



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

BOARD OF COMMISSIONERS

NOTICE OF SPECIAL MEETING

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust and the Trustees of the Enid Public Transportation Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority will meet in special session at 5:00 p.m. on the 12th day of May, 2016, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS SPECIAL MEETING

1. CALL TO ORDER/ROLL CALL.
2. AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 11, ENTITLED "ZONING," CHAPTER 2, ENTITLED "ADMINISTRATION AND ENFORCEMENT," SECTION 3, ENTITLED "REZONING FEE," TO ALLOW CERTAIN ENTITIES OTHER THAN ABSTRACT AND TITLE COMPANIES TO PROVIDE THE PROPERTY OWNERSHIP LIST AND TO ADD THE ONE-QUARTER MILE PROPERTY OWNERSHIP LIST FOR TREATMENT FACILITIES, MULTIPLE FAMILY FACILITIES, TRANSITIONAL LIVING FACILITIES, HALFWAY HOUSES AND ANY HOUSING OR FACILITY THAT MAY BE USED FOR MEDICAL DETOXIFICATION; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.
3. DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2016-2017 CITY OF ENID BUDGET.
4. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.
5. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY SPECIAL MEETING.
6. ENID MUNICIPAL AUTHORITY SPECIAL MEETING.

7. **DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2016-2017 ENID MUNICIPAL AUTHORITY FINANCIAL PLAN.**
8. **ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.**
9. **TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY SPECIAL MEETING.**
10. **ENID ECONOMIC DEVELOPMENT AUTHORITY SPECIAL MEETING.**
11. **DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2016-2017 ENID ECONOMIC DEVELOPMENT AUTHORITY FINANCIAL PLAN.**
12. **ADJOURN TO CONVENE AS THE ENID PUBLIC TRANSPORTATION AUTHORITY.**
13. **TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY SPECIAL MEETING.**
14. **ENID PUBLIC TRANSPORTATION AUTHORITY SPECIAL MEETING.**
15. **DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2016-2017 ENID PUBLIC TRANSPORTATION AUTHORITY FINANCIAL PLAN.**
16. **ADJOURN TO RECONVENE AS THE MAYOR AND BOARD OF COMMISSIONERS.**
17. **DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2016-2017 CITY OF ENID BUDGET.**
18. **CONSIDER CONVENING INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(B)(3) TO DISCUSS THE PURCHASE OF REAL PROPERTY AND PURSUANT TO 25 O.S. §307(C)(10) TO DISCUSS MATTERS PERTAINING TO ECONOMIC DEVELOPMENT BECAUSE AN EXECUTIVE SESSION IS NECESSARY TO PROTECT THE CONFIDENTIALITY OF THE BUSINESS, AND TO RECONVENE INTO REGULAR SESSION TO TAKE ANY NECESSARY ACTION.**
19. **ADJOURN.**

City Commission Special Meeting

2.

Meeting Date: 05/12/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 11, ENTITLED "ZONING," CHAPTER 2, ENTITLED "ADMINISTRATION AND ENFORCEMENT," SECTION 3, ENTITLED "REZONING FEE," TO ALLOW CERTAIN ENTITIES OTHER THAN ABSTRACT AND TITLE COMPANIES TO PROVIDE THE PROPERTY OWNERSHIP LIST AND TO ADD THE ONE-QUARTER MILE PROPERTY OWNERSHIP LIST FOR TREATMENT FACILITIES, MULTIPLE FAMILY FACILITIES, TRANSITIONAL LIVING FACILITIES, HALFWAY HOUSES AND ANY HOUSING OR FACILITY THAT MAY BE USED FOR MEDICAL DETOXIFICATION; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

BACKGROUND:

The change to the ordinance adds that an attorney practicing title work in Garfield County may provide the required list of property owners. In addition the ordinance addresses the statutory requirement to notify all property owners within one-quarter (1/4) mile when the rezoning request permits the use of treatment facilities, multiple family facilities, transitional living facilities, halfway houses and any housing or facility that may be used for medical detoxification.

RECOMMENDATION:

Approve the ordinance.

PRESENTER:

Chris Bauer, Planning Administrator.

Attachments

Ordinance

ORDINANCE NO. 2016-__

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 11, ENTITLED "ZONING," CHAPTER 2, ENTITLED "ADMINISTRATION AND ENFORCEMENT," SECTION 3, ENTITLED "REZONING FEE," TO ALLOW CERTAIN ENTITIES OTHER THAN ABSTRACT AND TITLE COMPANIES TO PROVIDE THE PROPERTY OWNERSHIP LIST AND TO ADD THE ONE-QUARTER MILE PROPERTY OWNERSHIP LIST FOR TREATMENT FACILITIES, MULTIPLE FAMILY FACILITIES, TRANSITIONAL LIVING FACILITIES, HALFWAY HOUSES AND ANY HOUSING OR FACILITY THAT MAY BE USED FOR MEDICAL DETOXIFICATION; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA:

Section I: That Title 11, Chapter 2, Section 11-2-3 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

11-2-3: REZONING FEE:

A fee of one hundred fifty dollars (\$150.00) shall be charged for filing an application for rezoning to defray publication and administration costs. In addition, the applicant shall provide a list containing the names and mailing addresses of all owners of property lying within three hundred feet (300') of the exterior boundary of the subject property, as certified by a licensed and bonded abstracting company, ~~or a licensed or bonded title insurance company, or an attorney practicing title work in Garfield County.~~ If the zoning change requested permits the use of treatment facilities, multiple family facilities, transitional living facilities, halfway houses and any housing or facility that may be used for medical detoxification, the entity proposing the zoning change shall mail a written notice within thirty (30) days of the hearing to all real property owners within one-quarter (1/4) of a mile where the area to be affected is located. Should the applicant withdraw his application in writing, prior to notice of hearing being published in the newspaper and/or prior to the notices being mailed, the one hundred fifty dollars (\$150.00) shall be refunded upon a claim being filed therefor.

