CDSA's emergency repair program for ADA low income individuals and HOME delivery projects.

Ms. Peggy Kenaga, Taft Elementary School Principal, spoke regarding the funding request for upgrades to playground equipment at Taft Elementary School, and thanked commissioners for the opportunity to utilize CDBG funds for the project.

Mr. Craig Vance, Director of Northwest Oklahoma Disabled American Veterans, addressed commissioners regarding his request of \$313,773.00 for improvements to the City of Enid's Train Depot building, and \$40,000.00 to erect a playground on the premises. He noted that neither project had been recommended for funding, and asked that commissioners reconsider the recommendations and fund a portion of the amount requested.

Following lengthy discussion regarding the criteria used by the Funding Commission to rank and prioritize projects submitted, and the recommended allocation of funds, the hearing concluded.

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A hearing was held regarding an ordinance amending Section 2-6B-16 in Article B, Chapter 6, Title 2 of the Enid Municipal Code 2014, entitled "Salvage Yard License;" amending Sections 3-10-1 through 3-10-8 in Chapter 10, Title 3, entitled "Salvage Yards;" amending Section 11-8B-4 in Article B, Chapter 8, Title 11, entitled "Uses By Review;" and amending Section 11-8C-3 in Article C, Chapter 8, Title 11, entitled "District Use Regulations."

City Attorney Andrea Chism explained that because the proposed ordinance affected the City's zoning regulations, per State Statutes, a public hearing was required. She went on to say that the ordinance would add impound lots to the City's ordinances regulating salvage yards, and would provide the same regulations for impound lots as those currently existing for salvage yards.

There being no comments, the hearing concluded.

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A hearing was held on a land use amendment for property located at the southwest corner of North Oakwood Road and West Purdue Avenue, from Medium Intensity Commercial Designation to Low Intensity Residential Designation.

Planning Administrator Chris Bauer spoke regarding the land use amendment. He stated that infrastructure was available to support the land use change, and if approved, the property would be used for single family housing.

There being no comments, the hearing concluded.

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A hearing was held regarding the rezoning of property located at the southwest corner of North Oakwood Road and West Purdue Avenue, from "A" Agriculture District to "R-2" Residential Single Family District.

Mr. Bauer noted that this was a companion to the hearing previously conducted to amend the land use for said property, and if approved, the property would be used for single family housing,

There being no comments, the hearing concluded.

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A hearing was held regarding the rezoning of property located in the 5000 Block of East Owen K. Garriott Road, from "I-1" Planned Industrial Park District to "I-2" Light Industrial District.

Mr. Bauer stated that the property was currently undeveloped, and if approved, would be used for an oil field energy industry service yard. He advised commissioners that infrastructure was available, with road access to State Highway 412, and water and sewer off of 54th Street.

There being no comments, the hearing concluded.

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Motion was made by Commissioner Timm and seconded by Commissioner Janzen to approve a resolution modifying the Land Use Map of the Enid Metropolitan Area Comprehensive Plan 2025 for property located at the southwest corner of North Oakwood Road and West Purdue Avenue, from

Medium Intensity Commercial Designation to Low Intensity Residential Designation, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: None.

(Copy Resolution)

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Motion was made by Commissioner Timm and seconded by Commissioner Janzen to adopt an ordinance rezoning property located at the southwest corner of North Oakwood Road and West Purdue Avenue, from “A” Agriculture District to “R-2” Single Family Residential District, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: None.

**ORDINANCE NO. 2015-11**

**AN ORDINANCE AMENDING TITLE 11 CHAPTER 2, SECTION 11-2-1 OF THE ENID MUNICIPAL CODE, 2014, BY CHANGING THE ZONING ON A CERTAIN PROPERTY AND DESCRIBING THE SAME, AMENDING THE ZONING MAP ACCORDINGLY.**

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Motion was made by Commissioner Ezzell and seconded by Commissioner Timm to adopt an ordinance rezoning property located in the 5000 Block of East Owen K. Garriott Road from “I-1” Planned Industrial Park District to “I-2” Light Industrial District, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: None.

**ORDINANCE NO. 2015-12**

**AN ORDINANCE AMENDING TITLE 11 CHAPTER 2, SECTION 11-2-1 OF THE ENID MUNICIPAL CODE, 2014, BY CHANGING THE ZONING ON A CERTAIN PROPERTY AND DESCRIBING THE SAME, AMENDING THE ZONING MAP ACCORDINGLY.**

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A presentation regarding the Kaw Lake Alternate Water Supply Development Program request for proposals was made by Director of Engineering Services Christopher Gdanski. Mr. Gdanski discussed the process used by staff to evaluate presentations made by the top three firms at the April 1, 2015 special Commission meeting to identify the best qualified firm. He stated that the firm would complete Phase I objectives of the Program, to include establishing program management processes and controls, conducting preliminary engineering, and initiating the permitting process. He advised commissioners that it was staff's recommendation to identify the firm of Garver Engineers, LLC, Norman, Oklahoma, as the best qualified firm, and to authorize staff to begin contract negotiations with the firm for the project.

Motion was made by Commissioner Janzen to identify Garver Engineers, LLC, Norman, Oklahoma, as the best qualified firm, and authorize staff to begin contract negotiations with the firm for the project.

Motion was seconded by Commissioner Ezzell, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: None.

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A presentation was made by City Engineer Robert Hitt regarding Change Order No. 1 with Luckinbill, Inc., for Project No. W-1409A, Broadway Waterline Replacement. Mr. Hitt provided a brief overview of the project, and advised commissioners that the change order provided additional work to accommodate extensive boring to clear existing utilities, and adjusted final quantities as measured in place at an additional cost of \$101,471.92, for a total revised contract amount of \$781,331.92.

Motion was made by Commissioner Janzen and seconded by Commissioner Ezzell to approve said change order as presented, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: None.

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Motion was made by Commissioner Wilson and seconded by Commissioner Ezzell to adopt an ordinance amending Section 2-6B-8 in Article B, Chapter 6, Title 2 of the Enid Municipal Code 2014, entitled "Restaurants, Cafes," to rename the section, increase the annual fee for drive-in restaurants and include new fees for mobile food vendor licenses; repealing Sections 3-3-1 through 3-3-15 in Chapter 3, Title 3, Sections 3-4-1 through 3-4-10 in Chapter 4, Title 3, and Sections 3-5-1 through 3-5-6 in Chapter 5, Title 3, entitled "Business And License Regulations;" creating Sections 3-3-1 through 3-3-12 in Chapter 3, Title 3, entitled "Business And License Regulations," to adopt portions of State law and rules of the Oklahoma Department of Health governing food service establishments and requiring compliance with all applicable laws, rules and regulations governing said establishments, providing definitions, requiring licenses for the operation of food service establishments, providing punishment for violations, requiring licensees to collect tax, providing terms and expiration of licenses, requiring licenses to be posted, providing sanitation and miscellaneous requirements, providing the authority for suspension or revocation of licenses and the process for reinstatement or appeal, and providing application procedures, eligibility, required information, conditions of issuance, and geographical and other restrictions; and amending Section 3-11-1 in Chapter 11, Title 3, entitled "Business And License Regulations," to remove the sale of foodstuffs from the definition of solicitation and allow schools and universities to fund raise without requiring a solicitor's certificate of registration, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: None.

**ORDINANCE NO. 2015-13**

**AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 2, ENTITLED “FINANCE AND TAXATION,” CHAPTER 6, ENTITLED “FEE SCHEDULE,” ARTICLE B, ENTITLED “BUSINESS RELATED FEES,” SECTION 2-6B-8, ENTITLED “RESTAURANTS, CAFES,” TO RENAME THE SECTION, INCREASE THE ANNUAL FEE FOR DRIVE-IN RESTAURANTS AND INCLUDE NEW FEES FOR MOBILE FOOD VENDOR LICENSES; REPEALING TITLE 3, ENTITLED “BUSINESS AND LICENSE REGULATIONS,” CHAPTER 3, ENTITLED “FOOD AND DRINK,” SECTIONS 3-3-1 THROUGH 3-3-15; REPEALING TITLE 3, ENTITLED “BUSINESS AND LICENSE REGULATIONS,” CHAPTER 4, ENTITLED “DRIVE IN RESTAURANTS,” SECTIONS 3-4-1 THROUGH 3-4-10; REPEALING TITLE 3, ENTITLED “BUSINESS AND LICENSE REGULATIONS,” CHAPTER 5, ENTITLED “OUTDOOR CAFES,” SECTIONS 3-5-1 THROUGH 3-5-6; CREATING TITLE 3, ENTITLED “BUSINESS AND LICENSE REGULATIONS,” CHAPTER 3, ENTITLED “FOOD SERVICE ESTABLISHMENTS,” SECTIONS 3-3-1 THROUGH 3-3-12, TO ADOPT PORTIONS OF STATE LAW AND RULES OF THE OKLAHOMA DEPARTMENT OF HEALTH GOVERNING FOOD SERVICE ESTABLISHMENTS AND REQUIRE COMPLIANCE WITH ALL APPLICABLE LAWS, RULES AND REGULATIONS GOVERNING SAID ESTABLISHMENTS, PROVIDE DEFINITIONS, REQUIRE LICENSES FOR THE OPERATION OF FOOD SERVICE ESTABLISHMENTS AND PROVIDE PUNISHMENT FOR VIOLATIONS, REQUIRE LICENSEES TO COLLECT TAX, PROVIDE TERMS AND EXPIRATION OF LICENSES, REQUIRE LICENSES TO BE POSTED, PROVIDE SANITATION AND MISCELLANEOUS REQUIREMENTS, PROVIDE THE AUTHORITY FOR SUSPENSION OR REVOCATION OF LICENSE AND THE PROCESS FOR REINSTATEMENT OR APPEAL AND PROVIDING APPLICATION PROCEDURES, ELIGIBILITY, REQUIRED INFORMATION, CONDITIONS OF ISSUANCE AND GEOGRAPHICAL AND OTHER RESTRICTIONS; AMENDING TITLE 3, ENTITLED “BUSINESS AND LICENSE REGULATIONS,” CHAPTER 11, ENTITLED “SOLICITING,” SECTION 3-11-1, ENTITLED “DEFINITIONS,” TO REMOVE THE SALE OF FOODSTUFFS FROM THE DEFINITION OF SOLICITATION AND TO ALLOW SCHOOLS AND UNIVERSITIES TO FUNDRAISE WITHOUT REQUIRING A SOLICITOR’S CERTIFICATE OF REGISTRATION; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.**

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Motion was made by Commissioner Ezzell and seconded by Commissioner Janzen to adopt an ordinance amending Section 2-6B-16 in Article B, Chapter 6, Title 2 of the Enid Municipal Code, 2014, entitled “Salvage Yard License,” to add impound lots; amending Sections 3-10-1 through 3-10-8 in Chapter 10, Title 3, entitled “Business License Regulations,” to add definitions for impound lots and impounded vehicles, and regulate impound lots in the same manner as salvage yards; amending Section 11-8B-4 in Article B, Chapter 8, Title 11, and Section 11-8C-3 in Article C, Chapter 8, Title 11, entitled “Zoning,” to add impound lots as a use by review, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: None.

**ORDINANCE NO. 2015-14**

**AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 2, ENTITLED "FINANCE AND TAXATION," CHAPTER 6, ENTITLED "FEE SCHEDULE," ARTICLE B, ENTITLED "BUSINESS RELATED FEES," SECTION 2-6B-16, ENTITLED "SALVAGE YARD LICENSE" TO ADD IMPOUND LOTS; AMENDING TITLE 3, ENTITLED "BUSINESS AND LICENSE REGULATIONS," CHAPTER 10, ENTITLED "SALVAGE YARDS," SECTIONS 3-10-1 THROUGH 3-10-8 TO ADD DEFINITIONS FOR IMPOUND LOT AND IMPOUNDED VEHICLES AND TO REGULATE IMPOUND LOTS IN THE SAME MANNER AS SALVAGE YARDS; AMENDING TITLE 11, ENTITLED "ZONING," CHAPTER 8, ENTITLED "INDUSTRIAL DISTRICTS," ARTICLE B, ENTITLED "I-2 INDUSTRIAL (LIGHT) DISTRICT," SECTION 11-8B-4, TO ADD IMPOUND LOT AS A USE BY REVIEW; AMENDING TITLE 11, ENTITLED "ZONING," CHAPTER 8, ENTITLED "INDUSTRIAL DISTRICTS," ARTICLE C, ENTITLED "I-3 INDUSTRIAL (HEAVY) DISTRICT," SECTION 11-8C-3, TO ADD IMPOUND LOT AS A USE BY REVIEW; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.**

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Motion was made by Commissioner Janzen and seconded by Commissioner Ezzell to adopt an ordinance amending Section 2-6C-4 in Article C, Chapter 6, Title 2 of the Enid Municipal Code, 2014 entitled "Meadowlake Golf Course, Admission Prices," to increase certain green fees and cart fees, reduce certain membership fees, and increase certain membership fees for additional household members, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: None.

**ORDINANCE NO. 2015-15**

**AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 2, ENTITLED "FINANCE AND TAXATION," CHAPTER 6, ENTITLED "FEE SCHEDULE," ARTICLE C, ENTITLED "CITY SERVICES AND FACILITIES," SECTION 2-6C-4, ENTITLED "MEADOWLAKE GOLF COURSE, ADMISSION PRICES," TO INCREASE CERTAIN GREEN FEES AND CART FEES, REDUCE CERTAIN MEMBERSHIP FEES, AND INCREASE CERTAIN MEMBERSHIP FEES FOR ADDITIONAL HOUSEHOLD MEMBERS; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.**

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Motion was made by Commissioner Ezzell and seconded by Commissioner Janzen to adopt an ordinance amending Sections 7-11-1 through 7-11-14 in Chapter 11, Title 7 of the Enid Municipal Code, 2014, entitled "Public Ways And Property," to rename the Visual Arts Commission, provide a definition, correct capitalization throughout, clarify Open Meetings Act and statutory requirements, clarify attendance requirements, and provide requirements for installation of works of art on sidewalks and rights of way.

Following brief discussion, the vote was taken as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: None.

**ORDINANCE NO. 2015-16**

**AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 7, ENTITLED "PUBLIC WAYS AND PROPERTY," CHAPTER 11, ENTITLED "ART IN PUBLIC PLACES," SECTION 7-11-1 THROUGH 7-11-14, TO RENAME THE VISUAL ARTS COMMISSION, PROVIDE A DEFINITION, CORRECT CAPITALIZATION THROUGHOUT, CLARIFY OPEN MEETINGS ACT AND STATUTORY REQUIREMENTS, CLARIFY ATTENDANCE REQUIREMENTS AND PROVIDE REQUIREMENTS FOR INSTALLATION OF WORKS OF ART ON SIDEWALKS AND RIGHTS OF WAY; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.**

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Motion was made by Commissioner Wilson to approve staff recommendations on the list of Consent Items.

