



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

BOARD OF COMMISSIONERS

NOTICE OF MEETINGS

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, will meet in regular session, and the Trustees of the Enid Public Transportation Authority, a Public Trust will meet in special session at 6:30 p.m. on the 1st day of December, 2015, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS REGULAR MEETING

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF NOVEMBER 17, 2015.
5. AWARDS, PRESENTATIONS, PROCLAMATIONS, AND ORGANIZATIONAL BUSINESS.
 1. PRESENT PET AVAILABLE FOR ADOPTION AT THE CITY ANIMAL SHELTER.
 2. QUARTERLY UPDATE BY CURT ROGGOW, LEGISLATIVE AFFAIRS CONSULTANT.
6. HEARINGS.

1. NONE.

7. COMMUNITY DEVELOPMENT.

1. CONSIDER A SIDEWALK VARIANCE FOR MARIA HUEPPELSHEUSER LOCATED AT 2714 EAST WALNUT, DESCRIBED AS LOTS 19-24, BLOCK 14, WEBSTER PARK ADDITION.

2. CONSIDER A SIDEWALK VARIANCE FOR DON ROSE LOCATED AT 2511 MARYMOUNT, DESCRIBED AS LOT 4, BLOCK 4, WILLOW WEST 3RD ADDITION.

3. CONSIDER DESIGNATING "NO PARKING" ON THE SOUTH SIDE OF THOMPSON, EAST OF FIELD DRIVE FOR ONE BLOCK.

4. CONSIDER A RESOLUTION CREATING THE DOWNTOWN SPRINKLER TAP AND RISER GRANT PROGRAM TO ENCOURAGE BUILDING OWNERS TO ADAPT THEIR BUILDINGS TO ACCOMMODATE MIXED USES AS IDENTIFIED IN THE ENVISION ENID COMPREHENSIVE PLAN FOR THE PURPOSE OF PROMOTING ECONOMIC DEVELOPMENT AND ACTIVITY IN DOWNTOWN ENID.

8. ADMINISTRATION.

1. AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, REPEALING TITLE 5, CHAPTER 5, ARTICLE G, SECTION 5-5G-4, ENTITLED "UNLAWFUL CARRYING OF WEAPONS"; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY, AND CODIFICATION.

2. AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 6, CHAPTER 5, SECTION 6-5-8, ENTITLED "ATTENTION TO DRIVING REQUIRED," TO INCLUDE OKLAHOMA STATE LAW THAT PROHIBITS THE USE OF CELLULAR TELEPHONE OR ELECTRONIC COMMUNICATION DEVICE BY A PERSON OPERATING A COMMERCIAL MOTOR VEHICLE; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

3. AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 6, CHAPTER 1, SECTION 6-1-7, ENTITLED "MANDATORY SEATBELT USE," TO INCLUDE NEW STATE PROVISIONS ON THE USE OF CHILD PASSENGER RESTRAINT SYSTEM; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

4. AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 6, CHAPTER 1, SECTION 6-1-4, ENTITLED "SECURITY VERIFICATION FORM," TO AMEND THE DEFINITION, ADD EXEMPTIONS PROVIDED IN STATE LAW AND ADD LANGUAGE CLARIFYING THE LENGTH OF TIME A PERSON HAS TO SHOW PROOF OF INSURANCE AFTER BEING ISSUED A TICKET; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

5. **CONSIDER A RESOLUTION FINDING THAT THE INCENTIVIZING OF THE ACADEMY SPORTS + OUTDOORS STORE SERVES THE PUBLIC PURPOSES OF PROMOTING LOCAL ECONOMIC DEVELOPMENT BY STIMULATING BUSINESS AND COMMERCIAL ACTIVITY WITH THE CITY OF ENID, PROVIDING ADDITIONAL JOBS, AND INCREASING SALES TAX COLLECTION.**
6. **AUTHORIZE MUNICIPAL FINANCE SERVICES, INC., TO SEEK FINANCING PROPOSALS IN CONNECTION WITH THE ECONOMIC DEVELOPMENT INCENTIVE TO BE PROVIDED TO ENID INVESTMENT PARTNERS, LLC., FOR THE ACADEMY SPORTS + OUTDOORS STORE.**
7. **CONSIDER A RESOLUTION DECLARING A DISASTER EMERGENCY AND DIRECTING THE IMPLEMENTATION OF THE CITY/COUNTY EMERGENCY OPERATIONS PLAN.**
9. **CONSENT.**
1. **ACCEPT A FIFTEEN (15') FOOT PUBLIC ACCESS AND UTILITY EASEMENT FROM JANKI HOSPITALITY, LLC., A DOMESTIC OKLAHOMA LIMITED LIABILITY COMPANY, FOR DEVELOPMENT AT 4914 W. OWEN K. GARRIOTT ROAD.**
2. **APPROVE CHANGE ORDER NO. 3 IN THE AMOUNT OF \$4,387.50 WITH MATTHEWS TRENCHING CONSTRUCTION COMPANY, INC., OKLAHOMA CITY, OKLAHOMA, FOR THE 54TH STREET SANITARY SEWER IMPROVEMENT PROJECT, PROJECT NO. S-1304A.**
3. **ACCEPT SANITARY SEWER AND WATER IMPROVEMENT PROJECTS TO SERVE TARA ESTATES ADDITION, BLOCKS 4-6, PROJECT NOS. S-1414A AND W-1413A.**
4. **ACCEPT PROJECT WITH RICK LORENZ CONSTRUCTION, INC., ENID, OKLAHOMA, FOR THE CROSSLIN DETENTION OUTLET STRUCTURE, PROJECT NO. M-1501B.**
5. **ACCEPT PROJECT WITH LAYNE CHRISTENSEN COMPANY, CHICAGO, ILLINOIS, FOR THE 2009 WATER WELL REPLACEMENT PROGRAM, PROJECT NO. W-0906A.**
6. **APPROVE CONTRACT FOR PROFESSIONAL SERVICES IN THE AMOUNT OF \$72,895.00 WITH MARSHALL ENVIRONMENTAL MANAGEMENT, INC., OKLAHOMA CITY, OKLAHOMA, FOR THE LAHOMA COURTS ASBESTOS ABATEMENT, PROJECT NO. M-1605, AND AUTHORIZE THE CITY MANAGER TO CONTRACT FOR UP TO \$28,000.00 IN ADDITIONAL SERVICES IF REQUIRED.**
7. **CONSIDER RENEWAL OF GENERAL LIABILITY, PUBLIC OFFICIALS ERRORS & OMISSIONS, LAW ENFORCEMENT/PERSONAL INJURY, AUTOMOBILE LIABILITY, AND PROPERTY AND ELECTRONIC DATA PROCESSING INSURANCE FOR THE CITY OF ENID AND ITS RELATED TRUST AUTHORITIES, WITH OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG), EDMOND, OKLAHOMA.**

8. ACCEPT A PUBLIC UTILITY EASEMENT AND RIGHT OF WAY FROM HPI ENID WINLEN, L.P., A TEXAS LIMITED CORPORATION.
9. ACCEPT AN EASEMENT AND RIGHT OF WAY FROM HPI ENID WINLEN, L.P., A TEXAS LIMITED CORPORATION.
10. CONSIDERATION AND DENIAL OF TORT CLAIM OF STATE FARM.
11. CONSIDERATION AND DENIAL OF TORT CLAIM OF LINDA LEIST.
12. CONSIDERATION AND DENIAL OF TORT CLAIM OF RHONDA JONES.
13. CONSIDERATION AND DENIAL OF TORT CLAIM OF PATRICIA KLINTWORTH.
14. APPROVAL OF CLAIMS IN THE AMOUNT OF \$1,123,718.98.
10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.
11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY REGULAR MEETING.
12. ENID MUNICIPAL AUTHORITY REGULAR MEETING.
 1. CONSIDER RENEWAL OF GENERAL LIABILITY, PUBLIC OFFICIALS ERRORS & OMISSIONS, LAW ENFORCEMENT/PERSONAL INJURY, AUTOMOBILE LIABILITY, AND PROPERTY AND ELECTRONIC DATA PROCESSING INSURANCE FOR THE CITY OF ENID AND ITS RELATED TRUST AUTHORITIES, WITH OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG), EDMOND, OKLAHOMA.
 2. APPROVAL OF CLAIMS IN THE AMOUNT OF \$155,404.19.
13. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.
14. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.
15. ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.
 1. AUTHORIZE MUNICIPAL FINANCE SERVICES, INC., TO SEEK FINANCING PROPOSALS IN CONNECTION WITH THE ECONOMIC DEVELOPMENT INCENTIVE TO BE PROVIDED TO ENID INVESTMENT PARTNERS, LLC., FOR THE ACADEMY SPORTS + OUTDOORS STORE.

2. APPROVAL OF CLAIMS IN THE AMOUNT OF \$514,026.74.
16. ADJOURN TO CONVENE AS THE ENID PUBLIC TRANSPORTATION AUTHORITY.
17. TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.
18. ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.
 1. CONSIDER RENEWAL OF GENERAL LIABILITY, PUBLIC OFFICIALS ERRORS & OMISSIONS, LAW ENFORCEMENT/PERSONAL INJURY, AUTOMOBILE LIABILITY, AND PROPERTY AND ELECTRONIC DATA PROCESSING INSURANCE FOR THE CITY OF ENID AND ITS RELATED TRUST AUTHORITIES, WITH OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG), EDMOND, OKLAHOMA.
 2. APPROVAL OF CLAIMS IN THE AMOUNT OF \$567.41.
19. CONSIDER CONVENING INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(C)(10) TO DISCUSS MATTERS PERTAINING TO ECONOMIC DEVELOPMENT BECAUSE AN EXECUTIVE SESSION IS NECESSARY TO PROTECT THE CONFIDENTIALITY OF THE BUSINESS, AND TO RECONVENE INTO REGULAR SESSION TO TAKE ANY NECESSARY ACTION.
20. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.
21. PUBLIC DISCUSSION.
22. ADJOURN.

City Commission Meeting

4.

Meeting Date: 12/01/2015

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF NOVEMBER 17, 2015.

BACKGROUND:

RECOMMENDATION

PRESENTER:

Attachments

Minutes

MINUTES OF REGULAR MEETING OF THE
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST,
THE TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST,
AND SPECIAL MEETING OF THE ENID PUBLIC TRANSPORTATION AUTHORITY,
A PUBLIC TRUST
HELD ON THE 17TH DAY OF NOVEMBER 2015

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, and the Trustees of the Enid Economic Development Authority, a Public Trust, met in regular meeting pursuant to notice given by December 15, 2014, to the Clerk of the City of Enid; and the Trustees of the Enid Public Transportation Authority, a Public Trust, met in special meeting pursuant to notice given at least forty-eight (48) hours in advance to the Clerk of the City of Enid, at 6:30 P.M., on the 17th day of November 2015, in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 16th day of November 2015.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

ABSENT: None.

Staff present were City Manager Jerald Gilbert, Assistant City Manager Joan Riley, City Attorney Andrea Chism, Assistant City Clerk Alissa Lack, Director of Engineering Services Christopher Gdanski, Public Works Director Billy McBride, Public Utilities Director Louis Mintz, Planning Administrator Chris Bauer, Police Chief Brian O'Rourke, Director of Marketing and Public Relations Director Steve

Kime, Airport Director Dan Ohnesorge, Director of Human Resources Sonya Key, and Ex-Officio Member Col. John D. Cinnamon.

Pastor Carrell Still from Willow Road Christian Church gave the Invocation, and Master John Cinnamon from Boy Scout Troop 15 led the Flag Salute.

Commissioner Wilson arrived and sat in for the remainder of the proceedings.

Motion was made by Commissioner Ezzell and seconded by Commissioner Janzen to approve the minutes of the regular Commission meeting of November 3, 2015, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Vanhooser, and Mayor Shewey.

NAY: None.

ABSTAINING: Commissioner Wilson.

City Manager Jerald Gilbert recognized City of Enid employee Everett Glenn was recognized for his participation in and winning the Top Dollar Chili Award at the city-wide United Way Chili Cook-off.

Ms. Shaina Manuel, Animal Control Volunteer and Adoption Coordinator, introduced a two-month old male Shepherd mix, available for adoption at the Enid Animal Shelter.

A quarterly update was made by Mr. Mike Cooper, Vance Development Authority Consultant.

Mr. Cooper spoke regarding the completion of the Runway Extension Project at Enid Woodring Regional Airport (Airport), and its importance to Vance Air Force Base (Base) as it began its runway construction project, scheduled to begin in early 2016.

He spoke regarding his recent visit to the change of command ceremony at Randolph Air Force Base, during which time he met with Base officials and briefed them on the continued Enid/Vance partnership. At those meetings, he stressed the importance of the Oklahoma Strategic Military Planning Commission's (OSMPC) role in working and coordinating efforts between the City, the Base, and the State's congressional delegation to help fund and complete projects such as the joint use hangar and runway expansion projects at the Airport.

He spoke regarding his role as President of the Association of Defense Communities and his membership in the National Air Force Association, which allowed him to stay in close contact with Department of Defense officials, the military, the House and Senate Armed Service committees, and the House and Senate leadership. He stated that the budget would continue to be the No. 1 priority issue for the Air Force until sequestration was eliminated or a permanent long-term budget was adopted. He also stated that discussions had been held between the Department of Defense and all of the services, with each of them asking for a Base Realignment and Closure (BRAC) cycle. He went on to say that while most of the services agreed that they needed a BRAC, they also stressed the need for budget certainty before they could move forward with any strategic planning. He stated that he felt there would be congressional support in the years past 2017 for a BRAC, but felt that 2019 was the more appropriate time. He went on to say that any BRAC-type process would be better than the warm basing issues being discussed, as that meant that bases, or parts of bases or functions, would be closed until the government decided to do something permanently with those installations.

Mr. Cooper stated that he had been working with congressional leaders at the State level to ensure that they understood the importance of the OSMPC, and the need for that commission to continue to be funded to protect and enhance Oklahoma's military installations. He stated that the OSMPC would continue to follow that and give its input and priorities to the Governor and the legislature.

He updated commissioners on 2015-2016 priorities, of which a Joint Land Use Study was a top priority. He stated that the Study would be paid for through a grant from the Office of Economic Adjustment, and would collect data from the community, the Base, the County, and communities surrounding Vance, to determine what they were willing to commit to protect air space. Air space was the No. 1 military value, and the ability to protect and enhance that was not only a benefit to Vance, but to the Air Force as well.

In closing, he spoke regarding the importance of public to public, and public to private partnerships, to coordinate services between the community and the Base in an effort to save dollars and offset costs. It was noted that a meeting would be held with Base and community leaders in December to determine whether or not there were additional areas that could be partnered to help increase mission capability and reduce costs.

Motion was made by Commissioner Vanhooser and seconded by Commissioner Wilson to adopt an ordinance Section 3-3-12 in Chapter 3, Title 3 of the Enid Municipal Code, 2014, entitled "Mobile Food Vendors," to allow mobile food vendor food courts and provide regulations thereto; and amending Section 2-6B-8 in Article B, Chapter 6, Title 2, entitled "Business And License Regulations," to provide a license fee for same, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

ORDINANCE NO. 2015-41

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 2, ENTITLED "FINANCE AND TAXATION," CHAPTER 6, ENTITLED "FEE SCHEDULE," ARTICLE B, ENTITLED "BUSINESS RELATED FEES," SECTION 2-6B-8, ENTITLED "FOOD SERVICE ESTABLISHMENTS," TO PROVIDE A LICENSE FEE FOR MOBILE FOOD VENDOR FOOD PARKS; TITLE 3, ENTITLED "BUSINESS AND LICENSE REGULATIONS," CHAPTER 3, ENTITLED "FOOD SERVICE ESTABLISHMENTS," SECTION 3-3-12, ENTITLED "MOBILE FOOD VENDORS," TO ALLOW MOBILE FOOD VENDOR FOOD COURTS AND

PROVIDING REGULATIONS THEREFORE; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY, AND CODIFICATION.

Motion was made by Commissioner Ezzell and seconded by Commissioner Janzen to adopt an ordinance amending Chapter 1 in Title 9 of the Enid Municipal Code, 2014, entitled “Building Codes And Standards,” to adopt the 2015 International Building Code, and adopt amendments made by the Oklahoma Uniform Building Code Commission (OUBCC), and renumber, as necessary, previous amendments made by the City of Enid; to adopt the 2015 International Existing Building Code, and adopt amendments made by the OUBCC, and renumber, as necessary, previous amendments made by the City of Enid; to adopt the 2014 National Electrical Code, and adopt amendments made by the OUBCC, and renumber, as necessary, previous amendments made by the City of Enid; to adopt the 2015 International Mechanical Code, and adopt amendments made by the OUBCC, and renumber, as necessary, previous amendments made by the City of Enid; to adopt the 2015 International Fuel Gas Code, and adopt amendments made by the OUBCC, and renumber, as necessary, previous amendments made by the City of Enid; to adopt the 2015 International Plumbing Code, and adopt amendments made by the OUBCC, and renumber, as necessary, previous amendments made by the City of Enid; to adopt the 2015 International Property Maintenance Code, and to renumber, as necessary, previous amendments made by the City of Enid; and to adopt the 2015 International Fire Code, and adopt amendments made by the OUBCC, and renumber, as necessary, previous amendments made by the City of Enid, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson and Mayor Shewey.

NAY: Commissioner Vanhooser.

ORDINANCE NO. 2015-42

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 1, ENTITLED “BUILDING CODES AND STANDARDS,” SECTION 9-1-1, ENTITLED “BUILDING CODE ADOPTED,” TO ADOPT THE 2015 INTERNATIONAL BUILDING CODE; AMENDING TITLE 9, ENTITLED “BUILDING

REGULATIONS,” CHAPTER 1, ENTITLED “BUILDING CODES AND STANDARDS,” SECTION 9-1-2, ENTITLED “AMENDMENTS TO BUILDING CODE,” TO ADOPT AMENDMENTS MADE BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSIONS AND RENUMBER, AS NECESSARY, PREVIOUS AMENDMENTS MADE BY THE CITY OF ENID; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 1, ENTITLED “BUILDING CODES AND STANDARDS,” SECTION 9-1-4, ENTITLED “EXISTING BUILDING CODE ADOPTED,” TO ADOPT THE 2015 INTERNATIONAL EXISTING BUILDING CODE; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 1, ENTITLED “BUILDING CODES AND STANDARDS,” SECTION 9-1-5, ENTITLED “AMENDMENTS TO EXISTING BUILDING CODE,” TO ADOPT AMENDMENTS MADE BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION AND RENUMBER, AS NECESSARY, PREVIOUS AMENDMENTS MADE BY THE CITY OF ENID; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 4, ENTITLED “ELECTRICAL CODE,” SECTION 9-4-2, ENTITLED “ELECTRICAL CODE ADOPTED,” TO ADOPT THE 2014 NATIONAL ELECTRICAL CODE; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 4, ENTITLED “ELECTRICAL CODE,” SECTION 9-4-3, ENTITLED “AMENDMENTS TO ELECTRICAL CODE,” TO ADOPT AMENDMENTS MADE BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION AND RENUMBER, AS NECESSARY, PREVIOUS AMENDMENTS MADE BY THE CITY OF ENID; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 6, ENTITLED “MECHANICAL CODE,” SECTION 9-6-1, ENTITLED “MECHANICAL CODE ADOPTED,” TO ADOPT THE 2015 INTERNATIONAL MECHANICAL CODE; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 6, ENTITLED “MECHANICAL CODE,” SECTION 9-6-2, ENTITLED “AMENDMENTS TO MECHANICAL CODE,” TO ADOPT AMENDMENTS MADE BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION AND RENUMBER, AS NECESSARY, PREVIOUS AMENDMENTS MADE BY THE CITY OF ENID; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 7, ENTITLED “FUEL GAS CODE,” SECTION 9-7-1, ENTITLED “FUEL GAS CODE ADOPTED,” TO ADOPT THE 2015 INTERNATIONAL FUEL GAS CODE; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 7, ENTITLED “FUEL GAS CODE,” SECTION 9-7-2, ENTITLED “AMENDMENTS TO FUEL GAS CODE,” TO ADOPT AMENDMENTS MADE BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION AND RENUMBER, AS NECESSARY, PREVIOUS AMENDMENTS MADE BY THE CITY OF ENID; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 8, ENTITLED “PLUMBING CODE,” SECTION 9-8-1, ENTITLED “PLUMBING CODE ADOPTED,” TO ADOPT THE 2015 INTERNATIONAL PLUMBING CODE; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 8, ENTITLED “PLUMBING CODE,” SECTION 9-8-2, ENTITLED “AMENDMENTS TO PLUMBING CODE,” TO ADOPT AMENDMENTS MADE BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION AND RENUMBER, AS NECESSARY, PREVIOUS AMENDMENTS MADE BY THE CITY OF ENID; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 9, ENTITLED “PROPERTY MAINTENANCE CODE,” SECTION 9-9-1, ENTITLED “INTERNATIONAL PROPERTY MAINTENANCE CODE ADOPTED,” TO ADOPT THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 9, ENTITLED “PROPERTY MAINTENANCE CODE,” SECTION 9-9-2, ENTITLED “AMENDMENTS TO INTERNATIONAL PROPERTY MAINTENANCE CODE,” TO RENUMBER, AS NECESSARY, PREVIOUS AMENDMENTS MADE BY THE CITY OF ENID; AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 10, ENTITLED “FIRE CODE,” SECTION 9-10-1, ENTITLED “FIRE CODE ADOPTED,” TO ADOPT THE 2015 INTERNATIONAL FIRE CODE;

AMENDING TITLE 9, ENTITLED “BUILDING REGULATIONS,” CHAPTER 10, ENTITLED “FIRE CODE,” SECTION 9-10-2, ENTITLED “AMENDMENTS TO FIRE CODE,” TO ADOPT AMENDMENTS MADE BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION AND RENUMBER, AS NECESSARY, PREVIOUS AMENDMENTS MADE BY THE CITY OF ENID; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY, AND CODIFICATION.

Motion was made by Commissioner Vanhooser and seconded by Commissioner Ezzell to approve staff recommendations on the following Consent items as listed, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

- (1) Approval of contracts to purchase properties at 2317-2321 E Court and 805-809 South Cleveland Street for approximately \$477,000.00, including closing costs, and authorize the Mayor to execute all closing documents;
- (2) Approval of agreement with the Oklahoma Tax Commission for administration of the City of Enid’s sales and use tax;
- (3) Acceptance of Oklahoma Water Resources Board Temporary Permit to take and use groundwater in the S.W./4 of the S.E./4 of the S.E./4 of Section 36-21-10, Major County;
- (4) Acceptance of permit from the Oklahoma Department of Environmental Quality for Project No. S-0821A, Sanitary Sewer Line Extension to serve Hearthstone Farms 2nd Addition, Block 2;
- (5) Approval of Change Order No. 1 with Mies Construction, Inc., for Project No. S-1506A, Southwest Enid – Basin 2F Extension, which will add \$825.00 to the contract for Owners and Contractors Protective Liability Insurance which was inadvertently omitted from the project specifications, for a total revised contract amount of \$397,363.85;
- (6) Approval of contract award for Project No. R-1604A, South 42nd Street Improvements at Highway 412, to the lowest, responsible bidder, Rick Lorenz Construction, Inc., Enid, Oklahoma, in the amount of \$319,885.11, and authorize the Mayor to execute all contract documents after review by the City Attorney;
- (7) Approval of Change Order No. 3 for Projects No. M-1505 and R-1402B, East Broadway ADA Ramps and Trail. It was noted that as part of the trail work, retaining walls were removed and the front yards laid back between 6th Street and 7th Street. Completing this work uncovered five water service lines and removed a driveway slope retaining wall. This change order will provide for lowering the water service lines and replace the driveway slope retaining wall at an additional cost of \$5,862.00, for a total revised contract amount of \$577,951.68;

- (8) Award the purchase of Crusher Run Rock, through June 30, 2016, to the only bidder, Dolese Brothers Company, Oklahoma City, Oklahoma;
- (9) Award the purchase of Ready Mix Portland Cement Concrete, through June 30, 2016, to the only bidder, Enid Concrete Company, Inc., Enid, Oklahoma;

and

- (10) Allowance of the following claims for payment as listed:

(List Claims)

Mayor Shewey adjourned the meeting to convene as the Enid Municipal Authority.

- TRUSTEES OF THE ENID MUNICIPAL AUTHORITY -

PRESENT: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser, Chairman Shewey, Trust Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Secretary Linda Parks.

ABSENT: None.

