



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

BOARD OF COMMISSIONERS

NOTICE OF MEETINGS

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust will meet in regular session at 6:30 p.m. on the 15th day of March, 2016, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS REGULAR MEETING

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF MARCH 3, 2016 AND THE SPECIAL COMMISSION MEETING OF MARCH 11, 2016.
5. AWARDS, PRESENTATIONS, PROCLAMATIONS, AND ORGANIZATIONAL BUSINESS.
 1. PRESENT PET AVAILABLE FOR ADOPTION AT THE CITY ANIMAL SHELTER.
 2. CONSIDER APPOINTMENTS TO THE AVIATION ADVISORY BOARD.
 3. CONSIDER APPOINTMENTS TO THE METROPOLITAN AREA PLANNING COMMISSION, ENID JOINT RECREATION TRIAD, HISTORIC PRESERVATION COMMISSION, PARK BOARD AND TREE BOARD.
6. HEARINGS.

1. CONDUCT PUBLIC HEARING REGARDING THE FISCAL YEAR 2016 ANNUAL ACTION PLAN AND TO CONSIDER \$387,471.00 OF PROPOSED ALLOCATIONS AS RECOMMENDED BY THE MAYOR AND COMMISSIONS.

7. COMMUNITY DEVELOPMENT.
 1. CONSIDER INSTALLING FOUR YELLOW CAUTION FLASHING LIGHTS ON WILLOW ROAD AT AUTRY TECHNOLOGY CENTER.

8. ADMINISTRATION.
 1. CONSIDER A RESOLUTION AMENDING THE 2015-2016 ENID EVENT CENTER AND CONVENTION HALL FUND (EECH) BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$750,00.00 TO INCREASE THE 2015-2016 APPROPRIATED AMOUNTS FOR THE ENID EVENT CENTER AND CONVENTION HALL DEPARTMENT.
 2. TRANSFER THE SOUTHERN PORTION OF THE ROLLING OAKS DETENTION FACILITY TO AC DEVELOPMENTS, LLC, ENID, OKLAHOMA, AND RETAIN A PERMANENT EASEMENT FOR THE PRIMARY PURPOSE OF STORMWATER DRAINAGE, PROJECT NO. F-1307A.

9. CONSENT.
 1. DENIAL OF TORT CLAIM OF ABSOLUTELY TNT DESIGN, LLC.
 2. APPROVAL OF CLAIMS IN THE AMOUNT OF \$2,149,123.68.

10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.

11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY REGULAR MEETING.

12. ENID MUNICIPAL AUTHORITY REGULAR MEETING.
 1. CONSIDER A RESOLUTION INCREASING THE 2015-2016 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY IN THE AMOUNT OF \$200,000.00.
 2. APPROVAL OF CLAIMS IN THE AMOUNT OF \$139,020.53.

13. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.

14. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.

15. ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.

1. APPROVE AND EXECUTE A CONTRACT WITH RETAIL ATTRACTIONS, LLC, OF TULSA, OKLAHOMA, TO RETAIN AND RECRUIT LOCAL RETAIL BUSINESS AND INCREASE ECONOMIC DEVELOPMENT IN THE CITY OF ENID IN ORDER TO PROTECT THE CITY'S REVENUE STREAM AND IMPROVE THE QUALITY OF LIFE FOR ALL RESIDENTS.
16. ADJOURN TO CONVENE AS THE ENID PUBLIC TRANSPORTATION AUTHORITY.
17. TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.
18. ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.
 1. APPROVAL OF CLAIMS IN THE AMOUNT OF \$2,357.62.
19. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.
20. PUBLIC DISCUSSION.
21. ADJOURN.

City Commission Meeting

4.

Meeting Date: 03/15/2016

SUBJECT:

CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF MARCH 3, 2016 AND THE SPECIAL COMMISSION MEETING OF MARCH 11, 2016.

Attachments

Minutes 3/3

Special Minutes 3/10

MINUTES OF RESCHEDULED REGULAR MEETING OF THE
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST,
TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST,
AND TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY, A PUBLIC TRUST
HELD ON THE 3RD DAY OF MARCH 2016

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust, met in a rescheduled regular meeting at 6:30 P.M. on the 3rd day of March 2016, in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, pursuant to notice given ten (10) days in advance to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 2nd day of March 2016.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Brownlee, Ezzell, Vanhooser and Mayor Shewey.

ABSENT: Commissioners Timm and Wilson.

Staff present were City Manager Jerald Gilbert, Assistant City Manager Joan Riley, City Attorney Andrea Chism, City Clerk Linda Parks, Chief Financial Officer Erin Crawford, Public Utilities Director Louis Mintz, Planning Administrator Chris Bauer, Director of Marketing and Public Relations Steve Kime, Director of Human Resources Sonya Key, Airport Director Dan Ohnesorge, and Ex-Officio Member Col. Fred Cunningham.

Ms. Paula Nightengale from Park Avenue Thrift gave the Invocation, and Mr. Bryan Skaggs led the Flag Salute.

Motion was made by Commissioner Janzen and seconded by Commissioner Vanhooser to approve the minutes of the regular Commission meeting of February 18, 2016, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Vanhooser and Mayor Shewey.

NAY: None.

Officer William Breeze presented “Rosco,” a two-year old male Pit Bull, available for adoption at the Enid Animal Shelter.

Mr. Keller Taylor of Spectra Venue Management, and General Manager of the Enid Event Center and Convention Hall, was recognized and publicly thanked for his team’s outstanding contribution towards the 2016 Oklahoma Speaker’s Ball hosted at the Enid Event Center on February 28, 2016.

A hearing was held regarding a request to rezone property located at 615 West Moore from Class “C-3” General Commercial District to “R-7” Residential Multi-Family District.

Planning Administrator Chris Bauer explained that this request concerned 3.626 acres of land, and if approved, a 96-unit apartment complex would be erected on the site. He advised commissioners that the land use classification for the property was Traditional Neighborhood, which was supported by the Envision Enid Comprehensive Plan. He also advised commissioners that a protest petition was received on February 17, 2016, representing 39.28% of properties within 300 feet of the requested rezoning. Additionally, he noted that the Metropolitan Area Planning Commission recommended

approval of the rezoning at their February 22, 2016 meeting, with a vote of four (4) in favor, and three (3) against.

Commissioner Ezzell had questions regarding the rezoning notice mailed to affected property owners, in that there was not much detail in the notice. He suggested that in the future, notices contain larger pictures, and perhaps even more legal descriptions.

Commissioner Brownlee asked Mr. Bauer to discuss improvements that were planned for West Moore as a result of adding an additional 100 to 200 residents to the area.

Mr. Bauer stated that as always, staff looked at those issues. He stated that in this case, the issue was forwarded to the Engineering Department, and the report that he received was that West Moore was adequate to support the rezoning.

Commissioner Brownlee asked if there were traffic counts that would substantiate that opinion.

Mr. Bauer responded that he was unaware of any traffic counts.

Commissioner Brownlee stated that he was concerned with the impact that the stoplight at South Buren and West Moore might have on traffic congestion. He asked if it would be worthy to conduct a more comprehensive traffic study to make sure it could be supported. He also asked Mr. Bauer if those issues had been considered to help offset some of those concerns.

Mr. Bauer stated that he consulted with the Engineering Department, and received an answer that it was adequate. He went on to say that if the property was rezoned, the applicant would move forward with platting. All of the infrastructure, which included road, water and sewer, would be addressed at the time of platting.

Mayor Shewey referred to a Housing Study (Study), conducted by the Enid Regional Development Alliance (ERDA), that showed a need for 400 housing units in Enid. He stated that new businesses could not be recruited, or current businesses expanded, without adequate housing. This was a big portion of adequate.

Commissioner Brownlee stated that he thought an updated Study by the ERDA had found that there was a sufficient amount of multi-family dwellings.

Commissioner Ezzell stated that he thought the recommendation of the updated Study was not that the demand was met, but that the demand would be met if everything being considered at the time to be built, was built. However, he went on to say that regardless of what the Study said, there was a developer who had bought the property, he was following the rules, he was following the standards, and the Engineering Department had approved it. He went on to say that West Moore might not be as ideal as building on Van Buren, but it was close to Highway 81, and as far as access, it could be a lot worse.

Commissioner Vanhooser stated that for him, the issue was simple. This was a private piece of property, with a private developer wanting to build a private apartment complex, and as the City Council, it wasn't their problem. This was a straight up business deal, and there was no reason not to approve it.

Mr. Mike Bigheart, representing Sean and Tonya McMichael, 509 West Moore, addressed the Commission. He referenced the Envision Enid Comprehensive Plan (Plan) as it pertained to Traditional Neighborhoods, which stated that, "Traditional Neighborhoods in Enid are predominately residential in character, but should provide a diverse array of housing options that meet the lifestyle needs of all of Enid's current and future residents." He went on to say that Development Guidelines, also referenced in the Plan, stated that, "In all kinds of neighborhoods, a variety of housing types should exist to provide options for a diverse range of households. Multi-family buildings should be located on streets with greater capacity and near public amenities such as parks and schools. Multi-family buildings and townhouses should be designed to integrate into the neighborhood."

Mr. Bigheart spoke regarding the contents of the public notice. He stated that the notice mailed to residents didn't need to be as comprehensive as the published notice. Statutes required that it be appropriately labeled with streets, addresses, streams, and other areas of importance. He also stated that he hadn't seen the published notice, and was unsure as to whether it would be an issue or not.

Mr. Bigheart referred to a visual of the protest map. He stated that it didn't include city-owned streets, or city-owned property. It wasn't supposed to. However, it did include the applicant's own property, which was not a part of the rezoning. He went on to say that if that particular property was taken out of the computation, there was a substantial majority, a super majority, of the local residents that had objected to the zoning, and the Commission should take that into consideration.

Mr. Bigheart spoke regarding the Preliminary Plat. He asked if the design would integrate into the existing neighborhood. He didn't believe it did, and stated that that was also a decision for the Commission to make.

Mr. Bigheart referred to an email dated January 22, 2016, from City Engineer Robert Hitt to Mr. Bauer regarding West Moore which said, "Moore Street is classified as a local street, and is about 24 feet wide. The width is substandard for a local street with current standard of 27 feet. Pavement thickness is unknown, but best guess is about five (5) inches of pavement that is the minimum for a local street." Mr. Bigheart stated that there were problems with that particular street. There would be increased traffic, school buses picking up children from the apartments, and more people walking in the street because there were no sidewalks. The strength of the structure just wasn't there.

Lastly, Mr. Bigheart referred to a visual of the property, looking from the west toward the east, noting that the McMichael's lived just east of the tract to be rezoned. He again referred to the Plan which stated, "Multi-family buildings should be located on streets with greater capacity and near public amenities such as parks and schools. Multi-family buildings and townhouses should be designed to integrate into the neighborhood." He stated that there was a park (Meadowlake Park) fairly close, but the closest elementary school was Taft Elementary School, which was a good distance from this particular piece of property.

In summary, Mr. Bigheart stated that the request for rezoning was not compatible with the Plan, and there were substantial neighborhood objections that should be considered. He asked that the Commission deny the request for rezoning.

Mr. Sean McMichael, 509 West Moore, addressed the Commission. He asked that the rezoning be denied because the neighborhood couldn't sustain it. The road was small, there was only one (1) access to the development, and traffic was a big concern. Flooding was also an issue, in that the 100-year floodplain ran through the middle of the property. This was not the place for the proposed development.

Mr. Chris Burdick from Envirotech Engineering, addressed the Commission. He stated that his firm was representing the developer of the project. This was an infill project, and he felt it met the Plan. He stated that the developer was excited about the project, and had expressed his intent to do everything he could to keep the natural screening on both sides of the property. Even though it might not be the most perfect location, it was a great project, and a good piece of property for the development.

There being no further comments, the hearing concluded.

A hearing was held regarding a request to rezone property located at 2023 West Chestnut, from "C-2" Planned Business Center District to "C-3" General Commercial District. It was noted that the Metropolitan Area Planning Commission unanimously recommended approval of the rezoning at their February 22, 2016 meeting.

Mr. Bauer stated that the applicant had requested the rezoning to reduce the front yard setback on the property to 25 feet, and if approved, an existing mini-storage facility on the property would be expanded.

There being no further comments, the hearing concluded.

A hearing was held regarding the Community Development Block Grant (CDBG) Fiscal Year 2016 Annual Action Plan.

CDBG Coordinator Stephanie Carr explained that the purpose of the hearing was to receive comments from interested citizens regarding the CDBG Fiscal Year 2016 Annual Action Plan. She noted that the Fiscal Year 2016 funding allocation for CDBG, as determined by the Department of Housing and

Urban Development, totaled \$387,471.00. After the Section 108 loan payment and administration costs were deducted from the allocation, \$151,628.80 would remain to be used for other projects as determined by the Commission.

There being no further comments, the hearing concluded.

Discussion was held regarding a sidewalk variance submitted by Mr. Jeremy Dershem, for Iron Works, located at 1602 North Van Buren.

Mr. Bauer explained that Mr. Dershem had applied for a building permit to erect an addition to his current business, which had triggered the requirement to construct sidewalks along Van Buren. He noted that the Metropolitan Area Planning Commission (MAPC) unanimously recommended approval of the variance at their February 22, 2016 meeting.

Commissioner Janzen stated that in his opinion, if a new building was constructed, sidewalks should be required. An addition to an existing building should not trigger the ordinance.

Commissioner Brownlee asked if there were photos of surrounding properties.

Mr. Bauer stated that there were not, but he would provide them in the future.

Commissioner Vanhooser moved to deny the variance. He stated that he believed in the community and commissioners needed to stick with the sidewalk plan.

Motion was seconded by Commissioner Ezzell.

Mayor Shewey stated that the sidewalk was not needed, and he would vote against the denial. He went on to say that the MAPC had voted to approve the variance, and commissioners were bypassing their recommendation.

Commissioner Brownlee stated that Commissioners Vanhooser and Ezzell had a valid point that if there was ever going to be sidewalks, the Commission needed to start somewhere. He did see value in having a sidewalk along this stretch of road, and if it could be expanded, it would be a benefit to the city.

Mayor Shewey asked why the Commission would deny the variance if the MAPC voted unanimously to approve it.

Commissioner Brownlee responded that while he was on the MAPC, he didn't really understand, or connect the passion from the Commission as to what their purpose was in directing towards a comprehensive plan. Now that he knew, this was a hot topic. He went on to say that if the MAPC was educated on the direction of the Commission, he didn't feel that they would so freely approve the variances.

Following further discussion, the vote was as follows:

AYE: Commissioners Brownlee, Ezzell and Vanhooser.

NAY: Commissioner Janzen and Mayor Shewey.

Motion was made by Commissioner Vanhooser and seconded by Commissioner Ezzell to adopt an ordinance rezoning property located at 615 West Moore from "C-3" General Commercial District to "R-7" Residential Multi-Family District.

Commissioner Brownlee stated that his only concern with the rezoning was the roadway. He felt it was too narrow to accommodate the proposed development. He implored the Planning Department to assess the issue, and come back with recommendations, if the rezoning was approved, to expand the roadway to make it safer.

Mr. Bauer stated that the roadway issue would be addressed during the platting process, if it was the desire of the Commission, and if there was evidence to support the need to do that. Water, sanitary sewer and stormwater issues would also be addressed at platting.

There being no further discussion, the vote was taken as follows:

AYE: Commissioners Janzen, Ezzell, Vanhooser and Mayor Shewey.

NAY: Commissioner Brownlee.

ORDINANCE NO. 2016-5

AN ORDINANCE AMENDING TITLE 11 CHAPTER 2, SECTION 11-2-1 OF THE ENID MUNICIPAL CODE, 2014, BY CHANGING THE ZONING ON A CERTAIN PROPERTY AND DESCRIBING THE SAME, AMENDING THE ZONING MAP ACCORDINGLY.

Motion was made by Commissioner Ezzell and seconded by Commissioner Vanhooser to adopt an ordinance rezoning property located at 2023 West Chestnut from “C-2” Planned Business Center District to “C-3” General Commercial District, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Vanhooser and Mayor Shewey.

NAY: None.

ORDINANCE NO. 2016-6

AN ORDINANCE AMENDING TITLE 11 CHAPTER 2, SECTION 11-2-1 OF THE ENID MUNICIPAL CODE, 2014, BY CHANGING THE ZONING ON A CERTAIN PROPERTY AND DESCRIBING THE SAME, AMENDING THE ZONING MAP ACCORDINGLY.

Motion was made by Commissioner Ezzell and seconded by Commissioner Vanhooser to approve the Consent agenda as recommended by staff, with the exception of Item 9.1, Accept Project With Henson Construction Company, Enid, Oklahoma, For Exchange Park Restrooms, Project No. M-1405B, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Vanhooser and Mayor Shewey.

NAY: None.

- (1) Acceptance of the following described Utility Easement and Right-Of-Way from KM Properties, LLC, in the S.E./4 of Section 16-22-7, in conjunction with Project No. S-1506, Southwest Enid Basin 2F Extension:

(Copy Description)

- (2) Acceptance of the following described Temporary Construction Right-Of-Way Easement and Utility Easement from Enid Independence Square, LLC, located in the S.E./4 of Section 16-22-7, in conjunction with Project No. S-1506, Southwest Enid Basin 2F Extension, at a cost of \$3,300.00:

(Copy Descriptions)

- (3) Approval of Change Order No. 2 with Mies Construction, Inc. for Project No. S-1506, Southwest Enid Basin 2F Extension, which will provide additional erosion protection, remove and replace top soil, and extend 110 feet of sanitary sewer and service lines at an additional cost of \$36,987.03, for a total revised contract amount of \$433,525.88;
- (4) Approval of Change Order No. 2 with Rural Electric, Inc., for Project No. A-1301E, Replace Runway 35 Instrument Landing System, Medium Intensity Approach Lights System, and Precision Approach Path Indicator at Enid Woodring Regional Airport, which will provide for additional modifications requested by the Federal Aviation Administration to the roadway between the localizer shelter and localizer antennas, and recapitulate quantities at an additional cost of \$4,304.74, for a total revised contract amount of \$881,973.66;

and

- (5) Allowance of the following claims for payment as listed:

(List Claims)

Brief discussion was held regarding Item 9.1, Accept Project With Henson Construction Company, Enid, Oklahoma, For Exchange Park Restrooms, Project No. M-1405B.

Commissioner Ezzell asked if the project came in at budget.

City Engineer Robert Hitt stated that the project came in at budget, with no change orders.

Motion was then made by Commissioner Ezzell and seconded by Commissioner Vanhooser to accept work in Project No. M-1405B, Exchange Park Restrooms, as completed by the contractor, Henson Construction Company, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Vanhooser and Mayor Shewey.

NAY: None.

Mayor Shewey recessed the meeting to convene as the Enid Municipal Authority.

- TRUSTEES OF THE ENID MUNICIPAL AUTHORITY -

PRESENT: Trustees Janzen, Brownlee, Ezzell, Vanhooser, Chairman Shewey, Trust Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Secretary Linda Parks.

ABSENT: Trustees Timm and Wilson.

Motion was made by Trustee Vanhooser and seconded by Trustee Brownlee to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Vanhooser and Chairman Shewey.

NAY: None.

(List Claims)

Chairman Shewey adjourned the meeting to convene as the Enid Economic Development Authority.

- TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY -

PRESENT: Trustees Janzen, Brownlee, Ezzell, Vanhooser, Chairman Shewey, General Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Secretary Linda Parks.

ABSENT: Trustees Timm and Wilson.

Motion was made by Trustee Ezzell and seconded by Trustee Janzen to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Vanhooser and Chairman Shewey.

NAY: None.

(List Claims)

Chairman Shewey adjourned the meeting to convene as the Enid Public Transportation Authority.

It was noted that Trustee Wilson arrived at 7:21 P.M. and sat in for the remainder of the proceedings.

- TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY -

PRESENT: Trustees Janzen, Brownlee, Ezzell, Wilson, Vanhooser, Chairman Shewey, General Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Secretary Linda Parks.

ABSENT: Trustee Timm.

Motion was made by Trustee Wilson and seconded by Trustee Ezzell to allow the following claims for payment, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

(List Claims)

Chairman Shewey adjourned the meeting to reconvene as the Enid City Commission.

- MAYOR AND BOARD OF COMMISSIONERS -

Mr. Byrin Carr, 2604 East Randolph, addressed commissioners regarding various problems in the Southern Heights Addition. He also spoke regarding the time spent by Code Enforcement in requiring owners to clean their properties, and his own efforts and ideas to help make the city grow.

Ms. Diane Levesque, 1324 West Oak Avenue, commented on actions taken by the Commission in rezoning the property for the 96-unit apartment complex on West Moore, and in denying the sidewalk variance requested by Iron Works. She also commented on maintenance issues for properties in the city limits that were owned by the railroads, and the decline in Enid's retail sales as related to the delay in getting a downtown hotel.

Motion was made by Commissioner Ezzell and seconded by Commissioner Vanhooser to convene into Executive Session, pursuant to 25 O.S. §307(B)(3), to discuss the purchase of real property, and pursuant to 25 O.S. §307(C)(10), to discuss matters pertaining to economic development, because an executive session is necessary to protect the confidentiality of the business, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting convened into Executive Session at 7:33 P.M.

In Executive Session the Commission discussed the purchase of real property, and discussed matters pertaining to economic development.

It was noted that Commissioner Timm arrived during discussion and sat in for the remainder of the proceedings.

Motion was made by Commissioner Ezzell and seconded by Commissioner Timm to reconvene into rescheduled regular session, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting reconvened into regular session at 9:22 P.M.

There being no further business to come before the Board at this time, motion was made by Commissioner Ezzell and seconded by Commissioner Timm that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting adjourned at 9:22 P.M.

MINUTES OF SPECIAL MEETING OF THE
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,
HELD ON THE 10TH DAY OF MARCH 2016

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, met in a special meeting at 6:30 P.M. on the 10th day of March 2016, in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, pursuant to notice given forty-eight (48) hours in advance to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 9th day of March 2016.

Mayor Pro-Tem Wilson called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Brownlee, Ezzell, Vanhooser and Mayor Pro-Tem Wilson.

ABSENT: Commissioner Timm and Mayor Shewey.

Staff present were City Manager Jerald Gilbert, Assistant City Manager Joan Riley, City Attorney Andrea Chism, City Clerk Linda Parks, and Director of Marketing and Public Relations Steve Kime.

Motion was made by Commissioner Ezzell and seconded by Commissioner Vanhooser to convene into Executive Session, pursuant to 25 O.S. §307(C)(10), to discuss matters pertaining to economic development, because an executive session is necessary to protect the confidentiality of the business, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Vanhooser and Mayor Pro-Tem Wilson.

NAY: None.

The meeting convened into Executive Session at 6:32 P.M.

In Executive Session the Commission discussed matters pertaining to economic development.

Motion was made by Commissioner Brownlee and seconded by Commissioner Vanhooser to reconvene into special session, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Vanhooser and Mayor Pro-Tem Wilson.

NAY: None.

The meeting reconvened into regular session at 7:14 P.M.

Motion was made by Commissioner Ezzell and seconded by Commissioner Vanhooser to approve an Addendum to Memorandum of Understanding with Enid Investment Partners, LLC, with respect to the proposed Academy Sports + Outdoors Store, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Vanhooser and Mayor Pro-Tem Wilson.

NAY: None.

There being no further business to come before the Board at this time, motion was made by Commissioner Ezzell and seconded by Commissioner Vanhooser that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Vanhooser and Mayor Pro-Tem Wilson.

NAY: None.

The meeting adjourned at 7:15 P.M.

City Commission Meeting

5. 2.

Meeting Date: 03/15/2016

Submitted By: Linda Parks, City Clerk

SUBJECT:

CONSIDER APPOINTMENTS TO THE AVIATION ADVISORY BOARD.

BACKGROUND:

Four (4) vacancies exist on the Aviation Advisory Board to be filled by any interested citizen of the city of Enid. The Enid Municipal Code requires that these appointments be made by the City Manager, and approved by the Mayor and Board of Commissioners.

In accordance with the Municipal Code, City Manager, Jerald Gilbert, has selected Daniel A. Heath, Caleb Easterwood, Lt. Col. David T. Chael and Dr. Roy Camp to fill these vacancies on the Board to March 1, 2019.

RECOMMENDATION:

Consider appointments.

PRESENTER:

Jerald Gilbert, City Manager.

City Commission Meeting

5. 3.

Meeting Date: 03/15/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER APPOINTMENTS TO THE METROPOLITAN AREA PLANNING COMMISSION, ENID JOINT RECREATION TRIAD, HISTORIC PRESERVATION COMMISSION, PARK BOARD AND TREE BOARD.

BACKGROUND:

The City Clerk has advertised for vacancies to the above boards and commissions. The following appointments are to be considered:

METROPOLITAN AREA PLANNING COMMISSION - One (1) vacancy to be filled by any resident of the city of Enid for a period of three (3) years or more immediately preceding their appointment. Mr. Geoff Helm is the incumbent to this Commission and does not wish to seek reappointment. Applications have been received from Mr. John Arend and Ms. Whitney Hall. The successful applicant will serve on said Commission to March 1, 2019. Applications and ballot are attached for consideration.

ENID JOINT RECREATION TRIAD - Two (2) vacancies to be filled by any interested citizen of the city of Enid. Ms. Lynn Snow and Mr. Cole Whatley are incumbents to this Board and seek reappointment. Applications have also been received from Mr. Kevin Boehm, Ms. Larin Davis, and Mr. Marlin (Dusty) Giles. The successful applicants will serve on said Board to March 1, 2019. Ballot and applications are attached for your consideration.

HISTORIC PRESERVATION COMMISSION - One (1) vacancy to be filled by a Historian. The incumbent for this position was removed from the Commission due to excessive absences. One application has been received from Mr. Ronald Switzer, and is attached for your consideration. If approved, Mr. Switzer will serve on said Commission to March 1, 2019.

PARK BOARD - Two (2) vacancies to be filled by any interested citizen of the city of Enid. Ms. Carmen Ball and Mr. Mark Keefer are incumbents to this Board and seek reappointment. Applications have also been received from Ms. Gail Box, Mr. Jerry Galbreath, Mr. Donald John, and Ms. Tricia Mitchell. The successful applicants will serve on said Board to March 1, 2019. Ballot and applications are attached for your consideration.

TREE BOARD - Three (3) vacancies to be filled by any interested citizen of the city of Enid, two (2) of which will serve to March 1, 2019, and one (1) of which will fill an unexpired term to March 1, 2017. Mr. William Nokes and Ms. Judy Watson are incumbents to this Board. The unexpired term is due to excessive absences by a former member of the Board. Mr. Nokes seeks reappointment. Ms. Watson is term limited. Applications have also been received from Mr. Kevin Boehm, Mr. Jerry Galbreath, and Ms. Rachel Lebeda. Ballot and applications are attached for your consideration.

RECOMMENDATION:

Consider appointments.

PRESENTER:

Joan Riley, Assistant City Manager.

Attachments

Ballots-Board Applications

**BOARDS AND COMMISSIONS
MARCH 15, 2016**

**BALLOT
METROPOLITAN AREA PLANNING COMMISSION**

JOHN AREND

WHITNEY HALL

Vote for two (2) to fill vacancies.

CIRCLE & INITIAL

Janzen

Brownlee

Ezzell

Timm

Wilson

Vanhooser

Mayor Shewey

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME John Arend

HOME ADDRESS 2009 Lantern Ln Enid, OK 73703

MAILING ADDRESS 2009 Lantern Ln Enid, OK 73703

HOME PHONE 580-701-2008

BUSINESS PHONE 580-233-2362

COMMISSION WARD 6

ADVISORY COMMISSION PREFERENCE(S):

MAPC

RESIDENCE HISTORY: 1700 Mosher Dr. Apt 232 Enid, OK 73703 (Sept 2010-May 2013)
2009 Lantern Ln Enid, OK 73703 (May 2013-Present)

EDUCATIONAL BACKGROUND: BS Arch - University of Cincinnati 2008

M Arch - University of Cincinnati 2010

WORK HISTORY: Co-op - Ruestchle Architects, Dayton, OH (2006),

Co-op - City Architecture, Cleveland, OH (2007), Co-op - Elkus Manfredi Architects Boston, MA (2008-2009),

Intern Architect - Corbin & Merz Architects, Enid, OK (2010-Present)

CIVIC, COMMUNITY ACTIVITIES:

Main Street Enid Volunteer (2011-2012), Main Street Enid Vice President (2012-2013),

Main Street Enid President (2013-2015), Main Street Enid Board Member (2015-Present)

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE:

Enid Public Transit Authority Board (2012-2015)

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

I'd like to offer my knowledge and experience in design, architecture, and planning to
better our community's growth.

REFERENCES:

Kelly Tompkins 580-234-1052

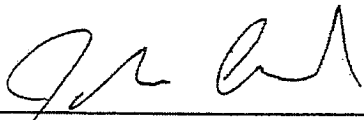
Lisa Powell 580-233-4232

Ken Corbin 580-233-2362

Chip McCoy 580-402-4235

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) _____ (NO) X _____



SIGNATURE

03/02/2016

DATE

Return application to:

City Clerk

401 W. Owen K. Garriott Road

Enid, OK 73701

lparks@enid.org

FAX: 580-242-7760

or:

PO Box 1768

Enid, OK 73702

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Whitney Hall

HOME ADDRESS 3809 Rockwood Rd Enid, OK 73703

MAILING ADDRESS 3809 Rockwood Rd Enid, OK 73703

HOME PHONE (580) 747-5487 BUSINESS PHONE (580) 874-2024

COMMISSION WARD 6

ADVISORY COMMISSION PREFERENCE(S):

Metropolitan Area Planning Commission

Library Board

RESIDENCE HISTORY: 3809 Rockwood Rd since September 2010. I previously lived at 421 W Elm Enid, OK 73701 from October 2009 moving to the house on Rockwood.

EDUCATION BACKGROUND: Bachelors of Science in Chemical Engineering (Oklahoma State, 2009)
Masters of Science – Engineering and Technology Management (Oklahoma State, 2014)

WORK HISTORY: Chemical Engineer at Oxbow Calcining October 2009 through March 2015, promoted to Quality Manager March, 2015.

CIVIC, COMMUNITY ACTIVITIES: President of Enid Young Professionals 2014-2015, previously on board since 2011, currently serving as immediate past president; involved with Envision Enid project as the Young Professional Representative; Church Council Chair at Willow View United Methodist Church 2015-present, Finance Committee 2012-2014 (Vice-Chair 2013-2014); Light and Sound operator for Gaslight Theater 2010-present (have participated in nearly 30 productions); have spoken to several school groups about technical options other than college and to 5th graders as a woman working in a technical field with Autry's program.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: None

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I have had the pleasure and honor of being involved in several aspects of the community in the relatively short time since moving to Enid. In expectation of remaining here for the long term, I want to use my time and talents to help make the brightest possible future for this city. The MAPC is designed to shape the development of Enid in a responsible, forward looking manner. If given the opportunity to serve on this board, I would weigh the interests of the applicants versus the existing community and the possible precedents it would create. I also have some interest in serving on the Library Board as I am an avid reader and make extensive use of their online lending system.

