

**NOTICE OF A SPECIAL MEETING OF THE
POLICE CIVIL SERVICE COMMISSION OF
THE CITY OF ENID, OKLAHOMA**

Notice is hereby given that the Police Civil Service Commission of the City of Enid, Oklahoma, will meet in a special meeting at 8:05 A.M. on the 3rd day of December, 2015, in Training Center of the Enid Police Department, located at 301 West Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

**** AGENDA ****

1. Call to Order in the Training Room of the Enid Police Department.
2. Roll call.
3. Approve minutes from November 12, 2015, meeting.
4. Direct Captain Skaggs to administer the written portion of the test for the rank of Patrol Officer, with this testing to occur in the Training Room of the Enid Police Department located at 301 W. Owen K. Garriott Road, Enid, Oklahoma.
5. Recess until 10:30 A.M. to allow candidates to complete the written portion of the test.
6. Reconvene into special meeting at 10:30 A.M. in the Training Room of the Enid Police Department located at 301 W. Garriott Rd., Enid, Oklahoma.
7. Conduct the oral portion of the testing for the rank of Patrol Officer.
8. Consider convening into executive session pursuant to 25 O.S. § 307(B)(1), “[d]iscussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee,” to grade the oral portion of the Patrol Officer test and thereafter grade the written portion of the Patrol Officer examination, to determine and prepare a list of eligible candidates who have received seventy percent (70%) or above on the total composite score on the Patrol Officer examination, and reconvene into a special meeting to take any action necessary.
9. Reconvene into special meeting in the Training Room of the Enid Police Department located at 301 W. Owen K. Garriott Rd., Enid, Oklahoma.
10. Approve list of eligible candidates for the rank of Patrol Officer.
11. Adjourn.