Motion was made by Trustee Vanhooser and seconded by Trustee Janzen to award the purchase of Crusher Run Rock, through June 30, 2016, to the only bidder, Dolese Brothers Company, Oklahoma City, Oklahoma, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

Motion was made by Trustee Ezzell and seconded by Trustee Janzen to award the purchase of Ready Mix Portland Cement Concrete, through June 30, 2016, to the only bidder, Enid Concrete Company, Inc., Enid, Oklahoma, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

Motion was made by Trustee Ezzell and seconded by Trustee Wilson to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

(List Claims)

Chairman Shewey adjourned the meeting to convene as the Enid Economic Development Authority.

- TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY -

PRESENT: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser, Chairman Shewey, General Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Secretary Linda Parks.

ABSENT: None.

Motion was made by Trustee Vanhooser and seconded by Trustee Brownlee to approve contracts to purchase properties at 2317-2321 E Court and 805-809 South Cleveland Street for approximately \$477,000.00, including closing costs, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

Motion was made by Trustee Timm and seconded by Trustee Brownlee to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Ezzell, Brownlee, Timm, Vanhooser and Chairman Shewey.

NAY: None.

(List Claims)

Chairman Shewey adjourned the meeting to convene as the Enid Public Transportation Authority.

- TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY –

PRESENT: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser, Chairman Shewey, General Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Secretary Linda Parks.

ABSENT: None.

Motion was made by Trustee Wilson and seconded by Trustee Ezzell to allow the following claims for payment, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

(List Claims)

Chairman Shewey adjourned the meeting to reconvene as the Enid City Commission.

-MAYOR AND BOARD OF COMMISSIONERS-

Ms. Diane Levesque, 1324 West Oak Avenue, addressed commissioners regarding the types of businesses that the City wanted to entice to the downtown area, and encouraged them to consider the OU County Extension as a downtown presence. She also spoke regarding her property that was registered as

a Monarch butterfly larvae monitoring project site, and the possibility of using a portion of the City's land in terms of a Monarch habitat.

Motion was made by Commissioner Ezzell and seconded by Commissioner Vanhooser to convene into Executive Session pursuant to 25 O.S. §307(B)(3), to discuss the purchase of real property, and pursuant to 25 O.S. §307(C)(10), to discuss matters pertaining to economic development, because an executive session is necessary to protect the confidentiality of the business, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting convened into Executive Session at 7:13 P.M.

In Executive Discussion the Commission discussed the purchase of real property, and discussed economic development.

Motion was made by Commissioner Ezzell and seconded by Commissioner Vanhooser to reconvene into regular session, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting reconvened into regular session at 8:52 P.M.

Motion was made by Commissioner Vanhooser and seconded by Commissioner Timm to approve, as presented, a Memorandum of Understanding with Enid Investment Partners, LLC, with the exception of increasing the incentive to \$2.85 million, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

There being no further business to come before the Board at this time, motion was made by Commissioner Ezzell and seconded by Commissioner Timm that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting adjourned at 8:53 P.M.

City Commission Meeting

7. 1.

Meeting Date: 12/01/2015

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER A SIDEWALK VARIANCE FOR MARIA HUEPPELSHEUSER LOCATED AT 2714 EAST WALNUT, DESCRIBED AS LOTS 19-24, BLOCK 14, WEBSTER PARK ADDITION.

BACKGROUND:

Ms. Hueppelsheuser applied for a building permit to place a mobile home. Section 10-6-1 A. requires all developments, as defined in 10-4-2, to provide sidewalks that parallel abutting streets. The definition of development includes building permits.

The Metropolitan Area Planning Commission unanimously recommended approval at their November 16, 2015 regular meeting.

RECOMMENDATION

Consider the variance.

PRESENTER:

Chris Bauer, Planning Administrator.

Attachments

Variance petition
Location Map
Photo 1
Photo 2
Site Plan
Sidewalk Ordinance
Definitions



Planning & Zoning Department
Chris Bauer, Planning Administrator
cbauer@enid.org
580-616-7217
PO Box 1768, 401 West Garriott
Enid OK 73702

VARIANCE PETITION

(Due 20 days prior to Metropolitan Area Planning Commission meeting date)

Location: 2714 E Walnut (street address):

Legal description: R3

Current zoning of property: lot 19-24 Block 14 Webster Park Add

Variance Request: _____

Section: 10-6-1: A. Sidewalks Required

Reasons for desiring approval of the Variance are as follows: (additional pages may be added) Hardship,

No side walks in surrounding area

I, or we, have attached a site plan of the proposed construction.

I, or We, hereby petition the Metropolitan Area Planning Commission for a variance to the following provision(s) of the City of Enid Ordinance, Section 12-1-8.

The Planning Commission may recommend a variance from the title when, in its opinion, undue hardship any result from strict compliance. In recommending any variance, the Planning Commission shall prescribe only conditions that it deems necessary to, or desirable for, the public interest. In making its findings, as required herein below, the Planning Commission shall take into account the nature of proposed land use and the existing use of land in the vicinity, the number of persons to reside or work in the property subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. No variance shall be granted unless the Planning Commission finds:

1. That there are special circumstances or conditions affecting said property such that the strict application of the provisions of this title would deprive the applicant of the reasonable use of his land.
2. That the variance is necessary for the preservation and enjoyment of a substantial property right of the petitioner.
3. That the granting of the variance will not be detrimental to the public welfare or injurious to other property in the territory in which said property is situated.
4. That the modifications have been requested in writing by the subdivider stating the reasons for each modification and that the variance is approved by a three-fourths (3/4) vote of the regular membership of the Planning Commission.

Dated this 2 day of October, 2015.

Applicant's signature: Maria Hueppelshuser

Telephone: (580) 278-1773

Printed Name: Maria Hueppelshuser

Email: Madria129@gmail.com

Address: 274 E Walnut

Date of Hearing set for the 19 day of October, 2015.

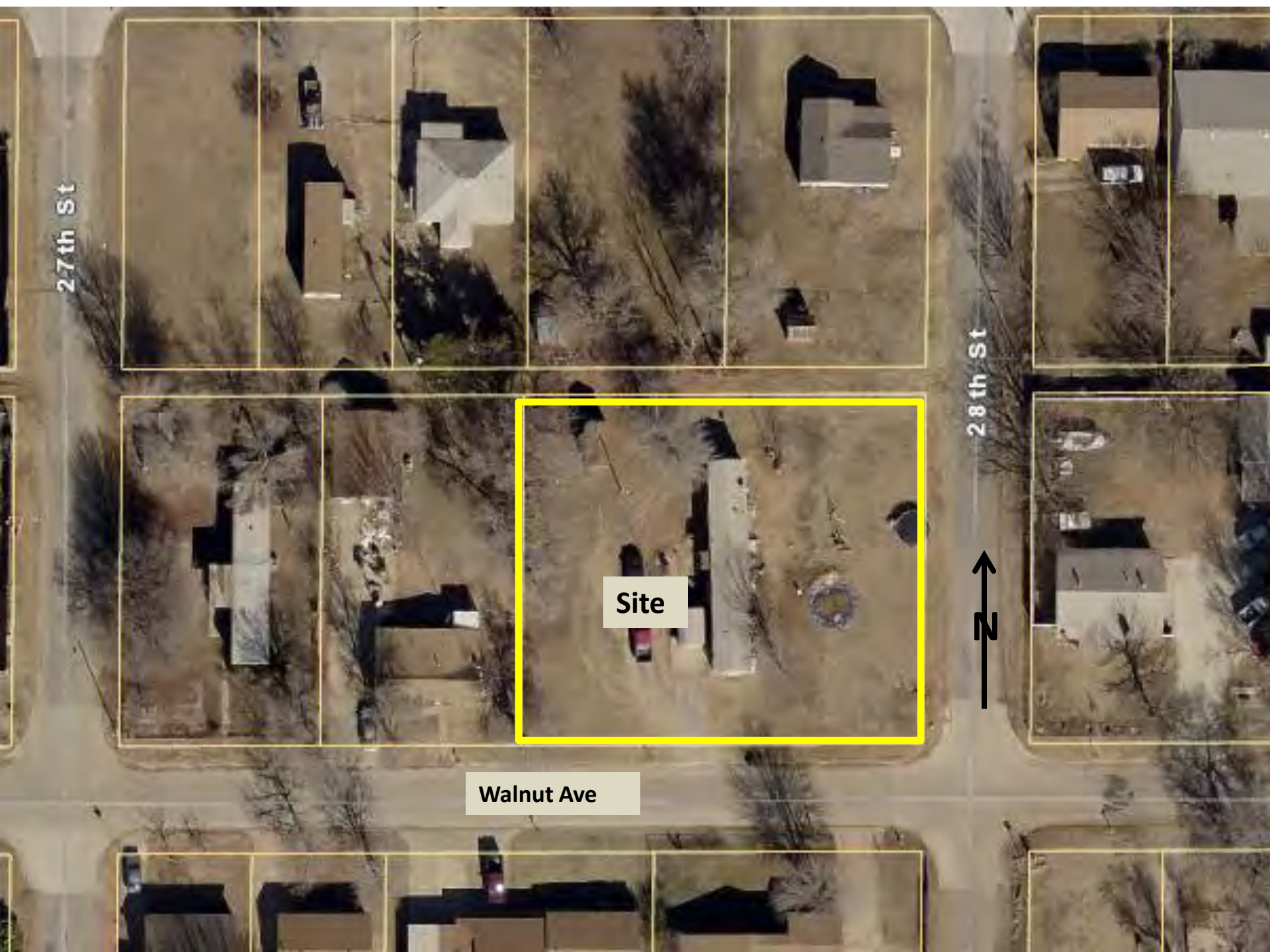
27th St

28th St

Site



Walnut Ave

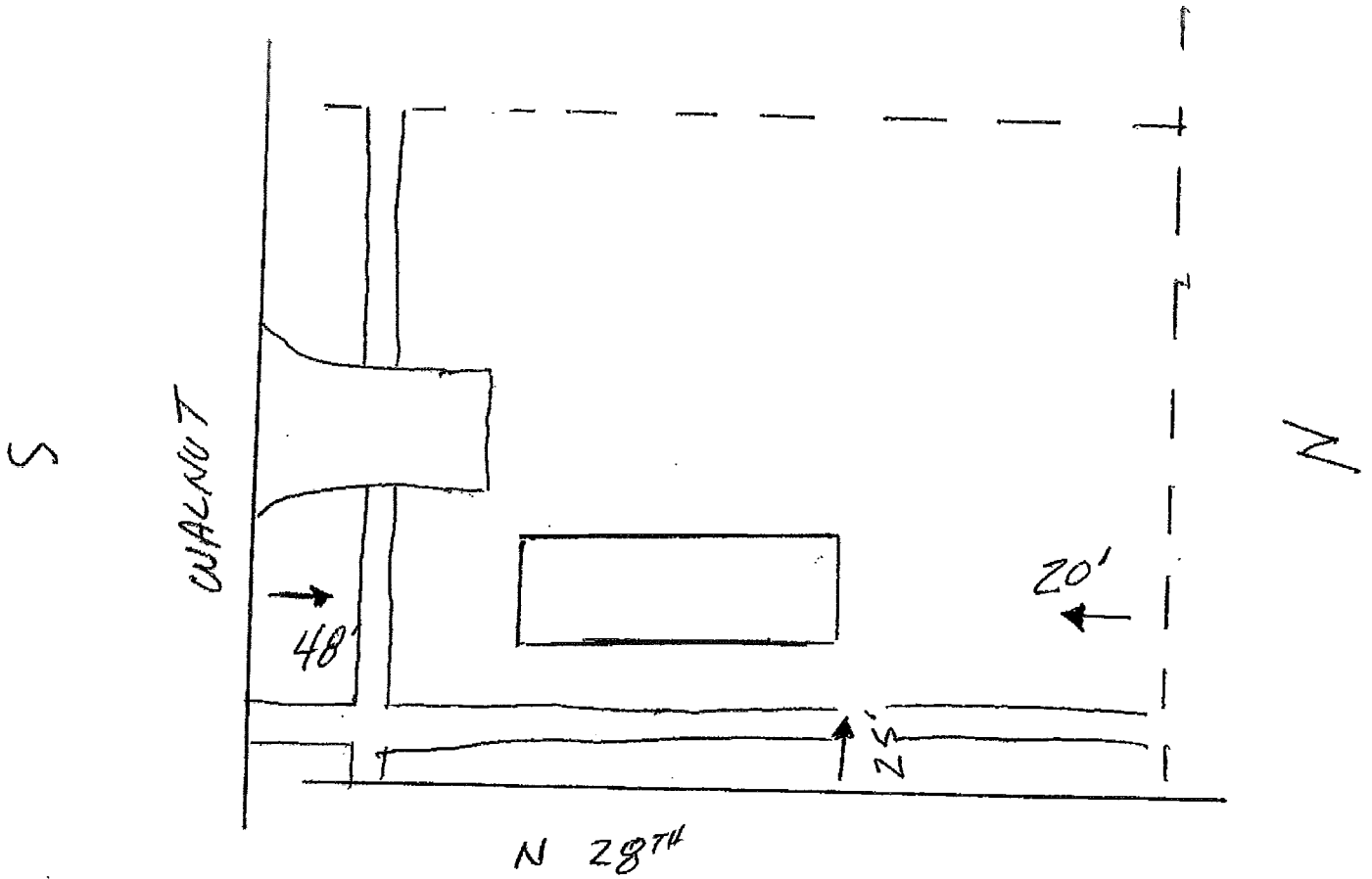






MARIA HUEPPELSHEUSER
2714 E. WALNUT
ENID OK.

E



E

Chapter 6 SIDEWALKS

10-6-1: SIDEWALKS REQUIRED:

10-6-2: SIDEWALK SPECIFICATIONS:

10-6-1: SIDEWALKS REQUIRED:

A. All developments, as defined in section [10-4-2](#) of this title, and redevelopments must include sidewalks that parallel all abutting streets.

B. Multi-family residential, commercial, educational, industrial and public gathering developments must incorporate sidewalks within its development.

C. Exceptions:

1. Developments and redevelopments along unimproved roads.
2. Additions to existing buildings which are six hundred forty nine (649) square feet or smaller.
3. Placement or construction of an accessory building of six hundred forty nine (649) square feet or smaller on a developed lot. (Ord. 2015-21, 5-14-2015)

10-6-2: SIDEWALK SPECIFICATIONS:

A. Sidewalks shall comply with the most current accessibility guidelines associated with the Americans with disabilities act.

B. Sidewalks shall be constructed using the minimum specifications provided in section [12-8-7](#) of this code.

C. Should a conflict arise between guidelines associated with the Americans with disabilities act and the specifications provided in section [12-8-7](#) of this code, the more restrictive shall apply. (Ord. 2014-37, 11-18-2014)

10-4-2: DEFINITIONS:

As used in this chapter, the following terms shall have the meanings indicated:

ALLOWABLE RECOVERY COST (ARC): The amount, in dollars, of money subject to collection based on an excess capacity improvement project.

APPRAISED VALUE: The value of real property as determined by an independent appraiser who is certified by the state of Oklahoma.

AREA OF IMPACT (AI): The area that receives a benefit from the installation of the improvement.

BUA: The undeveloped area in a particular drainage basin in acres.

cfs: Cubic feet per second.

CAPITAL IMPROVEMENT: An improvement of the public infrastructure with a value of fifty thousand dollars (\$50,000.00) or more.

CONNECTION: The tapping into a public utility line, or physical work that allows a capital improvement to be used and will permit the usage of the capital improvement.

DEVELOPER: The person, company, or firm that is making the capital improvement to service a development site. The city of Enid and its trusts may be considered the developer when the referenced entity makes the improvement. In the case where a public entity makes the improvement and there is no identified development site, all of the improvement cost shall be considered for recovery.

DEVELOPMENT: The act of improving property by subdividing, site planning, construction on lot, or building permitting.

DEVELOPMENT SITE: The subdivision area, site plan area, building site, or tract of land that will directly benefit from the capital improvement.

DRAINAGE AREA: The area of land that drains to or through a capital improvement.

DRAINAGE SUBBASIN: An area within a drainage area to which drainage would contribute to a submain of a sewer.

EXCESS CAPACITY: Capacity of a capital improvement project beyond the capacity required for the development site providing the improvement.

EXCESS CAPACITY AGREEMENT: The contract between the city of Enid, or authority, and the "developer", as herein defined, concerning the construction, operation, and maintenance of an excess capacity capital improvement system, and payment of excess capacity fees.

EXCESS CAPACITY FEE: The amount of money to be paid by the user of excess capacity that exists when a developer installs a required improvement. The fee is paid to the city of Enid, for the user's benefit of excess capacity of the improvement. Such fee shall be based upon the cost of providing the excess capacity to the user.

EXCESS CAPACITY WATER LINE: Water lines that are ten inches (10") or larger diameter and have the capacity to serve users beyond the development site.

City Commission Meeting

7. 2.

Meeting Date: 12/01/2015

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER A SIDEWALK VARIANCE FOR DON ROSE LOCATED AT 2511 MARYMOUNT, DESCRIBED AS LOT 4, BLOCK 4, WILLOW WEST 3RD ADDITION.

BACKGROUND:

Mr. Rose applied for a building permit to erect a new residence. Section 10-6-1 A. requires all developments, as defined in 10-4-2, to provide sidewalks that parallel abutting street. The definition of development includes building permit.

The Metropolitan Area Planning Commission unanimously recommended approval at their November 16, 2015 regular meeting.

RECOMMENDATION

Consider the variance.

PRESENTER:

Chris Bauer, Planning Administrator.

Attachments

2511 Marymount variance petition
Location Map
Marymount Photo
2511 Marymount Site Plan
Sidewalk Ordinance
Definitions



Planning & Zoning Department
Chris Bauer, Planning Administrator
cbauer@enid.org
580-616-7217
PO Box 1768, 401 West Garriott
Enid OK 73702

VARIANCE PETITION

(Due 20 days prior to Metropolitan Area Planning Commission meeting date)

Location: _____ (street address):

Legal description: _____

Current zoning of property: _____

Variance Request: _____

Section: _____

Reasons for desiring approval of the Variance are as follows: (additional pages may be added) _____

I, or we, have attached a site plan of the proposed construction.

I, or We, hereby petition the **Metropolitan Area Planning Commission** for a variance to the following provision(s) of the City of Enid Ordinance, Section 12-1-8.

The Planning Commission may recommend a variance from the title when, in its opinion, undue hardship any result from strict compliance. In recommending any variance, the Planning Commission shall prescribe only conditions that it deems necessary to, or desirable for, the public interest. In making its findings, as required herein below, the Planning Commission shall take into account the nature of proposed land use and the existing use of land in the vicinity, the number of persons to reside or work in the property subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. No variance shall be granted unless the Planning Commission finds:

1. That there are special circumstances or conditions affecting said property such that the strict application of the provisions of this title would deprive the applicant of the reasonable use of his land.
2. That the variance is necessary for the preservation and enjoyment of a substantial property right of the petitioner.
3. That the granting of the variance will not be detrimental to the public welfare or injurious to other property in the territory in which said property is situated.
4. That the modifications have been requested in writing by the subdivider stating the reasons for each modification and that the variance is approved by a three-fourths (3/4) vote of the regular membership of the Planning Commission.

Dated this _____ day of _____, _____.

Applicant's signature: _____ Telephone: _____

Printed Name: _____ Email: _____

Address: _____

Date of Hearing set for the _____ day of _____, _____.



Site

N

Marymount

Clairmont

Kelly Rd

Dans Ct

Dans Ct

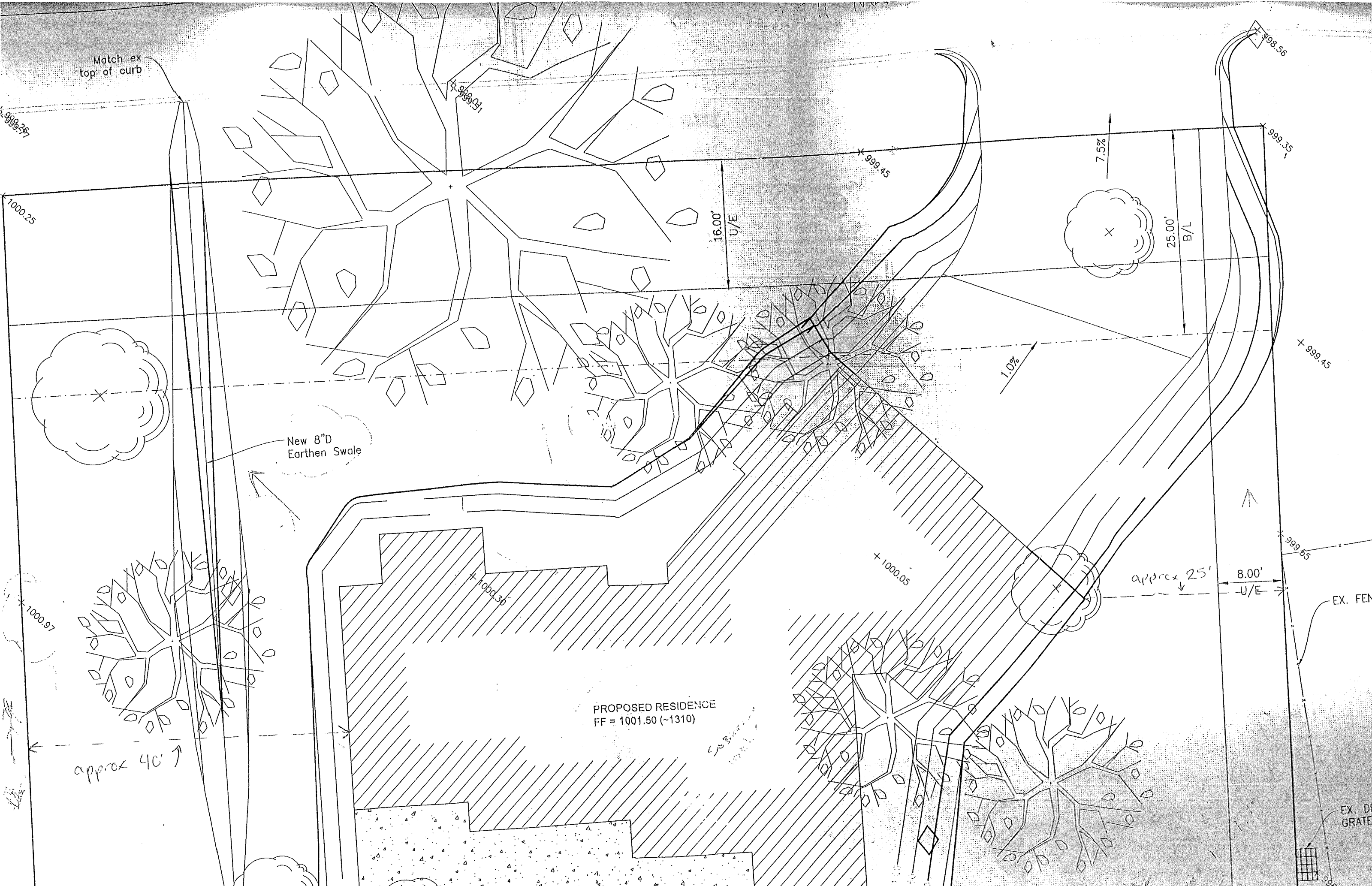
Waterford Ct

N Cleveland St

200 ft

POWERED BY





Match ex top of curb

New 8" D Earthen Swale

PROPOSED RESIDENCE
FF = 1001.50 (~1310)

approx 25'

approx 40'

EX. FEN

EX. DR GRATE

999.25

1000.25

1000.97

999.45

999.45

16.00' U/E

7.5%

25.00' B/L

999.55

999.45

999.55

1000.05

1000.35

8.00' U/E

998

Chapter 6 SIDEWALKS

10-6-1: SIDEWALKS REQUIRED:

10-6-2: SIDEWALK SPECIFICATIONS:

10-6-1: SIDEWALKS REQUIRED:

A. All developments, as defined in section [10-4-2](#) of this title, and redevelopments must include sidewalks that parallel all abutting streets.

B. Multi-family residential, commercial, educational, industrial and public gathering developments must incorporate sidewalks within its development.

C. Exceptions:

1. Developments and redevelopments along unimproved roads.
2. Additions to existing buildings which are six hundred forty nine (649) square feet or smaller.
3. Placement or construction of an accessory building of six hundred forty nine (649) square feet or smaller on a developed lot. (Ord. 2015-21, 5-14-2015)

10-6-2: SIDEWALK SPECIFICATIONS:

A. Sidewalks shall comply with the most current accessibility guidelines associated with the Americans with disabilities act.