REFERENCES:

Tom Miller – (580) 231-0193

Carmen Ball – (580) 402-7007

OTHER COMMENTS: Thank you for your consideration of this application. I am available for City Commission Meetings or can make myself available should you need further information or an interview.

RESUME ATTACHED: (YES) (NO)


SIGNATURE

03/09/16
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

Whitney Hall

Address: 3809 Rockwood Rd Enid, OK 73703
Cell Phone: (580) 747-5487 Email: whitney.hall@okstate.edu

EDUCATION: Master of Engineering and Technology Management
Graduated Oklahoma State University Distance Program December 2014, 4.0 GPA

Bachelor of Science in Chemical Engineering with General Honors Award
Graduated Oklahoma State University July 2009

CERTIFICATIONS: Passed the April 2009 Fundamentals of Engineering Exam

EXPERIENCE: Oxbow Calcining, LLC, Kremlin (Enid), OK October 2009 – Present
Quality Manager
Creates blends of raw materials for production
Develops forecast of raw material usage and coordinates future material needs with purchasing division in corporate office
Reports quality data to customers, purchasing, and other applicable departments
Manages calibration records and schedules recertification
Implements and maintains new testing equipment as needed
Management Rep. for ISO 9001 program
Records data and completes reports and permitting for environmental requirements
Responsible for six employees (facility employs a total of 75)

Chevron Phillips, Borger, TX June – August 2008
Environmental Intern
Analyzed stream composition for hydrocarbon and H₂S flares
Revised the Spill Prevention Control and Countermeasures Plan

Schlumberger, Alice TX June – August 2007
Field Engineer Intern

LEADERSHIP & COMMUNITY INVOLVEMENT:

Enid Young Professionals December 2009 – Present
Immediate Past President (January 2016 – Present)
President (January 2014 – December 2015)
Involved with Envision Enid project
Secretary/Treasurer (January 2011 – December 2013)
Manages scheduling of events including Top 10<40 Awards Luncheon
Tracks membership information
Plans “Tour de Trykes” involvement for group
Co-coordinator for hosting NJCAA World Series Midwest Team
Sends event information and other communications to members

Willow View United Methodist Church Spring 2010 – Present
Administrative Council Chair (2015 – Present)
Administrative Council Vice Chair (2014)
Sound Board, lights and Power Point (Fall 2011 – Present)
Scheduler for rotation of these duties (Spring 2012 – Present)
SWERVE (Children’s Program) Volunteer (Fall 2013 – Present)
Finance Committee Member (January 2012 – January 2015)
Bell Choir Teacher (Fall 2011 – Spring 2013)

Gaslight Theater Spring 2010 – Present
Runs lights and / or sound for several productions per season

Oklahoma Young Professional Leaders Spring 2014 – Spring 2015
Board Member – Northwest Oklahoma Rep.

**BOARDS AND COMMISSIONS
MARCH 15, 2016**

**BALLOT
ENID JOINT RECREATION TRIAD, INC.**

KEVIN BOEHM	<input type="checkbox"/>	LARIN DAVIS	<input type="checkbox"/>
DUSTY GILES	<input type="checkbox"/>	LYNN SNOW	<input type="checkbox"/>
COLE WHATLEY	<input type="checkbox"/>		

Vote for two (2) to fill vacancies.

CIRCLE & INITIAL

Janzen

Brownlee

Ezell

Timm

Wilson

Vanhooser

Mayor Shewey

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Kevin A. Boehm
HOME ADDRESS 109 N. Greenleaf Enid, OK 73703
MAILING ADDRESS 109 N. Greenleaf Enid, OK 73703
HOME PHONE (580) 231-0111 BUSINESS PHONE (580) 616-7310
COMMISSION WARD _____

ADVISORY COMMISSION PREFERENCE(S):

EJRT
Tree Board.

RESIDENCE HISTORY: 3 months Current, 4 years in Madison, WI
33 years Kenosha, WI

EDUCATIONAL BACKGROUND: Bachelors of Science Park and Recreation
management

WORK HISTORY: 3 months city of Enid Parks and Recreation Supervisor,
4 years City of Madison Playground Maintenance Supervisor, 17 years
City of Waukegan Parks Maintenance Crew Leader.

CIVIC, COMMUNITY ACTIVITIES: NONE

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: None

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): To build a better relationship between EJRT and the City of Enid's Park and Recreation department to serve both the citizen's and the youth of Enid in a more effective and efficient manner.

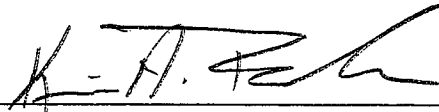
REFERENCES:

Jerald Gilbert
Kim. Watkins

Billy McBride

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) X (NO) _____


SIGNATURE

3/3/16
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

Kevin A. Boehm, CPRP, CPSI

P.O. Box 259651 • Madison, Wisconsin 53725 • Phone: 608.225.0810 • E-Mail: kboehm31@gmail.com

SUMMARY OF QUALIFICATIONS:

- Proficient in park maintenance operations such as tree planting, tree removal, turf maintenance, athletic field maintenance, landscape installation and maintenance and amenity maintenance.
- Experience organizing, supervising and providing leadership to community and corporate development workdays.
- Proficient in park construction methods including playground installation, sidewalk and pathway construction, site amenity installation and turf grading and restoration.
- Certified Park And Recreation Professional Since 2015
- Certified Playground Safety Inspector Since 1999

EDUCATION:

Northern Arizona University

December 2014

Flagstaff, Arizona

- B.S. in Park and Recreation Management
- Dean's List for academic excellence 2009, 2010, 2013

RELEVANT EXPERIENCES:

City of Madison Parks Division, Madison WI

7/2012 - Current

Playground Technician/Operational Leads Worker

- Supervised union playground maintenance employees to achieve project completion by prioritizing and assigning duties, coordinating materials and equipment, directing and evaluating completed tasks.
- Supervised and monitored multiple contractors to ensure playground capital improvement projects were completed to manufacturer specifications, site drawings, city codes and current safety standards.
- Developed a playground replacement schedule and created a capital improvement budget that resulted in an approval of a 10 year \$10 million playground replacement plan.
- Developed a citywide playground maintenance and operating program for the cities 176 playgrounds.
- Prioritized playground maintenance needs and planned, implemented and monitored operating budget.

Waukegan Park District

1/2010 - 7/2012

Park Maintenance Worker III

- Assumed responsibility of daily park maintenance supervision on weekends and in Park Managers absence.
- Developed maintenance standards for park operations resulting in equal care for all district properties and a method to measure employee performance.
- Co-created a Green Committee and assisted with developing district recycling policies and procedures.
- Worked closely with outside vendors and contractors supervising capital project completion
- Proficient in the use and maintenance of light and heavy equipment such as skid loaders and attachments, front-end loaders, backhoe loader, turf tractors, and excavators.

Waukegan Park District

1/1998 - 1/2010

Park Maintenance Worker II

- Installed and repaired park site amenities such as benches, tables, playgrounds, signage, concrete work and fencing.
- Lead park beautification projects and park improvement projects such as ball diamond resurfacing, soccer/football field resurfacing, turf maintenance, site grading, and landscape installation.
- Organized the setup, cleanup and supervised maintenance staff for all district special events.
- Assisted with routine maintenance as needed such as ice rink maintenance, mowing operations, park cleanup and athletic field maintenance.

PROFESSIONAL DEVELOPMENT, SKILLS AND ACHIEVEMENTS:

- NRPA/NC State University - Park and Recreation Maintenance Management School; 2008-2009 graduate
- NRPA/NC State University – Park and Recreation Maintenance Management School Graduate Seminar graduate 2010
- NRPA/NC State University – Green School; 1st year completed 2011
- Midwest Institute of Park Executives – Outstanding Parks Employee 2006
- IPRA Green Practices Committee 2011 & 2012
- IPRA member 2002 - 2012 and Annual Conference Attendee, 2010-2012
- Waukegan Park District Green Team founding member
- Waukegan Park District United Way Committee Chairperson 2008-2011
- City of Madison Employee Equity and Equality committee member 2012-2014
- WPRA member since 2012
- May 2006, June 2012 Waukegan Park District Employee of the Month
- 2002 Waukegan Park District Employee of the Year
- January 2014 Madison Parks Division Employee of the Month
- City of Madison Police Department Outstanding Citizen/Community Support 2014

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Larin Elizabeth Davis

HOME ADDRESS 1220 1/2 West Elm Enid, OK 73703

MAILING ADDRESS 1220 1/2 West Elm Enid, OK 73703

HOME PHONE 405-853-0343 **BUSINESS PHONE** 580-366-8423

COMMISSION WARD 5

ADVISORY COMMISSION PREFERENCE(S):

Sister Cities International
Enid Joint Recreation Triad - EJRT

RESIDENCE HISTORY: I have lived in Enid since May of 2012. Before moving to Enid I had been a resident of Hennessey, OK.

EDUCATIONAL BACKGROUND: I obtained my associates degreee in Elementary Education from NOC in May of 2013. In May of 2015 I graduated from NWOSU with a bachelors in Special Education with certification in Biology.

WORK HISTORY: I have worked at Enid High for almost a year now. Previously I worked as a florist at Garden's Edge in Hennessey and a clerk at the NOC and NWOSU bookstores.

CIVIC, COMMUNITY ACTIVITIES: I serve as the Girls State Chairman for the American Legion Auxiliary Unit #4 here in Enid. I enjoy working with 4RKids on their Mud Volleyball Planning Committee yearly and NWOSU on their Alumni Task Force. Lastly, I am most recently a provisional member of the Junior Welfare League of Enid.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____
I have no prior experience but look forward to learning alongside our city's leaders.

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

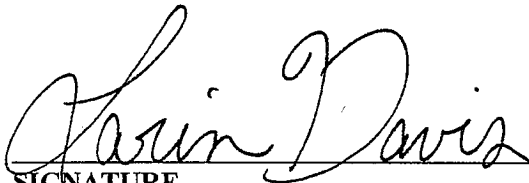
I want to better serve my community and invest in the future of Enid. As a teacher I see our future generation at work daily however, I rarely have the opportunity to make such a difference outside of school. I believe serving in this way will not only help me grow as a person, but impact my community in a positive way.

REFERENCES:

Dr. Darrell Floyd	580-366-7010
Dr. Wayne McMillin	580-213-3101

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) (NO) _____


SIGNATURE


DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

Larin E. Davis

1220 ½ West Elm Enid, OK 73703 | 405-853-0343 | ledavis@enidk12.org

Education

BACHELORS | MAY 2015 | NORTHWESTERN OKLAHOMA STATE UNIVERSITY

- Major: Mild/Moderate Special Education
- Other Certifications: Biology
- Related coursework: Adolescent Guidance, Curriculum and Procedures in Special Education, etc.

ASSOCIATES | MAY 2013 | NORTHERN OKLAHOMA COLLEGE

- Major: Elementary Education
- Related coursework: Biology, Anatomy, Computer Concepts, etc.

Skills & Abilities

COMMUNICATION

- Communication is a vital part of collaboration. I am an effective communicator in positions of leadership and those that are not. This skill helps me to work effectively with others and collaborate on any given task.

LEADERSHIP

- During my time at Northwestern Oklahoma State University I was nominated to the Leadership Council and soon after elected president. This amazing opportunity has given me the chance to meet many influential people in the community and hone my leadership skills in my career.

SERVICE

- I currently serve as Girls State Chairman for the American Legion Auxiliary Argonne Unit #4, committee member for 4RKids Mud Volleyball, member of the NWOSU Alumni Taskforce and am a provisional member of the Junior Welfare League.

Experience

ENID PUBLIC SCHOOLS | SPECIAL EDUCATION DEPARTMENT | DECEMBER 2014- PRESENT

- Hired in December of 2014 I began my teaching career at Enid High School in August of 2015. I teach Biology to students who have been diagnosed as intellectually disabled. At Enid High I enjoy being active in all aspects of my job. I serve as Campus Webmaster, Stand for the Silent Sponsor and the coordinator for our Plastic Recycling Program. Through these commitments I have had the pleasure of leading professional developments and attending many conferences to further my learning.

GARDEN'S EDGE | FLORIST, GIFTS, CAFE | MAY 2009- PRESENT (SUMMER COMMITMENT)

- Garden's Edge provides me with the opportunity to not only express my creative side through floral arrangements, but also interact with customers on a daily basis to help them pick the perfect gift or food item.

NORTHERN OKLAHOMA COLLEGE BOOKSTORE | BOOKSTORE | JANUARY 2012- JULY 2015

- The Northern Oklahoma College Bookstore has been a great experience for me. I held this job as a student worker while finishing my associate's degree and was later hired as a seasonal worker so that I could continue working there. While a student at NOC the bookstore provided me with the opportunity to meet almost everyone on campus and refine my people skills even more.

NORTHWESTERN OKLAHOMA STATE UNIVERSITY BOOKSTORE | BOOKSTORE | AUGUST 2013- OCTOBER 2014

- The Northwestern Oklahoma State University bookstore was a wonderful experience. I was first hired in the fall of my junior year but took leave after the semester to focus on school. I was rehired in the fall of my senior year to help with the closing of the store. Through the bookstore I have met many people and had the chance to work with a variety of individuals that have helped teach me even more about working with people.

UNIVERSITY OF OKLAHOMA BOOKSTORE | BOOKSTORE | JULY 2011-SEPTEMBER 2011

- Working at the University of Oklahoma Bookstore was a great opportunity to work with others and gain more experience in customer service. While there I was a cashier and also worked among the shelves to help students find their books.

References

DR. DARRELL FLOYD

- 580-366-7010
- dgfloyd@enidk12.org

DR. WAYNE MCMILLIN

- 580-213-3101
- wlmcmillin@nwsu.edu

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Marlin R. (Dusty) Giles

HOME ADDRESS 500 N. 26th St, Enid, OK 73701

MAILING ADDRESS _____

HOME PHONE 580-791-2006 BUSINESS PHONE _____

COMMISSION WARD 3

ADVISORY COMMISSION PREFERENCE(S):

Vance Development Authority Enid Joint Recreation Triad / Board of Adjustments
Construction Board of Adjustment & Appeals Metropolitan Area Planning Commission

RESIDENCE HISTORY: Moved to Enid in August 2015, Want to get involved with the community. Desire to help make a difference in our city.

EDUCATIONAL BACKGROUND: Bachelors - Family and Human Services
Masters of Ministry - Life coaching

WORK HISTORY: Pastor at Abundant Life Church - 16 and Chestnut, 8 months
Pastor at Oasis Church, Watonga, OK. 17.5 years 1998 - 2015
Property Manager for Onpoint Construction - 8 years 2008 to present

CIVIC, COMMUNITY ACTIVITIES: Ministerial Alliance in Watonga, OK.
Ministerial Alliance in Enid, OK
Former member and past president of Watonga Chamber of Commerce

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____
No experience but ready to serve the community.

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

Want to be an influence in our community. Always looking for ways to help

As a person just moving into the community I want to help out where I can.

REFERENCES:

Mike Miles - 580-541-2405

Dr. Zac Brack - 580-623-4545

Pat Cronkite - 580-541-0330

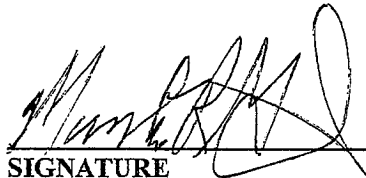
Dr. Bobby Spencer - 405-414-4211

OTHER COMMENTS: I enjoy living in Enid and see the potential this community has.

If I can help make this place grow and be productive then I would like to get involved

Thank you for allowing me to submit my name to be a help in Enid.

RESUME ATTACHED: (YES) X (NO) _____


SIGNATURE

3-4-2016
DATE

Return application to:

City Clerk

401 W. Owen K. Garriott Road

Enid, OK 73701

lparks@enid.org

FAX: 580-242-7760

or:

PO Box 1768

Enid, OK 73702

Résumé for
M. R. "Dusty" Giles, B.S., M.M.
500 N. 26th St, Enid, OK 73701
(580) 791-2006
mrgiles309@gmail.com

Objective:

To work with an organization where my skills are utilized and I can be productive to help the organization in their goals.

Work History:

Senior Pastor – Abundant Life Church
Enid, Ok

May 2015-Present

Teach, instruct, implement policy and procedures, lead and work with boards
Lead outreaches, provide counseling, over see all business in the church
Work with people, train & develop leaders, work with volunteer staff

Senior Pastor – Oasis Church
Watonga, OK

Feb 1998 – July 2015

Establish and implement vision, establish accountability, train & develop leaders,
Teach, instruct, implement policy and procedures, lead and work with boards
Lead outreaches, provide counseling, over see all business in the church
Work with people, write curriculum, developed a yearly conference,
Work with volunteer staff

Onpoint Construction – Property Manager
OKC, OK

Mar 2008 – Present

Maintain and lease properties – keep records, collect rents, oversee maintenance

Elite Counseling – Behavior Health Rehabilitation Specialist
Watonga, OK

Feb 2011 – Feb 2012

Teach & Educate clients the life skills laid out in the treatment plan by LPC

Education:

Associate of Arts

2004 – 2006 Redlands Community College

El Reno, OK

Bachelor of Science, Human and Family Services

2006 – 2008 Southwestern Christian University

Bethany, Ok

Masters of Ministry, Life Coaching

2008 – 2012 Southwestern Christian University

Bethany, OK

Community Involvement:

Watonga Chamber of Commerce – Past Board Member, Vice President, President

Watonga Cheese Festival – Past Board Member

Watonga Ministerial Alliance Member, Vice President, President

Enid Ministerial Alliance

References: Available upon request

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Lynn Snow

HOME ADDRESS 1013 Ramona Dr Enid, OK 73703

MAILING ADDRESS _____

HOME PHONE 580-554-6721 BUSINESS PHONE _____

COMMISSION WARD _____

ADVISORY COMMISSION PREFERENCE(S):

EJRT

RESIDENCE HISTORY: 1013 Ramona Dr - 2008 to present

3510 E Wheatcapital Rd - 1990-2008

EDUCATIONAL BACKGROUND: BA - Business Admin from NWSU

WORK HISTORY: Sept 2011 - January 2016 Store Manager Goody's

CIVIC, COMMUNITY ACTIVITIES: _____

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

EJRT - 3 years service

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S):

Continue to be a part of the youth sports program. Making kids experience in Enid a better one.

REFERENCES:

Cardyn Young 548-6120 Michael Beierle 231-8875
Rachelle Richter 478-7003 Kent Langston 713-253-8238

OTHER COMMENTS:

RESUME ATTACHED: (YES) X (NO) _____

Lynn Snow
SIGNATURE

3-6-16
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

Lynn Snow
1013 Ramona Drive, Enid, OK 73703
580-554-6721
lsnow23@hotmail.com

Objective: To secure a challenging position that allows me to contribute my customer service, accounting related, and computer skills.

Employment

- Store Manager, Goody's, Enid, OK 09/2011 to 1/2016
Motivate entire staff to meet and exceed goals for credit card offers, magazines, and customer service standards. Created employee schedules, directed completion of daily, weekly, monthly and quarterly tasks as designated by corporate offices. Maintained visual merchandising standards and implemented company wide cleaning checklist.
- Sales Leader, Bath and Body Works, Enid, OK 10/2008 to 10/2015
Motivate sales associates on the sales floor, sell products, assist customers, demonstrate new products, check-in inventory, stock sales floor and operate cash register.
- Lead Teller, Central National Bank, Enid, OK 05/2010 to 6/2011
Assist customers with all banking transactions, maintained all CETO cash calculator paperwork, responsible for loading cash dispensers, responsible for ordering money from the main vault to maintain appropriate levels in the drive thru.
- Customer Service, Enid Tag Agency, Enid, OK 09/2009 to 05/2010
Assist customers with tag renewals, title transfers, and driver's license renewals. Maintained inventory on all tags and renewal stickers, assisted with the monthly reporting to the State of Oklahoma.
- Purchasing Agent, Advance Food Company, Enid, OK 9/2005 to 6/2009
Purchased corrugated and packaging for all Enid production facilities. Maintained appropriate levels of inventory for items not made by Advance to support order fill. Tracked costs for items to ensure accurate standard costing of finished goods.
- Finance Coordinator, Leonardo's Discovery Warehouse, Enid, OK 9/2002 to 9/2005
Performed all accounting functions of this children's museum, assisted Director with day-to-day operations, created weekly employee schedules, worked with Board treasurer to maintain accurate and timely reports, managed gift shop and acted as weekend manager, organized programs and helped coordinate volunteers, assisted with special event planning and implementation.

Computer Skills

- Proficient in Microsoft Word, Excel, Access, and Outlook
- Experienced in ten-key

Education

- Northwestern Oklahoma State University, Bachelors Degree
- Major: Business Administration
 - Minor: Accounting

Organizations

Enid Joint Recreational Triad (EJRT)—active member of the mother board that governs the youth sports programs in Enid.

Lynn Snow

1013 Ramona Drive, Enid, OK 73703

580-554-6721

lsnow23@hotmail.com

REFERENCES

Kent Langston

Stage Stores

713-253-8238

Carolyn Young

Bath and Body Works

580-233-7072

Rachelle Richter

Stage Stores

580-478-7003

Jeff Holloway

Stage Stores

713-829-9103

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Cole Whatley

HOME ADDRESS 1402 Ramona Drive

MAILING ADDRESS _____

HOME PHONE (580) 231-²⁷⁰²~~5005~~ BUSINESS PHONE (580) 616-7210

COMMISSION WARD 2

ADVISORY COMMISSION PREFERENCE(S):

EJRT

RESIDENCE HISTORY: Lived in Woodward from 2012 to 2014. 2014
moved back to Enid

EDUCATIONAL BACKGROUND: Pioneer High School graduate,
Oklahoma State University graduate

WORK HISTORY: Event & Rec Coordinator - City of Enid, Assistant Director
of Sports & Recreation - City of Woodward, Intern - David Allen Memorial
Ballpark

CIVIC, COMMUNITY ACTIVITIES: Leadership Greater Enid Class 24, Enid
Young Professionals (board member), Former youth baseball coach

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): To help make
Enid the best that it can be.

REFERENCES:

OTHER COMMENTS:

RESUME ATTACHED: (YES) _____ (NO) _____

Cole Zhatley
SIGNATURE

2-10-14
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Ronald R. Switzer

HOME ADDRESS 505 West Carrier Road, Enid, Oklahoma

MAILING ADDRESS 505 West Carrier Road, Enid, Oklahoma 73701

HOME PHONE 580-237-9939

COMMISSION WARD

ADVISORY COMMISSION PREFERENCE(S): Historic Preservation Commission

RESIDENCE HISTORY: Established residence in Enid 2007

EDUCATIONAL BACKGROUND: BA and MA Anthropology/Archaeology, Minor in Western History, University of New Mexico, Associate Certificate, Tourism Management, Western Kentucky University (See Attached Resume)

WORK HISTORY: Curator of Collections and Research, Maxwell Museum of Anthropology and Teaching Fellow, University of New Mexico. U. S. National Park Service Positions: Director, Steamboat Bertrand Conservation Laboratory, Missouri Valley Iowa; Center Chief, Midwest Archeological Center, Lincoln, Nebraska; Superintendent, Mesa Verde National Park, Colorado, Hovenweep National Monument and Yucca House National Monuments, Utah and Colorado; Chief Office of Management Consulting, Southwest Regional Office, Santa Fe, New Mexico; Associate Regional Director State and Local Affairs and Historic Preservation Grants Management, Albuquerque, New Mexico; Executive Assistant to Regional Director, Southwest Region, Santa Fe, New Mexico; Assistant Superintendent, and Acting Superintendent, Jean LaFitte National Historical Park and Preserve, New Orleans, Louisiana; Superintendent, Big Thicket National Preserve, Beaumont, Texas; Superintendent, Mammoth Cave National Park, Mammoth Cave, Kentucky; Superintendent, Buffalo National River, Harrison, Arkansas. (See Attached Resume).

CIVIC, COMMUNITY ACTIVITIES: As a Superintendent and Executive Officer of the National Park Service I was engaged in local and community activities and outreach and development of management practices during my entire career. I worked extensively in tourism development locally, at the State level, and nationally. In my private life I have been heavily involved in United States Swimming and have held many offices in several councils of the Boy Scouts of America. In Enid, I have served several years as

Cimarron Council Commissioner and Executive Board Member for the Boy Scouts of America and assist the Girl Scout Council whenever needed. (See Attached Resume).

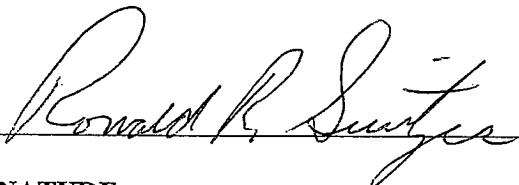
PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: I have served on more advisory commissions and boards over the last 40+ years than I can recount here. Please refer to the attached Resume.

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): When I was serving as Associate Regional Director of State and Local Affairs we administered National Historic Preservation Grants in 19 states and provided archeological assistance programs in those states. During my career I was charged with doing National Historic Site Inspections for compliance with the National Historic Preservation Act Standards of the Secretary of the Interior. I did so in several states. I always have been interested in local history and historic preservation and conservation issues and I think I am qualified to provide some measure of assistance to the community in those regards. (See Attached Resume).

REFERENCES: I have been retired for about eight years and my former employers have moved on to other jobs/positions or retired. Boy Scout volunteer work came be referenced from Mr. Booby Schultz, Chief Scout Executive, Cimarron Council, Enid, Oklahoma. 580-234-3652.

OTHER COMMENTS: I have written extensively on many subjects dealing with history and anthropology. A list of my publications is at Attachment A of my resume.

RESUME ATTACHED: (YES) Yes (NO) _____



SIGNATURE

March 11, 2015

DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768 Enid, OK 73701
Enid, OK 73702

lparks@enid.org
FAX: 580-242-7760

505 West Carrier Road

Enid, Oklahoma 73701

March 13, 2015

Ref: Application for Enid Historic
Preservation Commission

Enid City Clerk

401 West Owen K Garriott Road

Enid, Oklahoma 73701

To Whom It May Concern:

Under this cover letter I am submitting my application for a future historian vacancy on the Enid Historic Preservation Commission. Attached to the application you will find a current curriculum vitae and a list of my publications.

I am a retired U. S. National Park Service Superintendent and Executive Officer and have resided in Enid for eight years. During my career one of my assignments was to supervise the National Historic Preservation grant and inspection program of the National Park Service in nine states and to provide archeological and historical assistance to communities seeking grants or making nominations to the National Register of Historic Properties. Other positions entailed providing management consulting and evaluation services to nineteen national parks, preserves, monuments, national rivers, national recreation sites, and national historic sites in nine states. I served as Superintendent at multiple National Park Service administered areas, all of which contained heritage properties that had to be maintained in accordance with National Historic Preservation Act Standards of the Secretary of the Interior.

I am an anthropologist and archeologist by education with a minor in western frontier history. I graduated from the University of New Mexico and served as Curator of Collections and Research and Teaching Fellow before being hired by the National Park Service to serve as Laboratory Director of the Bertrand Conservation Laboratory whose mission was to preserve and

conserve 157 tons of cargo removed from the steamboat Bertrand that sank in the Missouri River 20 miles north of Omaha in 1865.

I have published extensively in journals, monographs, and books dealing with Southwest archeology and western history. Attachment A of my resume contains a full list of publications.

I am somewhat familiar with the two historic districts in Enid and with some of the historic preservation issues that they contain. These are wonderful old neighborhoods with significant architectural examples of Enid's history. Preserving their integrity and historical accuracy needs our attention as citizens of Enid if we are to keep the history of our community a prideful endeavor. I would be pleased to be considered for a position of historian on the Enid Historic Preservation Commission should one become vacant and open for application.

Sincerely,

A handwritten signature in cursive script that reads "Ronald R. Switzer". The signature is written in dark ink and is positioned above the printed name.

Ronald R. Switzer

580-237-9939

ronswitzer1943@gmail.com

Curriculum Vitae

Ronald R. Switzer
March, 2014

General Information and Career Summary

Name: RONALD R. SWITZER

Mailing Address: 505 West Carrier Road
Enid, Oklahoma 73701

Telephone: Home: (580) 237-9939
Cell: (580) 402-3376

Birthplace: Mason City, Iowa

Date of Birth: April 26, 1943

Profession: Management Executive and Park Manager –
Superintendent (Retired)
National Park Service

Length of Service: 39 years 8 months permanent, 3 years seasonal

Highest Grade, Classification Series and Job Title:
Park Manager – Superintendent GS-025-15/10
Superintendent, Buffalo National River
Harrison, Arkansas

Military Service: Not Applicable

Education: Graduate: Highland High School, Albuquerque, New
Mexico. 1961

BS Anthropology (Anthropology and Southwest
Archeology (Minor in Frontier History): University
of New Mexico, Albuquerque, New Mexico. 1966

MS Anthropology (Cultural Anthropology): University
Of New Mexico, Albuquerque, New Mexico. 1968

Kentucky Advanced Tourism Professional (ATP), Associate, Western Kentucky University, Bowling Green, Kentucky. 2001

Tourism Professional Certificate, Western Kentucky University, Bowling Green, Kentucky. 1997

Bachelor of Commissioner Science, Boy Scouts of America, Philmont Training Center, Cimarron, New Mexico, 6/30/2013

Special Skills: Publications in History of the Trans-Mississippi West, Southwest Anthropology, and Natural Science **SEE ATTACHMENT A**

Painting, Illustrating, Drawing. Works exhibited at EARTHSPEAK! 1997 & 1998

Public Speaking and Lectures in Western History

Technical & Scientific Illustrating **SEE ATTACHMENT A**

Gardening - Chairman, Mammoth Cave Gardener's Cooperative (Master Gardener), and Estate & Equipment Manager, Dr. Seth H. Switzer, Enid, Oklahoma

Furniture and Cabinet Making

Blacksmithing – Certified Ornamental Iron Blacksmith

Wallpaper, Painting, and Interior Decorating
(Business Owner and Licensed Contractor), Ira Bond & Son, Inc. 1959-1961

Languages: Spanish - Read and Speak Passably, Speak Zuni Passably

General Work History:

Professor, Southeast Tourism Society Marketing College, North Georgia State University and Military Academy, Dahlonega, Georgia

Consultant, Federal Affairs & Marketing Research, Southeast Tourism Society, Atlanta, Georgia

Superintendent, Buffalo National River, National Park Service, Harrison, Arkansas

Superintendent, Mammoth Cave National Park, Mammoth Cave, Kentucky

Superintendent, Big Thicket National Preserve,
National Park Service, Beaumont, Texas

Assistant Superintendent, Jean Lafitte National Historical
Park and Preserve, National Park Service, New Orleans,
Louisiana

Acting Superintendent, Jean Lafitte National Historical Park and Preserve,
National Park Service, New Orleans, Louisiana

Executive Assistant to the Regional Director, Southwest
Region, National Park Service, Santa Fe, New Mexico

Associate Regional Director, State & Local Affairs,
Southwest Region, National Park Service, Santa Fe, New Mexico

Chief, Office of Management Consulting, Southwest Region,
National Park Service, Santa Fe, New Mexico

Acting Chief, Division of Protection and Visitor Use
Management, Southwest Region, National Park Service,
Santa Fe, New Mexico

Management Consulting Specialist, Southwest Region, National Park Service,
Southwest Region, Santa Fe, New Mexico

General Superintendent, Mesa Verde National Park, Hovenweep National
Monument and Yucca House National Monument, National Park Service,
Colorado and Utah

Assistant Center Chief and Acting Center Chief, Midwest Archeological Center,
National Park Service, Lincoln, Nebraska

Assistant Professor - Anthropology and Sociology, University of Nebraska at
Omaha, Nebraska.