Commissioner Ezzell moved to approve the list of Consent Items with the exception of Item 9.8, Award An Agricultural Lease For Property Located At The City Of Enid's Water Reclamation Facility To Jantz Farms, Enid, Oklahoma.

Commissioner Wilson amended her motion to approve staff recommendations on the following of Consent Items as listed, with the exception of Item 9.8.

Motion was seconded by Commissioner Ezzell, and the vote was as follows:



AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

- (1) Acceptance of work in Project No. S-1402B, 2014 Sanitary Sewer Video Inspections, completed by the contractor, Luckinbill, Inc., Enid, Oklahoma;
- (2) Acceptance of work in Project No. S-1402C, 2014 Sanitary Sewer Chemical Root Control, completed by the contractor, Duke's Root Control, Inc., Syracuse, New York;
- (3) Acceptance of permit from the Oklahoma Department of Environmental Quality for Project No. W-1506, waterline extension for Love's Travel Stop, located at South 42nd Street and East Owen K. Garriott Road;
- (4) Acceptance of groundwater permits from the Oklahoma Water Resources Board located in the N.E./4 of Section 4-21-9, N.W./4 of Section 15-21-9, and S.E./4 of Section 16-21-9, Major County, which will allow new water wells in the Cleo Springs well field;
- (5) Acceptance of the following described Public Utility and Access Easement in the N.E./4 of Section 26-23-7 from Hal and Kathleen Oberlender, for the purpose of re-drilling an existing production well and well house on said property:

(Copy Description)

- (6) Conveyance of the following described Utility Easement located in the N.E./4 of Section 14-22-7, to Oklahoma Gas & Electric Company for the purpose of installing utility service at Fire Station No. 4, Project No. M-1408A:

(Copy Description)

- (7) Acceptance of the following described Dedication Deed and Easement for Drainage Facilities in the S.E./4 of Section 11-22-6 from 42 Enid, LP, a Texas Limited Partnership, for future road and site improvements to accommodate development of the new Fed-Ex facility located at South 54th Street and East Owen K. Garriott Road:

(Copy Descriptions)

and

- (8) Allowance of the following claims for payment as listed:

(List Claims)

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Motion was made by Commissioner Brownlee and seconded by Commissioner Ezzell to award an agricultural lease for property located at the City of Enid's Water Reclamation Facility to the highest

and best bidder, Jantz Farms, Enid, Oklahoma, in the amount of \$7,350.00 cash rent per year, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Wilson and Mayor Shewey.

NAY: None.

Commissioner Timm absent from vote.

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Mayor Shewey recessed the meeting to convene as the Enid Municipal Authority.

- TRUSTEES OF THE ENID MUNICIPAL AUTHORITY -

PRESENT: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Chairman Shewey, Trust Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Secretary Linda Parks.

ABSENT: Trustee Vanhooser.

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Motion was made by Trustee Ezzell and seconded by Trustee Wilson to approve and execute a Water Purchase Contract between the Enid Municipal Authority and the Garber Municipal Authority, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson and Chairman Shewey.

NAY: None.

\*\*\*\*\*

Motion was made by Trustee Ezzell and seconded by Trustee Wilson to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson and Chairman Shewey.

NAY: None.

(List Claims)

\*\*\*\*\*

Chairman Shewey adjourned the meeting to convene as the Enid Economic Development Authority.

- TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY-

PRESENT: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Chairman Shewey, General Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Secretary Linda Parks.

ABSENT: Trustee Vanhooser.

\*\*\*\*\*

Motion was made by Trustee Wilson and seconded by Trustee Ezzell to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson and Chairman Shewey.

NAY: None.

(List Claims)

\*\*\*\*\*

Chairman Shewey adjourned the meeting to reconvene as the Enid City Commission.

- MAYOR AND BOARD OF COMMISSIONERS-

Motion was made by Commissioner Ezzell and seconded by Commissioner Timm to convene into Executive Session to discuss Economic Development, pursuant to 25 Okla. Stat. §307(C)(10), for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction, if public disclosure of the matter discussed would interfere with the development of products or services, or if public disclosure would violate the confidentiality of the business, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: None.

The meeting convened into Executive Session at 8:05 P.M.

\*\*\*\*\*

In Executive Discussion the Commission discussed Economic Development.

\*\*\*\*\*

Motion was made by Commissioner Ezzell and seconded by Commissioner Timm to reconvene into regular session, and the vote was as follows:

AYE: Commissioners Janzen, Ezzell, Timm and Mayor Shewey.

NAY: None.

Commissioners Brownlee and Wilson absent from vote.

The meeting reconvened into regular session at 9:12 P.M.

\*\*\*\*\*

There being no further business to come before the Board at this time, motion was made by Commissioner Ezzell and seconded by Commissioner Timm that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Ezzell, Timm and Mayor Shewey.

NAY: None.

Commissioners Brownlee and Wilson absent from vote.

The meeting adjourned at 9:12 P.M.

MINUTES OF SPECIAL MEETING OF THE  
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,  
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST,  
AND TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST  
HELD ON THE 1ST DAY OF APRIL 2015

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, met in special meeting in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 5:00 P.M. on the 1st day of April 2015, pursuant to notice given forty-eight (48) hours in advance to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 31st day of March 2015.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

ABSENT: None.

Staff present were City Manager Jerald Gilbert, Assistant City Manager Joan Riley, City Attorney Andrea Chism, City Clerk Linda Parks, Director of Engineering Services Christopher Gdanski, Chief Financial Officer Erin Crawford, Public Works Director Robinson Camp, Planning Administrator Chris Bauer, Safety Director Billy McBride, and Human Resources Director Sonya Key.

\*\*\*\*\*

Discussion was held regarding a reimbursement agreement with Millennium Venture Group (MVG), Denver, Colorado, and AC Developments, LLC, Waukomis, Oklahoma, for the installation of

public improvements in conjunction with the Walmart Neighborhood Market project located near the intersection of North Cleveland Street and West Chestnut Avenue.

City Manager Jerald Gilbert spoke regarding the agreement, stating that while developing the project, MVG had installed, and intended to install additional public improvements over and above what was required by City ordinances. He stated that the improvements, totaling \$636,269.25, fit with the City's future infrastructure plans in the area, and recommended that MVG be reimbursed for the work completed to date. He went on to say that he agreed with commissioners that an agreement should have been approved prior to the improvements being done, and stated that for future developments, costs for improvements above and beyond those required would not be reimbursed without prior consideration and approval by the Commission.

Motion was made by Commissioner Vanhooser to approve the reimbursement to MVG in the amount of \$636,269.25, utilizing the second draft agreement prepared and submitted to the Commission by the City Attorney.

Motion was seconded by Commissioner Brownlee.

It was noted by City Attorney Andrea Chism that if approved, AC Developments, LLC, would not be a party to the agreement.

Discussion followed.

Commissioner Ezzell stated that he could not support the reimbursement based on MVG's numbers.

Commissioner Vanhooser responded, stating that he had voiced the same concerns. However, he noted that the work completed by MVG had gone through bid processes, numbers had come in higher than the amount being requested, and he was comfortable with the amount based on the bids received.

Following further discussion, the vote was taken as follows:

AYE: Commissioners Brownlee, Timm, Wilson and Vanhooser.

NAY: Commissioners Janzen, Ezzell and Mayor Shewey.

\*\*\*\*\*

A brief overview of the Kaw Lake Alternate Water Supply Development Program, Project No. W-1412, and proposals received for Phase I Program Management Services, was given by Director of Engineering Services Christopher Gdanski. He noted that at the March 13, 2015 Special Commission meeting, commissioners had identified the top three firms to make presentations to the Commission for said services, and explained that the selected firm would establish strong program management processes and controls, initiate a storage contract and environmental review processes and permitting, refine program costs and schedule estimates, and develop data required to initiate Phase II of the project.

Presentations were made by the top three firms requested by commissioners. Those included Black & Veach, Overland Park, Kansas, Burns & McDonnell, Oklahoma City, Oklahoma, and Garver Engineers, LLC, Norman, Oklahoma. Representatives from each firm made presentations regarding their teams' program management approaches and controls, and key components to the process in preparing and implementing Phase I of the Program. Following each presentation, representatives addressed questions and concerns voiced by the Commission.

At the conclusion of the presentations, Mr. Gdanski was asked to give his opinion on which firm he felt was the best qualified. He responded, stating that any of the three firms could perform the services. However, it was his opinion, and his staff's, that Garver Engineers, LLC was the best choice, in that they clearly understood the processes, their processes had controls, and they would be available to City staff at any time.

Following brief discussion, Mr. Gilbert advised commissioners that they would be asked to select and authorize the negotiation of a contract with the best qualified firm at the April 7, 2015 Commission meeting.

\*\*\*\*\*

There being no further business to come before the Board at this time, motion was made by Commissioner Janzen and seconded by Commissioner Ezzell that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting adjourned at 7:51 P.M.



**City Commission Rescheduled Meeting**

6. 1.

**Meeting Date:** 04/14/2015

**Submitted By:** Karla Ruther, Planning Assistant

---

**SUBJECT:**

CONDUCT A PUBLIC HEARING ON AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 11, ENTITLED "ZONING," CHAPTER 10, ENTITLED "SUPPLEMENTAL ZONES," ARTICLE A, ENTITLED "PUD PLANNED UNIT DEVELOPMENT," SECTION 11-10A-9, ENTITLED "RESIDENTIAL DEVELOPMENTS: USES PERMITTED," TO PERMIT BOARDING OR ROOMING HOUSES WITHIN A PUD IN THE R-3 RESIDENTIAL ZONING DISTRICT AND DELETING LANGUAGE REGULATING SIGNS; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

**BACKGROUND:**

Forgotten Ministries wants to provide housing for up to 12 persons per unit on their property located at 1804 South 4th. Currently the property is zoned R-3 Residential Mobile Home Neighborhood District which permits single family units with up to only five people per unit. The proposed change in the PUD ordinance would allow boarding and rooming houses that permits up to 12 persons per unit.

**RECOMMENDATION**

Conduct hearing.

**PRESENTER:**

Chris Bauer, Planning Administrator.

---

**Fiscal Impact**

**Budgeted Y/N:** N

**Amount:** \$0.00

**Funding Source:**

N/A

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**City Commission Rescheduled Meeting**

7. 1.

**Meeting Date:** 04/14/2015

**Submitted By:** Karla Ruther, Planning Assistant

---

**SUBJECT:**

CONSIDER AND APPROVE ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014 TITLE 11, ENTITLED "ZONING" CHAPTER 10, ENTITLED "SUPPLEMENTAL ZONES", ARTICLE A ENTITLED "PUD PLANNED UNIT DEVELOPMENT" SECTION 11-10A-9, ENTITLED "RESIDENTIAL DEVELOPMENTS" USES PERMITTED", TO PERMIT BOARDING OR ROOMING HOUSES WITHIN A PUD IN THE R-3 RESIDENTIAL ZONING DISTRICT; AND DELETING LANGUAGE REGULATING SIGNS; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

**BACKGROUND:**

This is a companion item to 6.1. This ordinance was reviewed by the Commission at the March 17, 2015 Study Session.

**RECOMMENDATION**

Approve ordinance.

**PRESENTER:**

Chris Bauer, Planning Administrator.

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**Fiscal Impact**

**Budgeted Y/N:** N

**Amount:** \$0.00

**Funding Source:**

N/A

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**Attachments**

PUD Ordinance

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## ORDINANCE NO. 2015-

**AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 11, ENTITLED "ZONING," CHAPTER 10, ENTITLED "SUPPLEMENTAL ZONES," ARTICLE A ENTITLED "PUD PLANNED UNIT DEVELOPMENT," SECTION 11-10A-9, ENTITLED "RESIDENTIAL DEVELOPMENTS; USES PERMITTED," TO PERMIT BOARDING OR ROOMING HOUSES WITHIN A PUD IN THE R-3 RESIDENTIAL ZONING DISTRICT AND DELETING LANGUAGE REGULATING SIGNS; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY, AND CODIFICATION.**

### ORDINANCE

BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA:

Section I: That Title 11, Chapter 10, Article A, Section 11-10A-9, of the Enid Municipal Code, 2014, is hereby amended to read as follows:

#### **11-10A-9: RESIDENTIAL DEVELOPMENTS; USES PERMITTED:**

##### A. Principal Uses:

1. When located in R-1, R-2, R-4, or R-5 districts, the development may consist of one or more dwelling unit types permitted in the R-7 district subject to the density limitations specified in section [11-10A-6](#) of this article.
2. Mobile home dwellings are permitted uses only within PUDs which are located in whole or in part in an R-3 district. Mobile home developments may be reallocated in comparable acreage within the PUD irrespective of the general R-3 zoning district boundaries if such uses are designed and located to be compatible with other uses of the PUD and with the residential use of adjacent properties.
3. Boarding or Rooming houses are permitted uses only within PUDs which are located in whole or in part in an R-3 district. Boarding or Rooming house developments may be reallocated in comparable acreage within the PUD irrespective of the general R-3 zoning district boundaries if such uses are designed and located to be compatible with other uses of the PUD and with the residential use of adjacent properties.

##### B. Accessory Uses: Accessory uses customarily incidental to principal uses within the PUD are permitted. In addition to accessory uses customarily incidental to permitted principal residential uses, accessory commercial facilities may be

included within the residential portion of a PUD in accordance with the following standards:

1. The accessory commercial uses may include, but not be limited to, the following uses:\*

Athletic clubs and facilities (public or private).

Bakery, retail only.

Barbershop.

Beauty shop.

Bookstore.

Cafeteria.

Candy store.

Dairy store.

Delicatessen.

Dry cleaning, pick up.

Food specialty store.

Gift, novelty, souvenir shop.

Grocery (other than supermarkets).

Health food store.

Hobby store.

Ice cream store.

Laundry, pick up.

Liquor store.

Newsstand.

Office (performing services to residential areas).

Pharmacy.

Private club.

Pro shop.

Restaurant (other than drive ins).

Shoe repair shop.

Tailor shop.

Tobacco store.

\*Uses other than those listed above must be specifically approved by the planning commission.