B. Sidewalks shall be constructed using the minimum specifications provided in section [12-8-7](#) of this code.

C. Should a conflict arise between guidelines associated with the Americans with disabilities act and the specifications provided in section [12-8-7](#) of this code, the more restrictive shall apply. (Ord. 2014-37, 11-18-2014)

10-4-2: DEFINITIONS:

As used in this chapter, the following terms shall have the meanings indicated:

ALLOWABLE RECOVERY COST (ARC): The amount, in dollars, of money subject to collection based on an excess capacity improvement project.

APPRAISED VALUE: The value of real property as determined by an independent appraiser who is certified by the state of Oklahoma.

AREA OF IMPACT (AI): The area that receives a benefit from the installation of the improvement.

BUA: The undeveloped area in a particular drainage basin in acres.

cfs: Cubic feet per second.

CAPITAL IMPROVEMENT: An improvement of the public infrastructure with a value of fifty thousand dollars (\$50,000.00) or more.

CONNECTION: The tapping into a public utility line, or physical work that allows a capital improvement to be used and will permit the usage of the capital improvement.

DEVELOPER: The person, company, or firm that is making the capital improvement to service a development site. The city of Enid and its trusts may be considered the developer when the referenced entity makes the improvement. In the case where a public entity makes the improvement and there is no identified development site, all of the improvement cost shall be considered for recovery.

DEVELOPMENT: The act of improving property by subdividing, site planning, construction on lot, or building permitting.

DEVELOPMENT SITE: The subdivision area, site plan area, building site, or tract of land that will directly benefit from the capital improvement.

DRAINAGE AREA: The area of land that drains to or through a capital improvement.

DRAINAGE SUBBASIN: An area within a drainage area to which drainage would contribute to a submain of a sewer.

EXCESS CAPACITY: Capacity of a capital improvement project beyond the capacity required for the development site providing the improvement.

EXCESS CAPACITY AGREEMENT: The contract between the city of Enid, or authority, and the "developer", as herein defined, concerning the construction, operation, and maintenance of an excess capacity capital improvement system, and payment of excess capacity fees.

EXCESS CAPACITY FEE: The amount of money to be paid by the user of excess capacity that exists when a developer installs a required improvement. The fee is paid to the city of Enid, for the user's benefit of excess capacity of the improvement. Such fee shall be based upon the cost of providing the excess capacity to the user.

EXCESS CAPACITY WATER LINE: Water lines that are ten inches (10") or larger diameter and have the capacity to serve users beyond the development site.

City Commission Meeting

7. 3.

Meeting Date: 12/01/2015

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER DESIGNATING "NO PARKING" ON THE SOUTH SIDE OF THOMPSON, EAST OF FIELD DRIVE FOR ONE BLOCK.

BACKGROUND:

A citizen requested extending the existing No Parking designation to the 1000-1100 Block of West Thompson, east of Field Drive on the south side of the street to allow a safer (right or left) turn onto Thompson. Letters were sent to those residents who would be affected by the No Parking designation. Only two responded, both in favor of the No Parking.

Traffic Control and Engineering departments approve the placement of the No Parking at this location.

The Metropolitan Area Planning Commission unanimously recommended approval at their November 16, 2015 regular meeting.

RECOMMENDATION

Consider the No Parking designation.

PRESENTER:

Chris Bauer, Planning Administrator.

Attachments

1100 blk W Thompson location map



Gannon Ave

Kesterfield

Yes

Yes

Existing

NO
PARKING
ANY
TIME

Thompson Ave

Munger Dr

NO
PARKING
ANY
TIME

Proposed

Field Dr

City Commission Meeting

7. 4.

Meeting Date: 12/01/2015

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER A RESOLUTION CREATING THE DOWNTOWN SPRINKLER TAP AND RISER GRANT PROGRAM TO ENCOURAGE BUILDING OWNERS TO ADAPT THEIR BUILDINGS TO ACCOMMODATE MIXED USES AS IDENTIFIED IN THE ENVISION ENID COMPREHENSIVE PLAN FOR THE PURPOSE OF PROMOTING ECONOMIC DEVELOPMENT AND ACTIVITY IN DOWNTOWN ENID.

BACKGROUND:

Downtown Enid has been identified as an existing strength, one of the six Big Ideas in the Envision Enid Comprehensive Plan. Since Downtown has been identified as a destination, the City of Enid should continue to improve the destination with infrastructure improvements. Improvements to the infrastructure can enrich Downtown by adding mixed uses, including upper floor residential uses. The Downtown Sprinkler Tap and Riser Grant Program would assist owners with existing buildings in the Enid Town Square (ETS) Overlay District with the beginning costs of equipment and installing a tap and riser system to facilitate a building sprinkler system.

RECOMMENDATION

Consider the resolution.

PRESENTER:

Chris Bauer, Planning Administrator.

Fiscal Impact

Budgeted Y/N: Y

Amount: \$100,000

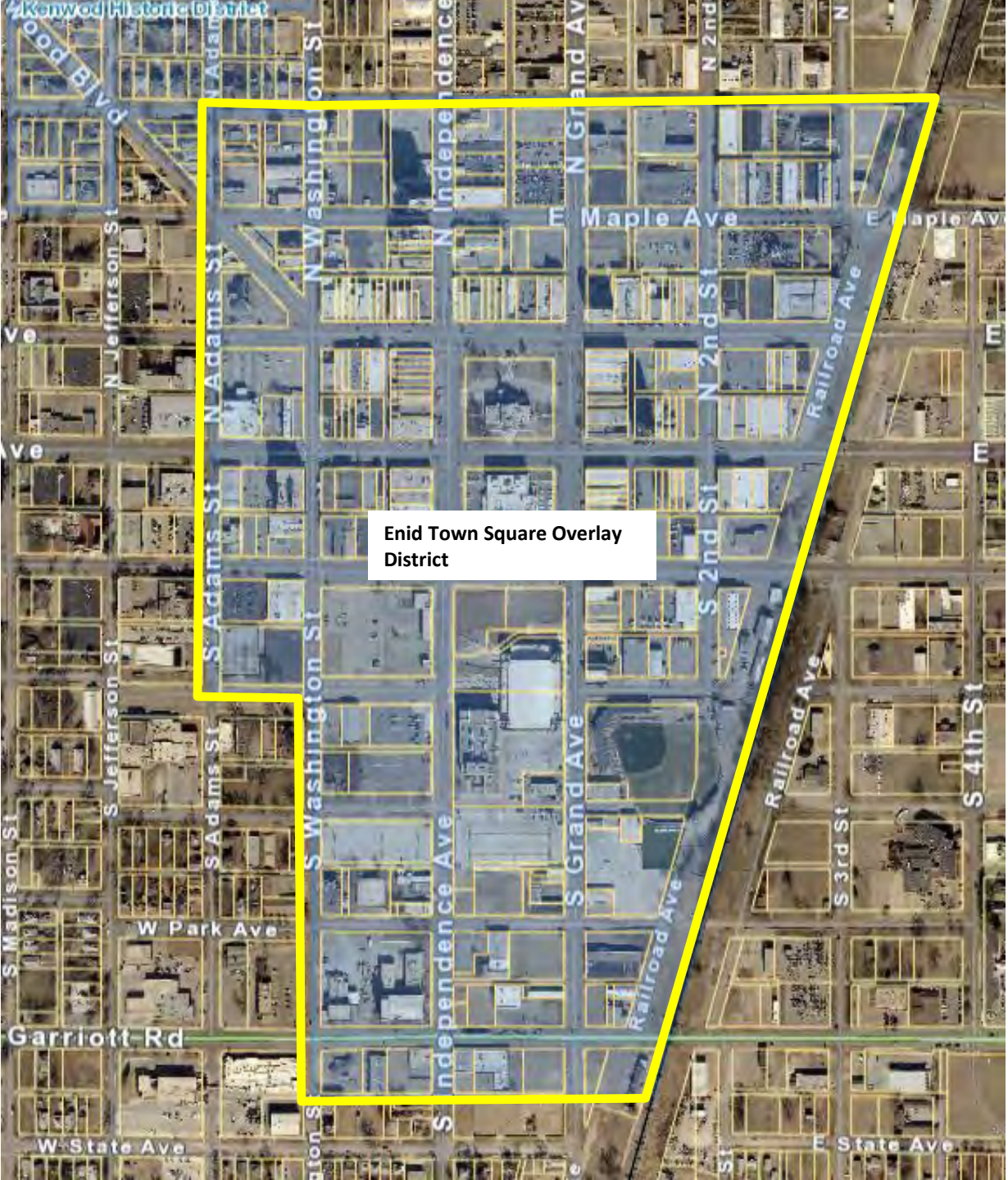
Funding Source:

Capital Improvements Program

Attachments

ETS Overlay District

Resolution and Program Grant Description



Enid Town Square Overlay
District

RESOLUTION

A RESOLUTION CREATING THE DOWNTOWN SPRINKLER TAP AND RISER GRANT PROGRAM TO ENCOURAGE EXISTING BUILDING OWNERS TO ADAPT THEIR BUILDINGS TO ACCOMMODATE MIXED USES AS IDENTIFIED IN THE ENVISION ENID COMPREHENSIVE PLAN FOR THE PURPOSE OF PROMOTING ECONOMIC DEVELOPMENT AND ACTIVITY IN DOWNTOWN ENID.

WHEREAS, Downtown Enid is identified as a destination area in the Envision Enid Comprehensive Plan; and,

WHEREAS, the Downtown Sprinkler Tap and Riser Grant Program would assist building owners in the Enid Town Square (ETS) District with the beginning costs of installing a tap and riser system and pavement repairs to facilitate the installation of sprinkler systems required by the International Fire Code; and,

WHEREAS, the essential purpose of the Program is to encourage building owners to develop the upper floors of their buildings with living quarters/lofts and mixed uses on the first floor, thereby enriching the Downtown by adding mixed uses and promoting economic development and activity in Downtown Enid; and,

WHEREAS, Main Street Enid identified approximately sixty-five (65) buildings that could be eligible for assistance.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma:

1. The promotion of economic development and activity serves a proper public purpose.
2. The Downtown Sprinkler Tap and Riser Grant Program as attached hereto as Exhibit "A" and incorporated herein is hereby created and adopted and funds may be appropriated for the Program as the Mayor and Board of Commissioners deem necessary and proper.

APPROVED AND EXECUTED this _____ day of _____ 2015.

The City of Enid, Oklahoma

William E. Shewey, Mayor

(SEAL)

ATTEST:

Linda S. Parks, City Clerk

Approved as to form and legality

Andrea L. Chism, City Attorney

" EXHIBIT A "

DOWNTOWN SPRINKLER TAP AND RISER GRANT PROGRAM

Introduction

Downtown has been identified as an existing strength, one of the six Big Ideas in the Envision Enid Comprehensive Plan. Since Downtown has been identified as a destination, the City of Enid should continue to improve the destination with infrastructure improvements. Improvements to the infrastructure can enrich Downtown by adding mixed uses including upper floor residential uses.

It is imperative for the community to take any action deemed reasonable and prudent in encouraging the development of Downtown Enid.

Purpose

The City of Enid has identified the need to encourage existing building owners to adapt their buildings to accommodate commercial, retail, restaurants and upper floor residential.

It has been identified that the program would assist owners who own buildings in the Enid Town Square (ETS) Overlay District with the beginning costs of equipment and installing a tap and riser system to facilitate a sprinkler system.

Based on Main Street Enid there are approximately 65 buildings with upper stories eligible for assistance.

Program

In order to encourage building owners to develop the upper floors of their buildings with living quarters/lofts and commercial, retail and restaurants on the first floor the City of Enid will enter into the Downtown Tap and Riser Grant Program with the owner.

1. The 2015-2016 program budget is \$100,000.
2. The City of Enid agrees to pay the owner up to \$25,000 for the equipment and installation of the tap and riser including pavement (sidewalk, street or alley) repair.
3. Eligibility requirements:
 - a. Existing building located in the ETS Overlay District
 - b. An approved use; commercial, retail, restaurant and upper floor residential
 - c. Owner submits a plan for approval (must include properly designed fire suppression system and cost estimate)
 - d. Owner submits the project time line (no more than one year with up to two three-month extensions)
4. Plan and time line shall be approved by the Director of Engineering and Fire Marshal. Plans shall be sealed by a licensed, qualified Professional Engineer.
5. Grant amount shall be approved by the Director of Engineering based on the estimate and standards of the industry for work proposed.

6. Improvements covered by the grant shall be constructed under inspection by the Director of Engineering and Fire Marshal and shall meet their approval.
7. The Director of Engineering's office shall assist the owner in a manner to accomplish the terms and conditions of the Program.
8. In the event the project is not completed per the approved plans and time line the City of Enid will have full authority to file a lien against the property in an amount equal to the grant issued.
9. Service lines from the public main to the property shall remain the responsibility of the property owner for operation, maintenance and or relocation if required.

City Commission Meeting

8. 1.

Meeting Date: 12/01/2015

Submitted By: Andrea Chism, City Attorney

SUBJECT:

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, REPEALING TITLE 5, CHAPTER 5, ARTICLE G, SECTION 5-5G-4, ENTITLED “UNLAWFUL CARRYING OF WEAPONS”; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY, AND CODIFICATION.

BACKGROUND:

The repeal of this section of the Enid Municipal Code is recommended pursuant to the State's preemption on weapons legislation.

RECOMMENDATION

Approve ordinance.

PRESENTER:

Andrea L. Chism, City Attorney.

Attachments

Knife Repealer

ORDINANCE NO. 2014-____

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, REPEALING TITLE 5, ENTITLED “PUBLIC SAFETY” CHAPTER 5, ENTITLED “GENERAL OFFENSES,” ARTICLE G, ENTITLED “WEAPONS, FIREWORKS AND RELATED OFFENSES,” SECTION 5-5G-4, ENTITLED “UNLAWFUL CARRYING OF WEAPONS”; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY, AND CODIFICATION.

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA:

Section I: That Title 5, Chapter 5, Article G, Section 5-5G-4 of the Enid Municipal Code, 2014, is hereby repealed in its entirety.

Section II: Repealer. All ordinances or parts thereof, which are inconsistent with this ordinance, are hereby repealed.

Section III: Savings Clause. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceedings now pending in any court, or any rights acquired or liability incurred, nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section IV: Severability. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall, for any reason, be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the City Commission of the City of Enid that this section of the Enid Municipal Code would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part not been included.

Section V: Codification. This ordinance shall be codified as Title 5, Chapter 5, Article G, Section 5-5G-5, of the Enid Municipal Code, 2014.

PASSED AND APPROVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, on this _____ day of _____, 2015.

CITY OF ENID, OKLAHOMA

William E. Shewey, Mayor

(SEAL)

ATTEST:

Linda S. Parks, City Clerk

Approved as to Form and Legality:

Andrea L. Chism, City Attorney

DRAFT

City Commission Meeting

8. 2.

Meeting Date: 12/01/2015

Submitted By: Andrea Chism, City Attorney

SUBJECT:

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 6, CHAPTER 5, SECTION 6-5-8, ENTITLED "ATTENTION TO DRIVING REQUIRED," TO INCLUDE OKLAHOMA STATE LAW THAT PROHIBITS THE USE OF CELLULAR TELEPHONE OR ELECTRONIC COMMUNICATION DEVICE BY A PERSON OPERATING A COMMERCIAL MOTOR VEHICLE; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

BACKGROUND:

State law prohibits the use of a cell phone or other electronic communication device while operating a commercial motor vehicle. This ordinance amends the City's Code to prohibit the same, including, but not limited to, the operation of a hand-held mobile phone for phone calls, text messages, emails, and accessing the web.

RECOMMENDATION

Approve ordinance.

PRESENTER:

Andrea L. Chism, City Attorney

Attachments

CMV Ordinance

ORDINANCE NO. 2015-_____

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 6, ENTITLED "MOTOR VEHICLES AND TRAFFIC," CHAPTER 5, ENTITLED "DRIVING RULES," SECTION 6-5-8, ENTITLED "ATTENTION TO DRIVING REQUIRED," TO INCLUDE OKLAHOMA STATE LAW THAT PROHIBITS THE USE OF CELLULAR TELEPHONE OR ELECTRONIC COMMUNICATION DEVICE BY A PERSON OPERATING A COMMERCIAL MOTOR VEHICLE; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA:

Section I: That Title 6, Chapter 5, Section 6-5-8, of the Enid Municipal Code, 2014, is hereby amended to read as follows:

6-5-8: ATTENTION TO DRIVING REQUIRED:

A. Full Time and Attention to Driving²⁷:

The operator of every vehicle, while driving, shall devote his full time and attention to such driving. A violation of this section that does not result in collision or injury to either person or property shall have a maximum penalty of one hundred dollars (\$100.00) plus costs. A violation of this section that does result in collision or injury to either person or property shall have a maximum penalty of two hundred dollars (\$200.00) plus costs. (Ord. 2014-18, 5-6-2014)

B. Composing, Sending, Reading Text Message While Vehicle in Motion²⁸:

1. It shall be unlawful for any person to operate a motor vehicle on any street or highway within the City of Enid while using a hand-held electronic communication device to manually compose, send or read an electronic text message while the motor vehicle is in motion.
2. ~~Any person who violates the provisions of subsection 1 of this section shall, upon conviction, be punished by a fine of not more than One Hundred Dollars (\$100.00). Violation: The violation of this Subsection shall be punishable by a fine of not more than one hundred dollars (\$100.00) plus costs.~~
3. The provisions of subsection A of this section shall not apply if the person is using the cellular telephone or electronic communication device for the sole purpose of communicating with any of the following regarding an imminent emergency situation:

- a. An emergency response operator; or
- b. A hospital, physician's office or health clinic; or
- c. A provider of ambulance services; or
- d. A provider of firefighting services; or
- e. A law enforcement agency.

4. For the purpose of this Subsection:

- a. "Cellular telephone" means an analog or digital wireless telephone authorized by the Federal Communications Commission to operate in the frequency bandwidth reserved for cellular telephones;
- b. "Compose", "send" or "read" with respect to a text message means the manual entry, sending or retrieval of a text message to communicate with any person or device;
- c. "Electronic communication device" means an electronic device that permits the user to manually transmit a communication of written text by means other than through an oral transfer or wire communication. This term does not include a device that is physically or electronically integrated into a motor vehicle or a voice-operated global positioning or navigation system that is affixed to a motor vehicle, or a hands-free device that allows the user to write, send or read a text message without the use of either hand except to activate, deactivate or initiate a feature or function; and
- d. "Text message" includes a text-based message, instant message, electronic message, photo, video or electronic mail.

C. Use of Cellular Telephone or Electronic Communication Device by a Person Operating a Commercial Motor Vehicle.

1. It shall be unlawful for any person to operate a commercial motor vehicle or for a public transit driver to operate a motor vehicle on any street or highway within this state while:

- a. Using a cellular telephone or electronic communication device to write, send or read a text-based communication; or,
- b. Using a hand-held mobile telephone while operating a commercial motor vehicle; or,

c. For the Purposes of this Subsection, using a hand-held mobile telephone is permissible for drivers of a commercial motor vehicle when necessary to communicate with law enforcement officials or other emergency services.

2. Violation: The violation of this Subsection shall be punishable by a fine of not more than five hundred dollars (\$500.00) plus costs.

3. As used in this Subsection:

a. "Cellular telephone" means an analog or digital wireless telephone authorized by the Federal Communications Commission to operate in the frequency bandwidth reserved for cellular telephones.

b. "Electronic communication device" means an electronic device that permits the user to manually transmit a communication of written text by means other than through an oral transfer or wire communication. This term does not include a voice-activated global positioning or navigation system that is affixed to a motor vehicle.

c. "Operate" means operating on a street or highway, including while temporarily stationary because of traffic, a traffic control device or other momentary delays. Operating does not include when the driver of a commercial motor vehicle has moved the vehicle to the side of or off a street or highway and has halted in a location where the vehicle can safely remain stationary.

d. "Public transit driver" means:

(1) Any operator of a public transit vehicle owned and operated by the State of Oklahoma, any public trust authority, county, municipality, town or city within this state; or,

(2) Any operator of a school bus or multi-passenger motor vehicle owned and approved to operate by the State Department of Education or any school district within this state; or,

(3) Any operator, conductor or driver of a locomotive engine, railway car or train of cars.

e. "Write, send or read a text-based communication," also known as texting, means manually entering alphanumeric text into, sending text or reading text from an electronic device, and includes, but is not limited to, short message service (SMS), e-mailing, instant messaging (IM, a command or request to access a World Wide Web page or engaging in any other form

of electronic text retrieval or entry, for present or future communication. As used in this paragraph, texting does not include:

- (1) Using voice commands to select or enter a telephone number, an extension number or voicemail retrieval codes and commands into an electronic device for the purpose of initiating or receiving a phone call; or,
- (2) Inputting, selecting or reading information on a global positioning system or navigation system; or,
- (3) Using a device capable of performing multiple functions for a purpose that is not otherwise prohibited in this part, including, but not limited to, fleet management systems, dispatching devices, smart phones, citizens band radios and music players.

4. This Subsection shall not apply to railroads and railroad operating employees regulated by the Federal Railroad Administration.

Footnotes - Click any footnote link to go back to its reference.

Footnote 27: State law reference - similar provisions, 47 O.S. § 11-901(b).

Footnote 28: State law reference - similar provisions, 47 O.S. § 11-901(d).

Footnote 29: State law reference - similar provisions, 47 O.S. § 11-901(c).

Section II: Repealer. All ordinances or parts thereof, which are inconsistent with this ordinance, are hereby repealed.

Section III: Savings Clause. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceedings now pending in any court, or any rights acquired or liability incurred, nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section IV: Severability. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall, for any reason, be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the City Commission of the City of Enid that this section of the Enid Municipal Code would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part not been included.

Section V: Codification. This ordinance shall be codified as Title 6, Chapter 5, Section 6-5-8 of the Enid Municipal Code, 2014.

PASSED AND APPROVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, on this _____ day of _____, _____.

CITY OF ENID, OKLAHOMA

William E. Shewey, Mayor

(SEAL)

ATTEST:

Linda S. Parks, City Clerk,

Approved as to Form and Legality:

Andrea L. Chism, City Attorney

DRAFT

City Commission Meeting

8. 3.

Meeting Date: 12/01/2015

Submitted By: Andrea Chism, City Attorney

SUBJECT:

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 6, CHAPTER 1, SECTION 6-1-7, ENTITLED "MANDATORY SEATBELT USE," TO INCLUDE NEW STATE PROVISIONS ON THE USE OF CHILD PASSENGER RESTRAINT SYSTEM; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

BACKGROUND:

This ordinance amends the Enid Municipal Code to incorporate changes in State law regarding seatbelts. The requirement to use a child passenger restraint system for children has been lengthened from six years old to eight years old. Additionally, children up to two years old must be in a rear facing child seat.

RECOMMENDATION

Approve ordinance.

PRESENTER:

Andrea L. Chism, City Attorney

Attachments

Seatbelt Ordinance

ORDINANCE NO. 2015-_____

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 6, ENTITLED "MOTOR VEHICLES AND TRAFFIC," CHAPTER 1, ENTITLED "GENERAL TRAFFIC PROVISIONS," SECTION 6-1-7, ENTITLED "MANDATORY SEATBELT USE," TO INCLUDE NEW STATE PROVISIONS ON THE USE OF CHILD PASSENGER RESTRAINT SYSTEM; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA:

Section I: That Title 6, Chapter 1, Section 6-1-7, of the Enid Municipal Code, 2014, is hereby amended to read as follows:

6-1-7: MANDATORY SEAT BELT USE:

- A. Definition: As used in this section, the term "passenger ~~car~~vehicle" shall mean "~~vehiele~~", ~~as defined in 47 Oklahoma Statutes section 1102, except that "passenger car"~~ a Class D motor vehicle, but shall not include trucks, truck tractors, recreational vehicles, motorcycles, motorized bicycles or vehicles used primarily for farm use which has been registered and licensed pursuant to the provisions of 47 Oklahoma Statutes section 1134. For purposes of this definition, "trucks" shall not include pickup trucks.
- B. Operators ~~And and~~ Front Seat Passengers; Exceptions¹³:
1. Every operator and front seat passenger of a ~~passenger car~~Class A commercial motor vehicle, Class B commercial motor vehicle, Class C commercial motor vehicle or a passenger vehicle operated in this state shall wear a properly adjusted and fastened safety seat belt system, required to be installed in the motor vehicle when manufactured pursuant to 49 CFR, section 571.208.
 2. This ~~subsection~~Subsection shall not apply to a person who has been exempted from wearing a seat belt from the ~~commissioner~~Commissioner of ~~public~~Public safetySafety. Proof of such exemption shall be in the form of a restriction appearing on the driver's license of such person.
 3. This subsection shall not apply to an operator of a motor vehicle while performing official duties as a route carrier of the U.S. postal service.
 4. ~~This subsection shall not apply to any passenger vehicle which was manufactured or assembled before the 1966 models, unless such vehicle is now equipped with a properly adjusted and fastened safety seat belt system.~~

56. Any person convicted of violating this ~~subsection~~ Subsection shall be punished by fine and court costs which shall not exceed twenty dollars (\$20.00).