Laboratory Director & Museum Specialist, Bertrand Conservation Laboratories,
Midwest Archeological Center, National Park Service, Lincoln, Nebraska

Teaching Fellow - Anthropology (Gilbert Maxwell Teaching Fellowship),
University of New Mexico, Albuquerque, New Mexico

Acting Director, Maxwell Museum of Anthropology, University of New Mexico,

Albuquerque, New Mexico

Curator of Collections & Research, Maxwell Museum of Anthropology and
Teaching Fellow in Museology (Museum Science), University of New Mexico,
Albuquerque, New Mexico

Seasonal Park Ranger (Archeologist), Mesa Verde National Park, Mesa Verde,
Colorado

Offices and Appointments:

National Council Member, Boy Scouts of America, Irving, Texas, 2012 to
Present

Team Leader, Boy Scout and Cub Scout Resident Camp Visitation (Inspection),
Cimarron Council, Boy Scouts of America, Enid, Oklahoma. 2011 to 2013.

Council Commissioner. Cimarron Council, Boy Scouts of America, Enid,
Oklahoma. 2011-2015

Lead Trainer, Cimarron Council, Boy Scouts of America, Cimarron Council,
Enid, Oklahoma 2011-Present

District Commissioner, Chisholm Trail District, Cimarron Council. Boy Scouts
of America, Enid, Oklahoma. 2009 - 2010

Chairman, District Training Committee, Metro-District, Cimarron Council, Boy
Scouts of America, Enid, Oklahoma. 2007 - 2009

Founder and First Chairman, Buffalo Marketing Association, Harrison, Arkansas.
2005 - 2007

Vice Chairman, Midwest Region Leadership Council, National Park Service
2005 – 2006

Chairman, Midwest Region Equipment Replacement Review Committee,
Midwest Region, National Park Service, Omaha, Nebraska 2005 - 2006

Advisory Board Member, Kentucky Museum and Library, Western Kentucky
University. 2004

Advisory Board Member, Vision 2010 Committee, Park City,
Kentucky. 2000 – 2005

President, Kentucky Clean Fuels Coalition. 2003 (Member 1999)

to 2004

Board Chairman, Cumberland/Piedmont Vital Signs Monitoring Network, Southeast Region, National Park Service. 2001 – 2004

Chairman, Southeast Region Leadership Council, National Park Service, 2001 – 2004

Co-Chair, Southeast Tourism Policy Council, 2000 – 2004.

Vice Chair - Kentucky, Executive Board, Southeast Tourism Society. 2001 – 2003 (Member 1999 – Present – Life Member)

Superintendents Council, National Park Service Director's Natural Resource Challenge, National Park Service. 2000

Ad Hoc Advisory Member, Vision 2010 Committee, City of Park City, Kentucky. 2000

Chairman, Appalachian Cluster Leadership Council, Southeast Region, National Park Service. 1997- 2000

Co-Chair, Air Quality Task Group, Director's Natural Resource Challenge, National Park Service Task Force. 1999 - 2000

Chairman, Education Committee, Kentucky Tourism Council, Frankfort, Kentucky. 1999 - 2001

National Park Service Representative for Kentucky, Lower Mississippi Delta Region Commission, National Park Service. 1996 - 2000

Chairman, Traveler Safety Committee - Federal and State Parks. Appointed by Kentucky Governor Paul Patton to study traveler safety in the Commonwealth of Kentucky. 1996

State Coordinator - National Parks Kentucky, Southeast Field Area (Southeast Region), National Park Service. Coordination and liaison between the Office of the Governor, State Cabinet Secretaries, and the four national parks in Kentucky). 1995 - 2005

Tourism Coordinator - National Parks Kentucky, Southeast Field Area, National Park Service (coordinate tourism master planning, marketing and tourism education issues related to tourism in the four national parks in Kentucky). 1995 – 2004

Member, Kentucky Tourism Development Cabinet Tourism Master Plan Oversight Committee. 1995 - 2004

Member, Kentucky Tourism Development Cabinet Tourism Master Plan Vision Committee, and Tourism Master Plan Development Committee. 1995

Advisory Member, Kentucky Tourism Council Executive Board. 1996 - 2003

Chairman, Education Committee, Kentucky Tourism Council. 2002-2004

Founder and Past Chairman - Kentucky Federal Agency Tourism Council. 1997 - 2004 (Chairman, 1995-1996, Vice Chairman, 1997 - 2004)

Advisory Member - Caveland Marketing Association, Inc. (CMA). CMA is a non-profit coalition of elected county and city officials and tourism businesses working for enhanced tourism development in a three county area surrounding Mammoth Cave National Park. 1995 - 2004

Member - Tourism Subcommittee, Mammoth Cave Area Biosphere Reserve Committee, Barren River Area Development District, Bowling Green, Kentucky. 1995 - 2004

Technical Advisor, Mammoth Cave Area Biosphere Reserve Natural Resources Committee, Barren River Area Development District, Bowling Green, Kentucky. 1995 - 2004

Member - Mammoth Cave National Park Association, Mammoth Cave, Kentucky. 1995 - 2005

Member - Life Member, Southeast Tourism Society
 Boy Scouts of America (50 years of service)
 North-Central Oklahoma Iris Society
 The Nature Conservancy
 National Parks and Conservation Association
 Big Thicket Association (Life Member)
 National Park and Conservation Association (Life Member)
 National Park Service Employee and
 Alumni Association (Life Member)
 - Harrison Arkansas Convention and Visitors Bureau (2005 - 2006)
 - Edmonson County Chamber of Commerce 1995 - 2004
 - Cave City Chamber of Commerce 1995 - 2004
 - Hart County Chamber of Commerce 1995 - 2004
 - Glasgow-Barren County Chamber of Commerce 1995 - 2004

Planning Team Member & Merit Badge Team Supervisor, National Park Service Conservation Trail - 1997 National Scout Jamboree, Ft. A. P. Hill, Virginia. 1997

Tourism Coordinator - National Parks Texas, Southwest Region, National Park Service (coordination of tourism education, marketing, and tourism management programs for 13 national parks in Texas). 1989 - 1995

Founder and Chairman, Texas Federal Agency Tourism Council, Beaumont, Texas. Chairman, 1994 - 1995

Founder and Chairman, Texas Federal-State Tourism Coordinating Committee, Beaumont, Texas. Chairman, 1992 - 1994. Member, 1989 - 1995

Charter Member and Past Chairman, Southeast Texas Partnership for Tourism, Recreation, and Environmental Education, Beaumont, Texas. Chairman, 1989 - 1992, Member, 1993 - 1995

Special Assignment. National Historic Landmark Inspections. Inspected and provided status reports for the U.S.S. Elissa; East End Historic District and Strand Historic District (Galveston, Texas); Battleship U.S.S. Texas, and San Jacinto Battlefield and Memorial (LaPorte, Texas); Apollo Space Control Center, and Environmental Space Laboratory (National Aeronautics and Space Administration, Johnson Space Center, Clear Lake, Texas). 1992 - 1994

Ad Hoc Advisory Member - Executive Board, Federal Sector, Texas Travel Industry Association, Austin, Texas. 1992

Advisory Member, Executive Review Board, Beaumont Convention and Visitors Bureau, Beaumont, Texas. 1991-1995

Member, Big Thicket Conservation Association, 1989 - 1995

Board Member, Beaumont Tourism Bureau, Beaumont, Texas. 1991 - 1995

Charter Member and Advisor, Rules Committee, Hardin County Tourist Bureau, Silsbee, Texas. 1991 - 1995

Advisory Member, Hardin County Economic Development Commission, Silsbee, Texas. 1992 - 1995

Special Assignment. Performance Standards for Managers. Assigned by Regional Director, Southwest Region, National Park Service, to develop generic three-level Performance Standards for all managers and Superintendents in the Region. Standards were implemented Region-wide in 1992.

Member, Deep East Texas Development Association, Woodville, Texas. 1990 - 1995

Member, Beaumont Chamber of Commerce 1989 - 1995

Silsbee Chamber of Commerce 1989 - 1995
 Lumberton Chamber of Commerce 1989 - 1995
 Big Thicket Chamber of Commerce 1989 - 1995
 Kountze Chamber of Commerce 1989 - 1995

Member, Executive Board, Three Rivers Council, Boy Scouts of America, Beaumont, Texas. 1990 - 1995

Advancement Chairman, Three Rivers Council, Boy Scouts of America, Beaumont, Texas. (Five Districts in 13 Counties) 1993 - 1995

Team Supervisor, National Park Service Conservation Trail at 1989 and 1993 National Scout Jamborees, supervising 25 Park Rangers and Living History Demonstrators, and the National Park Service Orientation Exhibits. 1989, 1993

Chairman, 1993 National Scout Jamboree Committee, Three Rivers Council, Boy Scouts of America, Beaumont, Texas. 1992 - 1993.

Scouting Coordinator, Southwest Region, National Park Service (13 years), 37 national parks in five states. 1979-1995

Miscellaneous Memberships, Appointments and Volunteer Service:

Area 8, Boy Scouts of America, Camp Visitation Specialist Team Leader. Area 8, Little Rock, Arkansas. 2011-2014

Cimarron Council Representative to the Executive Board of the National Council of the Boy Scouts of America. 2012-2015

Speakers Bank, Boy Scouts of America. 2011-Present

Curator and Director, Cimarron Council Boy Scout Museum, Cimarron Council, Boy Scouts of America, Enid, Oklahoma. 2011-Present

Member, Area 8 Key Three, Area 8, Southern Region, Boy Scouts of America. 2010-2015

Member, Cimarron Council Advisory Board, Property Management Committee, Cimarron Council, Boy Scouts of America, Enid, Oklahoma. 2010-2015

Member, Executive Board, Cimarron Council, Boy Scouts of America, Enid, Oklahoma. July 2010-2015

Member, Advisory Committee of the Executive Board, Cimarron Council, Boy Scouts of America, Enid, Oklahoma. July 2010-2015

Council Commissioner, Cimarron Council, Boy Scouts of America, Enid, Oklahoma. July, 2010 –2015 (supervised and trained 19 Unit Commissioners in 19 counties)

Member, Ema' o Mahpe Lodge 14, Order of the Arrow, Cimarron Council, Boy Scouts of America, Enid, Oklahoma. 2009-Present

Merit Badge Counselor, William Hornaday Merit Badge Weekend, Will Rogers Scout Reservation, Cimarron Council, Boy Scouts of America, Enid, Oklahoma. 2009

Member, Cimarron Council Conservation Committee. Cimarron Council, Boy Scouts of America, Enid, Oklahoma. 2009 – Present

Camp Staff, Cub Scout Resident Camp. Will Rogers Scout Reservation. Cimarron Council, Boy Scouts of America, Enid, Oklahoma. 2009

Camp Staff Boy Scout Coordinator, Cub Scout Day Camp, Golden Oaks Retirement Center. For the Cimarron Council, Boy Scouts of America, Enid, Oklahoma. 2009, 2010

Camp Staff, Fishing Instructor, Cub Scout Day Camp, Golden Oaks Retirement Center. For the Cimarron Council, Boy Scouts of America, Enid, Oklahoma. 2007 - 2008

Fishing Merit Badge Instructor, Cub Scout Fishing Derby, Camp Sundance, Cimarron Council, Boy Scouts of America, Enid, Oklahoma. 2008 – 2009

Council Liaison, National Park Service and Arkansas Council, Boy Scouts of America, Western Arkansas Council, Fort Smith, Arkansas. Serving BSA Camp Orr in Buffalo National River, Arkansas. 2005 – 2007

Council Liaison, National Park Service and Shawnee Trails Council, Boy Scouts of America, Owensboro, Kentucky. Serving Mammoth Cave National Park, Mammoth Cave, Kentucky. 1995 - 2005

Member, National Exploring Council, Boy Scouts of America. Dallas, Texas 1993 - 1995

Chairman, Three Rivers Council National Scout Jamboree Committee. National Scout Jamboree. 1992 - 1993

Member, Camping Committee, Three Rivers Council, Boy Scouts of America, Beaumont, Texas. 1988 - 1990

Chairman, Three Rivers Council 1990 Camporee. (800 Scouts) Three Rivers Council, Beaumont, Texas. Outdoor exhibits by all Federal and State land managing agencies, U.S. Air Force, U.S. Coast Guard, U.S. Army Reserve, Texas Forest Industry Association, and oil and chemical industry exhibits on preserving the environment. 1990

Member, Hasanai Lodge 578, Order of the Arrow, Three Rivers Council, Boy Scouts of America, Beaumont, Texas. 1988 - 1993

Scouting Coordinator, Explorer Post 400, Barataria Unit, Jean LaFitte National Historical Park and Preserve, Marrero, Louisiana. 1988

Scoutmaster, Troop 53, Santa Fe District, Great Southwest Council, Boy Scouts of America, Santa Fe, New Mexico. (125 Scouts – 3 Assistant Scout Masters) 1979 - 1986

Scoutmaster, Troop 59, Santa Fe District, Great Southwest Council, Boy Scouts of America, Santa Fe, New Mexico. 1979

District Commissioner, Santa Fe District, Great Southwest Council, Boy Scouts of America, Santa Fe, New Mexico. 1986 - 1987

Member, Council Camping Committee, Great Southwest Council, Boy Scouts of America, Albuquerque, New Mexico. 1985 - 1987

Advisor, Comanche Chapter, Yah-Tah-Hey-Si-Kess Lodge 66, Order of the Arrow, Santa Fe District, Great Southwest Council, Boy Scouts of America, Santa Fe, New Mexico. 1984 - 1986. Co-Advisor, 1987 (Vigil Honor Member)

Planning Committee Member, 75th Anniversary Diamond Jubilee of Scouting. Great Southwest Council, Boy Scouts of America, Albuquerque, New Mexico. 1985

National Jamboree Scoutmaster, Troop 781, Santa Fe/Los Alamos District Contingent to the 1985 BSA National Scout Jamboree, Ft. A.P. Hill, Virginia. July, 1985

Significant Honors and Awards:

Commemoration for Service to the Cimarron Council, Boy Scouts of America, Enid, Oklahoma. 2015

Star Awards – For Outstanding Performance, Midwest Region, National Park Service , 2005, 2006

Kentucky State Senate Commendation – For Outstanding Contributions to Kentucky Tourism and the Betterment of Life in Kentucky. Presented by Senator Richard Sanders. 2004

U.S. Army Corps of Engineers Commander’s Medallion – In Appreciation for Ron Switzer’s Exceptional Commitment to Sustainable Tourism and Stewardship of Kentucky’s Natural Resources. Louisville District, U.S. Army Corps of Engineers. 2004

Citizen of the Year – For contributions to the City of Cave City, Kentucky. Presented by Cave City Mayor, Bob Hunt. 2004

Special Award – For contributions to the quality of life in Park City. Presented by Mayor David Lyons. 2004

Award of Recognition - The American Society of Landscape Architects. In recognition of dedicated service to the profession of landscape architecture. 2003

Superintendent of the Year in Natural Resource Management – Southeast Region, National Park Service. 2002

Quality Step Increase - For Outstanding Service. Southeast Region, National Park Service. 2002

Chairman of the Board Award - In recognition of outstanding leadership and contributions to the Southeast Tourism Society and the tourism industry. (This the highest award granted to any member of the society) Southeast Tourism Society, Atlanta, Georgia. 2002

Star Award - For outstanding performance. Southeast Region, National Park Service. 2001

Meritorious Service Award - In recognition of Contributions to the preservation of cultural resources, park management and community outreach programs in the National Park Service, U.S. Department of the Interior. 2000

Star Award - For outstanding performance. Southeast Region, National Park Service. 2000

Special Achievement Award - Outstanding Service, Southeast Region, National Park Service. 1999

Legend Award - For outstanding contributions to outdoor recreation management in the Federal government. American Recreation Coalition, Washington, D. C. (Highest award given by the coalition) 1999

Kentucky Colonel - Designated for contributions to the betterment of life in the Commonwealth of Kentucky. Presented by Governor Paul Patton, Frankfort, Kentucky. 1998

Kentucky Governor's Award for the Arts (Federal Sector) - For outstanding contributions to promotion of the arts in Kentucky. Presented by Governor Paul Patton, Frankfort, Kentucky. 1998

Quality Step Increase - Outstanding Service, Southeast Region, National Park Service. 1998

Kentucky Advanced Tourism Professional - Associate Degree in Tourism Management. For developing and executing a project of economic and social benefit to the people of the Commonwealth of Kentucky. Western Kentucky University in cooperation with the Kentucky Tourism Council. 2001

Kentucky Tourism Professional Designation Certificate - Western Kentucky University, Bowling Green, Kentucky. 1997

Tourism Professional Certificate - For completion of training curriculum in tourism and hospitality management. Western Kentucky University in cooperation with Kentucky Tourism Council. 1996

Rookie of the Year - In recognition of outstanding contributions to tourism in the Commonwealth of Kentucky. Kentucky Tourism Council, Frankfort, Kentucky. 1996

Special Achievement Award - Outstanding Service, Southeast Region, National Park Service. 1996

Special Achievement Award - Outstanding Service, Southeast Field Area, National Park Service. 1995

Certificate of Appreciation - Appalachian Cluster, Southeast Field Area, National Park Service for significant contribution to the reorganization of the National Park Service by serving as a member of the interim council of the Appalachian Cluster during the formative stage of its establishment from September 1994 to October 1995. 1995

Certification of Appreciation - For contribution of time and talents; for helping preserve the cultural and natural heritage of the State of Texas; and for assisting others so they might also recognize and enjoy those parks preserved for the people of Texas by the Texas Parks and Wildlife Department. Texas Parks and Wildlife Department. 1995

Partnership in Tourism Award - Texas Travel Information Center in Orange, Texas, and the Texas Department of Transportation. 1995

Hardin County Tourist Bureau Point of Light Award – For contributions to ecotourism planning and development. Hardin County Tourist Bureau, Hardin County, Texas. 1995

Resolution Honoring Ronald R. Switzer - For service with distinction as superintendent (1988-1995) and for contributions to the development of Big Thicket National Preserve. Big Thicket Conservation Association, Houston, Texas. 1995

Southwest Region Nominee for the National Park Service Director's "Superintendent Award for Distinguished Service in Science and Resource Preservation" – Southwest Region, National Park Service, Santa Fe, New Mexico. 1994/1995

Honor Award for Superior Service - United States Department of the Interior, National Park Service. 1994

Special Commendation - For Outstanding Leadership in Natural Resource Management, National Park Service, Southwest Region. 1993

Certificates of Appreciation - From Conservation Area Director, National Scout Jamboree, Ft. A.P. Hill, Virginia. 1989 and 1993

National Park Service Award In Recognition of Significant Contribution to the National Park Service Partnership as a Staff Member at the National Boy Scout Jamboree. Ft. A.P. Hill, Virginia. 1993

Special Service Award - For Service on the Southwest Region Program Review Team, Southwest Region, National Park Service, Santa Fe, New Mexico. 1992 – 1993

Certificate of Appreciation - For contribution to the preservation of the rich heritage of the Big Thicket of Texas. Big Thicket Conservation Association, Houston, Texas. 1991

Texas Outdoor Educators Award for Environmental Education In Texas.

1991

"Take Pride In America" Award - For Distinguished Service in Conservation and in Promoting Stewardship of America's Natural and Cultural Resources. United States Department of the Interior. Presented by Secretary of the Interior Donald Hodel. 1987

Outstanding Service Award - Executive Coordinator, Reorganization of the National Park Service Task Force. 1986 - 1987

Certificate of Recognition - For excellence in job accomplishments and for contributions to betterment of life in the community. Albuquerque-Santa Fe Federal Executive Board. 1983

Suggestion Award - Emergency Information Form. For use by parks and the Southwest Regional Office. 1983

Order of De Vargas Award - For Outstanding Service to Youth. Presented by the Honorable Louis Montano, Mayor, City of Santa Fe, Santa Fe, New Mexico. 1983

Colonel, Aide-de-Camp, Staff of the Governor of New Mexico – For Distinguished Service to Scouting in New Mexico. Santa Fe, New Mexico. 1982

Exceptional Contribution to the National Park Service Equal Opportunity Program - National Park Service, Rocky Mountain Region. 1976

Scouting Awards:

Bachelor of Commissioner Science. Philmont Training Center, Boy Scouts of America, Cimarron, New Mexico. 2013

Graduate, Council Commissioner Training. Boy Scouts of America, Philmont Training Center, Boy Scouts of America, Cimarron, New Mexico. 2013.

2013 Council Silver Award, Journey to Excellence Program. Boy Scouts of America, Cimarron Council, Enid, Oklahoma 2013

2012 Council Silver Award, Journey to Excellence Program. Boy Scouts of America, Cimarron Council, Enid, Oklahoma. 2012

2011 Council Gold Award, Journey to Excellence Program. Boy Scouts of America, Cimarron Council, Enid, Oklahoma. 2011

Speakers Bank Award, National Council, Boy Scots of America. 2011

Arrowhead Honor for Service as a Commissioner. Cimarron Council, Boy Scouts of America, Enid, Oklahoma. 2009

Appreciation Award for Service to the Three Rivers Council, Boy Scouts of America, Beaumont, Texas. 1995

Outstanding Contributions to the Success of the 1989 National Scout Jamboree, Boy Scouts of America, August 2-8, 1989. Presented by the National Council, Boy Scouts of America. 1989

William T. Hornaday Gold Medal. For Distinguished Service in Conservation. National Council, Boy Scouts of America. 1987

National Park Service Nominee and Second Runnerup. Boy Scouts of America, William T. Hornaday Gold Medal for Distinguished Service in Conservation. 1986

Silver Beaver Award. For Distinguished Service to Youth. Great Southwest Council, Boy Scouts of America, Albuquerque, New Mexico. 1986

Most Outstanding Chapter Advisor. Yah-Tah-Hey-Si-Kess Lodge 66, Great Southwest Council, Albuquerque, New Mexico. 1986

District Award of Merit. For Distinguished Service to Youth in the Santa Fe District, Great Southwest Council. 1985

Scouter's Key. For five years of participation in Boy Scouts of America Leadership Training. Great Southwest Council, Albuquerque, New Mexico. 1985

Scoutmaster's Key. For Outstanding Service as a Scoutmaster. Great Southwest Council, Albuquerque, New Mexico. 1985

Scouting World Crest. For participation in International Scouting Religious Events. National Scout Jamboree, Ft. A. P. Hill, Virginia 1985

Vigil Honor. Yah-Tah-Hey-Si-Kess Lodge 66, Order of the Arrow, Great Southwest Council, Albuquerque, New Mexico. 1985

Outstanding Chapter Advisor Award. Comanche Chapter. Yah-Tah-Hey-Si-Kess Lodge 66. Order of the Arrow, Great Southwest Council, Boy Scouts of America, Albuquerque, New Mexico. 1984 and 1985

Wood Badge. For completion of advanced adult leadership training. Great Southwest Council, Boy Scouts of America. 1984

*In addition, I instructed hundreds of hours of Basic Leadership Training for adult Scouters, and all of the Junior Leadership for Youth Leaders in the Santa Fe/Los Alamos Districts over a six year period. I also conducted Unit Commissioner Training for two years, and Advancement Training for one year.

** From 1981 to 1988 I was active in United States Swimming as a Nationally Certified Swimming Referee. I refereed swimming meets in four states, including State Championship Long and Short Course meets and All-Star meets, and was certified to referee by three Local Swimming Councils (LSC's). I refereed at the International Games in Juarez, Mexico/El Paso, Texas over a three year period, and conducted numerous officials clinics for Referees, Starters, Clerks of Course, Timers, Lane Place and Finish Judges, and other officials. From 1985 to 1987 I served as the Age Group Chairman, New Mexico Swimming, Inc., a United States Swimming chartered organization. I was a Charter Member, Board of Directors, City of Santa Fe Swim Team, and served two years as Special Appointee, Santa Fe City Planning Commission, to develop a long-range plan for construction of two new city pools.

ATTACHMENT A

Ronald R. Switzer

Publications and Technical Drawings in Print

- 2015 *Commerce in the Trans-Mississippi West 1790-1880* (Three volumes). Manuscript in preparation.
- 2015 *The Rain Maker*. A novel about murder and witchcraft in the Prehistoric Southwest. Manuscript in preparation.
- 2014 *When Justice Came to the Plains: Judge William Gaslin, Jr. and Frontier Justice in Nebraska 1876-1889*. Amazon Books and Create space.com.
- 2014 *The Forgotten Land of Plenty- Settlement and Commerce on the Arkansas-Oklahoma Frontier*. Under review by University of Oklahoma Press, Norman, Oklahoma.
- 2013 *The Steamboat Bertrand and Missouri River Commerce*. Norman: University of Oklahoma Press.
- 2007 Peeling Back the Layers of Time: Nels Nelson and the Mammoth Cave Vestibule. In: *Cave Archeology of the Eastern Woodlands – Essays in Honor of Patty Jo Watson*. University of Tennessee Press, Knoxville
- 2007 Early Sunflower Head Remains From Mammoth Cave. In *Journal of Ethnobotany*, Volume 27, Number 1, Spring/Summer, 2007. Renee M. Bonzani, George M. Crothers, Patrick Trader, Robert H. Ward, and Ronald R. Switzer
- 2004 Public Archeology in Kentucky and Neighboring States In: *Proceedings of the Southeastern Archeological Society Conference*. Darlene Applegate, Ronald R. Switzer, Mark DePoy and Robert Ward.
- 1997 A Paradigm of Management Complexity: A Case Study of Mammoth Cave National Park. In *Wilderness and Natural Areas in Eastern North America: Research, Management and Planning*. Arthur Temple College of Forestry, Stephen F. Austin State University, Nacogdoches, Texas.

- 1997 *Final Report of the Kentucky Traveler Safety Task Force*. Outdoor Safety Subcommittee, Governor's Task Force on Traveler Safety. Frankfort, Kentucky.
- 1995 Environmental Education - Evolution and Progress. *Mammoth Monthly*. Mammoth Cave National Park, Mammoth Cave, Kentucky.
- 1993 A Lizard Named Louie (Poem). In *Big Fun In The Big Thicket*. Southwest Parks and Monuments Association. Tucson, Arizona.
- 1979 An Overview of the Development of Mesa Verde National Park. In: *Gustaf Nordenskiold, The Cliff Dwellers of the Mesa Verde*. (Reprint by Rio Grande Press of the 1893 original). Rio Grande Press, Glorieta, New Mexico.
- 1976 Archeological Survey of the Placitas/Las Huertas Drainage, Sandia Mountains, New Mexico. *Sandia Mountain Land Use Plan*, U.S. Department of Agriculture, Forest Service, Cibola National Forest. Albuquerque, New Mexico.
- 1975 Book Review: A Report on the Archeological Investigation of Pipestone National Monument, 1965 and 1966. *Journal of the Iowa Archeological Society*, Vol. 17, Lincoln, 1970. In, *Plains Anthropologist*, Vol. 19, No. 1, Pt. 1, Topeka, Kansas.
- 1975 "Archeological Excavations at Tillery Springs, Estancia, New Mexico." In, *Papers in Honor of Dr. Florence Hawley Ellis, II*. Museum of New Mexico Press, Santa Fe, New Mexico.
- 1974 "The Effects of Forest Fire on Archeological Sites in Mesa Verde National Park." *The Artifact*, Vol. 12, No. 3. El Paso Archaeological Society, El Paso, Texas.
- 1974 "Some Unusual Powder Kegs from the Steamboat Bertrand." *Museum of the Fur Trade Quarterly*, Vol. 10, No. 3. Fall. Museum of the Fur Trade, Chadron, Nebraska.
- 1974 "Fairbanks Weighing Devices on the Steamboat Bertrand." *Nebraska History*, Vol.55, No. 2. Summer. Nebraska State Historical Society, Lincoln, Nebraska.
- 1974 "Small Chinas from the Steamboat Bertrand." *Just Buttons*, Vol. 32, No. 5. Just Buttons Museum, Southington, Connecticut.
- 1974 *The Bertrand Bottles: A Study of 19th Century Glass and Ceramic*

Containers. Division of Archeology and Anthropology, Office of Archeology and Historic Preservation, National Park Service, U.S. Department of the Interior, Washington, D.C.

- 1974 APPENDIX A – Preservation of Bertrand Artifacts: General Procedures,” In: Jerome E. Petsche, *THE STEAMBOAT BERTRAND; HISTORY, EXCAVATION, and ARCHITECTURE*. Office of Archeology and Historic Preservation, National Park Service, U.S. Department of the Interior, Washington, D.C.
- 1973 "Hovenweep National Monument Marks 50." *National Park Courier*, Vol. 20, No. 8, August. National Park Service, Washington, D.C.
- 1972 "Civil War Howitzer Ammunition from the Steamboat *Bertrand*." *Archeology*, Vol. 25, No. 4, October. The Archaeological Institute of America, New Brunswick.
- 1972 "Butcher Knives as Historical Sources." *The Museum of the Fur Trade Quarterly*, Vol. 8, No. 1. Museum of the Fur Trade, Chadron, Nebraska.
- 1972 "Maynard Cartridges and Primers from the Steamboat *Bertrand*." *Military Collector and Historian: Journal of the Company of Military Historians*, Vol. XXIV, No. 3, Fall. Washington, D.C.
- 1972 "Tally Ho's from the Steamboat *Bertrand*." *Just Buttons*, Vol. 30, No. 4. Just Buttons Museum, Southington, Connecticut.
- 1971 *The Origin and Significance of the Snake-Lightning Cult in the Prehistoric Southwest*. Special Report No. 11. El Paso Archeological Society, El Paso, Texas.
- 1971 "Charles Parker's Britannia on the Steamboat *Bertrand*." *The Museum of the Fur Trade Quarterly*, Vol. 7, No. 4. Museum of the Fur Trade, Chadron, Nebraska.
- 1970 "A Late Red Mesa - Early Wingate Phase Effigy Necklace." *The Artifact*, Vol. 8, No. 1. El Paso Archeological Society, El Paso, Texas.
- 1970 "Lead Bars from the Steamboat *Bertrand*." *Museum of the Fur Trade Quarterly*, Vol. 6, No. 4, Winter. Museum of the Fur Trade, Chadron, Nebraska.