2. In residential PUDs, the aggregate floor area of accessory commercial uses shall not exceed fifty (50) square feet per dwelling unit or a total of thirty thousand (30,000) square feet, whichever is less, exclusive of tennis, swimming, racquetball, and health facilities.
3. Each accessory commercial establishment, except private clubs or restaurants, shall be limited to a maximum of three thousand five hundred (3,500) square feet enclosed floor area.
4. The accessory commercial uses shall be internally oriented, designed primarily for the service, convenience and benefit of the residents of the PUD, and shall be designed and located in such a manner as to be compatible with the residential uses of the PUD and of adjacent properties. No freestanding accessory commercial structure shall be located within three hundred feet (300') of the perimeter of the PUD.
5. All unenclosed parking lots within residential PUDs containing more than ten (10) spaces shall contain a minimum of ten foot (10') landscaped strips along all street frontages with shade trees planted in an amount equivalent to one shade tree for every thirty five feet (35') of street frontage. In addition, the remaining perimeter of the parking lot shall be planted with a four foot (4') landscaped strip and shade trees in the amount equivalent to one shade tree for every fifty feet (50') of the perimeter which does not abut upon a public street. For the purposes of this article, landscaped strips may include trees, shrubs, flower beds, planted earthen berms, and other vegetation as well as ornamental objects such as decorative fences, walls, statues, and fountains.

Section II: Repealer. All ordinances or parts thereof, which are inconsistent with this ordinance, are hereby repealed.

Section III: Savings Clause. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceedings now pending in any court, or any rights acquired or liability incurred, nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section IV: Severability. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall, for any reason, be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the City Commission of the City of Enid that this section of the Enid Municipal Code would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part not been included.

Section V: Codification. This ordinance shall be codified as Title 11, Chapter 10, Article A, Section 11-10A-9 of the Enid Municipal Code, 2014.

PASSED AND APPROVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, on this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF ENID, OKLAHOMA

\_\_\_\_\_  
William E. Shewey, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Linda S. Parks, City Clerk

Approved as to Form and Legality:

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Andrea L. Chism, City Attorney

## City Commission Rescheduled Meeting

8. 1.

**Meeting Date:** 04/14/2015

**Submitted By:** Stephanie Carr, CDBG Administrator

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### **SUBJECT:**

**A RESOLUTION ADOPTING THE 2015 ANNUAL ACTION PLAN AND BUDGET FOR THE COMMUNITY DEVELOPMENT PROGRAM, FOR THE JULY 2015-JUNE 2016 PROGRAM YEAR, AND AUTHORIZING THE MAYOR TO SUBMIT THE PLAN TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.**

### **BACKGROUND:**

The City of Enid, as an entitlement city for the receipt of Community Development Block Grant (CDBG) funds, is required to submit a Five Year Consolidated Plan and annual action plan for expenditure and use of CDBG funds to the Department of Housing and Urban Development (HUD). The plans adhere to federal requirements to undertake projects that provide decent housing, expand economic opportunities and provide a suitable living environment for the City's low-and moderate-income residents and areas. All public hearing requirements have been met and public participation was encouraged. The required components of the plan include a Housing Market Analysis; a Housing and Homeless Needs Assessment; a Non-Housing Community Needs Assessment; a Strategic Plan and an annual Action Plan for the current funding year. This year, the 2015 Annual Action Plan has been prepared in house by CDBG staff. The plan includes the 2015 Action Plan of activities recommended for funding by the CDBG Funding Committee.

The total amount of funding for this program is \$399,384. The CDBG Funding Committee and City staff met and made a funding recommendation, those recommendations were presented during the public hearing held April 7, 2015.

### **RECOMMENDATION**

Approve Resolution.

### **PRESENTER:**

Stephanie Carr

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### **Attachments**

[Resolution CDBG Action Plan 2015](#)

[SF 424 CDBG](#)

[cdbg funding recommendation](#)

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**RESOLUTION**

**A RESOLUTION ADOPTING THE FY 2015 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT PROGRAMS, INCLUSIVE OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BUDGET FOR THE JULY 2015 – JUNE 2016 PROGRAM YEAR, AND AUTHORIZING THE MAYOR TO SUBMIT THE PLAN TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.**

**WHEREAS**, the Annual Action Plan replaces all current planning and application requirements of the Community Planning and Development Programs funded by the U.S. Department of Housing and Urban Development; and

**WHEREAS**, the consolidated programs include Community Development Block Grant; Home Investment Partnership program, Emergency Shelter Grants and Housing Opportunities for Persons with AIDS; and

**WHEREAS**, the City of Enid has conducted public hearings and has received public input concerning the development of an Annual Action Plan and otherwise informed residents of the proposed plan of activities and budget levels included in the "Action Plan" for Fiscal Year 2015; and

**WHEREAS**, the Annual Action Plan contains the form SF-424 for the current funding year and the required certifications of eligibility for federal assistance.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, as follows

The Board of Commissioners has reviewed the FY 2015 Annual Action Plan which includes the plan for expenditure of Community Development Block Grant and HOME Programs projected use of funds and activities scheduled for July 2015- June 2016 and find it to be consistent with the overall objectives of the Housing and Community Development Act and local neighborhood redevelopment strategies.

The Board of Commissioners, after evaluation of all the pertinent information presented, authorize the Mayor to submit on behalf of the City of Enid, the FY 2015 Annual Action Plan for Community Planning and Development Programs for the July 2015 – June 2016 Program Year.

**PASSED, APPROVED AND ADOPTED** by the Mayor and Board of Commissioners of the City of Enid, State of Oklahoma, on this 14<sup>th</sup> day of April 2015.

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William E. Shewey, Mayor

(SEAL)

ATTEST:

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Linda Parks, City Clerk



# SF 424

The SF 424 is part of the Annual Action Plan. SF 424 form fields are included in this document.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted: May 1, 2015	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
Jurisdiction		OK400966 ENID	
401 W. Owen K. Garriott		Organizational DUNS 074275363	
0		Organizational Unit Administration	
Enid	Oklahoma	Department CDBG	
ZIP 73701	Country U.S.A.	Division CDBG	
<b>Employer Identification Number (EIN):</b>		County Garfield	
73-6005197		Program Year Start Date (07/15)	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Local Government: City		Specify Other Type	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles		Description of Areas Affected by CDBG Project(s) City of Enid	
\$CDBG Grant Amount \$399,384.00	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income \$ 200.00		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s)			
<b>Home Investment Partnerships Program</b>		14.239 HOME	
<b>NA</b>			
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			

<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA
N/A		
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for HOPWA-based Project(s)		

<b>Emergency Shelter Grants Program</b>		14.231 ESG
N/A		
ESG Project Titles		Description of Areas Affected by ESG Project(s)
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for ESG-based Project(s)		

Congressional Districts of: OK06: Oklahoma 6		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name: Stephanie	Middle Initial: A	Last Name: Carr
CDBG Administrator	Phone: 580.234.0400 ext.7211	Fax: (580) 234-8946
email: scarr@enid.org	Grantee Website: www.enid.org	Other Contact
Signature of Authorized Representative		Date Signed
William E. Shewey, Mayor		4/14/2015

# 2015 CDBG Funding Committee Recommendations

Rank	Score	Organization	Project	Requested	Recommended
1	1200	Section 108 NOC	Loan Repayment	\$160,223.00	\$160,223.00
2	1200	Administration	Program Administration	\$90,000.00	\$79,876.80
3	1069	CDSA	Emergency Repairs	\$113,000.00	\$75,000.00
4	977	Parks & Recreation	Don Haskins Park Improvements	\$20,000.00	\$17,500.00
5	960	Salvation Army Enid	Homeless Shelter Improvements	\$405,526.00	\$44,284.20
6	902	Code Enforcement	Demolition	\$50,000.00	\$0
7	861	Taft Elementary	Playground	\$26,450.00	\$12,500.00
8	851	Northwest OK Disabled American Veterans	Building Improvements	\$313,773.00	\$0
9	850	EPTA	Bus Passes	\$20,000.00	\$5,000.00
10	839	Sandbox Learning Center	Playground	\$10,077.15	\$0
11	819	Booker T Washington Center	After School Program	\$60,000.00	\$5,000.00
TOTAL				\$1,269,049.15	\$399,384.00

**City Commission Rescheduled Meeting**

8. 2.

**Meeting Date:** 04/14/2015

**Submitted By:** Krista Beasley, Executive Assistant

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**SUBJECT:**

CONSIDER AND APPROVE AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, SECTION 2-6B-3, TO INCLUDE NEW AND ADDITIONAL LICENSES, DIFFERENTIATE BETWEEN INITIAL AND RENEWAL FEES WHERE REQUIRED BY STATE LAW, TO INCREASE CERTAIN LICENSE FEES TO MATCH STATE LAW AND TO DECREASE LOW-POINT BEER RETAILER FEES; AMENDING SECTION 3-2A-3, TO ENSURE THE EXPIRATION OF LOCAL TAXES COINCIDE WITH THE EXPIRATION OF THE STATE LICENSE AND PROVIDE FOR PRORATION AND TO REPLACE THE VIOLATION CLASS WITH SPECIFIC PENALTIES; AMENDING SECTION 3-2B-2, TO PROVIDE A PENALTY FOR VIOLATION; AMENDING SECTION 3-2B-5, TO PROVIDE FOR PRORATION AND FOR THREE YEAR LICENSES; AMENDING SECTION 3-2B-6, TO PROVIDE FOR THREE YEAR LICENSES; AMENDING SECTION 3-2B-8, TO ALLOW THE REVOCATION OF LOW POINT BEER LICENSES FOR VIOLATIONS OF CRIMINAL LAWS ON THE PREMISES; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

**BACKGROUND:**

This ordinance was reviewed by the Commission at the April 7, 2015, Study Session. This ordinance provides an occupational tax for State licenses, including two new licenses, and provides for City licensing of beer retailers.

**RECOMMENDATION**

Approve Ordinance

**PRESENTER:**

Andrea L. Chism, City Attorney.

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**Attachments**

New Event Liquor License

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ORDINANCE NO. 2015-\_\_\_\_\_

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 2, ENTITLED "FINANCE AND TAXATION," CHAPTER 6, ENTITLED "FEE SCHEDULE," ARTICLE B, ENTITLED "BUSINESS RELATED FEES," SECTION 2-6B-3, ENTITLED "ALCOHOLIC BEVERAGES; LOW POINT BEER," TO INCLUDE NEW AND ADDITIONAL LICENSES, DIFFERENTIATE BETWEEN INITIAL AND RENEWAL FEES WHERE REQUIRED BY STATE LAW, TO INCREASE CERTAIN LICENSE FEES TO MATCH STATE LAW AND TO DECREASE LOW-POINT BEER RETAILER FEES; AMENDING TITLE 3, ENTITLED "BUSINESS AND LICENSE REGULATIONS," CHAPTER 2, ENTITLED "ALCOHOLIC BEVERAGES," ARTICLE A, ENTITLED "STATE LICENSEES," SECTION 3-2A-3, ENTITLED "PAYMENT REQUIRED; PENALTY," TO ENSURE THE EXPIRATION OF LOCAL TAXES COINCIDE WITH THE EXPIRATION OF THE STATE LICENSE AND PROVIDE FOR PRORATION AND TO REPLACE THE VIOLATION CLASS WITH SPECIFIC PENALTIES; AMENDING TITLE 3, ENTITLED "BUSINESS AND LICENSE REGULATIONS," CHAPTER 2, ENTITLED "ALCOHOLIC BEVERAGES," ARTICLE B, ENTITLED "LOW POINT BEER," SECTION 3-2B-2, ENTITLED "LICENSE REQUIRED," TO PROVIDE PENALTY FOR VIOLATION; AMENDING TITLE 3, ENTITLED "BUSINESS AND LICENSE REGULATIONS," CHAPTER 2, ENTITLED "ALCOHOLIC BEVERAGES," ARTICLE B, ENTITLED "LOW POINT BEER," SECTION 3-2B-5, ENTITLED "LICENSE FEE," TO PROVIDE FOR PRORATION AND FOR THREE YEAR LICENSES; AMENDING TITLE 3, ENTITLED "BUSINESS AND LICENSE REGULATIONS," CHAPTER 2, ENTITLED "ALCOHOLIC BEVERAGES," ARTICLE B, ENTITLED "LOW POINT BEER," SECTION 3-2B-6, ENTITLED "EXPIRATION OF LICENSE," TO PROVIDE FOR THREE YEAR LICENSES; AMENDING TITLE 3, ENTITLED "BUSINESS AND LICENSE REGULATIONS," CHAPTER 2, ENTITLED "ALCOHOLIC BEVERAGES," ARTICLE B, ENTITLED "LOW POINT BEER," SECTION 3-2B-8, ENTITLED "PERMITTING VIOLATION OF LAWS ON PREMISES," TO ALLOW THE REVOCATION OF LOW POINT BEER LICENSES FOR VIOLATIONS OF CRIMINAL LAWS ON THE PREMISES; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA:

Section I: That Title 2, Chapter 6, Article B, Section 2-6B-3 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

**2-6B-3: ALCOHOLIC BEVERAGES; LOW POINT BEER:**

A. Tax Imposed<sup>1</sup>:

1. The tax required by section [3-2A-2](#) of this code shall be as follows:

a.	Brewer	\$1,250.00
b.	Oklahoma Brewer	125.00
c.	Distiller	3,125.00
d.	Winemaker	625.00
e.	Oklahoma Winemaker	75.00
f.	Rectifier	3,125.00
g.	Wholesaler	3,500.00
g.	Class B Wholesaler	625.00
i.	Retail Package Store	905.00
j.	Mixed Beverage	1,005.00
k.	Mixed Beverage Renewal	905.00
l.	Mixed Beverage/Caterer Combination	1,250
m.	Beer and Wine	500.00
n.	Beer and Wine Renewal	450.00
o.	Bottle Club	1,000.00
p.	Bottle Club Renewal	900.00
q.	Caterer	1,005.00
r.	Caterer Renewal	905.00
s.	Annual Special Event	55.00
t.	Quarterly Special Event	55.00
u.	Hotel Beverage	1,005.00
v.	Hotel Beverage Renewal	905.00

w.	Airline/Railroad Beverage	1,005.00
x.	Airline/Railroad Beverage Renewal	905.00
y.	Agent	55.00
z.	Employee	30.00
aa.	Industrial	23.00
ab.	Carrier	23.00
ac.	Bonded Warehouse	190.00
ad.	Storage	23.00
ae.	Nonresident Seller	750.00
af.	Manufacturers Agent	55.00
ag.	Sacramental Wine Supplier	100.00
ah.	Charitable Auction	1.00
ai.	Charitable Alcoholic Beverage	55.00
aj.	Winemaker Self-distribution	750.00
ak.	Annual Public Event	1,005.00
al.	One-time Public Event	255.00

2. The occupation tax for those service organizations which are exempt under section 501(c)(19), (8) or (10) of the internal revenue code for mixed beverage or bottle club license shall be five hundred dollars (\$500.00) per year.

3. As provided in subsection [3-2A-5A2](#) of this code, every applicant for a certificate of compliance with the zoning, fire, health and safety codes of the city, required by Title 37 of the Oklahoma Statutes, shall pay a verification and certification fee in the amount of one hundred dollars (\$100.00) at the time of filing.

