

NOTICE OF SPECIAL MEETING

Mayor and Board of Commissioners of the City of Enid, Oklahoma,
the Trustees of the Enid Municipal Authority, a Public Trust,
and the Trustees of the Enid Economic Development Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, will meet in special session at 5:00 p.m. on the 11th day of May, 2015, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS RESCHEDULED REGULAR MEETING

1. CALL TO ORDER/ROLL CALL.
2. DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2015-2016 CITY OF ENID BUDGET.
3. ADJOURN TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.
4. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY SPECIAL MEETING.
5. ENID MUNICIPAL AUTHORITY SPECIAL MEETING.
6. DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2015-2016 ENID MUNICIPAL AUTHORITY FINANCIAL PLAN.
7. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.
8. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY SPECIAL MEETING.
9. ENID ECONOMIC DEVELOPMENT AUTHORITY SPECIAL MEETING.
10. DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2015-2016 ENID ECONOMIC DEVELOPMENT AUTHORITY FINANCIAL PLAN.
11. ADJOURN.

CERTIFICATE AS TO POSTING

I, the undersigned City Clerk of the City of Enid, Oklahoma, do hereby certify that prior to 5:00 P.M. on the 8th day of May 2015, a true copy of the above Notice of Meeting was posted at the entrance to the Administration Building of the City of Enid, located at 401 W. Owen K. Garriott Road in said City. I further certify that I received at least forty-eight (48) hours advance notice of said meeting as required by State Statutes.

DATED at Enid, Oklahoma this 8th day of May 2015.

City Clerk

(SEAL)

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**MINUTES OF SPECIAL MEETING OF THE
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST,
AND TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST
HELD ON THE 11TH DAY OF MAY 2015**

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, met in special meeting in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, at 5:00 P.M. on the 11th day of May 2015, pursuant to notice given forty-eight (48) hours in advance to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 8th day of May 2015.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

ABSENT: None.

Staff present were City Manager Jerald Gilbert, Assistant City Manager Joan Riley, City Attorney Andrea Chism, City Clerk Linda Parks, Director of Engineering Services Christopher Gdanski, Chief Financial Officer Erin Crawford, Interim Public Works Director Billy McBride, Planning Administrator Chris Bauer, Police Chief Brian O'Rourke, Fire Chief Joe Jackson, Director of Marketing and Public Relations Steve Kime, Human Resources Director Sonya Key, and Airport Director Dan Ohnesorge.

Discussion was held on the Fiscal Year 2015-2016 City of Enid Budget.

Director of Aviation Dan Ohnesorge presented the proposed Airport Fund Budget for Fiscal Year 2015-2016. He reported anticipated revenues of \$2,042,400 and expenses of \$2,775,100. He advised commissioners that fuel sales were down due to Hiland Partners leaving Enid, and noted an appeared shortfall in the amount of \$730,000, due to an encumbrance for the movement of navigational aids for the Runway Extension Project budgeted in Fiscal Year 2014-2015. He spoke briefly regarding the Runway Extension Project, and stated that renovation of the Airport Terminal Building, budgeted at \$96,800 would be based on revenues received.

A presentation of the 2015-2016 Capital Improvement Program, comprised of the following funds, was made by Director of Engineering Chris Gdanski:

Street & Alley	\$1,500,000
Capital Improvement	\$9,590,000
Sanitary Sewer Capital Improvement	\$2,831,360
Stormwater	\$1,383,740
Water Capital Improvement	\$1,864,000

Mr. Gdanski advised commissioners that the purpose of the Program was to make improvements to real property and to fund major maintenance projects throughout the city. A brief review of each

fund's respective projects was then presented, with questions and concerns discussed by the Commission.

Brief discussion was held regarding trail improvements to downtown. Mr. Gdanski stated that staff was proposing that the trail be connected from Frantz Avenue to the north side of State Highway 412, with pedestrian lights installed at Grand Avenue and Garriott Road, and ramps and sidewalks installed on both sides.

City Manager Jerald Gilbert stated that \$500,000 had been to extend the trail to downtown. He went on to say that he would present several options to commissioners at a later date for direction as to what would be acceptable for the project.

Discussion was held regarding a request from the Park Board to fund up to \$15,000 for a boat house design at Meadowlake Park. It was noted that the Kiwanis Club and others felt that there was an opportunity to raise money to build a boat house, but they needed, as a fund-raising tool, the City to provide the design work for the structure.

Mr. Gilbert stated that the work was not presently captured in the Capital Improvement Program Budget. However, if it was the desire of the Commission, staff could possibly come up with the money to pay for the design.

Commissioner Brownlee stated that he felt funding the restrooms at Meadowlake Golf Course, budgeted at \$60,000, was unnecessary. He stated that the \$199,000 transfer to the Golf Course was for operational purposes only, with no capital improvements, and that the extra \$60,000 would increase the transfer to \$259,000, which was absurd. He stated that he would be in favor of applying \$30,000 of the \$60,000 budgeted for the restrooms toward the design of the boat house, and apply the remaining \$30,000 toward another project. He then moved to eliminate the funding budgeted for the Golf Course Restrooms in the amount of \$60,000 from the Capital Improvement Fund Budget.

Motion was seconded by Commissioner Vanhooser.

Commissioner Wilson asked Commissioner Brownlee if he was suggesting that the Golf Course use a portion of the \$199,000 transfer for the restroom project.

Commissioner Brownlee responded, stating that he wasn't opposed to the restrooms. However, if the restrooms were important, the Golf Course could prioritize and find a way to make that project happen.

Mr. Gilbert stated that Commissioner Brownlee was correct. The transfer did not include capital projects. He went on to say that if the motion was approved, the Golf Course would be unable to fund the project.