- 1969 "An Unusual Late Red Mesa - Early Wingate Phase Effigy Pitcher." *Plateau*, Vol.42, No. 2. Museum of Northern Arizona, Flagstaff, Arizona.
- 1969 *Tobacco, Pipes, and Cigarettes of the Prehistoric Southwest*. Special Report No. 8, El Paso Archeological Society, El Paso, Texas.
- 1969 *Some Technical Observations Concerning the Preservation of the Steamboat Bertrand*. Special Report to the Office of Archeology and Historic Preservation, National Park Service, November 15, 1969. Washington, D.C.
- 1969 "San Gabriel del Yunque, the First Capital of New Mexico." (Brochure). Museum of Anthropology, University of New Mexico, Albuquerque, New Mexico.
- 1967 Figures and Maps. In: Frank C. Hibben, "Early Man in Tanzania." *Archaeology*, Vol. 20, No. 4, October. The Archaeological Institute of America, New Brunswick.
- 1967 Figures and Maps. In: Theodore R. Reinhart, "The Rio Rancho Phase: A Preliminary Report on Early Basket Maker Culture in the Middle Rio Grande Valley, New Mexico." *American Antiquity*, Vol. 32, No. 4, October.
- 1967 Figures and Maps. In: Frank C. Hibben, "A Proposed Sequence for the Lower Paleolithic in the Middle Limpopo Valley of Mozambique." *Bulletin, South African Archaeological Society*, Johannesburg, South Africa.
- 1966 Figures and Maps. In: Frank C. Hibben, *A Survey of the Middle Limpopo Valley of Mozambique and the Excavation of the Pafuri Site*. South African Archaeological Society, Johannesburg, South Africa.

**BOARDS AND COMMISSIONS
MARCH 15, 2016**

**BALLOT
PARK BOARD**

CARMEN BALL

GAIL BOX

JERRY GALBREATH

DONALD JOHN

MARK KEEFER

TRICIA MITCHELL

Vote for two (2) to fill vacancies.

CIRCLE & INITIAL

Janzen

Brownlee

Ezzell

Timm

Wilson

Vanhooser

Mayor Shewey

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Carmen Ball
HOME ADDRESS 1718 E. Maple, Enid OK 73701
MAILING ADDRESS same
HOME PHONE 580-402-7007 BUSINESS PHONE 580-234-3734
COMMISSION WARD 3

ADVISORY COMMISSION PREFERENCE(S):

Park Board

RESIDENCE HISTORY: 1718 E. Maple, Enid 6 1/2 yr.
220 N. 11th, Enid 17 yr
1509 E Oak, Enid 12 yr

EDUCATIONAL BACKGROUND: Bachelors Degree - Phillips University

WORK HISTORY: Director, Hodges Speech + Hearing Ctr, Enid 6 1/2 yr.
VP - Mortgage Construction Lending - Central Natl Bank, Enid 23 yr.

CIVIC, COMMUNITY ACTIVITIES: main street Enid - former board member
and design committee chair; Hsight Community Theatre -
former board member and President; Enid Cheyenne
in the Park - current board member; Enid Arts Council - Board member
COSA - previous board member + President.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE:

member of Metro Commission Housing Advisory Committee -
approx 6 years

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

my husband and I are big users of the parks.
From tennis at the 10th St and Crosslin Parks to the
new trails system and Glenwood Park 1/2 a block from our
home, we and our dog spend a great deal of time enjoying
the outdoors. Also my long-time affiliation with Gaslight

REFERENCES: and Shakespeare in the Park keep me very interested in what's
happening in our Parks.

Ben Ezzell 747-14669 _____

April Danahy 616-7740 _____

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) (NO) _____

Ben Ezzell
SIGNATURE

3-25-13
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

CARMEN BALL

1718 E MAPLE, ENID, OK 73701

mobile 580-402-7007 gaslightcarmen@yahoo.com

Hedges Executive Director

2615 E RANDOLPH, ENID, OK 73701

cball_hedges@yahoo.com • 580-234-3734 • fax 580-234-3554

CAREER EXPERIENCE

Hedges Regional Speech & Hearing Center Inc, Enid, Ok Sept 2006 – present
EXECUTIVE DIRECTOR

Central National Bank & Trust Co of Enid 1982-2006
VICE PRESIDENT- MORTGAGE LENDING

Shopper's Edge Newspaper, Enid Jan, 1982 – June, 1982
PRINT ADVERTISING SALES REPRESENTATIVE

Plainsmen Realty, Enid Mar 1981 - Dec, 1981
REAL ESTATE LOAN PROCESSOR AND CLOSER

Oklahoma Mortgage Company Sept 1977-Feb, 1981
ENID BRANCH MANAGER

EDUCATION EXPERIENCE

Phillips University graduated in 1977 Bachelors degree

Eureka High Graduate 1977, Eureka, Kansas

COMMUNITY EXPERIENCE/ACTIVITIES

Board Member of the Enid Chautauqua in the Park
Board Member of the Enid Arts Council

Former Board Member of the Main Street Enid and former Design Committee Chair
Former Gaslight Theatre board member and President
Former Board Member and President of CDSA
Former member of Metro Commission Housing Advisory Committee-Chair 2 yr

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Gail Box

HOME ADDRESS 823 N. Oakwood Rd., Enid, OK 73703

MAILING ADDRESS Same

HOME PHONE _____ **BUSINESS PHONE** _____

COMMISSION WARD 5

ADVISORY COMMISSION PREFERENCE(S):

Park Board

RESIDENCE HISTORY: A resident of Enid since 1984.

EDUCATIONAL BACKGROUND: BS Ed in Education
MS Ed in Guidance and Counseling

WORK HISTORY: Guidance counselor and teacher in the Enid Public Schools from 1985
until retirement in 2013.

CIVIC, COMMUNITY ACTIVITIES: Junior Welfare League, YWCA Volunteer, Sunday
School Teacher, Youth coaching volunteer, Parenting Class Instructor

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____
I have never served on a City of Enid Advisory Board, but I look forward to the opportunity.

REASONS FOR WANTING TO SERVE ON THE ABOVE COMMISSION(S): The City has done an excellent job developing our parks and trails. I use them regularly and they truly contribute to the quality of life in our community. The trail system is phenomenal. Serving on the Park Board and continuing to help promote and develop our parks would be very rewarding.

REFERENCES:

Commissioner Terri White, ODMHAS
Jim Beierschmitt, Principal EHS

Wade Burleson, Pastor
Joan Riley, City of Enid

OTHER COMMENTS: In May of 2014, the Austin Box "12" Foundation helped organize the Picnic for Progress at Champion Park. Over 300 people came to enjoy this event. It was exciting and rewarding to see residents enjoying the park.

RESUME ATTACHED: (YES) X **(NO)**

SIGNATURE

DATE

Return application to:

City Clerk
401 W. Owen K. Garriott Road
Enid, OK 73701
lparks@enid.org
FAX: 580-242-7760

or: PO Box 1768
Enid, OK 73702

GAIL BOX

823 North Oakwood Road, Enid, OK 73703 • Home (580) 242-7947 • Cell (580) 548-6383 • gbox2@suddenlink.net

Professional Summary

After retiring from education in 2013, I co-founded the Austin Box "12" Foundation. The Foundation was established in memory of my son Austin Box. The purpose of the Foundation is prevention and education regarding prescription drug abuse. I travel around the state speaking to young people and community groups regarding the dangers of prescription drug abuse.

Skills

- Strong collaborator
- Experience with instructional design
- Experience with special-needs students
- Teaching / tutoring
- ESL – English as Second Language
- Positive learning environment
- Interpersonal skills
- Outstanding social skills
- Creative imagination stimulation
- Audio-visual aid implementation
- Student motivation
- Computer proficient

Work History

Teacher, 08/1978 to 05/1980

Helena/Goltry Public School – Helena, OK

7th and 8th Grade English

High School Speech

Teacher, 08/1980 to 12/1984

Sand Springs Public Schools – Sand Springs, OK

Grade 7 English

Grade 8 English

Grade 11 English

Co-Author of Gifted and Talented Program

Teacher and Guidance Counselor, 01/1985 to 05/2013

Enid Public Schools – Enid, OK

Elementary Grades 3 & 6

English Grades 7 and 8

High School Guidance Counselor

Education

Bachelor of Science: Education, 1978

Northwestern Oklahoma State University – Alva, OK

Master of Education: Guidance and Counseling, 1995
Northwestern Oklahoma State University – Alva, OK

Additional Information

I have been involved in various community organizations; among them Junior Welfare League, coaching youth softball, organizing the Picnic for Progress, teaching Sunday School, and community volunteer. Currently, I serve on the Oklahoma Prescription Drug Overdose Committee and am a board member for Prevention Workz.

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME JERRY RAY GALBREATH
HOME ADDRESS 1510 CHEYENNE DRIVE ENID, OK 73703-7807
MAILING ADDRESS ABOVE
HOME PHONE (580) 234-7252 BUSINESS PHONE SAME
COMMISSION WARD #2

ADVISORY COMMISSION PREFERENCE(S):

TREE BOARD
PARK BOARD

RESIDENCE HISTORY: AT CHEYENNE DRIVE RESIDENCE SINCE 2002

EDUCATIONAL BACKGROUND: PHILLIPS UNIVERSITY 1962 A.B.
CHRISTIAN THEOLOGICAL SEMINARY 1972 M. DIV.
POST-GRADUATE WORK

WORK HISTORY: CHRISTIAN CHURCH PASTOR SINCE 1968
UNIVERSITY PLACE CHRISTIAN CHURCH-ENID 1998-2011
RETIRED

CIVIC, COMMUNITY ACTIVITIES: CDSA BOARD, MARTIN LUTHER KING JR.
HOLIDAY COMMISSION, ENID PUBLIC TRANSIT AUTHORITY, LEADERSHIP
GREATER ENID CLASS XX (2011), LOAVES AND FISHES VOLUNTEER,
WHEATHEART MOBILE MEALS VOLUNTEER, ENID POLICE ACADEMY 2015

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____
ENID PUBLIC TRANSIT AUTHORITY 2010-2015 DISSOLUTION, 2013-2015 AS
CHAIRMAN
CHAIRMAN OF MLK HOLIDAY COMMISSION - 4 YEARS

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I WANT TO INCREASE
THE USE OF AND PLANTING AND CARE OF TREES THROUGHOUT THE CITY OF
ENID

REFERENCES:

JERALD GILBERT

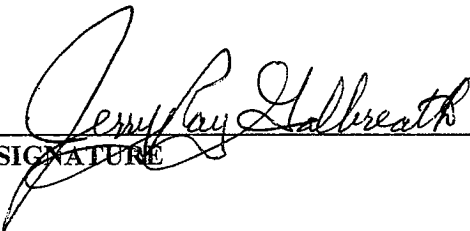
ERIC BENSON

OTHER COMMENTS: IN "PRACTICING WHAT I PREACH," I HAVE PLANTED
SIXTEEN (16) TREES AT FOUR (4) LOCATIONS, 15 OF WHICH ARE
THRIVING OVER THE PAST DECADE.

SIERRA CLUB MEMBERSHIP SINCE 1990

ARBOR DAY FOUNDATION MEMBER SINCE 1990

RESUME ATTACHED: (YES) _____ (NO) X _____


SIGNATURE

March 4, 2016
DATE

Return application to:

City Clerk

401 W. Owen K. Garriott Road

Enid, OK 73701

lparks@enid.org

FAX: 580-242-7760

or:

PO Box 1768

Enid, OK 73702

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Donald R John

HOME ADDRESS 3666 Antelope DR

MAILING ADDRESS SAME

HOME PHONE 580-402-3904 BUSINESS PHONE _____

COMMISSION WARD 3

ADVISORY COMMISSION PREFERENCE(S):

PARK BOARD

RESIDENCE HISTORY: Moved to Enid Nov 1980
Lived at address since 1988

EDUCATIONAL BACKGROUND: High school Helena-Golby 1970
North Western OKLA. State UNR. 2000

WORK HISTORY: U.S. NAVY Dec 1975 - Nov 1980
Haliburton SUC Dec-1980 - Jan 1984
City of Enid March 1, 1984 - Dec 7, 2014

CIVIC, COMMUNITY ACTIVITIES: N/A

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: N/A

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

Want to see the Parks of Enid continue to
Be Improved on.

REFERENCES:

Gerald Gilbert

Jacob Foss

David Buckles

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) _____ (NO) X


SIGNATURE

2-3-16
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Mark Keefer

HOME ADDRESS 2913 West Pine Avenue

MAILING ADDRESS 2913 West Pine Avenue

HOME PHONE 580-747-2860 BUSINESS PHONE n/a

COMMISSION WARD 5

ADVISORY COMMISSION PREFERENCE(S):

Park Board

Public Access Board

RESIDENCE HISTORY: Proud Enid resident for 33 years. Have resided at current address for 3.5 years.

EDUCATIONAL BACKGROUND: Northern Oklahoma College

Associates Degree, Social Sciences

4.00 GPA; Outstanding Scholar Graduate and Honors Graduate

WORK HISTORY: Currently, I am not working. I previously worked with Lowe's Companies holding many managerial positions during my time there. Also during part of that time I ran my own business in Sunset Plaza focusing on collectible sales.

CIVIC, COMMUNITY ACTIVITIES: _____

Co-Founder, of "I Love Enid"

Co-Founder, of "The Route 60 Sentinel"

Member of New Hope United Methodist Church

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: _____

I am currently in my second year on the Aviation Advisory Board and the Special Sales

Tax Oversight Commission.

Mark Keefer

P.O. Box 3971 • Enid, OK 73703
Phone: 580-747-2860 • Fax: 866-888-5045 • E-Mail: keefer.mark@gmail.com



Experience

The Route 60 Sentinel

2010-Current

Simply a hobby, in 2010 I co-founded The Route 60 Sentinel. The Sentinel is an Enid-centric news blog that infuses opinion and humor. I have conducted one on one interview, broke news stories before the local paper, and do my best to immerse myself into the story to gain perspective to add to be writing.

Lowe's Home Improvement, Inc., Various Positions

1996-2001

In 1996, I began a career with Lowe's. I started off as a shipping clerk.

In 1997, I was promoted to Receiving Specialist. This position involved managing all aspects of the receiving of merchandise into the store. We routinely moved millions of dollars worth of inventory in and out of the store. This position included the supervision of about 7 employees.

In 1998, I was promoted to Zone Manager. As zone manager, I was responsible for multiple departments and around 20-25 employees. I was also made a key carrier to the store with full security clearance. I was in charge of employee schedules, loss prevention, and received some Human Resource training.

The Alternative, Owner

1999-2000

The Alternative was a sports memorabilia and collectibles store in Sunset Plaza. I took care of all facets of the business.

Education

Northern Oklahoma College, AA Social Science

2007-2009

Honors graduate and awarded Outstanding Scholar Graduate 2008-2009; 4.00 G.P.A.

Enid High School

1992-1995

Diploma, 3.5 GPA

Civic Activities

Appointed by the City of Enid, Ward 5 Commissioner to represent the ward on the **Special Sales Tax Oversight Committee**.

Appointed by the City of Enid City Commission to the **Aviation Advisory Board**.

Certified by the National Weather Service and SkyWarn in **storm spotting and Advanced Spotting**. (must recertify each year)

Graduate of the third class of the **Citizen's Police Academy**.

Member of New Hope United Methodist Church

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

PLEASE SEE ATTACHED LETTER

REFERENCES:

Chief Brian O'Rourke

Tammy Wilson

Jimmy Stallings

Dan Ohnesorge

Whitney Box

Mike Honigsberg

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) XXXXX (NO) _____



SIGNATURE

4-5-2013

DATE

Return application to:

City Clerk
401 W. Owen K. Garriott Road
Enid, OK 73701
lparks@enid.org
FAX: 580-242-7760

or:

PO Box 1768
Enid, OK 73702

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Tricia Mitchell

HOME ADDRESS 414 Dogwood Lane, Enid, OK 73703

MAILING ADDRESS Same

HOME PHONE N/A BUSINESS PHONE 580-237-7890

COMMISSION WARD _____

ADVISORY COMMISSION PREFERENCE(S):

Park Board

RESIDENCE HISTORY: I have lived in Enid since 2001. My mom & dad both graduated from Enid High. My husband's family is from the area.

EDUCATIONAL BACKGROUND: Graduated high school from Moore, Bachelors of Business from NWDSU

WORK HISTORY: WVCA Women's Services Director 2001-2010
HRKids Executive Director 2010-present

CIVIC, COMMUNITY ACTIVITIES: HRKids, LGE Class 2013, 2015 Honorary Base Commander at Vance, ex-officio member of Miracle League Board, past board member of Sandbox Learning Center

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE:

Sandbox Learning Center - 3yrs Miracle League Board - 6yrs
OCADUSA Advisory Member - 7yrs
Attorney General's Advisory Council - 3yrs

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S):

I love parks!
My involvement with Miracle League and ABC Park has brought an awareness of the importance of parks. I love the updates that have recently been completed at area parks.

REFERENCES:

Barbara Whinery, MD
Connie Sturgeon-Hart

580-541-8714
580-484-1324

OTHER COMMENTS:

I would love the chance to serve on the Park Board and serve my community. I love Enid!

RESUME ATTACHED: (YES) (NO)

Mina Mitchell
SIGNATURE

3-2-14
DATE

Return application to:

City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

PATRICIA (TRICIA) MITCHELL

414 Dogwood Lane

Enid, OK 73703

(580) 237-0727 - home

(405) 550-6312 - cell

enidmitchellfamily@sbcglobal.net

EXPERIENCE:

**Executive Director
4RKids Foundation**

10/10 – Present

710 Overland Trail, Enid, OK 73703

Supervisor: 4RKids Foundation Board of Directors - Connie Sturgeon-Hart, President

Responsible for overall operation of the foundation. Duties include supervising, scheduling, training, hiring and evaluation of 8 staff members and 22 special wage employees; maintaining the facility and grounds; writing and administering private, state, and federal grant funds (including responsibility for all reporting requirements); administering two contracts through the State of Oklahoma for providing services to individuals with disabilities; updating and maintaining policy and procedure manual and all governing requirements for operation; managing 2nd Story Gift and Book Store, including inventory, store layout, employees, and marketing; assisting in the management of Putt Putt miniature golf, including inventory, operations, employees and marketing. Responsible for coordinating with CPA on financial aspects of the foundation operations.

**Women's Services Director
YWCA Enid**

10/06 to 8/2010

525 S. Quincy, Enid, OK 73701

Supervisor: Nancy Humphrey, Executive Director

Responsible for overall operations of the crisis center. Duties included supervising, scheduling, training, hiring and evaluation of 12 staff members consisting of Advocates and Counselors; maintaining the crisis center shelter; writing and administering private, state, and federal grant funds (including responsibility for all reporting requirements); entering billing information for Oklahoma Attorney General system; development and administration of policies and procedures; maintaining standards for certification; statistical monitoring and reporting; representative on various task forces and committees; budget development and administration. Responsible for writing and administering grants; received \$373,433 between 2009 and 2010. Served as the Chair of the Oklahoma Coalition Against Domestic Violence and Sexual Assault Steering Committee, representative on the Oklahoma Attorney General's Advisory Council on Domestic Violence and Sexual Assault, Chair of the Garfield County Coordinated Community Response Team, representative to the Garfield County Domestic Violence Task Force, Executive Committee member of the North Central Oklahoma Continuum of Care, representative to the Enid Metro Health Planning Commission Health Committee, and Peer Reviewer for the Oklahoma Office of Attorney General.

**Court Advocate
YWCA Enid**

12/01 to 10/06

525 Quincy, Enid, OK 73701

Supervisor: Suzi Powell, Women's Services Director

Responsible for assisting domestic violence victims at the Garfield and Kingfisher County Courthouses and victims that enter the YWCA with preparing petitions and filing for protective orders. Assisted over 1500 victims with protective orders and court assistance during the five-year period in the

position. Provided information, advocacy and safety planning as needed for victims at county courthouses and for victims in the Crisis Center. Coordinated services with appropriate judges, District Attorneys and courthouse personnel. Responsible for the cell phone donation program which provides used cell phones to victims. Coordinated with local attorneys for providing pro bono legal assistance to victims. Utilized writing skills for client service documentation, monthly statistical reports, evaluation reports, training manuals and grant writing. Researched and prepared grants for projects and programs within the agency. Prepared monthly, quarterly and end of the year statistical narrative reports as needed. Responsible for OVIS billing system (through the Oklahoma Attorney General's Office) and the ICIS billing system (through the Oklahoma Department of Mental Health and Substance Abuse Services). Served on the Garfield County Task Force on Domestic Violence, the Sex Offender Management Team, and the Hispanic Outreach Council as a representative of the YWCA. Provided presentations on domestic violence to the community as requested.

Executive Assistant 4/99 to 11/01
Oklahoma State Department of Health 1000 N.E. 10th Street
Office of General Counsel Oklahoma City, OK 73117
Supervisor: Gary Gardenhire, General Counsel

Provided critical administrative, legal and technical support for the Legal Division. Prepared legal documents, tracking timelines needed to effectively support the professional staff. Responsible for all areas of legal support to the professional staff members. Assisted professional staff in multiple facets of the legal responsibilities administered in this area of agency operations. Utilized knowledge of the agency legal administrative rules; the ability to function with minimal supervision and exercise sound judgment in critical situations. Reviewed nurse aide complaint investigations for completeness and follow-up in locating and interviewing witnesses. Functioned independently in multiple situations, assisted in the filing of documents, preparation and review of legal paperwork. Initiated enforcement of collection actions from referrals throughout the agency. Functioned at an executive level with minimal direction. Assisted the General Legal Counsel in assigned projects.

Administrative Assistant I 10/94 to 4/99
Oklahoma State Department of Health 1000 N.E. 10th Street
Occupational Licensing Division Oklahoma City, OK 73117
Supervisor: Rocky McElvany

Provide administrative, legal and technical support for the following duties: 1) administrative fine citations issued to persons in violation of the Electrical, Mechanical and Plumbing Licensing Laws and Rules; 2) bond and insurance requirements for Electrical, Mechanical and Plumbing Licensing Laws; 3) assigned duties for the Oklahoma Sanitarian and Environmental Specialist Registration Program; 4) management of fees received for administrative fine citations and for registration of sanitarians; 5) administrative support duties for Mechanical Examining Committee; 6) administrative hearings for Electrical, Mechanical and Plumbing Licenses; 7) liaison with Legal Division. Function at an executive level with minimal direction.

EDUCATION RELATED TO POSITION:

Bachelor of Arts in Business from Northwestern Oklahoma State University
250 hours of continuing education in working with individuals with disabilities
Certified DRS and DDS Job Coach
Autry Technology Center Supervisor Academy - Certificate (27 hours training)

**BOARDS AND COMMISSIONS
MARCH 15, 2016**

**BALLOT
TREE BOARD**

KEVIN BOEHM

JERRY GALBREATH

RACHEL LEBEDA

WILLIAM NOKES

Vote for two (2) to fill vacancies.

CIRCLE & INITIAL

Janzen

Brownlee

Ezell

Timm

Wilson

Vanhooser

Mayor Shewey

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Kevin A. Boehm
HOME ADDRESS 109 N. Greenleaf Enid, OK 73703
MAILING ADDRESS 109 N. Greenleaf Enid, OK 73703
HOME PHONE (580)231-0111 BUSINESS PHONE (580)616-7310
COMMISSION WARD _____

ADVISORY COMMISSION PREFERENCE(S):

EJRT
Tree Board.

RESIDENCE HISTORY: 3 months Current, 4 years in Madison, WI
33 years Kenosha, WI

EDUCATIONAL BACKGROUND: Bachelors of Science Park and Recreation
management

WORK HISTORY: 3 months city of Enid Parks and Recreation Supervisor,
4 years City of Madison Playground Maintenance Supervisor, 17 years
City of Waukegan Parks Maintenance Crew Leader.

CIVIC, COMMUNITY ACTIVITIES: NONE

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: NONE

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): To build a better relationship between EJRT and the City of Enid's Park and Recreation department to serve both the citizen's and the youth of Enid in a more effective and efficient manner.

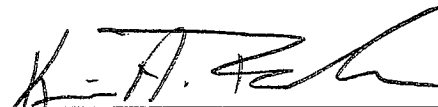
REFERENCES:

Jerald Gilbert
Kim. Watkins

Billy McBride

OTHER COMMENTS: _____

RESUME ATTACHED: (YES) X (NO) _____


SIGNATURE

3/3/16
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

Kevin A. Boehm, CPRP, CPSI



P.O. Box 259651 • Madison, Wisconsin 53725 • Phone: 608.225.0810 • E-Mail: kboehm31@gmail.com

SUMMARY OF QUALIFICATIONS:

- Proficient in park maintenance operations such as tree planting, tree removal, turf maintenance, athletic field maintenance, landscape installation and maintenance and amenity maintenance.
- Experience organizing, supervising and providing leadership to community and corporate development workdays.
- Proficient in park construction methods including playground installation, sidewalk and pathway construction, site amenity installation and turf grading and restoration.
- Certified Park And Recreation Professional Since 2015
- Certified Playground Safety Inspector Since 1999

EDUCATION:

Northern Arizona University
Flagstaff, Arizona

December 2014

- B.S. in Park and Recreation Management
- Dean's List for academic excellence 2009, 2010, 2013

RELEVANT EXPERIENCES:

City of Madison Parks Division, Madison WI

7/2012 - Current

Playground Technician/Operational Leads Worker

- Supervised union playground maintenance employees to achieve project completion by prioritizing and assigning duties, coordinating materials and equipment, directing and evaluating completed tasks.
- Supervised and monitored multiple contractors to ensure playground capital improvement projects were completed to manufacturer specifications, site drawings, city codes and current safety standards.
- Developed a playground replacement schedule and created a capital improvement budget that resulted in an approval of a 10 year \$10 million playground replacement plan.
- Developed a citywide playground maintenance and operating program for the cities 176 playgrounds.
- Prioritized playground maintenance needs and planned, implemented and monitored operating budget.

Waukegan Park District

1/2010 - 7/2012

Park Maintenance Worker III

- Assumed responsibility of daily park maintenance supervision on weekends and in Park Managers absence.
- Developed maintenance standards for park operations resulting in equal care for all district properties and a method to measure employee performance.
- Co-created a Green Committee and assisted with developing district recycling policies and procedures.
- Worked closely with outside vendors and contractors supervising capital project completion
- Proficient in the use and maintenance of light and heavy equipment such as skid loaders and attachments, front-end loaders, backhoe loader, turf tractors, and excavators.

Waukegan Park District

1/1998 - 1/2010

Park Maintenance Worker II

- Installed and repaired park site amenities such as benches, tables, playgrounds, signage, concrete work and fencing.
- Lead park beautification projects and park improvement projects such as ball diamond resurfacing, soccer/football field resurfacing, turf maintenance, site grading, and landscape installation.
- Organized the setup, cleanup and supervised maintenance staff for all district special events.
- Assisted with routine maintenance as needed such as ice rink maintenance, mowing operations, park cleanup and athletic field maintenance.

PROFESSIONAL DEVELOPMENT, SKILLS AND ACHIEVEMENTS:

- NRPA/NC State University - Park and Recreation Maintenance Management School; 2008-2009 graduate
- NRPA/NC State University – Park and Recreation Maintenance Management School Graduate Seminar graduate 2010
- NRPA/NC State University – Green School; 1st year completed 2011
- Midwest Institute of Park Executives – Outstanding Parks Employee 2006
- IPRA Green Practices Committee 2011 & 2012
- IPRA member 2002 - 2012 and Annual Conference Attendee, 2010-2012
- Waukegan Park District Green Team founding member
- Waukegan Park District United Way Committee Chairperson 2008-2011
- City of Madison Employee Equity and Equality committee member 2012-2014
- WPRA member since 2012
- May 2006, June 2012 Waukegan Park District Employee of the Month
- 2002 Waukegan Park District Employee of the Year
- January 2014 Madison Parks Division Employee of the Month
- City of Madison Police Department Outstanding Citizen/Community Support 2014

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME JERRY RAY GALBREATH
HOME ADDRESS 1510 CHEYENNE DRIVE ENID, OK 73703-7807
MAILING ADDRESS ABOVE
HOME PHONE (580) 234-7252 BUSINESS PHONE SAME
COMMISSION WARD #2

ADVISORY COMMISSION PREFERENCE(S):

TREE BOARD
PARK BOARD

RESIDENCE HISTORY: AT CHEYENNE DRIVE RESIDENCE SINCE 2002

EDUCATIONAL BACKGROUND: PHILLIPS UNIVERSITY 1962 A.B.
CHRISTIAN THEOLOGICAL SEMINARY 1972 M. DIV.
POST-GRADUATE WORK

WORK HISTORY: CHRISTIAN CHURCH PASTOR SINCE 1968
UNIVERSITY PLACE CHRISTIAN CHURCH-ENID 1998-2011
RETIRED

CIVIC, COMMUNITY ACTIVITIES: CDSA BOARD, MARTIN LUTHER KING JR.
HOLIDAY COMMISSION, ENID PUBLIC TRANSIT AUTHORITY, LEADERSHIP
GREATER ENID CLASS XX (2011), LOAVES AND FISHES VOLUNTEER,
WHEATHEART MOBILE MEALS VOLUNTEER, ENID POLICE ACADEMY 2015

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE:

ENID PUBLIC TRANSIT AUTHORITY 2010-2015 DISSOLUTION, 2013-2015 AS
CHAIRMAN
CHAIRMAN OF MLK HOLIDAY COMMISSION - 4 YEARS

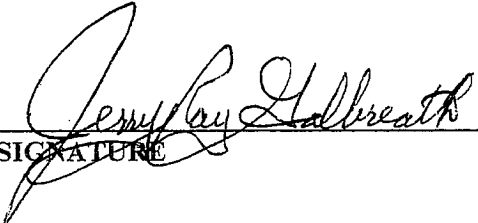
REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I WANT TO INCREASE
THE USE OF AND PLANTING AND CARE OF TREES THROUGHOUT THE CITY OF
ENID

REFERENCES:

JERALD GILBERT
ERIC BENSON

OTHER COMMENTS: IN "PRACTICING WHAT I PREACH," I HAVE PLANTED
SIXTEEN (16) TREES AT FOUR (4) LOCATIONS, 15 OF WHICH ARE
THRIVING OVER THE PAST DECADE.
SIERRA CLUB MEMBERSHIP SINCE 1990
ARBOR DAY FOUNDATION MEMBER SINCE 1990

RESUME ATTACHED: (YES) _____ (NO) X


SIGNATURE

March 4, 2016
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME Rachel Lebeda
HOME ADDRESS 3025 Hillcrest Dr, Enid, OK 73701
MAILING ADDRESS _____
HOME PHONE 9184099173 BUSINESS PHONE 5802344230
COMMISSION WARD #03

ADVISORY COMMISSION PREFERENCE(S):

Tree Board

RESIDENCE HISTORY: Relocated from Tulsa to Enid in January 2016.

EDUCATIONAL BACKGROUND: Master of Arts in Project management.

WORK HISTORY: Client Admin. Director for Williams Broadcasting, KOFM/KGIWA.