B. Low Point Beer, Retail License<sup>2</sup>: The fee required in section [3-2B-5](#) of this code shall be sixty dollars (\$60.00) for sales of low point beer for consumption on or off the premises and thirty dollars (\$30.00) for selling such beer in original packages and not for consumption on the premises. (Ord. 2005-36, 12-20-2005)



Section II: That Title 3, Chapter 2, Article A, Section 3-2A-3 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

**3-2A-3: PAYMENT REQUIRED; PENALTY:**

A. Payment; Provide Copy of State License: Any state licensee or interim licensee originally entering upon any occupation listed in Section 2-6B-3 shall pay the tax therefor at the office of the city clerk on or before the date upon which he enters upon such occupation. Said licensee or interim licensee shall provide a copy of his current state license or interim license before payment of an occupation tax will be accepted.

B. Term; Prorating Fee: The tax levied under this article shall be for one year, expiring on the date upon which the licensee's State license expires. If paid during the year, the fee shall be prorated on a monthly basis. If paid before the fifteenth day of any month, the tax shall be on the basis as of the first day of said month and if paid after the fifteenth day of any month, the tax shall be on the basis of the first day of the next month.

C. Issuance, Posting of Receipt: Upon payment of the said occupation tax, the City Clerk shall issue a receipt to said State licensee or interim licensee, which State licensee or interim licensee shall post in a conspicuous place on the premises wherein he carries on his occupation.

D. Violation: Any person who engages in any of the occupations taxed by this article without paying said occupation tax imposed therefore, or without paying said occupation tax imposed therefore in advance of such operation, shall be guilty of a misdemeanor, and upon conviction, shall be punished by a maximum fine of five hundred dollars (\$500.00) plus costs, and/or by imprisonment in the Garfield County Detention Facility for a term of not more than sixty (60) days. Each day of such violation shall constitute a separate offense. (1994 Code § 3-23)

Section III: That Title 3, Chapter 2, Article B, Section 3-2B-2 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

**3-2B-2: LICENSE REQUIRED<sup>4</sup>:**

A. No person shall sell, distribute or dispense any low point beer at retail to the public without first having procured a license from the director of finance. (1994 Code § 3-51)

B. Violation: Any person who engages in the retail sale of low point beer without first having procured a license shall be guilty of a misdemeanor, and upon conviction, shall be punished by a maximum fine of five hundred dollars (\$500.00) plus costs, and/or by imprisonment in the Garfield County Detention Facility for a term of not more than sixty (60) days. Each day of such violation shall constitute a separate offense.

Section IV: That Title 3, Chapter 2, Article B, Section 3-2B-5 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

**3-2B-5: LICENSE FEE:**

The license fee to be paid to the director of finance for a three-year license for selling low point beer for consumption on or off the premises shall be as established in subsection [2-6B-3B](#) of this code, and the fee a three-year license for selling such beer in original packages and not for consumption on the premises shall be as established in said subsection [2-6B-3B](#) of this code. (1994 Code § 3-54) To ensure the license expires simultaneously with the licensee's County permit, the fee shall be prorated on a monthly basis for terms of less than three (3) years. If paid before the fifteenth day of any month, the tax shall be on the basis as of the first day of said month and if paid after the fifteenth day of any month, the tax shall be on the basis of the first day of the next month.

Section V: That Title 3, Chapter 2, Article B, Section 3-2B-6 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

**3-2B-6: EXPIRATION OF LICENSE:**

A license issued pursuant to the provisions of this Article shall be valid up to three (3) years and shall expire simultaneously with the licensee's Garfield County permit. (1994 Code § 3-55)

Section VI: That Title 3, Chapter 2, Article B, Section 3-2B-8 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

**3-2B-8: PERMITTING VIOLATION OF LAWS ON PREMISES:**

No owner, operator, proprietor or manager of any place where low point beer is sold shall permit:

- A. Any violation of the laws of the city or of the state relating to low point beer, narcotic or dangerous drug laws, prostitution activity, gambling or other criminal conduct on the premises;
- B. Any person under the age of majority to be in a separate or enclosed bar area which has as its main purpose the selling or serving of low point beer for consumption on the premises, unless said person's parent or legal guardian is present, in violation of section [3-2B-9](#) of this article.
- C. Any person to exit the licensed premises with an open container of low point beer. (1994 Code § 3-44)

State Law Reference 1: 37 O.S. § 518

State Law Reference 2: 37 O.S. § 163.10

Section VII: Repealer. All ordinances or parts thereof, which are inconsistent with this ordinance, are hereby repealed.

Section VIII: Savings Clause. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceedings now pending in any court, or any rights acquired or liability incurred, nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section IX: Severability. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall, for any reason, be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the City Commission of the City of Enid that this section of the Enid Municipal Code would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part not been included.

Section X: Codification. This ordinance shall be codified as Title 2, Chapter 6, Article B, Section 2-6B-3 and Title 3, Chapter 2, Article B, Section 3-2B-8 of the Enid Municipal Code, 2014.

PASSED AND APPROVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, on this 14th day of April, 2015.

CITY OF ENID, OKLAHOMA

\_\_\_\_\_  
William E. Shewey, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
City Clerk, Linda Parks

Approved as to Form and Legality:

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Andrea L. Chism, City Attorney

DRAFT

**City Commission Rescheduled Meeting**

8. 3.

**Meeting Date:** 04/14/2015

**Submitted By:** Joan Riley, Assistant City Manager

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**SUBJECT:**

**A RESOLUTION TO PROMOTE ACTIVE CIVIC INVOLVEMENT IN MUNICIPAL GOVERNMENT BY ORGANIZING AND SUPPORTING THE CITY OF ENID YOUTH COUNCIL.**

**BACKGROUND:**

This resolution creates the Enid Youth Council which will be organized and supported by the Mayor and Board of Commissioners.

**RECOMMENDATION**

Approve.

**PRESENTER:**

Commissioner's Tammy Wilson and Aaron Brownlee.

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**Attachments**

Resolution

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**RESOLUTION**

**A RESOLUTION TO PROMOTE ACTIVE CIVIC INVOLVMENT IN MUNICIPAL GOVERNMENT BY ORGANIZING AND SUPPORTING THE CITY OF ENID YOUTH COUNCIL.**

**WHEREAS**, the desire of the City of Enid Commission is to promote civic responsibility and create an atmosphere for younger generations to become civically responsible adults; and,

**WHEREAS**, the formation of the Enid Youth Council will provide an opportunity for students to offer insight and ideas that will play a role in shaping the future of the city; and,

**WHEREAS**, city commissioners will appoint one youth member from their respective wards with the Mayor appointing a youth member at large to be seated at the second Enid City Commission meeting in May to serve a one-year term.

**NOW, THEREFORE**, be it resolved by the Mayor and Board of Commissioners of the City of Enid, to create and promote the Enid Youth Council to operate and function within the guidelines agreed upon by the Board of Commissioners.

**PASSED AND APPROVED** this 14th day of April 2015.

The City of Enid, Oklahoma

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Andrea Chism, City Attorney

**City Commission Rescheduled Meeting**

9. 1.

**Meeting Date:** 04/14/2015

**Submitted By:** Juanita Gates, Permit Technician

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**SUBJECT:**

ACCEPT A PUBLIC UTILITY EASEMENT FROM TROPHY HOTELS, LLC, EDMOND, OKLAHOMA, A DOMESTIC OKLAHOMA LIMITED LIABILITY COMPANY, FOR DEVELOPMENT AT THE SOUTHWEST CORNER OF MILL RUN AND LOWE'S ACCESS DRIVE.

**BACKGROUND:**

This item accepts a Public Utility Easement to allow for site improvements for Country Inns & Suites. This easement is provided at no cost to the City of Enid as a requirement of the site plan.

**RECOMMENDATION**

Accept Public Utility Easement.

**PRESENTER:**

Christopher Gdanski, Director of Engineering Services.

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## **City Commission Rescheduled Meeting**

9. 2.

**Meeting Date:** 04/14/2015

**Submitted By:** Erin Crawford, Chief Financial Officer

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### **SUBJECT:**

**ACCEPT THE JUNE 30, 2014, INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS OF THE CITY OF ENID, OKLAHOMA, AND ITS RELATED AUTHORITIES.**

### **BACKGROUND:**

This is a companion item to 12.1 and 15.1. Cole and Reed, P.C. has completed the annual independent audit for the fiscal year ended June 30, 2014. Oklahoma law and various federal and state agencies for which the City of Enid receives grants require an annual financial audit. The financial statements provide the users (Mayor, Commissioners, City Manager, Staff, Citizens, Bond Holders, Creditors, Regulators, etc.) with valuable information concerning the City of Enid's financial condition. The audit gives reasonable assurance to these users that the financial statements are correct and free of material misstatement.

### **RECOMMENDATION**

Accept the audit.

### **PRESENTER:**

Erin Crawford, Chief Financial Officer.

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**City Commission Rescheduled Meeting**

9. 3.

**Meeting Date:** 04/14/2015

**Submitted By:** Krista Beasley, Executive Assistant

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**SUBJECT:**

**CONSIDER AND APPROVE CONTRACT TO PURCHASE THE PROPERTY LOCATED AT 2322 C COURT FOR APPROXIMATELY \$85,750.00, INCLUDING CLOSING COSTS AND COMMISSIONS, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CLOSING DOCUMENTS.**

**BACKGROUND:**

This is a companion item to item 15.2. Pursuant to the Agreement with Hunt Properties, Inc., the City will acquire approximately 23 parcels in the Lahoma Addition. This contract is scheduled to close on April 30, 2015. The expenses incurred in acquiring this property will be recouped by the City upon sale of the properties to Hunt Properties, Inc. There are 13 properties remaining to be purchased.

**RECOMMENDATION**

Approve Contract and Authorize the Mayor to execute all closing documents.

**PRESENTER:**

Andrea L. Chism, City Attorney.

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**Attachments**

Purchase Contract

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This is a legally binding contract; if not understood seek advice from an attorney.

**CONTRACT FOR SALE OF REAL ESTATE**

THIS CONTRACT is entered into between SHARON KAYE RICE ("Seller") and THE CITY OF ENID, OKLAHOMA, ("Buyer").

Upon Approval of this Contract by both Seller and Buyer, evidenced by their signatures hereto, a valid and binding contract of sale shall exist, the terms and conditions of which are follows:

1. **SALE:** Seller agrees to sell and convey to Buyer Surface Rights only by Warranty Deed and Buyer agrees to purchase the following described real estate (the "Property") located in Garfield County, Oklahoma :

Lot Seven (7), Block Two (2), Lahoma Addition to the City of Enid, Oklahoma. (The street address of which is 2322 C Court, Enid, Oklahoma.)

2. **PURCHASE PRICE:** The total purchase price is ~~FIFTY FIVE THOUSAND DOLLARS~~ <sup>eighty</sup> ~~(\$55,000.00)~~ <sup>thousand</sup> ~~payable~~ <sup>thousand</sup> by Buyer to Seller as follows: Five Hundred Dollars (\$500.00) as earnest money deposit, to be held in escrow and the balance at closing.

3. **TITLE:** Seller is to provide, thirty (30) days prior to closing, an Abstract of Title certified at least to the date of this Contract, showing Seller's title to the property to be marketable in fact, as defined by the Title Examination Standards of the Oklahoma Bar. Buyer shall have seven (7) days after receipt of the abstract to deliver to Seller written objections to the condition of Seller's title. No matter shall be construed as a valid objection to title under this Contract unless it is so construed under the "Real Estate Title Examination Standards" of the Oklahoma Bar Association, where applicable. In case of valid objections to title, Seller shall have a reasonable time to satisfy such objections.

4. **TAXES AND PRORATIONS:** A. The Seller shall pay in full (1) all special assessments against the property upon the date of possession, whether or not payable in installments (2) all taxes other than general ad valorem taxes for the current calendar year, which are a lien upon the property upon the date of closing and (3) the cost of any item of workmanship or material furnished on or prior to the date of closing which is or may become a lien upon the property. B. General ad valorem taxes for the current year shall be prorated between Seller and Buyer as of the date of possession.

5. **CONDITION OF PROPERTY.** Until transfer of possession, risk of loss to the property, ordinary wear and tear excepted shall be upon Seller; after transfer of possession, such risk shall be upon Buyer.

6. **CLOSING:** Subject to the provisions of paragraph 3. TITLE, the closing shall be held on or before April 30, 2015, at the offices of Nicholas Real Estate Company, Enid, Oklahoma. If there are valid objections to title which require correction, the closing shall be extended by agreement of the parties. At or prior to the closing, the Seller shall deliver to the escrow agent a duly executed and acknowledged warranty deed conveying the property to the Buyer for delivery to the Buyer upon payment of the purchase price. Possession shall be transferred as outlined in 8. **SPECIAL CONDITIONS.**

7. **BREACH OR FAILURE TO CLOSE:** If, after the Seller has performed its obligations under this contract, and within five (5) days after the date specified for closing under paragraph 6. CLOSING, the Buyer fails to make the payments or to perform any other obligation of the Buyer under this contract, then all sums theretofore paid on the purchase price shall, at the option of Seller, be retained as such or as liquidated damages for the breach of this contract by Buyer, and both parties shall be released from all obligations hereunder or Seller may pursue any other legal remedy. Should Buyer perform all of the obligations of Buyer hereunder and Seller shall breach this contract or fail to perform any of Seller's obligations hereunder, then Buyer shall be entitled either to cancel and terminate this contract, and receive a refund of the earnest money, less any expenses accrued by Buyer, or pursue any other legal remedy.

8. **SPECIAL CONDITIONS:**

9. **BROKER RELATIONSHIP DISCLOSURE:** SEE ATTACHED.

10. **COMMISSION:** It is understood and agreed that Nicholas Real Estate Company shall receive a commission on this transaction of six per cent (6%) of the total purchase price to be paid by ~~Seller~~ Buyer. *OK*

11. **EFFECT:** This contract shall be executed in triplicate and, when executed by both Seller and Buyer, shall be binding upon and inure to the benefit of Seller and Buyer, their heirs, successors and assigns. This contract sets forth the complete understanding of Seller and Buyer and supercedes all previous negotiations, representations and agreements between them and their agents. This contract can only be amended by written agreement by Seller and Buyer. Time is of the essence.

Approved by Buyer this 19 day of September, 2014.

THE CITY OF ENID, OKLAHOMA

By: *Al Denson*

Approved by Seller this 3 day of April, 2015.

*Sharon Kaye Rice*  
Sharon Kaye Rice

OKLAHOMA REAL ESTATE COMMISSION

DISCLOSURE TO SELLER OR BUYER OF BROKERAGE DUTIES, RESPONSIBILITIES AND SERVICES

This notice may be part of or attached to any of the following:

- Buyer Brokerage Agreement
- Listing Brokerage Agreement
- Option Agreement
- Sales Agreement
- Exchange Agreement
- Other \_\_\_\_\_

1. Duties and Responsibilities. A Broker who provides Brokerage Services to one or both parties shall describe and disclose in writing the Broker's duties and responsibilities prior to the party or parties signing a contract to sell, purchase, option, or exchange real estate.