C. Mandatory Use ~~Of~~ of Child Passenger System; Exceptions; Penalty¹⁴:

1. Every driver, when transporting a child under ~~six-eight~~ (68) years of age in a motor vehicle operated on the roadways, streets, or highways of this state, shall provide for the protection of said child by properly using a child passenger restraint system. ~~For purposes of this subsection, "child passenger restraint system" means an infant or child passenger restraint system that meets the federal standards as set by 49 CFR section 571.213.~~
- ~~2. Children at least six (6) years of age, but younger than thirteen (13) years of age shall be protected by use of a child passenger restraint system or a seat belt.~~
 - ~~a. A child under four (4) years of age shall be properly secured in a child passenger restraint system. The child passenger restraint system shall be rear-facing until the child reaches two (2) years of age or until the child reaches the weight or height limit of the rear-facing child passenger restraint system as allowed by the manufacturer of the child passenger restraint system, whichever occurs first; and.~~
 - ~~b. A child of at least four (4) years of age but younger than eight (8) years of age, if not taller than 4 feet 9 inches in height, shall be properly secured in either a child passenger restraint system or a child booster seat.~~
 - ~~c. For purposes of this subsection, "child passenger restraint system" means an infant or child passenger restraint system that meets the federal standards as set by 49 CFR section 571.213.~~
- ~~2. If a child is eight (8) years of age or is taller than 4 feet 9 inches in height, a seat belt properly secured to the vehicle shall be sufficient to meet the requirements of this Section.~~
3. The provisions of this subsection shall not apply to:
 - a. The driver of a school bus, taxicab, moped, motorcycle, or other motor vehicle not required to be equipped with safety belts pursuant to state or federal laws; and
 - b. The driver of an ambulance or emergency vehicle; and
 - c. The driver of a vehicle in which all of the seat belts are in use;

- d. The transportation of children who for medical reasons are unable to be placed in such devices; provided there is written documentation from a physician of such medical reason or
- e. The transportation of a child who weighs more than forty (40) pounds and who is being transported in the back seat of a vehicle while wearing only a lap safety belt when the back seat of the vehicle is not equipped with combination lap and shoulder safety belts, or when the combination lap and shoulder safety belts in the back seat are being used by other children who weigh more than forty (40) pounds. Provided, however, for the purposes of this subsection C3e, back seat shall include all seats located behind the front seat of a vehicle operated by a licensed childcare facility or church. Provided further, there shall be a rebuttable presumption that a child has met the weight requirements of this subsection C3e if at the request of any law enforcement officer, the licensed childcare facility or church provides the officer with a written statement verified by the parent or legal guardian that the child weighs more than forty (40) pounds.

~~4. A law enforcement officer is hereby authorized to stop a vehicle if it appears that the driver of the vehicle has violated the provisions of this subsection and to give an oral warning to said driver. The warning shall advise the driver of the possible danger to children resulting from the failure to install or use a child passenger restraint system or seat belts in the motor vehicle.~~

54. A violation of the provisions of this subsection shall not be admissible as evidence in any civil action or proceeding for damages unless the plaintiff in such action or proceeding is a child under sixteen (16) years of age. In any action brought by or on behalf of an infant for personal injuries or wrongful death sustained in a motor vehicle collision, the failure of any person to have the infant properly restrained in accordance with the provisions of this subsection shall not be used in aggravation or mitigation of damages.

65. Any person convicted of violating subsection C1 or C2 of this section shall be punished by a fine of fifty dollars (\$50.00) plus costs. Revenue from such fine shall be apportioned to the department of public safety revolving fund and used by the Oklahoma highway safety office to promote the use of child passenger restraint systems as provided by title 47 Oklahoma Statutes section 11-1113. This fine shall be suspended and the court costs limited to a maximum of fifteen dollars (\$15.00) in the case of the first offense upon proof of purchase or acquisition by loan of a child passenger restraint system. (Ord. 2014-16, 5-6-2014)

Footnote 13: State law reference - 47 OS § 12-417.

Footnote 14: State law reference - 47 OS § 11-1112.

Section II: Repealer. All ordinances or parts thereof, which are inconsistent with this ordinance, are hereby repealed.

Section III: Savings Clause. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceedings now pending in any court, or any rights acquired or liability incurred, nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section IV: Severability. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall, for any reason, be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the City Commission of the City of Enid that this section of the Enid Municipal Code would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part not been included.

Section V: Codification. This ordinance shall be codified as Title 6, Chapter 1, Section 6-1-7 of the Enid Municipal Code, 2014.

PASSED AND APPROVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, on this _____ day of _____, _____.

CITY OF ENID, OKLAHOMA

William E. Shewey, Mayor

(SEAL)

ATTEST:

Linda S. Parks, City Clerk,

Approved as to Form and Legality:

Andrea L. Chism, City Attorney

City Commission Meeting

8. 4.

Meeting Date: 12/01/2015

Submitted By: Andrea Chism, City Attorney

SUBJECT:

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 6, CHAPTER 1, SECTION 6-1-4, ENTITLED "SECURITY VERIFICATION FORM," TO AMEND THE DEFINITION, ADD EXEMPTIONS PROVIDED IN STATE LAW AND ADD LANGUAGE CLARIFYING THE LENGTH OF TIME A PERSON HAS TO SHOW PROOF OF INSURANCE AFTER BEING ISSUED A TICKET; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

BACKGROUND:

This ordinance incorporates changes in State law regarding proof of insurance on a vehicle. It requires the Court to dismiss a ticket for no insurance if there was insurance on the vehicle at the time of the ticket, and the driver provides proof of such insurance not later than one business day before the driver's first scheduled court appearance. The ordinance also adds exemptions provided in State law.

RECOMMENDATION

Approve ordinance.

PRESENTER:

Andrea L. Chism, City Attorney

Attachments

Insurance Ordinance

ORDINANCE NO. 2015-_____

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 6, ENTITLED "MOTOR VEHICLES AND TRAFFIC," CHAPTER 1, ENTITLED "GENERAL TRAFFIC PROVISIONS," SECTION 6-1-4, ENTITLED "SECURITY VERIFICATION FORM," TO AMEND THE DEFINITION, ADD EXEMPTIONS PROVIDED IN STATE LAW AND ADD LANGUAGE CLARIFYING THE LENGTH OF TIME A PERSON HAS TO SHOW PROOF OF INSURANCE AFTER BEING ISSUED A TICKET; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA:

Section I: That Title 6, Chapter 1, Section 6-1-7, of the Enid Municipal Code, 2014, is hereby amended to read as follows:

6-1-4: SECURITY VERIFICATION FORM³:

- A. Definition: As used in this section, the term "security verification form" shall mean a form, ~~approved by the state board for property and casualty rates~~approved by the Insurance Commissioner, verifying the existence of security required by the ~~compulsory Compulsory insurance~~Insurance law of the state.
- B. Production ~~Of~~of Security Verification Form:
1. Any owner or operator of a motor vehicle, while operating or using such vehicle or allowing such vehicle to be operated or used, who shall fail to produce for inspection a valid and current security verification form or equivalent form, issued by the state ~~department~~Department of ~~public~~Public safetySafety in which the vehicle is registered, reflecting liability coverage, upon request of any police officer or upon the request of any person involved in any collision with said owner or operator, shall be guilty of an offense, and shall be subject to suspension of license and registration. If the state of registration does not require security verification, the owner or operator shall produce for inspection a valid and current security verification form or equivalent form, reflecting coverage that meets or exceeds the coverage required under Oklahoma law.
 2. ~~Any owner or operator producing proof in court that a current security verification form or equivalent form which has been issued by the state department of public safety in which the vehicle is registered, reflecting liability coverage for such owner or operator was in force at the time of the alleged offense shall be entitled to dismissal of such charge. Any person producing proof to the Court that liability~~

coverage for the driver was in force at the time of the alleged offense shall be entitled to dismissal of the charge. If proof of security verification is presented to the Court no later than the business day preceding the first scheduled court appearance, the dismissal shall be without payment of court costs.

3. Upon conviction, bond forfeiture or deferral of sentence, the court clerk shall forward an abstract to the state department of public safety within five (5) days reflecting the action taken by the court.

C. Exemptions: The following shall not be required to carry an owner's or operator's security verification form or an equivalent form from the state department of public safety during operation of the vehicle:

1. ~~Any vehicle which is not being used upon the public streets or highways provided an authorized affidavit is first filed with the motor license agent~~Any vehicle owned or leased by the federal or state government or any agency or political subdivision thereof.
2. ~~Any vehicle bearing the name, symbol or logo of a business, corporation or utility on the exterior and which is in compliance with the provisions of Oklahoma's Compulsory Insurance Law according to records of the Corporation Commission which reflect a deposit or fleet policy~~
3. ~~Fleet vehicles maintaining current vehicle liability insurance as required by the Corporation Commission or any other regulating entity.~~
24. Any person, firm, or corporation engaged in the business of operating a taxicab or taxicabs shall be exempt ~~if the person, firm or corporation has complied with the provisions of 47 Oklahoma Statutes Section 8-104 and~~ as long as the taxicab business is properly registered in the city and has provided proof of financial responsibility during the registration process.
5. ~~Any vehicle owned by a licensed used motor vehicle dealer.~~

D. Seizure ~~And and~~ Towing Of Vehicles:

1. Upon issuing a citation under this section, the law enforcement officer issuing the citation may seize the vehicle and cause it to be towed and stored if the officer has probable cause to believe that the vehicle is not insured as required.
2. If the operator produces what appears to be a valid security verification form and the officer is unable to confirm compliance through the online verification system or noncompliance by a subsequent investigation, the officer shall be prohibited from seizing the vehicle.

3. No vehicle shall be seized and towed under this provision if the vehicle is displaying a temporary license plate that has not expired.

E. Penalty: A violation of this section shall be punishable by a fine not to exceed two hundred fifty dollars (\$250.00) plus costs, or imprisonment for not more than thirty (30) days, or by both such fine and imprisonment.

Footnote 3: State law references - authority to require security verification form, 11 O.S. § 22-117.1; security verification, 47 O.S. § 7-601 et seq.

Section II: Repealer. All ordinances or parts thereof, which are inconsistent with this ordinance, are hereby repealed.

Section III: Savings Clause. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceedings now pending in any court, or any rights acquired or liability incurred, nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section IV: Severability. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall, for any reason, be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the City Commission of the City of Enid that this section of the Enid Municipal Code would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part not been included.

Section V: Codification. This ordinance shall be codified as Title 6, Chapter 1, Section 6-1-4 of the Enid Municipal Code, 2014.

PASSED AND APPROVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, on this _____ day of _____, _____.

CITY OF ENID, OKLAHOMA

William E. Shewey, Mayor

(SEAL)

ATTEST:

Linda S. Parks, City Clerk,

Approved as to Form and Legality:

Andrea L. Chism, City Attorney

DRAFT

City Commission Meeting

8. 5.

Meeting Date: 12/01/2015

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER A RESOLUTION FINDING THAT THE INCENTIVIZING OF THE ACADEMY SPORTS + OUTDOORS STORE SERVES THE PUBLIC PURPOSES OF PROMOTING LOCAL ECONOMIC DEVELOPMENT BY STIMULATING BUSINESS AND COMMERCIAL ACTIVITY WITH THE CITY OF ENID, PROVIDING ADDITIONAL JOBS, AND INCREASING SALES TAX COLLECTION.

BACKGROUND:

After a few months of negotiations with GBT Realty, on November 17, 2015, the City approved a Memorandum of Understanding with Enid Investment Partners, LLC. The City has the authority under Article 10, Sections 14 and 17 of the Oklahoma Constitution, to make loans and grants of public funds for the purposes of promoting local economic development and stimulating business and commercial activity within the City. This resolution makes certain findings and declares the public purpose for the use of those funds.

RECOMMENDATION

Approve resolution.

PRESENTER:

Andrea L. Chism, City Attorney.

Attachments

Resolution

RESOLUTION

A RESOLUTION FINDING THAT THE INCENTIVIZING OF THE ACADEMY SPORTS + OUTDOORS STORE SERVES THE PUBLIC PURPOSES OF PROMOTING LOCAL ECONOMIC DEVELOPMENT BY STIMULATING BUSINESS AND COMMERCIAL ACTIVITY WITHIN THE CITY OF ENID, PROVIDING ADDITIONAL JOBS AND INCREASING SALES TAX COLLECTIONS.

WHEREAS, the City has the authority under Article 10, Section 14, of the Oklahoma Constitution to make loans and grants of public funds for the purposes of promoting local economic development and stimulating business and commercial activity within the City; and,

WHEREAS, Enid Investment Partners, LLC (the “Developer”), has presented the City with a proposal to redevelop certain underutilized property within the City, including the construction of an Academy Sports + Outdoors (“Academy”); and,

WHEREAS, the Developer has represented that the project will result in an investment within the City of Five Million Two Hundred Thousand Dollars (\$5,200,000.00), resulting in increased ad valorem taxes supporting local schools and Garfield County; and,

WHEREAS, the Developer has represented that improvements will include approximately eighty-one thousand four hundred and forty-three (81,443) square feet of retail space and ten thousand (10,000) square feet of restaurant or other out-parcel space (collectively, the “Project”); and,

WHEREAS, the Developer has represented that the improvements will make the retail corridor of Enid more inviting and aesthetically pleasing; and,

WHEREAS, the Developer has represented that during construction, the Project will bring three hundred and twenty-five (325) construction jobs to the City of Enid; and,

WHEREAS, the Developer has represented that the Project will bring thirty-five (35) full time and one hundred and eighty-five (185) part time retail jobs to the City of Enid; and,

WHEREAS, the Developer has represented that the increased employment opportunities resulting from the Project will enhance the quality of life for residents of the City and improve the tax base; and,

WHEREAS, the Developer has represented that the projected annual sales for the Project are Twenty-Nine Million Three Hundred Seventy-Seven Thousand and Forty-Five Dollars (\$29,377,045.00), resulting in increased sales taxes supporting vital City functions; and,

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma:

1. That the use of public funds as an economic development incentive for the Academy Sports + Outdoors store serves a proper public purpose under Article 10, Section 14, of the Oklahoma Constitution.
2. That in consideration of the anticipated economic benefits recited in the preamble of this Resolution, the City hereby authorizes the amount of Two Million Eight Hundred Fifty Thousand Dollars (\$2,850,000.00) to be provided to Enid Investment Partners, LLC, as an economic incentive to undertake the Project, subject to the terms and conditions set forth in that certain Memorandum of Understanding, dated as of November 17, 2015, by and between the City of Enid and Enid Investment Partners, LLC.

APPROVED AND ADOPTED this 1st day of December 2015.

The City of Enid, Oklahoma

William E. Shewey, Mayor

(SEAL)

ATTEST:

Linda S. Parks, City Clerk

Approved as to form and legality

Andrea L. Chism, City Attorney

City Commission Meeting

8. 6.

Meeting Date: 12/01/2015

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

AUTHORIZE MUNICIPAL FINANCE SERVICES, INC., TO SEEK FINANCING PROPOSALS IN CONNECTION WITH THE ECONOMIC DEVELOPMENT INCENTIVE TO BE PROVIDED TO ENID INVESTMENT PARTNERS, LLC., FOR THE ACADEMY SPORTS + OUTDOORS STORE.

BACKGROUND:

This is a companion item to 15.1. After a few months of negotiations with GBT Realty, on November 17, 2015, the City approved a Memorandum of Understanding with Enid Investment Partners, LLC. The City has the authority under Article 10, Sections 14 and 17 of the Oklahoma Constitution, to make loans and grants of public funds for the purposes of promoting local economic development and stimulating business and commercial activity within the City. This item will allow Municipal Finance Services, Inc., to seek financing proposals from local and national banks in order to fund the incentive.

RECOMMENDATION

Authorize.

PRESENTER:

Andrea L. Chism, City Attorney.

City Commission Meeting

8. 7.

Meeting Date: 12/01/2015

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER A RESOLUTION DECLARING A DISASTER EMERGENCY AND DIRECTING THE IMPLEMENTATION OF THE CITY/COUNTY EMERGENCY OPERATIONS PLAN.

BACKGROUND:

This is the first step in working towards getting financial reimbursement from the State of Oklahoma for tree removal and debris clean up after the winter storm that passed through North Central Oklahoma over the Thanksgiving holiday weekend.

RECOMMENDATION

Approve Resolution.

PRESENTER:

Mike Honigsberg, Director of Emergency Management.

Attachments

Resolution

RESOLUTION

A RESOLUTION DECLARING A DISASTER EMERGENCY AND DIRECTING THE IMPLEMENTATION OF THE CITY/COUNTY EMERGENCY OPERATIONS PLAN

WHEREAS, on November 27 and 28, 2015 a winter storm event occurred in Enid, Oklahoma, causing considerable damage to public and private properties; and,

WHEREAS, immediate attention is required to protect public health, reduce further damage, ensure public safety and render emergency relief.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma:

1. That the aforementioned conditions constitute a threat to the safety and welfare of the City and create an emergency disaster situation within the meaning of Section 683.3 of the Oklahoma Emergency Management Act of 2003, as amended; and,
2. That the City of Enid is hereby declared to be a disaster area, entitled to aid, relief and assistance, and do hereby direct the implementation of the City/County Emergency Operations Plan.
3. This declaration shall expire after seven (7) days unless otherwise extended by the Mayor and Board of Commissioners.

APPROVED AND ADOPTED this 1st day of December, 2015.

The City of Enid, Oklahoma

William E. Shewey, Mayor

(SEAL)

ATTEST:

Linda S. Parks, City Clerk

Approved as to form and legality

Andrea L. Chism, City Attorney

City Commission Meeting

9. 1.

Meeting Date: 12/01/2015

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT A FIFTEEN (15') FOOT PUBLIC ACCESS AND UTILITY EASEMENT FROM JANKI HOSPITALITY, LLC., A DOMESTIC OKLAHOMA LIMITED LIABILITY COMPANY, FOR DEVELOPMENT AT 4914 W. OWEN K. GARRIOTT ROAD.

BACKGROUND:

This item accepts a Public Access and Utility Easement to allow for site improvements for LaQuinta Inn & Suites. This easement is provided at no cost to the City of Enid as a requirement of the site plan.

RECOMMENDATION

Accept public access and utility easement.

PRESENTER:

Robert Hitt, P.E., City Engineer.

City Commission Meeting

9. 2.

Meeting Date: 12/01/2015

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

APPROVE CHANGE ORDER NO. 3 IN THE AMOUNT OF \$4,387.50 WITH MATTHEWS TRENCHING CONSTRUCTION COMPANY, INC., OKLAHOMA CITY, OKLAHOMA, FOR THE 54TH STREET SANITARY SEWER IMPROVEMENT PROJECT, PROJECT NO. S-1304A.

BACKGROUND:

This project provided for construction of a new twelve (12) inch sanitary sewer relief line along the east side of 54th Street from US Highway 412 south to East Market Street in the City of Enid.

Change Order No. 3 will increase the contract amount by \$4,287.50 to adjust final quantities measured in place for all corrected work. Final contract amount is \$427,125.50. The most sufficient change was the increase in boring required at the railroad crossing due to the high water table found.

RECOMMENDATION

Approve Change Order No.3.

PRESENTER:

Lucky Airehrour, Project Engineer.

Fiscal Impact

Budgeted Y/N: Y

Amount: \$4,287.50.

Funding Source:

Sanitary Sewer Capital Improvement Fund.

City Commission Meeting

9. 3.

Meeting Date: 12/01/2015

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT SANITARY SEWER AND WATER IMPROVEMENT PROJECTS TO SERVE TARA ESTATES ADDITION, BLOCKS 4-6, PROJECT NOS. S-1414A AND W-1413A.

BACKGROUND:

These privately funded projects have been constructed in accordance with City standards.

A one-year maintenance period for each improvement will commence upon approval of this item.

RECOMMENDATION

Accept improvements.

PRESENTER:

Robert Hitt, P.E., City Engineer.

City Commission Meeting

9. 4.

Meeting Date: 12/01/2015

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

**ACCEPT PROJECT WITH RICK LORENZ CONSTRUCTION, INC., ENID, OKLAHOMA, FOR THE
CROSSLIN DETENTION OUTLET STRUCTURE, PROJECT NO. M-1501B.**

BACKGROUND:

This project consisted of placing a triple cell reinforced concrete box structure to improve stormwater drainage and as a base for the trail at Crosslin Park.

The total contract amount of the project was \$125,655.50.

The contractor has completed all work and the project is presented for acceptance.

There is a three-year Maintenance Bond on this project.

RECOMMENDATION

Accept project.

PRESENTER:

Robert Hitt, P.E., City Engineer.

Fiscal Impact

Budgeted Y/N: Y

Amount: \$125,655.50.

Funding Source:

Capital Improvement Fund.

City Commission Meeting

9. 5.

Meeting Date: 12/01/2015

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT PROJECT WITH LAYNE CHRISTENSEN COMPANY, CHICAGO, ILLINOIS, FOR THE 2009 WATER WELL REPLACEMENT PROGRAM, PROJECT NO. W-0906A.

BACKGROUND:

This project supported the preservation and improvement of City of Enid's municipal water supply by installing 10 new wells and 35 test wells, rehabilitating three (3) existing wells, and constructing four (4) miles of collector lines, resulting in access to 2,040 acres of water rights.

The contractor has completed all work and the project is presented for acceptance.

The final contact amount is \$2,694,034.00 and includes a three-year Maintenance Bond.

RECOMMENDATION

Accept project.

PRESENTER:

Murali Katta, P.E., Project Engineer.

Fiscal Impact

Budgeted Y/N: Y

Amount: \$2,694,034.00.

Funding Source:

Water Capital Improvement Fund.

City Commission Meeting

9. 6.

Meeting Date: 12/01/2015

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

APPROVE CONTRACT FOR PROFESSIONAL SERVICES IN THE AMOUNT OF \$72,895.00 WITH MARSHALL ENVIRONMENTAL MANAGEMENT, INC., OKLAHOMA CITY, OKLAHOMA, FOR THE LAHOMA COURTS ASBESTOS ABATEMENT, PROJECT NO. M-1605, AND AUTHORIZE THE CITY MANAGER TO CONTRACT FOR UP TO \$28,000.00 IN ADDITIONAL SERVICES IF REQUIRED.

BACKGROUND:

The Lahoma Courts Demolition Project includes the demolition of 18 structures with 10 requiring abatement of asbestos contamination. This abatement requires the use of professional services before the demolition can continue.

The City of Enid solicited 3 (three) firms and two (2) proposals were received. The firm of Marshall Environmental Management, Inc. was selected as the best qualified firm based on their qualifications, cost and schedule to complete the work.

Removal work will begin upon State approval of the firm's site specific process. It is estimated to take approximately two (2) days to abate each structure.

This item will also authorize the City Manager to contract up to \$28,000.00 for abatement of asbestos in additional structures if needed.

RECOMMENDATION

Approve agreement.

PRESENTER:

Robert Hitt, P.E., City Engineer.

City Commission Meeting

9. 7.

Meeting Date: 12/01/2015

Submitted By: Linda Parks, City Clerk

SUBJECT:

CONSIDER RENEWAL OF GENERAL LIABILITY, PUBLIC OFFICIALS ERRORS & OMISSIONS, LAW ENFORCEMENT/PERSONAL INJURY, AUTOMOBILE LIABILITY, AND PROPERTY AND ELECTRONIC DATA PROCESSING INSURANCE FOR THE CITY OF ENID AND ITS RELATED TRUST AUTHORITIES, WITH OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG), EDMOND, OKLAHOMA.

BACKGROUND:

This is a companion item to 12.1 and 18.1. OMAG is an organization created, owned, and governed by the cities and towns it serves. The advantages offered by OMAG's Municipal Liability Protection Plan and Municipal Property Protection Plan have been specifically tailored to fit the needs of its members with the most effective and affordable coverages available for Oklahoma municipalities. Its liability coverage has been tailored to the Oklahoma Tort Claims Act and federal civil rights laws, and is designed to match unique exposures. Property coverages provide 100% replacement cost, a variety of deductibles from which to choose, and extra business expense and equipment breakdown coverages. Members have the option to cover buildings and contents, including electronic data processing equipment, mobile/contractor's equipment, miscellaneous equipment, and fine arts.