CIVIC, COMMUNITY ACTIVITIES: State of Oklahoma Rainbow Girls including local Broken Arrow & Enid Rainbow Girls.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: Rainbow Girls Advisory Board since 2010.

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): I would like the opportunity to provide some diversity & leadership in the Enid Community.

REFERENCES:

Dan Smith dsmith@kofm.com Robin Brown robin12256@aol.com
Mark EStep mark.estep.ltvia@statefarm.com Stuart Lough slough1@hotmail.com

OTHER COMMENTS: work email - R. Lebeda@kofm.com

RESUME ATTACHED: (YES) X (NO) _____

Rachel Lebeda
SIGNATURE

2-22-16
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
lparks@enid.org
FAX: 580-242-7760

Rachel Lebeda

918.409.9173
rachel.i.lebeda@gmail.com
3025 Hillcrest Dr., Enid, OK 73701

Objective To obtain an entry or midlevel professional position, with the long-term goal of obtaining a senior manager, senior analyst or strategic marketing role in organizational or project management that requires my strong analytical and technical skills in the Enid area.

Qualifications

- Over 10 years of technical, leadership, and mentor experience
- Ability to adapt communication skills in relation to the audience explaining complex or difficult concepts in basic terms and language
- Effective and professional training of peers, Agency employees, and subordinates
- Understanding business needs and sources of information when prioritizing tasks while anticipating potential problems
- Decision-maker eager to work effectively with limited supervision to achieve successful results
- Extensive mentoring and peer tutoring experience with graduate, undergraduates, and youth

Education

University of Oklahoma, Tulsa, OK *May 2013*

Master of Arts in Organizational Dynamics, Project Management

Oklahoma State University, Tulsa, OK *Dec 2010*

Bachelor of Science in Business Administration, Marketing / Management

Tulsa Community College, Tulsa, OK *Dec 2008*

Associate in Science, Business Administration

- Dean's Honor Roll Spring 2000, Fall 2006, Spring/ Fall 2007, Spring / Fall 2008
- President's Honor Roll Summer 2007

Employment

Williams Broadcasting *Jan 2016 to Present*

KOFM - 103.1 Continuous Country / KGWA - 960 News Talk

Client Administrative Director

Daily computer data entry, inputting all sales and production orders, maintaining daily commercial logs, monthly A/R, billing and being the liaison between clients, on-air production, commercials and promotions. Updating and maintaining the KOFM/KGWA social media platforms, plus support of the General Manager.

State Farm Insurance, Tulsa, OK *Oct 2012 to Jan 2016*

Personal Lines Fire Underwriter

Analyze, assess, training, and serve as resource for Agency for new and existing business risks to maintain profitably in Personal Lines Fire Underwriting across multiple states in a call center environment. Custodian in charge of managing regional Excel workbooks ensuring department has extensive support readily accessible via SharePoint.

Underwriting Service Assistant *June 2007 to Oct 2012*
Administrative support for Agency using detailed communication and organizational skills to work with other departments to resolve policy/ policyholder/ third-party inquiries and issues for P&C Underwriting Business Lines Auto.

Imaging Processor I *Jan 2005 to June 2007*
Administrative digital images support for Claims and Underwriting departments and developed cost effective strategies to limit excess and increase proficiency in researching documents.

Bridge Crane Specialists, Ltd., Kiefer, OK *Mar 2003 to Jan 2005*
Administrative Asst. for President/ Owner
Negotiated contracts for administrative support to President/ Owner on project based work.

Fort Sill Military Lodging Facility, Ft. Sill, OK *July 2002 to Dec 2002*
Front Desk Clerk
Implemented system back-up that followed Department of Defense procedures while working independently when needed.

Miss Helen's Private School, Tulsa, OK *May 2001 to April 2002*
Assistant Teacher
Assisted teachers, served as On-Call Substitute, and replenished supplies.

Koala Care, Broken Arrow, OK *Mar 1998 to July 2000*
Preschool - Middle Two's/ Substitute Teacher
Produced educational weekly class plans in a fast paced environment.

Shamrock Communications *Aug 1997 to Mar 1998*
KMYZ- Z104.5 THE EDGE, Tulsa, OK
Promotions/ Marketing Internship
Representing station at public appearances in numerous settings and assisted with planning and execution to complete various tasks for the Marketing/ Promotions Department.

Technical Skills Mastery of Microsoft Office programs (Word, Excel, PowerPoint, Lync, Outlook), Intranet, and the Internet on Windows or Mac OS X operating systems. Extensive technical experience and informal training on presentation software (Prezi, Google Docs, and Keynote), cloud/ shared virtual storage platforms, Rumba, Trio, Necho, Xactware 360 Value, Cisco IP phone implementation power user, and a variety of other programs. Proven ability to quickly comprehend while gaining proficiency in using and instructing others on new databases, platforms, software, overall data, and explain pertinent information.

Leadership Experience, Achievements & Honors

- Past State Officer for four consecutive years receiving numerous honors, awards, designations and scholarships for community service volunteering, charity, leadership, mentoring, and effective communication.
- IORG proposed study to increase engagement for existing members and will manage overseeing the results and implementations from the results of this study.
- Previous Secretary for the Diversity & Inclusion Committee in the Tulsa Operations Center State Farm Insurance Auto Underwriting Department.

CITY OF ENID

ADVISORY COMMISSION APPLICATION FORM

NAME WILLIAM C. NOKES

HOME ADDRESS 2802 NIGHTENGALE LANE - ENID, OK. 73703

MAILING ADDRESS "SAME"

HOME PHONE _____ BUSINESS PHONE (580) 716-4788

COMMISSION WARD 6

ADVISORY COMMISSION PREFERENCE(S):

TREE BOARD

RESIDENCE HISTORY: RESIDED ENID: 44 YEARS

EDUCATIONAL BACKGROUND:

BS: HORTICULTURE - OKLAHOMA STATE UNIVERSITY
BS: ANIMAL SCIENCE - OKLAHOMA STATE UNIVERSITY

WORK HISTORY: VICE PRESIDENT ROYAL NATIONAL BANK - DALLAS - 6 YRS
SALES REP & TERRITORY MANAGER: 35 YEARS
HILTI INC. & SOUTHERN FASTENING SYSTEMS

CIVIC, COMMUNITY ACTIVITIES: VOLUNTEER - BI-WEEKLY CSRHC
LICENCED NATIONALLY AMATEUR RADIO OPERATOR
ENID AMATEUR RADIO CLUB - FURNISH COMMUNICATIONS
FOR: VARIOUS ENID CITY EVENTS.

PRIOR ADVISORY COMMISSION EXPERIENCE AND LENGTH OF SERVICE: NONE:
WOULD ENJOY THE OPPORTUNITY TO SERVE ENID
THROUGH THE TREE BOARD

REASONS FOR WANTING TO SERVE ON ABOVE COMMISSION(S): _____

WOULD LIKE TO HELP DESIGN & ADMINISTER THE
ARBORAL SYSTEM OF THE CITY FOR THE
BEAUTIFICATION OF ENID.

REFERENCES:

DR. STEVE GLASIER - EDUCATOR - (580) 402-1959 DAVID KENNEDY - CURATOR - CSRHC ^{(580) 237-1907}
JERRY ERWIN - RETIRED (580) 554-2250 TIM GUNGOLL - ATTORNEY (580) 237-4999

OTHER COMMENTS: TREES ARE A WONDERFULL AVENUE TO
ENHANCE THE BEAUTY AND APPEAL OF A CITY, AND
INCREASE THE VALUE AND USE OF THE PARK SYSTEM
ENID HAS IN PLACE. ALSO THEY INCREASE THE HEALTH
OF THE ENVIRONMENT.

RESUME ATTACHED: (YES) _____ (NO) ✓

William C. Stokes
SIGNATURE

Aug. 25, 2014
DATE

Return application to: City Clerk
401 W. Owen K. Garriott Road or: PO Box 1768
Enid, OK 73701 Enid, OK 73702
FAX: 580-242-7760

City Commission Meeting

6. 1.

Meeting Date: 03/15/2016

Submitted By: Stephanie Carr, CDBG Administrator

SUBJECT:

CONDUCT PUBLIC HEARING REGARDING THE FISCAL YEAR 2016 ANNUAL ACTION PLAN AND TO CONSIDER \$387,471.00 OF PROPOSED ALLOCATIONS AS RECOMMENDED BY THE MAYOR AND COMMISSIONS.

BACKGROUND:

The City of Enid, as an Entitlement City for the receipt of CDBG funds, is required to submit an annual action plan for expenditure of funds to the Department of Housing and Urban Development (HUD). The amount of CDBG funds available to the City of Enid is determined by a formula administered by HUD.

Fiscal year 2016 funding allocation amount has been determined by HUD in the amount of \$387,471.00. With a drastic decrease in funding over the years this program is unable to assist outside organizations in the same capacity as we have in the past. The City is obligated to repay the Section 108 loan and administration cost to oversee all projects. After the Section 108 payment and administration costs are deducted from the total allocation there is \$151,628.80 to use for other projects. The purpose of this public hearing is to receive comments from interested citizens regarding the plan. A resolution to approve the proposed plan is scheduled for the April 5, 2016, commission meeting.

RECOMMENDATION:

Conduct Hearing.

PRESENTER:

Stephanie Carr, CDBG Administrator.

City Commission Meeting

7. 1.

Meeting Date: 03/15/2016

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER INSTALLING FOUR YELLOW CAUTION FLASHING LIGHTS ON WILLOW ROAD AT AUTRY TECHNOLOGY CENTER.

BACKGROUND:

Autry Technology Center is asking the city to install four yellow caution flashing lights on Willow Road at Autry Technology Center. Two of the lights will be installed 75' west of Autry Technology and the other two will be installed just east of Willow Run. The speed limit will remain 40 MPH with all four yellow caution lights flashing Monday through Friday from 7:45 AM to 8:20 AM, 10:45 AM to 11:20 AM, 12:10 PM to 12:35 PM and 3:10 PM to 3:40 PM. Autry Tech believes the proposed caution lights will make it safer for students, faculty and visitors to exit Autry Technology Center. The estimated cost will be \$12,000.00 and Autry Tech has agreed to pay 50% of the cost up to \$15,000.

In 2015 there were two roadway accidents in front of Autry Technology Center. The average speed in front of Autry Technology was recorded as 36.12 MPH.

A speed study conducted December 7-14, 2015 found that east bound peak volume occurred between 7:30 and 8:00 AM. The total east bound volume, for the week, equaled 56,035 vehicles for both lanes. West bound peak volume, for the week, occurred between 5:00 and 5:30 PM. The total west bound volume equaled 60,642 vehicles for both lanes.

The Metropolitan Area Planning Commission recommended, with a five (5) to two (2) vote, approval of the speed limit reduction on Willow Road as requested at their February 22, 2016 meeting.

RECOMMENDATION:

Consider the request.

PRESENTER:

Chris Bauer, Planning Administrator.

Attachments

Flashing Lights
Accident Map
Speed Survey
Willow Road Traffic Study

PROPOSAL

Four Yellow Flashing Caution Lights

Monday – Friday

Morning 7:45 – 8:20/Lunch 10:45 – 11:20 and 12:10 – 12:35/Afternoon 3:10-3:40



Cost Estimate:

4 Flashers = \$ 12,000

Search

1200 W Willow Rd, Enid, OK Search

ex: 37 25.818' N, 122 05.36' W

Get Directions History

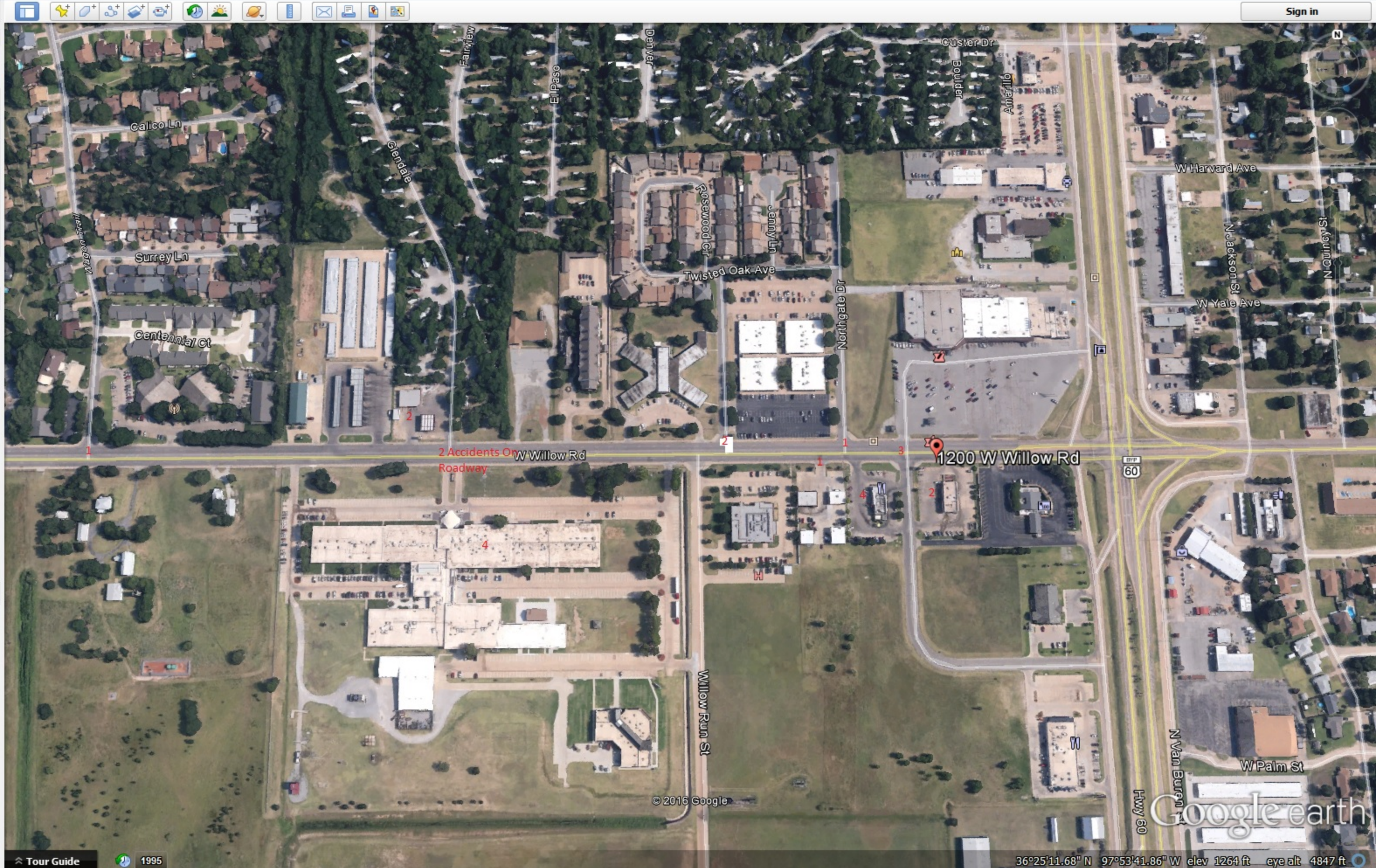
1200 W Willow Rd

Places

- My Places
 - Sightseeing Tour
 - Make sure 3D Buildings layer is checked
 - Temporary Places

Layers

- Primary Database
- Voyager
- Borders and Labels
- Places
- Photos
- Roads
- 3D Buildings
- Ocean
- Weather
- Gallery
- Global Awareness
- More





Speed Summary Report

For City Of Enid on 3/1/2016 at 11:03 AM

Generated by Lieutenant Randy King

Time of Day: 0:00 to 23:59

Location: Mobile, 1500 W. Willow W/B

Dates: 2/21/2016 to 2/29/2016 (M, T, W, Th, F)

Overall Summary

Total Days of Data	5
Speed Limit(s)	35, 40
Average Speed	36.12
50th Percentile Speed	36.64
85th Percentile Speed	41
Pace speed range	37 to 46
Maximum Speed	65
Minimum Speed	20
Display Status?	Displaying Speed Feedback
Average Volume per Day	6,654.46
Total Volume	21,304

**MH Corbin Traffic Analyzer Study
Computer Generated Summary Report
City: Enid
Street: Willow**

A study of vehicle traffic was conducted with the device having serial number 302112. The study was done in the EB_Inside_302112 lane at Willow in Enid, OK in Garfield county. The study began on Dec/07/15 at 07:00 AM and concluded on Dec/14/15 at 07:00 AM, lasting a total of 168.00 hours. Traffic statistics were recorded in 30 minute time periods. The total recorded volume showed 26095 vehicles passed through the location with a peak volume of 238 on Dec/09/15 at [07:30-08:00] and a minimum volume of 0 on Dec/13/15 at [12:30-13:00]. The AADT count for this study was 3,728.

SPEED

Chart 1 lists the values of the speed bins and the total traffic volume for each bin. At least half the vehicles were traveling in the 45 - 55 MPH range or lower. The average speed for all classified vehicles was 49 MPH with 98.48% vehicles exceeding the posted speed of 40 MPH. 19.23% percent of the total vehicles were traveling in excess of 55 MPH. The mode speed for this traffic study was 45MPH and the 85th percentile was greater than 55.00 MPH.

<	10	15	20	25	35	45	55											
to	to	to	to	to	to	to	to											
9	14	19	24	34	44	54	>											
3	13	9	24	341	4026	16304	4932											

CHART 1

CLASSIFICATION

Chart 2 lists the values of the classification bins and the total traffic volume accumulated for each bin . Most of the vehicles classified during the study were Busses & Trucks. The number of Passenger Vehicles in the study was 3255 which represents 13 percent of the total classified vehicles. The number of Vans & Pickups in the study was 7218 which represents 28 percent of the total classified vehicles. The number of Busses & Trucks in the study was 14523 which represents 57 percent of the total classified vehicles. The number of Tractor Trailers in the study was 656 which represents 3 percent of the total classified vehicles .

<	18	21	26	31	36	41	46											
to	to	to	to	to	to	to	to											
17	20	25	30	35	40	45	>											
3255	7218	11487	2762	274	142	134	380											

CHART 2

HEADWAY

During the peak traffic period, on Dec/09/15 at [07:30-08:00] the average headway between vehicles was 7.531 seconds. During the slowest traffic period, on Dec/13/15 at [12:30-13:00] the average headway between vehicles was 1800 seconds.

WEATHER

The roadway surface temperature over the period of the study varied between 32.00 and 32.00 degrees F.

**MH Corbin Traffic Analyzer Study
Computer Generated Summary Report
City: Enid
Street: Willow**

A study of vehicle traffic was conducted with the device having serial number 302119. The study was done in the EB_Outside_302119 lane at Willow in Enid, OK in Garfield county. The study began on Dec/07/15 at 07:00 AM and concluded on Dec/14/15 at 07:00 AM, lasting a total of 168.00 hours. Traffic statistics were recorded in 30 minute time periods. The total recorded volume showed 29961 vehicles passed through the location with a peak volume of 306 on Dec/09/15 at [07:30-08:00] and a minimum volume of 0 on Dec/08/15 at [01:30-02:00]. The AADT count for this study was 4,280.

SPEED

Chart 1 lists the values of the speed bins and the total traffic volume for each bin. At least half the vehicles were traveling in the 35 - 45 MPH range or lower. The average speed for all classified vehicles was 44 MPH with 96.83% vehicles exceeding the posted speed of 40 MPH. 2.55% percent of the total vehicles were traveling in excess of 55 MPH. The mode speed for this traffic study was 35MPH and the 85th percentile was 52.19 MPH.

<	10	15	20	25	35	45	55											
to	to	to	to	to	to	to	to											
9	14	19	24	34	44	54	>											
5	5	11	32	850	14250	12641	728											

CHART 1

CLASSIFICATION

Chart 2 lists the values of the classification bins and the total traffic volume accumulated for each bin. Most of the vehicles classified during the study were Vans & Pickups. The number of Passenger Vehicles in the study was 8831 which represents 31 percent of the total classified vehicles. The number of Vans & Pickups in the study was 11156 which represents 39 percent of the total classified vehicles. The number of Busses & Trucks in the study was 8134 which represents 29 percent of the total classified vehicles. The number of Tractor Trailers in the study was 401 which represents 1 percent of the total classified vehicles.

<	18	21	26	31	36	41	46											
to	to	to	to	to	to	to	to											
17	20	25	30	35	40	45	>											
8831	11156	7592	448	94	107	88	206											

CHART 2

HEADWAY

During the peak traffic period, on Dec/09/15 at [07:30-08:00] the average headway between vehicles was 5.863 seconds. During the slowest traffic period, on Dec/08/15 at [01:30-02:00] the average headway between vehicles was 1800 seconds.

WEATHER

The roadway surface temperature over the period of the study varied between 32.00 and 32.00 degrees F.

**MH Corbin Traffic Analyzer Study
Computer Generated Summary Report
City: Enid
Street: Willow**

A study of vehicle traffic was conducted with the device having serial number 302107. The study was done in the WB_Inside_302107 lane at Willow in Enid, OK in Garfield county. The study began on Dec/07/15 at 07:00 AM and concluded on Dec/14/15 at 07:00 AM, lasting a total of 168.00 hours. Traffic statistics were recorded in 30 minute time periods. The total recorded volume showed 37954 vehicles passed through the location with a peak volume of 369 on Dec/10/15 at [17:00-17:30] and a minimum volume of 3 on Dec/09/15 at [03:00-03:30]. The AADT count for this study was 5,422.

SPEED

Chart 1 lists the values of the speed bins and the total traffic volume for each bin. At least half the vehicles were traveling in the 35 - 45 MPH range or lower. The average speed for all classified vehicles was 42 MPH with 90.55% vehicles exceeding the posted speed of 40 MPH. 2.82% percent of the total vehicles were traveling in excess of 55 MPH. The mode speed for this traffic study was 35MPH and the 85th percentile was 50.36 MPH.

<	10	15	20	25	35	45	55											
to	to	to	to	to	to	to	to											
9	14	19	24	34	44	54	>											
23	32	46	207	3264	23227	9921	1064											

CHART 1

CLASSIFICATION

Chart 2 lists the values of the classification bins and the total traffic volume accumulated for each bin . Most of the vehicles classified during the study were Vans & Pickups. The number of Passenger Vehicles in the study was 9821 which represents 26 percent of the total classified vehicles. The number of Vans & Pickups in the study was 13639 which represents 36 percent of the total classified vehicles. The number of Busses & Trucks in the study was 13550 which represents 36 percent of the total classified vehicles. The number of Tractor Trailers in the study was 774 which represents 2 percent of the total classified vehicles .

<	18	21	26	31	36	41	46											
to	to	to	to	to	to	to	to											
17	20	25	30	35	40	45	>											
9821	13639	11995	1286	269	210	139	425											

CHART 2

HEADWAY

During the peak traffic period, on Dec/10/15 at [17:00-17:30] the average headway between vehicles was 4.865 seconds. During the slowest traffic period, on Dec/09/15 at [03:00-03:30] the average headway between vehicles was 450 seconds.

WEATHER

The roadway surface temperature over the period of the study varied between 32.00 and 32.00 degrees F.

**MH Corbin Traffic Analyzer Study
Computer Generated Summary Report
City: Enid
Street: Willow**

A study of vehicle traffic was conducted with the device having serial number 302102. The study was done in the WB_Ouside_302102 lane at Willow in Enid, OK in Garfield county. The study began on Dec/07/15 at 07:00 AM and concluded on Dec/14/15 at 07:00 AM, lasting a total of 168.00 hours. Traffic statistics were recorded in 30 minute time periods. The total recorded volume showed 22688 vehicles passed through the location with a peak volume of 226 on Dec/07/15 at [17:00-17:30] and a minimum volume of 0 on Dec/13/15 at [03:00-03:30]. The AADT count for this study was 3,241.

SPEED

Chart 1 lists the values of the speed bins and the total traffic volume for each bin. At least half the vehicles were traveling in the 35 - 45 MPH range or lower. The average speed for all classified vehicles was 39 MPH with 82.57% vehicles exceeding the posted speed of 40 MPH. 0.90% percent of the total vehicles were traveling in excess of 55 MPH. The mode speed for this traffic study was 35MPH and the 85th percentile was 44.49 MPH.

< to 9	10 to 14	15 to 19	20 to 24	25 to 34	35 to 44	45 to 54	55 to >											
2	2	20	152	3741	15998	2356	202											

CHART 1

CLASSIFICATION

Chart 2 lists the values of the classification bins and the total traffic volume accumulated for each bin . Most of the vehicles classified during the study were Passenger Vehicles. The number of Passenger Vehicles in the study was 9086 which represents 40 percent of the total classified vehicles. The number of Vans & Pickups in the study was 8013 which represents 36 percent of the total classified vehicles. The number of Busses & Trucks in the study was 4978 which represents 22 percent of the total classified vehicles. The number of Tractor Trailers in the study was 396 which represents 2 percent of the total classified vehicles.

< to 17	18 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to >											
9086	8013	4582	284	112	123	96	177											

CHART 2

HEADWAY

During the peak traffic period, on Dec/07/15 at [17:00-17:30] the average headway between vehicles was 7.93 seconds. During the slowest traffic period, on Dec/13/15 at [03:00-03:30] the average headway between vehicles was 1800 seconds.

WEATHER

The roadway surface temperature over the period of the study varied between 32.00 and 32.00 degrees F.

City Commission Meeting

8. 1.

Meeting Date: 03/15/2016

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

CONSIDER A RESOLUTION AMENDING THE 2015-2016 ENID EVENT CENTER AND CONVENTION HALL FUND (EECCH) BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$750,00.00 TO INCREASE THE 2015-2016 APPROPRIATED AMOUNTS FOR THE ENID EVENT CENTER AND CONVENTION HALL DEPARTMENT.

BACKGROUND:

This is a companion to Item 12.1. Due to an increase in direct self-promoting of events, and a greater amount of events in general, the Enid Event Center & Convention Hall Fund is projected to spend approximately \$750,000.00 over budget this fiscal year. The original budget included such event, however not at the level and scale that opportunities presented during the fiscal year to date.

The main revenue source for the EECCH Fund, is hotel tax, which is currently projected to come in 18% (\$325,000) under budget this fiscal year. The projected revenue shortfall would result in a net deficit of \$200,000.00 to the EECCH Fund. The Enid Municipal Authority has available funds to transfer \$200,000.00 to supplement the hotel tax shortfall projection. In addition, the EECCH operating budget is projected to generate revenue in excess of the budget in the amount of \$550,000.00 to fund the increased appropriation.

RECOMMENDATION:

Approve Resolution.

PRESENTER:

Erin Crawford, Chief Financial Officer.

Fiscal Impact

Budgeted Y/N: N

Amount: \$750,000.00.

Funding Source:

Enid Event Center & Conventional Hall (\$550,000.00).

Enid Municipal Authority (\$200,000.00).

Attachments

Resolution

RESOLUTION

A RESOLUTION AMENDING THE 2015-2016 ENID EVENT CENTER AND CONVENTION HALL FUND (EECCH) BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$750,000.00 TO INCREASE THE 2015-2016 APPROPRIATED AMOUNTS FOR THE ENID EVENT CENTER AND CONVENTION HALL DEPARTMENT.

WHEREAS, with continued national reach of touring entertainment options ranging from concerts to family shows to other diverse events, the EECCH has seen the opportunity of self-promoting events, primarily at Enid Event Center; and

WHEREAS, booking of these events (and a greater amount of events in general) require additional appropriation of expenses, totaling an estimated \$750,000.00. Examples of the driving factor expenses are: artist fees, production costs, stagehand labor, F&B costs, and the like. More importantly, these events allow EECCH to drive direct and ancillary event revenue to a positive net cash flow scenario on events; and

WHEREAS, funds of \$550,000.00 are available for appropriation from the Enid Event Center and Convention Hall Fund increased revenues;

WHEREAS, funds of \$200,000 will be transferred from the Enid Municipal Authority (EMA) operating department to the Enid Event Center & Convention Hall Fund Enid Event Center & Convention Hall department to provide the necessary funding to support budgeted activities for EECCH and Visit Enid;

AND NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA, THAT THE CITY OF ENID 2015-2016 BUDGET BE AMENDED TO INCREASE THE APPROPRIATIONS FOR THE ENID EVENT CENTER AND CONVENTION HALL DEPARTMENT:

FUND 60 ENID EVENT CENTER AND CONVENTION HALL	
Revenues	\$750,000.00
EECCH Department	\$750,000.00

Adopted this 15th day of March 2016.

Mayor

(Seal)

ATTEST:

City Clerk

City Commission Meeting

8. 2.

Meeting Date: 03/15/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

TRANSFER THE SOUTHERN PORTION OF THE ROLLING OAKS DETENTION FACILITY TO AC DEVELOPMENTS, LLC, ENID, OKLAHOMA, AND RETAIN A PERMANENT EASEMENT FOR THE PRIMARY PURPOSE OF STORMWATER DRAINAGE, PROJECT NO. F-1307A.

BACKGROUND:

This item will transfer the title, for the surface only, of the southern portion of the Rolling Oaks Detention Facility to AC Developments, LLC, for the purpose of improvements and maintenance. The City of Enid will retain a permanent easement to ensure the City has access for the purpose of maintaining the drainage structures.

This tract is located near the corner of Chestnut Avenue and Cleveland Street in the East Half (E/2) of the Southeast Quarter (SE/4) of Section Two, Township Twenty-Two North, Range Seven West, of the Indian Meridian, Garfield County.

RECOMMENDATION:

Approve transfer of title and retain stormwater drainage easement.

PRESENTER:

Robert Hitt, P.E., City Engineer.

Attachments

Deed

Map

PLEASE RETURN TO:
AC DEVELOPMENTS, LLC
P.O. BOX 160
WAUKOMIS, OK 73773

SPECIAL WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That the City of Enid, Oklahoma, an Oklahoma Municipal Corporation, hereinafter referred to as "Grantor," for and in consideration of the sum of One Dollar (\$1.00) cash in hand, paid, and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell, and convey, unto to AC Developments, LLC, an Oklahoma Limited Liability Company, hereinafter referred to as "Grantee," the following described real property in the County of Garfield, State of Oklahoma, to wit:

SURFACE ONLY IN AND TO THE FOLLOWING:

A portion of the East Half (E/2) of the Southeast Quarter (SE/4) of Section Two (2), Township Twenty-Two (22) North, Range Seven (7) West of the Indian Meridian, Enid, Garfield County, Oklahoma, as shown on Exhibit "A," attached hereto and incorporated herein, and being more particularly described as follows:

Commencing at the Southeast Corner (SE/C) of the Southeast Quarter (SE/4) of Section Two (2), Township Twenty-Two (2) North, Range Seven (7) West of the Indian Meridian; Thence North along the East line of said Southeast Quarter (SE/4) on a grid bearing of North 00°32'58"W a distance of 681.60 feet to the Point of Beginning; Thence South 90°00'00"W a distance of 635.50 feet; Thence North 46°25'34"W a distance of 202.31 feet; Thence South 90°00'00"W a distance of 191.00 feet; Thence North 14°35'15"E a distance of 71.98 feet; Thence North 25°49'25"E a distance of 60.00 feet; Thence North 36°44'15"E a distance of 175.00 feet; Thence North 20°06'30"E a distance of 216.00 feet; Thence North 01°25'40"E a distance of 512.00 feet; Thence North 45°00'00"W a distance of 72.10 feet; Thence North 90°00'00"E a distance of 214.89 feet; Thence South 05°40'00"W a distance of 100.24 feet; Thence South 18°00'00"W a distance of 163.00 feet; Thence South 05°00'00"E a distance of 110.00 feet; Thence South 20°00'00"E a distance of 108.00 feet; Thence South 05°50'03"E a distance of 365.65 feet; Thence South 47°43'00"E a distance of 170.00 feet; Thence North 89°27'02"E a distance of 422.00 feet; Thence South 00°32'58"E a distance of 224.00 feet to the Point of Beginning.