A Broker shall have the following duties and responsibilities which are mandatory and may not be abrogated or waived by a Broker, whether working with one party, or working with both parties:

- A. treat all parties to the transaction with honesty and exercise reasonable skill and care;
- B. unless specifically waived in writing by a party to the transaction:
  - 1) receive all written offer and counteroffers;
  - 2) reduce offers or counteroffers to a written form upon request of any party to a transaction; and
  - 3) present timely all written offers and counteroffers.
- C. inform, in writing, the party for whom the Broker is providing Brokerage Services when an offer is made that the party will be expected to pay certain closing costs, Brokerage Service costs and the approximate amount of the costs;
- D. keep the party for whom the Broker is providing Brokerage Services informed regarding the transaction;
- E. timely account for all money and property received by the Broker;
- F. keep confidential information received from a party or prospective party confidential. The confidential information shall not be disclosed by a Broker without the consent of the party disclosing the information unless consent to the disclosure is granted in writing by the party or prospective party disclosing the information, the disclosure is required by law, or the information is made public or becomes public as the result of actions from a source other than the Broker. The following information shall be considered confidential and shall be the only information considered confidential in a transaction:
  - 1) that a party or prospective party is willing to pay more or accept less than what is being offered,
  - 2) that a party or prospective party is willing to agree to financing terms that are different from those offered,
  - 3) the motivating factors of the party or prospective party purchasing, selling, optioning or exchanging the property, and
  - 4) information specifically designated as confidential by a party unless such information is public.
- G. disclose information pertaining to the Property as required by Residential Property Condition Disclosure Act;
- H. comply with all requirements of the Oklahoma Real Estate Code and all applicable statutes and rules;
- I. when working with one party or both parties to a transaction, the duties and responsibilities set forth in this section shall remain in place for both parties.

2. Brokerage Services provided to both parties to the transaction. The Oklahoma broker relationships law (Title 59, Oklahoma Statutes, Section 858-351 – 858-363) allows a real estate Firm to provide brokerage services to both parties to the transaction. This could occur when a Firm has contracted with a Seller to sell their property and a prospective Buyer contacts that same Firm to see the property. If the prospective Buyer wants to make an offer on the property, the Firm must now provide a written notice to both the Buyer and Seller that the Firm is now providing brokerage services to both parties to the transaction. The law states that there are mandatory duties and responsibilities that must be performed by the broker for each party.

3. Broker providing fewer services. If a Broker intends to provide fewer Brokerage Services than those required to complete a transaction, the Broker shall provide written disclosure to the party for whom the Broker is providing services. The disclosure shall include a description of those steps in the transaction that the Broker will not provide and state that the Broker assisting the other party in the transaction is not required to provide assistance with these steps in any manner.

4. Confirmation of disclosure of duties and responsibilities. The duties and responsibilities disclosed by the Broker shall be confirmed in writing by each party in a separate provision, incorporated in or attached to the contract to purchase, option or exchange real estate.

I understand and acknowledge that I have received this notice on 19 day of September, 2014.

(Print Name) Eric Benson (Signature) [Signature]

(Print Name) Sharon Rice (Signature) [Signature]

**City Commission Rescheduled Meeting**

9. 4.

**Meeting Date:** 04/14/2015

**Submitted By:** Derek Smith, Executive Assistant

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**SUBJECT:**

APPROVAL OF CLAIMS IN THE AMOUNT OF \$1,094,379.13.

**BACKGROUND:**

**RECOMMENDATION**

**PRESENTER:**

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**Attachments**

Claimslist

JP Morgan

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## PURCHASE ORDER CLAIMS LIST

4/14/2015

**FUND 10**    **DEPT 000 - N.A.**

01-02082	AT&T MOBILITY	PO0127545	MONTHLY SERVICE 3/15	\$5,381.99
01-03030	OKLAHOMA UNIFORM BUILDING CODE	PO0127631	OUBCC FEES 3/15	\$708.00
01-03718	BUSINESS WORLD, INC.	PO0127543	MONTHLY SERVICE 4/15	\$69.48
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0127553	MONTHLY SERVICE 3/15	\$807.11
01-15125	OK GAS & ELECTRIC	PO0127549	MONTHLY SERVICE 3/15	\$1,688.71
01-15125	OK GAS & ELECTRIC	PO0127550	MONTHLY SERVICE 3/15	\$26,618.92
01-15125	OK GAS & ELECTRIC	PO0127551	MONTHLY SERVICE 3/15	\$1,011.01
01-15125	OK GAS & ELECTRIC	PO0127552	MONTHLY SERVICE 3/15	\$700.52
01-15125	OK GAS & ELECTRIC	PO0127557	MONTHLY SERVICE 3/15	\$5,406.76
01-15127	OK NATURAL GAS	PO0127537	MONTHLY SERVICE 3/15	\$1,198.15
01-15127	OK NATURAL GAS	PO0127641	MONTHLY SERVICE 3/15	\$464.81
01-16010	PIONEER TELEPHONE CO., INC.	PO0127556	MONTHLY SERVICE 3/15	\$653.63
01-19047	AT & T	PO0127555	MONTHLY SERVICE 4/15	\$1,600.02
01-67400	WESTEL	PO0127554	MONTHLY SERVICE 3/15	\$526.15
			<b>N.A. TOTAL</b>	<b>\$46,835.26</b>

**FUND 10**    **DEPT 100 - ADM. SERVICES**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$23.79
			<b>ADM. SERVICES TOTAL</b>	<b>\$23.79</b>

**FUND 10**    **DEPT 110 - HUMAN RESOURCES**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$1,138.48
01-02082	AT&T MOBILITY	PO0127562	MONTHLY SERVICE 3/15	\$31.15
01-04129	OK DEPT. OF CORRECTIONS	PO0127563	INMATE COSTS/DOC VAN USAGE	\$780.81
01-05134	ENID NEWS & EAGLE	PO0127560	ADVERTISING	\$164.50
01-09021	INT'L. PERSONNEL MGMT. ASSOC.	PO0127565	ANNUAL MEMBERSHIP DUES/S KEY	\$107.00
01-18022	RUSCO PLASTICS	PO0127564	RETIREMENT PLAQUES (2)	\$65.90
01-32760	INTEGRIS BASS OCCUP. MEDICINE	PO0127559	DRUG SCREENS (2)	\$90.00
01-51430	ENID P T PROFESSIONALS	PO0127561	NEW EMPLOYEE EXAMS (5)	\$750.00
			<b>HUMAN RESOURCES TOTAL</b>	<b>\$3,127.84</b>

**FUND 10**    **DEPT 120 - LEGAL SVCS.**

01-02131	LEXISNEXIS	PO0127589	MONTHLY SERVICE 3/15	\$1,012.00
01-03521	TRIBRIDGE HOLDINGS, LLC	PO0127625	PROFESSIONAL SERVICE	\$2,405.00
01-03701	TYLER TECHNOLOGIES, INC.	PO0127614	SUBSCRIPTION FEES 2/15	\$1,935.50
01-03921	EXPRESS SCRIPTS, INC.	PO0127584	WC/MEDICAL	\$313.11
01-04425	STREAMCARE LLC	PO0127580	WC/MEDICAL	\$570.44
01-04556	PHARMTOX SOLUTIONS, LLC.	PO0127583	WC/MEDICAL	\$1,766.27
01-04563	XPRESS WELLNESS, LLC	PO0127581	WC/MEDICAL	\$302.05
01-33380	OPFER, DAVID	PO0127491	WC/MEDICAL	\$317.36
01-64900	WALKER COMPANIES, INC.	PO0127576	NOTARY STAMP/A CHISM	\$31.50
			<b>LEGAL SVCS. TOTAL</b>	<b>\$8,653.23</b>

**FUND 10 DEPT 140 - SAFETY**

01-01163	ADVANCED WATER SOLUTIONS	PO0127532	WATER COOLER RENTAL 4/15	\$15.15
01-01227	AUTRY VO-TECH CENTER	PO0127577	SAFETY TRAINING	\$60.00
01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$85.77
<b>SAFETY TOTAL</b>				<b>\$160.92</b>

**FUND 10 DEPT 150 - PR/MARKETING**

01-02421	SUDDENLINK	PO0127640	MONTHLY SERVICE 3/15-4/15	\$795.58
<b>PR/MARKETING TOTAL</b>				<b>\$795.58</b>

**FUND 10 DEPT 200 - GENERAL GOVERNMENT**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$223.31
01-02643	AMERICAN BAR ASSOCIATION	PO0127575	PROFESSIONAL SERVICE	\$536.50
01-04250	MITCHELL & DeCLERCK, PLLC	PO0127622	PROFESSIONAL SERVICE	\$1,660.00
01-05134	ENID NEWS & EAGLE	PO0127594	PUBLICATIONS	\$483.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0127574	PUBLICATIONS	\$45.00
01-42400	AT & T	PO0127538	MONTHLY SERVICE 3/15	\$478.88
01-58150	MCAFFEE & TAFT	PO0127619	PROFESSIONAL SERVICE	\$3,575.00
<b>GENERAL GOVERNMENT TOTAL</b>				<b>\$7,001.69</b>

**FUND 10 DEPT 210 - ACCOUNTING**

01-01163	ADVANCED WATER SOLUTIONS	PO0127521	MONTHLY SERVICE 4/15	\$30.20
01-04286	BLX GROUP, LLC.	PO0127493	PROFESSIONAL SERVICE	\$500.00
01-04679	MCGLADREY, LLP	PO0126420	AUDITING SERVICE 2013/2014	\$15,000.00
01-05134	ENID NEWS & EAGLE	PO0127560	ADVERTISING	\$164.50
<b>ACCOUNTING TOTAL</b>				<b>\$15,694.70</b>

**FUND 10 DEPT 250 - INFORMATION TECHNOLOGY**

01-01304	CK TELEPHONE & DATA SVC.	PO0127171	GFI FAX MAKER UPGRADE	\$5,689.00
<b>INFORMATION TECHNOLOGY TOTAL</b>				<b>\$5,689.00</b>

**FUND 10 DEPT 350 - CODE ENFORCEMENT**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$191.93
01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$111.40
01-02082	AT&T MOBILITY	PO0127547	MONTHLY SERVICE 3/15	\$58.51
01-04377	JACKSON'S WRECKING & DEMOLITION, LLC	PO0126415	DEMOLITION/1030 N DAVIS	\$3,500.00
01-04377	JACKSON'S WRECKING & DEMOLITION, LLC	PO0126416	DEMOLITION/1609 S GRAND	\$4,500.00
01-08022	HUGHES LUMBER CO., LLC	PO0127548	STAKES	\$30.38
01-80224	T & M PRINTING, INC.	PO0127546	COPIES/BUSINESS CARDS/J HOLT	\$59.90
<b>CODE ENFORCEMENT TOTAL</b>				<b>\$8,452.12</b>

**FUND 10 DEPT 400 - ENGINEERING**

01-02116	MESHEK & ASSOCIATES, PLC	PO0122887	G-1502A PROFESSIONAL SERVICE	\$3,600.00
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0127553	MONTHLY SERVICE 3/15	\$63.44
<b>ENGINEERING TOTAL</b>				<b>\$3,663.44</b>

**FUND 10 DEPT 700 - PUBLIC WORKS MGMT**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$540.80
01-02082	AT&T MOBILITY	PO0127618	MONTHLY SERVICE 3/15	\$345.01
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0127553	MONTHLY SERVICE 3/15	\$7.84
<b>PUBLIC WORKS MGMT TOTAL</b>				<b>\$893.65</b>

**FUND 10 DEPT 710 - FLEET MAINTENANCE**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$66.99
01-02021	B'S QUALITY DOOR, INC.	PO0127503	DOOR OPENER REPAIR	\$88.50
01-02466	FireCO OF OKLAHOMA, INC.	PO0127497	FIRE EXT INSPECTIONS (37)	\$231.55
01-03840	THE BROOM DUDE	PO0127495	SQUEEGEES (4)	\$170.92
01-05067	ENID GLASSWORKS, INC.	PO0127502	V938 WINDSHIELD	\$215.00
01-06041	FARMERS GRAIN COMPANY-POND CREEK	PO0127507	V634 PROPANE	\$59.07
01-08018	HOTSY OF OKLAHOMA, INC.	PO0127513	HOTSY TRIGGER GUN	\$84.02
01-13218	MYERS TIRE SUPPLY, INC.	PO0127510	PATCHES/AIR CHUCKS/TIRE LUBE	\$347.82
01-19001	STANLEY'S WRECKER SERVICE	PO0127496	V447/V455 TOWING	\$743.98
01-35300	UNIFIRST, INC.	PO0127494	SHOP TOWEL SERVICE	\$655.28
<b>FLEET MAINTENANCE TOTAL</b>				<b>\$2,663.13</b>

**FUND 10 DEPT 730 - PARKS & RECREATION**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$1,401.73
01-02082	AT&T MOBILITY	PO0127618	MONTHLY SERVICE 3/15	\$13.27
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0127553	MONTHLY SERVICE 3/15	\$24.63
01-05005	ENID CONCRETE CO., INC.	PO0127637	SAND	\$82.50
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0127504	FUEL ADDITIVE	\$147.50
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0127608	ETHANOL SHIELD	\$393.33
<b>PARKS &amp; RECREATION TOTAL</b>				<b>\$2,062.96</b>

**FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT.**

01-00878	BROWN'S SHOE FIT COMPANY	PO0127515	BOOTS/J HATFIELD	\$125.00
01-08018	HOTSY OF OKLAHOMA, INC.	PO0127513	HEATER REPAIR/BURNER	\$486.97
<b>STRMWTR &amp; ROADWAY MAINT. TOTAL</b>				<b>\$611.97</b>

**FUND 10 DEPT 750 - TECHNICAL SERVICES**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$1,296.80
01-04707	PAVING MAINTENANCE SUPPLY	PO0127597	PAINT HOPPER	\$290.38
<b>TECHNICAL SERVICES TOTAL</b>				<b>\$1,587.18</b>

**FUND 10 DEPT 900 - LIBRARY**

01-01163	ADVANCED WATER SOLUTIONS	PO0127606	WATER COOLER RENTAL 4/15	\$46.55
01-01338	J & P SUPPLY, INC.	PO0127524	RAGS	\$22.20
01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$2,587.31
01-02658	LIBRARICA LLC	PO0127601	SERVER/LICENSE	\$1,975.00
01-04082	THYSSENKRUPP ELEVATOR CORP.	PO0127592	ELEVATOR SERVICE 4/15-6/15	\$309.75
01-04733	PENGUIN RANDOM HOUSE, LLC	PO0127525	BOOK CD	\$40.00
01-04743	WILLIAMSON, ELISE F.	PO0127605	REIMB/BOOK	\$34.50