OMAG has been the City of Enid's insurance provider since 2007. The renewal premium for the policy period December 1, 2015 to December 1, 2016 has been received in the amount of \$455,433.00. This premium represents property coverage for over \$140,708,265.00 in infrastructure values with a \$10,000.00 deductible, general liability based on prior years' audited expenditures, and liability coverage for over 400 pieces of rolling stock in the City's fleet, at a decrease of 1.697% from the prior year's premium.

RECOMMENDATION

Renew General Liability, Public Officials Errors and Omissions, Law Enforcement/Personal Injury, Commercial Automobile Liability, Property, and Electronic Data Processing Insurance with OMAG in the amount of \$455,433.00.

PRESENTER:

Erin Crawford, Chief Financial Officer.

City Commission Meeting

9. 8.

Meeting Date: 12/01/2015

Submitted By: Andrea Chism, City Attorney

SUBJECT:

ACCEPT A PUBLIC UTILITY EASEMENT AND RIGHT OF WAY FROM HPI ENID WINLEN, L.P., A TEXAS LIMITED CORPORATION.

BACKGROUND:

This item accepts a public utility easement which will serve the new businesses to be constructed at the location of the former Winlen apartments. This easement is provided at no cost to the City.

RECOMMENDATION

Accept public easement and right of way.

PRESENTER:

Robert Hitt, P.E., City Engineer.

Attachments

Winlen Easement 1

PLEASE RETURN TO:
CITY OF ENID
CITY CLERK'S OFFICE
P.O. BOX 1768
ENID, OK 73702

PUBLIC UTILITY EASEMENT AND RIGHT OF WAY

KNOW ALL MEN BY THESE PRESENTS:

That HPI ENID WINLEN, LP, a Texas limited partnership, hereinafter referred to as "Grantor," in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby assign, grant, and convey unto the City of Enid, Oklahoma, an Oklahoma Municipal Corporation, hereinafter referred to as "Grantee," for the use and benefit of the public, a permanent underground public utility easement and right of way (the "Easement Area") under the following described real property and premises, situated in Garfield County, State of Oklahoma, to-wit:

Three tracts of land situated in the Northeast Quarter (NE/4) of Section Thirteen (13), Township Twenty-Two (22) North, Range Seven (7) West of the Indian Meridian, Garfield County, Oklahoma, as shown on Exhibits "A" and "B," attached hereto and incorporated herein, and being more particularly described as follows:

Tract A:

Commencing at the Northeast Corner (NE/C) of the Northwest Quarter (NW/4) of the Northeast Quarter (NE/4) of said Section Thirteen (13); Thence West S89°27'13"W along the North boundary of said Northwest Quarter (NW/4) of the Northeast Quarter (NE/4) a distance of 485.00 feet; Thence South S00°34'15"E a distance of 50.00 feet to the Point of Beginning; Thence continuing South S00°34'15"E a distance of 10.00 feet; Thence West S89°27'13"W, parallel with said North boundary, a distance of 182.68 feet; Thence North N00°37'41"W a distance of 20.00 feet; Thence East N89°27'13"E, parallel with said North boundary, a distance of 117.08 feet; Thence South S00°34'15"E a distance of 10.00 feet; Thence East N89°27'13"E a distance of 65.62 feet to the Point of Beginning.

Said tract containing .0688 acres more or less.

Tract B:

Commencing at the Northeast Corner (NE/C) of the Northwest Quarter (NW/4) of the Northeast Quarter (NE/4) of said Section Thirteen (13); Thence West S89°27'13"W along the North boundary of said Northwest Quarter (NW/4) of the Northeast Quarter (NE/4) a distance of 667.69 feet; Thence South

S00°33'25"E a distance of 40.000 feet to the Point of Beginning; Thence South S00°37'41"E a distance of 20.00 feet; Thence West S89°27'13"W, parallel with said North boundary, a distance of 167.26 feet; Thence North N00°29'32"W a distance of 20.00 feet; Thence East N89°27'13"E, parallel with said North boundary, a distance of 167.21 feet to the Point of Beginning.

Said tract containing .0766 acres more or less.

Tract C:

Commencing at the Northwest Corner (NW/C) of said Northeast Quarter (NE/4) of said Section Thirteen (13); Thence East N89°27'13"E along the North boundary of said Northeast Quarter a distance of 773.85 feet to the Point of Beginning, said point being 10.00 feet Northwest of an existing sewer line measured perpendicular; Thence continuing East N89°27'13"E a distance of 31.20 feet; Thence Southwesterly S49°35'00"W, parallel with said sewer line, a distance of 418.49 feet; Thence West S87°15'13"W, parallel with said sewer line, a distance of 11.80 feet; Thence North N00°29'32"W a distance of 20.02 feet to a point 10.00 feet Northwesterly of said sewer line measured perpendicular; Thence East N87°15'13"E, parallel with said sewer line, a distance of 4.19 feet; Thence Northeasterly N49°35'00"E, parallel with said sewer line, a distance of 388.12 feet to the Point of Beginning.

Said tract containing .1889 acres more or less.

Tracts A, B and C, together, containing .2655 acres more or less.

with right of ingress and egress to and from same, for the purpose of installing, constructing, operating, maintaining and replacing public utilities and appurtenances within the Easement Area.

Grantor shall fully enjoy the Easement Area except as may be necessarily restricted to carry out the Grantee's purpose as set out herein. Specifically, Grantor reserves to Grantor and Grantor's legal representatives, successors and assigns, the right to: (i) to grant additional easements or rights-of-way upon or across Tract C of the Easement Area to such other parties and for such purposes as Grantor may desire, (ii) to extend roads and driveways across and along the Easement Area, and (iii) to construct or locate upon or across the Easement Area, landscaping, sidewalks, fences, signs, parking facilities, pavement and other such items or materials (except for permanent buildings or permanent vertical structures). Grantor agrees not to build or construct any building or buildings upon the Easement Area. In the event the surface of the Easement Area or surrounding land owned by Grantor is disturbed by Grantee's exercise of any of its rights under this Easement and Right of Way, such area shall be restored by Grantee to the condition in which it existed at the commencement of such activities; provided, however, in the

event Grantee exercises its rights at law or under Eminent Domain to use Tract A and Tract B as a public right-of-way, Grantee shall no longer have restoration obligations as it relates to the portion of Tract A and Tract B used for a public right-of-way.

Grantor hereby covenants and warrants that at the time of delivery of these presents, it is the owner in fee simple of the above described Easement Area. This conveyance is made subject to, all and singular, the restrictions, mineral reservations, royalties, conditions, easements, leases, liens, encumbrances and covenants, if any, applicable to and enforceable against the Easement Area as reflected by the records of County Clerk in the official land records of Garfield County.

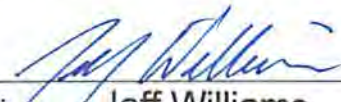
TO HAVE AND TO HOLD, such Easement and Right of Way unto Grantee and its successors and assigns, forever.

IN WITNESS WHEREOF, the Grantor herein named has hereunto set its hand and seal on this 17th day of NOVEMBER, 2015.

HPI ENID WINLEN, LP,
a Texas limited partnership

By: HP McAlister GP, LLC,
a Texas limited liability company,
its general partner

By: Hunt Properties, Inc.,
a Texas corporation,
its sole manager

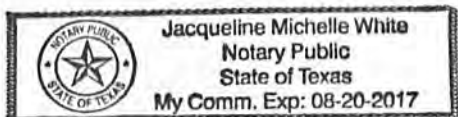
By: 
Name: Jeff Williams
Title: President

ACKNOWLEDGEMENT

State of Texas)
) ss.
County of Dallas)

Before me, the undersigned, a Notary Public within and for said County and State, on the 17th day of November, 2015 personally appeared Jeff Williams, to me known to be the identical person who subscribed the name of the maker there of as the President of Hunt Properties, Inc., a Texas corporation, being the sole manager of HP McAlister GP, LLC, a Texas limited liability company, being the general partner of HPI ENID WINLEN, LP, a Texas limited partnership, on behalf of such limited partnership.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year last above written.



Michelle White
Notary Public, State of Texas

My Commission Expires: August 20, 2017
My Commission Number: _____

ACCEPTANCE BY THE CITY OF ENID

The within and foregoing Easement and Right of Way for Public Highway is hereby accepted by the City of Enid, Oklahoma, on this _____ day of _____, _____.

THE CITY OF ENID, OKLAHOMA,
AN OKLAHOMA MUNICIPAL
CORPORATION

By: _____
William E. Shewey, Mayor

(SEAL)

ATTEST:

Linda Parks, City Clerk

My Comm. Exp: 04-30-2012
State of Iowa
Katie Pappas
Jacobson & Michelle White



JIVENS LAND SURVEY CO., Inc. 1210 19TH STREET / P.O. BOX 943 WOODWARD, OKLAHOMA 73802 Phone 580-256-1174 - Fax 844-273-1884 njl@jivenslandsurvey.com mls@jivenslandsurvey.com		FOR BHC RHODES 7101 COLLEGE BLVD OVERLAND PARK, KS 66210		DRAWN BY C.M.G. OKLA. CA #2064, EXP. 08/30/2017 KANSAS CA #143, EXP. 12/31/2018	
JL S		JOB 260-15	DATE OF PLAT 09-10-2015	SCALE 1"=80'	SHEET 1 OF 1

DESCRIPTION TRACT "A": A TRACT OF LAND SITUATED IN THE NE/4 OF SECTION 13, T 22 N, R 7 W, 11 M., GARFIELD COUNTY, OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
 COMMENCING AT THE NORTHEAST CORNER OF THE NW/4NE/4 OF SAID SECTION 13; THENCE WEST (S89°27'13"W) ALONG THE NORTH BOUNDARY OF SAID NW/4NE/4, A DISTANCE OF 485.00 FEET; THENCE SOUTH (S00°34'15"E) A DISTANCE OF 50.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH (S00°34'15"E) A DISTANCE OF 10.00 FEET; THENCE WEST (S89°27'13"W), PARALLEL WITH SAID NORTH BOUNDARY, A DISTANCE OF 182.68 FEET; THENCE NORTH (N00°37'41"W) A DISTANCE OF 20.00 FEET; THENCE EAST (N89°27'13"E), PARALLEL WITH SAID NORTH BOUNDARY, A DISTANCE OF 117.08 FEET; THENCE SOUTH (S00°34'15"E) A DISTANCE OF 10.00 FEET; THENCE EAST (N89°27'13"E), PARALLEL WITH SAID NORTH BOUNDARY, A DISTANCE OF 65.62 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINING 0.0688 ACRE.

DESCRIPTION TRACT "B": A TRACT OF LAND SITUATED IN THE NE/4 OF SECTION 13, T 22 N, R 7 W, 11 M., GARFIELD COUNTY, OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
 COMMENCING AT THE NORTHEAST CORNER OF THE NW/4NE/4 OF SAID SECTION 13; THENCE WEST (S89°27'13"W), ALONG THE NORTH BOUNDARY OF SAID NW/4NE/4, A DISTANCE OF 667.69 FEET; THENCE SOUTH (S00°33'26"E) A DISTANCE OF 40.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH (S00°37'41"E) A DISTANCE OF 20.00 FEET; THENCE WEST (S89°27'13"W), PARALLEL WITH SAID NORTH BOUNDARY, A DISTANCE OF 167.26 FEET; THENCE NORTH (N00°29'32"W) A DISTANCE OF 20.00 FEET; THENCE EAST (N89°27'13"E), PARALLEL WITH SAID NORTH BOUNDARY, A DISTANCE OF 167.21 TO THE POINT OF BEGINNING, SAID TRACT CONTAINING 0.0766 ACRE.

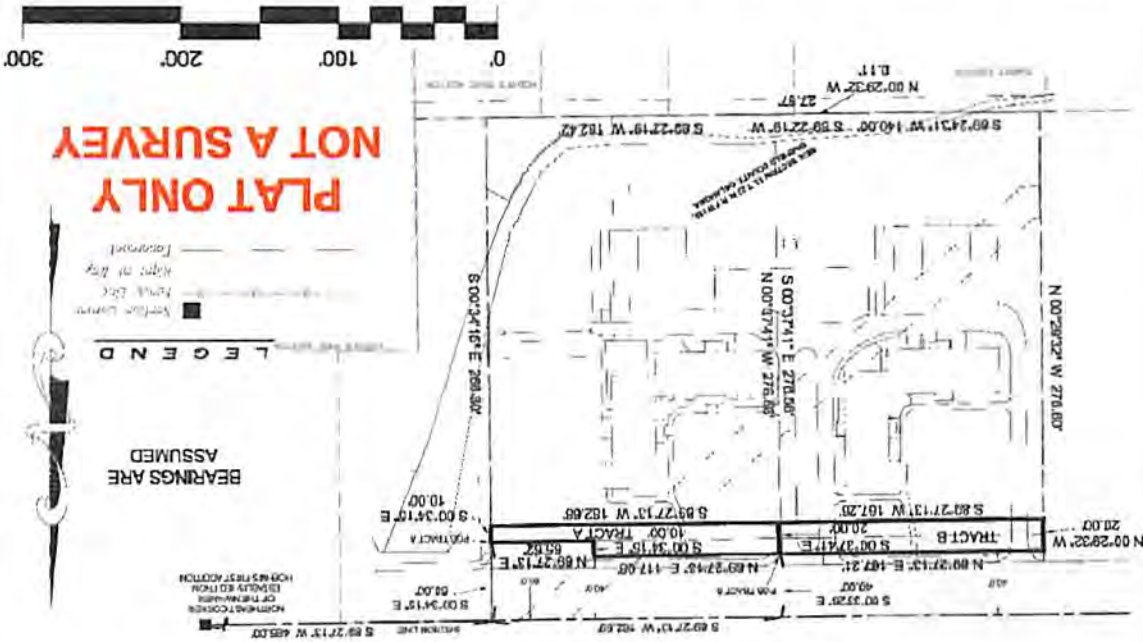


EXHIBIT "A"

JIMDENS LAND SURVEY CO., INC. 1210 19TH STREET / P.O. BOX 943 WOODWARD, OKLAHOMA 73002 Phone 580-256-7174 - Fax 580-256-1884 jimdens@jimdenslandsurvey.com jimdens@jimdenslandsurvey.com		FOR: BHC RHODES 7101 COLLEGE BLVD OVERLAND PARK, KS 66210		DRAWN BY OKLA. CA #0264, EXP. 09/30/2017 KANSAS CA #143, EXP. 12/31/2016	
JOB 300-13	DATE OF PLAT 09-10-2018	SCALE 1"=80'	SHEET 1 OF 1		

DESCRIPTION: A TRACT OF LAND SITUATED IN THE NE/4 OF SECTION 13, T 22 N, R 7 W 1/4 M., GARFIELD COUNTY, OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID NE/4 OF SAID SECTION 13; THENCE EAST (N89°27'13"E) ALONG THE NORTH BOUNDARY OF SAID NE/4, A DISTANCE OF 773.85 FEET TO THE POINT OF BEGINNING, SAID POINT BEING 10.00 FEET NORTHWEST OF AN EXISTING SEWER LINE MEASURED PERPENDICULAR, THENCE CONTINUING EAST (N89°27'13"E) A DISTANCE OF 31.20 FEET; THENCE SOUTHWESTERLY (S49°35'00"W), PARALLEL WITH SAID SEWER LINE, A DISTANCE OF 418.89 FEET; THENCE WEST (S87°15'13"W), PARALLEL WITH THE SAID SEWER LINE, A DISTANCE OF 11.80 FEET; THENCE NORTH (N00°29'32"W) A DISTANCE OF 20.02 FEET TO A POINT 10 FEET NORTHWESTERLY OF SAID SEWER LINE MEASURED PERPENDICULAR; THENCE EAST (N87°15'13"E), PARALLEL WITH SAID SEWER LINE, A DISTANCE OF 4.19 FEET; THENCE NORTHEASTERLY (N49°35'00"E), PARALLEL WITH SAID SEWER LINE, A DISTANCE OF 388.12 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINING 0.1889 ACRE.

THIS DESCRIPTION WAS WRITTEN BY MIKE GOSSETT, OLS 1748, ON THE 9TH DAY OF SEPTEMBER, 2015. THE BEARINGS REFERENCED IN THIS DESCRIPTION ARE ASSUMED AND TIED TO THE NORTH BOUNDARY OF THE NE/4 OF SECTION 13, T 22 N R 7 W 1/4 M. HAVING A BEARING OF N89°27'13"E.

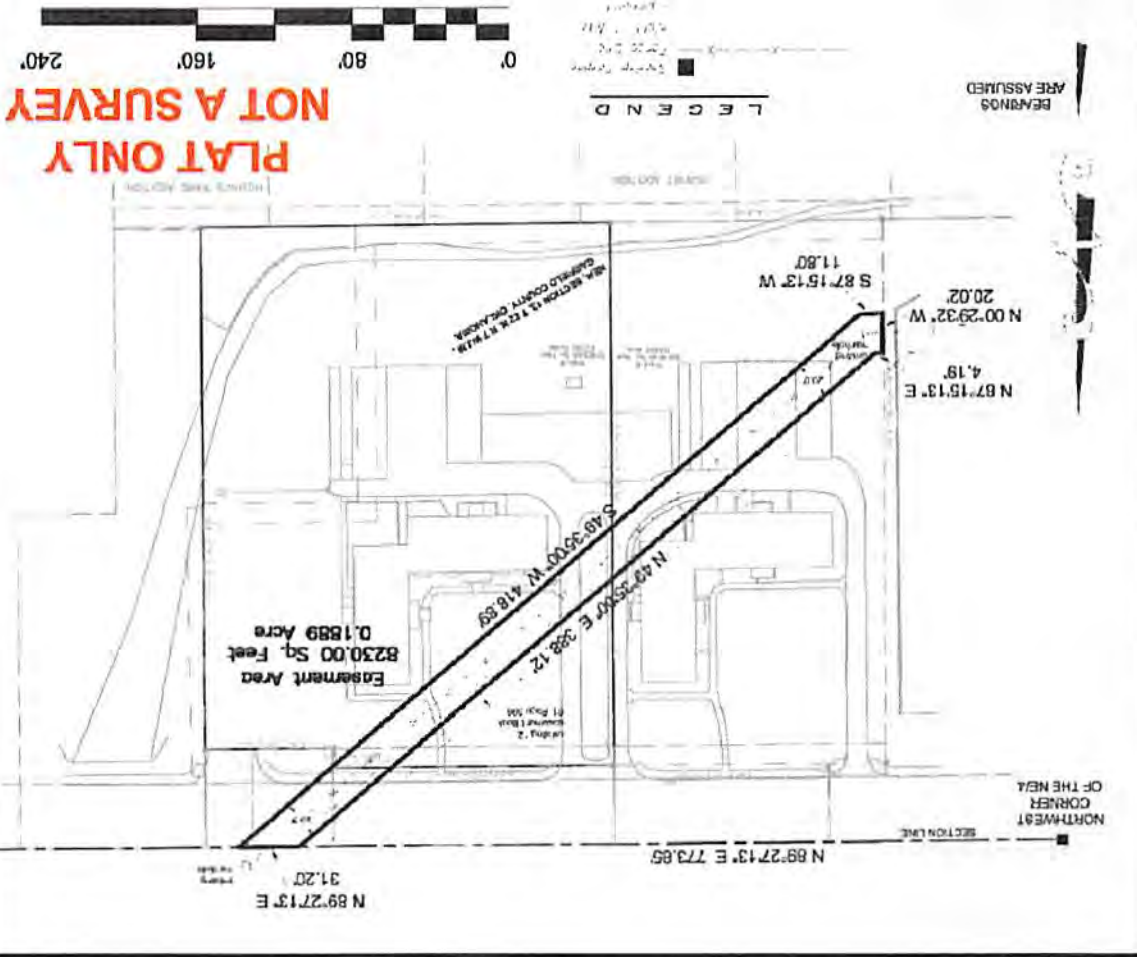


EXHIBIT "B"

City Commission Meeting

9. 9.

Meeting Date: 12/01/2015

Submitted By: Andrea Chism, City Attorney

SUBJECT:

ACCEPT AN EASEMENT AND RIGHT OF WAY FROM HPI ENID WINLEN, L.P., A TEXAS LIMITED CORPORATION.

BACKGROUND:

This item accepts an Easement and Right of Way which would allow West Owen K. Garriott to be widened in the future and allows the grantor to develop and use parking across the Easement and Right of Way for fifty years unless it becomes necessary to widen Garriott sooner. This easement is provided at no cost to the City.

RECOMMENDATION

Accept easement and right of way.

PRESENTER:

Robert Hitt, P.E., City Engineer.

Attachments

Winlen Easement 2

PLEASE RETURN TO:
CITY OF ENID
CITY CLERK'S OFFICE
P.O. BOX 1768
ENID, OK 73702

EASEMENT AND RIGHT OF WAY
For Public Highway

KNOW ALL MEN BY THESE PRESENTS:

That HPI ENID WINLEN, LP, a Texas limited partnership, hereinafter referred to as "Grantor," for an in consideration of the sum of One Dollar (\$1.00) and other good, valuable and sufficient consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell, convey and dedicate unto the City of Enid, Oklahoma, an Oklahoma Municipal Corporation, hereinafter referred to as "Grantee," a permanent easement and right-of-way (the "Easement Area") over, under, across and above the following described real property and premises, situated in Garfield County, State of Oklahoma, to-wit:

Two tracts of land situated in the Northeast Quarter (NE/4) of Section Thirteen (13), Township Twenty-Two (22) North, Range Seven (7) West of the Indian Meridian, Garfield County, Oklahoma, as shown on Exhibit "A," attached hereto and incorporated herein, and being more particularly described as follows:

Tract A:

Commencing at the Northeast Corner (NE/C) of the Northwest Quarter (NW/4) of the Northeast Quarter (NE/4) of said Section Thirteen (13); Thence West S89°27'13"W along the North boundary of said Northwest Quarter (NW/4) of the Northeast Quarter (NE/4) a distance of 485.00 feet; Thence South S00°34'15"E a distance of 50.00 feet to the Point of Beginning; Thence continuing South S00°34'15"E a distance of 10.00 feet; Thence West S89°27'13"W, parallel with said North boundary, a distance of 182.68 feet; Thence North N00°37'41"W a distance of 20.00 feet; Thence East N89°27'13"E, parallel with said North boundary, a distance of 117.08 feet; Thence South S00°34'15"E a distance of 10.00 feet; Thence East N89°27'13"E a distance of 65.62 feet to the Point of beginning.

Said tract containing .0688 acres more or less.

Tract B:

Commencing at the Northeast Corner (NE/C) of the Northwest Quarter (NW/4) of the Northeast Quarter (NE/4) of said Section Thirteen (13); Thence West S89°27'13"W along the North boundary of said Northwest Quarter (NW/4) of the Northeast

Quarter (NE/4) of said Section Thirteen (13) a distance of 667.69 feet; Thence South S00°33'26"E a distance of 40.00 feet to the Point of Beginning; Thence South S00°37'41"E a distance of 20.00 feet; Thence West S89°27'13"W, parallel with said North boundary, a distance of 167.26 feet; Thence North N00°29'32"W a distance of 20.00 feet; Thence East N89°27'13"E, parallel with said North boundary, a distance of 167.21 feet to the Point of Beginning.

Said tract containing .0766 acres more or less.

Tracts A and B, together, containing .1454 acres more or less.

With the right of ingress and egress to and from the same across adjoining lands of Grantor.

For the same consideration hereinbefore recited, this Easement and Right of Way is hereby granted for the purpose of enabling Grantee, its officers, agents, contractors and employees, subject to the conditions and Grantor's rights contained herein, to go upon the Easement Area, including the airspace above, to construct, build, maintain, reconstruct and regulate a public highway and other facilities necessary and incidental thereto. Subject to Eminent Domain and the conditions and Grantor's rights contained below, Grantee shall have the right to remove any and all dirt, rock, gravel, sand and building materials within the Easement Area, reserving unto the Grantor the mineral rights therein; provided, however, that any explorations and development of said reserved mineral rights by Grantor shall not directly or indirectly materially interfere with the use by Grantee of the Easement Area for the purposes herein granted.