**This Transaction is Exempt from Documentary
Tax Stamps pursuant to 68 Okla. Stat. § 3202(11).**

and warrant the title to the same against any and all acts, conveyances, liens and encumbrances affecting such property made or suffered to be made or done by the Grantor and except all easements and encumbrances of record.

Grantor expressly reserves unto itself, its successors and assigns, a permanent easement and right of way over, under and across the entire property described above, with the right of ingress and egress to and from the same, for the purpose of installing, erecting, constructing, operating, maintaining, reconstructing and replacing stormwater drainage, detention, utilities, and appurtenances thereon and thereunder. Grantee agrees not to build or construct any building or other structure upon the permanent easement area without the prior written permission of Grantor.

To have to hold said described premises unto said Grantee, Grantee's successors and assigns, forever.

Executed this 15th day of March, 2016.

William E. Shewey, Mayor

(SEAL)

ATTEST:

Linda Parks, City Clerk

**This Transaction is Exempt from Documentary
Tax Stamps pursuant to 68 Okla. Stat. § 3202(11).**

ACKNOWLEDGEMENT

State of Oklahoma)
) ss.
County of _____)

Before me, the undersigned, a Notary Public within and for said County and State, on the 15th day of March, 2016 personally appeared William E. Shewey, to me known to be the identical person who subscribed the name of the maker thereof, as its Mayor, to the within and foregoing instrument, in writing, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year last above written.

(SEAL)

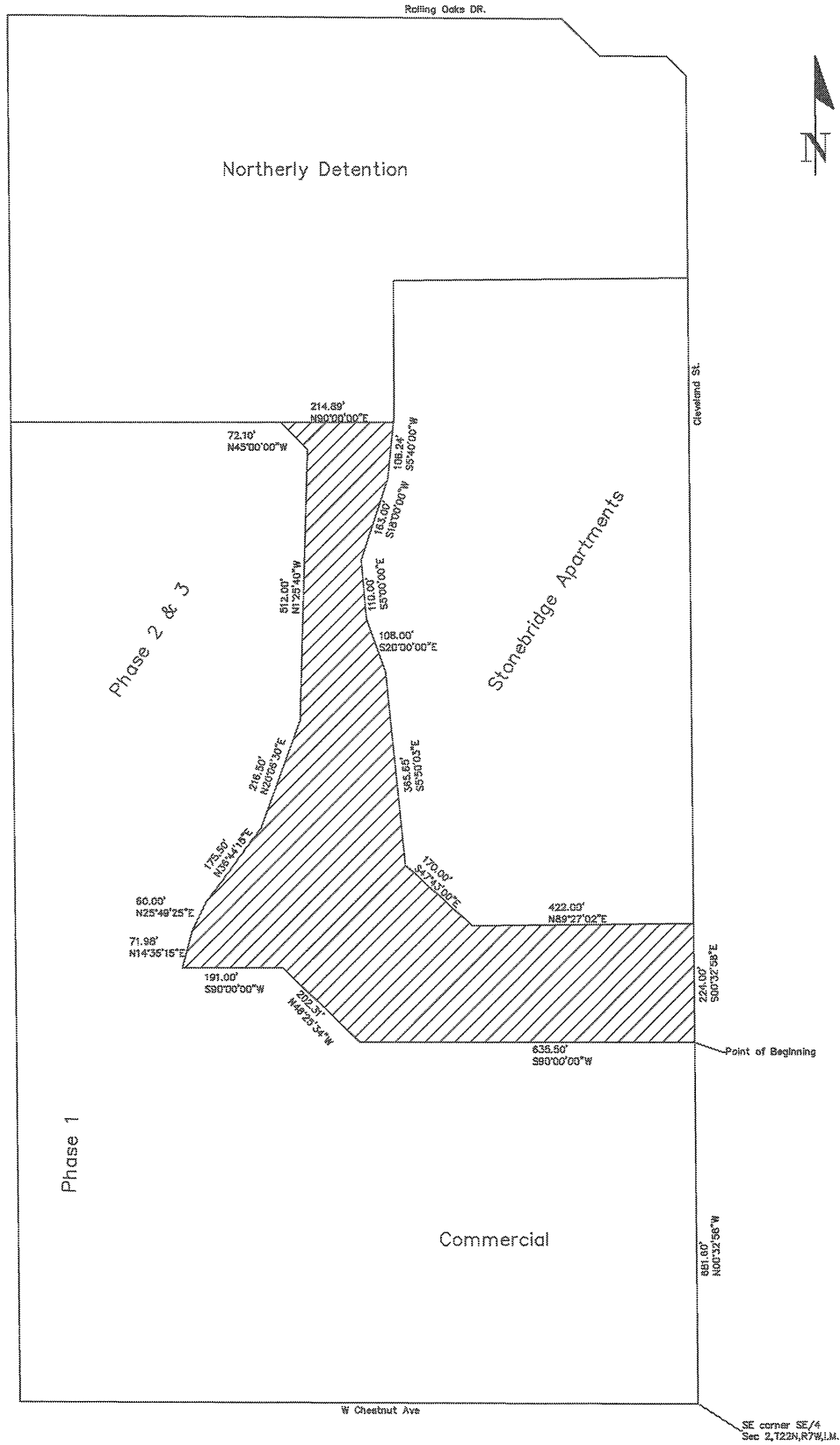
Notary Public

My Commission Expires: _____
My Commission Number: _____

**This Transaction is Exempt from Documentary
Tax Stamps pursuant to 68 Okla. Stat. § 3202(11).**

Exhibit A
Southerly Detention Area

A part of the East half of the SE/4 Section 2
T22N,R7W,I.M.
Enid, Garfield County, Oklahoma



City Commission Meeting

9. 1.

Meeting Date: 03/15/2016

Submitted By: Korina Crawford, Executive Assistant

SUBJECT:

DENIAL OF TORT CLAIM OF ABSOLUTELY TNT DESIGN, LLC.

BACKGROUND:

On or about January 4, 2015, Absolutely TNT Design, LLC submitted a tort claim for property damage in the amount of six thousand two hundred eighty dollars (\$6,280.00). The claim alleged that black water backed up from the toilet causing damage to the basement and furniture of 115 E. Maine Avenue. The City forwarded that claim to its insurer, Oklahoma Municipal Assurance Group, (OMAG), which opened an investigation of the claim. OMAG's investigation indicated that the cause of this sewer backup was grease and the City had no prior notice of the problem prior to the backup at 115 E. Maine Avenue. OMAG found no liability on the City's part and recommended that the City deny the claim.

RECOMMENDATION:

Deny tort claim.

PRESENTER:

Andrea L. Chism, City Attorney.

City Commission Meeting

9. 2.

Meeting Date: 03/15/2016

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$2,149,123.68.

Attachments

Claimslist

JP Morgan Claimslist

PURCHASE ORDER CLAIMS LIST

3/15/2016

FUND 10 DEPT 000 - N.A.

01-01472	STAPLES ADVANTAGE	PO0133646	MARKERS/TAPE/SCISSORS/PADS/ST	\$64.33
01-02082	AT&T MOBILITY	PO0133678	MONTHLY SERVICE 2/16	\$5,159.32
01-03030	OKLAHOMA UNIFORM BUILDING CODE	PO0133584	OUBCC FEES 2/16	\$636.00
01-03255	TRI-COUNTY VET, LLC	PO0133647	REIMB/SPAY/NEUTER	\$25.00
01-03620	MATOUSEK VETERINARY CLINIC	PO0133549	REIMB/SPAY/NEUTER	\$193.00
01-03718	BUSINESS WORLD, INC.	PO0133622	MONTHLY SERVICE 3/16	\$152.61
01-04340	STEINERT VETERINARY CLINIC, INC.	PO0133540	REIMB/SPAY/NEUTER	\$460.00
01-04687	EARNHEART OIL, INC.	PO0133511	DIESEL/ST	\$8,585.53
01-04687	EARNHEART OIL, INC.	PO0133690	UNLEADED FUEL/ST	\$9,514.05
01-04991	FINE, BARBARA	PO0133802	REIMB/ADOPTION FEE	\$30.00
01-05041	ENID PET HOSPITAL	PO0133536	REIMB/SPAY/NEUTER	\$513.00
01-13089	MERRIFIELD OFFICE SUPPLY	PO0133790	COPY PAPER/ST	\$800.00
01-15125	OK GAS & ELECTRIC	PO0133618	MONTHLY SERVICE 2/16	\$669.72
01-15125	OK GAS & ELECTRIC	PO0133624	MONTHLY SERVICE 2/16	\$39,988.09
01-15125	OK GAS & ELECTRIC	PO0133679	MONTHLY SERVICE 2/16	\$420.21
01-15125	OK GAS & ELECTRIC	PO0133683	MONTHLY SERVICE 3/16	\$4,846.23
01-15125	OK GAS & ELECTRIC	PO0133684	MONTHLY SERVICE 2/16	\$885.59
01-15125	OK GAS & ELECTRIC	PO0133685	MONTHLY SERVICE 2/16	\$640.45
01-15125	OK GAS & ELECTRIC	PO0133686	MONTHLY SERVICE 2/16	\$1,570.74
01-15125	OK GAS & ELECTRIC	PO0133687	MONTHLY SERVICE 2/16	\$19,760.79
01-15125	OK GAS & ELECTRIC	PO0133739	MONTHLY SERVICE 2/16	\$61,071.09
01-15127	OK NATURAL GAS	PO0133625	MONTHLY SERVICE 2/16	\$2,295.40
01-15127	OK NATURAL GAS	PO0133626	MONTHLY SERVICE 2/16	\$1,163.22
01-15127	OK NATURAL GAS	PO0133680	MONTHLY SERVICE 2/16	\$1,280.00
01-16010	PIONEER TELEPHONE CO., INC.	PO0133736	MONTHLY SERVICE 3/16	\$374.58
01-19047	AT & T	PO0133612	MONTHLY SERVICE 2/16	\$4,024.74
01-19047	AT & T	PO0133740	MONTHLY SERVICE 3/16	\$1,645.25
01-30420	OLSON ANIMAL HOSPITAL, INC.	PO0133652	REIMB/SPAY/NEUTER	\$155.00
01-33090	CAT CLINIC, INC.	PO0133528	REIMB/SPAY/NEUTER	\$230.00
01-53300	ANIMAL CARE OF ENID, INC.	PO0133521	REIMB/SPAY/NEUTER	\$730.00
01-67400	WESTEL	PO0133737	MONTHLY SERVICE 2/16	\$514.45
			<u>N.A. TOTAL</u>	<u>\$168,398.39</u>

FUND 10 DEPT 100 - ADM. SERVICES

01-01338	J & P SUPPLY, INC.	PO0133599	FLOOR PADS/GLOVES/LINERS	\$106.10
01-01586	DISH NETWORK	PO0133770	MONTHLY SERVICE 3/16	\$71.99
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$1,277.91
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0133704	JANITORIAL SERVICE 3/16	\$1,316.72
01-04680	ENID EVENT CENTER	PO0133535	WIRED AL TICKETS (20)	\$700.00
01-16145	PETTY CASH	PO0133674	REIMB/TRAVEL/J RILEY	\$113.53
01-36830	MAIN STREET ENID, INC.	PO0133585	SPONSORSHIP/PRESERVATION CONF	\$2,500.00
			<u>ADM. SERVICES TOTAL</u>	<u>\$6,086.25</u>

FUND 10 DEPT 110 - HUMAN RESOURCES

01-01338	J & P SUPPLY, INC.	PO0133751	TISSUE/SOAP/CLEANER/TOWELS	\$798.73
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$517.75
01-02082	AT&T MOBILITY	PO0133759	MONTHLY DATA PLAN 2/16	\$15.60
01-05017	ENID TYPEWRITER CO., INC.	PO0133763	PRINTS	\$27.83
01-32760	INTEGRIS BASS OCCUP. MEDICINE	PO0133760	DOT PHYSICAL/DRUG SCREEN	\$140.00
01-51430	ENID P T PROFESSIONALS	PO0133762	PHYSICALS (2)	\$375.00
			<u>HUMAN RESOURCES TOTAL</u>	<u>\$1,874.91</u>

FUND 10 DEPT 120 - LEGAL SVCS.

01-01232	HERRING RUSSELL	PO0133562	WC/TRAVEL REIMB	\$335.00
01-01284	MOORAD, AMAL E. MD.	PO0133568	WC/MEDICAL	\$594.72
01-01284	MOORAD, AMAL E. MD.	PO0133709	WC/MEDICAL	\$197.36
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$524.68
01-02154	OAKTREE MEDICAL CENTER, PC	PO0133560	WC/MEDICAL	\$88.00
01-03022	CULLIGAN OF ENID	PO0133695	WATER COOLER RENTAL 3/16	\$9.00
01-03921	EXPRESS SCRIPTS, INC.	PO0133570	WC/MEDICAL	\$1,458.92
01-04251	SPALDING REPORTING SERVICE, INC.	PO0133563	WC/DEPOSITION	\$385.75
01-04556	PHARMTOX SOLUTIONS, LLC.	PO0133720	WC/MEDICAL	\$1,279.70
01-04584	MCBRIDE ORTHOPEDIC HOSPITAL	PO0133629	WC/MEDICAL	\$183.81
01-04618	ARENS, EDWARD C/O BOETTCHER	PO0133556	WC/MEDICAL	\$645.56
01-04618	ARENS, EDWARD C/O BOETTCHER	PO0133713	WC/MEDICAL	\$10.49
01-04818	MOODY, BILL D., JR.	PO0133710	WC/MEDICAL	\$125.20
01-16145	PETTY CASH	PO0133672	REIMB/CLOTHING ALLOW/A CHISM	\$129.97
01-33380	OPFER, DAVID	PO0133513	WC/MEDICAL	\$317.36
01-33380	OPFER, DAVID	PO0133572	WC/MEDICAL	\$317.36
01-51430	ENID P T PROFESSIONALS	PO0133569	WC/MEDICAL	\$634.47
01-51430	ENID P T PROFESSIONALS	PO0133714	WC/MEDICAL	\$448.96
01-76490	ENID EYE CLINIC	PO0133558	WC/MEDICAL	\$167.40
			<u>LEGAL SVCS. TOTAL</u>	<u>\$7,853.71</u>

FUND 10 DEPT 140 - SAFETY

01-01163	ADVANCED WATER SOLUTIONS	PO0133653	WATER COOLER RENTAL 3/16	\$10.00
01-01227	AUTRY VO-TECH CENTER	PO0133524	SAFETY TRAINING 2/16	\$340.00
01-01227	AUTRY VO-TECH CENTER	PO0133654	SAFETY TRAINING 2/16	\$80.00
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$644.68
01-02034	OKLA. DEPT. OF LABOR	PO0133551	ELEVATOR INSPECTION 1/16	\$100.00
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0133522	ANNUAL FIRE EXT INSPECTION (8)	\$67.20
			<u>SAFETY TOTAL</u>	<u>\$1,241.88</u>

FUND 10 DEPT 150 - PR/MARKETING

01-01163	ADVANCED WATER SOLUTIONS	PO0133519	WATER COOLER RENTAL 3/16	\$10.00
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$267.39
01-02421	SUDDENLINK	PO0133694	MONTHLY SERVICE 3/16	\$401.31
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0133704	JANITORIAL SERVICE 3/16	\$40.00
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0133775	COPIER USAGE 2/16	\$23.14
01-16004	PDQ PRINTING	PO0133636	BUSINESS CARDS/S KIME	\$65.00
			<u>PR/MARKETING TOTAL</u>	<u>\$806.84</u>

FUND 10 DEPT 200 - GENERAL GOVERNMENT

01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$1,059.70
01-16145	PETTY CASH	PO0133675	REIMB/FILING FEES	\$44.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0133794	PUBLICATIONS	\$74.95
01-42400	AT & T	PO0133621	MONTHLY SERVICE 3/16	\$484.62
			<u>GENERAL GOVERNMENT TOTAL</u>	<u>\$1,663.27</u>

FUND 10 DEPT 210 - ACCOUNTING

01-01163	ADVANCED WATER SOLUTIONS	PO0133617	WATER COOLER RENTAL 3/16	\$37.90
01-01472	STAPLES ADVANTAGE	PO0133646	DRY ERASE MARKERS/FILE FOLDERS	\$30.18
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$1,019.33
01-04679	RSM US LLP	PO0131907	2014-2015 AUDIT	\$20,000.00
01-15007	OK MUNICIPAL LEAGUE, INC.	PO0133554	15-16 MCT CERTIFICATION FEE (2)	\$130.00
01-16145	PETTY CASH	PO0133671	REIMB/TRAVEL/J SMITH	\$83.88
01-55120	QUILL CORPORATION, INC.	PO0133631	W-2 FORMS	\$98.63
01-75940	OK STATE UNIVERSITY	PO0133632	OMCI/OMTI APP FEE/J SMITH	\$20.00
01-75940	OK STATE UNIVERSITY	PO0133632	OMCA/OMTA APP FEE/E CRAWFORD	\$20.00
<u>ACCOUNTING TOTAL</u>				<u>\$21,439.92</u>

FUND 10 DEPT 220 - RECORDS & RECEIPTS

01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$376.00
01-03022	CULLIGAN OF ENID	PO0133695	WATER COOLER RENTAL 3/16	\$9.00
01-15007	OK MUNICIPAL LEAGUE, INC.	PO0133554	15-16 MCT CERTIFICATION FEE (2)	\$130.00
01-16145	PETTY CASH	PO0133675	REIMB/DRAWER SHORTAGE	\$2.00
<u>RECORDS & RECEIPTS TOTAL</u>				<u>\$517.00</u>

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$483.11
01-58430	CDW COMPUTER CENTER INC	PO0133247	ANNUAL SOFTWARE RENEWAL	\$2,912.88
<u>INFORMATION TECHNOLOGY TOTAL</u>				<u>\$3,395.99</u>

FUND 10 DEPT 300 - COMMUNITY DEVELOPMENT

01-04960	ADAPT RE ADAPT PRESERVATION AND CO	PO0132786	PROFESSIONAL SERVICE	\$960.00
01-16145	PETTY CASH	PO0133670	REIMB/MEAL/MAPC MTG	\$68.35
<u>COMMUNITY DEVELOPMENT TOTAL</u>				<u>\$1,028.35</u>

FUND 10 DEPT 350 - CODE ENFORCEMENT

01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$1,902.41
01-04732	DEAL LAWN CARE	PO0133593	CLEAN UP/226 E STATE	\$75.00
01-04732	DEAL LAWN CARE	PO0133593	CLEAN UP/1209 E MAINE	\$400.00
01-16145	PETTY CASH	PO0133675	REIMB/FILING FEES	\$21.00
01-16145	PETTY CASH	PO0133676	REIMB/FILING FEES	\$46.00
01-16145	PETTY CASH	PO0133677	REIMB/FILING FEES	\$65.00
01-80177	ALVARADO'S QUALITY MOWING	PO0133592	CLEAN UP/623 N 7TH	\$64.00
01-80177	ALVARADO'S QUALITY MOWING	PO0133592	CLEAN UP/621 N 7TH	\$64.00
<u>CODE ENFORCEMENT TOTAL</u>				<u>\$2,637.41</u>

FUND 10 DEPT 400 - ENGINEERING

01-01163	ADVANCED WATER SOLUTIONS	PO0133661	WATER COOLER RENTAL 3/16	\$30.20
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$502.00
01-02116	MESHEK & ASSOCIATES, PLC	PO0132002	G-1601A PROFESSIONAL SERVICE	\$1,226.25
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$184.66
01-16145	PETTY CASH	PO0133670	REIMB/TRAVEL/C GDANSKI	\$246.62
01-16145	PETTY CASH	PO0133674	REIMB/TRAVEL/L AIREHROUR	\$98.72
ENGINEERING TOTAL				\$2,288.45

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

01-01472	STAPLES ADVANTAGE	PO0133646	INK CARTRIDGE/SHREDDER OIL	\$40.98
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$720.89
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$1,450.58
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0133704	JANITORIAL SERVICE 3/16	\$1,316.72
PUBLIC WORKS MGMT TOTAL				\$3,529.17

FUND 10 DEPT 710 - FLEET MAINTENANCE

01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$214.15
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$2,158.94
01-16145	PETTY CASH	PO0133676	REIMB/TRAILER TAG	\$26.00
FLEET MAINTENANCE TOTAL				\$2,399.09

FUND 10 DEPT 730 - PARKS & RECREATION

01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$5,558.41
01-02382	WINFIELD SOLUTIONS, LLC	PO0133658	PESTICIDE	\$925.00
01-02382	WINFIELD SOLUTIONS, LLC	PO0133742	PESTICIDE	\$2,475.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$1,034.35
01-30830	LOCKE SUPPLY, INC.	PO0133753	SPRINKLER REPAIR/COUPLINGS	\$57.68
01-35300	UNIFIRST, INC.	PO0133752	SHOP TOWEL SERVICE	\$46.70
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0133542	CHAINS/OIL	\$88.95
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0133755	CHAIN SAW CHAINS/SAW BARS	\$108.54
01-70850	OK STATE DEPT OF HEALTH	PO0133580	PUBLIC POOL LICENSE	\$75.00
01-80246	ATWOODS	PO0133523	GLOVES/BLADES/FACESHIELD/BOOTS	\$170.22
01-80246	ATWOODS	PO0133764	BOOTS/R DONNELL	\$99.99
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0133518	KEY/ID TAG/TRANS FLUID	\$6.67
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0133754	NUTS/BOLTS/SCREWS	\$3.40
PARKS & RECREATION TOTAL				\$10,649.91

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT.

01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$182.62
01-02021	B'S QUALITY DOOR, INC.	PO0133604	SERVICE CALL/OVERHEAD DOOR	\$88.50
01-02382	WINFIELD SOLUTIONS, LLC	PO0133721	HERBICIDE/DYE	\$3,801.20
01-04033	DOLESE BROTHERS CO., INC.	PO0133696	CRUSHER RUN	\$279.51
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$5,653.15
01-04847	W.W. STARR LUMBER CO., INC.	PO0133603	FORM BOARDS (4)	\$60.26
01-05005	ENID CONCRETE CO., INC.	PO0133591	CONCRETE	\$3,127.88
01-50210	LOWE'S HOME CENTERS, INC.	PO0133548	SEALANT/TAR	\$175.41
01-80246	ATWOODS	PO0133689	BOOTS/M WELLS	\$99.99
STRMWTR & ROADWAY MAINT. TOTAL				\$13,468.52

FUND 10 DEPT 750 - TECHNICAL SERVICES

01-00878	BROWN'S SHOE FIT COMPANY	PO0133527	BOOTS/K HEDGES	\$125.00
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$2,903.63
01-02515	ENID EYE OPTICAL, INC.	PO0133700	SAFETY GLASSES/F SWEET	\$102.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$949.34
01-04553	CIMARRON IRON & STEEL	PO0133608	CONCRETE FORMS (5)	\$25.00
01-11074	KLINE SIGN, LLC	PO0133545	SERVICE CALL/SIGNAL REMOVAL	\$820.00
01-16145	PETTY CASH	PO0133676	REIMB/CDL LICENSE/L LARUE	\$51.50
01-50210	LOWE'S HOME CENTERS, INC.	PO0133548	BIT	\$42.72
TECHNICAL SERVICES TOTAL				\$5,019.19

FUND 10 DEPT 900 - LIBRARY

01-00793	ONESOURCE MANAGED SERVICES	PO0133699	COPIER USAGE 2/16	\$111.20
01-00793	ONESOURCE MANAGED SERVICES	PO0133778	COPIER USAGE 3/16	\$444.13
01-01163	ADVANCED WATER SOLUTIONS	PO0133661	WATER COOLER RENTAL 3/16	\$28.10
01-01338	J & P SUPPLY, INC.	PO0133664	TOWELS/TISSUE	\$855.00
01-01768	AT&T INTERNET SERVICES, INC.	PO0133789	MONTHLY SERVICE 3/16	\$1,071.25
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$7,535.29
01-02016	BRODART CO., INC.	PO0133590	BOOKS (80)	\$1,100.63
01-02840	DESIGNER'S BREW	PO0133697	DESIGN SERVICE	\$191.25
01-02840	DESIGNER'S BREW	PO0133788	DESIGN SERVICE	\$1,578.75
01-03454	OCLC ONLINE COMPUTER LIBRARY CENTER	PO0133791	ONLINE SUBSCRIPTION 3/16	\$1,176.68
01-04758	BENDER, JOYCE	PO0133597	LTAIO PRESENTATION	\$235.00
01-04990	NATIONAL COWBOY & WESTERN HERITAGE	PO0133657	2016 MEMBERSHIP DUES/J CHAMPION	\$40.00
01-13017	MUNN SUPPLY, INC.	PO0133600	HELIUM CYLINDER	\$70.00
01-65460	ACTSHON PEST CONTROL	PO0133659	PEST CONTROL 2/16	\$15.00
LIBRARY TOTAL				\$14,452.28

FUND 10 DEPT 950 - SALES TAX TRANS.

01-03060	CENTRAL NATIONAL BANK	PO0133812	EMA SALES TAX TRANSFER 3/16	\$611,599.03
01-19099	SECURITY NATIONAL BANK	PO0133814	SCHOOL SALES TAX TRANSFER 3/16	\$80,657.14
01-77520	BANK OF OKLAHOMA, NA	PO0133813	SCHOOL BOND TAX TRANSFER 3/16	\$85,082.24
SALES TAX TRANS. TOTAL				\$777,338.41

FUND 10 DEPT 955 - CAPITAL ASSETS & PROJECTS

01-01423	EWING IRRIGATION PRODUCTS, INC.	PO0133743	CROSSLIN BALLFIELD DIRT	\$1,425.00
01-02169	TOTAL TRUCK & TRAILER	PO0129564	SNOW PLOWS (3)	\$25,287.00
CAPITAL ASSETS & PROJECTS TOTAL				\$26,712.00

FUND 12 DEPT 125 - SPECIAL PROJECT

01-04980	ORION SYSTEMS	PO0133589	ANNUAL SOFTWARE RENEWAL	\$2,895.00
SPECIAL PROJECT TOTAL				\$2,895.00

FUND 14 DEPT 145 - HEALTH FUND

01-64810	WORKSITE BENEFIT PLANS, INC.	PO0133761	125 PLAN FEES 3/16	\$462.20
01-70870	FOCUS INSTITUTE, INC.	PO0133741	EAP SERVICES 3/16	\$1,233.33
			<u>HEALTH FUND TOTAL</u>	<u>\$1,695.53</u>

FUND 20 DEPT 205 - AIRPORT

01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$87.70
01-01882	WEATHER SERVICES INTERNATIONAL	PO0133726	PILOTBRIEF 3/16-5/16	\$564.00
01-01906	AFA	PO0133520	2016-2017 MEMBERSHIP DUES	\$90.00
01-02269	CEC CORPORATION	PO0130280	A-1301E REPLACE ILS/MALSR/PAPI	\$22,589.32
01-02269	CEC CORPORATION	PO0123275	A-1301A EXTEND/LIGHT/RUNWAY	\$4,117.00
01-02712	FARMER BROS. CO.	PO0133693	COFFEE	\$39.59
01-03022	CULLIGAN OF ENID	PO0133532	SOLAR SALT	\$28.00
01-03122	CROWN PRODUCTS, INC.	PO0133531	DUST CAP	\$50.93
01-04684	OROSCO, NANCY	PO0133633	JANITORIAL SERVICE 2/16	\$187.50
01-15132	O'REILLY AUTO PARTS, INC.	PO0133635	V1014 INJECTOR/FUEL PUMP/VALVE	\$292.56
01-19001	STANLEY'S WRECKER SERVICE	PO0133644	V1014 TOW	\$129.75
01-23062	WATER ONE, INC.	PO0133615	WATER SOFTENER RENTAL 3/16	\$47.00
01-23076	WING AERO PRODUCTS, INC.	PO0133665	CHARTS/SECTIONALS	\$94.75
01-35300	UNIFIRST, INC.	PO0133656	SHOP TOWEL SERVICE	\$100.45
01-42400	AT & T	PO0133621	MONTHLY SERVICE 3/16	\$260.68
01-80343	FENTRESS OIL COMPANY, INC.	PO0133537	OIL/ST	\$78.00
01-80343	FENTRESS OIL COMPANY, INC.	PO0133620	OIL/ST	\$213.00
			<u>AIRPORT TOTAL</u>	<u>\$28,970.23</u>

FUND 22 DEPT 225 - GOLF

01-01338	J & P SUPPLY, INC.	PO0133541	METERED DEODORANT	\$29.00
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$1,362.42
01-02446	JOHN DEERE FINANCIAL	PO0129229	MOWER LEASE 3/16	\$622.37
01-03479	TRUE TURF	PO0133655	MOWER BLADES (5)	\$172.56
01-03735	PNC EQUIPMENT FINANCE	PO0129228	TURF MOWER LEASE 3/16	\$550.69
01-03972	NATIONAL PEN CO., LLC	PO0133550	GOLF PENCILS (4320)	\$253.90
01-04173	DE LAGE PUBLIC FINANCE, LLC.	PO0129230	BLADE GRINDER LEASE 4/16	\$377.15
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$64.08
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0133704	JANITORIAL SERVICE 3/16	\$414.60
01-04744	CHELSEA INFORMATION SYSTEMS, INC.	PO0133613	HOSTED RESERVATIONS 4/16	\$245.00
01-38830	LIGHTLE SAND & CONSTRUCTION CO.	PO0133546	SAND	\$563.22
01-65460	ACTSHON PEST CONTROL	PO0133614	PEST CONTROL 3/16	\$75.00
01-66210	YAMAHA MOTOR CORPORATION USA	PO0129231	GOLF CART LEASE 3/16	\$2,649.00
			<u>GOLF TOTAL</u>	<u>\$7,378.99</u>

FUND 30 DEPT 305 - STREET & ALLEY

01-02979	NOWAK CONSTRUCTION, INC.	PO0131041	W-1501A WATERLINE RELOCATION	\$80,331.29
			<u>STREET & ALLEY TOTAL</u>	<u>\$80,331.29</u>