01-05134	ENID NEWS & EAGLE	PO0127529	SUBSCRIPTION RENEWAL 3/15-3/16	\$180.00
01-15019	OK HISTORICAL SOCIETY	PO0127607	MICROFILM SUBSCRIPTION 6/14-10/14	\$155.00
01-55120	QUILL CORPORATION, INC.	PO0127604	COPY PAPER/PRINTER CARTRIDGE/COFFEE	\$302.92
01-65460	ACTSHON PEST CONTROL	PO0127530	PEST CONTROL 3/15	\$15.00
<b>LIBRARY TOTAL</b>				<b>\$5,668.23</b>

**FUND 10 DEPT 955 - CAPITAL ASSETS & PROJECTS**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$71.98
01-04622	BOB HURLEY FORD	PO0125520	FORD F150 CREW CAB	\$28,405.00
<b>CAPITAL ASSETS &amp; PROJECTS TOTAL</b>				<b>\$28,476.98</b>

**FUND 14 DEPT 145 - HEALTH FUND**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$26.94
01-01869	DEARBORN LIFE INSURANCE CO.	PO0127612	INSURANCE PREMIUMS 4/15	\$2,759.43
01-04111	HOLMES MURPHY & ASSOCIATES, INC	PO0127613	CONSULTING SERVICES 1/15-3/15	\$10,000.00
01-78180	BLUE CROSS BLUE SHIELD OK	PO0127611	DENTAL FEES 3/15	\$1,717.41
01-78180	BLUE CROSS BLUE SHIELD OK	PO0127611	DENTAL CLAIMS 3/15	\$14,840.40
01-78180	BLUE CROSS BLUE SHIELD OK	PO0127611	HEALTH ADMIN FEES 3/15	\$39,441.78
01-78180	BLUE CROSS BLUE SHIELD OK	PO0127611	HEALTH CLAIMS 3/15	\$334,168.51
<b>HEALTH FUND TOTAL</b>				<b>\$402,954.47</b>

**FUND 20 DEPT 205 - AIRPORT**

01-01156	AMERICAN ASSOC. OF AIR EXECUTIVES	PO0127511	2015-2016 CONTRACT TOWER ASSOC	\$650.00
01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$424.29
01-03122	CROWN PRODUCTS, INC.	PO0127501	JET NOZZLE	\$10.08
01-23076	WING AERO PRODUCTS, INC.	PO0127512	SECTIONALS/CHARTS	\$38.80
01-35300	UNIFIRST, INC.	PO0127494	WIPES/TOWELS/MOPS	\$89.55
01-42400	AT & T	PO0127538	MONTHLY SERVICE 3/15	\$256.96
<b>AIRPORT TOTAL</b>				<b>\$1,469.68</b>

**FUND 22 DEPT 225 - GOLF**

01-01338	J & P SUPPLY, INC.	PO0127508	TOWELS/CLEANER/MOP	\$203.90
01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$222.00
01-02539	BWI COMPANIES, INC.	PO0127535	HERBICIDE/DYE	\$310.78
01-03107	CHEM-CAN SERVICES, INC.	PO0127536	PORTABLE TOILET RENTAL 4/15	\$77.00
01-04173	DE LAGE PUBLIC FINANCE, LLC.	PO0122579	BLADE SHARPENER LEASE 4/15	\$377.15
01-04744	CHELSEA INFORMATION SYSTEMS, INC.	PO0127610	POS SETUP/CONFIGURATION	\$1,290.00
01-65460	ACTSHON PEST CONTROL	PO0127533	PEST CONTROL 4/15	\$75.00
01-80179	JESCO PRODUCTS, INC.	PO0127534	CUPS/FLAGS/PAINT/TRASH CANS	\$887.94
<b>GOLF TOTAL</b>				<b>\$3,443.77</b>

**FUND 30 DEPT 305 - STREET & ALLEY**

01-02470	DERWIN'S CONSTRUCTION	PO0127588	M-1403C SIDEWALK REPAIR	\$9,274.32
01-02470	DERWIN'S CONSTRUCTION	PO0125203	R-1505A 2015 CONCRETE REPAIRS	\$5,197.50
01-04033	DOLESE BROTHERS CO., INC.	PO0125518	R-1505A 2015 CONCRETE REPAIRS	\$3,116.13
<b>STREET &amp; ALLEY TOTAL</b>				<b>\$17,587.95</b>

**FUND 31 DEPT 230 - UTILITY BILLING**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$51.74
01-04306	ST MARY'S PHYSICIANS ASSOC., LLC.	PO0127579	WC/MEDICAL	\$98.60
01-04612	PHILLIPS & SONS TRUCKING, LLC	PO0127635	RADIO TOWER SETUP/STA 5	\$1,000.00
<b>UTILITY BILLING TOTAL</b>				<b>\$1,150.34</b>

**FUND 31 DEPT 315 - EMA**

01-01170	ARNOLD, BART C/O BELL LAW FIRM	PO0127490	WC/MEDICAL	\$323.00
<b>EMA TOTAL</b>				<b>\$323.00</b>

**FUND 31 DEPT 760 - SOLID WASTE SERVICES**

01-00146	CINTAS CORPORATION LOC. 624	PO0127492	SHOP TOWEL SERVICE	\$70.54
01-01163	ADVANCED WATER SOLUTIONS	PO0127532	WATER COOLER RENTAL 4/15	\$30.00
01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$709.31
01-02082	AT&T MOBILITY	PO0127618	MONTHLY SERVICE 3/15	\$570.59
01-02466	FireCO OF OKLAHOMA, INC.	PO0127498	FIRE EXT INSPECTIONS (24)	\$137.00
01-02515	ENID EYE OPTICAL, INC.	PO0127499	SAFETY GLASSES/E HARRINGTON	\$102.00
01-03022	CULLIGAN WATER CONDITION, INC.	PO0127505	WATER COOLER RENTAL 3/15	\$20.50
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0127609	V265 COMPONENT/COIL KIT	\$2,298.61
01-04742	SMITH, BOBBY A.	PO0127593	WC/TRAVEL REIMB	\$93.27
01-05070	ENID MACK SALES, INC.	PO0126925	V224 PARTS/REPAIR/LABOR	\$14,911.88
01-05070	ENID MACK SALES, INC.	PO0127509	V224 OIL MONITOR RESET	\$125.00
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0127504	FUEL ADDITIVE	\$147.50
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0127608	ETHANOL SHIELD	\$393.34
01-80189	THE CAREL CORPORATION	PO0127531	RESAMPLING REPORT	\$435.00
<b>SOLID WASTE SERVICES TOTAL</b>				<b>\$20,044.54</b>

**FUND 31 DEPT 790 - WATER PRODUCTION**

01-01005	ALFALFA ELECTRIC COOPERATIVE	PO0127626	MONTHLY SERVICE 3/15	\$22,516.94
01-01178	ACCURATE, INC.	PO0127526	SAMPLE ANALYSIS	\$50.00
01-01453	WESTERN HYDRO CORP.	PO0127623	SUBMERSIBLE PUMP/MOTOR	\$2,912.90
01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$56.00
01-01954	PUMPS OF OKLAHOMA, INC.	PO0127624	METERS (2)	\$1,693.20
01-02466	FireCO OF OKLAHOMA, INC.	PO0127527	FIRE EXT INSPECTION (28)	\$169.26
01-02525	PAGE PLUS, INC.	PO0127542	MONTHLY SERVICE 4/15	\$17.94
01-13223	M&M SUPPLY COMPANY	PO0127528	BUSHING	\$21.21
01-50210	LOWE'S HOME CENTERS, INC.	PO0127522	WIRE	\$3.36
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0127504	FUEL ADDITIVE	\$147.50
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0127608	ETHANOL SHIELD	\$393.33
01-80246	ATWOODS	PO0127540	BOOTS/G GEORGE	\$129.99
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0127523	PVC CUTTER/BUSHINGS	\$19.53
<b>WATER PRODUCTION TOTAL</b>				<b>\$28,131.16</b>

**FUND 31 DEPT 795 - WATER RECLAMATION SERVICES**

01-01363	J & R EQUIPMENT, LLC	PO0127590	NOZZLES/TIRE RUBBER	\$861.39
01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$326.37
01-02082	AT&T MOBILITY	PO0127618	MONTHLY SERVICE 3/15	\$398.09
01-02466	FireCO OF OKLAHOMA, INC.	PO0127586	FIRE EXTINGUISHER	\$61.20
01-05012	ENID WINNELSON COMPANY, INC.	PO0127644	METER ADAPTR/PLUGS/TUBE CUTTER	\$332.80
01-08018	HOTSY OF OKLAHOMA, INC.	PO0127513	V7127 SWITCH	\$67.59
01-10073	JACK'S SEAT COVERS	PO0127500	V335 SEAT CUSHION REPAIR	\$450.00

01-13089	MERRIFIELD OFFICE SUPPLY	PO0127642	PENS/PRINTER INK/FOLDERS	\$185.92
01-18116	RAMSEY'S WHAT EVER STORE	PO0127585	WIRE/WRENCH	\$35.24
01-32760	INTEGRIS BASS OCCUP. MEDICINE	PO0127559	VACCINATIONS (5)	\$250.00
01-38030	DAL SECURITY, INC.	PO0127544	MONTHLY MONITORING 2/15	\$28.00
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0127504	FUEL ADDITIVE	\$147.50
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0127608	ETHANOL SHIELD	\$393.33
<b>WATER RECLAMATION SERVICES TOTAL</b>				<b>\$3,537.43</b>

**FUND 31 DEPT 799 - WASTE WATER MGMT**

01-80258	BRENNTAG SOUTHWEST, INC.	PO0124709	POLYMER	\$3,266.00
<b>WASTE WATER MGMT TOTAL</b>				<b>\$3,266.00</b>

**FUND 32 DEPT 325 - E.E.D.A.**

01-02845	ENID REGIONAL DEVELOPMENT ALLIANCE	PO0122955	ECONOMIC DEVELOP CONSULTING SERVICES	\$150,000.00
<b>E.E.D.A. TOTAL</b>				<b>\$150,000.00</b>

**FUND 33 DEPT 335 - V.D.A.**

01-00223	COOPER, MICHAEL G.	PO0127648	REIMB/TRAVEL	\$2,371.36
01-00332	TRAVEL ENTERPRISE, INC.	PO0127647	AIRFARE/LODGING/M COOPER	\$1,635.05
01-04740	RINGWALD, TYLER	PO0127567	REIMB/TEXTBOOK	\$39.96
01-04741	CASCIOTTA, FRANK	PO0127568	REIMB/TEXTBOOK	\$100.00
01-43930	EMBRY-RIDDLE AERO UNIVERSITY	PO0127569	TUITION ASSISTANCE	\$1,620.00
<b>V.D.A. TOTAL</b>				<b>\$5,766.37</b>

**FUND 40 DEPT 405 - CAPITAL IMPROVEMENT**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$2,008.10
<b>CAPITAL IMPROVEMENT TOTAL</b>				<b>\$2,008.10</b>

**FUND 41 DEPT 415 - STREET IMPROVEMENT**

01-03531	CABBINESS ENGINEERING, LLC	PO0117416	W-1409B PROFESSIONAL SERVICE	\$750.00
<b>STREET IMPROVEMENT TOTAL</b>				<b>\$750.00</b>

**FUND 42 DEPT 425 - SANITARY SEWER FUND**

01-03681	MATTHEWS TRENCHING CO.	PO0125829	S-1304A 54TH ST SEWER IMPROVEMENT	\$67,724.89
01-12007	LUCKINBILL, INC.	PO0121854	S-1401A SEWER RELOCATION	\$14,029.75
01-12007	LUCKINBILL, INC.	PO0127173	S-1502 SEWER LINE REPAIR	\$40,410.00
<b>SANITARY SEWER FUND TOTAL</b>				<b>\$122,164.64</b>

**FUND 44 DEPT 445 - WATER CAP. IMPROVEMENT FUND**

01-02624	LAYNE CHRISTENSEN COMPANY	PO0121860	W-0906A WELL REPLACEMENT	\$218,614.00
01-46000	TRAYNOR, LONG & WYNNE, PC	PO0127591	W-1304A PROFESSIONAL SERVICE	\$69.00
<b>WATER CAP. IMPROVEMENT FUND TOTAL</b>				<b>\$218,683.00</b>

**FUND 50**    **DEPT 505 - 911**

01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$520.73
01-42400	AT & T	PO0127573	MONTHLY SERVICE 3/15	\$1,329.48
01-66190	AT&T	PO0127616	MONTHLY SERVICE 4/15	\$10,413.11
<b>911 TOTAL</b>				<b>\$12,263.32</b>

**FUND 51**    **DEPT 515 - POLICE**

01-00612	PHYSICIANS GROUP, LLC	PO0127582	WC/MEDICAL/PINERO	\$309.75
01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$690.88
01-02082	AT&T MOBILITY	PO0127572	MONTHLY SERVICE 3/15	\$469.92
01-02082	AT&T MOBILITY	PO0127617	MONTHLY SERVICE 3/15	\$1,640.71
01-04584	MCBRIDE ORTHOPEDIC HOSPITAL	PO0127620	WC/MEDICAL/MCBRIDE	\$2,065.04
01-05067	ENID GLASSWORKS, INC.	PO0127502	V2020 WINDSHIELD	\$200.00
01-13145	MID-AMERICA WHOLESALE, INC.	PO0127566	COFFEE/CUPS	\$242.96
01-16004	PDQ PRINTING	PO0127571	ID CARDS (3)	\$15.00
01-38030	DAL SECURITY, INC.	PO0127558	BATTERY BACKUP	\$39.95
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0127504	FUEL ADDITIVE	\$147.50
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0127608	ETHANOL SHIELD	\$393.33
01-75730	ELAM, JOE PHD	PO0127570	PSYCH EVALUATIONS (2)	\$160.00
<b>POLICE TOTAL</b>				<b>\$6,375.04</b>

**FUND 52**    **DEPT 525 - C.I.C.**

01-02082	AT&T MOBILITY	PO0127617	MONTHLY SERVICE 3/15	\$175.77
<b>C.I.C. TOTAL</b>				<b>\$175.77</b>

**FUND 60**    **DEPT 605 - CONFERENCE CENTER**

01-03438	ENID CONVENTION & VISITORS BUREAU	PO0127514	4TH QTR 2015 FUNDING	\$118,750.00
01-15125	OK GAS & ELECTRIC	PO0127557	MONTHLY SERVICE 3/15	\$16,297.55
01-50710	OK MUNICIPAL ASSURANCE GROUP	PO0127615	PROPERTY INSURANCE 12/14-12/15	\$2,120.03
<b>CONFERENCE CENTER TOTAL</b>				<b>\$137,167.58</b>