Grantor covenants and agrees that, except as provided herein, no building or other structure shall be erected in, over, above or across the Easement Area by Grantor, its agents, contractors, successors, lessees, occupants or assigns, without Grantee's prior written consent. Notwithstanding anything to the contrary contained herein, Grantor shall be allowed, subject to Grantee's power of Eminent Domain, for a term of fifty (50) years from the date the initial occupant opens for business to the public ("Grantor's Use Period"), the right to maintain within the Easement Area such signage, sidewalks, landscaping, parking spaces, drive aisles and other improvements necessary for the development of and parking on Grantor's Property. Grantor covenants and agrees that its use of the Easement Area is just compensation for the purposes of Eminent Domain and, should Grantee be required to exercise Eminent Domain, no additional just compensation shall be required. If Grantee has not exercised Eminent Domain during Grantor's Use Period, Grantor may continue to use the Easement Area after Grantor's Use Period for the purposes outlined above until Grantee gives thirty (30) days or more written notice requiring Grantor to terminate its use of the Easement Area.

Grantor hereby covenants and warrants that at the time of delivery of these presents, it is the owner in fee simple of the above described Easement Area. This conveyance is made subject to, all and singular, the restrictions, mineral reservations, royalties, conditions, easements, leases,

liens, encumbrances and covenants, if any, applicable to and enforceable against the Easement Area as reflected by the records of County Clerk in the official land records of Garfield County.

TO HAVE AND TO HOLD such Easement and Right of Way unto Grantee and its successors and assigns, forever.

IN WITNESS WHEREOF, the Grantor herein named has hereunto set its hand and seal on this 19th day of NOVEMBER, 2015.

HPI ENID WINLEN, LP,
a Texas limited partnership

By: HP McAlister GP, LLC,
a Texas limited liability company,
its general partner

By: Hunt Properties, Inc.,
a Texas corporation,
its sole manager

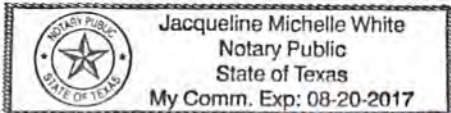
By: *Jeff Williams*
Name: Jeff Williams
Title: President

ACKNOWLEDGEMENT

State of Texas)
) ss.
County of Dallas)

Before me, the undersigned, a Notary Public within and for said County and State, on the 17th day of November, 2015 personally appeared Jeff Williams, to me known to be the identical person who subscribed the name of the maker there of as the President of Hunt Properties, Inc., a Texas corporation, being the sole manager of HP McAlister GP, LLC, a Texas limited liability company, being the general partner of HPI ENID WINLEN, LP, a Texas limited partnership, on behalf of such limited partnership.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year last above written.



Michelle White
Notary Public, State of Texas

My Commission Expires: August 20, 2017
My Commission Number: _____

ACCEPTANCE BY THE CITY OF ENID

The within and foregoing Easement and Right of Way for Public Highway is hereby accepted by the City of Enid, Oklahoma, on this _____ day of _____, _____.

THE CITY OF ENID, OKLAHOMA,
AN OKLAHOMA MUNICIPAL
CORPORATION

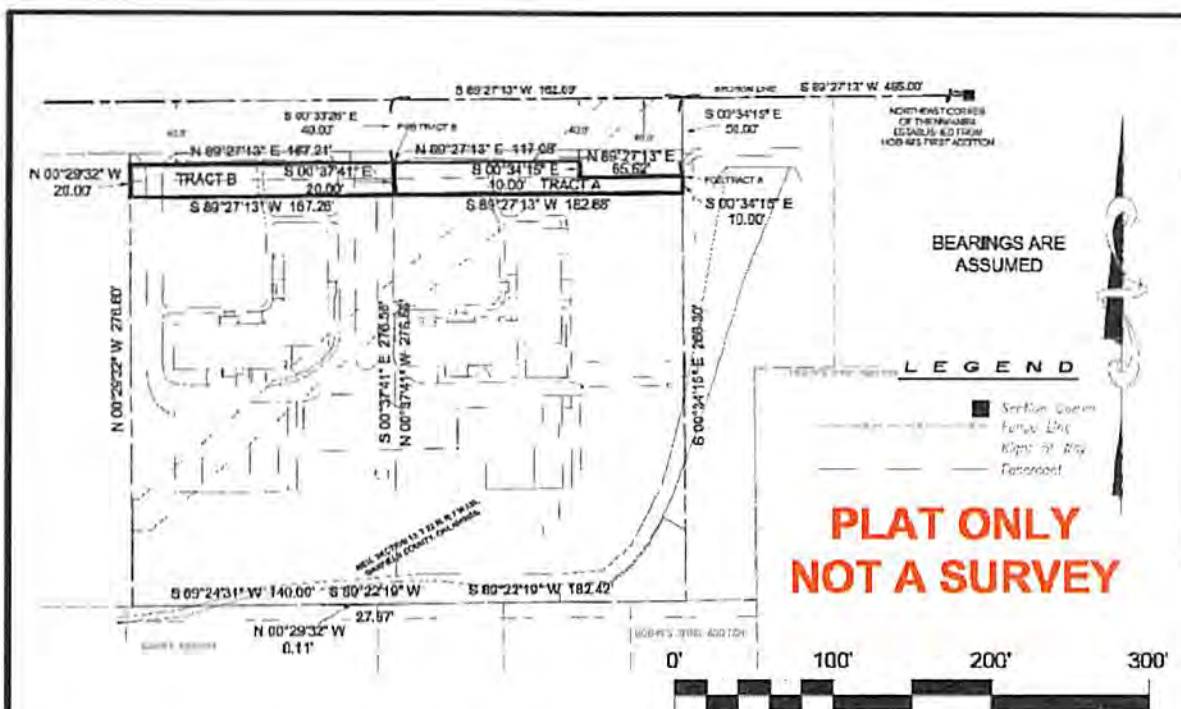
(SEAL)

By: _____
William E. Shewey, Mayor

ATTEST:

Linda Parks, City Clerk

EXHIBIT "A"



DESCRIPTION TRACT "A": A TRACT OF LAND SITUATED IN THE NE/4 OF SECTION 13, T 22 N, R 7 W.I.M., GARFIELD COUNTY, OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE NW/4NE/4 OF SAID SECTION 13; THENCE WEST (S89°27'13"W), ALONG THE NORTH BOUNDARY OF SAID NW/4NE/4, A DISTANCE OF 485.00 FEET; THENCE SOUTH (S00°34'15"E) A DISTANCE OF 50.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH (S00°34'15"E) A DISTANCE OF 10.00 FEET; THENCE WEST (S89°27'13"W), PARALLEL WITH SAID NORTH BOUNDARY, A DISTANCE OF 182.68 FEET; THENCE NORTH (N00°37'41"W) A DISTANCE OF 20.00 FEET; THENCE EAST (N89°27'13"E), PARALLEL WITH SAID NORTH BOUNDARY, A DISTANCE OF 117.08 FEET; THENCE SOUTH (S00°34'15"E) A DISTANCE OF 10.00 FEET; THENCE EAST (N89°27'13"E) A DISTANCE OF 65.62 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINING 0.0688 ACRE.

DESCRIPTION TRACT "B": A TRACT OF LAND SITUATED IN THE NE/4 OF SECTION 13, T 22 N, R 7 W.I.M., GARFIELD COUNTY, OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE NW/4NE/4 OF SAID SECTION 13; THENCE WEST (S89°27'13"W), ALONG THE NORTH BOUNDARY OF SAID NW/4NE/4, A DISTANCE OF 667.69 FEET; THENCE SOUTH (S00°33'26"E) A DISTANCE OF 40.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH (S00°37'41"E) A DISTANCE OF 20.00 FEET; THENCE WEST (S89°27'13"W), PARALLEL WITH SAID NORTH BOUNDARY, A DISTANCE OF 167.26 FEET; THENCE NORTH (N00°29'32"W) A DISTANCE OF 20.00 FEET; THENCE EAST (N89°27'13"E), PARALLEL WITH SAID NORTH BOUNDARY, A DISTANCE OF 167.21 TO THE POINT OF BEGINNING, SAID TRACT CONTAINING 0.0766 ACRE.



JIVDENS LAND SURVEY CO., INC.

1210 19TH STREET / P.O. BOX 943
WOODWARD, OKLAHOMA 73802

Phone 580-250-7174 - Fax 944-273-1694
roger@jivdenslandsurvey.com mike@jivdenslandsurvey.com

FOR:
BHC RHODES
7101 COLLEGE BLVD
OVERLAND PARK, KS 66210

JOB	DATE OF PLAT	SCALE	SHEET
360-15	09-10-2015	1"=80'	1 OF 1
DRAWN BY C.M.G.	OKLA. CA #2064, EXP. 06/30/2017 KANSAS CA #143, EXP. 12/31/2016		

City Commission Meeting

9. 10.

Meeting Date: 12/01/2015

Submitted By: Korina Crawford, Executive Assistant

SUBJECT:

CONSIDERATION AND DENIAL OF TORT CLAIM OF STATE FARM.

BACKGROUND:

On or about November 17, 2015, State Farm submitted a tort claim for subrogation on behalf of their insured. According to reports, their insured suffered vehicle damage from an accident caused by a City employee on August 18, 2015. The City Attorney investigated and found that the City was not liable as alleged because Title 51 O.S. Section 155, of the Governmental Tort Claims Act, Exemptions from Liability, Exemption #28 states: "The state or a political subdivision shall not be liable if a loss or claim results results from any claim based on the theory of indemnification or subrogation." The City Attorney found no liability on the City's part regarding the incident and recommends that the City deny the claim.

RECOMMENDATION

Deny tort claim.

PRESENTER:

Andrea L. Chism, City Attorney.

City Commission Meeting

9. 11.

Meeting Date: 12/01/2015

Submitted By: Korina Crawford, Executive Assistant

SUBJECT:

CONSIDERATION AND DENIAL OF TORT CLAIM OF LINDA LEIST.

BACKGROUND:

On or about November 1, 2015, Linda Leist submitted a tort claim for property damage in the amount of twelve thousand four hundred eighty-four dollars and seventy cents (\$12,484.70). The claim alleged that a City of Enid sewer line backed up causing multiple damages to the home located at 1113 Ponca Avenue, Enid, OK 73703. The City forwarded that claim to its insurer, Oklahoma Municipal Assurance Group (OMAG), which opened an investigation of the claim. The OMAG investigation indicates that the cause of this sewer backup was a collapsed riser that plugged the City main and the City had no notice of this problem prior to the sewer backup at 1113 Ponca Avenue, Enid, OK 73703. OMAG found no liability on the City's part and recommended that the City deny the claim.

RECOMMENDATION

Deny tort claim.

PRESENTER:

Andrea L. Chism, City Attorney.

City Commission Meeting

9. 12.

Meeting Date: 12/01/2015

Submitted By: Korina Crawford, Executive Assistant

SUBJECT:

CONSIDERATION AND DENIAL OF TORT CLAIM OF RHONDA JONES.

BACKGROUND:

On or about October 23, 2015, Rhonda Jones submitted a tort claim for property damage in the amount of one hundred four dollars and forty-two cents (\$104.42). The claim alleged that on October 17, 2015, while turning right at the corner of Wildwood and Redbud, Ms. Jones hit a pot hole causing damage to her 2011 Kia Soul. Ms. Jones stated that the whole intersection was full of water from a sprinkler system. The City Attorney investigated and found that the City had received no report of potholes near this area and had no previous notice of the pothole. The City Attorney found no liability on the City's part regarding the incident and recommends that the City deny the claim.

RECOMMENDATION

Deny tort claim.

PRESENTER:

Andrea L. Chism, City Attorney.

City Commission Meeting

9. 13.

Meeting Date: 12/01/2015

Submitted By: Korina Crawford, Executive Assistant

SUBJECT:

CONSIDERATION AND DENIAL OF TORT CLAIM OF PATRICIA KLINTWORTH.

BACKGROUND:

On or about November 4, 2015, Patricia Klintworth submitted a tort claim for vehicle damage in the amount of one hundred fifty-seven dollars and twenty-one cents (\$157.21). The claim alleged that while crossing the railroad crossing on West Owen K. Garriott Road, Ms. Klintworth drove over debris left in the street from a prior collision at the railroad crossing. The City Attorney investigated and found the City not liable as alleged because the railroad crossing is maintained by BNSF Railway and the railroad crew cleaned up the debris. The City Attorney found no liability on the City's part regarding the incident and recommends that the City deny the claim.

RECOMMENDATION

Deny tort claim.

PRESENTER:

Andrea L. Chism, City Attorney.

City Commission Meeting

9. 14.

Meeting Date: 12/01/2015

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$1,123,718.98.

BACKGROUND:

RECOMMENDATION

PRESENTER:

Attachments

Claimslist

JP Morgan Claimslist

PURCHASE ORDER CLAIMS LIST

12/1/2015

FUND 10 DEPT 000 - N.A.

01-01472	STAPLES ADVANTAGE	PO0131894	ENVELOPES/CORRECTION TAPE/ST	\$55.25
01-04656	CENTERPOINT ENERGY SERVICES, INC.	PO0131903	MONTHLY SERVICE 11/15	\$786.35
01-04687	EARNHEART OIL, INC.	PO0131988	DIESEL/ST	\$10,871.12
01-04687	EARNHEART OIL, INC.	PO0131991	UNLEADED FUEL/ST	\$6,203.83
01-15125	OK GAS & ELECTRIC	PO0131849	MONTHLY SERVICE 10/15	\$1,446.01
01-15125	OK GAS & ELECTRIC	PO0131994	MONTHLY SERVICE 11/15	\$54,873.08
01-15127	OK NATURAL GAS	PO0131857	MONTHLY SERVICE 10/15	\$503.26
01-15127	OK NATURAL GAS	PO0131906	MONTHLY SERVICE 11/15	\$1,014.76
01-50710	OK MUNICIPAL ASSURANCE GROUP	PO0131975	GL/AUTO LIABILITY 12/15-6/16	\$188,731.97
01-50710	OK MUNICIPAL ASSURANCE GROUP	PO0131975	PROPERTY INSURANCE 12/15-6/16	\$76,383.42
01-57310	PURCHASE POWER	PO0131890	POSTAGE RESERVE	\$4,000.00
			<u>N.A. TOTAL</u>	<u>\$344,869.05</u>

FUND 10 DEPT 100 - ADM. SERVICES

01-01338	J & P SUPPLY, INC.	PO0131941	CREAMER/SUGAR/SWEETENER	\$84.11
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$1,150.03
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0131891	JANITORIAL SERVICE 11/15	\$1,448.40
01-04680	ENID EVENT CENTER	PO0131846	EVENT TICKETS (20)	\$340.00
			<u>ADM. SERVICES TOTAL</u>	<u>\$3,022.54</u>

FUND 10 DEPT 110 - HUMAN RESOURCES

01-01227	AUTRY VO-TECH CENTER	PO0131938	SAFETY TRAINING 11/15	\$230.00
01-01338	J & P SUPPLY, INC.	PO0131941	CLEANER	\$194.04
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$361.69
01-03053	NORTHWEST SHREDDERS, LLC	PO0131937	SECURITY CONSOLE 11/15	\$20.00
01-04129	OK DEPT. OF CORRECTIONS	PO0131936	INMATE COSTS/DOC VAN USAGE	\$824.52
01-04884	KILBOURNE & KILBOURNE	PO0131942	SERVICE PINS (3)	\$85.50
01-04933	INTERNAL REVENUE SERVICE	PO 131931	401K FEES	\$2,500.00
01-18022	RUSCO PLASTICS	PO0131939	RETIREMENT PLAQUES (2)	\$65.90
01-51430	ENID P T PROFESSIONALS	PO0131940	PHYSICALS (6)	\$900.00
			<u>HUMAN RESOURCES TOTAL</u>	<u>\$5,181.65</u>

FUND 10 DEPT 120 - LEGAL SVCS.

01-01755	CENTRAL STATES ORTHOPEDIC	PO0131911	WC/MEDICAL	\$1,201.23
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$1,011.71
01-02425	MCGEE EYE INSTITUTE	PO0131909	WC/MEDICAL	\$563.72
01-03022	CULLIGAN OF ENID	PO0131858	WATER COOLER RENTAL 11/15	\$9.00
01-03053	NORTHWEST SHREDDERS, LLC	PO0131937	SECURITY CONSOLE 11/15	\$80.00
01-03701	TYLER TECHNOLOGIES, INC.	PO0131889	SUBSCRIPTION FEES 11/15	\$1,584.46
01-03921	EXPRESS SCRIPTS, INC.	PO0131910	WC/MEDICAL	\$1,145.23
01-04584	MCBRIDE ORTHOPEDIC HOSPITAL	PO0131908	WC/MEDICAL	\$143.68
01-33380	OPFER, DAVID	PO0131810	WC/MEDICAL	\$317.36
01-33380	OPFER, DAVID	PO0131932	WC/MEDICAL	\$317.36
			<u>LEGAL SVCS. TOTAL</u>	<u>\$6,373.75</u>

FUND 10 DEPT 140 - SAFETY

01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$117.58
01-48610	STITCHES AHEAD, INC.	PO0131876	JACKET LOGOS (14)	\$108.50
SAFETY TOTAL				\$226.08

FUND 10 DEPT 150 - PR/MARKETING

01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0131891	JANITORIAL SERVICE 11/15	\$50.00
01-04643	GURU NEW MEDIA	PO0131831	PROFESSIONAL SERVICE	\$180.00
PR/MARKETING TOTAL				\$230.00

FUND 10 DEPT 200 - GENERAL GOVERNMENT

01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$1,794.41
01-02656	ROGGOW CONSULTING	PO0129432	CONSULTING SERVICE	\$4,000.00
01-36830	MAIN STREET ENID, INC.	PO0129429	LOCAL PROGRAM FUNDING 11/15	\$6,250.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0131830	PUBLICATION	\$115.45
01-39700	GARFIELD CO. LEGAL NEWS	PO0131998	PUBLICATION	\$2,401.50
GENERAL GOVERNMENT TOTAL				\$14,561.36

FUND 10 DEPT 210 - ACCOUNTING

01-01472	STAPLES ADVANTAGE	PO0131894	FILE POCKETS	\$33.27
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$39.17
01-03053	NORTHWEST SHREDDERS, LLC	PO0131937	SECURITY CONSOLE 11/15	\$20.00
ACCOUNTING TOTAL				\$92.44

FUND 10 DEPT 220 - RECORDS & RECEIPTS

01-01472	STAPLES ADVANTAGE	PO0131894	REMOVABLE TAPE	\$15.18
01-01472	STAPLES ADVANTAGE	PO0131978	WIRELESS KEYBOARD/MOUSE/CALCULATOR	\$110.48
01-03022	CULLIGAN OF ENID	PO0131858	WATER COOLER RENTAL 11/15	\$9.00
01-16004	PDQ PRINTING	PO0131829	BUSINESS LICENSE APPS/PERMITS	\$318.00
RECORDS & RECEIPTS TOTAL				\$452.66

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

01-01768	AT&T INTERNET SERVICES, INC.	PO0129608	INTERNET SERVICE 10/15	\$1,037.36
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$57.49
01-04392	STALLARD TECHNOLOGIES, INC.	PO0131564	POWEREDGE SERVER	\$1,817.00
INFORMATION TECHNOLOGY TOTAL				\$2,911.85

FUND 10 DEPT 300 - COMMUNITY DEVELOPMENT

01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$280.75
COMMUNITY DEVELOPMENT TOTAL				\$280.75

FUND 10 DEPT 350 - CODE ENFORCEMENT

01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$1,070.38
01-03053	NORTHWEST SHREDDERS, LLC	PO0131937	SECURITY CONSOLE 11/15	\$20.00
01-04732	DEAL LAWN CARE	PO0131881	MOW/317 W INDIANA	\$75.00
01-04732	DEAL LAWN CARE	PO0131881	MOW/1131 E PARK	\$150.00
01-04732	DEAL LAWN CARE	PO0131881	MOW/2133 E CEDAR	\$75.00
01-04732	DEAL LAWN CARE	PO0131881	MOW/917 E ASH	\$75.00
01-04732	DEAL LAWN CARE	PO0131881	MOW/1906 E LOCUST	\$75.00
01-04732	DEAL LAWN CARE	PO0131881	MOW/2201 E EUCALYPTUS	\$75.00
01-80177	ALVARADO'S QUALITY MOWING	PO0131880	MOW/1403 E MAINE	\$164.00
01-80177	ALVARADO'S QUALITY MOWING	PO0131880	MOW/1716 E MAINE	\$69.00
01-80177	ALVARADO'S QUALITY MOWING	PO0131880	MOW/1132 E GARRIOTT	\$164.00
01-80177	ALVARADO'S QUALITY MOWING	PO0131880	MOW/309 E INDIANA	\$69.00
01-80177	ALVARADO'S QUALITY MOWING	PO0131934	MOW/227 E IOWA	\$69.00
01-80177	ALVARADO'S QUALITY MOWING	PO0131934	MOW/229 E IOWA	\$69.00
<u>CODE ENFORCEMENT TOTAL</u>				<u>\$2,219.38</u>

FUND 10 DEPT 400 - ENGINEERING

01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$1,057.35
01-67150	DLT SOLUTIONS, LLC	PO0131589	ANNUAL SOFTWARE RENEWAL	\$6,439.32
<u>ENGINEERING TOTAL</u>				<u>\$7,496.67</u>

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$420.63
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0131891	JANITORIAL SERVICE 11/15	\$1,448.40
01-13017	MUNN SUPPLY, INC.	PO0131946	CYLINDER RENTAL	\$34.50
01-13017	MUNN SUPPLY, INC.	PO0131960	CYLINDER RENTAL	\$10.20
<u>PUBLIC WORKS MGMT TOTAL</u>				<u>\$1,913.73</u>

FUND 10 DEPT 710 - FLEET MAINTENANCE

01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$289.31
01-02021	B'S QUALITY DOOR, INC.	PO0131951	GARAGE DOOR REPAIR/LABOR CHG	\$259.70
01-02021	B'S QUALITY DOOR, INC.	PO0131959	GARAGE DOOR REPAIR/SPRINGS (2)	\$88.50
01-02243	BB MACHINE & SUPPLY, INC.	PO0131957	TIRE MACHINE LABOR	\$50.00
01-04116	DOWNTOWN THREADS	PO0131958	LOGO SHIRTS (4)	\$93.39
01-13017	MUNN SUPPLY, INC.	PO0131960	CYLINDER RENTAL	\$417.70
01-13218	MYERS TIRE SUPPLY, INC.	PO0131964	PATCHES/VALVES/ADAPTER/LUBE	\$282.29
01-35300	UNIFIRST, INC.	PO0131954	SHOP TOWEL SERVICE	\$362.28
01-64080	AIRGAS	PO0131965	CYLINDER RENTAL	\$53.70
<u>FLEET MAINTENANCE TOTAL</u>				<u>\$1,896.87</u>

FUND 10 DEPT 730 - PARKS & RECREATION

01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0131823	ANGLE IRON/HINGES (8)	\$18.92
01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0131868	PURLINS (16)/BLEACHERS	\$919.36
01-01517	LAVICKY SAND COMPANY, INC.	PO0131824	TOP SOIL/SAND/SOCCER FIELD	\$1,300.00
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$4,948.57
01-03000	CARTER PAINT CO.	PO0131913	PRIMER (2)	\$44.02
01-03107	CHEM-CAN SERVICES, INC.	PO0131869	PORTABLE TOILET RENTAL 11/15	\$649.00

01-04309	EASTON SOD FARMS, INC	PO0131987	SOD	\$2,822.40
01-04847	W.W. STARR LUMBER CO., INC.	PO0131822	NUTS/SCREWS/WASHERS	\$35.48
01-05006	ENID ELECTRIC MOTOR	PO0131871	AERATOR MOTOR REPAIR	\$469.53
01-05012	ENID WINNELSON COMPANY, INC.	PO0131970	IRRIGATION FITTING	\$42.90
01-07014	GARDEN HOUSE	PO0131963	GRASS/TREE	\$185.00
01-07014	GARDEN HOUSE	PO0131984	TREES (10)	\$2,200.00
01-13223	M&M SUPPLY COMPANY	PO0131827	PAINT	\$138.32
01-13223	M&M SUPPLY COMPANY	PO0131969	PAINT	\$87.92
01-30830	LOCKE SUPPLY, INC.	PO0131870	ADAPTERS (2)	\$2.23
01-30830	LOCKE SUPPLY, INC.	PO0131967	FLUORESCENT BULBS (16)	\$77.44
01-35300	UNIFIRST, INC.	PO0131821	SHOP TOWEL SERVICE	\$70.06
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131872	OIL/CHAIN SAW CHAIN (2)	\$83.31
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131922	OIL/CHAIN SAW CHAIN (4)	\$125.04
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131952	ETHANOL SHIELD	\$145.45
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131953	DIESEL	\$147.50
01-80224	T & M PRINTING, INC.	PO0131825	PRETRIP TICKETS (1550)	\$263.80
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0131966	ADAPTER	\$0.89
			PARKS & RECREATION TOTAL	\$14,777.14

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT.