FUND 31 DEPT 230 - UTILITY BILLING

01-00793	ONESOURCE MANAGED SERVICES	PO0133634	PRINTER MAINTENANCE 1/16	\$206.33
01-00917	HD SUPPLY WATERWORKS	PO0133701	REGISTERS (2)	\$162.50
01-01163	ADVANCED WATER SOLUTIONS	PO0133703	WATER COOLER RENTAL 3/16	\$43.50

01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$205.00
01-04116	DOWNTOWN THREADS	PO0133702	LOGO SWEATSHIRT/SHIRTS (12)	\$157.34
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$1,763.11
			<u>UTILITY BILLING TOTAL</u>	<u>\$2,537.78</u>

FUND 31 DEPT 760 - SOLID WASTE SERVICES

01-00103	WARREN CAT, INC.	PO0133611	V185 TURBO	\$1,621.82
01-00103	WARREN CAT, INC.	PO0130310	FRONT LOADER LEASE 3/16	\$2,999.70
01-00146	CINTAS CORPORATION LOC. 624	PO0133530	SHOP TOWEL SERVICE	\$70.54
01-00146	CINTAS CORPORATION LOC. 624	PO0133660	SHOP TOWEL SERVICE	\$70.54
01-00612	PHYSICIANS GROUP, LLC	PO0133566	WC/MEDICAL	\$131.83
01-00878	BROWN'S SHOE FIT COMPANY	PO0133527	BOOTS/R HEDGES	\$125.00
01-00878	BROWN'S SHOE FIT COMPANY	PO0133688	BOOTS/T RIDGWAY	\$125.00
01-01163	ADVANCED WATER SOLUTIONS	PO0133595	WATER COOLER RENTAL 3/16	\$30.00
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$953.74
01-02021	B'S QUALITY DOOR, INC.	PO0133525	OPERATOR MOUNT REPLACEMENT	\$100.90
01-02021	B'S QUALITY DOOR, INC.	PO0133667	SHOP DOOR REPAIR	\$461.60
01-03022	CULLIGAN OF ENID	PO0133532	BOTTLED WATER	\$12.00
01-03022	CULLIGAN OF ENID	PO0133532	WATER COOLER RENTAL 2/16	\$8.50
01-03921	EXPRESS SCRIPTS, INC.	PO0133570	WC/MEDICAL	\$46.93
01-03921	EXPRESS SCRIPTS, INC.	PO0133715	WC/MEDICAL	\$313.56
01-04013	STILLWATER MEDICAL CENTER AUTHORITY	PO0133564	WC/MEDICAL	\$657.72
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$23,429.47
01-04370	EPG COMPANIES, INC.	PO0133538	PUMP SENSOR	\$532.00
01-04560	DOCUGUARD	PO0129549	RECYCLING SERVICE 8/15-1/16	\$8,087.67
01-04742	SMITH, BOBBY A.	PO0133555	WC/TRAVEL REIMB	\$92.02
01-04833	OKLAHOMA SPINE AND MUSCULOSKELETAL	PO0133718	WC/MEDICAL	\$88.74
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0133522	ANNUAL FIRE EXT INSPECTION (24)	\$201.60
01-04962	COMMUNITY NATIONAL BANK OF OKARCHE	PO0132807	LANDFILL COMPACTOR LEASE 3/16	\$7,906.67
01-04962	COMMUNITY NATIONAL BANK OF OKARCHE	PO0132809	DOZER LEASE 3/16	\$6,508.65
01-05067	ENID GLASSWORKS, INC.	PO0133668	V245 WINDSHIELD INSTALL	\$212.45
01-07102	GARFIELD R W D #5	PO0133607	MONTHLY SERVICE 2/16	\$46.47
01-13089	MERRIFIELD OFFICE SUPPLY	PO0133662	COPY PAPER	\$69.98
01-16145	PETTY CASH	PO0133671	REIMB/TRAVEL/E HIDDEN	\$17.50
01-20106	T & W TIRE, INC.	PO0133691	V938 FLAT REPAIR/O-RING/SEALER	\$1,474.30
01-49880	DELL MARKETING, LP	PO0133552	COMPUTERS (2)	\$1,574.30
01-49880	DELL MARKETING, LP	PO0133553	COMPUTER	\$1,040.20
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0133542	V517 OIL	\$15.84
01-80228	LYNN'S MACHINE, INC.	PO0133776	V239 CYLINDER REPAIR/SEALS	\$281.54
01-80246	ATWOODS	PO0133619	BOOTS/R HUNTER	\$125.00
01-80343	FENTRESS OIL COMPANY, INC.	PO0133663	OIL	\$176.53
			<u>SOLID WASTE SERVICES TOTAL</u>	<u>\$59,610.31</u>

FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$888.12
			<u>PUBLIC UTILITIES MGMT TOTAL</u>	<u>\$888.12</u>

FUND 31 DEPT 790 - WATER PRODUCTION

01-01005	ALFALFA ELECTRIC COOPERATIVE	PO0133746	MONTHLY SERVICE 3/16	\$15,630.72
01-01178	ACCURATE, INC.	PO0133517	CLASS C OPER/F HALEY/J LOWRIE	\$410.00
01-01178	ACCURATE, INC.	PO0133744	SAMPLE ANALYSIS	\$1,009.00
01-01178	ACCURATE, INC.	PO0133772	SAMPLE ANALYSIS	\$160.00
01-01453	WESTERN HYDRO CORP.	PO0133610	SUBMERSIBLE PUMP	\$1,558.95
01-01453	WESTERN HYDRO CORP.	PO0133745	SUBMERSIBLE PUMP	\$1,435.50
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$1,452.78
01-01943	JOHNSTON SEED COMPANY, INC.	PO0133544	PESTICIDE	\$690.00
01-01954	PUMPS OF OKLAHOMA, INC.	PO0133773	PUMP/MOTOR	\$901.30
01-02525	PAGE PLUS, INC.	PO0133774	MONTHLY SERVICE 3/16	\$22.94
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0133529	HEAT SHRINK SLEEVES/TAPE	\$52.91
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0133089	LED LIGHTING	\$2,164.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$1,169.61
01-08022	HUGHES LUMBER CO., LLC	PO0133539	V308 LUMBER	\$129.08
01-15132	O'REILLY AUTO PARTS, INC.	PO0133635	SWITCH	\$13.66
01-30830	LOCKE SUPPLY, INC.	PO0133547	FITTINGS	\$0.69
01-32020	OK WATER RESOURCES BOARD	PO0133609	ANNUAL WATER USE ADMIN FEES	\$1,050.00
01-38030	DAL SECURITY, INC.	PO0133533	MONTHLY MONITORING 2/16	\$50.00
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0133542	E-1601 CHAIN SAW CHAIN	\$14.95
01-55120	QUILL CORPORATION, INC.	PO0133796	INK CARTRIDGES (2)	\$142.98
01-79980	PIONEER BUSINESS SOLUTION	PO0133638	MONTHLY SERVICE 3/16	\$87.13
01-80258	BRENTAG SOUTHWEST, INC.	PO0129317	CHLORINE	\$3,383.60
01-80391	INTEGRIS BASS PAVILION	PO0133627	WC/MEDICAL	\$464.91
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0133518	EXTENSION CORD	\$12.99
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0133771	PAINT/BRUSHES/PAINT THINNER	\$74.66
			<u>WATER PRODUCTION TOTAL</u>	<u>\$32,082.36</u>

FUND 31 DEPT 795 - WATER RECLAMATION SERVICES

01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0133758	REBAR	\$30.50
01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0133765	REBAR	\$30.50
01-01363	J & R EQUIPMENT, LLC	PO0133757	TRANSPORTER/CAMERA REPAIR	\$717.22
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$998.48
01-04033	DOLESE BROTHERS CO., INC.	PO0133534	CONCRETE	\$456.23
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$24,860.49
01-05005	ENID CONCRETE CO., INC.	PO0133543	CONCRETE	\$700.00
01-05005	ENID CONCRETE CO., INC.	PO0133766	CONCRETE	\$164.00
01-08022	HUGHES LUMBER CO., LLC	PO0133767	EXP JOINTS/STAKES/LUMBER/NAILS	\$76.62
01-12007	LUCKINBILL, INC.	PO0133769	LINE CLEANOUT (3)	\$968.50
01-12007	LUCKINBILL, INC.	PO0133777	LINE CLEANOUT (3)	\$968.50
01-16145	PETTY CASH	PO0133672	REIMB/CDL PERMIT/T KEGIN	\$80.50
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0133768	PAINT/DRILL BITS/PAINT BRUSHES	\$96.89
			<u>WATER RECLAMATION SERVICES TOTAL</u>	<u>\$30,148.43</u>

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

01-01178	ACCURATE, INC.	PO0133594	PHOSPHORUS/AMMONIA TESTS	\$871.71
01-01178	ACCURATE, INC.	PO0133594	SAMPLE ANALYSIS	\$510.00
01-01178	ACCURATE, INC.	PO0133692	PHOSPHORUS/AMMONIA TESTS	\$1,070.75
01-01338	J & P SUPPLY, INC.	PO0133606	LINERS	\$196.68
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$155.07
01-02151	FORT BEND SERVICES	PO0131530	POLYMER	\$8,487.00
01-03107	CHEM-CAN SERVICES, INC.	PO0133601	SEPTIC TANK CLEAN 8/15-10/15	\$495.00
01-03532	UNITED LABORATORIES, INC.	PO0133598	POLYMER	\$848.97
01-04561	EVERGREEN PRESBYTERIAN MINISTRIES	PO0133704	JANITORIAL SERVICE 3/16	\$622.44

01-05012	ENID WINNELSON COMPANY, INC.	PO0133787	PRESSURE GAUGES (2)	\$20.40
01-57790	MOTION INDUSTRIES, INC.	PO0133596	AMP	\$77.76
01-59250	USA BLUEBOOK	PO0133602	GLOVES	\$304.79
01-80246	ATWOODS	PO0133605	ELEMENTS (2)/NOZZLES (2)	\$92.96
			<u>WASTEWATER PLANT MGMT TOTAL</u>	<u>\$13,753.53</u>

FUND 32 DEPT 325 - EEDA

01-04347	ENID CROSSING INVESTORS LP	PO0133583	SALES TAX REBATE 4TH QTR 2015	\$21,836.55
01-04466	ENCOMPASS FINANCIAL SERVICES, INC.	PO0133512	M-1605A SHELL STATION APPRAISAL	\$2,500.00
			<u>EEDA TOTAL</u>	<u>\$24,336.55</u>

FUND 33 DEPT 335 - V.D.A.

01-00223	COOPER, MICHAEL G.	PO0133750	REIMB/DEFENSE COMMISSION MTG	\$1,532.85
01-00332	TRAVEL ENTERPRISE, INC.	PO0133810	AIRFARE/M COOPER	\$388.96
			<u>V.D.A. TOTAL</u>	<u>\$1,921.81</u>

FUND 40 DEPT 405 - CAPITAL IMPROVEMENT

01-00912	EAGLE CONCRETE	PO0129816	R-1602A PROFESSIONAL SERVICE	\$3,300.00
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$47.62
01-02482	TETRA TECH, INC.	PO0111399	R-1311A CLEVELAND DESIGN IMPROVEMENTS	\$19,662.83
01-03531	CABBINESS ENGINEERING, LLC	PO0128861	W-1406C PROFESSIONAL SERVICE	\$30,175.00
01-08060	HENSON CONSTRUCTION CO., INC.	PO0128533	P-1501 PROFESSIONAL SERVICE	\$60,986.20
01-60230	RICK LORENZ CONSTRUCTION	PO0132256	R-1604A 42ND ST IMPROVEMENTS	\$95,770.89
			<u>CAPITAL IMPROVEMENT TOTAL</u>	<u>\$209,942.54</u>

FUND 42 DEPT 425 - SANITARY SEWER FUND

01-04927	MIES CONSTRUCTION	PO0131882	S-1506 BASIN 2F EXTENSION	\$256,134.55
			<u>SANITARY SEWER FUND TOTAL</u>	<u>\$256,134.55</u>

FUND 43 DEPT 435 - STORMWATER FUND

01-04685	PPS TRUCKING, LLC	PO0128856	F-1307A ROLLING OAKS DETENTION	\$277,408.89
			<u>STORMWATER FUND TOTAL</u>	<u>\$277,408.89</u>

FUND 44 DEPT 445 - WATER CAP. IMPROVEMENT FUND

01-02624	LAYNE CHRISTENSEN COMPANY	PO0128860	W-1512 2015 WELL FIELD IMPROVEMENT	\$52,074.25
01-03446	MAJOR COUNTY	PO0133576	W-1601A PERMIT FEE	\$8,750.00
01-46530	OK DEPT OF ENVIRONMENTAL QUALITY	PO0133573	W-1601A PERMIT FEE	\$463.27
			<u>WATER CAP. IMPROVEMENT FUND TOTAL</u>	<u>\$61,287.52</u>

FUND 50 DEPT 505 - 911

01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$27.96
01-13089	MERRIFIELD OFFICE SUPPLY	PO0133639	PAPER	\$169.95
01-42400	AT & T	PO0133748	MONTHLY SERVICE 2/16	\$1,788.96
01-66190	AT&T	PO0133786	MONTHLY 911 SERVICE 3/16	\$582.26
			<u>911 TOTAL</u>	<u>\$2,569.13</u>

FUND 51 DEPT 515 - POLICE

01-00612	PHYSICIANS GROUP, LLC	PO0133566	WC/MEDICAL/J WILSON	\$433.74
01-00612	PHYSICIANS GROUP, LLC	PO0133588	WC/MEDICAL/J WILSON	\$1,509.57
01-01146	A TO Z CARPET CENTER, INC.	PO0133781	COVE BASE	\$166.80
01-01338	J & P SUPPLY, INC.	PO0133643	DOOR STOPS	\$84.80
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$2,554.35
01-01800	COMMUNITY HOSPITAL, LLC	PO0133567	WC/MEDICAL/J WILSON	\$184.94
01-01800	COMMUNITY HOSPITAL, LLC	PO0133586	WC/MEDICAL/J WILSON	\$4,440.57
01-01906	AFA	PO0133616	ANNUAL DUES/B O'ROURKE	\$90.00
01-02018	BASS BAPTIST HEALTH CENTER - DALLAS	PO0133628	WC/MEDICAL/A BURKES	\$561.72
01-02018	BASS BAPTIST HEALTH CENTER - DALLAS	PO0133628	WC/MEDICAL/S MANUEL	\$520.62
01-02018	BASS BAPTIST HEALTH CENTER - DALLAS	PO0133628	WC/MEDICAL/J HODGES	\$591.89
01-02082	AT&T MOBILITY	PO0133747	MONTHLY SERVICE 2/16	\$1,723.26
01-03001	CUMMINS SOUTHERN PLAINS	PO0133651	ANNUAL GENERATOR SERVICE	\$767.00
01-03022	CULLIGAN OF ENID	PO0133645	FILTERS/LABOR	\$89.16
01-03569	GRIMSLEY'S, INC.	PO0133782	TOWELS/TISSUE/SOAP/LINERS	\$341.01
01-03921	EXPRESS SCRIPTS, INC.	PO0133570	WC/MEDICAL/J WILSON	\$20.99
01-04018	OKLAHOMA SPINE & BRAIN INSTITUTE	PO0133561	WC/MEDICAL/J HODGES	\$269.10
01-04020	PAIN MANAGEMENT OF TULSA	PO0133719	WC/MEDICAL/J HODGES	\$780.24
01-04116	DOWNTOWN THREADS	PO0133648	LOGO/ALTERATIONS	\$42.00
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0133650	BULBS (3)	\$257.58
01-04164	OK DEPT. OF PUBLIC SAFETY	PO0133784	OLETS FEE 3/16	\$350.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$2,545.34
01-04563	XPRESS WELLNESS, LLC	PO0133565	WC/MEDICAL/S MANUEL	\$369.69
01-04636	J MARK BAKER, MD	PO0133557	WC/MEDICAL/J WILSON	\$372.64
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0133749	PRINTER/SCANNER/FAX	\$2,300.00
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0133780	COPIER USAGE 2/16	\$204.42
01-04916	RF RESULTS, LLC	PO0133205	GPS OPTION BOARD/INSTALL	\$9,975.00
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0133669	ANNUAL FIRE EXT INSPECTION (8)	\$116.00
01-12007	LUCKINBILL, INC.	PO0133649	RADIO TOWER A/C REPAIR	\$508.06
01-13089	MERRIFIELD OFFICE SUPPLY	PO0133639	CASTERS	\$310.50
01-13089	MERRIFIELD OFFICE SUPPLY	PO0133790	PAPER	\$480.00
01-13145	MID-AMERICA WHOLESAL, INC.	PO0133641	COFFEE/CREAMER/CUPS	\$277.63
01-16004	PDQ PRINTING	PO0133640	ID CARD	\$5.00
01-16004	PDQ PRINTING	PO0133783	ID CARD	\$5.00
01-16145	PETTY CASH	PO0133673	REIMB/TRAVEL/B SKAGGS	\$5.00
01-16145	PETTY CASH	PO0133673	REIMB/MEAL/D MORRIS	\$17.65
01-30420	OLSON ANIMAL HOSPITAL, INC.	PO0133652	REIMB/VACCINES	\$470.00
01-50210	LOWE'S HOME CENTERS, INC.	PO0133623	EPOXY/PATCHES/HASPS	\$312.26
01-51430	ENID P T PROFESSIONALS	PO0133714	WC/MEDICAL/J HODGES	\$155.27

01-53300	ANIMAL CARE OF ENID, INC.	PO0133521	REIMB/VACCINES/MEDS	\$260.00
01-60600	ENID FLORAL & GIFTS	PO0133785	FLORAL ARRANGEMENT	\$73.95
01-65460	ACTSHON PEST CONTROL	PO0133642	EXTERMINATION 2/16	\$49.00
01-75730	ELAM, JOE PHD	PO0133666	PSYCH EVALUATION (3)	\$240.00
			<u>POLICE TOTAL</u>	<u>\$34,831.75</u>

FUND 52 DEPT 525 - C.I.C.

01-02082	AT&T MOBILITY	PO0133747	MONTHLY SERVICE 2/16	\$178.31
			<u>C.I.C. TOTAL</u>	<u>\$178.31</u>

FUND 60 DEPT 605 - CONFERENCE CENTER

01-12007	LUCKINBILL, INC.	PO0133735	M-1612A DRAIN SMOKE TEST	\$1,167.00
01-15125	OK GAS & ELECTRIC	PO0133679	MONTHLY SERVICE 2/16	\$11,044.94
01-15127	OK NATURAL GAS	PO0133625	MONTHLY SERVICE 2/16	\$1,244.60
01-15127	OK NATURAL GAS	PO0133626	MONTHLY SERVICE 2/16	\$67.80
01-80045	CHISHOLM TRAIL EXPO CENTER	PO0133779	HOTEL TAX 1/16	\$45,779.57
			<u>CONFERENCE CENTER TOTAL</u>	<u>\$59,303.91</u>

FUND 65 DEPT 655 - FIRE

01-00612	PHYSICIANS GROUP, LLC	PO0133566	WC/MEDICAL/A WALL	\$440.10
01-00965	NORTHWEST SURGICAL HOSPITAL	PO0133559	WC/MEDICAL/A WALL	\$146.12
01-00965	NORTHWEST SURGICAL HOSPITAL	PO0133587	WC/MEDICAL/A WALL	\$2,843.21
01-01227	AUTRY VO-TECH CENTER	PO0133724	RESPIRATOR FIT TEST (3)	\$60.00
01-01338	J & P SUPPLY, INC.	PO0133722	TISSUE	\$51.66
01-01783	JP MORGAN CHASE	PO0133756	CHASE PAYMENT	\$3,236.17
01-02017	A. W. BRUEGGEMANN CO., INC.	PO0133798	V1034 BOLTS/WASHERS	\$6.54
01-02017	A. W. BRUEGGEMANN CO., INC.	PO0133798	FILE	\$24.59
01-02018	BASS BAPTIST HEALTH CENTER - DALLAS	PO0133628	WC/MEDICAL/J MILACEK	\$494.10
01-02082	AT&T MOBILITY	PO0133698	IPAD DATA PLAN 2/16	\$61.22
01-02363	CONRAD FIRE EQUIP., INC.	PO0133734	V1040/V1043 ROTORS	\$2,017.22
01-03545	OK STATE DEPT OF HEALTH	PO0133808	EMT LICENSE RENEWALS (14)	\$315.00
01-03607	ABSOLUTE SECURITY, FIRE & DESIGN,	PO0133804	BATTERIES	\$77.21
01-03960	EAGLE IMAGING MANAGEMENT GROUP	PO0133712	WC/MEDICAL/A WALL	\$380.09
01-04030	WELDON PARTS, INC.	PO0133795	V1040 CALIPER/BRAKES/GASKETS	\$1,008.80
01-04312	LION TOTAL CARE	PO0133733	BUNKER GEAR REPAIR	\$1,844.50
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/16	\$276.31
01-04584	MCBRIDE ORTHOPEDIC HOSPITAL	PO0133629	WC/MEDICAL/J MILACEK	\$131.95
01-04584	MCBRIDE ORTHOPEDIC HOSPITAL	PO0133717	WC/MEDICAL/J MILACEK	\$999.59
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0133801	COPIER MAINTENANCE 2/16	\$72.31
01-04973	MILACEK, JAMES D	PO0133716	WC/TRAVEL REIMB	\$34.24
01-04992	HARRINGTON, INC	PO0133803	V1037 REPAIR/SEAL KIT	\$311.72
01-04993	TEXAS ASSOC. OF EMERGENCY VEHICLE	PO0133805	SW EVT CONF REG FEE (2)	\$598.00
01-12007	LUCKINBILL, INC.	PO0133797	SPRINKLER SYSTEM INSPECTION	\$250.00
01-15132	O'REILLY AUTO PARTS, INC.	PO0133807	WIPER BLADES/DRILL BITS/SPLICE	\$55.91
01-16006	PHILLIPS PRINTING, INC.	PO0133725	MEDICAL REPORTS/ENVELOPES	\$397.00
01-16145	PETTY CASH	PO0133673	REIMB/TRAVEL/S BARTLEY	\$11.63

01-16145	PETTY CASH	PO0133674	REIMB/MEAL/K MCCULLOUGH	\$62.62
01-20108	TOTAL COM, INC.	PO0133800	KNOX BOX REINSTALL/CONFIGURE	\$190.00
01-30830	LOCKE SUPPLY, INC.	PO0133723	HOT WATER HEATER/WIRE/BITS	\$457.08
01-78060	KNOX COMPANY	PO0133809	KNOX BOX RE-KEY	\$165.00
01-79980	PIONEER BUSINESS SOLUTION	PO0133799	MONTHLY SERVICE 3/16	\$32.88
01-80285	DIAGNOSTIC RADIOLOGY CONSULTANTS	PO0133711	WC/MEDICAL/J MILACEK	\$146.12
			FIRE TOTAL	\$17,198.89

FUND 99 DEPT 995 - EPTA

01-01163	ADVANCED WATER SOLUTIONS	PO0133728	WATER COOLER RENTAL 3/16	\$16.90
01-02082	AT&T MOBILITY	PO0133727	MONTHLY SERVICE 2/16	\$291.19
01-04116	DOWNTOWN THREADS	PO0133729	LOGO SHIRTS (2)/M WILLIAMS	\$51.18
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0133738	WAREHOUSE PARTS 2/15	\$1,206.22
01-15127	OK NATURAL GAS	PO0133731	MONTHLY SERVICE 1/16-2/16	\$514.48
01-19047	AT & T	PO0133730	MONTHLY SERVICE 3/16	\$276.30
01-47300	OK TURNPIKE AUTHORITY	PO0133732	PIKEPASS 3/16	\$1.35
			EPTA TOTAL	\$2,357.62

FUND 70 DEPT 705 - CDBG

70-01472	STAPLES BUSINESS ADVANTAGE	PO0133637	STAPLER/BATTERIES/PENS/FOLDERS	\$267.73
70-03571	SALVATION ARMY	PO0133707	B-15 (404) SHELTER IMPROVEMENT	\$722.67
70-04033	DOLESE BROTHERS CO., INC	PO0133705	B-15 (412) CONCRETE	\$714.52
70-05005	ENID CONCRETE CO., INC.	PO0133793	B-15 (412) CONCRETE	\$1,400.00
70-05134	ENID NEWS & EAGLE	PO0133706	B-13 (392) PUBLIC NOTICE	\$336.00
70-49130	BOOKER-T WASHINGTON CENTER	PO0133708	B-15 (407) BTW AFTER SCHOOL/TUTORING	\$952.23
70-49130	BOOKER-T WASHINGTON CENTER	PO0133792	B-15 (407) BTW AFTER SCHOOL/TUTORING	\$5,544.70
			CDBG TOTAL	\$9,937.85

COMBINED BREAKDOWN OF TOTALS

EMA	\$139,020.53
EEDA	\$0.00
EPTA	\$2,357.62
REMAINING FUNDS	\$2,149,123.68
TOTAL CLAIMS	\$2,290,501.83

PURCHASING CARD CLAIMS LIST

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FUND 10 DEPT 100 - ADMINISTRATIVE SERVICES

ACE HARDWARE	PO0133756	HOSE CLAMPS	6.45
AMAZON MKTPLACE PMTS	PO0133756	FLASH DRIVES (30)	68.97
AT&T*PREMIER EBIL	PO0133756	IPAD DATA PLAN 3/16	218.63
BRADFORD INDUSTRIAL	PO0133756	ICE MACHINE CLEANER	18.02
DMI* DELL K-12/GOVT	PO0133756	MONITORS (2)	599.98
ENID WINNELSON	PO0133756	FLANGE BOLTS/CAULK/BOWL WAX	26.76
FORMSWIFT.COM/CHARGE	PO0133756	ONLINE FORM CREATOR	40.95
LOWES #00205*	PO0133756	BOW RAKE/STEEL RAKE/TRASH BAGS	74.68
STAPLES 00106633	PO0133756	FOLDERS/BUSINESS CARD HOLDER	46.24
UNITED SUPERMARKET 3	PO0133756	COFFEE/TEA/DESSERT	37.35
WM SUPERCENTER #499	PO0133756	MICROWAVE/COFFEE/SOFT DRINKS	139.88
ADMINISTRATIVE SERVICES TOTAL			1,277.91

FUND 10 DEPT 110 - HUMAN RESOURCES

PREHIRE SCREENING SERV	PO0133756	BACKGROUND SCREENS (8)	326.00
STAPLES 00106633	PO0133756	COMPUTER MOUSE/TAPE	39.77
T J MAXX #1339	PO0133756	STOOLS (2)/PLANTER	151.98
HUMAN RESOURCES TOTAL			517.75

FUND 10 DEPT 120 - LEGAL SERVICES

AMAZON MKTPLACE PMTS	PO0133756	ENVELOPES/COFFEE	145.93
OFFICE DEPOT #1079	PO0133756	ENVELOPES/THERMAL ROLLS/KEYBOARD	378.75
LEGAL SERVICES TOTAL			524.68

FUND 10 DEPT 140 - SAFETY

J J KELLER & ASSOCIATE	PO0133756	SAFETY INSTRUCTIONAL MATERIALS	163.74
SCHEFFE PRESCRIPTION	PO0133756	FACE MASKS	5.99
STAPLES 00106633	PO0133756	INK CARTRIDGES (4)	466.95
WEST WILLOW CAR WASH	PO0133756	V98 CAR WASH	8.00
SAFETY TOTAL			644.68

FUND 10 DEPT 150 - PR/MARKETING

AT&T*PREMIER EBIL	PO0133756	IPAD DATA PLAN 3/16	26.86
NAPOLIS ITALIAN RESTAU	PO0133756	MEAL (4)/DEPT MEETING	42.53
VIDEO BLOCKS	PO0133756	MUSIC VIDEO SUBSCRIPTION	198.00
PR/MARKETING TOTAL			267.39

FUND 10 DEPT 200 - GENERAL GOVERNMENT

AMERICAN 00177387693814	PO0133756	AIRFARE/DC TRIP/B SHEWEY	690.00
BEST WESTERN PLUS MWC	PO0133756	LODGING/OML BOARD/B SHEWEY	102.00
NAPOLIS ITALIAN RESTAURANT	PO0133756	MEAL/COMMISSION MEETING	267.70
GENERAL GOVERNMENT TOTAL			1,059.70

FUND 10 DEPT 210 - ACCOUNTING

AT&T*PREMIER EBIL	PO0133756	IPAD DATA PLAN 3/16	38.11
EL VAQUERO- STILLWATER	PO0133756	MEAL (3)/OMCTFOA CONF	41.00
ESKIMO JOES	PO0133756	MEAL (2)/OMCTFOA CONF	34.00
FUZZYS TACO SHOP	PO0133756	MEAL (2)/OMCTFOA CONF	28.25

PURCHASING CARD CLAIMS LIST

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LA QUINTA INN & SUITES	PO0133756	LODGING (2)/OMCTFOA CONF	714.48
MCALISTER'S DELI #711	PO0133756	MEAL (2)/OMCTFOA CONF	17.92
PLAYA AZUL ENID	PO0133756	MEAL (6)/EMPLOYEE APPRECIATION	65.57
TEXAS ROADHOUSE 2299	PO0133756	MEAL (2)/OMCTFOA CONF	45.00
THE HIDEAWAY	PO0133756	MEAL (2)/OMCTFOA CONF	35.00
		ACCOUNTING TOTAL	1,019.33

FUND 10 DEPT 220 - RECORDS & RECEIPTS

ADY*EVERNOTE	PO0133756	EVERNOTE SUBSCRIPTION RENEWAL	45.00
SHI INTERNATIONAL CORP	PO0133756	MS OFFICE LICENSE	331.00
		RECORDS & RECEIPTS TOTAL	376.00

FUND 10 DEPT 250 - INFORMATION TECH

AT&T*PREMIER EBIL	PO0133756	IPAD DATA PLAN 3/16	23.11
COLOR ID	PO0133756	ID BADGES	301.00
LIVEPERSON, INC	PO0133756	ON-LINE CHAT/COE WEB SITE 3/16	159.00
		INFORMATION TECH TOTAL	483.11

FUND 10 DEPT 350 - CODE ENFORCEMENT

CABO BOB'S BURRITOSQPS	PO0133756	MEAL/ICC TRAINING/A RASMUSON	12.37
DMI* DELL K-12/GOVT	PO0133756	COMPUTER	879.72
ENIDHOMEBUI	PO0133756	HOMESHOW BOOTH RENTAL	275.00
GULF OIL 92050219	PO0133756	V735 FUEL/ICC TRAINING	27.49
LOGANS	PO0133756	MEAL (2)/ICC TRAINING	37.16
NCS*ITL CDE COUNCIL	PO0133756	INSPECTOR TEST/D COLQUITT	199.00
SQ *PHO PLEASE	PO0133756	MEAL (2)/ICC TRAINING	30.99
WWW.VISTAPRINT.COM	PO0133756	CAN COOLER/HOMESHOW	366.99
WYNDHAM AUSTIN FB	PO0133756	MEAL (7)/ICC TRAINING	73.69
		CODE ENFORCEMENT TOTAL	1,902.41