**FUND 65**    **DEPT 655 - FIRE**

01-00540	SIMONS PETROLEUM, LLC	PO0127645	TRANSMISSION FLUID/OIL	\$88.38
01-00540	SIMONS PETROLEUM, LLC	PO0127645	V1037 OIL	\$165.24
01-00612	PHYSICIANS GROUP, LLC	PO0127582	WC/MEDICAL	\$309.75
01-00838	SUMMIT TRUCK GROUP OF OKLAHOMA	PO0127633	V1040/V1042/V1043 FILTERS	\$142.62
01-01197	EVERYMAN'S OPTION LLC	PO0127629	OIL ABSORBANT	\$265.00
01-01338	J & P SUPPLY, INC.	PO0127628	GLOVES/CLEANER/LINERS/SPONGES	\$322.81
01-01476	NORTHERN SAFETY CO., INC.	PO0127639	INFRARED CAMERA BATTERIES (4)	\$265.50
01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$2,634.60
01-01800	COMMUNITY HOSPITAL, LLC	PO0127578	WC/MEDICAL	\$122.57
01-02082	AT&T MOBILITY	PO0127630	MONTHLY SERVICE 3/15	\$23.67
01-02146	SPRINT NEXTEL	PO0127632	MONTHLY SERVICE 3/15	\$19.09
01-04162	K & S TIRE, INC.	PO0127634	V1039 TIRES	\$1,317.64
01-04612	PHILLIPS & SONS TRUCKING, LLC	PO0127635	RADIO TOWER SETUP/STA 5	\$1,000.00
01-30830	LOCKE SUPPLY, INC.	PO0127636	M-1409 DUCT WORK/COLLARS	\$1,137.24
01-55160	BOUND TREE MEDICAL, LLC	PO0127646	BLANKETS/GLASSES/BIOHAZARD BAG	\$303.16
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0127638	HANDLE/BATTERIES/WALL PLATE	\$103.20
<b>FIRE TOTAL</b>				<b>\$8,220.47</b>

**FUND 99      DEPT 995 - EPTA**

01-01163	ADVANCED WATER SOLUTIONS	PO0127600	WATER COOLER RENTAL 4/15	\$16.90
01-01783	JP MORGAN CHASE	PO0127643	CHASE PAYMENT	\$74.25
01-02082	AT&T MOBILITY	PO0127602	MONTHLY SERVICE 3/15	\$288.19
01-02964	4R KIDS FOUNDATION, INC.	PO0127599	SHREDDING 3/15	\$10.00
01-19001	STANLEY'S WRECKER SERVICE	PO0127596	TOW IN	\$124.20
01-47300	OK TURNPIKE AUTHORITY	PO0127598	TOLLS	\$7.60
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0127504	FUEL ADDITIVE	\$147.50
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0127608	ETHANOL SHIELD	\$393.34
<b>EPTA TOTAL</b>				<b>\$1,061.98</b>

**FUND 70      DEPT 705 - CDBG**

70-03132	CDSA	PO0127621	B-13 (388) EMERGENCY REPAIRS	\$4,436.32
70-03589	T & J DEMOLITION, LLC	PO0126931	B-13 (389) DEMO/921 N 30TH	\$2,500.00
70-03589	T & J DEMOLITION, LLC	PO0126932	B-13 (389) DEMO/720 WINDMEER	\$3,250.00
70-03589	T & J DEMOLITION, LLC	PO0126689	B-13 (389) DEMO/908 E CHESTNUT	\$1,850.00
70-05134	ENID NEWS & EAGLE	PO0127541	B-13 (392) PUBLIC NOTICE	\$189.00
<b>CDBG TOTAL</b>				<b>\$12,225.32</b>

**COMBINED BREAKDOWN OF TOTALS**

<b>EMA</b>	<b>\$56,452.47</b>
<b>EEDA</b>	<b>\$150,000.00</b>
<b>REMAINING FUNDS</b>	<b>\$1,094,379.13</b>
<b>TOTAL CLAIMS</b>	<b>\$1,300,831.60</b>

**PURCHASING CARD CLAIMS LIST**

4-14-15

**FUND 10 DEPT 100 - ADMINISTRATIVE SERVICES**

MCALISTER'S DELI #713	PO0127643	MEAL/WOMEN LEADING GOVERNMENT MTG/J RILEY	10.00
ON THE BORDER	PO0127643	MEAL/OML LEGISLATIVE COMMITTEE/J RILEY	13.79
<b>ADMINISTRATIVE SERVICES TOTAL</b>			<b>23.79</b>

**FUND 10 DEPT 110 - HUMAN RESOURCES**

IPMA-HR SOUTHERN REGION	PO0127643	IMPA-HR REGISTRATION FEE/S KEY	295.00
LOWES #00205*	PO0127643	LIGHT CHANGING POLE	19.98
LOWES #00205*	PO0127643	RETIREMENT GIFT CARD	340.00
PREHIRE SCREENING SERVICE	PO0127643	BACKGROUND CHECKS (11)	483.50
<b>HUMAN RESOURCES TOTAL</b>			<b>1,138.48</b>

**FUND 10 DEPT 140 - SAFETY**

287 ROAD HOUSE	PO0127643	MEAL/OSHA TRAINING/L ANGUIANO	16.99
K BOBS STEAKHOUSE DUMA	PO0127643	MEAL/OSHA TRAINING/L ANGUIANO	17.99
PAK A SAK 6	PO0127643	V635 FUEL/OSHA TRAINING/L ANGUIANO	37.80
SSFG LLC DBA MARISCOS	PO0127643	MEAL/OSHA TRAINING/L ANGUIANO	12.99
<b>SAFETY TOTAL</b>			<b>85.77</b>

**FUND 10 DEPT 200 - GENERAL GOVERNMENT**

JUMBO FOODS	PO0127643	MEAL/COMMISSION MEETING	118.31
PILOT 00005066	PO0127643	FUEL/RETAIL SUMMITT/T WILSON	25.00
SUBWAY 00272047	PO0127643	MEAL/COMMISSION MEETING	80.00
<b>GENERAL GOVERNMENT TOTAL</b>			<b>223.31</b>

**FUND 10 DEPT 350 - CODE ENFORCEMENT**

LNDRY'S-DENVER I-25	PO0127643	MEAL/COMM ELEC INSP CLASS/D COLQUITT	32.83
NAPOLIS ITALIAN RESTAURANT	PO0127643	MEAL (9)/DEPT MEETING	111.40
THE SOUTH RESTAURANT	PO0127643	MEAL/COMM ELEC INSP CLASS/D COLQUITT	34.10
UNITED 01626044662966	PO0127643	BAGGAGE/COMM ELEC INSP CLASS/D COLQUITT	125.00
<b>CODE ENFORCEMENT TOTAL</b>			<b>303.33</b>

**FUND 10 DEPT 700 - PUBLIC WORKS MGMT**

ADVANCED WATER SOLUTION	PO0127643	WATER COOLER RENTAL 3/15	49.00
HUGHES LUMBER COMPANY	PO0127643	SQUARE/DRYWALL LIFTER/CHAULK BOX	49.22
LOWES #00205*	PO0127643	DRYWALL GUN/PAINT/PRIMER/SHIMS	382.08
NAPOLIS ITALIAN RESTAURANT	PO0127643	MEAL/CARTEGRAPH MEETING/R CAMP	9.99
STAPLES 00106633	PO0127643	PEANUTS/STICKY NOTES	41.97
WAL-MART #0499	PO0127643	SCREWS/DISH RACK	8.54
<b>PUBLIC WORKS MGMT TOTAL</b>			<b>540.80</b>

**FUND 10 DEPT 710 - FLEET MGMT**

STAPLES 00106633	PO0127643	INK CARTRIDGES	66.99
<b>FLEET MGMT TOTAL</b>			<b>66.99</b>

**FUND 10 DEPT 730 - PARKS & RECREATION**

ATWOOD 01 ENID	PO0127643	STRINGLINE/REELS	22.97
CROSSROADS EXPRESS	PO0127643	V637 FUEL/NIRSA CONF/M BECK	29.80
DOMINO'S 6946	PO0127643	MEAL/NIRSA CONF/M BECK	34.32
GAYLORD TEXAN FRONT DE	PO0127643	LODGING/NIRSA CONF/M BECK	700.59
IHOP 1498 00014985	PO0127643	MEAL/NIRSA CONF/M BECK	14.98

**PURCHASING CARD CLAIMS LIST**

4-14-15

IN-N-OUT BURGER #283	PO0127643	MEAL/NIRSA CONF/M BECK	11.37
KESTREL	PO0127643	WIND METERS	298.00
LOCKE SUPPLY - ENID	PO0127643	PRIMER/GLUE/QUICK CONNECT ADAPT	46.70
LOWES #00205*	PO0127643	FITTINGS/NOZZLE	52.00
RAMSEYS WHATEVER ST	PO0127643	FLAGPOLE ROPE/HARDWARE	144.75
RUMPY'S	PO0127643	V637 FUEL/NIRSA CONF/M BECK	28.47
WENDYS #4368	PO0127643	MEAL/NIRSA CONF/M BECK	10.92
WHATABURGER 460 Q26	PO0127643	MEAL/NIRSA CONF/M BECK	6.86
<b>PARKS &amp; RECREATION TOTAL</b>			<b>1,401.73</b>

**FUND 10 DEPT 750 - TECHNICAL SERVICES**

HUGHES LUMBER COMPANY	PO0127643	TWINE	3.13
PMSI EDMOND	PO0127643	PAINT	950.00
SHERWIN WILLIAMS #7185	PO0127643	PAINT/TRAYS/ROLLERS	343.67
<b>TECHNICAL SERVICES TOTAL</b>			<b>1,296.80</b>

**FUND 10 DEPT 900 - LIBRARY**

AMAZON MKTPLACE PMTS	PO0127643	BOOKS (8)/DVD (8)	274.45
AMAZON MKTPLACE PMTS	PO0127643	MOD PODGE/GLASS TILES/BUTTONS/TEEN PRGM	82.10
AMAZON VIDEO ON DEMAND	PO0127643	PROGRAMMING MOVIES	39.97
AMAZON.COM	PO0127643	BOOKS (17)	123.62
AMAZON.COM	PO0127643	DUCK TAPE/KEYRINGS/TEEN PROGRAM	56.24
BAKER & TAYLOR - BOOKS	PO0127643	BOOKS (23)	338.88
CAFE GARCIA	PO0127643	MEAL (2)/DEPT MEETING	26.00
DART/TARTAN/MCNAUGH	PO0127643	BOOKS (68)	863.86
ESKIMO JOES	PO0127643	MEAL (5)/STATE EVENT JUDGING PANEL	78.82
LOWES #00205*	PO0127643	SAW BLADES	100.88
PLANNER PADS CO	PO0127643	PLANNERS (2)/COVER	102.88
ROSS STORES #1023	PO0127643	PIG BED/TOYS	30.97
STAPLES 00106633	PO0127643	PAPER/DECAL FILM/MEMO CUBE/PLANNER	94.44
TCD*GALE	PO0127643	BOOKS (7)	161.20
WAL-MART #0499	PO0127643	EGG HUNT SUPPLIES	93.72
WM SUPERCENTER #499	PO0127643	EGG HUNT SUPPLIES	119.28
<b>LIBRARY TOTAL</b>			<b>2,587.31</b>

**FUND 10 DEPT 955 - CAPITAL ASSETS & PROJECTS**

HOBBY-LOBBY #0008	PO0127643	SIDE TABLES/ETN	71.98
<b>CAPITAL ASSETS &amp; PROJECTS TOTAL</b>			<b>71.98</b>

**FUND 14 DEPT 145 - HEALTH FUND**

ADY*GRAZE	PO0127643	FITNESS PROGRAM INCENTIVE	6.99
CONSCIOUS BOX INC	PO0127643	FITNESS PROGRAM INCENTIVE	19.95
<b>HEALTH FUND TOTAL</b>			<b>26.94</b>

**FUND 20 DEPT 205 - AIRPORT**

EQUIPATRON	PO0127643	CARB REBUILD KIT	37.30
HARBOR FREIGHT CATALOG	PO0127643	WATER PUMP	180.34
JUMBO II LLC	PO0127643	PILOT SNACKS	67.21
OREILLY AUTO 00001743	PO0127643	TOGGLE SWITCH/WIRE CONNECTORS	64.66
WAKO INC	PO0127643	SPRAYER NOZZLES	74.78
<b>AIRPORT TOTAL</b>			<b>424.29</b>

**PURCHASING CARD CLAIMS LIST**

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<b>FUND 22</b>	<b>DEPT 225 - GOLF</b>			
	AUTOPAY/DISH NTWK	PO0127643	MONTHLY DISH SERVICE 4/15	222.00
			<b>GOLF TOTAL</b>	<b>222.00</b>

<b>FUND 31</b>	<b>DEPT 230 - UTILITY SERVICES</b>			
	FIRESTONE 025046	PO0127643	V374 TIRE ROTATION/OIL CHANGE	51.74
			<b>UTILITY SERVICES TOTAL</b>	<b>51.74</b>

<b>FUND 31</b>	<b>DEPT 760 - SOLID WASTE</b>			
	CALLAHANS PUB AND GRIL	PO0127643	MEAL (2)/DEPT MEETING	30.00
	JUMBO FOODS	PO0127643	MEAL/RETIREMENT PARTY	171.48
	WALGREENS #5531	PO0127643	RETIREMENT CARD	3.49
	WAL-MART #0499	PO0127643	BOTTLED WATER	27.86
	WAL-MART #0499	PO0127643	MEAL/RETIREMENT PARTY	34.04
	WARREN CAT #13	PO0127643	V252 FUEL PUMP	418.80
	WM SUPERCENTER #499	PO0127643	MEAL/RETIREMENT PARTY	23.64
			<b>SOLID WASTE TOTAL</b>	<b>709.31</b>

<b>FUND 31</b>	<b>DEPT 790 - WATER PRODUCTION</b>			
	DAL SECURITY LLC	PO0127643	MONITORING SERVICE 4/15	56.00
			<b>WATER PRODUCTION TOTAL</b>	<b>56.00</b>

<b>FUND 31</b>	<b>DEPT 795 - WATER RECLAMATION SVS</b>			
	ALBRIGHT STEEL WIRE ENID	PO0127643	STRUCTURAL PIPE	53.90
	BRADFORD INDUS SUPPLY	PO0127643	WELD TEE	5.90
	FASTENAL COMPANY01	PO0127643	DRILL BITS	119.67
	MISSION REPAIR LLC	PO0127643	IPAD SCREEN REPAIR	136.91
	UPS*1Z37T71E0391945462	PO0127643	SHIPPING FEES	9.99
			<b>WATER RECLAMATION SVS TOTAL</b>	<b>326.37</b>