Section II: Repealer. All ordinances or parts thereof, which are inconsistent with this ordinance, are hereby repealed.

Section III: Savings Clause. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceedings now pending in any court, or any rights acquired or liability incurred, nor any cause or causes of action accrued or existing, under any act or ordinance

repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section IV: Severability. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall, for any reason, be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the City Commission of the City of Enid that this section of the Enid Municipal Code would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part not been included.

Section V: Codification. This ordinance shall be codified as Title 11, Chapter 2, Section 11-2-3 of the Enid Municipal Code, 2014.

PASSED AND APPROVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, on this ____ day of May, 2016.

CITY OF ENID, OKLAHOMA

William E. Shewey, Mayor

(SEAL)

ATTEST:

Linda S. Parks, City Clerk

Approved as to Form and Legality:

Andrea L. Chism, City Attorney

City Commission Special Meeting

3.

Meeting Date: 05/12/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2016-2017 CITY OF ENID BUDGET.

BACKGROUND:

State law and the City's Charter require the City Manager to prepare and submit the annual budget not less than 30 days before the beginning of the new fiscal year. The budget process began in March and has resulted in the Fiscal Year 2016-2017 proposed budget draft presented to the Board of Commissioners on April 22, 2016. Special meetings to discuss the proposed budget were scheduled for April 26, May 4, 11 and 12, 2016. A public hearing, required by State law, will be conducted at the rescheduled regular meeting on May 5, 2016 to formally solicit public input. The public hearing will be advertised five days before the hearing in accordance with State law. Feedback from these meetings will be included in the final revision that will be presented to the Commission at a later date.

RECOMMENDATION:

Discuss and take necessary action.

PRESENTER:

Erin Crawford, Chief Financial Officer.

City Commission Special Meeting

7.

Meeting Date: 05/12/2016

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2016-2017 ENID MUNICIPAL AUTHORITY FINANCIAL PLAN.

BACKGROUND:

The City has prepared a draft financial plan for the Enid Municipal Authority (EMA). The EMA is not subject to the State budget law.

RECOMMENDATION:

Discuss and take necessary action.

PRESENTER:

Erin Crawford, Chief Financial Officer.

City Commission Special Meeting

11.

Meeting Date: 05/12/2016

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2016-2017 ENID ECONOMIC DEVELOPMENT AUTHORITY FINANCIAL PLAN.

BACKGROUND:

The City has prepared a draft financial plan for the Enid Economic Development Authority (EEDA). The EEDA is not subject to the State budget law.

RECOMMENDATION:

Discuss and take necessary action.

PRESENTER:

Erin Crawford, Chief Financial Officer.

City Commission Special Meeting

15.

Meeting Date: 05/12/2016

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2016-2017 ENID PUBLIC TRANSPORTATION AUTHORITY FINANCIAL PLAN.

BACKGROUND:

The City has prepared a draft financial plan for the Enid Public Transportation Authority (EPTA). The EPTA is not subject to the State budget law.

RECOMMENDATION:

Discuss and take necessary action.

PRESENTER:

Erin Crawford, Chief Financial Officer.

City Commission Special Meeting

17.

Meeting Date: 05/12/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

DISCUSS AND TAKE NECESSARY ACTION ON THE FISCAL YEAR 2016-2017 CITY OF ENID BUDGET.

BACKGROUND:

State law and the City's Charter require the City Manager to prepare and submit the annual budget not less than 30 days before the beginning of the new fiscal year. The budget process began in March and has resulted in the Fiscal Year 2016-2017 proposed budget draft presented to the Board of Commissioners on April 22, 2016. Special meetings to discuss the proposed budget were scheduled for April 26, May 4, 11 and 12, 2016. A public hearing, required by State law, will be conducted at the rescheduled regular meeting on May 5, 2016 to formally solicit public input. The public hearing will be advertised five days before the hearing in accordance with State law. Feedback from these meetings will be included in the final revision that will be presented to the Commission at a later date.

RECOMMENDATION:

Discuss and take necessary action.

PRESENTER:

Erin Crawford, Chief Financial Officer.

Meeting Date: 05/12/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER CONVENING INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(B)(3) TO DISCUSS THE PURCHASE OF REAL PROPERTY AND PURSUANT TO 25 O.S. §307(C)(10) TO DISCUSS MATTERS PERTAINING TO ECONOMIC DEVELOPMENT BECAUSE AN EXECUTIVE SESSION IS NECESSARY TO PROTECT THE CONFIDENTIALITY OF THE BUSINESS, AND TO RECONVENE INTO REGULAR SESSION TO TAKE ANY NECESSARY ACTION.

BACKGROUND:

The City Attorney recommends the Mayor and Board of Commissioners go into Executive Session pursuant to 25 O.S. §307(B)(3), to discuss “the purchase or appraisal of real property,” and pursuant to 25 O.S. §307(C)(10), to confer “on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate...” within Enid because public disclosure of the matter to be discussed would violate the confidentiality of the business.

Upon conclusion of the Executive Session, the Commission will reconvene into Regular Session to take any necessary action.

RECOMMENDATION:

Convene into Executive Session.

PRESENTER:

Andrea L. Chism, City Attorney.