FUND 10 DEPT 400 - ENGINEERING

HILTON HOTELS OK CITY	PO0133756	LODGING (2)/WATER LAW CONF	502.00
		ENGINEERING TOTAL	502.00

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

2000 CED	PO0133756	NETWORK CABLE	80.00
AT&T*PREMIER EBIL	PO0133756	IPAD DATA PLAN 3/16	102.51
BRADFORD INDUSTRIAL	PO0133756	ICE MACHINE FILTERS	158.68
LOCKE SUPPLY - ENID	PO0133756	WATER FILTER/COMPRESSION UNION/ADAPTER	18.95
LOCKE SUPPLY WE ENID	PO0133756	LAMPS	24.10
PARADISE DONUTS	PO0133756	MEAL (12)/DEPT MEETING	48.66
STAPLES 00106633	PO0133756	BATTERY BACKUP/MONITOR/PAPER/NOTES	217.45
TLF UPTOWN FLORIST INC	PO0133756	FLORAL ARRANGEMENT	70.54
		PUBLIC WORKS MGMT TOTAL	720.89

FUND 10 DEPT 710 - FLEET MGMT

ENID WINNELSON	PO0133756	CONNECTORS/FITTINGS	82.15
NAPA TRACS	PO0133756	ONLINE VEHICLE INFO 2/16	132.00
		FLEET MGMT TOTAL	214.15

PURCHASING CARD CLAIMS LIST

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FUND 10 DEPT 730 - PARKS & RECREATION

ALBRIGHT STEEL WIRE	PO0133756	ANGLE IRON	30.96
AMAZON MKTPLACE PMTS	PO0133756	IPAD CASE	20.40
AMAZON.COM	PO0133756	BASEBALL HOMEPLATE (8)	460.72
AMAZON.COM	PO0133756	WASTE BAG DISPENSERS (5)	524.60
AT&T*PREMIER EBIL	PO0133756	IPAD DATA PLAN 3/16	102.51
AUTOMATIONDIRECT.COM	PO0133756	CABINET	176.00
BB MACHINE & SUPPLY INC	PO0133756	PVC HOSES/COUPLINGS	256.84
ENID WINNELSON CO	PO0133756	PVC PIPE/FITTINGS/ADAPTER/COUPLER	107.22
LOWES #00205*	PO0133756	FLOORING/CEILING TILES/PAINT/LUMBER	2,288.88
MUNN SUPPLY	PO0133756	WELDING ELECTRODE	31.94
RAMSEYS WHAT EVER	PO0133756	HOSE/ZIP TIES/VALVES/FITTINGS/NOZZLES	168.14
SEARS HHO INC 1382	PO0133756	SCREWDRIVER SET	19.99
SHERWIN WILLIAMS #7185	PO0133756	PAINT	42.75
STAPLES 00106633	PO0133756	PENS/IPAD CASE	51.98
STUART C IRBY	PO0133756	LIGHT BULBS/ATHLETIC FIELDS	760.19
VERMEER GREAT PLAINS	PO0133756	STUMP GRINDER TEETH	233.65
WAKO INC	PO0133756	FILTERS/TIPS/FITTINGS/SPRAYER PARTS	249.00
WW STARR LUMBER ENID	PO0133756	LUMBER/NAILS	32.64
<u>PARKS & RECREATION TOTAL</u>			<u>5,558.41</u>

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT

KINNUNEN SALES & RENT	PO0133756	SELF LEVELING CAULKING	159.12
WAKO INC	PO0133756	V570 SPRAY RIG PARTS	23.50
<u>STRMWTR & ROADWAY MAINT TOTAL</u>			<u>182.62</u>

FUND 10 DEPT 750 - TECHNICAL SERVICES

3MPRODS TP81778 CREDIT	PO0133756	VINYL SHEETING	522.00
ALBRIGHT STEEL WIRE	PO0133756	ANGLE IRON	25.70
FASTENAL COMPANY01	PO0133756	NUTS/BOLTS/WASHERS	18.67
HUGHES LUMBER COMPANY	PO0133756	CONCRETE	8.32
IN *FIRECO OF OKLAHOMA	PO0133756	FIRE EXTINGUISHER INSPECTIONS	119.10
KINNUNEN SALES & RENTAL	PO0133756	SPRAYER	98.56
LOWES #00205*	PO0133756	CORDLESS DRILL/SAW/LEVEL	751.68
MUNN SUPPLY	PO0133756	COMPRESSED GAS	64.96
OREILLY AUTO 00001743	PO0133756	BALL HITCH	12.99
PMSI-EDMUND	PO0133756	CHLORINATED RUBBER PAINT	950.00
SHERWIN WILLIAMS #7185	PO0133756	TOLUENE/PAINT TIPS/GLOVES	210.70
SIGNWAREHOUSE.COM	PO0133756	BANNER MATERIAL	67.02
WW STARR LUMBER ENID	PO0133756	MOLDING/LUMBER CRAYON/CHALK	17.79
ZIMMY'S BAR & GRILL	PO0133756	MEAL (4)/CONCRETE MACHINE TRAINING	36.14
<u>TECHNICAL SERVICES TOTAL</u>			<u>2,903.63</u>

FUND 10 DEPT 900 - LIBRARY

AMAZON MKTPLACE PMTS	PO0133756	TABLE/MAILERS/BOOKS/COFFEE/TEA	474.23
AMAZON.COM	PO0133756	BOOKS (3)	74.90
BAKER & TAYLOR - BOOKS	PO0133756	BOOKS (57)	710.58
BRAUMS #30	PO0133756	MEAL (10)/LIBRARY BOARD MEETING	4.78
CENTER POINT LARGE PRINT	PO0133756	BOOKS (22)	464.94

PURCHASING CARD CLAIMS LIST

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DART/TARTAN/MCNAUGH	PO0133756	BOOKS (86)	1,272.67
DESIGN WITHIN REACH	PO0133756	CHAIR	378.15
JUMBO FOODS	PO0133756	MEAL/LTAIO 2016	19.75
LOWES #00205*	PO0133756	CHAIRS (9)	103.31
MODERN CONSCIENCE	PO0133756	CHAIR GLIDES	26.00
PAYPAL *TERRIFICTEA	PO0133756	FEED	54.90
POLY AND BARK	PO0133756	CHAIRS (60)	2,975.00
POSITIVE PROMOTIONS	PO0133756	VOLUNTEER BAGS	50.25
PROQUESTESBS 7349974150	PO0133756	BOOKS (2)	157.15
RECORDED BOOKS	PO0133756	BOOK ON CD (16)	589.62
SCHOLASTIC BOOK FAIRS	PO0133756	BOOKS (26)	116.74
WAL-MART #0499	PO0133756	PROGRAM SUPPLIES	58.32
WAL-MART #4390	PO0133756	MEAL/LTAIO 2016	4.00
		LIBRARY TOTAL	7,535.29

FUND 20 DEPT 205 - AIRPORT

JUMBO II LLC	PO0133756	PILOT SNACKS	34.74
OREILLY AUTO 00001883	PO0133756	LIGHTBULB	4.48
STAPLES 00106633	PO0133756	POCKET FOLDERS/FLASH DRIVES	34.45
USPS 39282704133607748	PO0133756	SHIPPING FEES	14.03
		AIRPORT TOTAL	87.70

FUND 22 DEPT 225 - GOLF

AUTOPAY/DISH NTWK	PO0133756	MONTHLY DISH SERVICE 2/16	238.00
BB MACHINE & SUPPLY INC	PO0133756	BELT	13.16
ENID WINNELSON CO	PO0133756	HOT WATER HEATER/VALVES/FITTINGS	494.90
IN *D.A.L. SECURITY LLC	PO0133756	ALARM SERVICE 2/16	78.00
LOWES #00205*	PO0133756	SHOP SINK/PIPE/FITTINGS/VALVES	394.84
SPRAYSMARTER.COM	PO0133756	NOZZLE BODY	17.91
WAKO INC	PO0133756	SPRAY GUN/NOZZLE BODY	125.61
		GOLF TOTAL	1,362.42

FUND 31 DEPT 230 - UTILITY SERVICES

PDQ PRINTING	PO0133756	SHUT OFF CARDS/METER SERVICE CARDS	205.00
		UTILITY SERVICES TOTAL	205.00

FUND 31 DEPT 760 - SOLID WASTE

ALBRIGHT STEEL WIRE	PO0133756	GATE ARM	91.50
AT&T*BILL PAYMENT	PO0133756	IPAD DATA PLAN 3/16	810.56
WM SUPERCENTER #499	PO0133756	BOTTLED WATER/BAKING SODA	51.68
		SOLID WASTE TOTAL	953.74

FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

ACCURATE ENVIROMENTAL	PO0133756	CLASS A LICENSE EXAM/TRAINING/L MINTZ	390.00
ADVANCED WATER SOLUTION	PO0133756	WATER SOFTENER RENTAL 2/16	49.00
AT&T*PREMIER EBIL	PO0133756	IPAD DATA PLAN 3/16	63.34
MERRIFIELD OFFICE SUPPLY	PO0133756	INK CARTRIDGE/FILE FOLDERS	53.10
STILLWATERFAIRFIELDINN	PO0133756	LODGING/CLASS A LICENSE TRAINING/L MINTZ	315.86
UPS (800) 811-1648	PO0133756	SHIPPING FEES	16.82
		PUBLIC UTILITIES MGMT TOTAL	888.12

PURCHASING CARD CLAIMS LIST

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FUND 31 DEPT 790 - WATER PRODUCTION

2000 CED	PO0133756	LIGHTING FIXTURES	585.00
LESLIES POOLMART #909	PO0133756	CALCIUM HYPOCHLORITE	205.78
SHI INTERNATIONAL CORP	PO0133756	MICROSOFT OFFICE LICENSES (2)	662.00
WATER PRODUCTION TOTAL			1,452.78

FUND 31 DEPT 795 - WATER RECLAMATION SVS

AT&T*BILL PAYMENT	PO0133756	IPAD DATA PLAN 3/16	285.03
DMI* DELL K-12/GOVT	PO0133756	COMPUTER/MONITOR	625.65
ENID TAG AGENCY	PO0133756	CDL LICENSE/T SUTTON	82.51
STAPLES 00106633	PO0133756	PAPER CLIPS	5.29
WATER RECLAMATION SVS TOTAL			998.48

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

IFM EFECTOR INC	PO0133756	INDUCTIVE PROX SENSOR	155.07
WASTEWATER PLANT MGMT TOTAL			155.07

FUND 40 DEPT 405 - CAP. IMPROVEMENT

KINNUNEN SALES & RENT	PO0133756	P-1502 SONATUBE/EDGERS	47.62
CAP. IMPROVEMENT TOTAL			47.62

FUND 50 DEPT 505 - 911

GB'S GRILL & LOUNGE	PO0133756	MEAL (2)/911 MEETING/FAIRVIEW	27.96
911 TOTAL			27.96

FUND 51 DEPT 515 - POLICE

ASIA SUPER BUFFET	PO0133756	MEAL (4)/CLEET TRAINING	43.00
BLUE MOON CAFE	PO0133756	MEAL (3)/CLEET TRAINING	46.34
DOMINO'S 6465	PO0133756	MEAL (3)/PCSC MEETING	17.97
DOWNTOWN THREADS	PO0133756	UNIFORM/AC/PATCHES	42.00
ENID TAG AGENCY	PO0133756	TRANSFER FEES	25.63
HOBBY-LOBBY #0008	PO0133756	AWARD FRAMES (12)	119.96
IACP	PO0133756	MEMBERSHIP FEES/IACP/B SKAGGS	150.00
JANISOURCE LLC	PO0133756	DISINFECTANT/AC SHELTER	178.50
LOVE S COUNTRY00002196	PO0133756	V2185 FUEL/CLEET TRAINING	20.01
MURPHY6578ATWALMRT	PO0133756	V2101 FUEL/CLEET TRAINING	20.00
MURPHY6578ATWALMRT	PO0133756	V2185 FUEL/CLEET TRAINING	21.76
MURPHY6578ATWALMRT	PO0133756	V96 FUEL/CLEET TRAINING	23.01
MWI VETERINARY SUPPLY	PO0133756	EUTHANASIA/CLEANER	573.51
PAPA GJORGJO NORTH	PO0133756	MEAL (3)/CLEET TRAINING	48.50
POLOS AUTHENTIC	PO0133756	MEAL (5)/CLEET TRAINING	59.16
RICHARD TELL ASSOC INC	PO0133756	TOWER REGISTRATION SIGN	48.41
SANTA FE CATTLE COMPANY	PO0133756	MEAL (12)/CLEET TRAINING	200.27
SOUTHWES 5262185636666	PO0133756	AIRFARE (2)/ICAC/ATLANTA	551.92
STEVENS FORD	PO0133756	V2024 REPROGRAMMING	286.65
USPS 39282704133607748	PO0133756	SHIPPING FEES	12.90
ZAPATAS MEXICAN GRILL	PO0133756	MEAL (6)/LEDT CONF	64.85
POLICE TOTAL			2,554.35

PURCHASING CARD CLAIMS LIST

3/15/16

FUND 65 DEPT 655 - FIRE

AMAZON MKTPLACE PMTS	PO0133756	EXAM GLOVES (10)	109.30
AMAZON MKTPLACE PMTS	PO0133756	INK CARTRIDGES (2)	120.00
AMAZON.COM	PO0133756	SQUEEGEE/HANDLE	62.17
ATWOOD 01 ENID	PO0133756	HERBICIDE	43.97
AUTOZONE #0505	PO0133756	V1029 GLOVE BOX/CUP HOLDER	14.99
B J APPLIANCE	PO0133756	MICROWAVE	135.00
CENEX FARMERS 07053606	PO0133756	HERBICIDE	273.75
CLEAN AIR CONCEPTS	PO0133756	FILTERS	295.37
ENID WINNELSON	PO0133756	SERVICE SINK FAUCET	156.39
EVT CERTIFICATION COMM	PO0133756	EVT TEST (2)	150.00
GARFIELD FURNITURE INC	PO0133756	STOOLS (4)	144.00
IAAI	PO0133756	IAAI MEMBERSHIP/M SCHATZ	100.00
INT'L CODE COUNCIL INC	PO0133756	CODE PUBLICATIONS (4)	378.00
JUMBO FOODS	PO0133756	COFFEE/CLEANER	368.90
LOVE S COUNTRY00000471	PO0133756	V2117 FUEL	26.92
LOWES #00205*	PO0133756	CAULK/COMPOUND	11.52
MIDTRONICS INC	PO0133756	BATTERY TESTER	14.40
STAPLES 00106633	PO0133756	INK CARTRIDGE/LABELS/FOLDERS	206.30
THE VACUUM CENTER	PO0133756	VACUUM FILTER/BAGS	97.47
UI VET DIAGNOSTIC LAB	PO0133756	NECROPSY	460.63
WAL-MART #0499	PO0133756	TABLE	18.94
WM SUPERCENTER #499	PO0133756	CO DETECTOR/TELEPHONE	48.15
		FIRE TOTAL	3,236.17

JP MORGANCHASE CLAIMS LIST TOTAL

\$ 37,659.36

City Commission Meeting

12. 1.

Meeting Date: 03/15/2016

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

CONSIDER A RESOLUTION INCREASING THE 2015-2016 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY IN THE AMOUNT OF \$200,000.00.

BACKGROUND:

This is a companion to Item 8.1.

RECOMMENDATION:

Approve Resolution.

PRESENTER:

Erin Crawford, Chief Financial Officer.

Fiscal Impact

Budgeted Y/N: N

Amount: \$200,000.00.

Funding Source:

Enid Municipal Authority.

Attachments

Resolution

RESOLUTION

A RESOLUTION INCREASING THE 2015-2016 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY IN THE AMOUNT OF \$200,000.00.

WHEREAS, the appropriated amounts for the 2015-2016 Enid Municipal Authority fiscal financial plan in the Enid Municipal Authority Operations Department must be increased by \$200,000.00 to transfer to the Enid Event Center & Convention Hall Fund to supplement the hotel tax revenue shortfall; and

WHEREAS, funds will be transferred from the Enid Municipal Authority (EMA) operating department to the Enid Event Center & Convention Hall Fund Enid Event Center & Convention Hall department to provide the necessary funding;

AND NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, THAT THE ENID MUNICIPAL AUTHORITY 2015-2016 FISCAL FINANCIAL PLAN BE INCREASED IN THE FOLLOWING AMOUNTS:

FUND 31 ENID MUNICIPAL AUTHORITY	
EMA Operations Department	\$200,000.00

Adopted this 15th day of March 2016.

Chairman

(Seal)

ATTEST:

Secretary

City Commission Meeting

12. 2.

Meeting Date: 03/15/2016

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$139,020.53.

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

15. 1.

Meeting Date: 03/15/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

APPROVE AND EXECUTE A CONTRACT WITH RETAIL ATTRACTIONS, LLC, OF TULSA, OKLAHOMA, TO RETAIN AND RECRUIT LOCAL RETAIL BUSINESS AND INCREASE ECONOMIC DEVELOPMENT IN THE CITY OF ENID IN ORDER TO PROTECT THE CITY'S REVENUE STREAM AND IMPROVE THE QUALITY OF LIFE FOR ALL RESIDENTS.

BACKGROUND:

Retail Attractions, LLC, has represented the City of Enid for several years. It has compiled data and used that data to recruit new businesses to Enid. During the past two (2) years, Retail Attractions, LLC, has been instrumental in retaining businesses in the City of Enid, as well as recruiting new businesses to Enid, directly increasing sales tax and improving the quality of life for all. The representation of Retail Attractions, LLC, has been a great asset in the process of promoting Enid as an opportunity for retailers. This contract would continue the representation the City has enjoyed for an additional two (2) years.

RECOMMENDATION:

Approve and execute contract.

PRESENTER:

Andrea L. Chism, City Attorney.

Fiscal Impact

Budgeted Y/N: Y

Amount: \$144,000.00

Funding Source:

Enid Economic Development Authority.

Attachments

Agreement

**AGREEMENT FOR ECONOMIC DEVELOPMENT CONSULTING SERVICES
BETWEEN THE ENID ECONOMIC DEVELOPMENT AUTHORITY,
AND RETAIL ATTRACTIONS, L.L.C.**

This Economic Development Consulting Services Agreement (the “Agreement”) is made on this 15th day of March, 2016, by and between the Enid Economic Development Authority, an Oklahoma Public Trust (the “EEDA”), and Retail Attractions, L.L.C., an Oklahoma Limited Liability Company (the “Consultant”). (The EEDA and Consultant are each a “Party” and are collectively, the “Parties”).

RECITALS

WHEREAS, the Consultant has represented the City of Enid (the “City”) for several years; and,

WHEREAS, the Consultant has been instrumental in retaining businesses in, as well as recruiting new business to, Enid; and,

WHEREAS, the Consultant’s performance has directly increased sales tax revenue for the City and has increased the quality of life in Enid for both residents and guests; and,

WHEREAS, the Consultant’s representation of the City has been a tremendous asset in the process of promoting Enid as an opportunity for retailers; and

WHEREAS, the Parties desire to continue the Consultant’s services in an effort to continue to maintain and to attract appropriate retail, residential, office, and other ancillary mixed use development in the Enid, subject to the terms and conditions specified in this Agreement; and,

WHEREAS, the Parties deem the services herein to be professional services.

NOW, THEREFORE, in consideration of the mutual promises and covenants between the Parties to this Agreement as hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, EEDA and Consultant hereby agree as follows:

PART I. TERM OF AGREEMENT

1. EEDA intends to contract Consultant for professional economic development consulting services for a twenty four (24) month period commencing April 1, 2016, and concluding March 31, 2018.
2. Consultant acknowledges that EEDA is a governmental entity and that this contract is based upon the availability of public funding under the authority of State and Local law. In the event that public funds are not available or not appropriated for the performance of the EEDA’s obligations under this Agreement, then this Agreement shall automatically

expire, without penalty to EEDA, thirty (30) days after written notice to Consultant of the unavailability or non-appropriation of public funds.

3. In the event of a change in statutory authority, mandate, or mandated functions by state or federal legislative or regulatory action, which adversely affects the EEDA's authority to continue its obligations under this Agreement, then this Agreement shall automatically terminate, without penalty to EEDA, upon written notice to Consultant of such limitation or change in the EEDA's legal authority.

PART II. SCOPE OF SERVICES

Consultant shall provide the following services:

1. Continue to research and validate the Enid, Oklahoma, trade area market and retail, office, and residential growth potential. This information will be comprised of the latest market and 2016 and newer data as data becomes available. Consultant will provide all data to designated City and/or EEDA personnel.
2. Prepare an updated marketing piece for the City's use to highlight the key demographics and attributes of the Enid trade area. This marketing material will include a map of the Enid trade area and will be used to introduce the Enid community to our extensive network of commercial and residential developers and retail and corporate tenants.
3. Use Consultant's broad-based experience and knowledge of incentives and their practical applications to craft development agreements that will profit both the private and public sectors and truly encourage new investment. Consultant will continue to work with City and/or EEDA staff to develop incentive packages that are advantageous for both Parties.
4. Consult with City or EEDA staff and/or designated official(s) to identify targets that will meet the long term needs of the City and respond to the leakages identified. Continue the Consultant's initial strategy to target retail and restaurant entities that will draw consumers from the entire market into the Enid trade area.
5. Continue to actively recruit targets identified and approved by the City and/or EEDA and supported by data. Recruitment efforts will be through personal contact, mail, email, International Council of Shopping Centers ("ICSC") events, and development/industry contacts continually throughout the term of this contract.
6. Continue working directly with the Consultant's extensive network of developers to create interest in the Enid market, define development opportunities and coordinate/attend meetings with City, EEDA and developers. When timing indicates a deal with a target is imminent or when a target's response indicates the need to intensify our efforts Consultant will be available to mediate.
7. Represent the City at the November 2016 and 2017 ICSC SW conference in Texas and the May 2016 and 2017 ICSC RECON conference in Las Vegas.

8. Provide monthly updates to designated contact. As necessary, be present in Enid with Consultant staff as necessary to provide specialized training and to meet with civic clubs, City and EEDA staff, elected officials and other appropriate citizen groups.
9. Bid any specialized marketing materials (printed or video), web updates, retail specific web sites, traffic counts, aerial photography, and grant research and writing under separate bids.

PART III. FEES

CITY shall pay Consultant for the Scope of Services described in Part II as follows:

1. Consultant shall invoice and EEDA shall pay Consultant Six Thousand Dollars (6,000.00) monthly.

PART IV. CITY AND/OR EEDA RESPONSIBILITIES

The EEDA shall:

1. Assist Consultant by placing at his disposal all available pertinent information, including previous reports and any other data as required for performance of Consultant's Scope of Services. Consultant will execute a confidentiality agreement with the City and the EEDA. The EEDA will provide Consultant monitored access to sales revenue data to analyze, but any release of sales revenue information must have the City's approval.
2. Represent that Consultant shall be entitled to rely on the accuracy and completeness of any documents or other materials provided by EEDA to Consultant; and that Consultant's use of such documents and materials will not infringe upon any third parties' rights.
3. Arrange for access to and make all provisions for Consultant to enter upon public and private property as required for Consultant to perform his services.
4. Designate one or more representatives authorized to act on the City's behalf with respect to the Agreement. The City, EEDA or such authorized representative(s) shall examine the documents submitted by the Consultant and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of the Consultant's services except for those decisions or actions that must go before the City's Board of Commissioner's for approval.
5. In the event that City or EEDA needs Consultant to travel to Enid, or other locations to attend special meetings outside of or in addition to the proposed scope of work in this proposal, EEDA will pay all related travel and expenses for Consultant.

PART V. NOTICES

Whenever notices or other communications required by this Agreement to be given by the Parties hereto, the notice shall be given in writing. Such notice shall be hand delivered or mailed by certified mail, return receipt requested, and directed to the respective Parties at the following addresses:

As to EEDA:	Enid Economic Development Authority P.O. Box 1768 Enid, OK 73702 Attn: City Manager
As to the Consultant:	Retail Attractions, L.L.C. 12150 E 96th ST, STE 107 Owasso, OK 74055 Attn: Rickey Hayes

PART VI. MISCELLANEOUS PROVISIONS

1. Termination and Suspension. This Agreement may be terminated by either Party for convenience or for cause. However, the terminating Party must provide the other Party no less than sixty (60) days prior, written notification of intent to terminate the Agreement. EEDA shall pay Consultant for all the Services performed up to the date of termination.
2. Ownership of Documents.
 - a. Original documents developed in connection with services performed hereunder belong to, and remain the property of, the City. Consultant shall store the originals and may retain reproducible copies of such documents.
 - b. All documents, including computer software, prepared by Consultant pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by City, EEDA, or others. Any reuse without prior written verification or adaptation by Consultant for the specific purpose intended will be at the EEDA's sole risk and without liability or legal exposure to Consultant. The EEDA shall hold harmless Consultant and its sub-consultants, if any, against all judgments, losses, damages, injuries, and expenses, including reasonable attorneys' fees, arising out of or resulting from such reuse.
3. Successors and Assigns.
 - a. EEDA and Consultant each bind itself and its partners, successors, executors, administrators, assigns and legal representatives to the other Party to this Agreement and to the partners, successors, executors, administrators, assigns and

legal representatives of such other Party in respect to all covenants, agreements, and obligations of this Agreement.

- b. Neither the EEDA nor Consultant shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Consultant from employing such independent consultants, associates and sub-consultants as it may deem appropriate to assist it in the performance of services hereunder.
4. Relation of Parties. The Parties to this Agreement shall not constitute nor create an employer/employee relationship. Consultant is an independent contractor responsible for all obligations relating to federal income tax, self-employment Medicare and FICA taxes and contributions and all other employer taxes and contributions. Neither by this Agreement, nor by its business dealings with Consultant, does the City or the EEDA delegate any authority to Consultant to make decisions for the City or the EEDA. Consultant has no authority to obligate the City or the EEDA.
5. Governing Law and Venue. The laws of the State of Oklahoma shall govern the validity, enforcement, and interpretation of this Agreement. Any action or proceeding seeking to enforce any provision of this Agreement or based on any right or obligation arising out of this Agreement may be brought against any of the Parties in the State of Oklahoma, County of Garfield, or, if it has or can acquire jurisdiction, in the United States District Court for the Western District of Oklahoma, and each of the Parties consents to the jurisdiction of such courts (and of the appropriate appellate courts) in any such action or proceeding and waives any objection to venue laid therein.
6. Attorney's Fees. In the unlikely event that a dispute occurs which is litigated or arbitrated, or a cause of action in law or equity is filed concerning the operation, construction, interpretation, or enforcement of this agreement, the losing Party shall bear the cost of the attorney's fees incurred by the prevailing Party and any and all costs applicable thereto, including but not limited to, court costs, deposition fees, expert witness fees, out of pocket expenses and travel expenses which are incurred by the prevailing Party.
7. Approval Not Waiver. Approval by the EEDA shall not constitute nor be deemed a release of the responsibility and liability of the Consultant, Consultant's employees, subcontractors, agents, and consultants for the accuracy and competency of their designs, working drawings, specifications or other documents and work, nor shall that approval be deemed to be an assumption of that responsibility by the EEDA for any defect in the designs, working drawings, and specifications or other documents prepared by the Consultant, Consultant's employees, subcontractors, agents and consultants.

8. Compliance with Applicable Law. Consultant, agents, employees, sub-consultants and subcontractors shall comply with all applicable federal and state laws, the charter and ordinances of the City, and with all applicable rules and regulations promulgated by all local, state and national boards, bureaus, and agencies. Consultant shall further obtain all permits and licenses required in the preparation of the work contracted for in any Amendments to this Agreement.
9. Integration, Modification and Waiver. This Agreement constitutes the complete and final expression of the agreement of the Parties relating to the obligations set forth herein and supersedes all previous contracts, agreements and understandings of the Parties, either oral or written, relating to such obligations. This Agreement cannot be modified, or any of the terms hereof waived, except by an instrument in writing referring specifically to this Agreement, executed by the Party against whom enforcement of the modification or waiver is sought.
10. Headings and Construction. The headings which have been used throughout this Agreement have been inserted for convenience of reference only and do not constitute matter to be construed in interpreting this Agreement. Words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise. The words "herein," "hereof," "hereunder" and other similar compounds of the word "here" when used in this Agreement shall refer to the entire Agreement and not to any particular provision or section. If the last day of any time period stated herein shall fall on a Saturday, Sunday or legal holiday under federal law, then the duration of such time period shall be extended so that it shall end on the next succeeding day which is not a Saturday, Sunday or legal holiday under federal law.
11. Invalid Provisions. If any one or more of the provisions of this Agreement, or the applicability of any such provision to a specific situation, shall be held invalid or unenforceable, such provision shall be modified to the minimum extent necessary to make it or its application valid and enforceable, and the validity and enforceability of all other provisions of this Agreement and all other applications of any such provision shall not be affected thereby.
12. Multiple Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which when taken together shall constitute a single counterpart instrument. Executed signature pages to any counterpart instrument may be detached and affixed to another counterpart, which counterpart with multiple executed signature pages affixed thereto shall constitute the original counterpart instrument. All of these counterpart pages shall be read as though one and they shall have the same force and effect as if all of the Parties had executed a single signature page.
13. Non-Discrimination. In the hiring of employees for the performance of work under this Agreement or any subcontract, Consultant or any person acting on behalf shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the

presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the duties to which the employment relates.

14. Third Party Beneficiaries. Nothing in this Agreement, expressed or implied, is intended to confer upon any person other than the Parties hereto and their respective assigns, any rights or remedies under or by reason of this Agreement, except as provided expressly herein.
15. Employment Verification. The EEDA requires all contractors to verify that employees working pursuant to contracts with the EEDA are legally authorized to work in the United States. Consultant agrees to verify and document the employment eligibility of all employees who may perform services pursuant to this Agreement. Consultant also agrees to require all subcontractors and sub-consultants who perform services under this Agreement to verify and document the employment eligibility of all employees who may perform services pursuant to this Agreement.
16. Governmental Tort Claims Act. By entering into this Agreement, the EEDA and its "employees" as defined by the Governmental Tort Claims Act, 51 Okla. Stat. § 151 et seq., of each entity do not waive sovereign immunity, any defenses, or any limitations of liability as may be provided for by law. No provision of this Agreement modifies and/or waives any provision of the Local Government Tort Claims Act.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the day and year last listed below.

Date Signed: _____

"EEDA"

The Enid Economic Development Authority
an Oklahoma Public Trust

William E. Shewey, Chairman

(SEAL)

ATTEST:

Linda S. Parks, Secretary

Approved as to Form and Legality:

Andrea L. Chism, City Attorney

Date Signed: _____

"Consultant"
Retail Attractions, L.L.C.
an Oklahoma Limited Liability Company

Rickey Hayes

WITNESS:

Signature

Printed Name and Title

DRAFT

City Commission Meeting

18. 1.

Meeting Date: 03/15/2016

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$2,357.62.

Attachments

Claimslist

JP Morgan Claimslist