01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0131833	SAW CUTS/TUBE/FLAT IRON	\$183.86
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$2,494.56
01-02082	AT&T MOBILITY	PO0131886	MONTHLY SERVICE 10/15	\$1,260.63
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0131990	V181 QUICK COUPLER	\$1,549.78
01-04766	CLM MOWING	PO0130458	MOW/HIGHWAY RIGHT OF WAY	\$2,175.00
01-08109	HUTCHINSON SALT CO, INC	PO0129243	ROCK SALT	\$4.77
01-15132	O'REILLY AUTO PARTS, INC.	PO0131962	COOLANT	\$11.99
01-42160	DUSTY'S MOBILE LOCK & KEY SHOP	PO0131914	KEYS (5)	\$15.00
01-50530	LACAL EQUIPMENT INC	PO0131989	V2300 SHOE/PLATE ASSEMBLY	\$1,229.64
01-76250	LOGAN COUNTY ASPHALT COMPANY	PO0131995	PROLINE PATCH	\$1,935.14
			STRMWTR & ROADWAY MAINT. TOTAL	\$10,860.37

FUND 10 DEPT 750 - TECHNICAL SERVICES

01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$2,740.71
			TECHNICAL SERVICES TOTAL	\$2,740.71

FUND 10 DEPT 900 - LIBRARY

01-00551	PROQUEST INFORMATION AND LEARNING	PO0131887	ANNUAL ONLINE SUBSCRIPTION	\$2,427.00
01-00793	ONESOURCE MANAGED SERVICES	PO0131905	COPIER USAGE 11/15	\$339.78
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$7,683.43
01-03053	NORTHWEST SHREDDERS, LLC	PO0131937	SECURITY CONSOLE 11/15	\$40.00
01-04913	SOUTHPAW RENOVATIONS CONST CO	PO0131928	SEASONAL LIGHTING REMOVAL	\$725.00
01-04913	SOUTHPAW RENOVATIONS CONST CO	PO0131929	BLDG EXTERIOR POWERWASH	\$1,825.00
01-04913	SOUTHPAW RENOVATIONS CONST CO	PO0131930	STRUCTURAL LIFT	\$600.00
01-05110	ENID NOON AMBUCS	PO0131851	MEMBERSHIP DUES/J CHAMPION	\$162.55
01-15148	OK DEPT. OF LIBRARIES	PO0131853	ODL CERT FEE/M MALAN/M SHERRILL	\$40.00
01-49880	DELL MARKETING, LP	PO0131444	COMPUTERS (2)	\$1,358.06
01-55120	QUILL CORPORATION, INC.	PO0131997	MAGNETIC BOARDS (3)	\$1,044.98
01-57360	UNIVERSAL MANAGEMENT COMPANY	PO0131888	JANITORIAL SERVICE 10/15	\$2,325.00
01-58320	POSSUM GRAPE RHK INC	PO0131893	BOOKS (4)	\$82.80
01-65460	ACTSHON PEST CONTROL	PO0131850	PEST CONTROL 11/15	\$15.00
01-80312	DAN CORNFORTH LOCK & SAFE	PO0131904	SERVICE CALL/LOCK REPAIRS (7)	\$110.00
			LIBRARY TOTAL	\$18,778.60

FUND 10 DEPT 955 - CAPITAL ASSETS & PROJECTS

01-00630	DIAMOND SOFTWARE, INC.	PO0131900	IT-1601 SOFTWARE CUSTOMIZATION	\$187.50
			<u>CAPITAL ASSETS & PROJECTS TOTAL</u>	<u>\$187.50</u>

FUND 12 DEPT 125 - SPECIAL PROJECT

01-04934	FRATERNAL ORDER OF POLICE	PO0132003	CHRISTMAS FOR KIDS	\$1,000.00
01-19165	STEVENS FORD, INC.	PO0131042	F150 PICKUP	\$24,770.00
			<u>SPECIAL PROJECT TOTAL</u>	<u>\$25,770.00</u>

FUND 14 DEPT 145 - HEALTH FUND

01-01869	DEARBORN LIFE INSURANCE CO.	PO0132000	INSURANCE PREMIUMS 12/15	\$2,777.59
			<u>HEALTH FUND TOTAL</u>	<u>\$2,777.59</u>

FUND 20 DEPT 000 - N.A.

01-80343	FENTRESS OIL COMPANY, INC.	PO0131979	OIL/ST	\$825.70
			<u>N.A. TOTAL</u>	<u>\$825.70</u>

FUND 20 DEPT 205 - AIRPORT

01-01396	VAISALA	PO0131859	POWER SUPPLY ASSEMBLY	\$112.00
01-01396	VAISALA	PO0131874	AWOS MAINT/SERVICE 11/15	\$415.00
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$289.85
01-05006	ENID ELECTRIC MOTOR	PO0131875	CAPACITORS (2)	\$54.78
01-35300	UNIFIRST, INC.	PO0131877	MOPS/WIPES/MATS/AIR FRESHENER	\$87.45
			<u>AIRPORT TOTAL</u>	<u>\$959.08</u>

FUND 22 DEPT 225 - GOLF

01-00461	HOT SHOT POWER WASHING, INC.	PO0131935	KITCHEN EXHAUST MAINTENANCE	\$350.00
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$589.04
01-02674	P & K EQUIPMENT, INC. STILLWATER	PO0131866	V2500 HYDRAULIC LINES/O-RING	\$75.02
01-03107	CHEM-CAN SERVICES, INC.	PO0131865	PORTABLE TOILET RENTAL 11/15	\$77.00
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0131891	JANITORIAL SERVICE 11/15	\$675.61
01-04902	EHS TIP IN CLUB	PO0131811	ADVERTISING	\$75.00
01-04918	HIBU, INC.	PO0131835	ADVERTISING	\$40.00
01-65460	ACTSHON PEST CONTROL	PO0131845	PEST CONTROL 11/15	\$40.00
			<u>GOLF TOTAL</u>	<u>\$1,921.67</u>

FUND 30 DEPT 305 - STREET & ALLEY

01-02979	NOWAK CONSTRUCTION, INC.	PO0131041	W-1501A WATERLINE RELOCATION	\$114,819.37
01-03615	PARATHON CONSTRUCTION, LLC.	PO0131615	M-1513A 2015 SIDEWALK PROGRAM	\$17,230.00
01-04033	DOLESE BROTHERS CO., INC.	PO0125518	R-1505A 2015 CONCRETE REPAIRS	\$2,245.07
			<u>STREET & ALLEY TOTAL</u>	<u>\$134,294.44</u>

FUND 31 DEPT 230 - UTILITY BILLING

01-00793	ONESOURCE MANAGED SERVICES	PO0131977	PRINTER MAINTENANCE 11/15	\$137.30
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$928.34
			<u>UTILITY BILLING TOTAL</u>	<u>\$1,065.64</u>

FUND 31 DEPT 760 - SOLID WASTE SERVICES

01-00103	WARREN CAT, INC.	PO0130310	FRONT LOADER LEASE 10/15	\$2,999.70
01-00146	CINTAS CORPORATION LOC. 624	PO0131818	SHOP TOWEL SERVICE	\$211.62
01-00447	FRONTIER EQUIP. SALES, LLC	PO0131955	V216 SENSOR	\$176.96
01-01163	ADVANCED WATER SOLUTIONS	PO0131836	WATER COOLER RENTAL 11/15	\$30.00
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$516.33
01-02243	BB MACHINE & SUPPLY, INC.	PO0131873	BOLT HINGE FASTENER	\$160.93
01-02466	FIRECO OF OKLAHOMA, INC.	PO0131837	FIRE EXTINGUISHERS (4)	\$281.50
01-02466	FIRECO OF OKLAHOMA, INC.	PO0131920	ANNUAL FIRE EXT INSP/MAINT	\$57.50
01-04116	DOWNTOWN THREADS	PO0131958	LOGO JACKET/SHIRTS (3)	\$149.77
01-04560	DOCUGUARD	PO0129549	RECYCLING SERVICE 10/15	\$3,586.94
01-13089	MERRIFIELD OFFICE SUPPLY	PO0131828	CALCULATOR ROLLS	\$90.00
01-33210	P & K EQUIPMENT, INC.	PO0131950	V566 SWITCH	\$43.46
01-50210	LOWE'S HOME CENTERS, INC.	PO0131820	EXTENSION CORDS (6)	\$219.30
01-50210	LOWE'S HOME CENTERS, INC.	PO0131867	BLINDS (3)	\$18.44
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131952	ETHANOL SHIELD	\$145.45
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131953	DIESEL	\$147.50
01-56300	TRUCK PRO, INC.	PO0131948	V226 STUD	\$98.50
01-80246	ATWOODS	PO0131819	WELDING ROD/GRINDING WHEELS (2)	\$24.65
01-80246	ATWOODS	PO0131933	BOOTS/M FUERST	\$125.00
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0131919	WAX RING	\$4.99
			<u>SOLID WASTE SERVICES TOTAL</u>	<u>\$9,088.54</u>

FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$487.19
			<u>PUBLIC UTILITIES MGMT TOTAL</u>	<u>\$487.19</u>

FUND 31 DEPT 790 - WATER PRODUCTION

01-01005	ALFALFA ELECTRIC COOPERATIVE	PO0131832	MONTHLY SERVICE 10/15	\$15,595.62
01-01178	ACCURATE, INC.	PO0131862	SAMPLE ANALYSIS	\$625.00
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$1,212.24
01-02082	AT&T MOBILITY	PO0131854	MONTHLY SERVICE 10/15	\$63.34
01-02525	PAGE PLUS, INC.	PO0131860	MONTHLY SERVICE 11/15	\$5.00
01-04594	CERTEX USA, INC.	PO0131861	V308 LATCH KITS (12)	\$100.82
01-15132	O'REILLY AUTO PARTS, INC.	PO0131863	BATTERY TERMINALS (2)	\$5.98
01-19047	AT & T	PO0131855	MONTHLY SERVICE 11/15	\$308.48
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131952	ETHANOL SHIELD	\$145.45
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131953	DIESEL	\$147.50
01-58740	STUART C. IRBY	PO0131852	FUSE/CONNECTORS	\$103.20
01-79980	PIONEER BUSINESS SOLUTION	PO0131856	MONTHLY SERVICE 11/15	\$44.09
			<u>WATER PRODUCTION TOTAL</u>	<u>\$18,356.72</u>

FUND 31 DEPT 795 - WATER RECLAMATION SERVICES

01-00878	BROWN'S SHOE FIT COMPANY	PO0131916	BOOTS/R RUIZ	\$243.00
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$1,041.65
01-02021	B'S QUALITY DOOR, INC.	PO0131959	GARAGE DOOR REPAIR	\$221.25
01-04116	DOWNTOWN THREADS	PO0131958	LOGO JACKETS (7)	\$68.25
01-35830	ENID NEW HOLLAND, INC.	PO0131230	V347 REPAIR/PARTS/LABOR	\$4,246.48
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131952	ETHANOL SHIELD	\$145.45
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131953	DIESEL	\$147.50
01-65460	ACTSHON PEST CONTROL	PO0131971	PEST CONTROL 10/15	\$125.00
01-80246	ATWOODS	PO0131917	BOOTS/D ALBERTS	\$89.99
			<u>WATER RECLAMATION SERVICES TOTAL</u>	<u>\$6,328.57</u>

FUND 31 DEPT 799 - WATER RECLAMATION SERVICES

01-00146	CINTAS CORPORATION LOC. 624	PO0131841	SHOP TOWEL SERVICE	\$190.18
01-01178	ACCURATE, INC.	PO0131842	PHOSPHORUS/AMMONIA TESTS	\$1,588.03
01-01178	ACCURATE, INC.	PO0131842	SAMPLE ANALYSIS	\$520.00
01-01338	J & P SUPPLY, INC.	PO0131844	TOWELS	\$74.18
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$458.00
01-03022	CULLIGAN OF ENID	PO0131840	PUMP/FILTERS/LABOR CHGS	\$339.07
01-03107	CHEM-CAN SERVICES, INC.	PO0131817	SEPTIC TANK CLEANING 10/15	\$165.00
01-04429	STOVER & ASSOCIATES, INC	PO0129554	PROFESSIONAL SERVICE	\$105,264.21
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0131891	JANITORIAL SERVICE 11/15	\$622.44
01-04931	TELEDYNE INSTRUMENTS, INC.	PO0131883	MOTOR	\$523.32
01-08031	HACH COMPANY, INC.	PO0131467	PROBES (4)	\$7,400.00
01-14118	NCL OF WISCONSIN	PO0131839	CHLORIDE/FLUORIDE TESTERS	\$101.64
01-57790	MOTION INDUSTRIES, INC.	PO0131114	WAFER CHECK VALVES (2)	\$2,831.46
			<u>WATER RECLAMATION SERVICES TOTAL</u>	<u>\$120,077.53</u>

FUND 32 DEPT 325 - E.E.D.A.

01-01406	GUARANTEE ABSTRACT	PO0131847	M-1511A 805 S CLEVELAND	\$269,553.00
01-01406	GUARANTEE ABSTRACT	PO0131848	M-1511A 2317 E COURT	\$206,140.50
01-04347	ENID CROSSING INVESTORS LP	PO0131961	SALES TAX REBATE 3RD QTR 2015	\$20,058.24
01-04886	TRINITY SERVICES & CONSULTING, LLC	PO0131045	M-1511A UNDERGROUND TANK REMOVAL	\$18,275.00
			<u>E.E.D.A. TOTAL</u>	<u>\$514,026.74</u>

FUND 33 DEPT 335 - V.D.A.

01-00223	COOPER, MICHAEL G.	PO0129431	CONSULTING SERVICE	\$10,000.00
			<u>V.D.A. TOTAL</u>	<u>\$10,000.00</u>

FUND 40 DEPT 405 - CAPITAL IMPROVEMENT

01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0131823	P-1503A BANDS/CLAMP/HINGES	\$33.35
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$240.84
01-04033	DOLESE BROTHERS CO., INC.	PO0131902	P-1504 CRUSHER RUN	\$273.02
01-04033	DOLESE BROTHERS CO., INC.	PO0131993	M-1501A CRUSHER RUN	\$1,016.12
01-04038	OK DEPT OF ENVIRONMENTAL QUALITY	PO0131843	M-1501A STORMWATER PERMIT	\$347.71
01-05005	ENID CONCRETE CO., INC.	PO0131901	P-1504 CONCRETE	\$947.50
01-05050	ENVIROTECH	PO0131892	R-1603A FEMA STUDY REVIEW	\$1,930.00

01-05050	ENVIROTECH	PO0130714	R-1603A PROFESSIONAL SERVICE	\$12,000.00
01-08060	HENSON CONSTRUCTION CO., INC.	PO0127520	M-1405B EXCHANGE PARK RESTROOM	\$31,408.90
01-15156	OK DEPT. OF TRANSPORTATION	PO0131812	R-1418A RR CROSSING IMPROVEMENT	\$21,794.00
01-60230	RICK LORENZ CONSTRUCTION	PO0128851	M-1501B CROSSLIN DET OUTLET	\$12,251.41
			CAPITAL IMPROVEMENT TOTAL	\$82,242.85

FUND 42 DEPT 425 - SANITARY SEWER FUND

01-02979	NOWAK CONSTRUCTION, INC.	PO0131306	S-1602 SANITARY SEWER REPAIR	\$66,936.00
01-03681	MATTHEWS TRENCHING CO.	PO0125829	S-1304A 54TH ST SEWER IMPROVEMENT	\$32,303.63
01-05050	ENVIROTECH	PO0125163	S-1508 PLANS/SPECS SEWER LINE	\$100.00
			SANITARY SEWER FUND TOTAL	\$99,339.63

FUND 44 DEPT 445 - WATER CAP. IMPROVEMENT FUND

01-02624	LAYNE CHRISTENSEN COMPANY	PO0128860	W-1512 2015 WELL FIELD IMPROVEMENT	\$201,978.55
01-03707	DOERNER, SAUNDERS, DANIEL & ANDERS	PO0131834	W-1304A WATER RIGHTS	\$839.49
01-03760	GARVER, LLC	PO0128863	W-1412A PROFESSIONAL SERVICE	\$96,100.23
			WATER CAP. IMPROVEMENT FUND TOTAL	\$298,918.27

FUND 50 DEPT 505 - 911

01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$77.62
			911 TOTAL	\$77.62

FUND 51 DEPT 515 - POLICE

01-00695	CARDIAC SCIENCE, INC.	PO0131039	DEFIBRILLATOR PADS (30)	\$1,613.20
01-01472	STAPLES ADVANTAGE	PO0131895	EXTERNAL HARD DRIVES (2)	\$299.98
01-01472	STAPLES ADVANTAGE	PO0131895	FILE FOLDERS/STAPLES/CORRECTIVE TAPE	\$51.48
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$1,910.68
01-03053	NORTHWEST SHREDDERS, LLC	PO0131937	SECURITY CONSOLE 11/15	\$100.00
01-03569	GRIMSLEY'S, INC.	PO0131981	TOWELS/SOAP	\$195.34
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0131973	BALLASTS	\$141.00
01-04368	CHASE ELECTRONICS	PO0131980	SHIPPING FEES	\$20.00
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0131968	ANNUAL USAGE	\$280.00
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0131982	COPIER USAGE 11/15	\$217.02
01-04925	OATMAN, AMY MICHELE	PO0131826	RISK ASSESSMENT 10/15	\$55.00
01-18022	RUSCO PLASTICS	PO0131972	NAME BADGES	\$10.00
01-20097	TOPS & STRIPES, INC.	PO0131983	V2165 BEDLINER	\$584.00
01-38030	DAL SECURITY, INC.	PO0131985	REPAIR/SERVICE CALL	\$133.85
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131952	ETHANOL SHIELD	\$145.45
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131953	DIESEL	\$147.50
01-65460	ACTSHON PEST CONTROL	PO0131976	PEST CONTROL 11/15	\$40.00
01-79290	SIGN SHACK THE	PO0131974	V2019/V2041 DECAL REPAIR	\$135.00
			POLICE TOTAL	\$6,079.50

FUND 60 DEPT 605 - CONFERENCE CENTER

01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$464.87
01-02123	BRADFORD INDUSTRIAL SUPPLY CORP.	PO0131686	ECVB HVAC UNIT	\$2,432.00
01-04656	CENTERPOINT ENERGY SERVICES, INC.	PO0131903	MONTHLY SERVICE 11/15	\$133.49
01-15127	OK NATURAL GAS	PO0131906	MONTHLY SERVICE 11/15	\$610.41
			CONFERENCE CENTER TOTAL	\$3,640.77

FUND 65 DEPT 655 - FIRE

01-00781	INTERSTATE ALL BATTERY CENTER, INC	PO0131926	V1037 BATTERIES (4)	\$455.80
01-00781	INTERSTATE ALL BATTERY CENTER, INC	PO0131926	BATTERY	\$113.95
01-01338	J & P SUPPLY, INC.	PO0131923	GLOVES/TOWELS/CLEANER/TISSUE	\$521.30
01-01476	NORTHERN SAFETY CO., INC.	PO0131945	O-RINGS	\$31.98
01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$2,072.35
01-01912	EMPCO, INC.	PO0131992	DRIVER EXAMS (3)	\$1,545.00
01-02053	BAKERS ALTERNATOR-STARTER, INC.	PO0131915	V1037 ALTERNATOR REPAIR	\$87.08
01-02363	CONRAD FIRE EQUIP., INC.	PO0131918	V1044 CUSHION/CABLE/HANDLE	\$474.91
01-02363	CONRAD FIRE EQUIP., INC.	PO0131918	BALL VALVES (8)	\$209.52
01-02902	MASIMO AMERICAS, INC.	PO0131927	CARRYING CASE	\$79.95
01-03099	CHIEF FIRE & SAFETY CO., INC.	PO0131996	PRO FLOW HOSE (4)	\$2,163.00
01-04926	HAMPEL OIL	PO0131879	V1018 HYDRAULIC FLUID (5)	\$176.50
01-13089	MERRIFIELD OFFICE SUPPLY	PO0131924	INK CARTRIDGES/OFFICE CHAIR	\$238.33
01-15132	O'REILLY AUTO PARTS, INC.	PO0131943	V1024 OIL/FILTERS/LIGHTS	\$160.91
01-18116	RAMSEY'S WHAT EVER STORE	PO0131944	PINS (5)	\$16.00
01-79290	SIGN SHACK THE	PO0131925	V1002/V1018 LETTERING	\$1,055.00
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0131912	M-1408B VACUUM/BULBS/HOSE/VALVE	\$200.56
			<u>FIRE TOTAL</u>	<u>\$9,602.14</u>

FUND 99 DEPT 995 - EPTA

01-01783	JP MORGAN CHASE	PO0131986	CHASE PAYMENT	\$274.46
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131952	ETHANOL SHIELD	\$145.45
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0131953	DIESEL	\$147.50
			<u>EPTA TOTAL</u>	<u>\$567.41</u>

FUND 70 DEPT 705 - CDBG

70-01397	EPTA	PO0131897	B-15 (408) BUS PASS PROGRAM	\$2,055.00
70-49130	BOOKER-T WASHINGTON CENTER	PO0131898	B-15 (407) TUTORING SERVICE	\$4,190.68
70-49130	BOOKER-T WASHINGTON CENTER	PO0131999	B-15 (407) BTW AFTER SCHOOL PROGRAM	\$1,950.94
			<u>CDBG TOTAL</u>	<u>\$8,196.62</u>

COMBINED BREAKDOWN OF TOTALS

EMA	\$155,404.19
EEDA	\$514,026.74
EPTA	\$567.41
REMAINING FUNE	\$1,123,718.98
TOTAL CLAIMS	\$1,793,717.32

PURCHASING CARD CLAIMS LIST

11/25/2015

FUND 10 DEPT 100 - ADMINISTRATIVE SERVICES

AT&T*PREMIER EBIL	PO0131986	IPAD DATA PLAN 11/15	282.95
ENID WINNELSON CO	PO0131986	WATER FILTER/FITTINGS	26.58
ERGOHUMN*SQUAREGROV	PO0131986	ERGONOMIC OFFICE CHAIR	649.00
NORTHWEST INN	PO0131986	LODGING/EMER MGMT CONF/M HONIGSBERG	89.00
PAYPAL *RURALENTERP	PO0131986	ENID BUSINESS LEADERSHIP CLASS/J RILEY	25.00
SCHIEBERS DONUTS & DEL	PO0131986	MEAL (8)/DEPT MEETING	77.50
ADMINISTRATIVE SERVICES TOTAL			1,150.03

FUND 10 DEPT 110 - HUMAN RESOURCES

ACE HARDWARE	PO0131986	SCISSOR SHARPENER/CABLE CLAMP/SCISSORS	16.86
LOWES #00205*	PO0131986	SWIFFERS/FELT PADS/CLEANER	239.23
MCALISTER'S DELI #711	PO0131986	MEAL (9)/MGMT TEAM OSU CHALLENGE COURSE	105.60
HUMAN RESOURCES TOTAL			361.69

FUND 10 DEPT 120 - LEGAL SERVICES

AT&T DATA	PO0131986	IPAD DATA PLAN 11/15	25.00
BOOKBYTE.COM	PO0131986	INTERNATIONAL CODES (8)	598.64
OFFICE DEPOT #1079	PO0131986	REPORT BINDERS/FASTENERS/BATTERIES	269.94
SHERATON HOTEL	PO0131986	LODGING/OBA CONF/A CHISM	118.13
LEGAL SERVICES TOTAL			1,011.71

FUND 10 DEPT 140 - SAFETY

AT&T*BILL PAYMENT	PO0131986	IPAD DATA PLAN 11/15	31.67
BOARD CERT SAFE PRO	PO0131986	STS RENEWAL FEE	60.00
PARADISE DONUTS	PO0131986	MEAL (12)/SAFETY REP MEETING	21.98
STAPLES 00106633	PO0131986	SAFETY REPRESENTATIVE PHOTOS	3.93
SAFETY TOTAL			117.58