<b>FUND 40</b>	<b>DEPT 405 - CAP. IMPROVEMENT</b>			
	ALBRIGHT STEEL WIRE ENID	PO0127643	P-1403C SOLID SQUARE BAR	1,999.29
	LOWES #00205*	PO0127643	P-1403D CABLE TIES	8.81
			<b>CAP. IMPROVEMENT TOTAL</b>	<b>2,008.10</b>

<b>FUND 50</b>	<b>DEPT 505 - 911</b>			
	PUBLIC SAFTY RECRUIT.	PO0127643	APPLICANT TESTING/PROMO TEST	114.00
	WAL-MART #0499	PO0127643	TV MONITOR	268.00
	STAPLES 00106633	PO0127643	CLEANER/CORRECTION TAPE/STAPLERS	73.73
	WAL-MART #0499	PO0127643	MICROWAVE	65.00
			<b>911 TOTAL</b>	<b>520.73</b>

<b>FUND 51</b>	<b>DEPT 515 - POLICE</b>			
	DOMINO'S	PO0127643	MEAL/POLICE CIVIL SERVICE COMM	23.96
	FAMILY DOLLAR #2065	PO0127643	TABLE CLOTHS/K MORRIS RETIREMENT	11.00
	HOBBY-LOBBY #0008	PO0127643	SHADOW BOX (3)/RETIREMENTS	103.37
	JUMBO II LLC	PO0127643	MEAL/RETIREMENT PARTY	131.96
	LOVE S COUNTRY00002196	PO0127643	V2185 FUEL/CLEET/ADA	20.99
	WAL-MART #0499	PO0127643	DOG FOOD/SHELTER	399.60
			<b>POLICE TOTAL</b>	<b>690.88</b>



**PURCHASING CARD CLAIMS LIST**

4-14-15

**FUND 65 DEPT 655 - FIRE**

ARBY'S 6805	PO0127643	MEAL/EXECUTIVE OFFICER CLASS/J KIERNAN	8.68
ATHEY LUMBER COMPANY	PO0127643	DRYWALL/METAL STUD/SCREWS	196.41
ATWOOD 01 ENID	PO0127643	COFFEE	269.70
CHICK-FIL-A #02804	PO0127643	FIRE CIVIL SERVICE COMMISSION MEAL	191.90
GARFIELD FURNITURE INC	PO0127643	M-1408B BEDFRAMES (4)	160.00
HOWELL RESCUE SYSTEMS	PO0127643	HOOD RELEASE TOOL	58.16
KIDZONE FURNITURE & OK	PO0127643	M-1408B BEDFRAMES (4)	200.00
P & K EQUIPMENT	PO0127643	FILTERS	94.14
P & K EQUIPMENT	PO0127643	V1039 CHAINSAW	179.99
RO SUPERSTORE	PO0127643	M-1408B REVERSE OSMOSIS SYSTEM	989.99
SADDORIS COMPANIES INC	PO0127643	SHOP TOWEL SERVICE	77.84
SCHIEBERS DONUTS & DEL	PO0127643	MEAL (13)/DEPT MEETING	15.00
TACO BELL #31462	PO0127643	MEAL/EXECUTIVE OFFICER CLASS/J KIERNAN	4.79
THE TOWER HOTEL OKLA	PO0127643	LODGING/EXECUTIVE OFFICERS CLASS/J KIERNAN	188.00
		<b><u>FIRE TOTAL</u></b>	<b><u>2,634.60</u></b>

**FUND 99 DEPT 995 - EPTA**

PAPA JOHN'S #02122	PO0127643	MEAL (11)/DEPT MEETING	30.00
WALGREENS #11718	PO0127643	MEAL (11)/DEPT MEETING	5.98
WESTERN SIZZLIN	PO0127643	EMPLOYEE APPRECIATION	38.27
		<b><u>EPTA TOTAL</u></b>	<b><u>74.25</u></b>

**JP MORGANCHASE CLAIMS LIST TOTAL** **\$ 15,485.50**

**City Commission Rescheduled Meeting**

12. 1.

**Meeting Date:** 04/14/2015

**Submitted By:** Erin Crawford, Chief Financial Officer

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**SUBJECT:**

ACCEPT THE JUNE 30, 2014, INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS OF THE ENID MUNICIPAL AUTHORITY.

**BACKGROUND:**

This is a companion item to 9.2 and 15.1.

**RECOMMENDATION**

Accept the audit.

**PRESENTER:**

Erin Crawford, Chief Financial Officer.

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**City Commission Rescheduled Meeting**

12. 2.

**Meeting Date:** 04/14/2015

**Submitted By:** Derek Smith, Executive Assistant

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**SUBJECT:**

APPROVAL OF CLAIMS IN THE AMOUNT OF \$56,452.47.

**BACKGROUND:**

**RECOMMENDATION**

**PRESENTER:**

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**Attachments**

Claimslist

JP Morgan

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**City Commission Rescheduled Meeting**

15. 1.

**Meeting Date:** 04/14/2015

**Submitted By:** Erin Crawford, Chief Financial Officer

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**SUBJECT:**

ACCEPT THE JUNE 30, 2014, INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY.

**BACKGROUND:**

This is a companion item to 9.2 and 12.1.

**RECOMMENDATION**

Accept the audit.

**PRESENTER:**

Erin Crawford, Chief Financial Officer.

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**City Commission Rescheduled Meeting**

15. 2.

**Meeting Date:** 04/14/2015

**Submitted By:** Krista Beasley, Executive Assistant

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**SUBJECT:**

**CONSIDER AND APPROVE CONTRACT TO PURCHASE THE PROPERTY LOCATED AT 2322 C COURT FOR APPROXIMATELY \$85,750.00, INCLUDING CLOSING COSTS AND COMMISSIONS.**

**BACKGROUND:**

This is a companion item to item 9.3. Pursuant to the Agreement with Hunt Properties, Inc., the City will acquire approximately 23 parcels in the Lahoma Addition. This contract is scheduled to close on April 30, 2015. The expenses incurred in acquiring this property will be recouped by the City upon sale of the properties to Hunt Properties, Inc. There are 13 properties remaining to be purchased.

**RECOMMENDATION**

Approve Contract.

**PRESENTER:**

Andrea L. Chism, City Attorney.

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**Attachments**

Purchase Contract

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This is a legally binding contract; if not understood seek advice from an attorney.

**CONTRACT FOR SALE OF REAL ESTATE**

THIS CONTRACT is entered into between SHARON KAYE RICE ("Seller") and THE CITY OF ENID, OKLAHOMA, ("Buyer").

Upon Approval of this Contract by both Seller and Buyer, evidenced by their signatures hereto, a valid and binding contract of sale shall exist, the terms and conditions of which are follows:

1. **SALE:** Seller agrees to sell and convey to Buyer Surface Rights only by Warranty Deed and Buyer agrees to purchase the following described real estate (the "Property") located in Garfield County, Oklahoma :

Lot Seven (7), Block Two (2), Lahoma Addition to the City of Enid, Oklahoma. (The street address of which is 2322 C Court, Enid, Oklahoma.)

2. **PURCHASE PRICE:** The total purchase price is ~~FIFTY FIVE THOUSAND DOLLARS~~ <sup>eighty</sup> ~~(\$55,000.00)~~ <sup>thousand</sup> ~~payable~~ <sup>thousand</sup> by Buyer to Seller as follows: Five Hundred Dollars (\$500.00) as earnest money deposit, to be held in escrow and the balance at closing.

3. **TITLE:** Seller is to provide, thirty (30) days prior to closing, an Abstract of Title certified at least to the date of this Contract, showing Seller's title to the property to be marketable in fact, as defined by the Title Examination Standards of the Oklahoma Bar. Buyer shall have seven (7) days after receipt of the abstract to deliver to Seller written objections to the condition of Seller's title. No matter shall be construed as a valid objection to title under this Contract unless it is so construed under the "Real Estate Title Examination Standards" of the Oklahoma Bar Association, where applicable. In case of valid objections to title, Seller shall have a reasonable time to satisfy such objections.

4. **TAXES AND PRORATIONS:** A. The Seller shall pay in full (1) all special assessments against the property upon the date of possession, whether or not payable in installments (2) all taxes other than general ad valorem taxes for the current calendar year, which are a lien upon the property upon the date of closing and (3) the cost of any item of workmanship or material furnished on or prior to the date of closing which is or may become a lien upon the property. B. General ad valorem taxes for the current year shall be prorated between Seller and Buyer as of the date of possession.

5. **CONDITION OF PROPERTY.** Until transfer of possession, risk of loss to the property, ordinary wear and tear excepted shall be upon Seller; after transfer of possession, such risk shall be upon Buyer.

6. **CLOSING:** Subject to the provisions of paragraph 3. TITLE, the closing shall be held on or before April 30, 2015, at the offices of Nicholas Real Estate Company, Enid, Oklahoma. If there are valid objections to title which require correction, the closing shall be extended by agreement of the parties. At or prior to the closing, the Seller shall deliver to the escrow agent a duly executed and acknowledged warranty deed conveying the property to the Buyer for delivery to the Buyer upon payment of the purchase price. Possession shall be transferred as outlined in 8. **SPECIAL CONDITIONS.**

7. **BREACH OR FAILURE TO CLOSE:** If, after the Seller has performed its obligations under this contract, and within five (5) days after the date specified for closing under paragraph 6. CLOSING, the Buyer fails to make the payments or to perform any other obligation of the Buyer under this contract, then all sums theretofore paid on the purchase price shall, at the option of Seller, be retained as such or as liquidated damages for the breach of this contract by Buyer, and both parties shall be released from all obligations hereunder or Seller may pursue any other legal remedy. Should Buyer perform all of the obligations of Buyer hereunder and Seller shall breach this contract or fail to perform any of Seller's obligations hereunder, then Buyer shall be entitled either to cancel and terminate this contract, and receive a refund of the earnest money, less any expenses accrued by Buyer, or pursue any other legal remedy.

8. **SPECIAL CONDITIONS:**

9. **BROKER RELATIONSHIP DISCLOSURE:** SEE ATTACHED.

10. **COMMISSION:** It is understood and agreed that Nicholas Real Estate Company shall receive a commission on this transaction of six per cent (6%) of the total purchase price to be paid by ~~Seller~~ Buyer. *OK*

11. **EFFECT:** This contract shall be executed in triplicate and, when executed by both Seller and Buyer, shall be binding upon and inure to the benefit of Seller and Buyer, their heirs, successors and assigns. This contract sets forth the complete understanding of Seller and Buyer and supercedes all previous negotiations, representations and agreements between them and their agents. This contract can only be amended by written agreement by Seller and Buyer. Time is of the essence.

Approved by Buyer this 19 day of September, 2014.

THE CITY OF ENID, OKLAHOMA

By: *Al Denson*

Approved by Seller this 3 day of April, 2015.

*Sharon Kaye Rice*  
Sharon Kaye Rice

OKLAHOMA REAL ESTATE COMMISSION

DISCLOSURE TO SELLER OR BUYER OF BROKERAGE DUTIES, RESPONSIBILITIES AND SERVICES

This notice may be part of or attached to any of the following:

- Buyer Brokerage Agreement
- Sales Agreement
- Listing Brokerage Agreement
- Exchange Agreement
- Option Agreement
- Other \_\_\_\_\_

1. Duties and Responsibilities. A Broker who provides Brokerage Services to one or both parties shall describe and disclose in writing the Broker's duties and responsibilities prior to the party or parties signing a contract to sell, purchase, option, or exchange real estate.

A Broker shall have the following duties and responsibilities which are mandatory and may not be abrogated or waived by a Broker, whether working with one party, or working with both parties:

- A. treat all parties to the transaction with honesty and exercise reasonable skill and care;
- B. unless specifically waived in writing by a party to the transaction:
  - 1) receive all written offer and counteroffers;
  - 2) reduce offers or counteroffers to a written form upon request of any party to a transaction; and
  - 3) present timely all written offers and counteroffers.
- C. inform, in writing, the party for whom the Broker is providing Brokerage Services when an offer is made that the party will be expected to pay certain closing costs, Brokerage Service costs and the approximate amount of the costs;
- D. keep the party for whom the Broker is providing Brokerage Services informed regarding the transaction;
- E. timely account for all money and property received by the Broker;
- F. keep confidential information received from a party or prospective party confidential. The confidential information shall not be disclosed by a Broker without the consent of the party disclosing the information unless consent to the disclosure is granted in writing by the party or prospective party disclosing the information, the disclosure is required by law, or the information is made public or becomes public as the result of actions from a source other than the Broker. The following information shall be considered confidential and shall be the only information considered confidential in a transaction:
  - 1) that a party or prospective party is willing to pay more or accept less than what is being offered,
  - 2) that a party or prospective party is willing to agree to financing terms that are different from those offered,
  - 3) the motivating factors of the party or prospective party purchasing, selling, optioning or exchanging the property, and
  - 4) information specifically designated as confidential by a party unless such information is public.
- G. disclose information pertaining to the Property as required by Residential Property Condition Disclosure Act;
- H. comply with all requirements of the Oklahoma Real Estate Code and all applicable statutes and rules;
- I. when working with one party or both parties to a transaction, the duties and responsibilities set forth in this section shall remain in place for both parties.

2. Brokerage Services provided to both parties to the transaction. The Oklahoma broker relationships law (Title 59, Oklahoma Statutes, Section 858-351 – 858-363) allows a real estate Firm to provide brokerage services to both parties to the transaction. This could occur when a Firm has contracted with a Seller to sell their property and a prospective Buyer contacts that same Firm to see the property. If the prospective Buyer wants to make an offer on the property, the Firm must now provide a written notice to both the Buyer and Seller that the Firm is now providing brokerage services to both parties to the transaction. The law states that there are mandatory duties and responsibilities that must be performed by the broker for each party.

3. Broker providing fewer services. If a Broker intends to provide fewer Brokerage Services than those required to complete a transaction, the Broker shall provide written disclosure to the party for whom the Broker is providing services. The disclosure shall include a description of those steps in the transaction that the Broker will not provide and state that the Broker assisting the other party in the transaction is not required to provide assistance with these steps in any manner.

4. Confirmation of disclosure of duties and responsibilities. The duties and responsibilities disclosed by the Broker shall be confirmed in writing by each party in a separate provision, incorporated in or attached to the contract to purchase, option or exchange real estate.

I understand and acknowledge that I have received this notice on 19 day of September, 2014.

(Print Name) Eric Benson (Signature) [Signature]  
 (Print Name) Sharon Rice (Signature) [Signature]



**City Commission Rescheduled Meeting**

15. 3.

**Meeting Date:** 04/14/2015

**Submitted By:** Derek Smith, Executive Assistant

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**SUBJECT:**

APPROVAL OF CLAIMS IN THE AMOUNT OF \$150,000.00.

**BACKGROUND:**

**RECOMMENDATION**

**PRESENTER:**

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**Attachments**

Claimslist

JP Morgan

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