The vote was then taken as follows:

AYE: Commissioners Brownlee, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: Commissioners Janzen and Ezzell.

Further discussion was held regarding the design of the boat house at Meadowlake Park.

Mr. Gdanski stated that because there was no design criteria, he was unwilling to make an estimate at this time for the design.

Commissioner Brownlee suggested that an amount of money from the restroom project be applied for the Engineering Department to work within to create a design for the boat house, and that the remaining balance be applied to the Entryway Signs Project.

Mr. Gilbert stated that staff would visit with Mr. Matt Davis, Chairman of the Park Board, to get an idea on the design for the boat house. He stated that when a number was available, he would ask for guidelines from commissioners as to how much should be spent on the design, with the balance incorporated to the entryway signs.

Discussion was held regarding the West Garriott Sanitary Sewer Extension in Basin 2F Project, budgeted in the amount of \$750,000.

Mr. Gdanski stated that this project would extend the sanitary sewer main west of Garland Road, and further provide for development south and west of West Owen K. Garriott Road and Garland Road.

Commissioner Ezzell stated that the project would allow growth in an area that the future Comprehensive Plan indicated the City should not do. He stated that he would like to see continued infill growth, and this would facilitate retail growth in an area where: 1) He did not want to see it; and 2) He did not want to pay for it. This was, effectively, the City putting \$750,000 on the table without being asked to build something new.

Mr. Gdanski stated that the project could be done as a capital recovery.

Commissioner Ezzell stated that it was theoretical capital recovery, that it was an incentive before there was a plan, and an incentive for future retail growth that he did not feel was good for Enid, with no promise that it would ever be paid for, or ever utilized. He moved that the item be stricken from the budget.

Commissioner Vanhooser stated that if there was ever a multi-million dollar development in the area, the project needed to be done. He stated that there had been several proposals to go this direction, and that the City didn't decide where retail went, or where private developers wanted to spend their money. He went on to say that the only way to go this direction was for the City to do its part with the infrastructure, adding that this was cheap money for what it would develop in the future.

Commissioner Brownlee stated that there was an economic development opportunity being looked at that was specifically interested in locating where infrastructure already existed. If the infrastructure was not built, there would never be anyone interested in coming in and actually doing a project.

Following further discussion, the motion was seconded by Commissioner Janzen, and the vote was taken as follows:

AYE: Commissioners Janzen, Ezzell and Mayor Shewey.

NAY: Commissioners Brownlee, Timm, Wilson and Vanhooser.

Motion failed.

A recess was taken from 6:24 to 6:38 P.M.

Discussion continued on the Capital Improvement Projects Budget.

Mr. Gdanski spoke regarding a request to budget a Water Main Replacement and Downtown Incentive Program for a downtown fire suppression system in the amount of \$500,000. He stated that at this time, the program had not been finalized, but in the coming weeks, options would be brought to commissioners for consideration.

Commissioner Wilson stated that the main goal of the program was to develop unused downtown space for housing, retail and commercial, by alleviating the cost of putting in sprinkler systems for property owners. She went on to say that this would be a huge infrastructure investment in the downtown area which would generate sales tax, utility usage, and good will with the people downtown.

Mr. Gdanski stated that this concluded the review of the proposed Capital Improvement Projects.

Commissioner Vanhooser asked if any of the proposed projects dipped into the reserve or fund balance.

Mr. Gilbert stated that they dipped into the EMA fund balance.

Ms. Crawford stated that EMA was currently budgeted at a \$5.2 million deficit, due, largely, to transfers to the respective funds for the Capital Improvement Projects.

Commissioner Brownlee stated that commissioners needed to take a hard look at what projects were really priorities, and if some could be cut, they should be cut. He went on to say most of the projects were really good projects, and he didn't have a problem with any of them per say. However, rather than spending the cash out of EMA, or out of whatever reserves they would be funded from, commissioners needed to look at financing them this year, and possibly next year. He stated that this was a unique opportunity in that some of the projects could be financed so that cash reserves were not depleted, adding that the non-restrictive cash would be a big issue going into the pipeline project.

Mr. Gilbert stated that Commissioner Brownlee was exactly right. He stated that part of the thinking was that there should be a surplus in EMA. He went on to say that meetings would be held with commissioners at a later date to discuss debt financing for some of the projects to accomplish that.

A brief overview of the proposed Special Projects, 911, Police and CIC budgets for Fiscal Year 2015-2016 was provided by Police Chief Brian O'Rourke. Chief O'Rourke spoke regarding revenues and expenditure for each fund, and responded to brief comments from the Commission.

Fire Chief Joe Jackson spoke regarding the proposed Fire Fund Budget for Fiscal Year 2015-2016. He stated that because the new Fire Station No. 4 had depleted the Fire's fund balance, he had budgeted conservatively, with estimated revenues of \$7,917,830, and budgeted expenses of \$8,080,785, which were down four percent (4%) overall from the prior year.

There being no further business to come before the Board at this time, motion was made by Commissioner Ezzell and seconded by Commissioner Wilson that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: Commissioner Vanhooser.

The meeting adjourned at 7:41 P.M.

CITY OF ENID, OKLAHOMA

BY: _____
WILLIAM E. SHEWEY, MAYOR

(SEAL)

ATTEST:

LINDA S. PARKS, CITY CLERK

ENID MUNICIPAL AUTHORITY

BY: _____
WILLIAM E. SHEWEY, CHAIRMAN

(SEAL)

ATTEST:

LINDA S. PARKS, SECRETARY

ENID ECONOMIC DEVELOPMENT AUTHORITY

BY: _____
WILLIAM E. SHEWEY, CHAIRMAN

(SEAL)

ATTEST:

LINDA S. PARKS, SECRETARY