FUND 10 DEPT 200 - GENERAL GOVERNMENT

ABM PARKING WICHITA MI	PO0131986	PARKING/NLC CONF/T WILSON	40.00
AMERICAN 00123143507340	PO0131986	AIRFARE/NLC CONF/T WILSON	258.00
HOLIDAY INN EXPRESS DO	PO0131986	LODGING/NLC CONF/T WILSON	973.48
JUMBO FOODS	PO0131986	BOTTLED WATER/SODAS	48.91
KTA - TRANSA TEMP -QPS	PO0131986	TOLL/NLC CONF/T WILSON	2.00
MUSIC CITY CTR REST 78	PO0131986	MEAL/NLC CONF/T WILSON	10.89
MUSIC CITY FLATS	PO0131986	MEAL/NLC CONF/T WILSON	20.75
SQ *ANGEL DELIGHT CATE	PO0131986	MEAL/COMMISSION MEETING	366.00
STARBUCKS C12 21631510	PO0131986	MEAL/NLC CONF/T WILSON	9.11
WAL-MART #0499	PO0131986	VENDING MACHINE SNACKS	65.27
GENERAL GOVERNMENT TOTAL			1,794.41

FUND 10 DEPT 210 - ACCOUNTING

AT&T*PREMIER EBIL	PO0131986	IPAD DATA PLAN 11/15	39.17
ACCOUNTING TOTAL			39.17

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

AMAZON MKTPLACE PMTS	PO0131986	MACBOOK PRO CASE	12.99
AMAZON MKTPLACE PMTS	PO0131986	NETWORK CARD	20.33
AT&T*PREMIER EBIL	PO0131986	IPAD DATA PLAN 11/15	24.17
INFORMATION TECHNOLOGY TOTAL			57.49

FUND 10 DEPT 300 - COMMUNITY DEVELOPMENT

FAIRFIELD INN AND SUIT	PO0131986	LODGING/CODE CONF/C BAUER	267.00
LOUIE'S YUKON LLC	PO0131986	MEAL/CODE CONF/C BAUER	13.75
COMMUNITY DEVELOPMENT TOTAL			280.75

PURCHASING CARD CLAIMS LIST

11/25/2015

FUND 10 DEPT 350 - CODE ENFORCEMENT

LOWES #00205*	PO0131986	PAINT/LASER	132.38
SOUTHWEST SOLUTIONS GR	PO0131986	BLUEPRINT STORAGE	938.00
CODE ENFORCEMENT TOTAL			1,070.38

FUND 10 DEPT 400 - ENGINEERING

AMER SOC CIVIL ENGINEE	PO0131986	ASCE ANNUAL MEMBERSHIP/M KATTA	245.00
ATWOOD 01 ENID	PO0131986	JACKET/D DORRELL	89.99
CARHARTT	PO0131986	COVERALLS/D DORRELL	130.01
CONSOLIDATED FOOD COUR	PO0131986	MEAL/UWEX TRAINING/D DORRELL	11.48
NATL SOC OF PROF ENGIN	PO0131986	NSPE ANNUAL MEMBERSHIP/M KATTA	154.00
OK WATER RESOURCES BRD	PO0131986	WATER CONFERENCE FEES/C GDANSKI	250.00
OLIVE GARDEN 00010140	PO0131986	MEAL/UWEX TRAINING/D DORRELL	31.87
WWW.NORTHERNSAFETY.COM	PO0131986	SAFETY SHIRTS (3)	145.00
ENGINEERING TOTAL			1,057.35

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

ENID WINNELSON CO	PO0131986	STOP KIT	11.82
KEURIG GREEN MOUNTAIN	PO0131986	COFFEE	109.57
PARADISE DONUTS	PO0131986	MEAL (20)/DEPT MEETING	68.74
STAPLES 00106633	PO0131986	SCANNER/FOLDERS/FILEBOXES	230.50
PUBLIC WORKS MGMT TOTAL			420.63

FUND 10 DEPT 710 - FLEET MGMT

AT&T DATA	PO0131986	IPAD DATA PLAN 11/15	30.00
STAPLES 00106633	PO0131986	INK CARTRIDGE	194.36
T&W TIRE ENID	PO0131986	V103 ALIGNMENT	64.95
FLEET MGMT TOTAL			289.31

FUND 10 DEPT 730 - PARKS & RECREATION

ACE HARDWARE	PO0131986	V641 KEY	3.98
AMZ*SUPPLY.HMW	PO0131986	PVC BALL VALVE	260.64
ATWOOD 01 ENID	PO0131986	BOLTS	6.26
ATWOOD 01 ENID	PO0131986	COATS/COVERALLS/JEANS (2)	518.84
ENID WINNELSON CO	PO0131986	PVC BUSHING	7.08
EVENTBEEINC	PO0131986	CEU CLASS (4)	640.00
IM *IMPROVEMENTS	PO0131986	IRRIGATION BACKFLOW COVER ROCKS	359.97
LOWES #00205*	PO0131986	FENCE LOCKS (100)/MULCH/PAINT/SANDER	2,044.67
MANN'S RENTAL	PO0131986	FLOOR BUFFER RENTAL	67.36
PAYPAL *BLINDSQUIRR	PO0131986	JANITOR CART	129.98
PAYPAL *OKLAHOMATUR	PO0131986	CEU CLASS (4)	800.00
STAPLES 00106633	PO0131986	HOLE PUNCH/FOLDERS	32.47
STUART C IRBY	PO0131986	PVC CONDUIT/WIRE	69.32
WM SUPERCENTER #499	PO0131986	RUBBER SNAKES	8.00
PARKS & RECREATION TOTAL			4,948.57

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT

ATWOOD 01 ENID	PO0131986	JACKETS/COVERALLS	303.73
PLANE MUSIC	PO0131986	V502 HANDS FREE RADIO	230.85
REALTRUCK	PO0131986	SAND/SALT/TAILGATE SPREADER	1,959.98
STRMWTR & ROADWAY MAINT TOTAL			2,494.56

FUND 10 DEPT 750 - TECHNICAL SERVICES

AMAZON.COM	PO0131986	FOAM CUPS	20.30
AMAZON.COM	PO0131986	V605 SCREWDRIVER KIT	28.04
AT&T*BILL PAYMENT	PO0131986	IPAD DATA PLAN 11/15	250.03
AUTOMATIONDIRECT.COM	PO0131986	WORM GEAR/MOTORS/BASES	761.75
DEPT OF ENV QUALITY	PO0131986	TRAINING/CERTIFICATION/D STUBBS	124.00

PURCHASING CARD CLAIMS LIST

11/25/2015

DOWNTOWN THREADS	PO0131986	LOGO SHIRTS (5)/EMBROIDERED COATS	160.40
INTERSTATE ALL BATTERY	PO0131986	BATTERIES	792.00
MISSION REPAIR INC.	PO0131986	IPAD REPAIR	218.00
OREILLY AUTO 00001883	PO0131986	BELT	15.14
PIONEER CELLULAR	PO0131986	CELL PHONE CASES	59.90
SHERWIN WILLIAMS #7185	PO0131986	TOLUENE	80.28
SIGNWAREHOUSE.COM	PO0131986	LAMINATING FILM	230.87
		TECHNICAL SERVICES TOTAL	2,740.71

FUND 10 DEPT 900 - LIBRARY

AMAZON MKTPLACE PMTS	PO0131986	TV/BATTERIES/MAKERSPACE SUPPLIES	625.82
AMAZON VIDEO ON DEMAND	PO0131986	MOVIE	12.99
AMAZON.COM	PO0131986	TEEN PROGRAM SUPPLIES	162.90
AMERICAN LIBRARY ASSN	PO0131986	PLA CONF REGISTRATION (3)	1,890.00
AMERICAN LIBRARY ASSOC	PO0131986	ANNUAL MEMBERSHIP/ALA/PLA	268.00
BAKER & TAYLOR - BOOKS	PO0131986	BOOKS (50)	980.80
BARNES & NOBLE #2694	PO0131986	MAKERSPACE SUPPLIES	466.77
BILLY SIMS BBQ - ENID	PO0131986	MEAL/LIBRARY BOARD MTG	69.99
CDW GOVERNMENT	PO0131986	TABLET CABLE LOCKS	306.24
CGI*CANVAS ON DEMAND	PO0131986	WALL ART	22.00
DART/TARTAN/MCNAUGH	PO0131986	BOOKS (60)	964.27
DOWNTOWN THREADS	PO0131986	MONOGRAM TOTES (17)	93.50
FIVE80 COFFEEHOUSE	PO0131986	REFRESHMENTS/ADULT PROGRAMS	14.00
GROUPON INC	PO0131986	WALL ART	99.98
HIDEAWAY PIZZA BROADWA	PO0131986	MEAL (2)/ODL TRAINING	28.03
HOBBY-LOBBY #0008	PO0131986	CHILDRENS PROGRAM SUPPLIES	53.86
JUMBO FOODS	PO0131986	MEAL/ODL MEETING	24.26
LLBEAN-DIRECT	PO0131986	RUGS (2)	335.00
MAKERMEDIAI	PO0131986	COMPUTER PROGRAMMING KITS	154.99
OKLA 00 OF 00	PO0131986	ANNUAL MEMBERSHIP DUES	164.00
PAYPAL *REPAIRZOOML	PO0131986	IPAD MINI SCREEN FIX	138.99
PLANNER PADS CO	PO0131986	DIVIDER/POCKETS/NOTEPADS	40.87
POLY AND BARK	PO0131986	CHAIRS (6) /STUDY ROOMS	387.00
QUILL CORPORATION	PO0131986	COFFEE/POST ITS	100.44
SQ *GOBEN'S GOODIES	PO0131986	MEAL/TEEN ANIME CLUB	13.50
UPS (800) 811-1648	PO0131986	SHIPPING FEES	58.80
URBAN GIRL L L C	PO0131986	FILE FOLDERS/STICKY NOTES/DESK TRAY	145.84
USPS 39282704133607748	PO0131986	SHIPPING FEES	20.44
WM SUPERCENTER #499	PO0131986	REFRESHMENTS/ADULT PROGRAMS	17.16
WWW.VISTAPRINT.COM	PO0131986	COMPUTER MOUSE PAD	22.99
		LIBRARY TOTAL	7,683.43

FUND 20 DEPT 205 - AIRPORT

JAMIE'S BARNSTORMERS	PO0131986	MEAL (7)/SENATOR MEETING	75.58
JUMBO II LLC	PO0131986	PILOT SNACKS	33.49
LOWES #00205*	PO0131986	FROST FREE HYDRANT	98.44
THE UPS STORE 5063	PO0131986	SHIPPING FEES	15.12
WAL-MART #0499	PO0131986	PHONE CASE/CLR	67.22
		AIRPORT TOTAL	289.85

FUND 22 DEPT 225 - GOLF

AMAZON.COM	PO0131986	PIPE REPAIR CLAMPS	223.98
EVENTBEEINC	PO0131986	OTRF CONF (2)	260.00
OREILLY AUTO 00001883	PO0131986	CARBURETOR CLEANER	15.07
STAPLES 00106633	PO0131986	WIRELESS MODEM	89.99
		GOLF TOTAL	589.04

PURCHASING CARD CLAIMS LIST

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FUND 31 DEPT 230 - UTILITY SERVICES

COLOR ID	PO0131986	TRASH PASS CARDS/INK CARTRIDGE	620.75
LOWES #00205*	PO0131986	EXTENSION LADDER	149.00
NOR*NORTHERN TOOL	PO0131986	SAFETY JACKETS (2)	106.12
UPS (800) 811-1648	PO0131986	SHIPPING FEES	52.47
		UTILITY SERVICES TOTAL	928.34

FUND 31 DEPT 760 - SOLID WASTE

AQUA BAILERS, INC	PO0131986	BAILERS/LANDFILL SAMPLING	142.37
AT&T DATA	PO0131986	IPAD DATA PLAN 11/15	30.00
BB MACHINE & SUPPLY IN	PO0131986	V218 FITTINGS	40.24
BRADFORD INDUSTRIAL SP	PO0131986	HOT SURFACE IGNITOR	19.78
LOWES #00205*	PO0131986	SELF DRILL SCREWS	12.16
MUNN SUPPLY	PO0131986	WELDING ROD	41.40
STAPLES 00106633	PO0131986	STAPLES/BINDER/2016 CALENDARS	121.43
USPS 39282704133607748	PO0131986	NOTARY RENEWAL	0.49
WAL-MART #0499	PO0131986	BAKING SODA/SPRAY/PEN	33.86
WAL-MART #0499	PO0131986	MEAL (12)/DEPT MEETING	12.84
WALMART.COM	PO0131986	JEANS/D SETTLEMIER (3)	61.76
		SOLID WASTE TOTAL	516.33

FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

DEPT OF ENV QUALITY	PO0131986	WATER LICENSE/L MINTZ	124.00
STAPLES 00106633	PO0131986	INK CARTRIDGE	29.99
UPS (800) 811-1648	PO0131986	SHIPPING FEES	333.20
		PUBLIC UTILITIES MGMT TOTAL	487.19

FUND 31 DEPT 790 - WATER PRODUCTION

APL* ITUNES.COM/BILL	PO0131986	PDF EXPERT APP	9.99
ATWOOD 01 ENID	PO0131986	GENERATOR BATTERY/BATTERY	284.95
ATWOOD 01 ENID	PO0131986	JEANS (18)/COVERALLS	407.58
ENID WINNELSON CO	PO0131986	PIPE FITTINGS/GLUE	118.08
LESLIES POOLMART #909	PO0131986	CHLORINE	189.98
LOWES #00205*	PO0131986	INSULATION/BLADES/CHECK VALVE	201.66
		WATER PRODUCTION TOTAL	1,212.24

FUND 31 DEPT 795 - WATER RECLAMATION SVS

ATWOOD 01 ENID	PO0131986	JACKETS (7)	589.94
THE UPS STORE 5063	PO0131986	SHIPPING FEES	4.62
USA BLUE BOOK	PO0131986	WATER PUMP HOSES	370.39
YELLOW HOUSE MACHINERY	PO0131986	BACKHOE ROCK TEETH	76.70
		WATER RECLAMATION SVS TOTAL	1,041.65

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

BALMAC, INC.	PO0131986	VIBRATION TOOL/CALIBRATION SERVICE	187.00
STUART C IRBY	PO0131986	FUSE HOLDER	271.00
		WASTEWATER PLANT MGMT TOTAL	458.00

FUND 40 DEPT 405 - CAP. IMPROVEMENT

KINNUNEN SALES & RENT	PO0131986	P-1504 TRUNCATED DOMES	240.84
		CAP. IMPROVEMENT TOTAL	240.84

FUND 50 DEPT 505 - 911

DOWNTOWN THREADS	PO0131986	LOGO 911 JACKETS (17)	75.00
DOWNTOWN THREADS	PO0131986	LOGO SHIRT(2)/EMBROIDERY(4)	54.60
FAMILY DOLLAR #2065	PO0131986	WET WIPES (3)	18.00
L A POLICE GEAR INC	PO0131986	REFUND/UNIFORMS	(69.98)
		911 TOTAL	77.62

PURCHASING CARD CLAIMS LIST

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FUND 51 DEPT 515 - POLICE

ASIA SUPER BUFFET	PO0131986	MEAL (3)/CLEET TRAINING	36.90
CHIL'S ADA	PO0131986	MEAL (2)/FIREARM INSTRUCTOR SCHOOL	29.18
COPS PRODUCTS	PO0131986	UNIFORM SHIRT (2)/STARS/HAT BANDS	171.02
CTS 545	PO0131986	V2185 FUEL/CLEET TRAINING	24.47
CTS 545	PO0131986	V2185 FUEL/CLEET TRAINING	27.00
DOMINO'S 6465	PO0131986	MEAL (3)/PCS COMMISSION	17.97
FRESCOS MEXICAN GRILL	PO0131986	MEAL (2)/FIREARM INSTRUCTOR SCHOOL	11.98
JUMBO FOODS	PO0131986	CAKE/CPA	34.75
KFC C002110 09821109	PO0131986	MEAL (5)/CLEET TRAINING	45.09
MAZZIO S 061 Q65	PO0131986	MEAL (2)/FIREARM INSTRUCTOR SCHOOL	15.00
MAZZIO S 061 Q65	PO0131986	MEAL (2)/FIREARM INSTRUCTOR SCHOOL	15.00
MURPHY6578ATWALMRT	PO0131986	V2049 FUEL/FIREARM INSTRUCTOR SCHOOL	26.80
POLOS AUTHENTIC ME	PO0131986	MEAL (6)/CLEET TRAINING	85.00
SANTA FE CATTLE COMPAN	PO0131986	MEAL (9)/CLEET TRAINING	114.36
SANTA FE CATTLE COMPAN	PO0131986	MEAL(2)/FIREARM INSTRUCTOR SCHOOL	25.18
SEMINOLE NAT TVL PL	PO0131986	V2185 FUEL/CLEET TRAINING	23.69
SNT RIVERMIST	PO0131986	V2185 FUEL/CLEET TRAINING	24.75
STEVENS FORD	PO0131986	V2019 CLUSTER PROGRAMMING	117.18
SUBWAY 00107193	PO0131986	MEAL (2)/FIREARM INSTRUCTOR SCHOOL	23.50
THE FIELDHOUSE	PO0131986	MEAL (7)/CLEET TRAINING	77.53
UNIFIED PROMO GROUP	PO0131986	BADGES/PENCILS	700.00
UNITED SUPERMARKET 3	PO0131986	BOTTLED WATER/PAPER TOWELS	25.15
USPS 39282704133607748	PO0131986	SHIPPING FEES	100.29
WAL-MART #0499	PO0131986	SPONGE/RAGS/COCOA/BOTTLED WATER	138.89
		POLICE TOTAL	1,910.88

FUND 60 DEPT 605 - CONFERENCE CENTER

A-1 PLUMBING HEATING A	PO0131986	SHEET METAL	331.00
AMAZON.COM	PO0131986	IPAD CASE	55.89
HUGHES LUMBER COMPANY	PO0131986	LUMBER	21.00
LOWES #00205*	PO0131986	MULTI SHEET METAL BIT	56.98
		CONFERENCE CENTER TOTAL	464.87

FUND 65 DEPT 655 - FIRE

AMAZON MKTPLACE PMTS	PO0131986	METAL DETECTOR	643.00
AMAZON.COM	PO0131986	SAFETY GLASSES (2)	68.90
ARBY'S 1425	PO0131986	MEAL/CLEET TRAINING/M SCHATZ	7.69
AT&T DATA	PO0131986	IPAD DATA PLAN 11/15	25.00
ATWOOD 01 ENID	PO0131986	MOTOR OIL/CLEANER/COFFEE/BOLTS	278.10
ATWOOD 01 ENID	PO0131986	M-1408B SCREWDRIVER/COUPLER/FITTINGS	53.84
CARL'S JR 1644	PO0131986	MEAL/CLEET/M SCHATZ	17.97
ENID WINNELSON CO	PO0131986	CABLE SAW/SAW BLADE/PVC TRAP/COUPLING	32.97
LA FIESTA ADA	PO0131986	MEAL/CLEET TRAINING/M SCHATZ	9.99
LOWES #00205*	PO0131986	M-1408B MOP/TOWELS/CLEANERS	111.59
LOWES #00205*	PO0131986	SALT CRYSTALS/WASTEBASKETS	45.44
MISSISSIPPI MADNESS	PO0131986	V1000 FUEL/CLEET	15.00
PAYPAL *NIEMT	PO0131986	EMT TEST/N SHIPLETT	70.00
RIB CRIB 58	PO0131986	MEAL/CLEET/M SCHATZ	11.49
SAFE KIDS WORLDWIDE	PO0131986	SAFETY SEAT RECERTIFICATION/K PENDERGRAFT	15.00
SHERWIN WILLIAMS #7185	PO0131986	BRUSHES (48)	87.84
STAPLES 00106633	PO0131986	M-1408B DRY ERASE BOARD/MARKERS	52.07
TACO BELL #4462	PO0131986	MEAL/CLEET TRAINING/M SCHATZ	8.57
THE FIELDHOUSE	PO0131986	MEAL/CLEET TRAINING/M SCHATZ	8.18
THE VACUUM CENTER	PO0131986	VACUUM BAGS	26.99
WAL-MART #0499	PO0131986	COOKWARE/FLATWEAR/BOWLS	133.44

PURCHASING CARD CLAIMS LIST

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WAL-MART #0499	PO0131986	M-1408B POTS/PANS	36.42
WM SUPERCENTER #499	PO0131986	M-1408B CLOCKS/LAMPS/SHADES	292.86
WW STARR LUMBER ENID	PO0131986	M-1408B SOUND BOARD	20.00
FIRE TOTAL			2,072.35

FUND 99 DEPT 995 - EPTA

PAPA JOHN'S #02122	PO0131986	MEAL/DEPT MEETING	58.51
WM SUPERCENTER #499	PO0131986	OIL/CLEANING SUPPLIES/DISPLAY BOARDS	215.95
EPTA TOTAL			274.46

JP MORGANCHASE CLAIMS LIST TOTAL \$ 36,081.23

City Commission Meeting

12. 1.

Meeting Date: 12/01/2015

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER RENEWAL OF GENERAL LIABILITY, PUBLIC OFFICIALS ERRORS & OMISSIONS, LAW ENFORCEMENT/PERSONAL INJURY, AUTOMOBILE LIABILITY, AND PROPERTY AND ELECTRONIC DATA PROCESSING INSURANCE FOR THE CITY OF ENID AND ITS RELATED TRUST AUTHORITIES, WITH OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG), EDMOND, OKLAHOMA.

BACKGROUND:

This is a companion item to 9.7 and 18.1.

RECOMMENDATION

Renew General Liability, Public Officials Errors and Omissions, Law Enforcement/Personal Injury, Commercial Automobile Liability, Property, and Electronic Data Processing Insurance with OMAG in the amount of \$455,433.00.

PRESENTER:

Erin Crawford, Chief Financial Officer.

City Commission Meeting

12. 2.

Meeting Date: 12/01/2015

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$155,404.19.

BACKGROUND:

RECOMMENDATION

PRESENTER:

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

15. 1.

Meeting Date: 12/01/2015

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

AUTHORIZE MUNICIPAL FINANCE SERVICES, INC., TO SEEK FINANCING PROPOSALS IN CONNECTION WITH THE ECONOMIC DEVELOPMENT INCENTIVE TO BE PROVIDED TO ENID INVESTMENT PARTNERS, LLC., FOR THE ACADEMY SPORTS + OUTDOORS STORE.

BACKGROUND:

This is a companion item to 8.6.

RECOMMENDATION

Authorize.

PRESENTER:

Andrea L. Chism, City Attorney.

City Commission Meeting

15. 2.

Meeting Date: 12/01/2015

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$514,026.74.

BACKGROUND:

RECOMMENDATION

PRESENTER:

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

18. 1.

Meeting Date: 12/01/2015

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER RENEWAL OF GENERAL LIABILITY, PUBLIC OFFICIALS ERRORS & OMISSIONS, LAW ENFORCEMENT/PERSONAL INJURY, AUTOMOBILE LIABILITY, AND PROPERTY AND ELECTRONIC DATA PROCESSING INSURANCE FOR THE CITY OF ENID AND ITS RELATED TRUST AUTHORITIES, WITH OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG), EDMOND, OKLAHOMA.

BACKGROUND:

This is a companion item to 9.7 and 12.1.

RECOMMENDATION

Renew General Liability, Public Officials Errors and Omissions, Law Enforcement/Personal Injury, Commercial Automobile Liability, Property, and Electronic Data Processing Insurance with OMAG in the amount of \$455,433.00.

PRESENTER:

Erin Crawford, Chief Financial Officer.

City Commission Meeting

18. 2.

Meeting Date: 12/01/2015

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$567.41.

BACKGROUND:

RECOMMENDATION

PRESENTER:

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

19.

Meeting Date: 12/01/2015

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER CONVENING INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(C)(10) TO DISCUSS MATTERS PERTAINING TO ECONOMIC DEVELOPMENT BECAUSE AN EXECUTIVE SESSION IS NECESSARY TO PROTECT THE CONFIDENTIALITY OF THE BUSINESS, AND TO RECONVENE INTO REGULAR SESSION TO TAKE ANY NECESSARY ACTION.

BACKGROUND:

The City Attorney recommends the Mayor and Board of Commissioners go into Executive Session pursuant to 25 Okla. Stat. §307(C)(10), to confer “on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate...” within Enid because public disclosure of the matter to be discussed would violate the confidentiality of the business.

Upon conclusion of the Executive Session, the Commission will reconvene into Regular Session to take any necessary action.

RECOMMENDATION

Convene into Executive Session.

PRESENTER:

Andrea L. Chism, City Attorney.
